

Attachments

Ordinary Council Meeting

Monday 24 June 2019

9.1.1	Student Accommodation Policy Review: Amendment C213 Conditions of Authorisation	
	Attachment 1 Letter of Conditional Authorisation	3
9.2.2	The Whitehorse Statement on Family Violence and the Prevention of Violence against Women and Children	
	Attachment 1 Proposed Statement 2019.....	6
9.3.1	Adoption of the Proposed Budget 2019/20	
	Attachment 1 Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions	9
	Attachment 2 2019/20 Budget Submission Responses.....	101
9.3.2	Council Plan 2017-2021: Annual Review and Adoption of the Strategic Resource Plan 2019-2023	
	Attachment 1 Council Plan 2017-2021: Year Three	132
9.3.3	Proposed Procurement Policy 2019/20	
	Attachment 1 Final Draft.....	197

9.1.1 Student Accommodation Policy
 Review: Amendment C213
 Conditions of Authorisation

Attachment 1 Letter of Conditional Authorisation

9.1.1 – ATTACHMENT 1. Letter of Conditional Authorisation



Department of Environment,
Land, Water and Planning

8 Nicholson Street
East Melbourne, Victoria 3002
PO Box 500
East Melbourne, Victoria 8002
www.delwp.vic.gov.au

Ms Noelene Duff
Chief Executive Officer
Whitehorse City Council
By email: anne.north@whitehorse.vic.gov.au

Dear Ms Duff

**PROPOSED WHITEHORSE PLANNING SCHEME AMENDMENT C213WHSE
STUDENT ACCOMMODATION POLICY**

I refer to your council's application for authorisation to prepare an amendment to the Whitehorse Planning Scheme. The amendment proposes to amend Clause 22.14 (Student Accommodation) of the planning scheme and make minor changes to several other clauses within the MSS.

Under delegation from the Minister for Planning, in accordance with section 8A of the *Planning and Environment Act 1987* (the Act), I authorise your council as planning authority to prepare the amendment subject to the following conditions:

1. Remove definitions of 'student accommodation' and 'purpose-built student accommodation' from proposed Clause 22.14. Local provisions should only use terms that have already been defined within the planning scheme.
2. Do not amend the existing parking rates contained within Clause 22.14. Sufficient strategic justification has not been provided for the proposed changes.
3. Amend Clauses 21.01, 21.06 and 21.07 to change the reference document to background document in accordance with *Ministerial Direction - Form and Content of Planning Scheme* requirements.
4. Update the Explanatory Report to list all proposed changes to current clauses within the MSS/LPPF and acknowledge the VC148 changes to the Victoria Planning Provisions.
5. Revise all documentation to reflect correct amendment number, including suffix (C213whse).

The changes proposed to the Municipal Strategic Statement (MSS) / Local Planning Policy (LPP) must be drafted to take into consideration the Local Planning Policy Framework (LPPF) translation which will be undertaken as part of the Smart Planning program. The LPPF translation will have the effect of changing the way the local policy is ultimately presented in the planning scheme, by integrating the content into the new Municipal Planning Strategy (MPS) and the Planning Policy Framework (PPF) introduced by Amendment VC148. Council needs to ensure that changes to local policy content are consistent with the rules in Section 4 and writing instructions in Section 6 of *A Practitioner's Guide to Victorian Planning Schemes*.

It is recommended that council provide revised documents to DELWP for review before formally submitting the amendment for exhibition in the Amendment Tracking System.

The amendment must be submitted to the Minister for approval.

The authorisation to prepare the amendment is not an indication of whether or not the amendment will ultimately be supported.

Privacy Statement

Any personal information about you or a third party in your correspondence will be protected under the provisions of the Privacy and Data Protection Act 2014. It will only be used or disclosed to appropriate Ministerial, Statutory Authority, or departmental staff in regard to the purpose for which it was provided, unless required or authorised by law. Enquiries about access to information about you held by the Department should be directed to the Privacy Coordinator, Department of Environment, Land, Water and Planning, PO Box 500, East Melbourne, Victoria 8002



9.1.1 – ATTACHMENT 1. Letter of Conditional Authorisation

Please note that [Ministerial Direction No. 15](#) sets times for completing steps in the planning scheme amendment process. This includes council:

- giving notice of the amendment within 40 business days of receiving authorisation; and
- before notice of the amendment is given, setting Directions Hearing and Panel Hearing dates with the agreement of Planning Panels Victoria. These dates should be included in the Explanatory Report ([Practice Note 77: Pre-setting panel hearing dates](#) provides information about this step).

The Direction also sets out times for subsequent steps of the process following exhibition of the amendment.


The Minister may grant an exemption from requirements of this Direction. Each exemption request will be considered on its merits. Circumstances in which an exemption may be appropriate are outlined in [Advisory Note 48: Ministerial Direction No.15 – the planning scheme amendment process](#).

In accordance with sections 17(3) and (4) of the Act, the amendment must be submitted to the Minister **at least 10 business days** before council first gives notice of the amendment.

Please submit the amendment electronically using the Amendment Tracking System (ATS).

If you have any further queries in relation to this matter, please contact Robert Wilkinson, Planner of State Planning Services on (03) 9637 9359 or email robert.wilkinson@delwp.vic.gov.au.

Yours sincerely



Adam Henson
Acting Manager, State Planning Services

16/4/2019

9.2.2 The Whitehorse Statement on
Family Violence and the
Prevention of Violence against
Women and Children

Attachment 1 Proposed Statement 2019

9.2.2 – ATTACHMENT 1. Proposed Statement 2019



Whitehorse City Council

**Statement on Family Violence and the Prevention of
Violence against Women and Children**

Whitehorse City Council says no to violence. Council is committed to working together with the community to model and promote equal and respectful relationships. We want a community where everyone is valued and safe.

CONTEXT

The principles of social justice and equity are an integral part of Whitehorse City Council's vision to achieve a healthy, vibrant, prosperous and sustainable community.

Council acknowledges the prevalence and impact of violence against women and children in the community and views it as a serious human rights abuse.

Council recognises the wide ranging and damaging impact that family violence has on the lives of those affected and on the community as a whole. Children are present in nearly 30 per cent of reported family violence incidents. Violence against women and children is preventable.

While any person can be a victim or perpetrator of violence, violence is predominantly perpetrated by men, and in family violence situations, women are predominantly the victims. The root causes of violence against women are gender inequality, rigid gender roles and expectations, and cultures that accept or excuse men's violence.

ACTIONS

Together we will create communities, organisations and cultures that are non-violent, gender-equitable, and non-discriminatory and that promote respectful relationships. In doing so we aim to address the underlying drivers of violence against women and create a safer community. Action will include:

- Generating ownership and responsibility across the whole community for preventing violence against women and children
- Promoting an understanding of the link between gender inequity and violence against women and children
- Promoting healthy and positive relationships between men and women across Council and the community

9.2.2 – ATTACHMENT 1. Proposed Statement 2019

- Upholding principles of gender equity in mainstream Council operations, strategies, policies and service delivery
- Advocating for gender equity principles and practices to be upheld across the community in a broad range of settings including but not limited to workplaces, recreation, education and social arenas.
- Advocating for a stronger and more coordinated service response for women and children affected by family violence, including both justice and legal responses as well as community support services

9.3.1 Adoption of the Proposed Budget 2019/20

Attachment 1 Extract of Special Committee Minutes
inclusive of 2019-20 Budget Submissions

Attachment 2 2019/20 Budget Submission Responses

Attachment 3 Proposed Budget 2019-20
(Copies will be made available at the
Council meeting)

9.3.1 – ATTACHMENT 1.

Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions



City of Whitehorse

MINUTES

Special Committee of Council Meeting

Held in the
Council Chamber
Whitehorse Civic Centre

379 Whitehorse Road Nunawading
on

Tuesday 11 June 2019

at 7:00pm

Members: Cr Bill Bennett (Mayor), Cr Blair Barker, Cr Raylene Carr,
Cr Prue Cutts, Cr Andrew Davenport, Cr Sharon Ellis, Cr Tina Liu,
Cr Denise Massoud, Cr Andrew Munroe, Cr Ben Stennett

Mr Philip Warner
Acting Chief Executive Officer

Recording of Meeting and Disclaimer

Please note every Special Committee of Council Meeting (other than items deemed confidential under section 89(2) of the Local Government Act 1989) is being recorded and streamed live on Whitehorse City Council's website in accordance with Council's Live Streaming and Recording of Meetings Policy. A copy of the policy can also be viewed on Council's website.

The recording will be archived and made publicly available on Council's website within 48 hours after the meeting on www.whitehorse.vic.gov.au for a period of three years (or as otherwise agreed to by Council).

Live streaming allows everyone to watch and listen to the meeting in real time, giving you greater access to Council debate and decision making and encouraging openness and transparency.

All care is taken to maintain your privacy; however, as a visitor in the public gallery, your presence may be recorded. By remaining in the public gallery, it is understood your consent is given if your image is inadvertently broadcast.

Opinions expressed or statements made by individual persons during a meeting are not the opinions or statements of Whitehorse City Council. Council therefore accepts no liability for any defamatory remarks that are made during a meeting.

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Minutes

11 June 2019

5 PUBLIC SUBMISSIONS

Interested parties who wish to address the Special Committee of Council during the Public Submissions period of the Special Committee Meeting must register with the Civic Services Department by telephoning 9262 6337 by 4pm on the day of the meeting.

Persons speaking will be identified and recorded for Council Minutes and become part of a permanent record of the Council. Please indicate if you do not wish your name to be recorded.

Persons wishing to make a submission to the Special Committee on any land use planning matter must directly notify the Committee Clerk, Civic Services Department, at least five working days prior to the day of the meeting and register to speak by telephoning 9262-6337.

5.1 General Submissions (Other Speakers – up to 3 minutes each submitter)

Nil

5.2 2019/20 Budget Consultation (Speakers – up to 5 minutes each submitter)

Budget submitters attended and spoke as per the order in the Agenda, with the exception of Mr J Maxwell who spoke in place of Mr C Trueman – submission 16:

- **Mr D. Berry**
Submission 5
- **Mr B. Head**
Submission 6
- **Mr K. Weeks**
Submission 7
- **Mr M. Hassett,**
Submission 13
- **Mr J. Maxwell**
Submission 16
- **Mr D. Dressing**
Submission 18
- **Mr K. Oakey**
Submission 19
- **Mr P. Clark**
Submission 20
- **Mr M. Rodda**
Submission 21
- **Ms T. Tescher**
Submission 23

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Minutes

11 June 2019

6 REPORTS FROM OFFICERS

6.1 CORPORATE

6.1.1 2019/20 Budget Consultation

ATTACHMENT

SUMMARY

Council resolved on 15 April 2019 to endorse and advertise its Proposed Budget and to call for submissions under Section 223 of the Local Government Act 1989. A public notice was placed in The Age on Saturday 20 April 2019, with additional advertising in the Whitehorse Column in the Leader Newspaper. Copies of the Proposed Budget were available for inspection at the three Council service centres (Nunawading, Forest Hill and Box Hill), Libraries and on Council's website. Council received 23 written submissions on the Proposed Budget 2019/20.

SPECIAL COMMITTEE OF COUNCIL RESOLUTION

Moved by Cr Stennett, Seconded by Cr Munroe

That Special Committee of Council, having heard those who wished to speak in support of their written submission, consider all written submissions as part of Council's deliberations in adopting the Budget 2019/20 at the Ordinary Council meeting to be held on 24 June 2019.

CARRIED UNANIMOUSLY

BACKGROUND

The Proposed Budget 2019/20 has been carefully prepared following community consultation throughout the year and is guided by priorities outlined in key strategic documents including the *Council Vision 2013-2023*, the *Council Plan 2017-2021*, *Strategic Resource Plan* and other major plans and strategies.

It also takes into account community feedback received through various consultations undertaken by Council. Community consultation is an essential component of the budget process and feedback from community members helps inform the key decisions made by Council. Consultations that have informed the development of this Budget include the 2016/17 *Your Say Whitehorse* engagement campaign, the 2018 Community Satisfaction Survey, 2019 Mayoral Community Budget Consultation event, and consultation on various Council strategies and plans.

Councillors and officers also held a number of meetings to develop this fiscally responsible budget and longer term strategic resource plan within a rate capping environment.

Council was required under Section 129 of the *Local Government Act 1989* to seek written public comment on the Proposed Budget 2019/20. Council was required to give public notice that the proposed document will be made available for inspection for 28 days and that Council will receive submissions made under Section 223 of the *Local Government Act 1989* in respect of the budget. A person who has made a written submission may also request to be heard by a Committee of Council appointed to consider and hear submissions.

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Minutes

11 June 2019

6.1.1

(cont)

A public notice advising that the Proposed Budget 2019/20 was available for inspection was placed in The Age on Wednesday 17 April and Saturday 21 April 2019. Advertisements giving advance notice of the availability of the Proposed Budget 2019/20 document were placed in Council's column in the Whitehorse Leader. Copies of the Proposed Budget document were placed in three Council Service Centres (Nunawading, Forest Hill and Box Hill), each of the libraries, and on Council's website on Tuesday 16 April 2019. In addition, there was coverage in Council's weekly column in the Whitehorse Leader plus a special feature on the Proposed Budget in the May 2019 Whitehorse News and various other press releases.

Council, at its meeting of 15 April 2019, gave notice that it had prepared a Proposed Budget and invited written submissions. Council also resolved that the Special Committee of the Council hear anyone who wishes to speak in support of their written submission in accordance with Section 223 of the *Local Government Act 1989*. The closing date for submissions was Sunday 19 May 2019.

DISCUSSION

Public submissions – Proposed Budget 2019/20

Council has received 23 formal submissions/comments on the Proposed Budget 2019/20. There are 10 people that have requested to speak in support of their submission at the Special Committee meeting.

Submissions were received from the following:

	Name	Issue(s) Raised
1	Mr R. Brown, President, Brentford Square Traders Association	Support for Brentford Square streetscape project
2	Mrs P. Gosbell	Requests sealing of pathway in Eley Road parklands
3	Mr L. Arulanandam	Annual residential parking permits
4	Mr J. Tyson, Secretary, Burwood Community Garden Inc.	Requests funding for security fences at Burwood Community Garden
5	Mr D. Berry, President, Blackburn & District Tree Preservation Society Inc.	Funding for Whitehorse street tree program, Urban Forest Strategy, ParksWide; and management of public open space reserve funds
6	Mr B. Head	- Funding for road infrastructure - Construction site management
7	Mr K. Weeks	Restoration of Elgar Park ponds
8	Mr S. Ziemer	Requests consideration of rate relief in budget
9	Mr R. Colman	Questions about rate rise and what council services provided in return
10	Mr and Mrs Easden	Supporting budget allocation for open space development at 21 Wattle Valley Rd, Mitcham
11	Mr and Mrs McLean	Supporting budget allocation for open space development at 21 Wattle Valley Rd, Mitcham
12	Mr and Mrs Miniken	Supporting budget allocation for open space development at 21 Wattle Valley Rd, Mitcham
13	Mr M. Hassett, Metro-East Bicycle User Group Inc	Funding for bicycle projects/strategy

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Minutes

11 June 2019

6.1.1
(cont)

	Name	Issue(s) Raised
14	Mr A. Tonkin	Funding for Easy Ride Routes: Design and Construction
15	Mr A. Tonkin	Reallocation of funding for Bushy Creek path connection
16	Mr C. Trueman, Correspondence Secretary, Whitehorse Active Transport Action Group	Reassessing and reallocation of funding for cyclical programs, including Easy Rides routes program, footpath renewal program, and Bushy Creek path connection
17	Mr J. Maxwell, WATAG Management Committee	Supporting WATAG's submission to seek funding for active transport.
18	Mr D. Dressing, President, Vermont South Club inc.	Requests funding for an extension to the club in Livingstone Road
19	Mr K. Oakey, Chairman, Heatherdale Reserve Pavilion Action Team	Requests funding for Heatherdale Reserve pavilion redevelopment
20	Mr P. Clark, Treasurer, Heatherdale Tennis Club	Requests funding contribution for proposed deck/viewing platform and lighting improvements
21	Mr M. Rodda, Strength and Conditioning Coach, Heatherdale Tennis Club	Supporting Heatherdale Tennis Club's submission to seek funding for remodelling and modernisation of the club
22	Mrs K. Cummings	Various issues
23	Ms T. Tescher, Whitehorse Ratepayers and Residents' Association	Various issues

The full text of the submissions are attached.

The following people have requested to speak to their submissions:

	Name
1	Mr D. Berry, President, Blackburn & District Tree Preservation Society Inc.
2	Mr B. Head
3	Mr K. Weeks
4	Mr M. Hassett, Representative of Metro-East Bicycle User Group Inc
5	Mr C. Trueman, Correspondence Secretary, Whitehorse Active Transport Action Group
6	Mr D. Dressing, President, Vermont South Club inc.
7	Mr K. Oakey, Chairman, Heatherdale Reserve Pavilion Action Team
8	Mr P. Clark, Treasurer, Heatherdale Tennis Club
9	Mr M. Rodda, Strength and Conditioning Coach, Heatherdale Tennis Club
10	Ms T. Tescher, Representative of Whitehorse Ratepayers and Residents' Association

ATTACHMENT

- 1 2019-20 Budget Submissions 

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

Attachments

Special Committee of Council Meeting

Tuesday 11 June 2019

6.1.1 2019/20 Budget Consultation

Attachment 1 2019-20 Budget Submissions 2

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 1



14th May 2019

To Whom It May Concern,

RE: Whitehorse City Council Proposed Budget 2019/2020

We write this submission in support of project number 2014-46 (Brentford Square - Streetscape) proposed in the draft 2019/2020 Budget.

Our Traders Association fully supports the Council's proposal of a design and concept plan to further enhance our centre.

Council and the Traders Association are currently working towards making our Centre a safe and appealing place to shop with the car park undergoing resurfacing and redesign of pedestrian pathways. Furthermore, the Association was successful in obtaining a Commonwealth grant for CCTV installation and increased lighting scheduled to be installed later this year.

The centre would greatly benefit from some streetscape works and would complement the wonderful work that is currently underway.

Should you have any queries in relation to this matter please contact me via email at:
rohan@fudgegifts.com.au

Kind regards,

Rohan Brown.

Brentford Square Traders Association President.

Page 1

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 2

Sulan Zhao

From: Andrew Davenport
Sent: Tuesday, 30 April 2019 3:51 PM
To: jgosbell
Cc: Annual Budget; Sharon Ellis
Subject: HPE CM: FW: Request of sealing section of track

Hi Phyllis,

Thanks for your email, I've referred your email to be considered as part of the 2019/2020 budget process.

I'll be in touch with progress.

Andrew

Cr Andrew Davenport
Councillor Riversdale Ward
PO Box 2230 Blackburn South, Victoria, 3130
Mobile 0407652145
Email: andrew.davenport@whitehorse.vic.gov.au

From: Phyllis Gosbell
Sent: Tuesday, 30 April 2019 3:46 PM
To: Sharon Ellis; Andrew Davenport
Cc: customerservice
Subject: Request of sealing section of track

30th April, 2019

Dear Cr. Sharon Ellis and Cr. Andrew Davenport,

As an 80 year old long term resident (nearly 60 years) of [redacted] Street, Box Hill South, I frequently walk down Wellard Road and into Roberts Avenue to access the laneway which links to the Eley Road parklands.

Several years ago the pathway in this parkland between Eley Road and Boardman Close was sealed as was a small section from the laneway in a south westerly direction to join this path. However 99% of users of the laneway head in a North Westerley direction towards Boardman Close to access the traffic lights on Station Street and safely cross to either access the bus stop or enter the Gardiners Creek Reserve.

The section of the track from the laneway heading north west was not sealed and is now becoming very eroded. As mentioned above I frequently walk in this area and I am now concerned that I will trip and fall on this eroded piece of track.

Therefore I am requesting that consideration be given to sealing this small area of rough track (approximately 50-80 metres) so that I and all the other users of this track can safely negotiate their walks.

Yours sincerely,

L. P. Gosbell

Page 2

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

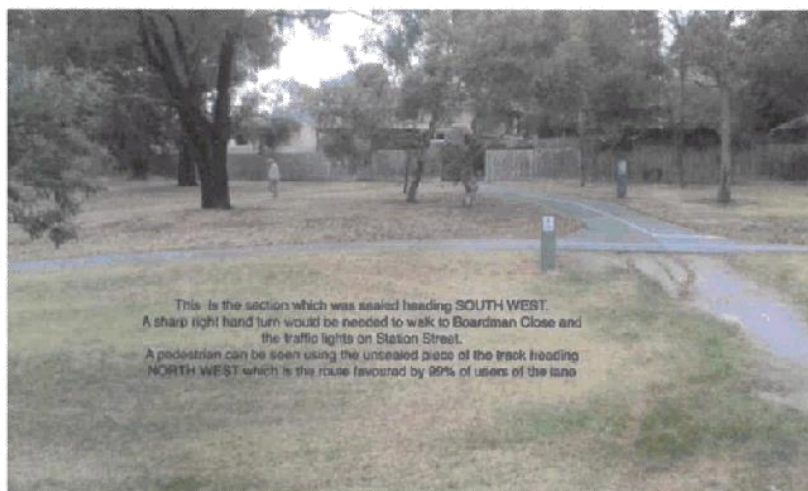
Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 2

Photo attachments to Phyllis Gosbell's budget submission:



Page 3

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 3

Sulan Zhao

From: Arulanandam, Luke
Sent: Thursday, 2 May 2019 8:16 PM
To: Annual Budget
Subject: Street Parking - Corrigan Street Burwood 3125

To whom it may concern,

I called earlier to express that I believe my opinion that it is unreasonable to issue permits for street parking and charge an annual fee. I purchased a permit however I was unaware it was only valid for a year. We are unable to have guests over without them incurring a fine.

There should be a more fair way for us to obtain a permit than paying an annual fee for them.

Kind Regards

Luke

CAUTION - This message may contain privileged and confidential information intended only for the use of the addressee named above. If you are not the intended recipient of this message you are hereby notified that any use, dissemination, distribution or reproduction of this message is prohibited. If you have received this message in error please notify Siemens Ltd. or Siemens Ltd. (NZ) by return email and delete the document.

Page 4

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 4

Sulan Zhao

From: john@i
Sent: Wednesday, 8 May 2019 11:36 AM
To: Annual Budget
Subject: HPE CM: Budget Submission

This following submission is lodged by John Tyson, St, Burwood, Vic., 3125. Phone: 9808 6462
Email: john@

2019/20 BUDGET SUBMISSION

Before proceeding with the budget submission, it is important to give some context of the garden as background. Burwood Community Garden Inc. is set up to give the local community members a chance to socialise and cooperate together whilst gardening. We have an active group with community members from all walks of life and many ethnic backgrounds; representing the community at large. At the moment we also have an early learning centre as holders of a plot, which gives a chance for the very youngest of our council members to mix with the older generations.

Over the years we have regularly had garden produce stolen. Whilst these thefts do not have much monetary value, they are nevertheless important, as a garden with produce that goes missing contributes to members feeling mistrust of the wider community and can result in them giving up their plots. This sort of theft undermines the faith that members have in a community garden. The garden being labelled on the signage as a community garden with no real fences, may also contribute to the wider neighbourhood community being confused and feeling like this garden does belong to them and they have the right to take produce. Such sentiments have been expressed by members of the public at times to garden members. We have also experienced regular theft of objects with more monetary value, such as garden tools and other items such as a padlock, which, with keys, cost about \$60. Additionally, our members working alone in the garden would feel safer if it is more secure.

We would like Council to note that both Nunawading Community Garden and Slater Reserve Community Garden have high lockable unclimbable fences around the whole perimeter. The Committee of Box Hill Community Garden has considered a high fence in spite of having security lighting, but, they cannot have one because the emergency evacuation route from the Box Hill Arts Centre goes through the garden.

For these reasons, through Cr. Davenport, we requested the construction of a high fence along our Northern and eastern boundaries to give us better protection.

The Manager Parkswide responded to our request in a letter dated 1 March 2019 stating that the relevant fence would cost \$15,000 and expenditure of that level is not warranted.

The weekend after receipt of the letter we had another break-in. We notified police when we believed the cost of items stolen to be \$242; however, subsequent inspections showed the missing items to total around \$400 in value.

We request that \$15,000 be allocated in the 2019/20 Budget for a security fence at our garden at 15 Sinnott St, Burwood. We believe this will not only make the garden more secure, but help continue to the positive community culture that we are building.

John Tyson

Secretary, Burwood Community Garden Inc.

Page 5

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 5

BLACKBURN & DISTRICT

TREE PRESERVATION SOCIETY INC.

P.O. Box 5, Nunawading, 3131

19 May 2019

Ms. N. Duff
Chief Executive Officer
Whitehorse City Council
Locked Bag 2
Nunawading DC
Vic 3131
Annual.Budget@whitehorse.vic.gov.au



Dear Ms. Duff

Tree Society Submission re the Whitehorse City Council Draft Budget 2019-2020

Thank you for the opportunity to make a submission on the draft Budget 2019-2020 on behalf of the committee and membership of the Blackburn & District Tree Preservation Society Inc. The society accepts Council's invitation to speak to this submission at the Special Committee of Council on Tuesday 11 June 2019 in the Council Chamber, Whitehorse Civic Centre.

Firstly, council needs to be congratulated on a number of initiatives that have attracted funding in the draft Budget:

- \$500K has been allocated under New Operational Budget Initiatives for the implementation of the Municipal Tree Study recommendations including \$60K for costs associated with the formulation of a planning scheme amendment to extend Significant Landscape Overlay provisions to all residences in Whitehorse
- Funding of \$60K has been assigned to a Significant Tree Assistance Fund to provide guidelines and grants to property owners for the care and maintenance of significant trees on their properties
- A figure of \$1.13M has been allocated for strategic land acquisition with funds sourced from Council's Public Open Space Reserve Fund

However, the society is critical of the draft Budget in the following areas:

1. The long-term funding freeze for the Whitehorse Street Tree Program
2. The need for Council to more vigorously manage its burgeoning Public Open Space Reserve Fund
3. No specific funding for the implementation of Council's Urban Forest Strategy
4. The ParksWide 2019-20 Budget allocation.

1. Whitehorse Street Tree Program

At the Whitehorse Council Budget briefing session in mid-February, the issue of funding stagnation for council's street tree program was raised by the Tree Society. It appears that our concerns have not been heeded as the 2019-20 allocation for the program remains stagnant at \$300K for the year which is a similar amount for the past fifteen years (refer Table).

The society is alarmed that many of our local streets are relatively devoid of street trees, in fact some streets have **barely half** the desired number of at least one reasonably sized tree on each nature-strip.

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 5

Whitehorse Budgeted Funds for Street Tree Planting Program (source Whitehorse Budgets 2003-2019)

WCC Budget Year	Amount	Comments
2003-04	\$235,000	
2004-05	\$200,000	Decrease \$35,000
2005-06	No Figures found	-
2006-07	\$300,000	Increase \$100,000
2007-08	\$300,000	No Change
2008-09	\$310,000	Increase \$10,000
2009-10	\$320,000	increase \$10,000
2010-11	\$300,000	Decrease \$20,000
2011-12	\$340,000	Increase \$40,000
2012-13	\$350,000	Increase \$10,000
2013-14	\$300,000	Decrease \$50,000
2014-15	\$300,000	No Change
2015-16	\$300,000	No Change
2016-17	No Figures found	-
2017-18	\$300,000	No Change
2018-19	\$300,000	No Change
Draft 2019-20 Budget	\$300,000	No Change

The total street tree planting expenditure from 2003-4 to 2018-19 was ~ \$4.2M. (or \$300,000 per year).

By way of comparison Whitehorse City Council spent the following amounts of money on the major projects from 2003 to 2019 (excluding years 2005-06 and 2016-17):

- Over \$2M on the Morack Golf Club
- Over \$3M on car parks
- Around \$4.5M on the Box Hill Gardens and
- Over \$50M on Box Hill Aqualink.

This stagnation of funding for the city's street tree management program needs to be rectified as a matter of urgency.

2. Whitehorse Council's Public Open Space Reserve Fund

With reference to the current Whitehorse Council 2019-2020 Budget deliberations, the Tree Society committee and membership urge Council to manage the Whitehorse Public Open Space Reserve Fund more vigorously.

By way of background, Council forecast an amount in excess of \$37.5M in the Public Open Space Reserve Fund for the 2018-19 Budget year, with \$43.3M forecast for 2019-20.

In the draft 2019-20 draft Budget there has been an allocation of \$1.13M for strategic land acquisition and ~ \$2M for landscaping at the Nunawading Hub sourced from the Fund.

A significant surge in fund deposits is anticipated in the future due to the increased developer contributions resulting from the escalating number of medium and high-density developments within Whitehorse (including the high-rise building expansion in the Box Hill Metropolitan Activity Centre).

The amount of money in the Public Open Space Reserve fund is large and growing exponentially yet council allocates a mere fraction, in the order of \$1-1.5M per year, each year, for strategic land purchases for open space and parks.

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 5

The society advocates that council is sluggish in allocating funds to purchase much-needed strategic parcels of land to create open spaces and parklands for the residents of Whitehorse.

The most neglected areas for open space in Whitehorse are in the Box Hill area.

Ideas include:

- Convert the council-owned Box Hill Bowling Club site into a small park or large plaza to benefit Box Hill's high-rise dwellers
- Purchase the historic Box Hill Brickworks site, clean it up and develop the land as a municipal park and recreation centre by amalgamating the park with Surrey Drive, Surrey Park and Aqualink Box Hill
- Reduce ground-level open air car parks and instead turn the land over to parks and open spaces. A relevant case study is Cato Park in Prahran. The City of Stonnington has committed \$60M for the conversion of a 9,000 square metre car park into an open-air plaza and urban garden complete with two levels of underground parking. The \$60M cost will be made up from a \$37M loan, \$10.5M in savings and \$15M from council's open space reserve fund. Box Hill is crying out for this sort of people-friendly initiative.

A proportion of the Fund money could also be used to improve existing parks, for example:

- Provide additional funding for the purchase, planting and maintenance of more trees and lower storey vegetation in the city's parks and open spaces
- Work with Melbourne Water to create more wetland habitat areas in city parks with waterways
- Develop and implement strategies to minimize park use conflicts in the city's parks e.g.:
 - Build enclosed leash-free dog parks in parks to separate free-roaming dogs and other park users
 - Utilize alternative porous car park and entry road hard surfacing for outdoor sporting facilities e.g. Morton Park in Blackburn
 - Construct separate walking and cycling paths through linear parks that currently contain major bike trails e.g. the Koonung Creek and Gardiners Creek Trails.

3. The Whitehorse Urban Forest Strategy

This Whitehorse initiative will guide how trees will be managed in the urban environment as well as acting as an educational tool to assist residents to understand the vision, policies and actions relating to Whitehorse's tree population.

The urban forest in Whitehorse consists of all trees located throughout the municipality irrespective of the tree species origin, location or ownership.

According to Council's interim strategy the current knowledge of the Whitehorse urban forest is limited, and data collection is required.

Existing canopy cover has been estimated at 22-26% however between 30-40% canopy cover is needed before the full benefits of an urban forest can be achieved

Council has set a target of at least 30% canopy cover by 2030.

To achieve this target of 30% canopy cover by 2030 Council needs to prioritize the strategy and provide the financial resources in the Budget now. However, there is no specific line item in the draft 2019-20 Budget to facilitate the strategy and the assumption drawn from this is that ParksWide, the department managing the project, must find the resources, both financial and human, from their existing Budget allocation.

This is not good enough, and the Tree Society calls for more specific funding for this major project.

4. ParksWide Funding

The Tree Society committee has long-believed that ParksWide, the department responsible for the maintenance of the city's parks, gardens and sports fields, has been chronically underfunded over recent years and that this situation is worsening each year.

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 5

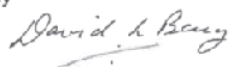
By way of illustration the following Table demonstrates that the ParksWide Annual Budget allocation, whilst increasing over the past five years, is lagging well behind other departments that deliver services to the Whitehorse community. (Source: WCC Adopted Budget 2014-15, pages 2 & 20 and WCC Draft Budget 2019-20, pages 4 & 24).
This shortfall in budget funds for the city's parks, gardens and open spaces needs to be urgently addressed by Council.

Service Delivery Department	Budget Amount in 2014-15 (\$M)	Amount in Draft 2019-20 Budget (\$M)	Increase over the Five Year Period
ParksWide (Maintenance of the city's parks, gardens and sports fields)	9.18	11.04	20.3%
Arts & Cultural Services	4.77	5.99	25.6%
City Works (Depot operations, maintenance of footpaths, drains and roads)	7.16	9.03	26.1%
Planning & Building Services	5.36	7.47	39.4%
Engineering Services	3.80	5.51	45%
Executive Management (Includes the cost to Council of the offices of the Chief Executive Officer and General Managers. It includes the associated staff costs and the costs of delivery of projects)	2.29	3.63	58.5%

In conclusion, it has been evident for many years that Council supports the funding of 'big ticket' items over the city's parks, open spaces, streetscapes and passive recreational pursuits. This needs to change as Council resident surveys have demonstrated over many years that passive recreational pursuits such as walking, cycling and enjoying the city's parks and open spaces are the most popular outdoor activities relished by the majority of Whitehorse residents when compared with active sporting activities. Unfortunately there is no adjustment in this draft Budget. Generous funding allocations for sporting pavilions (\$11.47M), the Morack Golf Course (\$1.7M), The Nunawading Hub (\$19.19M) and the Whitehorse Centre (\$3.26M) are still favoured whereas the city's natural landscape remains out of favour.

Thank you for your consideration.

Yours sincerely



David Berry
President, Blackburn & District Tree Preservation Society Inc.

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 6

WHITEHORSE 2019/20 BUDGET SUBMISSION

This submission on Council's proposed budget 2019/20 draws attention to two areas of Council responsibility where it is believed that funding is inadequate.

ROAD INFRASTRUCTURE An examination of the budget indicates that there is insufficient provision for a sustainable level for the renewal and maintenance of our road infrastructure. Most of the City's residential streets were constructed through private street schemes where pavements were overdesigned to limit future maintenance costs on the local community. The expected design life for these roads is in the order of 50 years before reconstruction is required. To achieve this life the budget should provide for maintenance resheets every 10 years (max) for sprayed seals or every 20 years (max) for asphalt, with reconstruction at 50 years. Most of our streets are now in excess of 60 years old. No information is available on the total length of roads under Council's responsibility nor unit construction costs but it appears from the provision of \$5.2 M for roads in an infrastructure budget of \$71 M (out of a total \$209 M income) is grossly inadequate. It seems that the present budget is skewed heavily towards 'soft' infrastructure. This could lead to the long term significant deterioration of our streets with pavement and surface failures (rough surfaces and pot holes) and a backlog of reconstruction requiring massive future expenditure. Our streets are further under stress from the rapid rise in local traffic and also the large number of heavy vehicles due to the many demolished/rebuilt houses in our community. It is contended that the road provision of \$5.1 M should be at least doubled to \$10 M.

CONSTRUCTION SITE MANAGEMENT This function is presently carried out by two officers within Community Laws. The situation has markedly improved over the last two decades when initially one officer was appointed and later a second. However with the current massive residential and commercial construction phase this control is far from adequate. Many builders now do the right thing, but there are still many 'cow-boys' in the construction and transport industry who have not yet learnt that you 'do not muck up' in Whitehorse. Most sites do not impact on the community by noise and dust, but there are many instances of clay being deposited on our roads which significantly affects the residential amenity. The control in this area needs to be significantly increased with a corresponding budget provision being made.

I wish to speak to this submission at the Special Committee of Council meeting on Tuesday 11 June 2019, when this will be elaborated on further.

Brian Head
Street Blackburn North Victoria 3130

16/5/19

9.3.1 – ATTACHMENT 1.

Extract of Special Committee Minutes inclusive of 2019-20 Budget
Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

2019/20 Budget.

17/5/19

Submission 7

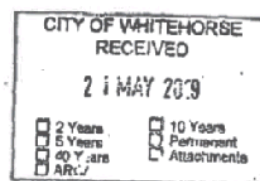
Submission from Kenneth Weeks of Blackburn
regarding the state of the ponds in Elgar Park

In 2004 the poor condition of the ponds in Elgar Park
was brought to the notice of Council. In 2006 I became
aware of the situation and at the request of the general
manager of finance visited the site with him.

The result was a feasibility study yielding a site
plan dated 2008. Since this time I have attempted,
as I do now, to have this plan carried out. Each year
I try without result. When the master plan for Elgar
Park was prepared this plan was ignored. Ergo I now,
yet again, ask for these ponds to be repaired so as to
restore the aesthetics of this part of Elgar Park and the
miniature railway. I also wish to speak to this
submission.

Kenneth Weeks

Blackburn



9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Sulan Zhao

Submission 8

From: Steve Ziemer
Sent: Wednesday, 24 April 2019 7:51 AM
To: Annual Budget
Subject: HPE CM: Budget

Hello,

My feedback on the budget is as follows: the budget does not give enough consideration to rate relief for ratepayers. I am a self funded retiree and find it difficult to manage on-going increases to my bills.

Whitehorse council seems to be a big spending council and with the influx of many new properties I would have thought the extra revenue would have helped provide financial relief to ratepayers.

Regards,

Steve Ziemer

Page 12

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Sulan Zhao

Submission 9

From: robertjcolman
Sent: Monday, 13 May 2019 1:45 PM
To: Annual Budget
Subject: HPE CM: Rates Budget Submission.

Chief Executive Officer.

Dear sir/madam.

I have been a rate-payer in my current area since 1993. I have seen many rate-rises but sadly I've rarely seen the outcome. The rubbish does get collected each week; the recycling objects get taken once a fortnight; we pay for the green bin to be emptied each fortnight, and wonder why our rates have increased so much. I realise that the rates are in line with those that are set, however as my "income" has not increased I wonder where the extra money goes? Are you able to tell me of the increases and where they have gone? I would be pleased to know! If the increases are for pay rises then my pension will have to increase accordingly. Otherwise I will not be able to pay the increase in my rates. As the Council is a non government organisation and a private company with its own ABN, I am wondering who has set the increase? Your answer will help me determine the future for my wife and I.

Yours sincerely,
Robert Colman

Blackburn South
3130

Sent from my iPhone
Robert Colman

Page 13

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 10

G & J Easden

MITCHAM VIC 3132

28th April 2019

Whitehorse City Council
Locked Bag 2
NUNAWADING VIC 3131

To Whom It May Concern:

Re: Open Space Development - 21 Wattle Valley Road, Mitcham
We write to support the allocation of \$200,000 in the 2019/20 draft budget for landscaping and associated works at 21 Wattle Valley Road, Mitcham.

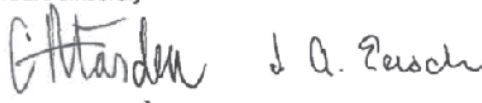
The proposed works will greatly enhance this local community asset, and importantly, will be in keeping with the area for residents and visitors alike.

It will also serve as a destination of last resort in the event of a bushfire, a resource for which our local community is currently lacking.

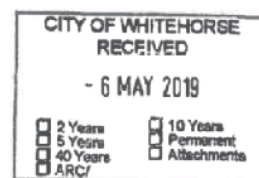
We also note that key to Council's 2012 decision to purchase the property was that the land rests on a floodplain, making larger-scale development unfeasible.

Again, we strongly support the proposed funding for 21 Wattle Valley Road, Mitcham.

Yours sincerely



Gerald & Jenny Easden



Page 14

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Sulan Zhao

Submission 11

From: Ian
Sent: Sunday, 19 May 2019 3:38 PM
To: Annual Budget
Subject: HPE CM: 21 Wattle Valley Rd Mitcham

To Whom It May Concern

I am writing in support of the retention as public open space of the Council-owned property at 21 Wattle Valley Rd, Mitcham.

It would provide a safe wildlife corridor between Antonio Park and Yarran Dheran/Mullum Mullum Creek. This is particularly relevant to the local kangaroo population. It is commonplace to see them grazing locally and crossing Wattle Valley Rd.

It would also provide better and safer access to members of the local community.
Keeping it as open space would be consistent with the Bushfire overlay imposed in the area.

It should also be noted that this was the original reason for its purchase.

Thank You.

Regards,
Jo and Ian McLean
Valley Rd, Mitcham

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 12

Rohan & Tania Miniken

MITCHAM VIC 3132

Whitehorse City Council
Locked Bag 2
NUNAWADING VIC 3131

19th May 2019

To Whom It May Concern:

Re: Open Space Development - 21 Wattle Valley Road, Mitcham

We are writing to strongly support the allocation of \$200,000 in the 2019/20 draft budget for landscaping and associated works at 21 Wattle Valley Road, Mitcham.

The proposed works will greatly enhance this local community asset, and importantly, will be in keeping with the area.

I believe that one of the key elements to this proposal is to establish a wildlife corridor between Yarran Dheran and Antonio Park. I witnessed first hand last week the pressing need for this to be established when two terrified kangaroo's sought refuge from traffic in my front yard. The poor animals had no way to remove themselves from their predicament but were fortunate enough to be noticed by attentive drivers and were not struck in their desperate bid for safety. If the wildlife corridor existed then this would have provided them safe passage to bushland.

It will also serve as a destination of last resort in the event of a bushfire, a resource for which our local community is currently lacking.

We also note that key to Council's 2012 decision to purchase the property was that the land rests on a floodplain, making larger-scale development unfeasible. This is a residential neighbourhood with the privilege of native bushland on our doorstep that needs to be preserved and enhanced for residents and wildlife alike.

Again, we strongly support the proposed funding for 21 Wattle Valley Road, Mitcham.

Yours sincerely

Rohan & Tania Miniken

Page 16

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Sulan Zhao

Submission 13

From: MeBUG <mebug@mebug.org.au>
Sent: Sunday, 3 March 2019 10:33 PM
To: Ilias Kostopoulos; Annual Budget; customerservice
Cc: 'Michael Hassett' via MeBUG Committee; Andrew Munroe; Denise Massoud; Tina Liu; Prue Cutts; Raylene Carr; Bill Bennett; Sharon Ellis; Andrew Davenport; Blair Barker; Ben Stennett
Subject: HPE CM: Council Budget 2019-20
Attachments: Whitehorse wishlist 2019-20.pdf

To Whitehorse Council

Attached herewith is a list of 14 projects for improved cycling infrastructure that MeBUG requests be considered for funding in the coming Council budget. This list is a subset of a list submitted a year ago for the previous budget. Not one of those suggested projects received funding. The revised list has fewer projects with those clearly rejected by Council, having been removed.

In putting forward this list, we remind Council that:

- In the 2018-19 budget, not a single metre of new bicycle path was budgeted nor built. This is, even for Whitehorse, a low water mark in cycling investment.
- The 2016 Cycling Strategy records that community consultation placed 'Build more off-road paths' as the top priority.
- The strategy also notes that 'Interested but Concerned' cohort, representing 60% of the community, 'Find situations in which they have to negotiate with traffic streams uncomfortable but respond well to stand alone paths and streets with little and slow traffic'.

We are fully aware of the Easy Ride Routes project and welcome any investment to encourage cycling. However we remain to be persuaded that this project will have a significant impact in encouraging the non cycling community members to take up cycling, with the attendant benefits in health and reduced traffic congestion.

We ask you to make every effort to include at least some of the projects in the list attached, in the coming budget.

Yours sincerely

Michael Hassett

MeBUG

Metro-East Bicycle User Group Inc
PO Box 172, Blackburn Vic 3130
mebug@mebug.org.au
mebug.org.au

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions



METRO EAST BICYCLE USER GROUP INC.

PO Box 172 Blackburn Vic 3130
mebug.org.au
mebug@mebug.org.au

Submission 13

Suggested Cycling projects for 2019-20, City of Whitehorse

Note: Reference numbers below are same as those in 2018-19 list to assist comparison

Ref #	Item	Justification	Comment
2	Construct 530 metres of new shared path on rail reserve North side from Oliver Avenue Bridge to Moncrief Road	Provide safe access to Nunawading commercial area from Box Hill to Ringwood shared path	Did Council submit this to VicRoads as it said it would? What was the response?
3	Remove access impediments to Box Hill to Ringwood Shared path at (a) Harvey Norman/Home Hardware (b) McGlone Street Mitcham (c) Richards St Mitcham (d) Provide kerb crossovers at i. Oliver Avenue Blackburn ii. Terra Cotta Drive, Nunawading iii. Tennyson Street, Mitcham	Improving safety for path users as well as efficient and direct access.	Item (a) is now known to be in Council jurisdiction, so previous excuses do not apply. The others about the main path and maintenance responsibilities are not a plausible reason to delay these. These simple improvements should be straight forward in consultation with VicRoads.
4	Shared path along north side of Whitehorse Road from Middleborough Road to Bolton Street	Widen existing footpath to provide safe route to Bushy Creek path via local roads	Council accept in principle. Consider for coming budget round.
6	Shared Path on Melbourne Water Pipe Reserve. (a) Construct new section from Ballantyne Street to Mahoneys Rd roundabout. (b) Widen footpaths along Burwood Hwy to eliminate gaps in shared path		Proposals discussed with Cr Bennett on site 26 Feb 2019. Eminently appropriate for immediate funding.
7	Create cycle path/route through Box Hill mall.	Link BHRRT to cycle routes to city.	We suggest Council budget for a consultancy to design a practical cycle route through Box Hill Central to link the Box Hill to Ringwood path with the proposed Box Hill to Hawthorn path now being advocated as a project integrated with the rail grade separations.

Page 18

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 13

Ref #	Item	Justification	Comment
9	Delineate/mark wide sidewalk from Metropolitan Avenue to Springvale Road, as a shared path	Access to megamile and Nunawading community precinct	
14	Kerb crossovers in Derby Street and Fuschia Street Blackburn to facilitate cycling along the gravel path to Blacks Walk.	Eliminate obstacles	Council said it investigating. What is current status?
15	Woodhouse Grove & Mitta Av, Box Hill Nth. Construct short length of shared path to improve cycle linkage on Bushy Creek path.	Currently cyclists have awkward kerb crossings and have no option but to ride on the footpath.	Council's historical resistance to this simple improvement is perplexing. It should be a high priority improvement funded in coming budget
17	Severn Street Box Hill. Signage e.g.sharrows defining East-West cycling route via pedestrian lights and Melrose Street.		Council accept in principle. Consider for coming budget round.
18	Nelson and Saxton roads Box Hill. Signage e.g.sharrows defining North South cycling route connecting to Box Hill gardens.		Council accept in principle. Consider for coming budget round.
19	Dorking Road/Whitehorse Road Intersection. (a) Provide cut through to link Dorking Road with Whitehorse Road service lane on North-East corner. (b) Improve traffic light configuration and/or phasing so Northbound cyclists can cross and proceed in one phase of lights.	For Eastbound riders leaving Dorking Rd. Avoid inconvenient and frustrating delay.	Council accept in principle. Consider for coming budget round. Did Council forward suggestion to VicRoads? What was the response?
20	Mont Albert Road/Elgar Road intersection. Additional Cycle/pedestrian crossing aligning with westbound lane of Mont Albert Road.	Would remove existing need for westbound cyclists to wait for two phases of lights.	Did Council forward suggestion to VicRoads? What was the response?
21	Springvale Road service lanes between Canterbury Road and Highbury Road. Provide cut-throughs and footpath widening (where no service lanes) to provide cycle routes both north and south bound.	General cycling safety. Will require joint action with VicRoads. MeBUG can furnish further details.	Council accept in principle. Consider for coming budget round.

Page 19

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 13

Ref #	Item	Justification	Comment
23	Route markings Mullauna College to Mitcham station via Halliday Park, Fellowes and Edward Streets.		Council accept in principle. Consider for coming budget round.

Page 20

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Sulan Zhao

Submission 13

From: MeBUG <mebug@mebug.org.au>
Sent: Friday, 26 April 2019 2:25 PM
To: Andrew Munroe; Denise Massoud; Tina Liu; Prue Cutts; Raylene Carr; Bill Bennett; Sharon Ellis; Andrew Davenport; Blair Barker; Ben Stennett
Cc: 'Michael Hassett' via MeBUG Committee; Annual Budget
Subject: HPE CM: Neglect of cycling investment in draft budget 2019/20

Dear Mayor and Councillors,

We draw your attention to the serious lack of capital funds for shared (walking and cycling) paths in recent Council budgets. We are most concerned that there appears to be a growing attitude of indifference to cycling investment exemplified by lack of capital investment and seemingly automatic rejection by council, of any suggestion or request from the cycling community. Council seems not to value or even appreciate, the potential of good cycling facilities to alleviate traffic congestion as well as the undoubted health benefits to the community.

In the current year budget (2018/19), there is only \$197k which is mainly for road treatments and bike 'racks'. There are no funds for new paths, despite the fact that Council's current Bicycle Strategy makes clear that 60% of people will only ride on separated paths. We provided Council with a list of 21 possible projects. Council officers provided a response justifying from their perspective, the rejection of every one of these suggestions.

We now find that for the proposed 2019/20 budget, there is even less funding provided, with just \$108k allocated for cycling related projects. Again, our proposals for consideration of 14 projects were all rejected, several on the basis of no funding available. The diagram below gives a historical picture of cycling budgets for the last several years.

This prompts us to enquire regarding the following:

- State government grant of \$273,000 for 2.7 kms of path on the Melbourne Water pipe reserve (Shaun Leane MLC Press release, 14 December 2016);
- Council budget 2017/18 provision of \$240,000 for further section of Pipe Reserve path (following on from stage 1 funded \$480,000 in 2016/17 budget).

It seems to us that there should be \$513,000 of grant and rates funding for the Pipe Reserve available for redeployment consequent to Melbourne Water withdrawing consent for further works on the Pipe Reserve.

We ask that you intervene in the current round of budget deliberations to restore some realistic funding for separated shared paths, in compliance with Council's Bicycle Strategy, Integrated Transport Strategy, Sustainability Strategy and Community Road Safety Strategy, noting also that the current budget allocates some \$5M for roads and a further \$1.5M for carparks. The budget forecasts a near \$30M surplus, with similar surpluses year on year. Why such hoarding of ratepayers' funds is taking place is a separate issue worthy of scrutiny.

The broader issue of policy toward cycling investment is something we will continue to pursue with council in the future.

Yours sincerely

Michael Hassett

Page 21

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

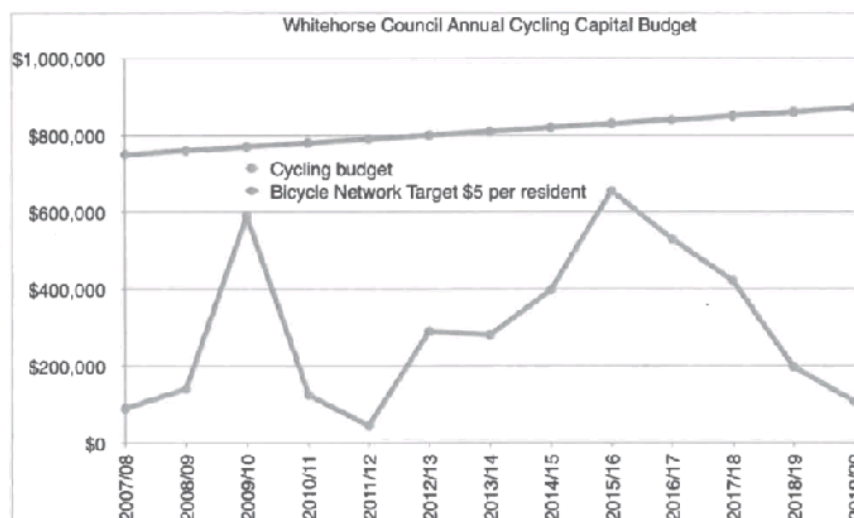
11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions



Submission 13

Metro-East Bicycle User Group Inc
PO Box 172, Blackburn Vic 3130
mebug@mebug.org.au
mebug.org.au



9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Sulan Zhao

Submission 14

From: Alan Tonkin
Sent: Thursday, 16 May 2019 4:19 PM
To: Annual Budget
Cc: WATAG Committee; Blair Barker; Tina Liu
Subject: HPE CM: UPDATE: SUBMISSION: 2018-426 Easy Ride routes: Design and Construction \$38k

Sorry to be a pain, but I would like to update my submission from yesterday and have it replaced by this one as **new information has come to light**. Thankyou.

I understand that this project is for the detailed design for Easy Ride Route NS2 (Saxton, Nelson Thurston, etc.)

It needs to be noted that the Easy Ride Route NS2 will be the major active transport route for bike riders, wishing to avoid our increasingly congested roads, to safely access the rapidly expanding Box Hill Metropolitan Activity Centre (BH MAC) from the soon to be improved Koonung Creek Trail which will result from the construction of the North East Link.

I have just learnt that this route will be included as one of the Victorian Government's Strategic Cycling Corridors (SCCs). SCCs are selected on the basis of providing links to a National Employment Cluster or a Major Activity Centre and are routes that cater for the highest, or potentially highest, cycling volumes. It is noted that the desirable treatment type for a SCC is a fully separated cycling facility. These facilities are generally considered to be international best practice and afford a high level of safety and assurance to riders of all ages and abilities.

Not only will the KCT be improved but so will the connectivity along the NEL, resulting in an increased number of riders and their range (especially with the rapid uptake of e-bikes - 20-30kms) from which they will be able to safely ride to BH MAC as there will be a continuous path to the likes of the City, Greensborough, Dandenong, Carrum - a huge population catchment offering them the option to ride to work in the BH MAC.

It is my opinion we need to consider, in the light of NEL and the growth of the BH MAC, the usage of the 4 North-South Roads from the NEL to BH MAC being prioritised, modified, signed and managed accordingly.

1. Middleborough Road be prioritised as the THROUGH route for through traffic because unlike Station and Elgar it doesn't end in a T intersection a short distance from the BH MAC
2. Station Street be prioritised as the PUBLIC TRANSPORT route for buses being able to access Transport unhindered and on time.
3. Elizabeth, Woodhouse, Saxton, Nelson be prioritised for the ACTIVE TRANSPORT route given its links to the soon to be greatly improved Koonung Creek Trail and its far flung connections
4. Elgar Road be prioritised as the DESTINATION BH MAC route with roads off it like Hopetoun, Carrington, Brougham, entering directly into the heart of the BH MAC and through to the new car parking

It is in this context that I would like to propose that the Easy Ride Route NS2 becomes a Bicycle Super Highway with a totally separated Copenhagen style bike lane from the Koonung Creek Trail at the NEL to Thurston. This will require at a minimum removing parking on one side of the road along the route and a cut-through at the Elizabeth/Woodhouse intersection plus some widening and modification of intersections and roundabouts.

Page 23

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 14

I therefore submit that the amount allocated in the budget would not be sufficient for this sort of visionary long term approach to congesting busting active transport to be adequately investigated, for the community to be properly engaged and for a final design to be completed.

Maybe you can ask our Officers what a realistic amount might be for such an approach and adjust the budget allocation accordingly.

My fear is that the money allocated will only result in just a bit of paint on the roads for bike lanes and sharrows. That the amount will not address the core reason why 60% of folk who would ride a bike to work, schools, shops, don't - because they do not feel safe.

My experience is that I am becoming more and more nervous riding in bike lanes given the rapidly increasing evidence of driver distraction and observing distracted drivers drifting into bike lanes. Hence for vulnerable road user safety, separation has become an imperative.

Research shows only separating vehicles from bikes will address that fear and get them of their bikes which research also shows will be better for their health, the planets health and the economy. [Please read the Whitehorse Cycling Strategy 2016](#) and [Design Guidance for strategically important Cycling Corridors](#)

Thank you for your consideration.

C'ya

Alan

Alan Tonkin - Australia 3129
L: +61 (0)3 9890 2420

AMAZING GRACE - changes everything

Email sent using Optus Webmail

Page 24

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Sulan Zhao

Submission 15

From: Alan Tonkin
Sent: Wednesday, 15 May 2019 4:18 PM
To: Annual Budget
Cc: alantonkin; WATAG Committee; Blair Barker; Tina Liu
Subject: HPE CM: SUBMISSION: 2018-485 Bushy Creek path connection \$15k (NEW)
Attachments: Mitta-Woodhouse Re-alignment.pdf

G'day folks

I would like to make the following Budget Submission regarding 2018-485 Bushy Creek path connection \$15k (NEW).

I am proposing that a mere 0.2% of the combined Capital Works Program of \$6.41 million for parks, open space and streetscapes and \$3.88 million for recreational, leisure and community facilities (TOTAL \$9.29 million) being \$18,580, to be re-allocated and added to the \$15,000 allocated to budget item 2018-485 Bushy Creek path connection, making a total of \$33,580 which I am informed should be sufficient for a world class treatment of this important bike route intersection of the Bushy Creek Trail with the Easy Ride Route NS2) and the Bushy Creek Trail crossover used by, amongst others, students and families of the nearby Koonung Secondary College and Box Hill North Primary School.

Attached is a sketch of a proposed design that could be worked up, with appropriate community engagement, into proper design drawings for costings and tendering.

It needs to be noted that the Easy Ride Route NS2 will be the major active transport route for bike riders, wishing to avoid our increasingly congested roads, to safely access the rapidly expanding Box Hill Metropolitan Activity Centre (BH MAC) from the soon to be improved Koonung Creek Trail which will result from the construction of the North East Link.

Not only will the KCT be improved but so will the connectivity along the NEL, resulting in an increased number of riders and their range (especially with the rapid uptake of e-bikes - 20- 30kms) from which they will be able to safely ride Box Hill as there will be a continuous path to the likes of the City, Greensborough, Dandenong, Carrum - a huge population catchment offering them the option to ride to work in the BH MAC.

Thank you for your consideration.

C'ya
Alan - Active Transport Ratepayer

Alan Tonkin - Australia 3129
L: +61 (0)3 9890 2420

AMAZING GRACE - changes everything

Email sent using Optus Webmail

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 15



This treatment needs to be of world class standard given it is 1) Intersection of 2 Active Transport routes – NEL to Box Hill Bicycle Super Highway (Easy Ride Route – NS2) & Bushy Creek Trail. 2) An Active Transport route for nearby Primary & Secondary School students. 3) Close to bend.

PURPLE – For safety, move the 40kph sign from current position to before the bend & reduce the Primary School speed zone speed to 30kph.

RED – Remove bollard and widen crossovers with curvatures so oversize bikes (tandems, bikes towing tag-a-longs or kiddies trailers, cargo bikes, adult trikes, recumbents, etc) can turn safely from Woodhouse (Easy Ride Route – NS2) onto the Bushy Creek Path in either direction & vice versa

BLUE – Replace existing speed hump with a flat top wombat crossing and prioritise crossing users over vehicles, given this is a major route for children attending Box Hill North PS and Koonung Secondary College

GREEN – Re-align path to avoid the current unmanageable right turn onto Woodhouse path (eastbound) for oversize bikes & the turn @ Mitta'

Page 26

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions



Submission 16

19th May, 2019

Dear Councillors

By email to Councillors and Budget Officers

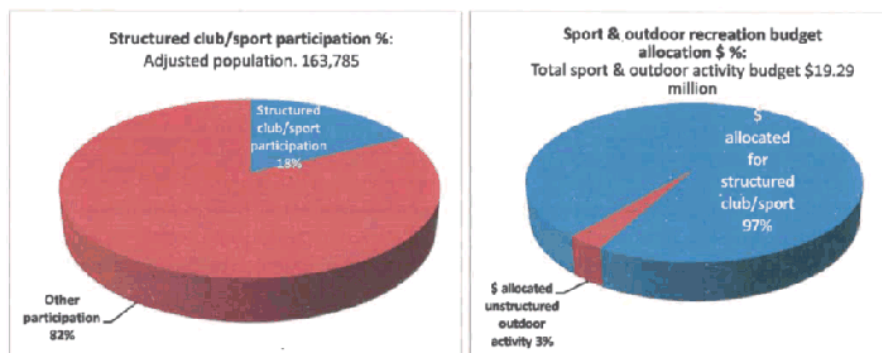
Re: WCC 2019-2020 Draft Budget

WATAG wrote to you on 5th September 2018 asking for your support during pre-budget planning, for substantial additional funding for Active Transport projects in Whitehorse for 2019-2020.

We wrote again on 13th March, before the final draft budget deliberations. The scenario we presented was that, based on the current year figures (2018-19), 82% of the population who are not involved in structured club/sport will receive just 12% of the budget related to sport and recreation capital expenditure (see graph on following page). We thought this to be very inequitable for those who like to walk in our parks and ride bikes rather than play organised sport.

Unfortunately, the draft budget for 2019 -2020 greatly increases this inequity.

The graph below shows that 18% of the population will now receive a massive 97% of the recreation related budget.



As an example of inequity in budget allocations just for bicycles, we noted in our September letter that the average budgetary allocation for cycling infrastructure over the past four years (2014-15 to 2017-18) was ~\$500K per year. The current year (2018-19) allocation is \$197K, a drastic reduction of 60%.

This has been further reduced in the draft budget for 2019-20 to \$103K, a reduction of another 48%. And the inbuilt inequity between organised and non-formal outdoor activities is much worse.

Page 27

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

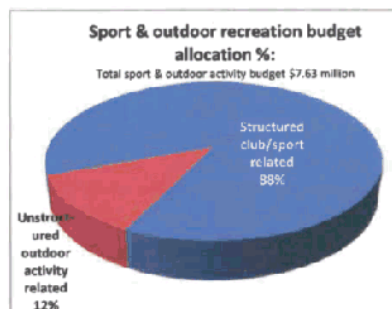
Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions



Submission 16



The figures for the current year 2018-19.

The graph here shows that for 2018 -2019, structured club/sport – with a participation rate of 18%, benefitted by receiving 88% of the capital allocations. Unstructured outdoor activity related activities with a participation rate of 82% receives just 12 % of capital funds.

This means that the inequity built into the draft 2019 -2020 budget is far worse than for the current year, because as noted on the previous page, unstructured outdoor activity related activities with a participation rate of 82% receives just 3% of capital funds.

Well recognised research continually shows that over 60% of the community would like to cycle more if only they could feel safer and if it was much more convenient. This 60% is approx. 99,000 people¹ in Whitehorse. Compare this to approx. 18% (32,000 people²) who participate in structured club/sport. Council figures show that in Whitehorse 62% of people walk and 13% ride a bike regularly for exercise³ (quite apart from additional walking or riding as active transport for which no data is available). Only 4.8% participate in club based sport and participation rates appear to have dropped⁴.

These figures give concrete evidence that show that there is a very big inequity with the draft budget being so strongly weighted towards structured club/sport capital spending.

This is quite contrary to the Whitehorse Recreation Strategy 2015-2024 which includes the following statements saying that Council:

- "has noted the clear message from the community about the need to support physical activities that do not require membership of a sporting club or have the constraints associated with playing team sport"
- "recognises the importance to support unstructured activities that assist residents to lead a healthy lifestyle through physical activity"
- "will have a focus over the next 10 years on unstructured (non-sport) recreation opportunities while continuing to support organised sport"
- "will have a more significant focus on providing for the casual or unstructured recreation needs of the community than in the past"

Officers appear to have forgotten about these strategic intentions set out in the Recreation Strategy when drafting this budget, and have clearly not made Councillors aware of this situation.

WATAG asks Councillors to request a budget redrafting to more closely meet Council objectives. We believe that capital funds should be allocated in a manner which more closely reflects pro rata percentage of community participation, and which reflects Council's own strategic aims.

¹ 60% of adjusted 2019 population with 0-4 and 85+ population groups excluded.

² VicHealth data gives 17.73% participation in Whitehorse

³ Whitehorse Recreation Strategy 2015-2024 p.16 Table 2.

⁴ Whitehorse Recreation Strategy 2015-2024 p. 15

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions



Submission 16

Why is this necessary?

Council consistently notes in its many policies and strategies the need for safe, healthy and sustainable outcomes for all residents.

Some of these policies and strategies are noted in an attachment to this submission. We invite you to browse the list and check some of the statements extracted from them.

An emphasis on providing Active Transport infrastructure in Whitehorse will make it safer and more convenient for ALL residents to travel around in the city. These improvements will also help counter a predicted further increase in traffic congestion/gridlock faced by Whitehorse in the near future.

To redress the balance between structured club/sport and unstructured outdoor activities, we repeat the suggestions made in our September letter and our letter in March. They were made at a time when budget considerations were in their infancy and obviously very flexible. It is very disappointing to find that not only were the suggestions not accepted, but that an even more inequitable budget has been drafted.

What can be done now? Minor adjustments:

We hope that even at this late stage, equity and sense will prevail and Council will agree, at the very least, to the following suggestions for some minor adjustments.

- **Fast track the implementation of the city's 'Easy Rides' cycling routes program** with a view to full implementation over a 3-5 year period. At the present rate, this program will take a decade or more. As an example of how this can easily be done, Item 2018-450 AQN Car Park Bollard Replacement \$35,000 could be held over until a future year with the funds reallocated to the 'Easy Ride' route program. The bollard replacement at Aqualink Nunawading is surely of less strategic importance than the development of safer cycling routes, and could wait another year.

In addition, we are aware that Alan Tonkin has made a personal submission relating to Easy Ride Route NS2 in the budget (Item 2018-426). He states that the \$38,000 allocated will be insufficient to do this work in a way which will meet the needs of the route which is now being included as a Victorian Government Strategic Cycling Corridor (SCC). Box Hill revitalization and the impacts of the NEL make it vital that this Easy Ride route be developed with the future in mind.

We recommend that Item 2018-426 allocation be substantially increased to allow for a more rapid implementation of the Easy Ride route program by adding a second route for 2019-20.

We recommend that all Easy Ride routes be implemented in a way which will meet future requirements as a result of SCC designation and to properly service Box Hill and NEL connections

- **Develop a strategic program to upgrade footpath crossovers** throughout the city to address safety issues for mobility cart/wheelchair users and pedestrians. We have been advised by officers that there is no plan to bring these substandard crossovers up-to-date except when individually referred to officers. We think this is not good enough to meet council's obligations to provide safe transport opportunities for ALL.

It needs a specific ongoing annual allocation made by council to rectify these legacy problems. The 2019-20 allocation of \$2.5 million⁵ for the Footpath Renewal Program (damaged and worn footpaths) is an 8% increase (\$200,000) over the current year. We believe that at least 25% of this increase (\$50,000) should be allocated specifically to redressing this problem. This should be continued for 5 years or until the job is effectively finished. We note that this would amount to just 2%⁶ of the total amount for this year.

We recommend that \$50,000 of item 2014-44- Footpath Renewal Program be specifically allocated to the task of upgrading footpath crossovers. Note that this is NOT a request for additional funds, or reallocation from some other category. It will effectively have no budget impact, but will have great benefits for infirm, and disabled folk.

⁵ Item 2014-44 Footpath Renewal Program \$2.5 million

⁶ 2% of normal footpath cost is considered VERY reasonable since approx. 10.7% of citizens are over 70. It is precisely this demographic who are most disadvantaged by the poor quality crossovers.

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions



Submission 16

- Under the category "Parks, Open Space and Streetscapes", Item 2018-485 - Bushy Creek path connection - \$15,000 is to "re-align the existing shared user path near Woodhouse Grove/Mitta St"⁷. Realigning the path within the park does not in fact constitute a 'connection', as implied in the budget listing. A connection can only be said to have been made if the crossing over Woodhouse Grove is also modified and brought up to a standard that will enable a full range of path users to cross safely from one section of Bushy Creek Path to the other.
Consequently we ask that an adequate allocation be included in the budget for this.
As an example of how this might be funded, we note that if just 2% of Item 2014-177 (Play Space Renewal Program - Cyclical replacement & upgrade of play spaces - \$1.950 million) was reallocated \$39,000 could be added to enable this work to be done.
The Play Space renewal program is undoubtedly important, but it should be noted that:
 - it is a cyclical program ie it is not specifically time-critical, and 2% of it could be held over for a year with minimal, if any, impact.
 - the program amount has increased by 86% over the current year (\$0.900million), and
 - the reallocation would still mean an 82% increase for Play Space compared to this year.**We recommend that the Play Space renewal Program be marginally adjusted to enable a full and adequate connection to be implemented for the Bushy Creek path at Woodhouse Grove.**

What can be done about redressing the overall inequity?

Analysis of the draft budget is challenging because of the limited definitions and descriptions provided, and the sometimes inconsistent placement of some items under different broad categories. However WATAG has done a detailed analysis and we make the following observations:

- 5.9% of the capital budget is categorized as 'cyclical', ie relates to an ongoing program of capital expenditure which appears to be made on the basis of some unstated cycle rather than a demonstrated need for the expenditure in this budget.
- 14.6% is categorized as 'renewal' or part of a program with no specific projects attached that can be identified. This again appears to indicate that the expenditure is part of an ongoing program rather than a demonstrated need for any of the particular projects covered by the program to be implemented immediately in this budget.
- 2.4% relate to nominated shopping centre 'streetscape' projects some of which have already had substantial funds spent over the recent past. They appear to be part of a long term 'program' to upgrade shopping centre precincts on a periodic basis. Why any or all of these upgrades need to be done in this budget is quite unclear, since a delay in some or all of them by one year would appear to have minimal, if any, effect in the long run. Whilst it is important to keep city infrastructure up-to-date, we wonder whether Councillors are provided with a cost-benefit analysis to show that there will be a positive impact as a result of some of these upgrades, or whether it is expected that they simply accept that an unstated 'public good' will be the result.

This process of seemingly 'automatic' expenditure (based on being on a list rather than being because of a demonstrated need) means that 22.9% of the capital budget - \$16.4 million - is not available to be applied to meet other Council objectives outlined in many strategies and policies.

WATAG thinks this is wrong, particularly whilst the kind of inequitable allocation we have described above exists. By deferring just some of these projects by one or more years, funding could easily be reallocated to meet Council's own objectives.

We recommend that all projects which are categorized as part of a cyclical or renewal program such as those noted above, be reexamined to determine whether it is critically necessary to implement them in 2019-20. This must be evidence based so that a full justification can be established. Reallocating funds will allow other more urgent strategic objectives to be met.

⁷ Correspondence from Council 1st May 2019

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions



Submission 16

Finally...

SGS Economics is a consultant on the Box Hill planning Project Team. Marcus Spiller is a Principal. He had this to say last year at a conference on challenges to Australia's Metropolitan Governance:

"Herein lies Australia's metropolitan governance challenge. The current capacity to produce good metropolitan strategies far outstrips the capacity to bring them to fruition."

Whitehorse Council has developed many fine plans and strategies in relation to activity, health, bikes, well-being and sustainability. It is only by putting appropriate budget allocations towards implementing the fine ideas, that this statement will be challenged.

Speaking to this submission:

WATAG will send a representative to speak to our submission at the Special Committee of Council, which is to be held on Tuesday 11 June 2019 at 7.00pm in the Council Chambers.

Thank you

Yours sincerely

A handwritten signature in blue ink that reads "Chris Trueman".

Chris Trueman
Correspondence Secretary-Whitehorse Active Transport Action Group Inc.
secretary@watag.org
Mob:

See attached 'Selection of Council Strategies and relevant quotes'.

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions



Selection of Council Strategies and relevant quotes Submission 16

Sustainability Strategy

- "encouraging the community to live more sustainably every day."

Cycling Strategy

- "Cycling is an essential mode of transport as well as an important recreation and sport activity that has great environmental and health benefits."
- "The strategy sets objectives to increase participation in cycling, improve health levels, provide a safe and convenient environment for cycling and maintain and promote existing cycling facilities."
- "A key theme within the Whitehorse Cycling Strategy is for Council to develop a network of cycling routes that predominantly use local roads to connect to key destinations such as schools, shops, transport hubs and recreational facilities."
- "Using local streets rather than busier roads is safer and less stressful and aims to encourage community members to start riding or ride more often."

Road Safety Strategy

- "To improve the safety and accessibility for pedestrians, cyclists and public transport users."

Integrated Transport Strategy

- "active modes of transport have a range of health, environmental and community benefits"
- "improve the safety and accessibility for pedestrians, cyclists and public transport users"
- "increase the use of sustainable transport modes of transport to minimise the impact of transport on the environment"
- "increase the safety of residents and commuters who travel within and through the municipality"

Open Space Strategy

- "improving the communities public health, well-being and social connectedness"

Recreation Strategy

- "...noted the clear message from the community about the need to support physical activities that do not require membership of a sporting club or have the constraints associated with playing team sport"
- "...recognises the importance to support unstructured activities that assist residents to lead a healthy lifestyle through physical activity"
- "Council will have a focus over the next 10 years on unstructured (non-sport) recreation opportunities while continuing to support organised sport"
- "Well-designed, sustainable and integrated urban infrastructure will help achieve recreation and associated health and wellbeing outcome"
- "...design principles, that optimise access for all ages and abilities, will underpin the planning and design"
- "Planning for recreation and sport will acknowledge that most residents get their physical activity through non-club based and social activities"
- "Council will have a more significant focus on providing for the casual or unstructured recreation needs of the community than in the past"
- "Council recognises the benefits associated with unstructured physical activity options – flexibility, better health, spontaneity, local access, minimal cost, choice of environment and connecting with the community."

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Jeremy Maxwell

Mitcham

Submission 17

Chief Executive Officer
Whitehorse City Council
Annual.Budget@whitehorse.vic.gov.au

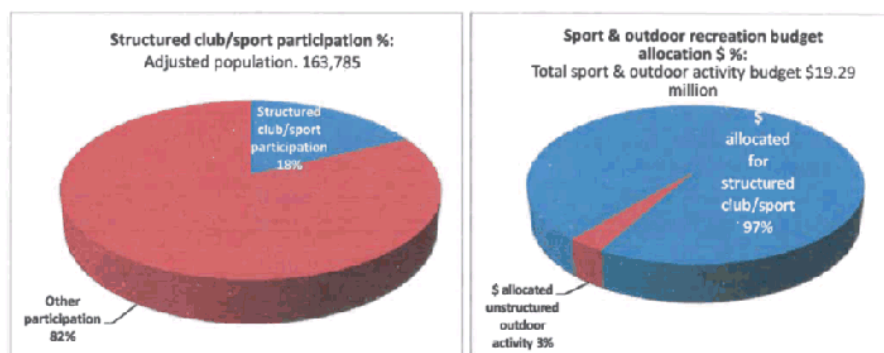
Budget Submission 2019/20

I have read* the submission of Whitehorse Active Transport Action Group (WATAG) for this current budget review and I am alarmed at the catastrophic collapse in funding for active transport.

The scenario WATAG has outlined is that, based on the current year figures (2018-19), 82% of the population who are not involved in structured club/sport will receive just 12% of the budget related to sport and recreation capital expenditure (see graph on following page). I believe this to be very inequitable for those who like to walk in our parks and ride bikes rather than play organised sport.

Unfortunately, the draft budget for 2019 -2020 greatly increases this inequity.

The graph below shows that **18% of the population will now receive a massive 97% of the recreation related budget.**



As an example of inequity in budget allocations just for bicycles, WATAG noted that the average budgetary allocation for cycling infrastructure over the past four years (2014-15 to 2017-18) was ~\$500K per year. The current year (2018-19) allocation is \$197K, a drastic reduction of 60%.

This has been further reduced in the draft budget for 2019-20 to \$103K, a reduction of another 48%. And the inbuilt inequity between organised and non-formal outdoor activities is much worse.

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

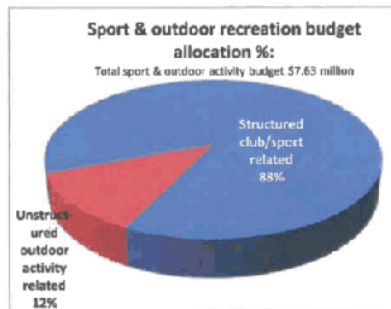
11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Jeremy Maxwell

Mitcham

Submission 17



The figures for the current year 2018-19.

The graph here shows that for 2018 -2019, structured club/sport – with a participation rate of 18%, benefitted by receiving 88% of the capital allocations. Unstructured outdoor activity related activities with a participation rate of 82% receives just 12 % of capital funds.

This means that the inequity built into the draft 2019 -2020 budget is far worse than for the current year, because as noted on the previous page, unstructured outdoor activity related activities with a participation rate of 82% receives just 3% of capital funds.

Well recognised research continually shows that over 60% of the community would like to cycle more if only they could feel safer and if it was much more convenient. This 60% is approx. 99,000 people¹ in Whitehorse. Compare this to approx. 18% (32,000 people²) who participate in structured club/sport. Council figures show that in Whitehorse 62% of people walk and 13% ride a bike regularly for exercise³ (quite apart from additional walking or riding as active transport for which no data is available). Only 4.8% participate in club based sport and participation rates appear to have dropped⁴.

These figures give concrete evidence that show that there is a very big inequity with the draft budget being so strongly weighted towards structured club/sport capital spending.

This is quite contrary to the Whitehorse Recreation Strategy 2015-2024 which includes the following statements saying that Council:

- “has noted the clear message from the community about the need to support physical activities that do not require membership of a sporting club or have the constraints associated with playing team sport”
- “recognises the importance to support unstructured activities that assist residents to lead a healthy lifestyle through physical activity”
- “will have a focus over the next 10 years on unstructured (non-sport) recreation opportunities while continuing to support organised sport”
- “will have a more significant focus on providing for the casual or unstructured recreation needs of the community than in the past”

Officers appear to have forgotten about these strategic intentions set out in the Recreation Strategy when drafting this budget, and have clearly not made Councillors aware of this situation.

I support the WATAG request for a budget redrafting to more closely meet existing Council policy objectives.

I believe that capital funds should be allocated in a manner which more closely reflects pro rata percentage of community participation, and which reflects Council's own strategic aims.

¹ 60% of adjusted 2019 population with 0-4 and 85+ population groups excluded.

² VicHealth data gives 17.73% participation in Whitehorse

³ Whitehorse Recreation Strategy 2015-2024 p.16 Table 2.

⁴ Whitehorse Recreation Strategy 2015-2024 p. 15

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Jeremy Maxwell

Mitcham

Submission 17

Why do I believe a budget rework is this necessary?

Council consistently notes in its many policies and strategies the need for safe, healthy and sustainable outcomes for all residents.

An emphasis on providing Active Transport infrastructure in Whitehorse will make it safer and more convenient for ALL residents to travel around in the city. These improvements will also help counter a predicted further increase in traffic congestion/gridlock faced by Whitehorse in the near future.

What can be done now? Minor adjustments:

I hope that even at this late stage, equity and sense will prevail and Council will agree, at the very least, to the following suggestions for some minor adjustments.

- **Fast track the implementation of the city's 'Easy Rides' cycling routes program** with a view to full implementation over a 3-5 year period. At the present rate, this program will take a decade or more. As an example of how this can easily be done, item 2018-450 AQN Car Park Bollard Replacement \$35,000 could be held over until a future year with the funds reallocated to the 'Easy Ride' route program. The bollard replacement at Aqualink Nunawading is surely of less strategic importance than the development of safer cycling routes, and could wait another year. In addition, I am aware that Alan Tonkin has made a personal submission relating to Easy Ride Route NS2 in the budget (Item 2018-426). He states that the \$38,000 allocated will be insufficient to do this work in a way which will meet the needs of the route which is now being included as a Victorian Government Strategic Cycling Corridor (SCC). Box Hill revitalization and the impacts of the NEL make it vital that this Easy Ride route be developed with the future in mind. I would like to request that Item 2018-426 allocation be substantially increased to allow for a more rapid implementation of the Easy Ride route program by adding a second route for 2019-20. I support WATAG's proposal that all Easy Ride routes be implemented in a way which will meet future requirements as a result of SCC designation and to properly service Box Hill and NEL connections
- **Develop a strategic program to upgrade footpath crossovers** throughout the city to address safety issues for mobility cart/wheelchair users and pedestrians. It needs a specific ongoing annual allocation made by council to rectify these legacy problems. The 2019-20 allocation of \$2.5 million⁵ for the Footpath Renewal Program (damaged and worn footpaths) is an 8% increase (\$200,000) over the current year. I would like to request that at least 25% of this increase (\$50,000) should be allocated specifically to redressing this problem. This should be continued for 5 years or until the job is effectively finished. I note that this would amount to just 2%⁶ of the total amount for this year. I request that \$50,000 of item 2014-44- Footpath Renewal Program be specifically allocated to the task of upgrading footpath crossovers.

Whitehorse Council has developed many fine plans and strategies in relation to activity, health, bikes, well-being and sustainability. It is only by putting appropriate budget allocations towards implementing the fine ideas, that this statement will be challenged.

⁵ Item 2014-44 Footpath Renewal Program \$2.5 million

⁶ 2% of normal footpath cost is considered VERY reasonable since approx. 10.7% of citizens are over 70. It is precisely this demographic who are most disadvantaged by the poor quality crossovers.

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Jeremy Maxwell

Mitcham

Selection of Council Strategies and relevant quotes

Submission 17

Sustainability Strategy

- "encouraging the community to live more sustainably every day."

Cycling Strategy

- "Cycling is an essential mode of transport as well as an important recreation and sport activity that has great environmental and health benefits."
- "The strategy sets objectives to increase participation in cycling, improve health levels, provide a safe and convenient environment for cycling and maintain and promote existing cycling facilities."
- "A key theme within the Whitehorse Cycling Strategy is for Council to develop a network of cycling routes that predominantly use local roads to connect to key destinations such as schools, shops, transport hubs and recreational facilities."
- "Using local streets rather than busier roads is safer and less stressful and aims to encourage community members to start riding or ride more often."

Road Safety Strategy

- "To improve the safety and accessibility for pedestrians, cyclists and public transport users."

Integrated Transport Strategy

- "active modes of transport have a range of health, environmental and community benefits"
- "improve the safety and accessibility for pedestrians, cyclists and public transport users"
- "increase the use of sustainable transport modes of transport to minimise the impact of transport on the environment"
- "increase the safety of residents and commuters who travel within and through the municipality"

Open Space Strategy

- "improving the communities public health, well-being and social connectedness"

Recreation Strategy

- "...noted the clear message from the community about the need to support physical activities that do not require membership of a sporting club or have the constraints associated with playing team sport"
- "...recognises the importance to support unstructured activities that assist residents to lead a healthy lifestyle through physical activity"
- "Council will have a focus over the next 10 years on unstructured (non-sport) recreation opportunities while continuing to support organised sport"
- "Well-designed, sustainable and integrated urban infrastructure will help achieve recreation and associated health and wellbeing outcome"
- "...design principles, that optimise access for all ages and abilities, will underpin the planning and design"
- "Planning for recreation and sport will acknowledge that most residents get their physical activity through non-club based and social activities"
- "Council will have a more significant focus on providing for the casual or unstructured recreation needs of the community than in the past"
- "Council recognises the benefits associated with unstructured physical activity options – flexibility, better health, spontaneity, local access, minimal cost, choice of environment and connecting with the community."

* Disclaimer

I am a member of the WATAG Management Committee.

Page 36

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions



Submission 18

VERMONT SOUTH CLUB INC
Livingstone Road, Vermont South
Postal address: PO Box 6002, Vermont South, Vic. 3133
ABN 60 896 828 957

Website: www.vermontsouthclub.com.au

President: David Dressing

Secretary: Jim Baker

Chief Executive Officer
Whitehorse City Council
Locked Bag 2,
Nunawading DC Vic 3131

16th May 2019

Attn Ms Noelene Duff

Dear Ms Duff

We, at the Vermont South Club are extremely disappointed that our request for funding assistance for an extension to the club in Livingstone Road has not been granted. The Federal Member for Deakin Michael Sukkar has promised funding to the tune of \$300,000.00. This has been included in the federal budget, and can be confirmed by the attached letter from the Minister for Infrastructure, Transport and Regional Development the Hon Michael McCormack. Also, to further prove that the funding is more than a promise, we need to complete a Request for Information document which in turn will lead to a Deed of Agreement between the Vermont South Club and the Federal Government. This is well under way, however we are waiting on a completed set of drawings and associated costs from the builder.

There are many clubs in the City of Whitehorse. Our club was nominated for a Deakin Community Award recently by Councillor Raylene Carr. We were on hand to receive our Certificate from Michael Sukkar. Raylene obviously supports what we do in the community and we were thrilled to receive her nomination which came as a complete surprise. The club is also supported by many volunteers who give of their time to make sure our place can develop and be a community hub.

Our club and its members support 7 different charities, we have weekly visits by a group of disabled bowlers and recently hosted a state disabled bowlers practice match before their national competition. Prostate Cancer, Beyond Blue, Breast Cancer Research, Reach, St Vincent de Paul, Rice for Cambodia are other Charities we support.

It is also worth noting that we, collectively, are one of the largest clubs in the state that does NOT have poker machine revenue to assist in the financing of its ongoing business. Our business model is to be as self-sufficient as possible. We understand the pressure that council is under to provide the municipality with the best facilities possible so we fund some of our own projects. In recent times we installed solar panelling to help reduce our power bills. 8 years ago, we had a new green laid at the Eastern end of the complex at a cost of \$130,000, both 100% funded by the members. We have given the Bowling Club the go ahead to replace the well worn western green at a cost of \$147,000.00, to be completed by August this year also coinciding with our promotion to Division 1. Some years ago, we invested \$250,000.00 and together with council's contribution we were able to have the facilities we have now.

Unfortunately, we have out grown ourselves. Currently standing at 257 bowling club members we can only seat 90 comfortably. When functions are held in house on Tuesdays / Saturday's pennant we are overcrowded. The photo's attached attest to this. Unfortunately, only 90 people could be

Page 37

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 18

accommodated for last year's Christmas Party. First in first serve. It filled quickly and many members missed out.

Other clubs are struggling to exist and for whatever reason and finding it difficult to halt the downturn in numbers. We, on the other hand, have already begun to add to our membership base with innovative marketing and branding plans. With netball growing at an enormous rate, we are investigating the installation of 2 netball courts, so a few teams can use our place as a training venue. We will know better after a study is completed on tennis court usage at the complex. This would also release some of the pressure over at Sportlink.

With our membership growing every year it is obvious that we have a space issue. We also have a large number of members in their 80's, and we want to be able to offer them a place away from home. Therefore, in our extension plans, we aim to provide a lounge area where the elder set can come to their club, play cards, a place to read, mix with others to have coffee or to look at the bowls, all from a warm, friendly environment. We also have plans for the Blue Cross residents to take the opportunity to come to our place to also enjoy what the club has on offer.

It is our intention on non-pennant days to make full use of the clubrooms to ensure they do not sit idle at any time. Although having said that we play bowls at the club every day except Fridays and Sundays.

After being the President of the Vermont Football Club for some years I have always been community conscious and believe in developing a future for our clubs. Everything we do at the Vermont South Club is securing our future for the **LONG TERM**. We seek to occupy a position as the most recognisable and respected sporting club in the district. From time to time we hope we get financial support from the City of Whitehorse so as we can continue to provide the best bowling club facilities available in the area.

In respect to the above we would respectfully ask the council to revisit our funding request. We are looking for \$300,000 from council to add to Michael Sukkars \$300,000. The club can contribute \$150,000 to the project as well. We understand that our request would be contingent on the signing and execution of the deed of agreement.

We would like the opportunity to speak to our submission as part of the budget process offered by you.

Yours Sincerely

David Dressing
President :Vermont South Club inc.
Mobile :
Email : safetysense@primus.com.au.

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 18



Page 39

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions



Submission 18

The Hon Michael McCormack MP

Deputy Prime Minister
Minister for Infrastructure, Transport and Regional Development
Leader of The Nationals
Federal Member for Riverina

MS19-000548

Mr David Dressing
Vermont South Club Inc
Charlesworth Park
Livingstone Road
VERMONT SOUTH VIC 3133

Dear Mr Dressing

I am writing to confirm the Australian Government's commitment to provide up to \$300,000 for the Vermont South Bowls Club project (the Project).

The commitment will be delivered by the Department of Infrastructure, Regional Development and Cities through the Community Development Grants Programme (CDG).

The Australian Government is committed to supporting local communities to prosper and grow. Local infrastructure projects are critical if we want to boost economic growth and improve local amenities and facilities.

A Departmental Officer will contact you shortly to discuss the next steps. This includes undertaking any final due diligence and preparing a Deed of Agreement. Whilst this letter confirms the commitment to your project, funding of \$300,000 is contingent upon the execution of a Deed of Agreement.

I recommend that you do not enter into financial commitments or begin work on the project until such time a Deed of Agreement has been signed with the Australian Government. Please note that the contents of this letter should be kept confidential until a Deed of Agreement is signed with the Australian Government.

I wish you every success and look forward to seeing the project completed.

Yours sincerely

Michael McCormack

The Hon Michael McCormack MP
Parliament House Canberra | (02) 6277 7520 | minister.mccormack@infrastructure.gov.au
Suite 2, 11-15 Fitzmaurice Street, Wagga Wagga NSW 2650 | michael.mccormack.mp@aph.gov.au

Page 40

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 19



Attention:
Noelene Duff
Chief Executive Officer
Whitehorse City Council
Email: Annual.Budget@whitehorse.vic.gov.au

Dear Ms Noelene Duff,

**Proposed Pavilion Re-development at Heatherdale Reserve
Application for funding from Whitehorse City Council**

On behalf of the Heatherdale Reserve Pavilion Action Team I am formally submitting an application for funding allocation from the Whitehorse City Council from the proposed 2019/20 Budget. We believe that an allocation of \$2M from the council will allow a necessary and much needed facility to be built.

When we first proposed this project to the Whitehorse City Council we were encouraged to seek 'external' funding and to lobby for the support of the Whitehorse Councillors. We believe we have achieved this and are now seeking council's support to make this project a reality.

Over the past few months we have been fortunate to have:

- An offer of \$2M from Michael Sukkar (Liberal Party) as part funding towards the project, an amount that is a commitment by the Federal Government not dependent on the election outcome.
- A matching offer of \$2M from the Labour Party, a part-funded agreement that was endorsed publicly by the Shadow Minister for Sport, Don Farrell, Federal Senator for Victoria Raff Ciccone and Federal Labour Candidate for Deakin Shireen Morris.
- Attendance at this last announcement by Whitehorse City Council representatives Cr Bill Bennett (Mayor) and Cr Prue Cutts (Springfield Ward). We are pleased to have their support, along with Cr Ben Stennett (Springfield Ward).

The current pavilion at Heatherdale Reserve needs re-development due to its age, increased and increasing usage requirements and the fact that it generally does not serve the current or future needs of the community. The facility was originally built at a time when the inclusion of juniors and females was not fully supported. This is perhaps evidenced by the provision of one internal female toilet. In today's environment, this is totally unacceptable and this has been recognised by community leaders at all levels of government and is why we have bi-partisan offers of Federal Government funding.

Page 41

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 19

In an effort to be pro-active with this project, the Heatherdale Reserve Pavilion Action Committee has also:

- Prepared comprehensive plans drawn up by highly respected architect Mal Elliott. The proposed design of the pavilion has factored in the preservation of trees and maintenance of current parking by remaining largely within the footprint of the existing building. It provides for ample and adequate female friendly change room facilities on the ground floor and a club social area on the first floor. There is also accommodation for third party users in the expectation that the pavilion would be used for a much broader community purpose.
- Had these plans fully costed by a reputable Quantity Surveyor. This report has the total construction cost of the project at \$3.83M. (This would make the Federal Government's share of the cost a little over 50%)
- Prepared a comprehensive Facility Development Plan that highlights the needs of the community and the sporting clubs that use the Heatherdale Reserve.

Please find these three documents attached to this application.

It is important to note that the facilities are home to a large and fast growing contingent of female participants of both cricket and football. As a matter of interest, Heatherdale CC will be participant in the inaugural Women's Senior Cricket competition in the eastern region, the first within the BHRDCA.

The Action Team has worked hard to address the needs of the community, has positively engaged with council officers to better understand the planning timeframes, engaged our own architect to work up concept plans, engaged a reputable Quantity Surveyor to cost the project and engaged with Federal Government (Liberal and Labor) to secure over 50% of the funding required for the project.

We see this as a once in a lifetime opportunity for the Clubs and the City to advance the facilities that serve the Heatherdale Reserve Community. We respectfully ask that you consider our application for an additional \$2M in funding with a view to ensuring that a desperately needed community asset is built.

On behalf of the Heatherdale Reserve Pavilion Action Committee I would also like to request an opportunity to speak to this application at the meeting of the Special Committee of the Council on Tuesday 11 June 2019.

Yours faithfully,



Kevin Oakey

Chairman

Heatherdale Reserve Pavilion Action Team

On behalf of:

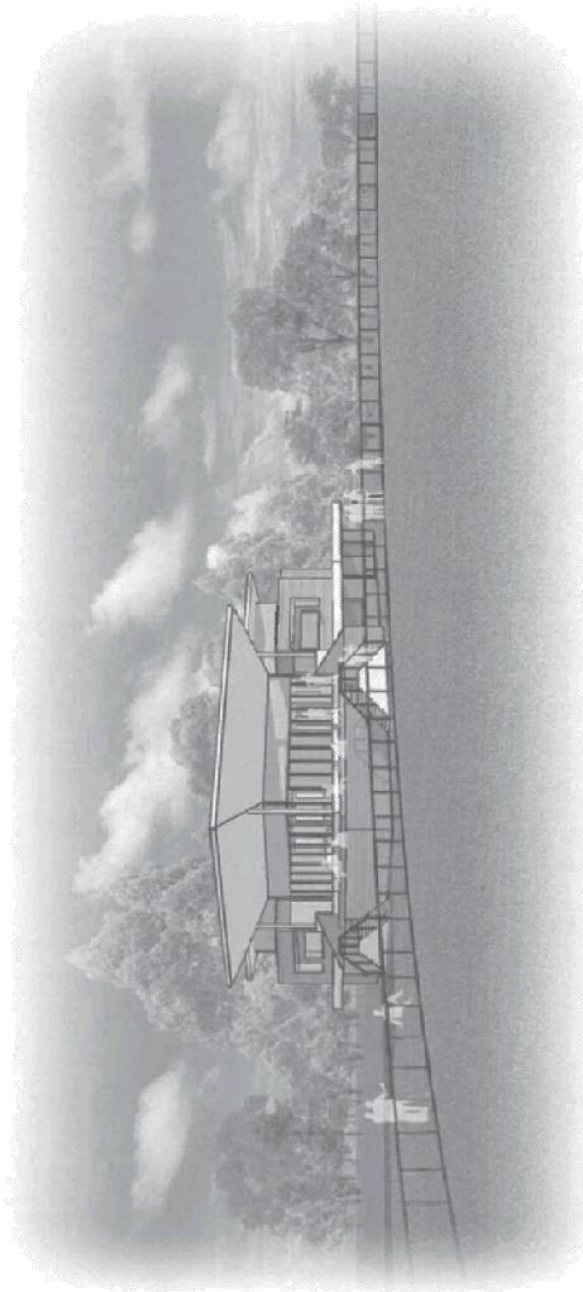
- Heatherdale Cricket Club
- Heathmont Jets Juniors Football Club
- Donvale Crusaders Junior Football Club
- Mitcham Eagles Junior Football Club

Page 42

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 19

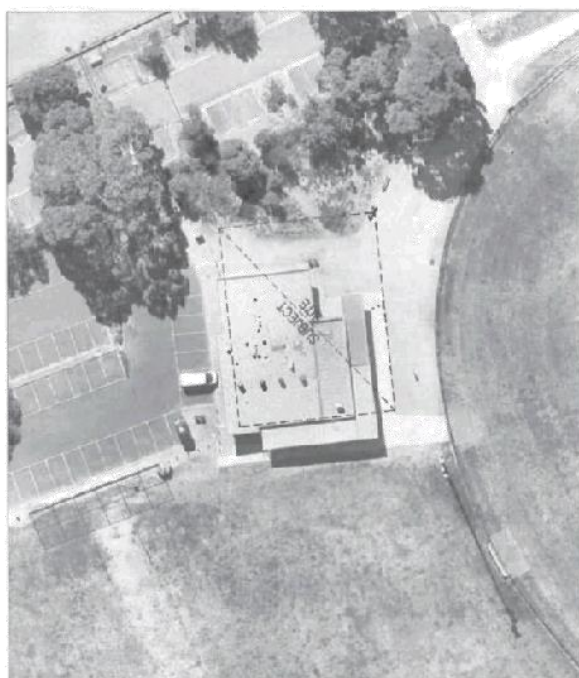


Page 43

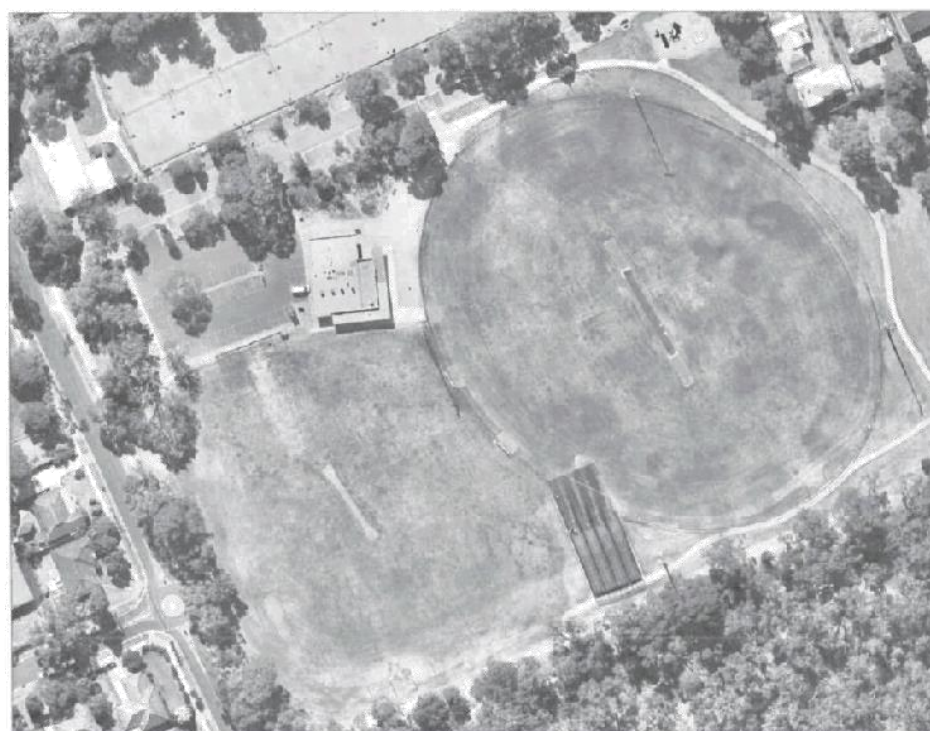
Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions



Submission 19



Page 44

9.3.1 – ATTACHMENT 1.

Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1.

2019-20 Budget Submissions

Submission 19

DESIGN & CONSTRUCTION PHILOSOPHY FOR NEW HEATHERDALE PAVILION



GROUND FLOOR PLAN

1ST FLOOR PLAN

ROOF PLAN

SECTION

IMAGE EXAMPLE

ROOF FORM

BUILDING DESIGN

- The building will be built by the existing two sports fields, one park to the north, west and east of the site.
- The existing building is completely new and located on the site.
- The building will be built by the existing two sports fields, one park to the north, west and east of the site.
- The building will be built by the existing two sports fields, one park to the north, west and east of the site.

ROOF FORM

- The roof form is a simple, flat, rectangular form.
- The roof form is a simple, flat, rectangular form.
- The roof form is a simple, flat, rectangular form.
- The roof form is a simple, flat, rectangular form.

EXTERNAL INTERIOR, COLOURED BLOCKS

UPPER WEIGHT COLOURED BLOCKS



Page 45

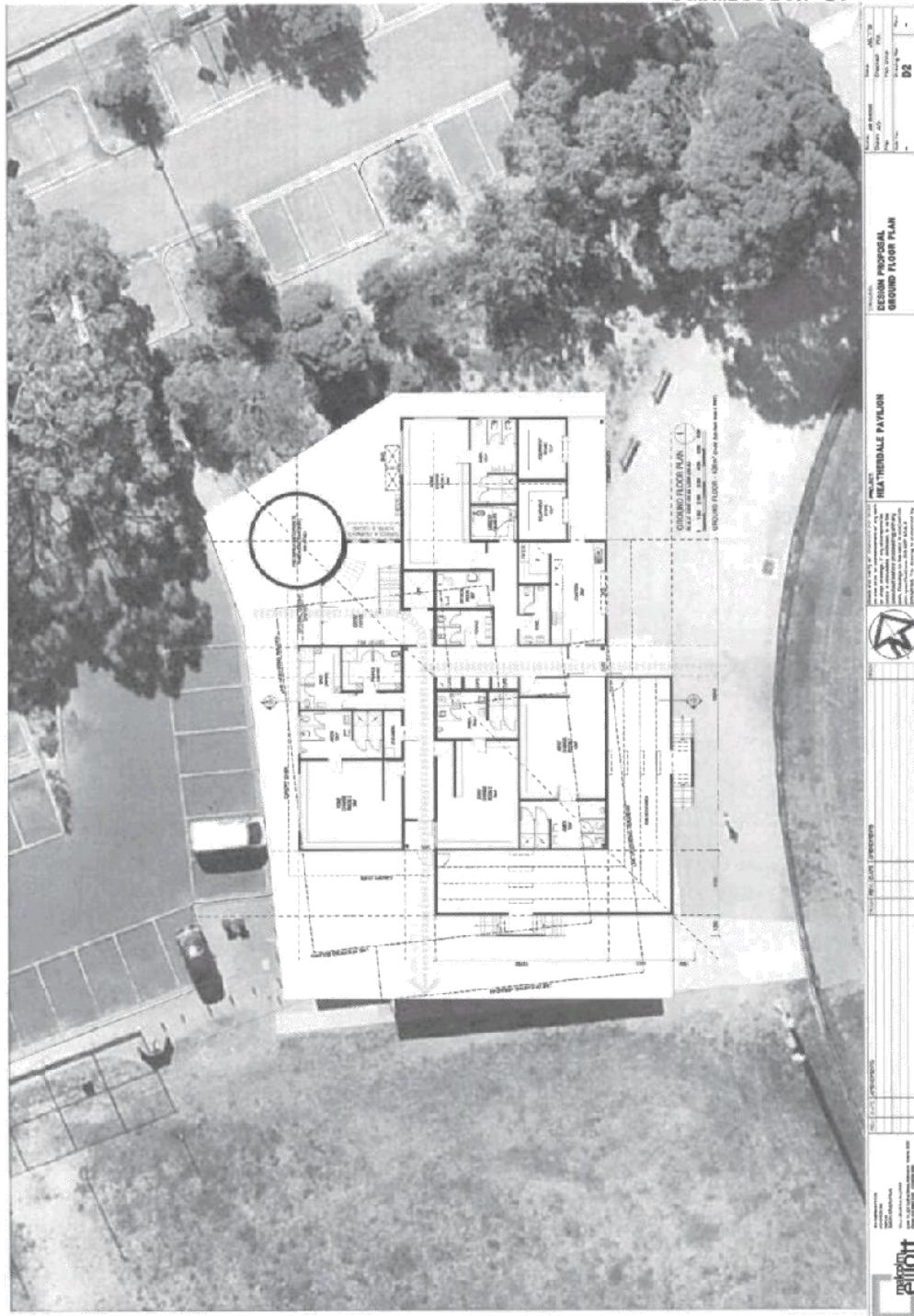
9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 19



Page 46

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

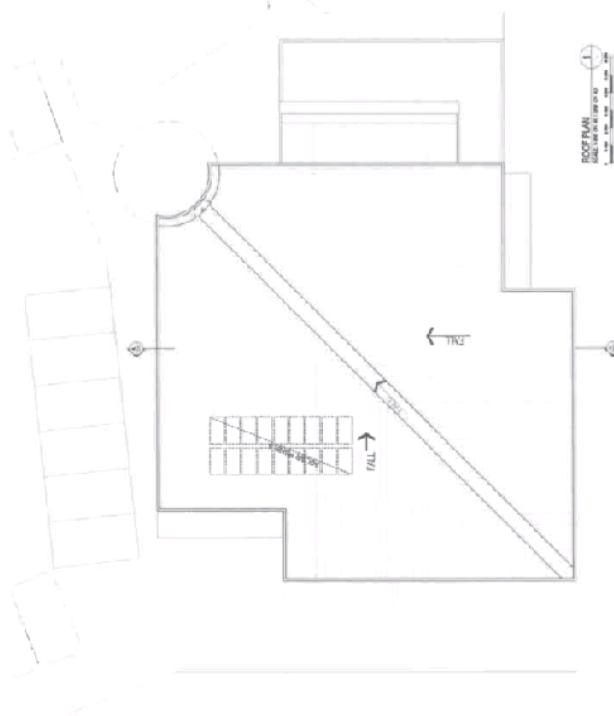


Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 19

[illegible]

Page 48

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

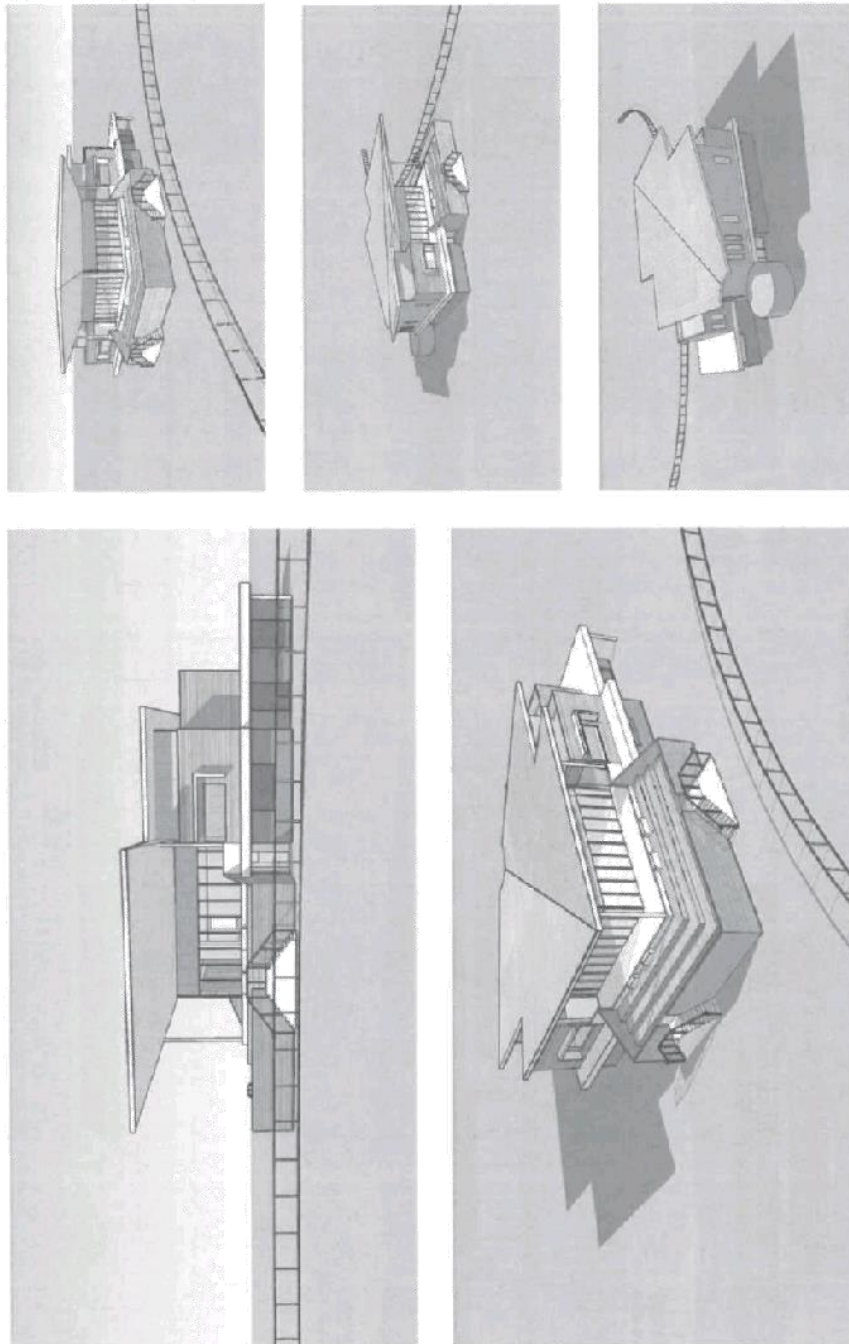
6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions



9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 19



Page 50

9.3.1 – ATTACHMENT 1.

Extract of Special Committee Minutes inclusive of 2019-20 Budget
Submissions

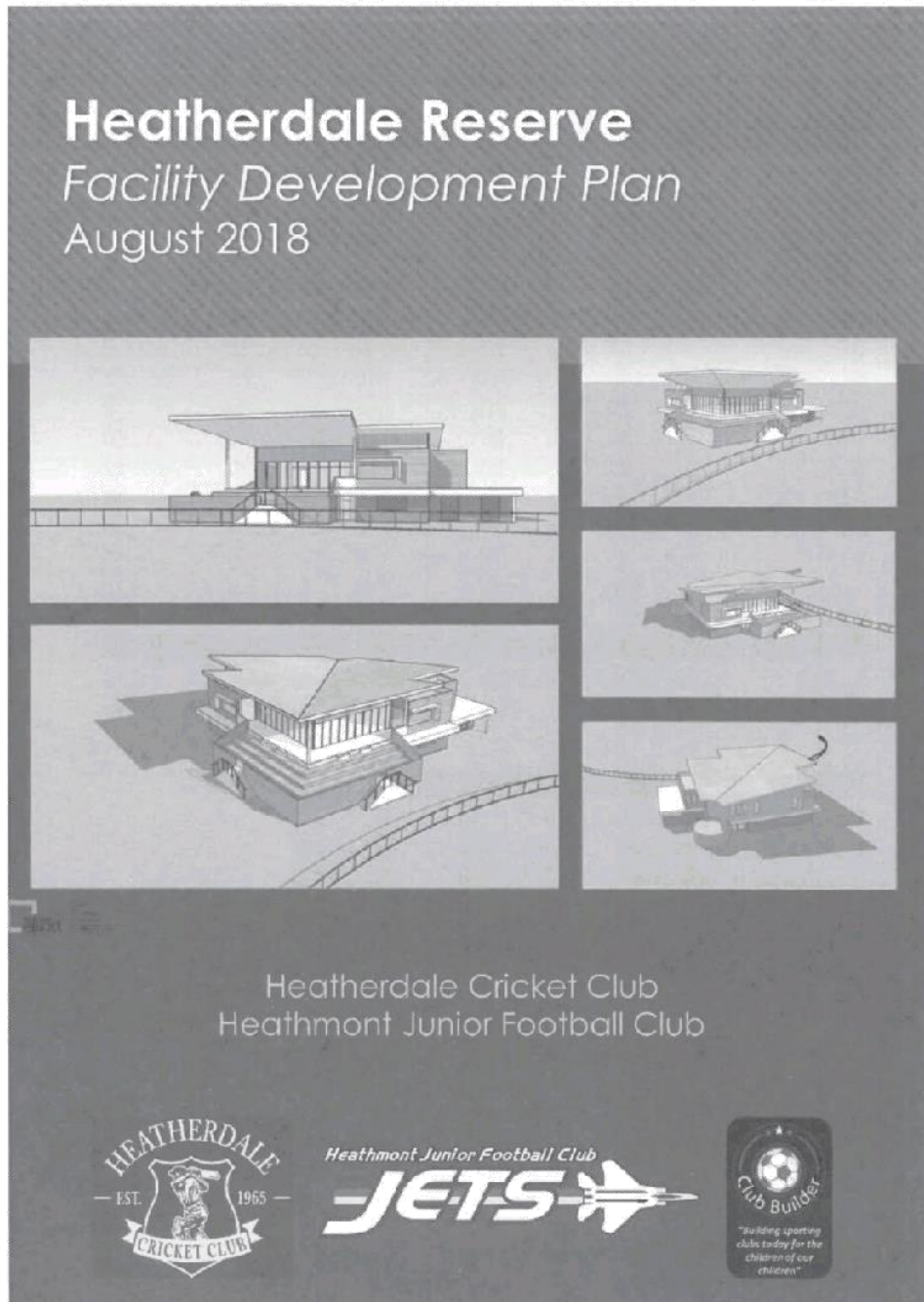
Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1.

2019-20 Budget Submissions

Submission 19



Page 51

Page 52

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 19

Participation Profile

Age	Players	Male	Female	Football	Cricket
U05	35	30	5	35	0
U06	32	30	2	32	0
U07	33	30	3	33	0
U08	75	55	20	25	50
U09	21	21	0	21	0
U10	124	86	38	84	40
U11	22	22	0	22	0
U12	140	104	36	75	65
U13	20	20	0	20	0
U14	86	86	0	26	60
U15	32	20	12	20	12
U16	41	15	26	26	15
U17	24	24	0	24	0
U18	15	15	0	0	15
Senior	120	120	0	0	120
Veterans	15	15	0	0	15
Total	835	693	142	443	392
% Total	100%	83%	17%	53%	47%
% Junior	84%	81%	100%	100%	66%

Club	Male	Female	Total
Donvale Crusaders Football Club	46	1	47
Heatherdale Cricket Club	330	62	392
Jets Junior Football Club	298	75	373
Mitcham Football Club	19	4	23
Total	693	142	835
% Total	83%	17%	100%

- The Playing Fields and Pavilion supports 835 local residents in structured sporting activity across the year PLUS visiting teams, supporters, parents and siblings.
- It is estimated that 25,000 unique individuals will participate in structured sport at the ground across the year.
- 17% of participants are female with focus on junior ages (20%).
- 53% of activity is Football related vs 47% Cricket.

Page 52

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 19



Heathmont Jets Junior Football Club

- 373 Players
- Teams from U09 –U17
- Junior Girls Football teams across multiple age groups

Heatherdale Cricket Club

- 392 Players
- Founded in 1965
- Part of the Box Hill Reporter District Cricket Association
- 6 senior teams, a Veterans team, up to 14 junior boys teams and 3 junior girls teams

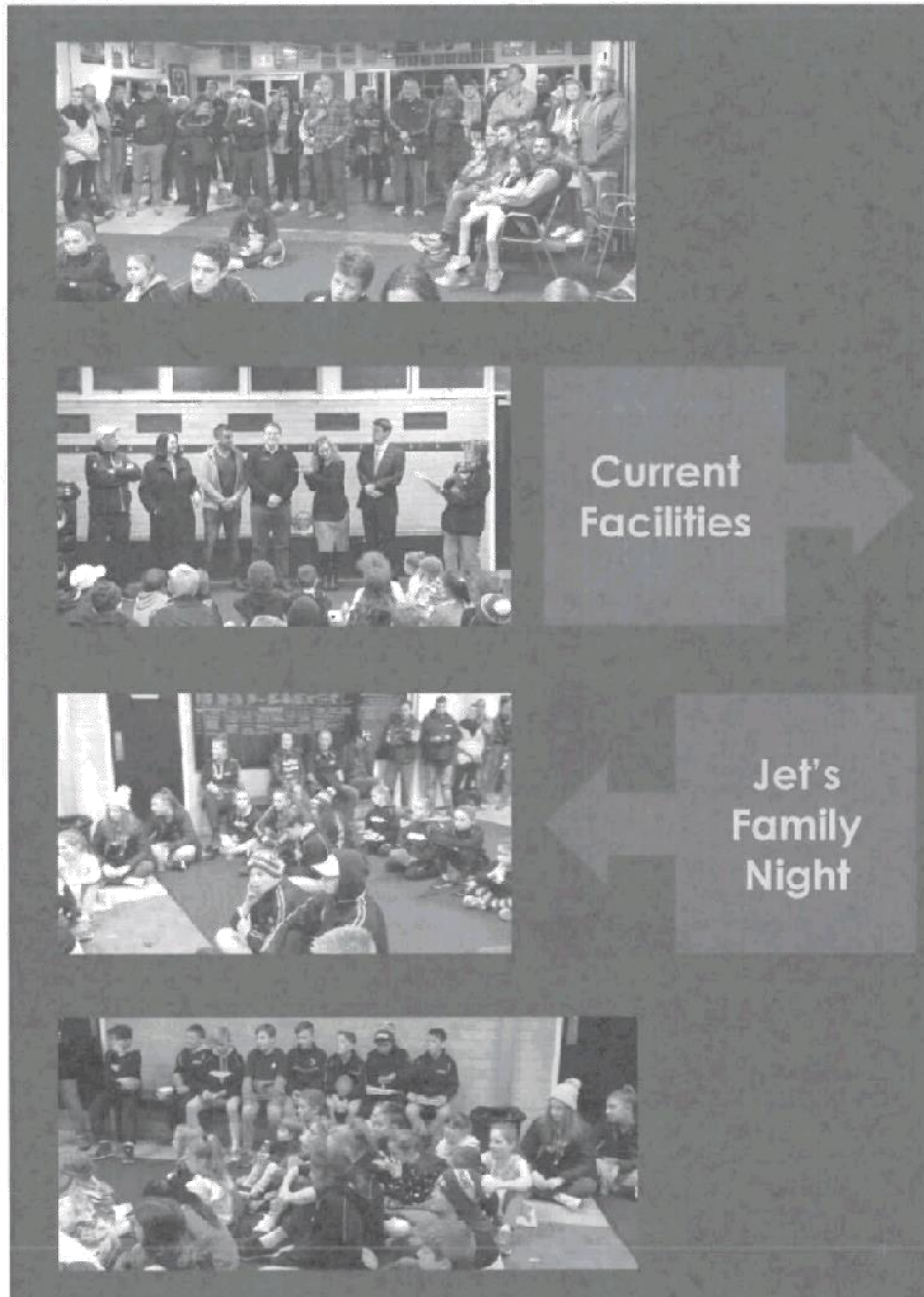
Other Users of Heatherdale Reserve

- Donvale Crusaders Football Club
- Heathmont Jets Netball Team – the Jetballers
- Heatherdale Tennis Club
- Mitcham Football Club

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 19



Page 54

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 19



Dated and undersized pavilion and social facilities



Storage is limited and cluttered



Coaches boxes represent an OH&S risk to the public



Scoreboard and playing surface are adequate

Limited, non-female friendly changing facilities



Kitchen is cluttered and undersized



Female bathroom facilities are inadequate



Change rooms are shared with social area

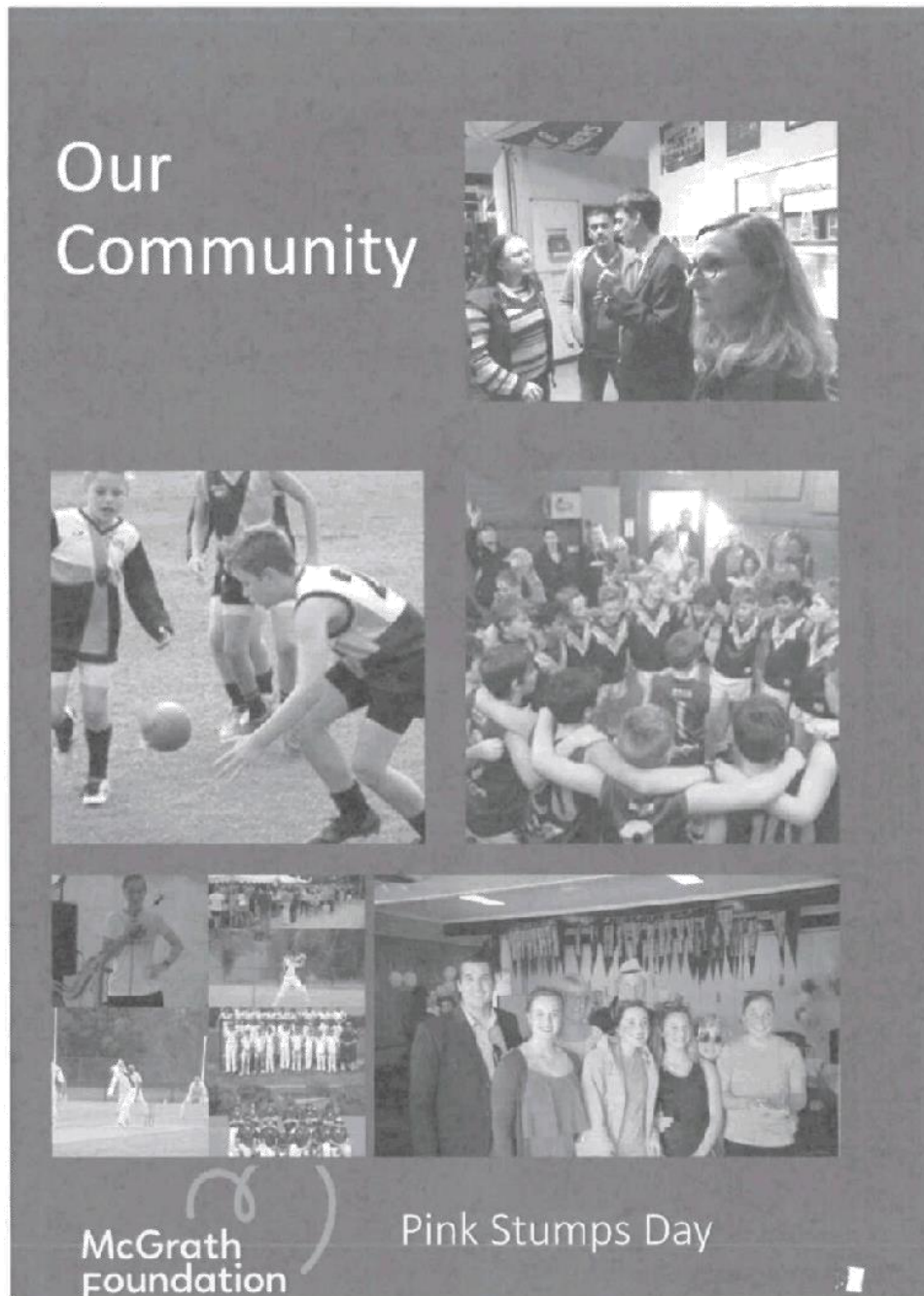


Page 55

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 19



Page 56

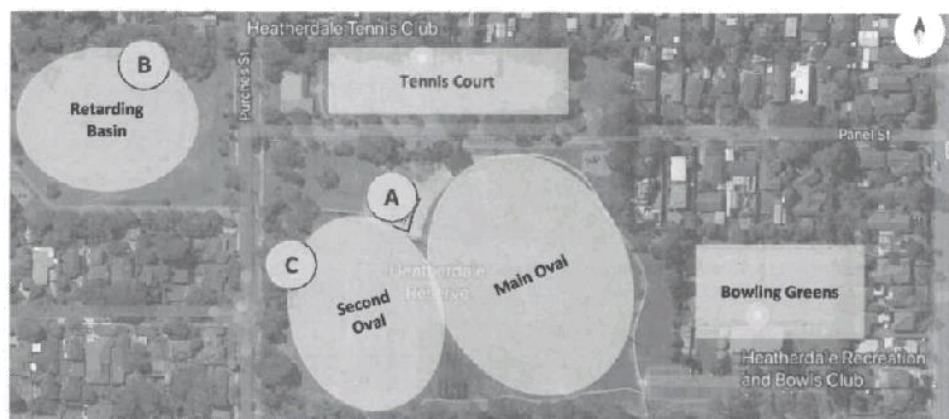
9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 19



**Heatherdale
Reserve
*Development Plan***

- A. New Pavilion to service three (3) playing fields
- B. Better utilization of Retarding Basin Field
- C. Upgrade Coaches Boxes to meet OH&S requirements

Community Benefits:

- Provide upgraded and adequate facilities for >25,000 Community Users
- Facilitate the growth in female participation by providing suitable changing / toilet facilities
- Improved family facilities will make the venue more user-friendly to young families within the community
- Create a flexible, modern venue for other Whitehorse community groups to use

Page 57

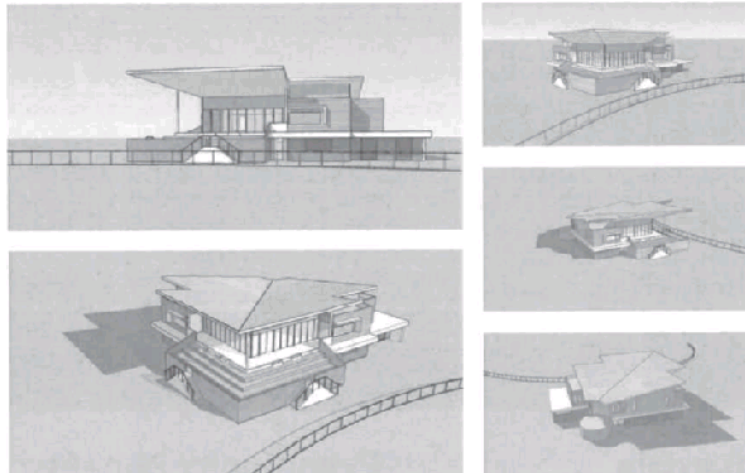
9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 19



**Indicative Cost Plan A
Elemental Summary**

Project: Heatherdale Pavilion
Building: Heatherdale Pavilion

Details: 18266 Heatherdale Pavilion - Copy
Copied from 18266 Heatherdale Pavilion

Code	Description	%BC	Cost/m2	Quantity	Unit	Rate	Subtotal	Factor	Total
		0.00%	0.00				0		0
	SUBSTRUCTURE	5.70%	170.00	1,091	m2	170.00	185,470		185,470
	COLUMNS	1.68%	50.00	1,091	m2	50.00	54,550		54,550
	UPPER FLOORS	7.04%	210.00	1,091	m2	210.00	229,110		229,110
	STAIRCASES	1.68%	50.00	1,091	m2	50.00	54,550		54,550
	ROOF	5.36%	160.00	1,091	m2	160.00	174,560		174,560
	EXTERNAL WALLS & WINDOWS	10.72%	320.00	1,091	m2	320.00	349,120		349,120
	EXTERNAL DOORS	1.01%	30.00	1,091	m2	30.00	32,730		32,730
	INTERNAL WALLS	5.36%	160.00	1,091	m2	160.00	174,560		174,560
	INTERNAL DOORS	1.85%	55.00	1,091	m2	55.00	60,005		60,005
	WALL FINISHES	3.62%	108.00	1,091	m2	108.00	117,828		117,828
	FLOOR FINISHES	3.52%	105.00	1,091	m2	105.00	114,555		114,555
	CEILING FINISHES	2.18%	65.00	1,091	m2	65.00	70,915		70,915
	FF&E	5.70%	170.00	1,091	m2	170.00	185,470		185,470
	HYDRAULIC & GAS SERVICES	9.38%	280.00	1,091	m2	280.00	305,480		305,480
	MECHANICAL SERVICES	5.03%	150.00	1,091	m2	150.00	163,650		163,650
	ELECTRICAL & COMMUNICATION SERVICES	5.70%	170.00	1,091	m2	170.00	185,470		185,470
	FIRE SERVICES	1.01%	30.00	1,091	m2	30.00	32,730		32,730
	SECURITY SERVICES	0.67%	20.00	1,091	m2	20.00	21,820		21,820
	LIFT	3.02%	90.00	1,091	m2	90.00	98,190		98,190
	EXTERNAL SERVICES	2.68%	80.00	1,091	m2	80.00	87,280		87,280
	NET TRADE COST	82.82%	2,473.00	1,091	m2	2,473.00	2,698,043		2,698,043
	PRELIMINARIES	12.43%	370.95	1,091	m2		404,706		404,706
	DESIGN CONTINGENCY 5%	4.77%	142.20	1,091	m2		155,137		155,137
	TOTAL CONSTRUCTION COSTS (EXCL GST)	100.00%	2,996.15	1,091	m2	2,996.15	3,267,886		3,267,886

Page 58

9.3.1 – ATTACHMENT 1.

Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

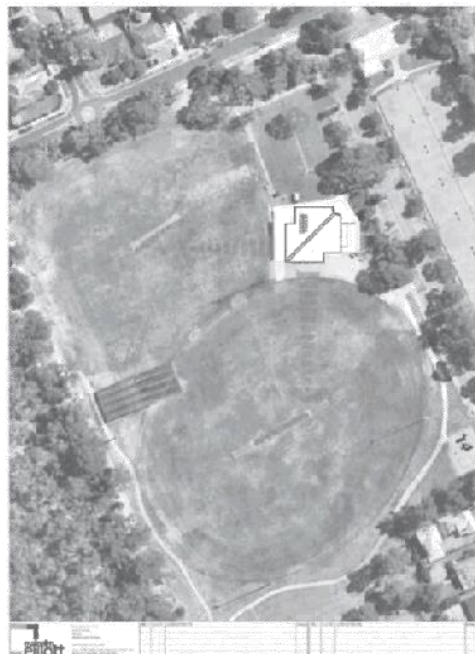
Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1.

2019-20 Budget Submissions

Submission 19



Page 59

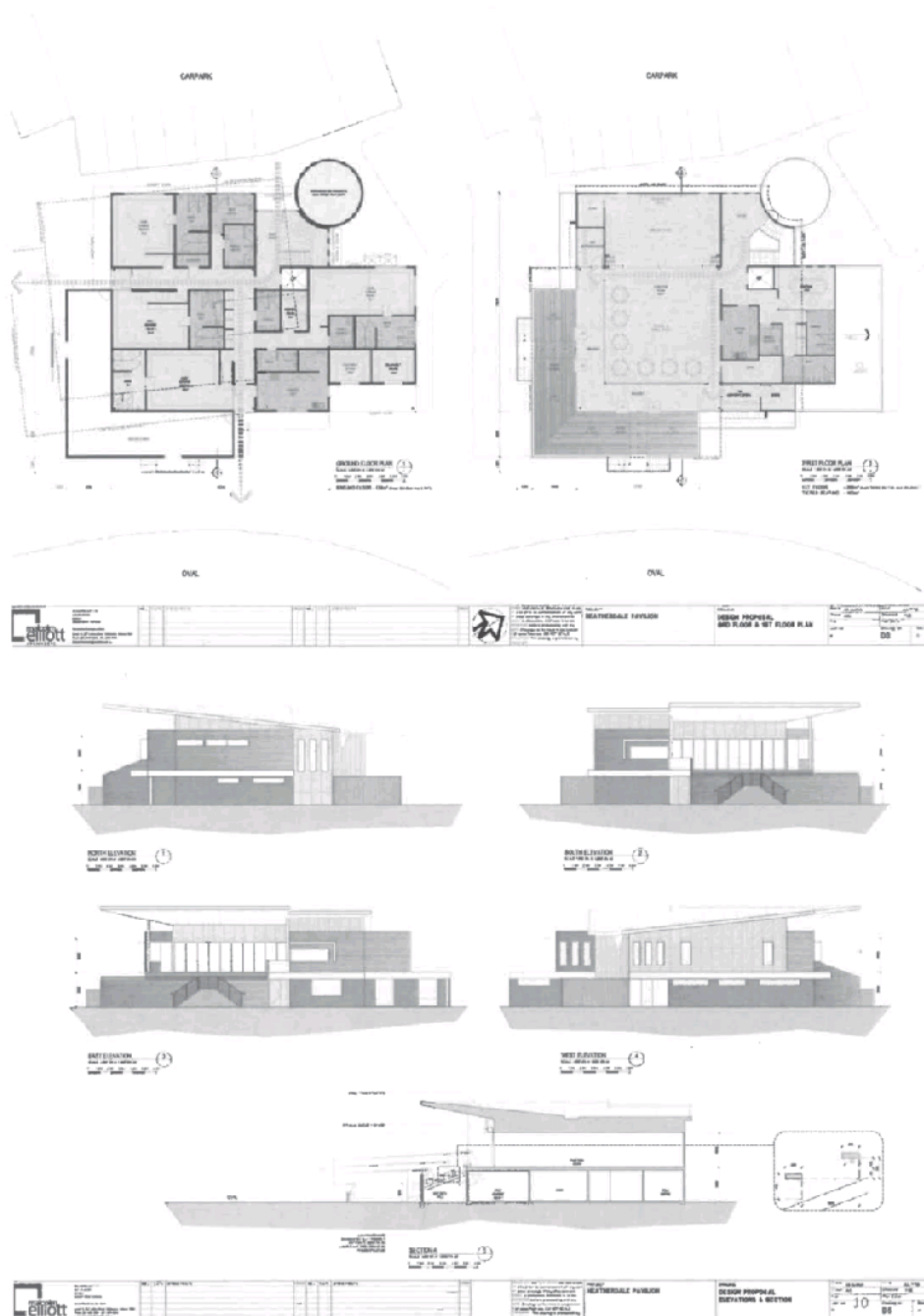
9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 19



Page 60

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 19

Malcolm Elliott

- Bachelor of Architecture with Honours.
- Registered Architect
- Associate member, Royal Australian Institute of Architects.

Malcolm completed his degree in Architecture at Deakin University in 1987, graduating with honours. In 1986 was a finalist for an Australian Student Design competition. He went on to work in a medium sized private practice with John Herniman and Associates from 1985 to 1989 on a range of projects from residential to commercial. When Malcolm left JHA to establish his own practice in 1989, he was second in charge.

Since its inception in 1989, Malcolm Elliott Architects gradually expanded its range of work from housing and small multi residential dwellings to include larger residential townhouse projects, apartments, serviced apartments, offices, business parks, retail shops, restaurants, showrooms, factories, warehouses and processing plants ranging in construction value from \$20,000 to \$30 million. Completed projects are primarily in Victoria but extending to NSW, QLD, SA, and the NT. The practice has been awarded several design awards for excellence in medium density residential design by a number of local councils including the city of Whitehorse and Boroondara city council.

The diversity of projects and experience has included:

- Numerous individual houses and extensions in the Practice's early years.
- In excess of 2000 multi residential townhouses in projects from two to one hundred dwellings.
- Several Office buildings, Warehouses and Business parks.
- Eleven Serviced Apartment complexes, including Quest Serviced Apartments.
- Export distribution complexes for Bonlac Foods and SCT Logistics.
- A number of satellite distribution centers for Pivot Fertilizers in remote areas of Australia.
- Multiple apartment buildings up to storey's totaling in excess of 1500 apartments for a range of clients.

The extensive experience gained since 1989 has seen Malcolm's practice now focusing on working exclusively with a small number of long standing clients providing a high level of service and expertise on residential and commercial development projects.



9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 19

Building Design

Siting

The building site is bound by the existing two sports ovals, car park to the west, trees and carpark to the north necessitating a compact two storey building form to meet accommodation requirements.

Sufficient circulation space is required adjacent to both ovals and the existing carpark.

The two storey building form facilitates raised player and spectator viewing over both ovals.

Ground Floor

The ground floor essentially provides facilities for players, umpires, and the public including change rooms, amenities, medical room, public toilets, equipment storage, canteen, and entry foyer with stairs and DDA compliant lift to the up floor function room.

Convenient Player access is achieved from the respective change rooms to both ovals without crossover of player circulation space from participants on the other oval.

Player and umpire change rooms are spacious and cater for both sexes.

A dedicated medical room services both ovals.

Public toilets including a unisex disabled facility is provided within the building.

Two equipment storage rooms cater for both football and cricket.

A waste and services area is concealed from view yet conveniently located to service the building.

Minimal external doors are provided for improved security.

A canteen is located to one side adjacent to the spectator circulation space overlooking the main oval with ease of access to the waste disposal area.

First Floor

The first floor provides multi-purpose facilities large enough to support game day events and functions such as the pink stumps day breast cancer fund raiser, club functions as well as providing for other community uses.

A multi-purpose function room provides for a seating/ dining area overlooking both sports ovals, an area for a small dance floor, an end wall for presentations and can be split into two rooms.

A meeting room of a size to cater for committees and team selection is located for privacy but close to the entry foyer.

A kitchen space suitable to cater for small functions is centrally located close to the stair and lift.

Male, female and disabled amenities are private but conveniently located to the function space.

Two storage rooms about the function room to store items such as chairs.

The two storey building form facilitates an elevated scorers/ timekeepers room overlooking each of the ovals capable of seating 4 persons.

The upper floor is designed to be inclusive and accessible with lift access and an external walkway allowing for disabled access and viewing over both ovals with dedicated wheel chair viewing positions.

Central to the proposal is the tiered spectator and participant viewing/ seating area that is facilitated by the two storey building form. It is designed to provide flexibility in allocation of seating for home and away sides if required and conveniently accessed from both ovals. The stepped form allows for clear view lines over both sports ovals.



Page 62

9.3.1 – ATTACHMENT 1.

Extract of Special Committee Minutes inclusive of 2019-20 Budget
Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1.

2019-20 Budget Submissions

Submission 19

Building Design And Construction Philosophy For the new Heatherdale Pavilion

Building Form, construction materials, and ESD features.

Designed to be sustainable by using
Environmentally Sustainable Design (ESD)
principals to minimize operating costs.

Central to the building is an inverted butterfly
trussed roof form designed to capture almost
the entire area available for rainwater
collection to a feature precast concrete
rainwater tank beside the main entry to the
building. This rainwater tank is a great way to
provide a solid entry feature that is
economical at the same time as providing the
building with a substantial sustainable design
element. These elements create an
interesting and articulated building form from
all angles.

Collected rainwater is to be used for all
amenities throughout the building.

The roof form is also conducive to capturing
north sunlight to solar panels servicing the
hot water needs of the building.

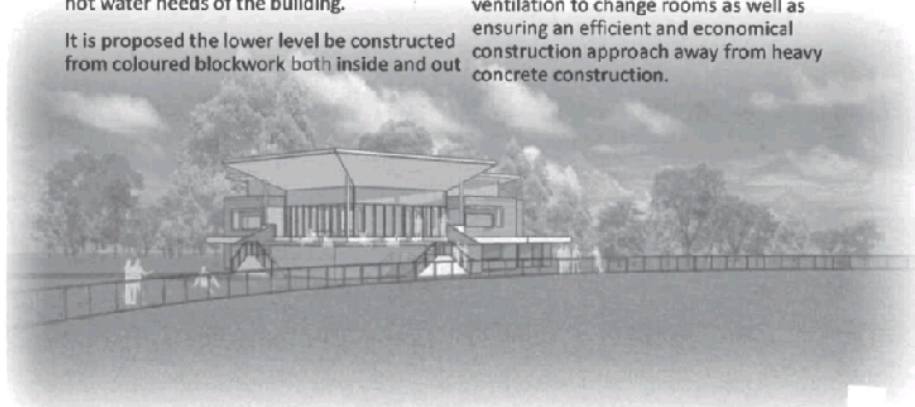
It is proposed the lower level be constructed
from coloured blockwork both inside and out

providing an economical, prefinished, hard
wearing surface both inside and out. The
building as designed works to blockwork
modules of 390mm long ensuring efficient
construction with minimal cuts.

The building form closely resembles a square
which maximizes floor area to external wall
perimeter further improving construction and
cost efficiency.

It is proposed that the upper floor be of
lightweight construction consisting of steel
and timber including prefabricated steel
trusses to provide shelter over the tiered
seating area. Lightweight external claddings
from the Hardies or CSR range of building
products are intended for the upper floor
external walls.

The tiered seating is proposed to be
constructed from lightweight steel framing
with durable and low maintenance composite
decking which is made from recycled
materials. This also facilitates natural
ventilation to change rooms as well as
ensuring an efficient and economical
construction approach away from heavy
concrete construction.



Page 63


9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting


11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions


Submission 19



Anthony Nicholls
anthony@club-builder.com.au
0407 585 775



Jo Hart-Parker
(President)
president@jetsjuniors.com
0405 277 053



Kevin Oakey
oakey.kevin.p@edumail.vic.gov.au
0410 572 494

Page 64

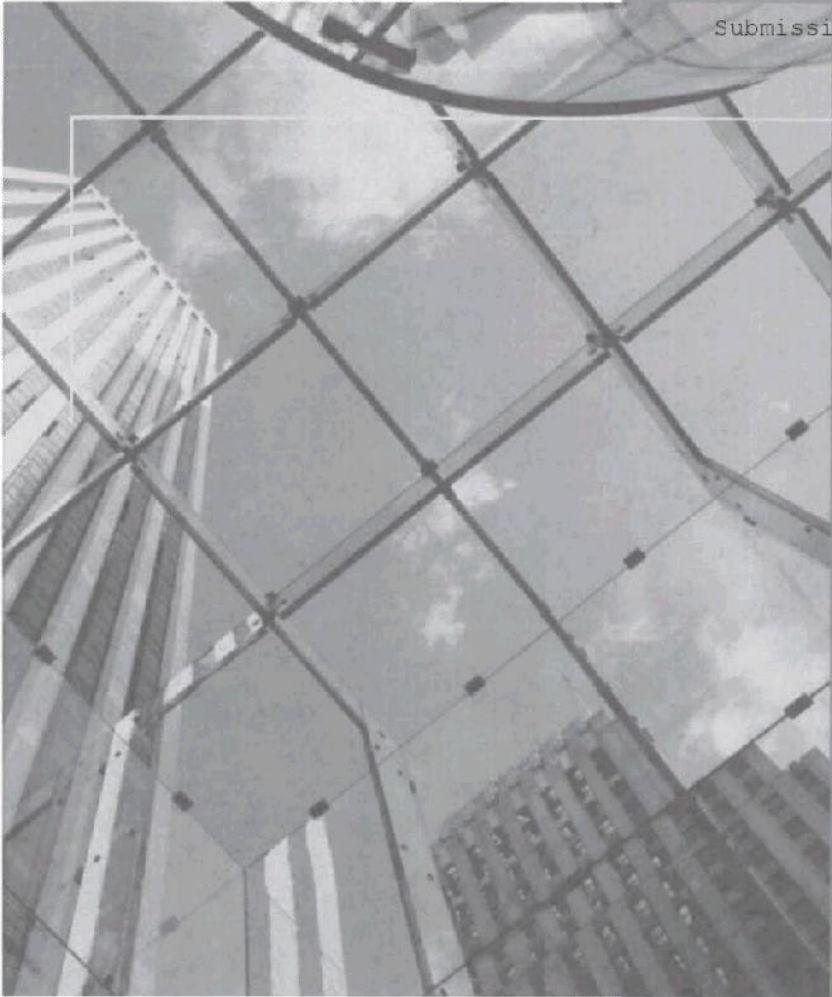
9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions


Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 19



 **northwind**
QUANTITY SURVEYORS
MAXIMISE YOUR PROPERTY PROFITS

Proposed Residential Development
At 145 Johnston Street, Collingwood VIC
3066

29 August 2018
Ref: 18266 Heatherdale

Suite 1303, 491 Docklands Drive,
Docklands VIC 3008
T 1300 388 068
W northwindqs.com.au
ABN 46 138 237 173

Page 65

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions



29 August 2018

Malcolm Elliott
Malcolm Elliot Architects
Level 14 257 Collins Street
Melbourne Vic 3000

RE: Proposed Heatherdale Pavilion

Dear Malcolm,

As requested, we have attached herewith the Cost Plan A – Indicative Costing. A tabulated summary of the construction cost estimate as below;

Total Building Element Cost	\$2,448,327
Builders Preliminaries	\$367,249
Construction Contingency (10%)	\$284,058
Design Contingency (10%)	\$284,058
Total Construction Cost	\$3,381,192
Professional Fees	\$338,119
Authority Fees	\$67,624
Total Estimated Cost excluding GST	\$3,786,935
GST	Excluded

Gross Floor Area (GFA) summary

Ground Floor Area	458 m2
First Floor Area	399 m2
Seating Area	102 m2
Total Gross Floor Area (GFA)	959 m2

Suite 1303 Aquavista Tower 401 Docklands Drive Docklands, VIC 3008
ABN 48 138 237 173
T: 1300 388 068 T: (03) 9600 3088
E: admin@northwindqs.com.au W: www.northwindqs.com.au

Page 66

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions



Comments:

- Based on the Total Construction Cost of \$3,381,192, the cost per square meter rate is \$3,525.75/m2.
- This cost estimate has been priced based on, in our opinion, the current market rates as at August 2018 applicable for this type of project
- This cost estimate has been prepared and measured based on preliminary information provided. Please see attached Costing clarification.
- Medium quality of finishes have been allowed and priced.
- This Cost Plan has been prepared for the use of the client and other authorized consultants. Northwind will not accept any responsibilities for the use of this document by other parties.

Documents:

Our cost estimate is based on the following documents received on 7/8/2018:

- Design Proposal D1 – D5 by Malcolm Elliot Architects dated July 2018
- 3 D render image by Malcolm Elliot Architects
- Construction methodology, materials and ESD features by Malcolm Elliot Architects

We trust that this report meets your present requirements. Should you have any query or wish to discuss further, please do not hesitate to contact Harry Nguyen of this office.

Yours sincerely,

Northwind Quantity Surveyors

Suite 1303 Aquavista Tower 401 Docklands Drive Docklands, VIC 3008
ABN 48 138 237 173
T: 1300 388 088 T: (03) 9600 3088
E: admin@northwindqs.com.au W: www.northwindqs.com.au

Page 67

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions



CLARIFICATION LIST

SUBSTRUCTURE

Assumed building works start on reduced level
Allowed concrete slab with piles
Allowed concrete pathway around the building

UPPER FLOOR

Bondek slab
Lightweight steel framing and composite decking for tiered seating

STAIRCASES

Allowed concrete staircase with handrail/balustrade
Incl tiered seating staircases with handrail/balustrade

ROOF

Timber roof truss to building
Steel roof trusses over the tiered seating area

EXTERNAL WALLS & WINDOWS

Allowed smooth face coloured blockwork at lower level
Allowed single glazed window and glazed wall
Allowed lightweight stud framing and light weight external claddings to upper level

EXTERNAL DOORS

Allowed single glazed door
Allowed timber solid core door
Allowed manual roller shutter door

INTERNAL WALLS

Allowed block wall to ground floor
Allowed lightweight stud wall to upper floor
Included operable wall

INTERNAL DOORS

Allowed timber solid core doors

WALL FINISHES

Wall tiles to wet area
Paint finish to all internal wall lining

FLOOR FINISHES

Floor tiles to wet area
Vinyl/carpet finishes to entire area except wet area

Suite 1303 Aquavista Tower 401 Docklands Drive Docklands, VIC 3008
ABN 48 138 237 173
T: 1300 388 088 F: (03) 9600 3088
E: admin@northwindqs.com.au W: www.northwindqs.com.au

Page 68

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions



CEILING FINISHES

Allowed paint finishes to ground floor bondek soffit except wet area and entry
Allowed plaster applies to entry foyer bondek soffit
Allowed set plasterboard lining to upper floor entire area except wet area
Allowed moisture resistant ceiling to wet area

FF&E

All joinery
Commercial kitchen appliances
lockers

HYDRAULIC & GAS SERVICES

Incl. prefabricated concrete rain water tank
Allowed solar panel for hot water

MECHANICAL SERVICES

Allowed ducted air to entire upper level and limited split A/C units on lower level
Allowed ventilation system to change rooms and toilets

EXTERNAL SERVICES

Allowance for connection to nearby existing services

EXCLUSIONS

GST
Legal fees
Latent conditions
Excavation in rock
Escalation of cost
Staging allowance
Finance costs
Land costs
Out of hour works
Loose furniture
Landscaping
Earthwork including bulk excavation/filling
Remove and relocation Authority's assets
Upgrading of existing services

Suite 1303 Aquavista Tower 401 Docklands Drive Docklands, VIC 3008
ABN 48 138 237 173
T: 1300 388 088 T: (03) 9600 3088
E: admin@northwindqs.com.au W: www.northwindqs.com.au

Page 69

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 19



Cost Plan A Indicative

Project: Heatherdale Pavilion		Details: 18266 Heatherdale Pavilion - Cost Plan A Indicative		
Building: Heatherdale Pavilion				
Description	Quantity	Unit	Rate	Total
CLARIFICATION				0
DEMOLITION				25,000
SUBSTRUCTURE	959.00	m2	170.00	163,030
COLUMNS	959	m2	50.00	47,950
UPPER FLOORS	959	m2	210.00	201,390
STAIRCASES	959	m2	50.00	47,950
ROOF	959	m2	160.00	153,440
EXTERNAL WALLS & WINDOWS	959	m2	320.00	306,880
EXTERNAL DOORS	959	m2	30.00	28,770
INTERNAL WALLS	959	m2	160.00	153,440
INTERNAL DOORS	959	m2	55.00	52,745
WALL FINISHES	959	m2	108.00	103,572
FLOOR FINISHES	959	m2	105.00	100,695
CEILING FINISHES	959	m2	65.00	62,335
FF&E	959	m2	170.00	163,030
HYDRAULIC & GAS SERVICES	959	m2	350.00	335,650
MECHANICAL SERVICES	959	m2	150.00	143,850
ELECTRICAL & COMMUNICATION SERVICES	959	m2	170.00	163,030
FIRE SERVICES	959	m2	30.00	28,770
SECURITY SERVICES	959	m2	20.00	19,180
LIFT	959	m2	100.00	95,900
EXTERNAL SERVICES	959	m2	80.00	76,720
NET TRADE COST	959	m2	2,553.00	2,448,327
PRELIMINARIES	959	m2		367,249
CONSTRUCTION CONTINGENCY	959	m2		284,058
DESIGN CONTINGENCY	959	m2		281,558
TOTAL CONSTRUCTION COSTS (EXCL. GST)	959	m2	3,525.75	3,381,192
CONSULTANTS & PM FEES - TBC	959	m2		338,119
AUTHORITY FEES (2% of construction costs)	959	m2		67,624
TOTAL PROJECT COSTS (EXCL. GST)	959	m2	3,948.84	3,786,935

29/09/2018 10:40:57 AM

Northwind Quantity Surveyors

Page 70

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Budget submission from the Heatherdale Tennis Club Submission 20

Dear Sir / Madam

My name is Peter Clark and I am the Treasurer of the Heatherdale Tennis Club and as such I would like to put forward our case for an amendment to your current budget. I would like to acknowledge and thank Councillor Andrew Davenport for not only encouraging us to make this submission but also for instructing us in how to submit it. This encouragement from a councillor not even in our district helped us to get to this point. Please note I would also like to speak to this submission at the meeting of the Special Committee of Council on the 11th of June.

The Heatherdale Tennis Club was founded in 1966.

We have a long and distinguished history in our community and have produced a Wimbledon champion and many Australian and European Champions. At one stage we had 5 Junior Australian / European champions at the same time and according to Ian Barclay, our coach at the time, this club was the most well know local tennis club in the world.

Here is a very short video made on our club by Tennis Victoria which goes over part of our distinguished history. I must admit that I get emotional every time I see this video because it makes me feel incredibly proud to be part of this club. I also believe you all should be proud that this club is in the Whitehorse District.

<https://www.tennis.com.au/video/2013/12/09/my-first-club-ian-barclay>

Six years ago we were in the top 10 clubs in Victoria. This was based on the number of members at the time. Since then we have fallen outside the top 50 and we believe this is due in part to the surrounding councils putting millions of dollars into building new clubhouses and upgrading facilities. When playing at these clubs, one can see the visual impact when walking up to them.

I have talked to the members of these clubs and have been told their membership numbers have shot up since the upgrades.

They all also said they didn't even ask for the upgrades. In the case of Greythorn Tennis Club, who at the time had only 60 members, the council erected a 2 story club house with an elevator. On its completion the members couldn't afford the electricity bill. However with the increase in membership numbers since then, they have no problem in making payments now.

With the rising cost of running the Heatherdale Tennis Club and the falling numbers of members, we find ourselves heading towards a critical point where our costs will overtake our income. If we don't make changes I can see the possibility of such a situation happening in this coming year. Should this occur we will be forced into a situation where we won't be able to properly maintain the club, in which case members could well choose to go elsewhere. With fewer members even less can be maintained and the cycle continues. We look at the Mitcham Tennis Club as an example of this.

We have identified 2 things that will dramatically change the direction in which our club is now headed.

Firstly the proposed deck /viewing platform / entertainment area, which will not only be visually attractive when approaching the club, will also significantly modernise the look of our 30+ year old club house. In addition this area will be of great benefit to our members, friends and family and visitors for socialising, viewing the tennis or just enjoying a relaxed atmosphere with a great outlook.

The club fully intended to fund this deck ourselves and we brought in Jeremy Booth from the council to advise us on what we could do and how to go about it. Armed with his advice we started getting prices and proceeded to try and raise funds for it. We soon realised that it would take many years to raise sufficient funds, so we went back to the council asking for financial assistance. Beate Matthews and Jeremy Booth both visited Heatherdale Tennis Club. By this time we had quotes, concept plans and a builder lined up to do the job. Once again we got great advice on what we were doing but no financial assistance from the council was available.

The total cost of the deck is \$65,000

The good news is that we now have an offer of a grant for \$25,000 from the Federal Government towards the construction of the deck. The club also has \$25,000 from fundraising and long term savings to contribute. So we are now requesting of the council the remaining \$15,000

Page 71

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 20

The second thing we have identified to ensure the future of our club is to change the court lighting to LED lights. Our current lights are extremely expensive to run and the maintenance cost is also very high. Of course both of these costs are constantly increasing. The saving we could make each year will enable us not only to put money aside for bigger projects, but also to make ongoing updates at the club. In addition the LED lighting is far more environmentally friendly.

We will be seeking funding from Tennis Victoria, Tennis Australia, Dustin Halse (state member of parliament) and however wins the Federal Election for the LED lighting.

The deck is our number 1 priority, however if you do have additional funds available to go towards the lighting it would go a long way to assisting us.

According to Tennis Victoria the number one source for funding for tennis clubs in Victoria is their local council. They state some councils have an annual budget for tennis, while some have a rolling budget, where different sports get funded each year. They also mention there are exceptions to this.

In the past when our club has come to the Whitehorse Council for financial assistance it has always been denied. The reasons for this seem to lie in the current policies or guidelines which I would like to address.

I would also like to say this has been going on for many years and I by no means blame the current Mayor or Councillors for the way in which they are required to go about decision making. I realize that these guidelines would have been in place when you were elected and you would be expected to follow them to the letter.

The first comment is on: *"We treat clubs with privately constructed community buildings on council land differently."*

The council has identified over 125 such buildings and even made up a name for them, which is PCCB's.

The guidelines dictate that only a relatively small budget is set aside each year for all the so called PCCB's collectively, with additional funds made available for essential safety measures. These guidelines don't take into account what each building is used for or of what value they are to the community. Nor do they acknowledge the dedication of the people, both past and present, who have been involved in their development and use, and the future value they will be to the public at large.

The classification of PCCB's is based solely on the origin of the club house. In reality, this branding only affects the people who use the club and others who the club reaches out to, because they are the ones "treated differently" as second class citizens.

I am 100% sure every Councillor at Whitehorse would not tolerate these same guidelines if we substituted the title PCCB's with the word Jew or Muslim or Indigenous Australian. It would, and should be totally unacceptable to treat anyone with less respect and consideration based solely on their origins. In these matters people and clubs should be judged by their actions and the value they provide for the community and not by where or how their club house originated.

Next: *"Our funding goes to multi-use venues"*

Let's look at the multi-use venues which are used for both soccer or football and cricket. They seemed to have little problem getting funding. First of all these two sports are not played at the same time. Soccer or football is played for around 7 months of the year, then around 4 months of the year the facility is used for cricket. People who play soccer or football and not cricket don't get to continue their activity for the whole year and the reverse is also true. The age range of people playing these sports is also very limited.

Tennis is the chosen sport of people from a wide variety of age groups – it is played by pre-school children as well as those in their eighties. Some people in their eighties still play competition tennis. It's a sport that can be played as a junior and be returned to at any age. I personally took up tennis at the age of 52 for the first time. I am now playing against people from 18 to 80 and holding my own. I can now proudly say I can finally beat those eighty year olds.

Neither I nor most people around my age could dream of taking up any of the big funded sports.

Page 72

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 20

Besides this the Heatherdale Tennis Club is a multi-use venue. We not only provide tennis and tennis coaching, but through our strength and conditioning coach Heatherdale Tennis Club is a registered venue for This Girl Can, a VicHealth initiative that gets activity back into the lives of women and girls. Some of them will never progress past just exercising, which in itself for many participants is a great thing, but for those that want to go on, we can integrate them into tennis.

Our strength and conditioning coach is now working with children and adults with intellectual and physical disabilities helping them to develop movement and co-ordination. Working together with our head tennis coach, some have progressed into tennis and some have even been integrated into playing in competition teams. We also offer cardio tennis which is primarily a cardio program with a racket and ball making it a lot more enjoyable than just straight cardio. It can be done and enjoyed by those with little or no tennis skills.

So as you can see Heatherdale Tennis Club is a multi-use venue, but regardless of that, if it were only a single use club like most tennis clubs, why would you give so called multi-use venues that have sports aimed primarily at a limited age group and don't allow you to participate all year round all the sports funding? Why is a club and sport that offers participation for all ages and skill levels, and is also available all year round given no funding at all? Surely a sport that encourages participation like this shouldn't be discriminated against.

Next: "If clubs want the facilities to be exclusive, then they have to bear all the costs. On the other hand, if council contributes then the facilities are accessible to the public. Strictly no funds for casual users/groups."

Let's look at the Soccer or football / cricket clubs again as an example of this. The majority of the funds supplied to these clubs go towards their clubrooms followed by scoreboards, lighting and other buildings, none of which is accessible to the public. The user of these facilities would need to be a member of a club, which would require a membership fee.

Of course it would be ridiculous to expect the buildings to be open to the public because we all know what damage would occur. The grounds are open to the public, but what real damage can be done to them, and the public does not get to use the scoreboard or the lights.

Let's look at Terrara Park and Walker Park.

Both are in the process of getting funding from the council. If you want to use either to play a casual game, a booking must be made and paid for. The buildings which all the funds are going to cannot be used by the public at all. They are exclusive to the clubs playing there. In fact at Terrara Park they have signs on them saying no public access, just in case you think you can walk in when they are open. At the Heatherdale Tennis Club we have welcome signs on our entrance and on our clubhouse and we do mean welcome to everybody.

Let's also look at the council owned Aqualink centres. I believe swimming is one of the only activities that can compare to tennis.

It is suitable for all ages. You can go at your own pace and as you improve you can increase your intensity. You can go back to it at any age. Maybe taking it up at an older age could be a problem with the fear of drowning though. The big problem however is the cost of going there. \$7.50 for a single visit is very restrictive to a lot of people and it's certainly not free for a casual user.

Now let's look at the Heatherdale Tennis Club.

We have the latest state of the art synthetic clay courts which offer not only the most enjoyable surface for the average person to play on, but they are also easier on the body than the older en tout cas courts. If vandals were to get to them or even if they were used in ways other than what they are intended for, immense damage could be caused and this would disable the club. Therefore the courts are only open to the public when there is supervision. If they're not open, all one has to do to come and try out tennis is to make a phone call. We will even have someone come and play with you if you don't have anyone else.

Page 73

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 20

We offer our club house free of charge to many community groups, for example the "Keep Australia Clean" day volunteers.

Let me compare the Heatherdale Tennis Club charges to those of your Aqualink centres. An adult membership at Heatherdale works out to be just under \$3.50 a week and with that there is unlimited access to the courts 7 days a week. You are covered under Tennis Victoria's sports injury policy whenever on the courts. Competition tennis is available on weekends, night or during the week day if you wish.

For a family of four it works out to be around \$2.00 a week each and less if you have more children and covers all of the above. For a family that just wants to play with friends and family socially it works out to be \$1.00 a week for availability 7 days a week. All of the above covers 52 weeks of the year. In comparison, the Aqualink centres charge \$7.50 for a single visit.

Once again why are we told we won't get funds because we are exclusive? Tennis is probably the most inclusive sport of them all. There are possibly more policies or guidelines that I haven't mentioned which discriminate against tennis, but are any of them what we should continue to accept?

I'm asking you all to help one of the greatest if not the greatest sporting club in the Whitehorse district to survive. I have the utmost respect for you all and the positions you hold and I thank you for taking the time to read this.

Peter Clark

Page 74

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 21

Michael Rodda (Ba.H.Sc. Nursing), Level 1 Strength and Conditioning Coach, NDIS registered provider, Level 1 Sports trainer Contracting to Tennis Victoria

Lifestyle Strength and Conditioning

Strength and Conditioning Coach

M.

E. lifestylestrength@

Date: May 16, 2019

Re: Budget submission from the Heatherdale Tennis Club and request to speak to the councillors at the meeting on June 11th 2019.

Dear Whitehorse Councillors,

My name is Michael Rodda and I am writing to inform you of the Programs we have running at our Club. This is directly in support of the submission prepared by Peter Clark of the Heatherdale Tennis Club.

I have a 35-year history in health care as a Division 1 Registered Nurse with a post graduate certificate in paediatric Intensive care nursing. I remain registered as a Nurse (non-practising), but now operate as a Strength and Conditioning Coach out of Heatherdale Tennis Club. My involvement is very much associated with my drive to offer better health opportunities to the public through exercise. Heatherdale Tennis club offers an exercise supportive environment with its current facilities but these need to be maintained and developed at a level that meets the current community's expectations.

New buildings are designed to have both functional as well as aesthetically appropriate structure. The public has expectations that the places they visit will also model modern looking, clean facilities as well as be environmentally structured to support environmental concerns. To this end, we seek Council's funding support in order to achieve the conversion of the current court lights to LED lighting. This conversion will serve multiple purposes;

1. environmentally uses less energy;
2. reduce running and maintenance costs so the club can use these funds to improve the appearance and facilities;
3. better safer court lighting for night use. Lights are used for training as well as play.

My understanding is that previously council funding requests have been declined based on policies which allow support only for multi use sporting facilities. Facilities seen as single use, or exclusive were not consistent with the policy vision.

[HTC Council submission May 2019](#)[Heatherdale Tennis Club Council submission May 2019](#)

Page 75

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 21

My submission will consider 3 main points in our need for supported funding by the council to maintain a safe physical and aesthetically inviting social environment at the Heatherdale Tennis Club.

- 1. Supporting women's sporting and active lifestyle**
- 2. Supporting disability integration**
- 3. Reducing youth sporting injury**

1. Supporting women in sport and activity

Gender inequality is a significant current social issue.

"Men in a 'masculine society' dominate accessibility to sport and infrastructure. Attitudes towards and between genders are at opposite ends of the spectrum with regards to image and identity. Societal history has developed an environment that does not encourage or support women's participation in sports wholeheartedly." Gender Defender – Women in Sport, Anthony Seibold,

Sport has been identified as one of the major contributors to female stereotyping and discrimination due to historical attitudes towards females in sport. It has also been highlighted as one of the key modalities to change social beliefs and attitudes.

In her book *Breaking the Mould*; Angela Pippas, 2017, Affirm press, Angela quotes information from the 2006 Senate Committee report "About Time! Women in sport and recreation in Australia" identifies a range of factors directly responsible for the low participation rates of women and girls in sport recreation and physical activity. Some are practical (lack of time; lack of childcare and awareness of childcare options; lack of money; lack of access to appropriate, accessible and affordable facilities and services), some are personal (lack of confidence; body image issues) and others are social and cultural (social stereotyping; lack of female role models; reduced leisure time owing to family responsibilities; harassment; lack of culturally appropriate facilities or programs)."

All of the items put forward in the 2006 senate report are raised in the "This Girl Can" literature. Some additional items are put forward.

- Activities need to be social;
- Many women are intimidated by gymnasium and similar environments;
- Many women dislike traditional club (male dominated) atmosphere
- Many do not feel comfortable exercising in open public space.

Vic Health fund many major health initiatives. They are currently in their second year of the "This Girl Can" program. This Girl Can published data suggests that "62% of women in Victoria say they want to become more physically active." (This Girl Can Victoria: Helping women and girls get active. <https://thisgirlcan.com.au/>.) This girl can focus is on being active not just participating/competing in an organised sport. In March this year they launched "This Girl Can Week" and Heatherdale Tennis Club hosted 7 free events that were advertised on the This Girl Can Web Page. Both Heatherdale tennis Club and Lifestyle Strength and Condition have advertised "This Girl Can" activities in 3 local social media community noticeboards.

In a study published by Deakin University; Why do Young Women Drop out of Sport and physical activity? A social ecological approach. M. J. Craike, C. Symonds, J.A.M. Zimmermann, May 2012, Seven strategies were identified that could be undertaken to

[HTC Council submission May 2019 Heatherdale Tennis Club Council submission May 2019](#)

Page 76

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 21

increase the participation of young women in physical activity. I would like to highlight two of these.

1. "appealing to young women's need for socialisation through opportunities for informal physical activity";
2. The "provision of accessible sport and physical activity facilities, programs, and services."

What does all this have to do with Heatherdale Tennis Club? Why do we require an equal amount of funding support from local councils and governments?

Heatherdale Tennis Club is already female friendly and supportive. Three out of five executive positions in the club committee are held by women. (Currently President, Secretary and membership Secretary, and in the recent past 2 Treasurer positions.) This shows that Heatherdale Tennis Club is supportive of gender equality and is an inviting female friendly club environment for women who may view clubs as male dominated.

Heatherdale is registered as a "This Girl Can" supporting club.

Heatherdale Tennis Club has a great mixed and family friendly social culture.

Monday night tennis is an all female competition evening. 8 courts are full every week of ladies being active, and the club rooms offer a social opportunity during and at the end of play.

Midweek ladies' tennis - Mid week ladies tennis is a long-standing tennis tradition and offers social events as well as physical activity for all ages. The club rooms are used for luncheons which are attended by members and non-members and even nonplaying community members as a social meeting place.

These social meeting areas also require modernisation to keep pace with more modern community perceptions of public meeting places. Expanding this area with a modern, up to date Alfresco viewing/lounge area assists us to better meet current community expectations of clubs and public venues. This deck space is considered a very important practical and aesthetic upgrade which will assist us meeting these modern community expectations.

Our Club Coach, JTS Tennis Coaching offers Tennis Victoria's officially recognised Cardio Tennis program. Cardio Tennis is attended by 98% females and provides a fun social atmosphere with physical activity that is non-competitive. JTS also runs a very popular Friday morning tennis game/lesson. Very fun and very social. Significant numbers of these participants are not club members but just members of the community utilising this facility.

Primary Movement and Balance sessions. This is run by me, the Strength and Conditioning coach. The program is developed around 3 research based concepts.

1. reducing back pain in 64+ age females
2. Victorian health guidelines on recommended levels of activity and sedentary behaviours in 18 to 60 year old's
3. Reducing the risk of dementia through exercise. (neurological stimulation.)

It is attended by 98% women. This is a specialised training program designed as an entry point for inactive people. Some have difficulty walking when they first attend. Many of these participants have body and self confidence issues. They are the epitome of the This Girl Can demographic. They have verbalised their dislike of gyms and clubs and fears of training in the middle of a public park. We train on the more distal courts which provides relative security for these participants from passing eyes and traffic, the fence provides a sense of

[HTC Council submission May 2019](#) Heatherdale Tennis Club Council submission May 2019

Page 77

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 21

security and allows mothers of young children to participate without the need for child care as the children can play and occupy themselves in a secure fenced, yet open space which is safe. Most participants are not club members. Whilst some choose to stay at this level of activity, many move on to the Adult Court Movement program.

Adult Court Movement – This is a development of mine to assist Adults to stay active in their chosen sports by the use of scientific training programs and principals. It is attended by 99% women, age range 13 to 53 years. It is designed to limit sporting injuries through the use of correct body mechanics and fitness programming. It provides good information on health, diet and activity guidelines from Vic Health. It also involves high intensity interval style training so safe quality of court surface is important. The artificial classic clay courts provide good traction, soft cushioning underfoot and a gentler fall zone should someone fall. It is fun and social.

Summary of point 1. Supporting women's sporting and active lifestyle

Heatherdale Tennis Club support women. We provide an excellent environment which is socially comfortable to women of all ages, ("appealing to young women's needs for socialisation through opportunities for informal physical activity" and the provision of accessible sport and physical activity facilities, programs, and services."). We provide a safe and secure location with a range of differing physical activities that can be competitive or non-competitive. We offer women with young children options to be involved in physical activities without the added expense of childcare because we have fences and gates that provide that security. This has previously been seen as excluding use but as can be seen it also provides inclusion by its very design. Our programs are very women friendly yet not exclusive of men. Women's activity and sport equality is a very current social issue. Heatherdale Tennis club is helping to directly address this issue by providing targeted activities that support this community program.

2. Supporting disability integration

I am registered with the NDIS as a provider

NDIS Provider No: RA6864122706 Service code 12_029_0126_3_3.

Australian Government Australian Sports Commission publication 2005 – Coaching Athletes with Disabilities

Chapter 1 . Terminology - Inclusion, Integration and the Integration Process

"The term inclusion is relatively new to Australia and is being used more and more. The term integration and mainstreaming have been used more frequently to describe programs or initiatives designed to enable people with a disability to have access to regular community activities. "

Heatherdale Tennis Club is a supporter of disability inclusion.

Inclusion is not always about actually being active in a sport. It can mean enjoying being involved with a community activity. Recently we had a local community member with MND, fast moving variety. Three years from diagnosis to passing away this February. Prior to diagnosis he was an avid tennis player of high calibre. He loved his Tennis. When he used to come down to the club to watch he had to swallow his dignity and allow at least two members to manually handle him and his wheelchair into the club rooms to join the social environment. During winter he had to watch from indoors to maintain his temperature. This

[HTC Council submission May 2019](#) Heatherdale Tennis Club Council submission May 2019

Page 78

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 21

again require manual handling to get him inside. Once he progressed to the motorised chair, he had to provide his own ramps to enter the club room. His wife was a supported member of the club and remains active within the club due to the effort of many club members who made them feel welcome.

Australian Government - Australian Sports Commission publication 2005 – Coaching Athletes with Disabilities.

Chapter 1 . Terminology – Ability verses disability

"There has been effort within the sport for people with disabilities movement to encourage coaches and administrators to focus on the abilities of an athlete rather than the disability".

Physical disability.

We already have a program that has been specifically designed to assist athletes with physical disabilities. As the Strength and Conditioning Coach, I was introduced to a junior club member with a physical disability which limited his running speed and greatly increased his injury risk. I approached the AIS and the Paralympics community for advice on how to improve the physical training of this individual. I was successful in learning how this could be done, and we have now greatly enhanced this players enjoyment and inclusion in an age appropriate team with peers. We have greatly reduced his injury potential evidenced by a large reduction in his injuries and pain. It would appear that we have also removed the need for extreme surgery.

Intellectual Disability

Tennis Victoria was approached by a parent of two special needs children looking for a tennis club for her children to play tennis. The club coach and I are working together with tennis Victoria to provide physical training as well as tennis coaching to these children. Our plan is for full integration into existing lessons and our Friday night round robin competition. If we are unable to progress them to this level of play, we are looking for other ways to include them in club activities and social programs. As I am registered with the NDIS, the children's parent has requested support funding through the NDIS to cover their term fees with Speed and Agility training.

3. Reducing sporting injury

Most reports indicate that sporting injuries are up. One Catalyst program report indicated that orthopaedic repair of ACL injury is up 74% in the last 15 years.

"As ACL injury remains a significant problem, especially in young female athletes, procedures for improved prevention and management are needed" From an article, Non-contact ACL injuries in female athletes: An International Olympic Committee current concepts statement. P Renstrom, et.al, Br J Sports Med 2008; 42:394–412.

There are a number of scientific studies that indicate that a significant number of non-contact ACL injuries can be prevented by the correct training.

Netball Australia in response to the large numbers of knee injuries has introduced its "Knee Program" which it encourages all netball coaches to promote and offer.

ACL injuries in AFL have scientific research articles written on how to reduce the injury risk through correct knee training.

[HTC Council submission May 2019](#)~~Heatherdale Tennis Club Council submission May 2019~~

Page 79

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 21

At Heatherdale Tennis Club I offer 15 training programs based around correct body mechanics which are designed to prevent injuries and promote healthy sports practice.

I currently train both domestic and rep level basketball players, netball players, football players, runners and tennis players.

My training demographic involves me training more alternate sports other than tennis. This training is provided at the Heatherdale Tennis Club facility. Why, because this style of training is not available at other venues. The courts surface and its maintenance is of key importance in this training. The lighting is important for winter training under lights.

People also request me to become involved in retraining individuals following major and minor sporting injuries. The maintenance of the court surface and lighting for night time training is an important factor in my practice.

Summary

There are many aspects of the Heatherdale Tennis Club which are not singular. The Heatherdale Tennis Club and its surrounding grounds is offering multidiscipline training to many sports and members of the public who are not club members. As I have discussed in previous sections the fence whilst viewed as exclusive is an important part of providing security and a level of privacy to women who are not comfortable in a gym, male dominated clubs and open parks. The fence offers young mothers the opportunity to be active with their children secure behind the fence. In these cases, the fence is inclusive not exclusive. The club and club coach have seen the value and allowed strength and conditioning coaching to be available at this venue. This has increased the overall utilisation of the club grounds and facilities and is certainly not exclusive to tennis players or club members.

I urge you to assist in the remodelling and modernisation of this community facility not just now but into the future so that we can continue to service our local community with services that are not available at many other venues. I would also suggest that what Heatherdale has had the foresight to do, be monitored as a potential model for other tennis facilities as they do offer some significant benefits to many people in our community.

If you have any questions regarding this submission, please feel free to contact me or visit me at Heatherdale Tennis Club.

I look forward to meeting and speaking with you at the meeting.

Regards,

Michael Rodda

Lifestyle Strength and Conditioning

m.

e. lifestylestrength@heatherdaletennisclub.com.au

HTC Council submission May 2019 Heatherdale Tennis Club Council submission May 2019

Page 80

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 22

**SUBMISSION ON DRAFT 2019/2020 BUDGET
CITY OF WHITEHORSE**

I have been a resident of the City of Whitehorse for over 57 years and am a self funded retiree

On page 6 of the Proposed Budget an amount of \$3.26m has been allocated to the Whitehorse Centre redevelopment. What is this money actually going to be used for? In the Leader on 10th December, 2018, a design competition was announced for the Centre – what happened to all the original plans which were widely publicised at great expense? The costings for the Centre were made on these original plans 2 years ago when the third option in the survey was that the Centre would have to be closed after 2 years. It may be 30 years old (but not nearly as old as the Box Hill Town Hall) and is still operating successfully. Why should Whitehorse ratepayers finance a massive Arts Centre which benefits, according to our interpretation of the survey results, less than 10% of Whitehorse residents? If the Centre is to be 'world class' then the government should be making a significant contribution. What a total waste of ratepayers money!!

On Page 9 \$3.46m has been allocated to New Operational Budget Initiatives.
- \$0.45m for year 2 of a 4 year project to consider the potential introduction of a Waste Service charge. Why does it take 4 years to make a decision on a new charge which should be covered by our rate charge. Is this because rates increases are capped at 2.5% and this is a way of getting around it??
- \$0.25m for year 1 of 2 for a review and business case re the redevelopment of the Aqualink Nunawading – so much money has been spent every year on both the Aqualink facilities – the Box Hill facility seems to need continual and maintenance at great cost. This money could be spent on maintenance at the Nunawading facility rather than yet another business plan..
- \$0.15m for the preparation of a new Community Vision for 2020-2030. – thinking of new projects to spend ratepayers money on!
I do support the \$0.35m allocated to advocate for Whitehorse's interests in the NEL project and believe this is very important.

On page 10 total rate income of \$120.02m includes \$0.31m interest on overdue rates – if people cannot afford to pay their rates on time how can Council expect to receive this amount of interest?

Page 81

Page 82

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 22

On page 54 budgeted increase in user fees of \$1.7m (4.4%) will adversely effect many households, particularly those on fixed incomes.

On page 38 the staff numbers are forecast to increase to 806 which is an 8% increase on the projection for 2019/2020 in last year's budget of 746. The percentage rise in total employee costs in the proposed budget is 6.2%. With the advances in technology many businesses have been able to cut the number of staff required while the Council only increase but rarely reduce staff.

Obviously the hearing of budget submissions at the Special Meeting in June, 2019, is merely a formality. Submissions are circulated via the meeting agenda but there would be insufficient time to make any changes prior to the planned adoption of the budget approximately two weeks later. Over the years I have heard some excellent suggestions on improving Council efficiency and reducing spending but to my knowledge few have ever been adopted.

Advertising

On page 35 of The Age on 17th April, 2019 there were two large identical advertisements side by side advertising that the Council had prepared a proposed budget for 1st July 2019 to 30th June 2020. Advertising is expensive so would you please explain why money was wasted placing two advertisements in The Age.

Calendar The issue of a calendar by Council is an unnecessary expenditure as most people end up with more calendars than they can use. The calendars have been most unattractive and probably many ended up in the recycle bin as mine did. The cost of cancellation of this item would be a further cost saving. I still believe this is not what Council should be using ratepayer money for.

The purpose of the local Council is to provide necessary, essential services for local community and Councillors being accountable to residents must take that responsibility seriously and curb unnecessary spending.

Just a few examples of unnecessary non-essential spending

1 Installation and upgrades of traffic management devices and landscaping on local roads is not necessary.

Page 82

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 22

Roads are created to drive on – speed cameras have been introduced to catch speeding motorists who pay the price with fines and demerit points.

Obstructions on roads are a hazard and a frustration for the majority of road users who are law abiding. They also slow down emergency vehicles (fire trucks and ambulances) which could be disastrous.

2. Unnecessary replacement of park furniture which does not have to be replaced just because of a stipulated renewal program – it should only be maintained in good order

3. Play Space Renewal program – cyclical replacement – should just be maintained in good order. I notice that the play equipment in Eley Park is being completely redeveloped which seemed to be completely unnecessary

4 Capital works over and above what is absolutely necessary. Capital works have to be prioritised and some deferred to future years. Councillor Munroe was quoted in the Leader of 22nd April, 2019 as saying “We have the largest capital works program underway that the city has ever seen” – that to me is a warning that Council is overspending and not being diligent in listing what needs to be done in order of importance and deferring some projects to later years.

I respectfully request that you consider and act on the issues I have raised in this submission

Please contact me if you wish to discuss any of these issues.

(Mrs) Kathleen Cummings, CPA

Blackburn South 3130

Telephone:

17th May 2019

Page 83

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Sulan Zhao

Submission 23

From: Tanya Tescher -
Sent: Sunday, 19 May 2019 7:23 PM
To: Annual Budget
Subject: HPE CM: Whitehorse Council 2019/20 budget submission

Follow Up Flag: Follow up
Flag Status: Completed

There are a number of items listed in this year's budget which are ongoing from last year's budget which are disturbing, as well as some new items which require justification.

ONGOING MATTERS FROM LAST YEAR'S BUDGET

1. We are in year 3 of the so-called Whitehorse Digital Strategy which appears to be a behemoth costing around \$7 million without adequate justification of this extremely large spend and the value for money that this project is providing. As we have repeatedly said there has been no proper consideration of the huge costs involved in this project which many IT experts have told me could be done at a fraction of the price being paid by this council.

2. Last year there was an amount of \$300,000 included in the budget in relation to costs to be incurred to determine whether there should be a waste management charge. The question we have to ask is what happened to this expenditure, and if the amount was not spent last year why has the costing skyrocketed by 50% for work to be done counting rubbish bins in Whitehorse which the council should literally have a lid on.

3. Expenditure of \$3.26 million on the proposed revamp of the Whitehorse Centre- What is this money to be used for in the 2020 year, given that the building works are not to commence till a later date. We note that around \$1 million was spent on a business case and design for this, which was then put out to the public for consideration and used in a survey to justify this new build. Then an architects' competition was devised by the council costing hundreds of thousands of dollars even though a prior design had been exhibited as the purported design for the new centre. There appears to be nothing in the news released about the new design in relation to this design as to whether it is expected to come within the original budgeted cost and all the public is supplied with is a partial artist impression. Where is the transparency in all of this?

4. We note that under the heading of Statutory Planning it is expected that only 50% of council decisions will be upheld at VCAT. This highlights a major issue in the planning area. It would appear that either flawed decisions are being made or that inadequate representation is being made to VCAT on behalf of council and we believe that this whole matter requires serious attention given the ramifications for residents in the city of Whitehorse who may find objectionable developments rising up in their neighborhood because their council has not adequately defended their rights. We note anecdotal information given by residents to this effect.

NEW ITEMS

5. We query the need for a new pavilion at Sparks Reserve West costing in the region of millions of dollars. We understand that originally all that was requested by users of this reserve was a toilet block for players to use and that they would have been happy with a secondhand toilet block which could have been purchased for around \$27,000 plus connection costs and that this has now blown out to a pavilion costing millions. We would like to compare this to the \$200,000 spend on the book for the sister city proposed in last year's budget. We believe this to be an extraordinary white elephant that ratepayers are being asked to fund.

Page 84

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Submission 23

5. We query why there is a need for a proposed \$250,000 spend to commence a review and business case in relation to Aqualink Nunawading and what the monies are to be spent on.

6. We note that there is a proposed budget of \$250,000 for the development of an integrated transport strategy for Box Hill and request details of what this expenditure will be used for. We strongly support the development of an integrated transport strategy for Box Hill but would like to know how the council intends to implement this

7. Why is there a need for \$150,000 being used to prepare a new Community Vision 2020-2030, and why does such a large amount of money need to be spent on this.

8. We note that there is a budgeted cost of \$1 million on an Energy Performance Contract and ask what are the KPIs in relation to this project.

9. We note that \$260,000 is being budgeted to establish an e-waste collection infrastructure at the Whitehorse Recycling and Waste Centre. We would like to know why this is costing such a large amount of money.

10. We note that there is an increase of around \$1,300,000 in the waste and recycling area which has been noted as being due to the problems with recycled waste not being able to be dumped in China. The question that has to be asked is why is the council not doing anything about alternatives either on its own or in conjunction with other councils in relation to recycling. Given that residents are carefully sorting out their rubbish believing that it is being properly recycled, can they have the confidence that this is actually happening. We have in last year's budget suggested utilising food scraps in a plant to create energy as an example, but surely it is time for councils to band together and look for solutions that they can jointly fund and save their ratepayers money as well as properly recycling waste.

11. We query the \$140,000 increase in the continuous improvement programme and ask what objective criteria are provided for this expenditure.

12. We query why there is an expected increase in the costs of executive management of \$853,000 and why employee costs are increasing by 6.2% given that in the population at large salaries are stagnant.

13. We query the objective criteria being used to evaluate the \$100,000 spend on the placemaking strategy given that we understand that the grants given for the last placemaking in Box Hill may have resulted in a large spend for the number of people attracted into the activities, to the extent that this could have been around \$400 per person attending.

14. We query why the finance and corporate performance costs are budgeted to increase in the region of \$530,000.

15. We note that given that the council is so concerned about carbon emissions and being carbon neutral, why are there not more trees being planted in the City of Whitehorse?

16. Councillor Andrew Davenport has drawn to the attention of readers of the Whitehorse Leader that costs for users of Whitehorse facilities have increased by what he considers to be an undue amount, eg car parking. We would query why Whitehorse residents should not be entitled to reduced fees given that they fund Whitehorse facilities.

Tanya Tescher
On behalf of Whitehorse Ratepayers & Residents Association

Page 85

9.3.1 – ATTACHMENT 1. Extract of Special Committee Minutes inclusive of 2019-20 Budget Submissions

Whitehorse City Council
Special Committee of Council Meeting

11 June 2019

6.1.1 – ATTACHMENT 1. 2019-20 Budget Submissions

Sulan Zhao

Submission 24

From: Stan Chang <Tate submission>
Sent: Wednesday, 22 May 2019 5:07 PM
To: Annual Budget
Subject: Objection to the car parking fee rise in Harrow Street, Box Hill

Dear Whitehorse Council

I am opposed to the car parking fee rise in Whitehorse especially in Box Hill.

I support Council's development of the new car park in Harrow Street....it's needed, but in the 2019/2020 budget the Harrow St car park fee will be more than what is now.

Council is not in the car park business and should provide these facilities for the community at minimal cost or free.

Please do not raise the car park prices. It will continue to drive people away and people will go elsewhere with cheaper and free parking.

Regards,

stan chang
frequent shopper

m: 1

Page 86

9.3.1 – ATTACHMENT 2.

2019/20 Budget Submission Responses

Attachment 2

Summary of written submissions and responses – 2019/20

No.	Name	Summary of submission	Discussion/ Comments
1	Mr R. Brown, Brentford Square Traders Association	Supporting Brentford Square streetscape project	<p>Thank you for your letter of support regarding the proposed detail design works planned for Brentford Square Shopping Centre streetscape as part of the Proposed Budget 2019/20.</p> <p>Subject to adoption of the Proposed Budget by Council in June 2019, Council officers will commence the detail design process for proposed streetscape improvements at Brentford Square Shopping Centre. Please note that actual construction works have been planned for 2020/21 as part of the draft ten year capital works program, subject to review and future approval of this budget.</p> <p>With regards to the increased lighting for the car park, Council is aware of the grant that the Association was successful in obtaining. Council is currently in discussion with the electrical contractor to finalise the quote for these works and will be back in contact with the Association to provide final costs and proposed timing of these works. Please note that following further design review, it has been determined that there will be a net loss of two car parks in order to accommodate the new light pole locations.</p>
2	Mrs P. Gosbell	Request for sealing the pathway in Eley Road parklands	<p>The shared use path between Eley Road and Boardman Close was constructed in concrete, completed in June 2015. As part of the project a concrete pathway of approximately 20 metres was constructed providing a sealed connection from the main path to the laneway between 43 and 45 Roberts Avenue. The section of pathway that was constructed is in a south-west direction from the laneway.</p> <p>There is a gravel path in a north-west direction from the laneway that was left as gravel. The reason the north-west pathway was not constructed in concrete was based on an arborist assessment of the negative impact that a sealed path would have on the significant trees adjacent to the path. It is recommended that the connecting path in the north-west direction remain in gravel to protect the trees.</p> <p>The gravel path requires some improvement works which will be completed in 2019/20 from within the existing maintenance budget allocation, and the path will continue to be maintained by Council within funding constraints.</p>
3	Mr L. Arulanandam	Request for reviewing street parking permit annual fees	<p>In 2012, Council introduced a paid residential parking scheme designed to maximise the accessibility of on-street parking options in some areas where on-street parking restrictions are in place. The approach is designed to encourage residents to access only those permits required as available spaces are limited.</p>

9.3.1 – ATTACHMENT 2.

2019/20 Budget Submission Responses

Attachment 2

Summary of written submissions and responses – 2019/20

No.	Name	Summary of submission	Discussion/ Comments
4	Mr J. Tyson	Funding for security fences at Burwood Community Garden	<p><i>Council officers sent the following response to the initial request on 1 March 2019 and their recommendation has not changed.</i></p> <p>Council officers have inspected the site and assessed the request not only from a financial point of view, but have also considered the existing fence and the historical aspects of the gardens. At present the wooden fence enhances the character of the gardens, the historical early settler's shelter and the adjacent reserve.</p> <p>It is estimated that to install a higher fence on the East (Simnot Street) and North (Settlers Hut) sides would be in the vicinity of \$15,000 fully installed. We understand the frustration to the Burwood Community Garden members of losing their produce on occasions, however the cost and amenity loss to the wider community by removing the existing farm style wooden fence would be significant. Therefore, in view of the capital outlay and the visual impact on the precinct, Council officers recommend that the request be declined.</p>
5	Mr D. Berry, Blackburn & District Tree Preservation Society Inc.	<p>Raises several items including:</p> <ul style="list-style-type: none"> • Support for implementation of Municipal Tree Study recommendations and extension of Significant Landscape Overlay provisions • Support for establishment of Significant Tree Assistance Fund • Support for allocation for strategic land acquisitions for the purpose of public open space • Increase in street tree program • Increased public open space development • Increased funds for Whitehorse Urban Forest Strategy • Increased funding for ParksWide department 	<p>Street Tree Program</p> <p>Council understands the significant challenge of managing our urban forest for a greener and healthier city. The need to clearly identify the issues and opportunities for increasing the canopy on council managed is articulated in the interim <i>Urban Forest Strategy</i>. Council is undertaking a series of improvement projects that will facilitate a significant increase in the planting program. The most intensive of these measures is the street tree inventory project, which has commenced in Mitcham and will result in a systematic approach to street tree infill planting from 2020/21. As this inventory progresses, the scale and budget allocation of the street tree infill planting program is expected to be reviewed.</p> <p>The 2019/20 budget allocation for street tree planting has been increased by \$30,000 (or 10%) following consideration of your budget submission.</p> <p>Use of Public Open Space Funds</p> <p>The development and upgrade of open space in the City of Whitehorse is guided by the <i>Whitehorse Open Space Strategy</i> (Strategy). The Strategy sets a vision to "continue to provide a diverse linked network of open space with people of all ages recreating, socialising and enjoying the outdoor space, and bushland reserve brimming with indigenous flora and fauna".</p>

9.3.1 – ATTACHMENT 2.

2019/20 Budget Submission Responses

Attachment 2

Summary of written submissions and responses – 2019/20

No.	Name	Summary of submission	Discussion/ Comments
5	Mr D. Berry, Blackburn & District Tree Preservation Society Inc. (cont.)		<p>When purchasing and developing new open space, Council's focus is on sites that are centrally located to a priority area that is forecast to experience moderate density residential growth in the future. The Strategy identified 13 priority areas where Council should seek to acquire land for open space. Council considers properties that are offered for sale on the open market, so the rate at which Council purchases property for open space relies on these market driven opportunities.</p> <p>Recent projects that highlight Council's commitment to the vision of the <i>Whitehorse Open Space Strategy</i> include the creation of new open spaces in Rowland Street, Mont Albert and Chaucer Street, Box Hill South.</p> <p>Your submission identifies some sites in Box Hill to be considered for public open space development, including the Box Hill Brickworks site. The Brickworks site is privately owned and contains buildings that are heritage listed, and would require comprehensive site due diligence before it could be considered if it became available.</p> <p>Council will continue to pursue opportunities to create new open spaces as they arise.</p> <p>Urban Forest Strategy Funding for implementation of the <i>Urban Forest Strategy</i> has been incorporated into the operational budget of the ParksWide Department. As identified in your submission, Whitehorse is in the data gathering phase of managing our urban forest. This work is shaping the review of the interim <i>Urban Forest Strategy</i> and the <i>Urban Biodiversity Strategy</i>. Council has been concurrently contributing to the <i>Living Melbourne: our metropolitan urban forest strategy</i> (endorsed by Council) which has extended the timelines on this Strategy. Council officers are confident that the existing operational budget is sufficient while in the planning phase of increasing canopy on land managed by the department.</p> <p>ParksWide Funding ParksWide funding is determined by the service levels for managing, maintaining and improving Council's open spaces. The allocation of funding for particular services is continuously reviewed to ensure that Council is able to meet statutory obligations and community expectations. The current levels of operational funding for ParksWide are considered adequate to undertake these functions.</p> <p>Your analysis of Departmental funding levels over the recent years does not taken into account the impact of one-off initiatives and strategic projects, changes in organisational structure or strong growth in demand for these services.</p>

9.3.1 – ATTACHMENT 2.

2019/20 Budget Submission Responses

Attachment 2

Summary of written submissions and responses – 2019/20

No.	Name	Summary of submission	Discussion/ Comments
6	Mr B. Head	Requests increases in funding allocation for the renewal and maintenance of road infrastructure, and construction site management.	<p>Road infrastructure The total length of roads managed by Council is 606km and the average age is 59 years. Council undertakes condition data collection every three years on its road network. Council's current average pavement condition index (PCI) for its roads is 8.42 out of 10, which is a very good result.</p> <p>Council's road maintenance and renewal programs are developed with data obtained through our pavement management system (SMEC) together with visual inspections. The programs maintain our roads in order to minimise cracking and pavement failures. Council also has an annual crack sealing program to maintain our asphalt surfaces and pavements.</p> <p>Council, on average, resurfaces approximately 10–11km's of its total road network length and reconstructs on average 3–4 roads every financial year. Reconstructions are primarily for roads that have high crowns and cause car scraping issues to vehicular access and where roads are approaching a point beyond their useful life. The current budget funding allocation is appropriate for Council to maintain their road network, which can be seen by the average (PCI) value above.</p> <p>Please advise Council if there are any roads that you feel need to be reviewed for resurfacing or reconstruction. For further information about the costs of road resurfacing and road reconstruction in Whitehorse, please refer to the Know Your Council website using this link https://knowyourcouncil.vic.gov.au/councils/whitehorse/reports/summary</p> <p>Construction site management In recognition of the impact of property development on the community, Council has invested in two additional resources in 2018/19 focusing on Construction Management Plans associated with significant or complex developments. These positions complement the existing building management framework, ensuring a greater presence and improving communication and information sharing.</p>
7	Mr K. Weeks	Requests that Council make provision in Budget for the restoration of the ponds in Elgar Park.	<p>Arising from the Elgar Park Master Plan, Council is aware of the Box Hill Miniature Steam Railway Society (BHMSRS) priority need to improve infrastructure including buildings, railway, fencing and car parking. As previously advised, in accordance with Council's <i>Asset Management Policy</i>, funding priority for capital works will be directed to the renewal of existing infrastructure to ensure acceptable levels of service are maintained and risk to public safety is mitigated. Funding priority for non-essential (discretionary) capital projects is given to projects with a strong business case or those that address a demonstrated community need. Reinstatement of the pond is not identified as being a strong need, with other matters such as fencing, rail structures and buildings being assessed as a higher priority.</p>

9.3.1 – ATTACHMENT 2.

2019/20 Budget Submission Responses

Attachment 2

Summary of written submissions and responses – 2019/20

No.	Name	Summary of submission	Discussion/ Comments
7	Mr K. Weeks (cont.)		Council will continue to work collaboratively with the BHMSRS regarding the maintenance of essential railway infrastructure and continue to fund the inspection and maintenance of essential safety measures in the buildings on the site.
8	Mr S. Ziemer	Consideration of financial relief for ratepayers	<p>Rate increases in Victoria are capped by the State Government, with the Minister for Local Government setting a cap on rate increases based on the forecast Consumer Price Index and with advice from the Essential Services Commission.</p> <p>The rate cap increase applies to Council's total rate revenue and not individual properties; the portion of Council's total rate revenue paid by an individual property is determined by the annual valuation process that is administered by the Valuer General. The construction of new properties and the year one supplementary rate income derived from the construction is taken into consideration when the state government sets the annual rate cap.</p> <p>Council provides a range of services and facilities which are either wholly or partly funded by rates revenue. Section two of Council's Proposed Budget 2019/20 (pages 16-26) provides a breakdown of budget allocations by service and includes descriptions of each service. This includes health and family services, home and community services, the maintenance of community facilities, parks, gardens, playgrounds and infrastructure, libraries, leisure facilities, community events, and waste and recycling collection services just to name a few. A reduction in rates could have an unintended adverse impact for low-income community members by resulting in higher fee increases, or a reduction to services that can be offered.</p> <p>Whitehorse Council has one of the lowest average rates in metropolitan Melbourne.</p>
9	Mr R. Colman	Questions about rate rise and what council services provided in return	<p>Whitehorse City Council is a local government organisation, not a private company, and is funded primarily through rates revenue, government grants and user fees and charges.</p> <p>Rate increases in Victoria are capped by the state government, with the Minister for Local Government setting a cap on rate increases based on the forecast Consumer Price Index and with advice from the Essential Services Commission. For 2019/20 the rate cap has been set by the Minister for Local Government at 2.5%. The level of required rates has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the Whitehorse community.</p>

9.3.1 – ATTACHMENT 2.

2019/20 Budget Submission Responses

Attachment 2

Summary of written submissions and responses – 2019/20

No.	Name	Summary of submission	Discussion/ Comments
9	Mr R. Colman (cont.)		<p>As part of determining the level of rate funding required, Council takes into consideration the following key factors:</p> <ul style="list-style-type: none"> • Ensuring the maintenance of Council's high quality services to the community. • Annual price increases for key business inputs (labour costs, materials, utilities and transport). • Meeting all legislative requirements including compliance with the rate cap ordered by the Minister for Local Government under the Fair Go Rates System. • The provision of sufficient funding for community infrastructure renewal. • Funding for new operational budget initiatives to implement the <i>Council Vision and Council Plan</i>. • Identifying cost savings and efficiencies. • Identifying other revenue growth opportunities. • Ensuring that sustainable annual underlying surpluses are maintained. • The need to ensure that rate and fee increases are both manageable and sustainable with consideration of the current average rates and charges per assessment. <p>Council services</p> <p>Council provides a range of services and facilities which are either wholly or partly funded by rates revenue. Section two of Council's Proposed Budget 2019/20 (pages 16-26) provides a breakdown of budget allocations by service and includes descriptions of each service. This includes health and family services, home and community services, the maintenance of community facilities, parks, gardens, playgrounds and infrastructure, libraries, leisure facilities, community events, and waste and recycling collection services just to name a few.</p> <p>Additionally, Council funds are required to renew and improve more than \$3.6 billion of Council-owned community facilities including buildings, local roads, footpaths, streetscapes, car parks, parks and open space, recreational and leisure facilities and drainage assets. A \$72 million Capital Works Program is planned for 2019/20 which includes \$19.19 million to complete the development of the Nunawading Community Hub, \$11.47 million for the redevelopment of sporting pavilions at Elgar Park, Morton Park, Walker Park, Terrara Park and to commence the new Sparks Reserve west pavilion, \$3.26 million to continue the Whitehorse Centre redevelopment and \$1.70 million for Morack Golf Course Pavilion, Driving Range and Mini Golf Facility. Details about planned capital works projects for 2019/20 can be found from page 63 of the Proposed Budget 2019/20.</p>

9.3.1 – ATTACHMENT 2.

2019/20 Budget Submission Responses

Attachment 2

Summary of written submissions and responses – 2019/20

No.	Name	Summary of submission	Discussion/ Comments
10	Mr & Mrs Easden	Support \$200k allocation in the draft budget for landscaping works at 21 Wattie Valley Rd, Mitcham.	Your support for the allocation of \$200,000 for landscaping and associated works at 21 Wattie Valley Road, Mitcham is noted.
11	Mr & Mrs McLean		The project will add approximately 4742 sq/m of new open space to this area and create a new link to Yarran Dheran Reserve. If this funding is supported, a concept landscape plan will be prepared and consultation will be undertaken with the local community.
12	Mr & Mrs Miniken		
13	Mr M. Hassett, Metro-East Bicycle User Group Inc	Requests increased funding to improve cycling infrastructure and provides a list of 14 suggested projects for 2019/20. Enquires on redistribution of funds previously allocated to the Pipe Reserve Path.	<p>Refer to Appendix 1 for response sent on 4 April 2019 on 14 suggested projects.</p> <p>Responses for queries in email dated 26 April 2019 are provided below:</p> <p>Budget Allocation for Cycling Related Projects</p> <p>Your submission states that only \$108,000 has been allocated in the 2019/20 Proposed Budget for cycling related projects. This is the allocation for capital works projects which are 100% related to cycling. However there are a number of other planned projects in the Capital Works Program which will benefit cyclists as well as other asset users, as follows:</p> <ul style="list-style-type: none"> • For all capital works projects that have a bicycle component, the capital works total is \$309,500 (this includes the \$108,000 from the previous line item). Some examples include \$50,000 for the Bicycle Facilities and Improvements Program and \$38,000 for the design of the Easy Ride Routes. • For behaviour Change programs related to bicycles, the operational budget is \$33,220. • For Transport Planning projects related to bicycles, the operational budget is \$33,300. • For Road Related projects, the capital works budget is \$32,144 (this is 0.7% of the road reconstruction/maintenance budgets, as all roads are for use by any cyclist. The 0.7% was chosen because it's the percentage of Whitehorse residents chose 'ride to work' in the 2016 Census). • The total operational and capital works budget is therefore \$408,164. <p>In addition to the above, there is \$250,000 in the 19/20 draft budget for the development of an integrated transport strategy for Box Hill, which will have a significant focus on all forms of active transport.</p>

9.3.1 – ATTACHMENT 2. 2019/20 Budget Submission Responses

Attachment 2

Summary of written submissions and responses – 2019/20

No.	Name	Summary of submission	Discussion/ Comments
13	Mr M. Hassett, Metro-East Bicycle User Group Inc (cont.)		<p>State Government Grant for Pipe Reserve Path (\$273,000) This State Government grant was specifically for the shared user path within the Melbourne Water (MW) pipe reserve. Council had to withdraw from this State Government grant as the Melbourne Water delay (due to the future renewal of the MW water main) meant that we would not be able to complete the project within the grant timelines. We are required to delay the construction of the shared use path within the MW pipe reserve until after the water main has been renewed by MW.</p> <p>2017/18 Council Budget Allocation for Pipe Reserve Path (\$240,000) Council has allocated funding for the shared user path on the Melbourne Water pipe reserve as part of its capital works funding program. While this project has been delayed for several years due to Melbourne Water, the funding remains allocated to this priority project in our future capital works program.</p>
14	Mr A. Tonkin (#1)	Proposes Easy Ride Route NS2 become a Bicycle Super Highway with total separation of the bike lane from the road From the Koonung Creek Trail at the North East Link to Thurston and requests increased funding for this.	<p>Council officers recognise that Easy Ride NS2 has also been identified as a "C1" Strategic Cycling Corridor (SCC) in the draft routes developed by Department of Transport (DoT) in early 2019. The SCC Network is due to be finalised by DoT in mid-2019. DoT have also suggested that they would fund the implementation of the SCC network, however they have not identified their priorities for the network or any funding details of how it will be implemented. From Council's perspective, there would be significant costs with implementing protected bicycle lanes in local streets, as well as operational issues such as bin collection and street sweeping and road maintenance that would also need to be investigated.</p> <p>Council officers believe it is appropriate to proceed as planned with the design of Easy Ride Route NS2, as it will build the bicycle usage of the route prior to any future implementation of the SCC Network by DoT. As there are no SCC priorities identified and no funding announced, there is no clear timeline for its implementation.</p> <p>Council has been advocating to the North East Link Project for this SCC to be funded as part of their project, as a way to offset the traffic impacts that Whitehorse will see from the North East Link Project.</p> <p>In addition to the above, there is \$250,000 in the 19/20 draft budget for the development of an integrated transport strategy for Box Hill, which will have a significant focus on all forms of active transport.</p>

9.3.1 – ATTACHMENT 2. 2019/20 Budget Submission Responses

Attachment 2

Summary of written submissions and responses – 2019/20

No.	Name	Summary of submission	Discussion/ Comments
15	Mr A. Tonkin (#2)	Proposes the reallocation of 0.2% of Proposed 2019/20 Capital Works Program allocations for parks, open space and streetscapes and recreational, leisure and community facilities (\$18,580) to improve the Bushy Creek path connection.	<p>Council officers have investigated options at this location in the past, and have reassessed it based on this request. Council officers have identified several issues with this request:</p> <ul style="list-style-type: none"> • The Bushy Creek is the low point for the area and is in a flood prone area. • The proposal would require changes to the existing stormwater drainage. As this is within a flood prone area, this needs careful consideration. • There are road safety concerns as the proposal would give priority to path users over road users at a location near a sharp bend which would limit visibility. Woodhouse Grove also carries a relatively high amount of vehicle traffic. • The road geometry does not allow for the existing road hump to be relocated/extended any further to the south, as the existing hump commences at the point the road becomes straight. Road design guidelines do not recommend installing a traffic management device with vertical deflection on a bend in the road. • The location of the existing road hump is not appropriate to use a path crossing, as an existing power pole on the east side of Woodhouse Grove would obstruct the crossing. <p>Given these findings, it is not feasible to pursue this proposal for a path priority crossing. Council officers agree that the 40 km per hour speed zone could be extended to the intersection of Woodhouse Grove and Saxton St, however VicRoads approval is required. Officers will seek their approval for this change using the existing operational budget.</p>
16	Mr C. Trueman, Whitehorse Active Transport Action Group Inc. (WATAG)	<p>Requests Council address the inequity of capital funding for the majority of the population that do not participate in structured club/sports and recommends adjustments to the 2019/20 Budget including:</p> <ul style="list-style-type: none"> • Increased funding to fast track Easy Ride routes. • Development of a strategic program to update footpath crossovers funded from the footpath renewal program. • Adjustment to the Play Space renewal Program to fund an adequate connection for the Bushy Creek path at Woodhouse Grove. 	<p>Funding allocations for Unstructured Outdoor Activity</p> <p>Each year, Council has the challenging task of balancing the various needs of our community when developing the Council budget. In your letter, you have provided an analysis of expenditure for organised sport vs bicycle and other outdoor related activities. It is challenging to do a straight comparison of expenditure for organised sport as you have described in your letter. Organised sport has specialised requirements resulting in increased expenditure for the development and maintenance of these facilities, while active transport often uses shared facilities such as existing footpaths, shared paths and the road network. Council also recognises that facilities provided for organised sport are used more broadly in the community, such as its value as public open space and as community facilities for a range of community groups.</p>

9.3.1 – ATTACHMENT 2. 2019/20 Budget Submission Responses

Attachment 2

Summary of written submissions and responses – 2019/20

No.	Name	Summary of submission	Discussion/ Comments
16	Mr C. Trueman, Whitehorse Active Transport Action Group Inc. (WATAG) (cont.)		<p>Easy Ride Routes Regarding the Easy Rides Route implementation, Council proposes to construct the six priority Easy Ride Routes over six years, commencing in 2020/21. Council acknowledges that WATAG would like to accelerate the delivery of this project, however, officers recognise that this is a new project for the Whitehorse community and would like to deliver the first few Easy Ride Routes incrementally, so that any lessons learned or improvements can be adopted into the future routes.</p> <p>Footpath Crossovers The project 2014-44 Footpath Renewal Program includes replacing damaged and worn footpaths and the provision of accessible pram crossings (footpath crossings). When a pram crossing is replaced it is reconstructed to improve accessibility. It is estimated that between \$150,000 and \$200,000 of the total project budget of \$2.5 million will be spent on the replacement and upgrade of pram crossings.</p> <p>Bushy Creek Path Council officers have investigated options for a path crossing for the Bushy Creek Trail at Woodhouse Grove, and identified several issues with this request:</p> <ul style="list-style-type: none"> • The Bushy Creek is the low point for the area and is in a flood prone area. • The proposal would require changes to the existing stormwater drainage. As this is within a flood prone area, this needs careful consideration to ensure that any changes do not increase the flood risk to nearby properties. • There are road safety concerns that a path crossing would give priority to path users over road users at a location near a sharp bend which would limit visibility. Woodhouse Grove also carries a relatively high amount of vehicle traffic. • The road geometry does not allow for the existing road hump to be relocated/extended any further to the south, as the existing hump commences at the point the road becomes straight. Road design guidelines do not recommend installing a traffic management device with vertical deflection on a bend in the road. • The location of the existing road hump is not appropriate to use a path crossing, as an existing power pole on the east side of Woodhouse Grove would obstruct the crossing. <p>Given these findings, it is not feasible to pursue this proposal for a path priority crossing.</p>

9.3.1 – ATTACHMENT 2.

2019/20 Budget Submission Responses

Attachment 2

Summary of written submissions and responses – 2019/20

No.	Name	Summary of submission	Discussion/ Comments
17	Mr J. Maxwell	<p>Supports WATAG's submission and seeks increased funding for active transport including:</p> <ul style="list-style-type: none"> Increased funding to fast track Easy Ride routes. Development of a strategic program to update footpath crossovers funded from the footpath renewal program. Adjustment to the Play Space renewal Program to fund an adequate connection for the Bushy Creek path at Woodhouse Grove. 	Refer to response for Number 16 above.
18	Mr D. Dressing, Vermont South Club Inc.	Requests \$300,000 Council contribution towards an extension to the club to provide additional space needed due to growth in membership numbers.	<p>Council has considered your request, however Council is not in a position to support the proposed project as no detailed feasibility, planning or community consultation has been undertaken. An expansion of the clubrooms may also trigger planning requirements such as the provision of additional car parking at the site. While the Club has done preliminary work in preparing a scope of works and costings for Council consideration, the required due diligence to undertake detailed planning and costing to meet Council's statutory and planning requirements has not been undertaken.</p> <p>In your submission you have outlined that the Club is seeking \$300,000 from Council to add to Michael Sukkar's (Australian Government's) promise of up to \$300,000 subject to receipt of a 'Request for Information' document from the club and preparation of a Deed of Agreement and that the club can contribute \$150,000, totalling \$750,000. Council officer's estimate of preliminary costs is \$750,000 - \$1M and so an additional \$250,000 funding may be required with no identified funding source. Council is unable to support the project as it places Council in a position of providing substantial funding towards a project without a defined scope and accurate costings.</p>
19	Mr K. Oakey, Heatherdale Reserve Pavilion	Requests \$2M Council contribution towards Heatherdale Reserve pavilion redevelopment to meet current and future requirements.	<p>Officers have received the Heatherdale Reserve Pavilion Project Pavilion Action Team redevelopment proposal. The proposal details the group's vision for the redevelopment of the Heatherdale Reserve Pavilion.</p> <p>Running parallel to this, Council recently received the draft Community Development Grant guideline documents from the Department of Infrastructure, Transport and Regional Development for a funding contribution to the Heatherdale Reserve pavilion redevelopment. The program requires that a fully developed and approved scope of works, timeline and costings need to be submitted to the</p>

9.3.1 – ATTACHMENT 2.

2019/20 Budget Submission Responses

Attachment 2

Summary of written submissions and responses – 2019/20

No.	Name	Summary of submission	Discussion/ Comments
19	Mr K. Oakey, Heatherdale Reserve Pavilion (cont.)		<p>Department in order to progress the drafting of a funding agreement. As this program involves works to a Council asset, it is important that Council undertakes its due diligence on the submitted plans and costs prior to entering into any binding funding arrangements with the Federal Government and committing ratepayer funds.</p> <p>In light of the above, Council officers are currently reviewing the Club's plans with our appointed quantity surveyor to confirm scope and costings associated with the proposed project, as well as considering Council's broader community requirements and pavilion guidelines. Council will also need to determine how this project may be incorporated into the existing Council capital works program and understand the impact on existing priorities within the program. For your awareness, the current ten year program has indicated significant investment in this building beginning 2022/23. Following this exercise Council officers will engage with the Heatherdale Reserve Pavilion Project Pavilion Action Team to discuss the project scope, timing and any other considerations. This will lead to further discussion with the Federal Department on confirmation of parameters for the delivery of the project and the drafting of a funding agreement.</p> <p>Pending the outcomes of the 2019/20 Council Budget, officers will be in contact in due course.</p>
20	Mr P. Clark, Heatherdale Tennis Club	Requests \$15,000 Council contribution towards construction of a decking/viewing platform/entertainment area, and further funding to change court lighting to LED lights if available.	<p>Council has considered your request, however Council is not in a position to provide funding towards the construction of a decking/viewing platform/entertainment area as this project has not been properly scoped, designed, or costed, and the required documentation has not been provided to Council to undertake the required due diligence to meet Council's statutory, planning and building requirements. The Club may wish to further develop up a proposal as part of Council's 'Club Request for Works' process (with support of further advice from Council officers) and submit all of the required documentation, scope, plans, costs etc. in time for Council officer review and assessment for consideration as part of Council's 2020/2021 budget considerations. This information would be required by July 2019. This project, if successful in being put forward for consideration, would be nominated against a range of other projects contending for Council funding, which is a very competitive process.</p> <p>As per the Heatherdale Tennis Club's Lease Agreement with Council, it is the Club's full responsibility to clean, maintain, repair and replace floodlights as required, hence the club is responsible for conversion of court lighting to LED. Council has recently provided a letter of 'in principle' support to the Club to apply for a Tennis Australia rebate where funding assistance can be obtained from another source and will continue to provide the club with support for this project, via Council's Club request for works process, should the Club be successful in achieving full funding for this project.</p>

9.3.1 – ATTACHMENT 2.

2019/20 Budget Submission Responses

Attachment 2

Summary of written submissions and responses – 2019/20

No.	Name	Summary of submission	Discussion/ Comments
21	Mr M. Rodda	Supporting Heatherdale Tennis Club's submission seeking Council funding for the changeover of court lighting to LED lights.	Council appreciates the insights you provided as Strength and Conditioning Coach at the club and in support of Peter Clark's submission. As per the Heatherdale Tennis Club's Lease Agreement with Council, it is the Club's full responsibility to clean, maintain, repair and replace floodlights as required, hence the club is responsible for conversion of court lighting to LED. Council has recently provided a letter of 'in principle' support to the Club to apply for a Tennis Australia rebate where funding assistance can be obtained from another source and will continue to provide the Club with support for this project, via Council's "Club Request for Works" process, should the Club be successful in achieving full funding for this project.
22	Mrs K. Cummings	<p>Raises a number of issues including:</p> <ul style="list-style-type: none"> Whitehorse Centre redevelopment New Operational Budget Initiatives <ul style="list-style-type: none"> Waste Service Charge Aqualink Nunawading Business Case Community Vision review North East Link advocacy Interest on overdue rates User fee increases Staff number/cost increases Budget consultation process Unnecessary expenditure: <ul style="list-style-type: none"> Budget advertisement Whitehorse Calendar Capital allocation for traffic management devices Replacement of park furniture Play space renewal program 	<p>Whitehorse Centre redevelopment On the 10 April 2017 Council endorsed the redevelopment of the Whitehorse Centre based upon the publicly released business case. Council has allocated funds in its Strategic Resource Plan and Long-term Financial Plan to complete this project without any new debt. The Business Case renders were concept design only and Council has commenced with progressing this project through the design phase.</p> <p>Waste Service Charge initiative The waste service charge project is much broader than simply considering a new charge for waste services. Before any new waste charge would be considered by Council, all of Council's bin management and bin-related customer processes are being updated and streamlined. This includes conducting a detailed bin stocktake across the entire City and using smarter technology and systems to link the bin data to Council's day-to-day bin-related procedures. This will all ensure that the underlying bin data and bin processes, including customer service processes, will result in a better level of service in future for the community, and clearer choice of waste services to suit household needs.</p> <p>72 out of 79 Victorian Councils already have a separate waste charge to cover the cost of delivering the kerbside waste and recycling services to the community (ie the waste costs are not included in the rates). The cost of the kerbside waste services will be taken out of the rates and reflected in a stand-alone charge that clearly shows what choice of waste and recycling services are available in a more transparent manner that reflects the true cost of waste. This project will not only result in operational efficiencies and improved customer service, but will also bring Whitehorse Council in line with the charging practice at other Councils.</p>

9.3.1 – ATTACHMENT 2.

2019/20 Budget Submission Responses

Attachment 2

Summary of written submissions and responses – 2019/20

No.	Name	Summary of submission	Discussion/ Comments
22	Mrs K. Cummings (cont.)		<p>Aqualink Nunawading Business Case The Aqualink Centres provide important health and wellbeing benefits to the community attracting a combined 1.5 million visitations per annum. The business case project will undertake a review of current service provision, identify any service gaps, future needs, and explore complimentary activities between Aqualink Nunawading and Aqualink Box Hill, and the potential for future redevelopment.</p> <p>Review of the Council Vision The draft new Local Government Act has identified the requirement for Council's to have a 10 year community plan which must "describe the municipality's vision for the future of the municipality". Given this potential new legislation, along with the current Council Vision document being six years old, it is timely to plan to review and update this document over the next 18 months. Council is committed to undertaking a robust community engagement process supported by an independent facilitator to ensure many of the 170,000+ people who live, work and play in Whitehorse have a voice in articulating the aspirations and setting the direction for Whitehorse for next 10 years. This engagement process will also inform and help guide the development of the next four year Council Plan 2021-2025. This will be our largest and longest engagement process, with greater opportunities for participation using a variety of methods, in recognition that our diverse community have different engagement preferences.</p> <p>North East Link Advocacy Thank you for your support of Council's proposal to allocate funding to advocate for improved community outcomes as part of the North East Link project. The project will have significant impacts on residents and visitors to Whitehorse and it is vital that Council protects what is valued in our community and advocates strongly for our services, infrastructure and amenity to also be valued by the State Government.</p> <p>Interest on overdue rates Council rates and the Fire Services Property Levy are statutory charges which are levied against the property, any unpaid amounts are accrued. Interest is charged on unpaid council rates in accordance with Section 172 of the <i>Local Government Act 1989</i> and the <i>Penalty Interest Rates Act 1983</i>.</p> <p>Ratepayers who are having difficulty paying their rates by the due dates are encouraged to call Council's Rates department on 9262 6292 to discuss alternative options. Council's <i>Rates Hardship Assistance Policy</i> is available online at http://www.whitehorse.vic.gov.au/Rates-Valuations.html</p>

9.3.1 – ATTACHMENT 2. 2019/20 Budget Submission Responses

Attachment 2

Summary of written submissions and responses – 2019/20

No.	Name	Summary of submission	Discussion/ Comments
22	Mrs K. Cummings (cont.)		<p>User fee increases User fees relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These fees are determined with consideration given to cost recovery and community affordability.</p> <p>Employee numbers and costs Any additional new positions in the organisation go through an extensive 'New Budget Initiatives' process with Councillors that has resulted in approved additional employees being added to establishment numbers. Typically new positions are only approved for implementation of adopted strategy, new services or capital works projects approved by Council.</p> <p>The budgeted increase in EFT for 2019/20 of 33 compared to the 2018/19 Forecast is reflective of three key components:</p> <ul style="list-style-type: none"> • An increase of 19 EFT relating to approved 2019/20 new budget initiatives across a range of areas. This includes a mix of temporary and permanent roles to deliver on Council strategies and implement changes required to ensure compliance under the proposed new Local Government Act. Refer to section 2 (pages 16-26) of the Proposed Budget 2019/20 for major initiatives and other featured initiatives. • 5 roles approved in the 2017/18 Budget relating to the Implementation of Municipal Wide Tree Study recommendations which are yet to be filled. The Minister approved interim controls in February 2018, with further strategic work required before permanent controls can be implemented. • An increased use of internally managed casual employees rather than higher cost agency staff in some departments to ensure Council continues to operate in the most cost effective approach. <p>Council's Continuous Improvement Program has delivered significant improvements over the past few years which have enhanced the customer experience, increased staff capacity to meet customer needs and achieved dollar benefits. These improvements typically contribute to increasing capacity so that increased community demand can be met without increasing employee numbers.</p>

9.3.1 – ATTACHMENT 2. 2019/20 Budget Submission Responses

Attachment 2

Summary of written submissions and responses – 2019/20

No.	Name	Summary of submission	Discussion/ Comments
22	Mrs K. Cummings (cont.)		<p>Budget consultation process The Proposed Budget has been prepared taking into account community feedback received through various consultations undertaken by Council throughout the year. Community consultation is an essential component of the budget process and feedback from community members helps inform the key decisions made by Council. Consultations that have informed the development of this Budget include the 2016/17 <i>Your Say</i> Whitehorse engagement campaign, the 2018 Community Satisfaction Survey, 2019 Mayoral Community Budget Consultation event, and consultation on various Council strategies and plans.</p> <p>Council has, over recent years, taken action to address issues raised in budget submissions from within the original Proposed Budget allocation or has taken action in future year budgets. For example, the 2014/15 Budget was adjusted to increase expenditure on bicycle infrastructure and the 2015/16 Budget was adjusted to allow for the continuation of the Tree Education and Awareness Program after feedback from the budget submissions process in those years. In 2017/18, there was an addition of a further capital works project at Mont Albert Reserve in response to feedback from residents, and in 2018/19 the final Budget was amended to incorporate changes resulting from budget submissions about the Walker Park Reserve pavilion redevelopment and activation of the Box Hill mall.</p> <p>Budget advertisement Council is required by Section 129 of the <i>Local Government Act 1989</i> to give public notice of the proposed budget including where it can be viewed and details of how a budget submission can be made. Each year, Council puts this public notice in the Age and an additional notice in the Whitehorse Leader to communicate this with our residents. The duplicate advertisements placed in The Age was an administrative oversight and Council are currently working with the publication to resolve this matter.</p> <p>Whitehorse Calendar The Whitehorse Calendar is an extremely popular publication that we receive many compliments upon. Whitehorse residents begin enquiring about the delivery of the Council calendar every October. We deliver these in November and if residents do not receive them they very quickly alert customer service or the Communications Department.</p> <p>Traffic management devices Traffic management devices are one component of a suite of tools used to provide a safe and efficient environment for road users and complement education and enforcement. They have been shown to be highly effective in reducing speeds, improving road safety and formalising traffic movements at appropriate locations.</p>

9.3.1 – ATTACHMENT 2.

2019/20 Budget Submission Responses

Attachment 2

Summary of written submissions and responses – 2019/20

No.	Name	Summary of submission	Discussion/ Comments
22	Mrs K. Cummings (cont.)		<p>Replacement of park furniture Council staff maintain and repair our park furniture i.e. seats, table settings and drinking fountains on an ongoing basis. Eventually these assets reach a point where they can no longer be safely or effectively repaired and become non-functional. The Park Furniture Renewal Program allows for replacement of these assets once they have reached that point. If they were not renewed they would need to be removed and the community would, over time, be disadvantaged by loss of these park assets, which make our parks more enjoyable and practical for all users.</p> <p>Play space renewal program Council adopted its Play Space Strategy in 2011. One of the challenges identified when preparing the strategy was that Council's network of 173 play spaces was ageing and that Council needed to increase capital funding for the renewal of play spaces to ensure it adequately catered for the needs of children of all age ranges and met broader community expectations for these types of community assets. Council has, since 2011, been managing and investing in the renewal and upgrade of its play spaces in accordance with the adopted Play Space Strategy. Play spaces are identified for renewal, based on the age of the equipment, potential risks, play value and the catchment served. In addition, Council has ongoing compliance and risk mitigation obligations with respect to its play spaces so it is imperative that continuing capital funding is allocated to ensure Council can satisfactorily meet these obligations.</p> <p>Capital works Council's annual capital works program is informed by and through Council's asset management plans – the strategic planning documents which identify and recommend capital spending levels for each asset class. Council carefully considers capital works spending proposals and prioritises capital investment to renewing existing assets first and then complements this with investment in upgraded and new assets to meet emerging community demand.</p>
23	Mrs T. Tescher, Whitehorse Ratepayers and Residents Association	<p>Raises a number of issues including:</p> <ul style="list-style-type: none"> • Digital Strategy • Waste Service Charge initiative • Whitehorse Centre redevelopment • Statutory Planning decisions • Sparks Reserve West Pavilion development • Aqualink Nunawading Business Case • Integrated Transport Strategy for Box Hill CAA initiative 	<p>Digital Strategy The Digital Transformation Strategy includes a range of initiatives beyond website upgrades and social media expansion. Single View of Customer, Apply and Pay Online, backend system integration and process simplification, and digital marketing are some of the other focus areas of the in-house team – a team assembled so as to build and retain project intellectual property in-house within Whitehorse, and also to deliver at lower cost. Digital Strategies and transformations are common amongst local government and other sectors with Whitehorse's budget modest compared to other local government councils for such a strategy. Expenditure to date is under budget and we forecast to finish under budget.</p>

9.3.1 – ATTACHMENT 2.

2019/20 Budget Submission Responses

Attachment 2

Summary of written submissions and responses – 2019/20

No.	Name	Summary of submission	Discussion/ Comments
23	Mrs T. Tescher, Whitehorse Ratepayers and Residents Association (cont.)	<ul style="list-style-type: none"> • Review of Community Vision • Energy Performance Contract • e-waste collection infrastructure at the Whitehorse Recycling and Waste Centre • Recycling collection/processing costs • Continuous Improvement Program costs • Executive management costs and overall employee costs • Placemaking Initiative • Finance and Corporate Performance costs • Street Trees • User fee increases 	<p>Waste Service Charge Initiative The Waste Service Charge project involves undertaking extensive preliminary work to update, integrate and streamline Council's waste and recycling bin systems and processes in preparation for developing new waste service packages for the community. Following this, there will be a process of undertaking a bin stocktake and financial analysis and modelling of current and expected waste costs to consider the economic impact of changes in the waste industry and their impact on future waste costs to the community.</p> <p>Good progress has been made in 2018/19 to update and streamline Council's bin-related systems and processes, including upgrading the online service to make it easier for the community to request or change waste services. The additional expenditure forecast for 2019/20 includes further work on the technology and databases that service Council's back-of-house systems, a detailed bin stocktake involving City-wide bin inspections, and community engagement. The work on upgrading the waste section of Council's website and online waste services will continue as well.</p> <p>Whitehorse Council is not alone in updating bin databases and systems, and implementing improved bin management processes. Every Council is experiencing challenges with keeping track of bins, residents changing their bins more frequently (at times without Council's knowledge), and more complex bin arrangements being necessary with new developments.</p> <p>In the longer term, smart technology will enable better bin management and advanced forms of technology in collection vehicles and electronic bin chips are expected to be built into future Council waste service contract specifications.</p> <p>Throughout 2019/20, Council is committed to developing better systems, processes and waste service options that will enable the full cost of delivering kerbside waste and recycling services to be better understood by the community, and provide more choice of service packages to better suit individual household or business needs.</p> <p>Whitehorse Centre redevelopment On the 10 April 2017 Council endorsed the redevelopment of the Whitehorse Centre based upon the publicly released business case. Council has allocated funds in its Strategic Resource Plan and Long-term Financial Plan to complete this project without any new debt. The Business Case renders were concept design only and Council has commenced with progressing this project through the design phase to the Council adopted budget.</p> <p>Statutory Planning decisions The statistic for expected Councils decisions to be upheld at VCAT is based on a number of factors that are not reflected in the data.</p>

9.3.1 – ATTACHMENT 2.

2019/20 Budget Submission Responses

Attachment 2

Summary of written submissions and responses – 2019/20

No.	Name	Summary of submission	Discussion/ Comments
23	Mrs T. Tescher, Whitehorse Ratepayers and Residents Association (cont.)		<p>Planning decisions are made based on applying the relevant provisions of the planning scheme. Applicants are able to seek review of these decisions, as are objectors if they are unhappy with the entire decision or parts of the decision. When VCAT makes a decision on an application, it can determine to uphold Council's decision, set aside, or vary the Council decision. Only those decisions to uphold or set aside a Council decision are reflected in the data captured. Those outcomes that vary a planning decision are not reflected in this data, and therefore do not demonstrate the full spectrum of decisions that can be the outcome of a VCAT proceeding. Similarly, the data captured does not reflect the number of mediated decisions that are reached through mandatory compulsory conference proceedings VCAT impose on most applications. The compulsory conference proceedings, particularly for larger applications, often provide an opportunity for applicants to provide amended plans. There is considerable pressure to resolve issues prior to a hearing or at least narrow the scope of contested issues at VCAT hearings. The result can be a significant improvement on plans originally considered by Council, but as this is not measured, it does not reflect through the statistic of decisions upheld.</p> <p>Further to this, VCAT uses a variety of members to preside over planning matters. Members come from different backgrounds, such as planning, law, engineering and environmental science. This can often highlight where there are differences of emphasis placed on planning decisions, and can influence the extent to which issues are weighted. Officers make planning decisions based on a professional and experienced knowledge of the Whitehorse Planning Scheme, and cannot anticipate a particular presiding VCAT members area of expertise.</p> <p>The <i>Know Your Council</i> website shows Whitehorse as currently 58% of decisions being upheld at VCAT, compared to similar Councils that average at 57.56%, and only just below the average of all Councils at 61.19%. Specifically, Greater Dandenong which is a Council that has a Metropolitan Activity Centre, and as such is similar to Whitehorse, is showing 23.53%, whilst Boroondara, as an adjoining Council, is showing 52.95% of decisions being upheld. Whitehorse, in this context compares favourably.</p> <p>Sparks Reserve West Pavilion development</p> <p>Whitehorse City Council is committed to enhancing opportunities for residents to live healthy and fulfilling lives. Well-designed, flexible and accessible community pavilions play a crucial role in this. Council will provide and maintain appropriate infrastructure to meet the current and future needs of sporting clubs.</p> <p>The 2019/20 draft Council budget proposes \$0.28 million to commence development of the new RHL Sparks Reserve West Pavilion. The funding will be used for work relating to site investigation and detailed design. To ensure that the new pavilion development is fit for purpose, the pavilion</p>

9.3.1 – ATTACHMENT 2. 2019/20 Budget Submission Responses

Attachment 2

Summary of written submissions and responses – 2019/20

No.	Name	Summary of submission	Discussion/ Comments
23	Mrs T. Tescher, Whitehorse Ratepayers and Residents Association (cont.)		<p>scope has been informed through consultation with sporting stakeholders.</p> <p>Aqualink Nunawading Business Case The Aqualink Centres provide important health and wellbeing benefits to the community attracting a combined 1.5 million visitations per annum. The business case project will undertake a review of current service provision, identify any service gaps, future needs, and explore complimentary activities between Aqualink Nunawading and Aqualink Box Hill, and the potential for future redevelopment.</p> <p>Integrated Transport Strategy for Box Hill CAA initiative Council will be engaging a specialised transport planning consultant to develop the Integrated Transport Strategy (ITS) for Box Hill. The Box Hill ITS will guide Council's transport priorities in Box Hill for the next 10 years and seek to make the best use of the limited road space and public resources to enable the efficient movement of people and goods by all modes of transport.</p> <p>Key activities include:</p> <ul style="list-style-type: none"> • Analysing the existing transport networks to identify opportunities for improvement • Consulting with key stakeholders, including VicRoads, Department of Transport, Public Transport Victoria, Vicinity Centres, Epworth and Box Hill Hospitals, and Box Hill Institute • Ensuring alignment with the Box Hill Vision and Structure Plan review • Progressing VicRoads Movement and Place Framework as a tool to gain State Government involvement and investment • Community engagement • Developing and prioritising a list of actions for the next 10 years. <p>Review of Community Vision The draft new Local Government Act has identified the requirement for Council's to have a 10 year community plan which must "describe the municipality's vision for the future of the municipality". Given this potential new legislation, along with the current Council Vision document being six years old, it is timely to plan to review and update this document over the next 18 months. Council is committed to undertaking a robust community engagement process supported by an independent facilitator to ensure many of the 170,000+ people who live, work and play in Whitehorse have a voice in articulating the aspirations and setting the direction for Whitehorse for next 10 years. This engagement process will also inform and help guide the development of the next four year Council Plan 2021-2025. This will be our largest and longest engagement process, with greater opportunities for participation using a variety of methods, in recognition that our diverse community have different engagement preferences.</p>

9.3.1 – ATTACHMENT 2.

2019/20 Budget Submission Responses

Attachment 2

Summary of written submissions and responses – 2019/20

No.	Name	Summary of submission	Discussion/ Comments
23	Mrs T. Tescher, Whitehorse Ratepayers and Residents Association (cont.)		<p>Energy Performance Contract The energy performance contract will consist of installing an integrated mix of energy-efficiency and renewable energy measures at eight of Council's largest energy-consuming buildings over the next two years. The total funding in the draft capital works budget is \$2M, with \$1M in 2019/20 and a further \$1M in 2020/21.</p> <p>The main KPI is to reduce electricity and gas consumption at these buildings by almost 40%. The guaranteed component of this contract arrangement is a reduction of 1,343 tCO2e in greenhouse emissions by reducing the energy consumed, which will achieve operational cost savings through lower energy bills. Emission and cost savings will be carefully measured as part of the contract arrangement. It is expected that the works will save Council through significant energy consumption reductions that will deliver positive economic and environmental benefits.</p> <p>A detailed feasibility study completed in early 2019 demonstrated the value in implementing these works in the short term to protect against current and future high energy prices. Implementing measures with guaranteed outcomes also provides certainty and lower risk for Council, as the contractor is required to make up any shortfall in emission and cost savings.</p> <p>e-waste collection infrastructure at the Whitehorse Recycling and Waste Centre From 1 July 2019 the state government will ban e-waste from disposal in Victorian landfills. E-waste is described as unwanted electrical and electronic items with a battery or power cord. The Whitehorse Recycling and Waste Centre has been identified as a 'Primary' site for collection. Infrastructure needs to be provided to comply with the Australian Standard for the collection of e-waste which includes avoiding breakage, protection from the elements/weather, on an impermeable and easily bundled surface with clear signage. The estimated cost to provide infrastructure that complies with all of these requirements is \$263,000. Council received the maximum available funding from Sustainability Victoria of \$100,000 and the remainder is to be funded by Council.</p> <p>Recycling collection/processing costs The crisis in 2018 where China banned acceptance of low quality recyclables from municipal and other recycling collections resulted in Councils across Australia (and around the world) being forced to amend the contract arrangements with their recyclers to ensure that recycling collections remained viable.</p> <p>Prior to the crisis, Councils in Victoria were being paid a rebate income by the recyclers because the recyclables had a market value above the cost of collection and processing. All that changed and now every Council is required to pay their recycler to process the recyclables. The loss of income and commencement of paying the recycler for every tonne of recycling that is processed has a</p>

9.3.1 – ATTACHMENT 2.

2019/20 Budget Submission Responses

Attachment 2

Summary of written submissions and responses – 2019/20

No.	Name	Summary of submission	Discussion/ Comments
23	Mrs T. Tescher, Whitehorse Ratepayers and Residents Association (cont.)		<p>significant impact on the cost of recycling to Council. It is however still much cheaper than sending waste to landfill.</p> <p>In addition to the recycling change, the cost of disposing of waste to landfill continues to increase by more than 4% per annum to meet EPA requirements; there will be a flow-on impact to Council's waste and recycling services resulting from the ban by the Victorian Government on sending electronic waste to landfill as of 1 July 2019; and the number of properties and therefore bins in Whitehorse continues to increase, therefore adding to Council's waste collection and processing costs.</p> <p>Council is actively planning for future waste and recycling arrangements that increasingly use smarter technology and processes to improve the end quality of materials processed and therefore the viability of recycling. Higher quality recycling is essential to reduce Council's reliance on landfill and help the development of local markets for recyclables. The scale and cost of some of these measures will require significant planning and funding at a State (and probably Federal) government level, well beyond the scope and responsibility of local government.</p> <p>In the meantime, Council is already collaborating with other Councils in projects currently under way to jointly tender and procure more competitive and potentially larger-scale facilities and services to process municipal waste and recyclables.</p> <p>Continuous Improvement Program costs</p> <p>As noted on page 23 of the Proposed Budget 2019/20, there is a \$0.14 million increase included to continue to grow the continuous improvement program and to support our project pipeline to 34 Improvement Champions and 2 Black Belts by 2019/20 close. Specifically, this includes:</p> <ul style="list-style-type: none"> • a new Continuous Improvement Analyst role to support the centrally led Continuous Improvement Program throughout the organisation primarily focused on tracking, reporting and analysis of reportable benefits whilst improving the strategic alignment of our program with other core business strategies; and • the continuation of training existing staff to enable a consistent approach and methodology for continuous improvement activities embedded within business units delivering ongoing business improvements with reportable benefits. <p>Pages 42-43 of the Proposed Budget 2019/20 provides a snapshot of the benefits achieved through the Continuous Improvement program since its inception and some information about recent projects. Updates on benefits achieved are also reported in Council's Quarterly Performance Reports, which can be viewed online at http://www.whitehorse.vic.gov.au/Quarterly-Report.html</p>

9.3.1 – ATTACHMENT 2. 2019/20 Budget Submission Responses

Attachment 2

Summary of written submissions and responses – 2019/20

No.	Name	Summary of submission	Discussion/ Comments
23	Mrs T. Tescher, Whitehorse Ratepayers and Residents Association (cont.)		<p>Executive management costs and overall employee costs The Executive Management costs as shown on page 24 of the Proposed Budget 2019/20 include the costs of delivery of Council approved key strategic projects in addition to the cost of the offices of Council's Chief Executive Officer and General Managers.</p> <p>Overall employee costs are budgeted to increase by 6.3% in the Proposed Budget 2019/20. As noted on page 53 of the Proposed Budget document, this increase primarily reflects:</p> <ul style="list-style-type: none"> • \$1.97 million allowed for wage and salary increases including estimated Enterprise Agreement and banding increments, • \$1.33 million for the implementation of Council approved strategic initiatives in 2019/20 focused on achieving Council's strategic directions as outlined in the <i>Council Plan 2017-2021</i>, and • \$0.35 million relating to five roles for the implementation of the Municipal Tree Study recommendations that are yet to be recruited, pending a final decision changes to the Significant Landscape Overlay. These are roles that were approved in Council's 2017/18 Budget however are yet to be filled. <p>Placemaking Initiative Place making creates places for people with meaning and local identity. The program will enable community to lead and contribute to place activations, bringing community together to foster health and wellbeing outcomes and align with Council's Strategic Direction – 'Supporting a healthy, vibrant, inclusive and diverse community.'</p> <p>Finance and Corporate Performance costs Finance and Corporate Performance costs as shown on page 24 of the Proposed Budget 2019/20 incorporate costs for Council's corporate planning and reporting, continuous improvement, financial management, payroll, and procurement, tendering and contract administration functions. The increase in the Proposed Budget 2019/20 primarily reflects increases in resourcing for the Continuous Improvement program and \$150k to conduct a significant community engagement process as part of the review of the Council Vision initiative, both of which are addressed above. It also includes the addition of a fixed asset accountant role in response to an audit recommendation from the Victorian Auditor General's Office relating to asset management processes.</p>

9.3.1 – ATTACHMENT 2. 2019/20 Budget Submission Responses

Attachment 2

Summary of written submissions and responses – 2019/20

No.	Name	Summary of submission	Discussion/ Comments
23	Mrs T. Tescher, Whitehorse Ratepayers and Residents Association (cont.)		<p>Street Trees Council understands the significant challenge of managing our urban forest for a greener and healthier city. The need to clearly identify the issues and opportunities for increasing the canopy on council managed is articulated in the interim <i>Urban Forest Strategy</i>. Council is undertaking a series of improvement projects that will facilitate a significant increase in the planting program. The most intensive of these measures is the street tree inventory project, which has commenced in Mitcham and will result in a systematic approach to infill planting in 2020. As this inventory progresses, the scale and budget allocation of the infill planting program is expected to increase.</p> <p>User fee increases User fees relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These fees are determined with consideration given to cost recovery and community affordability.</p>

Recommendation:

Councillors and officers have carefully reviewed and considered each submission and recommend that:

- Improvements be made to stabilise the pathway in Eley Road parklands from within the existing 2019/20 maintenance budget (submission number 2), and
- The 2019/20 budget allocation for street tree planting be increased by \$30,000 (refer submission number 5).

9.3.1 – ATTACHMENT 2. 2019/20 Budget Submission Responses



Whitehorse City Council
379-397 Whitehorse Road
Nunawading VIC 3131
Locked Bag 2 Nunawading VIC 3131

ABN: 39549568822

Telephone: (03) 9262 6333
Fax: (03) 9262 6308
TTY: (03) 9262 6325
TIS: 131 540

customer.service@whitehorse.vic.gov.au
www.whitehorse.vic.gov.au

4 April 2019

File Ref: 19/57722

Michael Hassett
Metro-East Bicycle User Group Inc
PO Box 172
Blackburn VIC 3130

Dear Mr Hassett

Cycling Project Submissions

I refer to your email dated 3 March 2019 with a list of suggested cycling projects for Whitehorse Council to consider.

Thank you for taking the time to update your list of suggested cycling projects for Whitehorse. Attached is a response to each suggested project with its current status.

In response to the points made in your email, I would like to make the following comments:

- During the 2018/19 financial year, Council constructed a new mountain bike skills loop and upgraded the BMX track in Heatherdale Reserve. The project was completed in conjunction with the local community.
- It is a challenge to construct new cycling infrastructure in an already developed urban environment and Council must consider the safety, risk, environmental and financial context as well as community views when planning cycling projects. In order to meet Council's legal responsibilities in the design, construction and maintenance of cycling infrastructure, Council has determined that all new bicycle and shared use paths should generally be in accordance with the relevant Austroads and VicRoads guidelines. This means that as good as some of your project suggestions are, such as converting existing footpaths to shared use paths, they are not feasible due to insufficient space to meet these design guidelines.
- Council officers are progressing the Easy Ride project and have submitted a Capital Works program for Council funding to construct the top 6 Easy Ride Routes over the next few years.

9.3.1 – ATTACHMENT 2. 2019/20 Budget Submission Responses

Thank you for your interest in cycling projects within Whitehorse. Council officers look forward to continue working with MeBUG into the future.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'I. Kostopoulos', followed by a horizontal line.

**ILIAS KOSTOPOULOS
MANAGER, ENGINEERING AND ENVIRONMENTAL SERVICES**

9.3.1 – ATTACHMENT 2.

2019/20 Budget Submission Responses

Ref #	Item	Justification	MEBUG Comment	Council Comments March 2019
2	Construct 530 metres of new shared path on rail reserve North side from Oliver Avenue Bridge to Moncrief Road	Provide safe access to Nunawading commercial area from Box Hill to Ringwood shared path	Did Council submit this to VicRoads as it said it would? What was the response?	It is understood that this proposal is not part of the proposed Box Hill to Ringwood Shared Path, and no funding has been allocated for this. In addition, this is along VicTrack rail reserve which would require their approval.
3	Remove access impediments to Box Hill to Ringwood Shared Path at (a) Harvey Norman/Home Hardware (b) McGlone Street Mitcham (c) Richards St Mitcham (d) Provide kerb crossovers at i. Oliver Avenue Blackburn ii. Terra Cotta Drive, Nunawading iii. Tennyson Street, Mitcham	Improving safety for path users as well as efficient and direct access.	Item (a) is now known to be in Council jurisdiction, so previous excuses do not apply. The others about the main path and maintenance responsibilities are not a plausible reason to delay these. These simple improvements should be straight forward in consultation with VicRoads.	a,b,c) The Box Hill to Ringwood Shared Path remains under the management of VicRoads. Additional access points to Council roads would require a licence agreement between VicTrack and Council. Council has requested this licence agreement to be prepared by VicTrack for several years and is yet to receive a draft agreement to review. Access through Harvey Norman/Home HQ is problematic due to safety concerns and potential conflict with large vehicles. d) Kerb ramps: Oliver Avenue – VicRoads were to review and install, however no action has been taken for 2 years. Council will try to install this kerb ramp this financial year, if possible. Terra Cotta Drive – The bridge and connecting path to Terra Cotta Drive are on VicTrack Land and are not currently designated as shared paths. Once a licence agreement is in place with VicTrack, Council will be in a position to signpost and legally permit cyclists to use the connecting paths with pedestrians. Tennyson St – There are existing access points nearby that provide access to the path.

9.3.1 – ATTACHMENT 2. 2019/20 Budget Submission Responses

Ref #	Item	Justification	MEBUG Comment	Council Comments March 2019
4	Shared path along north side of Whitehorse Road from Middleborough Road to Bolton Street	Widen existing footpath to provide safe route to Bushy Creek path via local roads	Council accept in principle. Consider for coming budget round.	No change since the feedback from March 2018 – this will be considered as part of implementing Action 14 of the Whitehorse Cycling Strategy – improve safety for cyclists parallel to arterial roads using service roads. This is listed in the Strategy as a long term action (to be implemented in years 8-10 of the Strategy). Adjacent nature strip trees will be impacted by this proposal.
6	Shared Path on Melbourne Water Pipe Reserve. (a) Construct new section from Ballantyne Street to Mahoneys Rd roundabout. (b) Widen footpaths along Burwood Hwy to eliminate gaps in shared path		Proposals discussed with Cr Bennett on site 26 Feb 2019. Eminent appropriate for immediate funding.	a) The Melbourne Water Pipe Track Shared Path proposal did not proceed due to future Melbourne Water works. Construction for the section of path along Mahoneys Road has no funding available. b) There is no funding sources for the footpath widening along Burwood Highway. Sections will be investigated to determine if possible.
7	Create cycle path/route through Box Hill mall.	Link BHRRT to cycle routes to city.	We suggest Council budget for a consultancy to design a practical cycle route through Box Hill Central to link the Box Hill to Ringwood path with the proposed Box Hill to Hawthorn path now being advocated as a project integrated with the rail grade separations.	Council does not support bicycle riding through the Box Hill Pedestrian Mall (Main St and Market St). As part of the Box Hill Integrated Transport Strategy, Council officers will investigate east-west and north-south cycling connections through the Box Hill Activity Centre.
9	Delineate/mark wide sidewalk from Metropolitan Avenue to Springvale Road, as a shared path	Access to megamile and Nunawading community precinct		Council officers have concerns about modifying the existing footpaths to shared paths. Better access to the MegaMile can be considered as part of implementing Action 14 of the Whitehorse Cycling Strategy – improve safety for cyclists parallel to arterial roads using service roads. This is listed in the Strategy as a long term action (to be implemented in years 8-10 of the Strategy).

9.3.1 – ATTACHMENT 2. 2019/20 Budget Submission Responses

Ref #	Item	Justification	MEBUG Comment	Council Comments March 2019
14	Kerb crossovers in Derby Street and Fuschia Street Blackburn to facilitate cycling along the gravel path to Blacks Walk.	Eliminate obstacles	Council said it investigating. What is current status?	Our investigations have found that it is not feasible to install pram crossings at these locations due to physical obstructions such as trees and underground services, and thus not being able to connect both sides of the road. Consideration will be given for a realigned path and for staggered access.
15	Woodhouse Grove & Mitta Av, Box Hill Nth. Construct short length of shared path to improve cycle linkage on Bushy Creek path.	Currently cyclists have awkward kerb crossings and have no option but to ride on the footpath.	Council's historical resistance to this simple improvement is perplexing. It should be a high priority improvement funded in coming budget	While previous investigations indicate that providing this shared path connection was problematic with the existing vegetation, this matter needs further review and discussion with the Parkswide and Leisure & Recreation departments.
17	Severn Street Box Hill. Signage e.g.sharrows defining East- West cycling route via pedestrian lights and Melrose Street.		Council accept in principle. Consider for coming budget round.	Council's priority project around this topic is the implementation of the top 6 Easy Ride Routes. Severn Street is part of Route EW3, which is not one of the top 6 routes.
18	Nelson and Saxton roads Box Hill. Signage e.g.sharrows defining North South cycling route connecting to Box Hill gardens.		Council accept in principle. Consider for coming budget round.	Council's priority project around this topic is the implementation of the top 6 Easy Ride Routes. Nelson and Saxton roads are part of NS2, which is one of the top 6 routes. Council officers have submitted a capital works program for future funding to implement this route.

9.3.1 – ATTACHMENT 2.

2019/20 Budget Submission Responses

Ref #	Item	Justification	MEBUG Comment	Council Comments March 2019
19	Dorking Road/Whitehorse Road Intersection. (a) Provide cut through to link Dorking Road with Whitehorse Road service lane on North-East corner. (b) Improve traffic light configuration and/or phasing so Northbound cyclists can cross and proceed in one phase of lights.	For Eastbound riders leaving Dorking Rd. Avoid inconvenient and frustrating delay.	Council accept in principle. Consider for coming budget round. Did Council forward suggestion to VicRoads? What was the response?	a) Council's priority project around this topic is the implementation of the top 6 Easy Ride Routes. Dorking Rd is part of Route NS3, which is not one of the top 6 routes. This could be investigated further as part of Action 14, regarding the use of service roads. b) VicRoads has indicated that changes could be made to this intersection, but only if Council funds the feasibility study and capital costs to make the changes. This will require significant funding to undertake, and no funding is currently allocated for this project.
20	Mont Albert Road/Elgar Road intersection. Additional Cycle/pedestrian crossing aligning with westbound lane of Mont Albert Road.	Would remove existing need for westbound cyclists to wait for two phases of lights.	Did Council forward suggestion to VicRoads? What was the response?	VicRoads has indicated that changes could be made to this intersection, but only if Council funds the feasibility study and capital costs to make the changes. This will require significant funding to undertake, and no funding is currently allocated for this project.
21	Springvale Road service lanes between Canterbury Road and Highbury Road. Provide cut-throughs and footpath widening (where no service lanes) to provide cycle routes both north and south bound.	General cycling safety. Will require joint action with VicRoads. MeBUG can furnish further details.	Council accept in principle. Consider for coming budget round.	This will be considered as part of implementing Action 14 of the Whitehorse Cycling Strategy – improve safety for cyclists parallel to arterial roads using service roads. This is listed in the Strategy as a long term action (to be implemented in years 8-10 of the Strategy).
23	Route markings Mullauna College to Mitcham station via Halliday Park, Fellowes and Edward Streets.		Council accept in principle. Consider for coming budget round.	Council's priority project around this topic is the implementation of the top 6 Easy Ride Routes. This suggestion is not on any of the identified Easy Ride Routes, and as such would be deemed to be a low priority project. It is also a very short route, which may not require directional information.

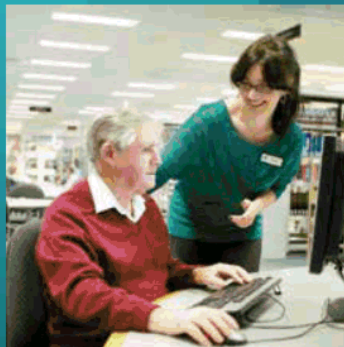
9.3.2 Council Plan 2017-2021: Annual
Review and Adoption of the
Strategic Resource Plan 2019-
2023

Attachment 1 Council Plan 2017-2021: Year Three



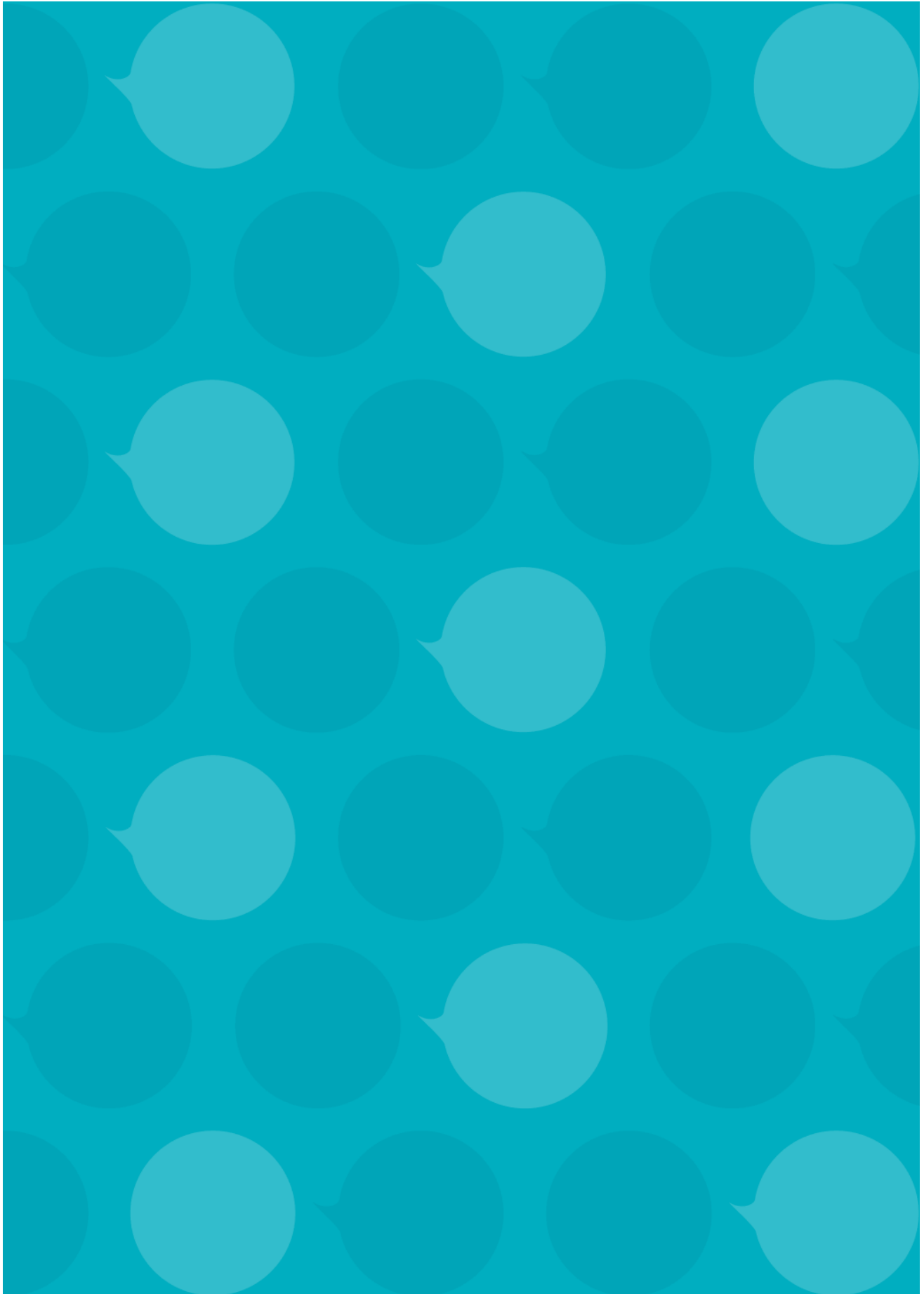
Council Plan 2017–2021

Year Three



9.3.2 – ATTACHMENT 1.

Council Plan 2017-2021: Year Three



9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Contents

The Community's Vision	6
Vision	6
Mission	6
Values	6
Message from the Mayor	8
Message from the Chief Executive Officer	10
About the City of Whitehorse	12
Councillors	16
The Organisation	18
Council's Integrated Corporate Planning and Reporting Framework	19
Council Plan 2017-2021	21
Strategic Direction 1 – Support a healthy, vibrant, inclusive and diverse community	22
Strategic Direction 2 – Maintain and enhance our built environment to ensure a liveable and sustainable city	24
Strategic Direction 3 – Protect and enhance our open spaces and natural environments	26
Strategic Direction 4 – Strategic leadership and open and accessible government	28
Strategic Direction 5 – Support a healthy local economy	30
Overall Supporting Strategies, Plans and Policies	33
Strategic Resource Plan	36
Comprehensive Income Statement	48
Balance Sheet	49
Statement of Changes in Equity	50
Statement of Cash Flows	51
Statement of Capital Works	52
Statement of Human Resources	53
Statement of Planned Human Resources Expenditure	54
Statement of Planned Capital Works Expenditure	56

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Welcome

Welcome to Whitehorse City Council's *Council Plan 2017–2021 (Council Plan)*.

The *Council Plan* details how we will secure our municipality's liveability, prosperity and sustainability now and into the future while also focusing on our approach to working with our community, key stakeholders, community organisations and other levels of government to achieve our goals.

The *Council Plan* was developed through extensive community engagement, with Council embarking on one of our most comprehensive community engagement programs, Your Say Whitehorse. Your Say Whitehorse provided a wonderful opportunity for Council to understand more fully our community, and their needs and expectations of Council. This insight allowed us to better understand, from the community's perspective, where we (Council and community) are now, where we want to be, and ultimately, how we will get there.

Through engaging with our community and enabling this to feed into the decision-making process, we developed a series of goals which form the overarching framework for Council in this *Council Plan*. These goals are underpinned by the Strategic Directions contained within our community's long-term vision, '*Council Vision 2013–2023*', which are broad statements that articulate the aspirations of our community for the future.

Under each goal within the *Council Plan*, we have listed our approach to achieving that goal, including measures of success. In other words, we have listed what we plan to achieve (goal), what we will do to achieve that goal (approach) and how we will track our progress (measures of success).

The *Council Plan* also includes the *Strategic Resource Plan (SRP)*, which sets out the resources that will underpin the delivery of the *Council Plan*.

This *Council Plan* will guide what we do for the next four years to ensure our city is – and continues to be – a healthy, prosperous and sustainable community supported by strong leadership and community partnerships.

9.3.2 – ATTACHMENT 1.

Council Plan 2017-2021: Year Three

"A healthy, vibrant, prosperous and sustainable community supported by strong leadership and community partnerships"

(City of Whitehorse Vision 2013–2023)



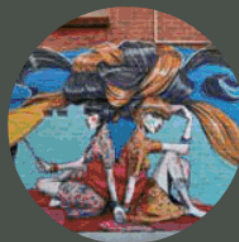
"Love the City of Whitehorse festivals"



"Great sense of community"



"A great place to live"



"I love transport options available to me"



"I love the parks"



"Fresh air, mountain views, tree lined streets"



"We enjoy living in Whitehorse"



"It's fantastic you're out in the community"



"I like the vibrancy of the town centres such as Box Hill"



The Community's Vision

Vision

We aspire to be a healthy, vibrant, prosperous and sustainable community supported by strong leadership and community partnerships.

Mission

Whitehorse City Council, working in partnership with the community to develop and grow our municipality through good governance, proactive strategic planning and advocacy, efficient, responsive services and quality infrastructure.

Values

In pursuing its goals, Whitehorse City Council believes in and is committed to the following values:

Consultation and Communication

Ensuring that members of our community are both, sufficiently informed and able to contribute, to Council's decision-making processes.

Democracy and Leadership

Recognising and valuing community participation in Council's decision-making as well as Council's role in providing leadership to the community.

Equity and Social Justice

Respecting and celebrating our social diversity to promote an inclusive community.

Integrity

Making decisions and acting in ways that reflect our values.

Openness and Accountability

Being transparent in its decision-making, Council welcomes public scrutiny and community feedback.

Sustainability

Making decisions about our social, economic, built and natural environments that will benefit both present and future generations.

Wellbeing

Commitment to supporting the community in all areas of health and wellbeing.



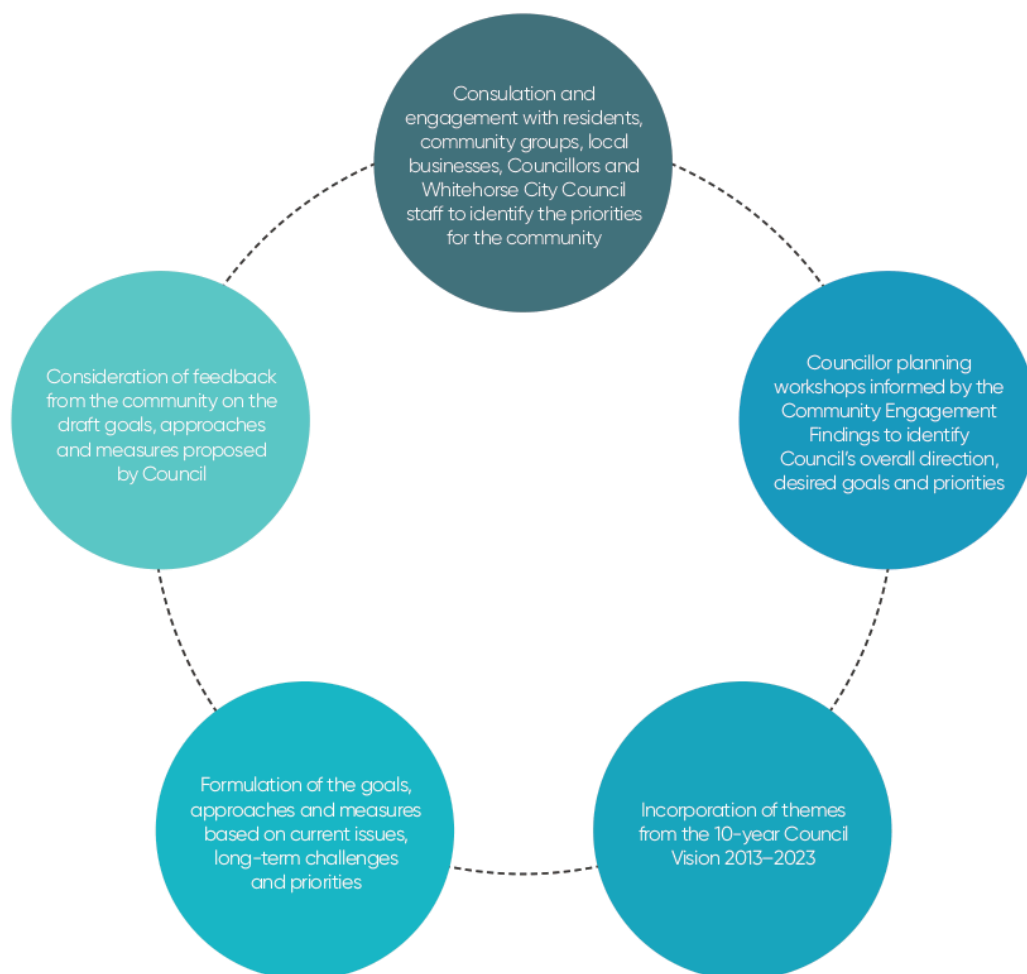
**"Great
sense of
community"**

9.3.2 – ATTACHMENT 1.

Council Plan 2017-2021: Year Three

Development of the Council Plan

The Council Plan 2017–2021 is the result of several months of planning and deliberation that involved:



9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Message from the Mayor

The City of Whitehorse is a healthy, vibrant, prosperous and sustainable city with a culturally diverse community. With a population of over 170,000, Council's key role is to support our community through the provision of quality programs and services for all of those who live, work, study and play in the municipality.

We support businesses and industry, which in turn creates greater economic opportunities and local jobs. We value our natural environment and embrace sustainability. We are a city rich in the arts and in our culture, while also being proud of our heritage.

Our city is continuing to grow and transform. We need a plan that not only meets the needs of our current community but also secures the health, prosperity, liveability and sustainability for our future generations. Our *Council Plan* embodies the vision, mission and values of our community, and sets the overall direction and goals for the municipality. It drives our approach, to ensure that it meets the current and future challenges of our community.

Our *Council Plan* details how we will deliver programs and services over the medium term. Over the course of the four year plan, Council will devote \$692 million to programs and services, and invest \$265 million on capital works, while managing \$3 billion worth of property, infrastructure, plant and equipment assets.

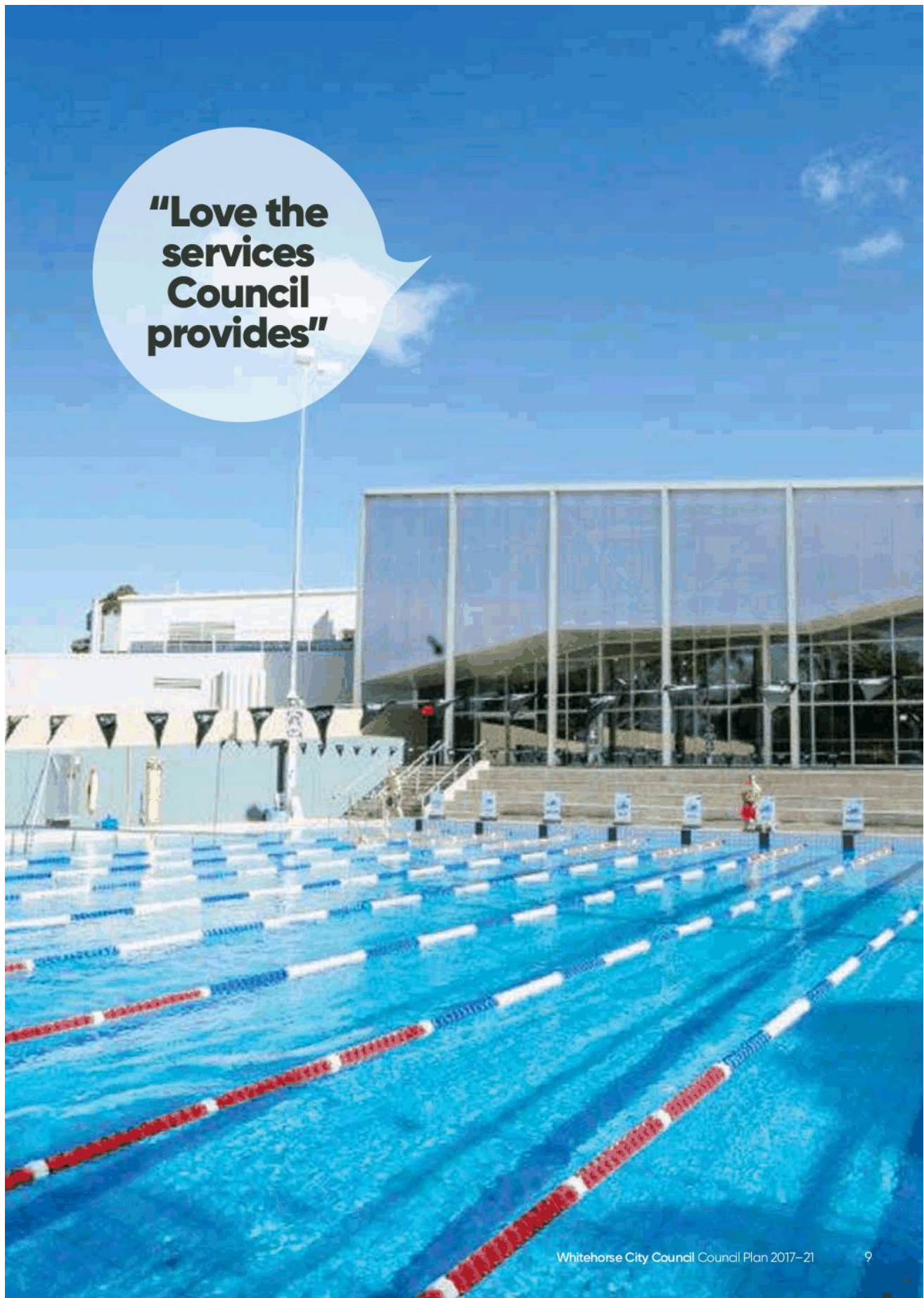
Over the next 12 months alone, Council's planned priorities are underpinned by expenditure of \$180 million on programs and services, including home and community services, sustainability, waste and recycling, health and family, leisure facilities, maintenance of sports fields, parks and gardens, planning and building, maintenance of roads, footpaths and drains, arts and culture, traffic and community laws, libraries, community development, and business and economic development to name a few.

As the Mayor of the City of Whitehorse, I am honoured to represent the needs and interests of our community through this *Council Plan*. This *Council Plan* guides everything we do for four years to ensure the City of Whitehorse remains a healthy, vibrant, prosperous and sustainable city with a culturally diverse community.



A handwritten signature in black ink that reads "W Bennett". The signature is stylized and appears to be written on a light-colored background.

Cr Bill Bennett
Whitehorse Mayor 2018-19



9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Message from the Chief Executive Officer

As the Chief Executive Officer of Whitehorse City Council, it gives me great pleasure to present our community with year three of the *Council Plan 2017–2021*.

Created through extensive community consultation and considering the thoughts of more than 1200 people throughout our community, the *Council Plan* was developed with and for our community. Through conversing with our community, conducting online surveys, holding community workshops and community pop-ups, Whitehorse City Council employee workshops as well as speaking to the vast array of customers in our key services, we were able to use this community feedback and input to help shape and inform our *Council Plan*.

This *Council Plan* details the goals Council will work towards over four years and the related approach we will implement to ensure our success, as well as including how these will be financed through our Strategic Resource Plan. The *Council Plan* is linked directly to the *Council Vision 2013–2023*, which guides the future direction of the municipality over a ten-year period.

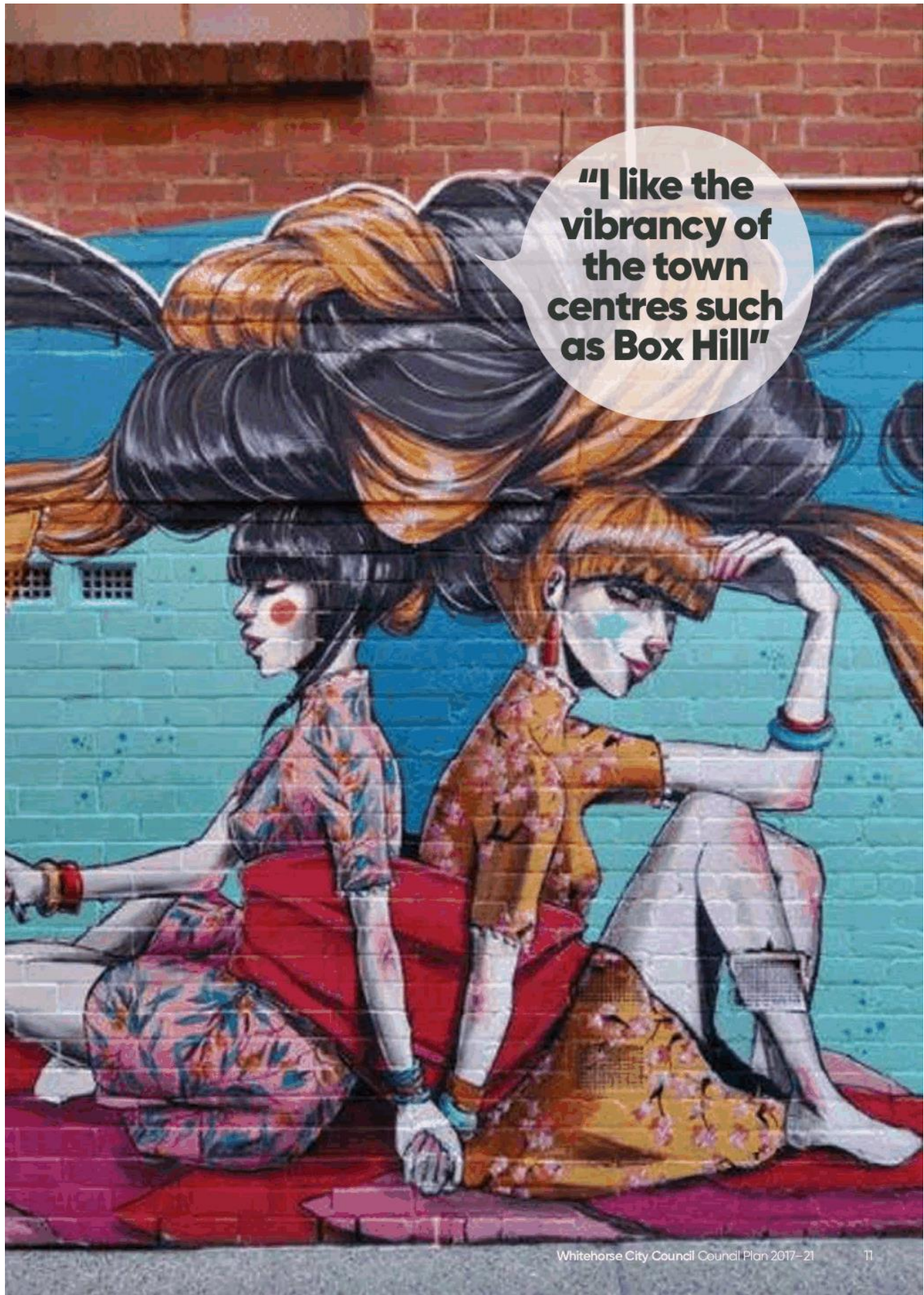
Further refinements and contributions to this *Council Plan* and its priorities were made by our 10-member Council, nine of whom were elected in October 2016 and the tenth sworn in on 15 May 2017 following a countback of votes from the 2016 Council Elections. Our councillors carry first-hand experience of the aspirations of our community.

We have taken what our community has told us is important, and made these our priorities for the four year plan. I encourage you to take the time to read this document and find out more about Council's goals, and invite you to join us as we continue to ensure that the City of Whitehorse remains a healthy, vibrant, prosperous and sustainable city with a culturally diverse community.



A handwritten signature in black ink that reads "Noelene Duff".

Noelene Duff
Chief Executive Officer



9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

About the City of Whitehorse



9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Location

The City of Whitehorse is located just 15 kilometres east of Melbourne and covers an area of 64 square kilometres. The municipality is bounded by the City of Manningham to the north, the cities of Maroondah and Knox to the east, the City of Monash to the south and the City of Boroondara to the west. Whitehorse's suburbs include Blackburn, Blackburn North, Blackburn South, Box Hill, Box Hill North, Box Hill South, Burwood, Burwood East, Forest Hill, Mitcham, Mont Albert, Mont Albert North, Nunawading, Surrey Hills, Vermont and Vermont South.

Residents

As at June 2018, Whitehorse had an estimated population of 176,196.

The 2016 Census found that the most common household type in Whitehorse was couples with children (35 per cent), followed by couples with no children and loneperson households (23 per cent), single-parent families (10 per cent), group households (5 per cent), other households (3 per cent) and other families (1 per cent).

The municipality has a lower proportion of pre-schoolers and a higher proportion of older people aged 60 years and over than Greater Melbourne. In 2016, 22 per cent of Whitehorse residents were aged over 60, including nine per cent aged over 75. This is reflected in our higher median average age of 38 compared with 36 for the rest of Greater Melbourne.

Population forecasts predict that in the next 10 years the biggest growth in service age groups will occur among the young workforce (25–34 year olds), which will account for 20 per cent of all population growth. In 2026 the largest service age group will be 'Parents and Homebuilders' (35–49 year olds), which will account for 20 per cent of the population.

Whitehorse is a diverse community, with 38% of residents born overseas and a third from countries where languages other than English are spoken. In total, more than 125 languages are spoken. The most common other than English are Mandarin, Cantonese, Greek, Italian, Vietnamese, Hindi, Sinhalese, Korean and Persian/Dari.

History

The City of Whitehorse was proclaimed in December 1994, following the amalgamation of the former cities of Box Hill and Nunawading. The birth of the city reunited the suburbs which formed the original Shire of Nunawading for more than 100 years. The municipality derives its namesake and logo from a white horse dating back to the 1850s, when a white horse statue adorned the front entrance of the city's first hotel and two storey building. Today, a memorial stands on the former site of the hotel and the white horse symbolises the city's identity.

The city is also recognised as the home of the arts, stemming from its relationship with Box Hill as the original site of the Artists Camp. In 1885, artists established the first of their camps at Box Hill, and while the camp only lasted three years, some of the artists, including Frederick McCubbin, returned to the area often. The city has an impressive art collection containing works by members of the Box Hill Artists Camp, including McCubbin, Roberts and Streeton.

Logo

The city's logo is modelled on the knight, which is one of the most powerful and flexible pieces in the game of chess. The significance of the white horse emanates from the historical and mythological representation of strength, courage and fertility. The symbol of the white horse in Celtic mythology comes from the Goddess Epona (Gaul), Macha (Ire) and Rhiannon (Britain), each a guardian of good fortune 'for monarch and tribe'. In astrology the white horse characterises freedom, strength and growth.

Services and Facilities

Whitehorse City Council provides more than 100 high quality services and facilities across a range of areas including home and community care; sustainability; waste and recycling; health and family; leisure facilities; maintenance of sports fields, parks and gardens; infrastructure; engineering; maintenance of footpaths, drains and roads; arts and culture; planning and building; traffic and community laws; libraries; community development; and business and economic development.

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

About the City of Whitehorse (cont.)

Parklands

The City of Whitehorse has more than 690 hectares of open space, including quality bushland reserves, parks, formal gardens, recreation reserves and trails, combined with tree lined residential streetscapes to form a pleasant urban environment.

Assets

The City of Whitehorse has a broad base of infrastructure assets, which provide services for our community. These include 617km of roads, 32km of laneways, 1182 km of kerb and channel, 1182km of footpaths, 843km of stormwater drainage network, 375 buildings and facilities, 53 sports fields, 177 playgrounds, and an immense asset register of street trees as well as extensive bushland and parkland.

Employees

Council values its employees and the contribution they make to the organisation and the wider community. As at 30 June 2016, there were 699.94 equivalent full-time positions. Whitehorse has a high percentage of staff who live locally, with approximately 38 per cent of the workforce (500 staff members) living in the municipality.

Volunteers

Council is fortunate to have 378 registered volunteers who contribute their time, effort and interest to 19 different Council volunteer programs. Council values its volunteers and the significant contribution they make to our local community and environment.

Features

Whitehorse is uniquely characterised by quiet, tree lined residential streets; an abundance of parks, gardens and natural bushland reserves; bustling shopping centres; a diverse range of arts and cultural opportunities; and sports and leisure facilities.

The Whitehorse community has access to an extensive public transport system with trains, trams and buses serving the area. Whitehorse boasts some of the region's leading educational, medical and leisure facilities.

Local Attractions

Whitehorse has many attractions for its residents and visitors to discover and experience including the following:

- Box Hill Town Hall is a vibrant hub for Whitehorse community groups and includes an accredited art space to display Council's comprehensive art collection and a convenient meeting place for local businesses.
- The Whitehorse Centre, the city's premier arts and cultural centre, attracts thousands of theatre lovers each year. The Whitehorse Professional Theatre and Music Season showcases some of the best professional theatre from around the country.
- Schwerkolt Cottage and Museum complex in Mitcham is a heritage-listed pioneers' stone cottage in a garden setting surrounded by 2.25 hectares of bushland. This popular attraction is open to the community on weekends.
- The Box Hill Community Arts Centre is an artistic and cultural hub, and home to a wide variety of local arts and community groups. The centre offers art and craft classes, an exhibition space, art shop, and community meeting space.
- Blackburn Lake Sanctuary is one of the area's most significant environmental assets and is regarded as one of the most important bird refuges in metropolitan Melbourne.
- Aqualink Nunawading, Aqualink Box Hill, Sportlink Vermont South, Nunawading Community Centre and Morack Golf Course are facilities that attract thousands of people each week.
- An outstanding range of community events and festivals, including Australia Day celebrations, the annual Spring Festival, Swing Pop Boom Music Series and Carols by Candlelight.

9.3.2 – ATTACHMENT 1.

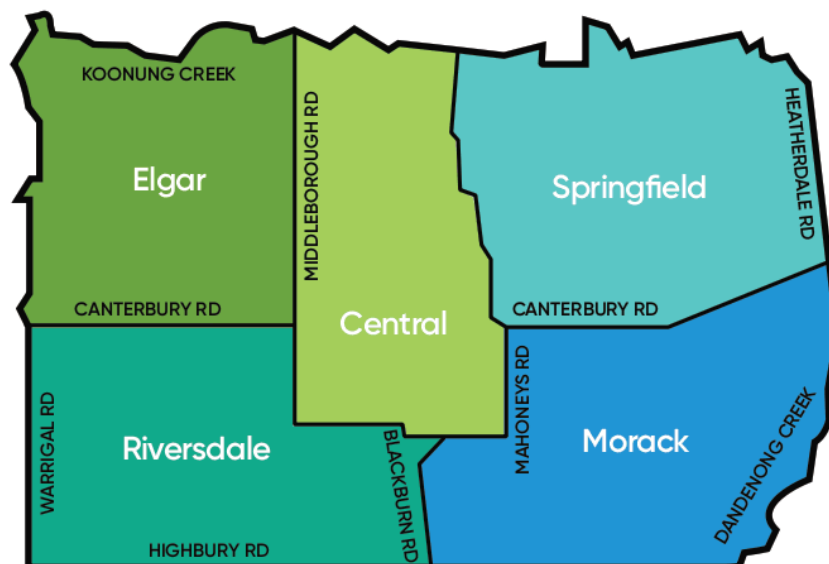
Council Plan 2017-2021: Year Three



Councillors











Elected by the community, the Council is the decision-making body that sets the strategic direction and policy of the municipality. The City of Whitehorse has 10 councillors elected by residents to govern the city. The municipality is divided into five wards, with two councillors elected to represent each ward.

The councillors were elected as representatives of the City of Whitehorse for a four-year term. Collectively, they have responsibility for setting the strategic direction for the municipality, developing policy, identifying service standards and monitoring performance. The Mayor of Whitehorse is chosen by the councillors to serve as the principal ambassador for the city for a 12-month term.



9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

The following councillors were elected in October 2016 to serve until the local government elections in October 2020.

Central Ward	
 Cr Denise Massoud Phone: 0409 230 499 Email: denise.massoud@whitehorse.vic.gov.au	 Cr Andrew Munroe Phone: 0429 138 140 Email: andrew.munroe@whitehorse.vic.gov.au
Elgar Ward	
 Cr Tina Liu Phone: 0418 121 357 Email: tina.liu@whitehorse.vic.gov.au	 Cr Blair Barker Phone: 0459 857 280 Email: blair.barker@whitehorse.vic.gov.au
Morack Ward	
 Cr Raylene Carr Phone: 0400 886 889 Email: raylene.carr@whitehorse.vic.gov.au	 Cr Bill Bennett (Mayor 2018–19) Phone: 0409 195 530 Email: bill.bennett@whitehorse.vic.gov.au
Riversdale Ward	
 Cr Sharon Ellis Phone: 0419 397 194 Email: sharon.ellis@whitehorse.vic.gov.au	 Cr Andrew Davenport Phone: 0407 652 145 Email: andrew.davenport@whitehorse.vic.gov.au
Springfield Ward	
 Cr Ben Stennett Phone: 0448 375 937 Email: ben.stennett@whitehorse.vic.gov.au	 Cr Prue Cutts Phone: 0409 867 540 Email: prue.cutts@whitehorse.vic.gov.au

9.3.2 – ATTACHMENT 1.

Council Plan 2017-2021: Year Three

The Organisation

To support the Council in its role, the Chief Executive Officer is appointed to manage employees and the day-to-day operational activities of Council. Council employees provide advice on policy development and decision making, and ensure specific services and projects are carried out in accordance with the *Council Plan*, which supports the achievement of the *Council Vision*.

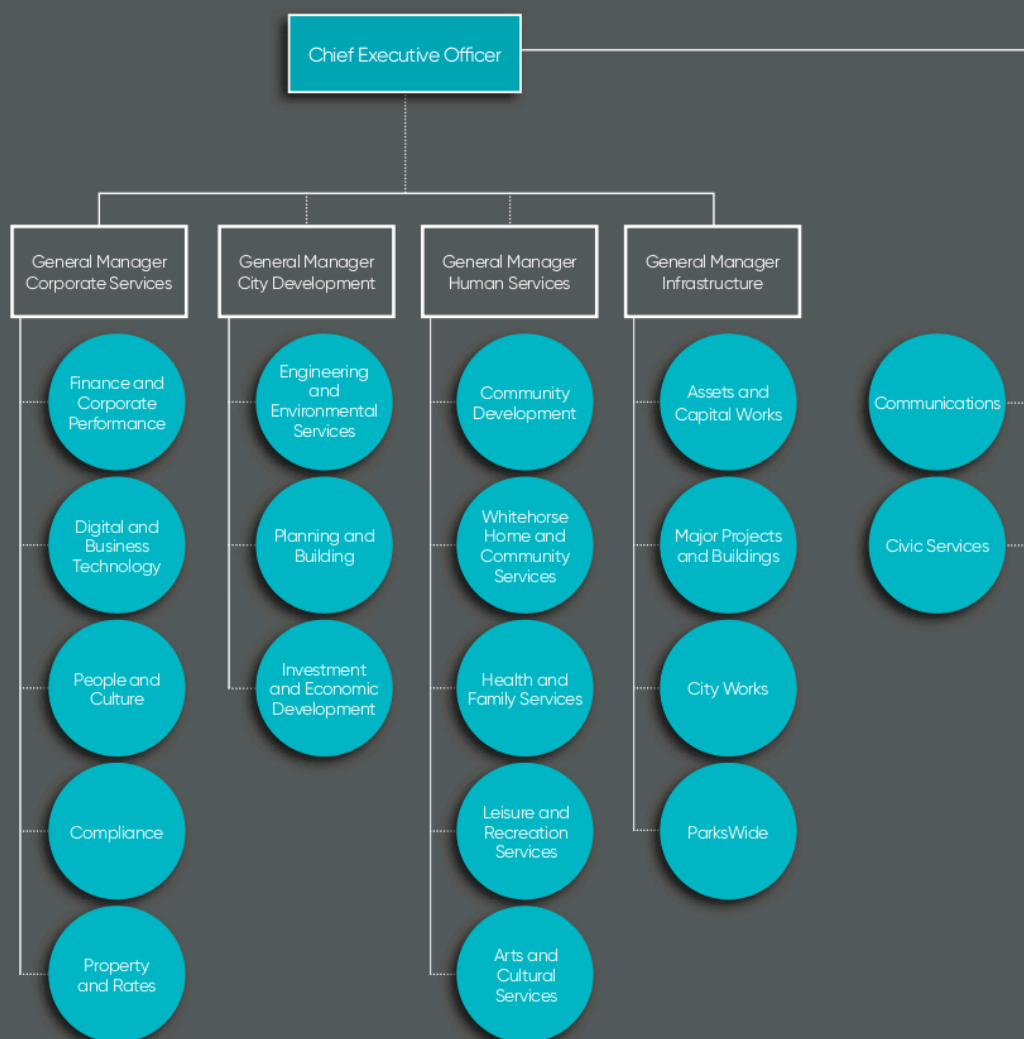
The Chief Executive Officer, **Noelene Duff**, reports directly to the Council and is supported by the Executive Management Team:

Peter Smith – General Manager Corporate Services

Jeff Green – General Manager City Development

Terry Wilkinson – General Manager Human Services

Phil Warner – General Manager Infrastructure



Council's integrated planning and reporting framework

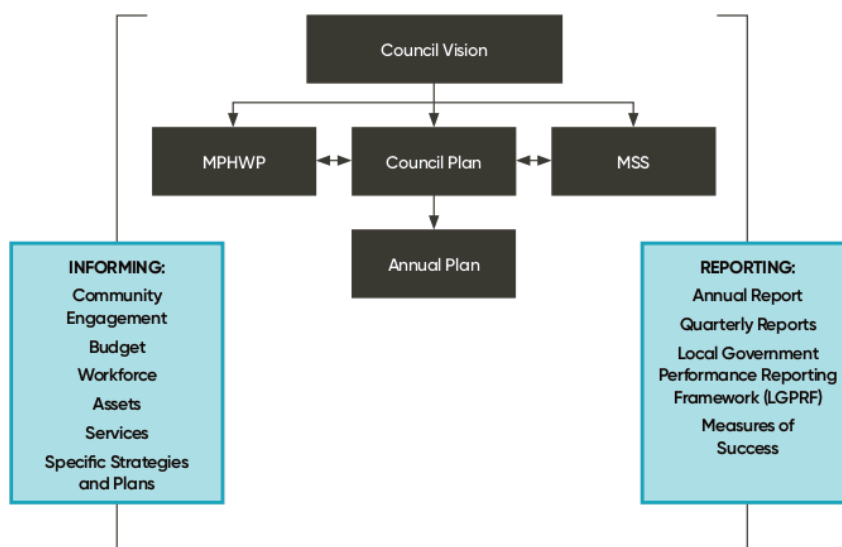
Council's integrated planning and reporting framework guides Council in identifying community needs and aspirations over the long term (*Council Vision*), medium term (*Council Plan*) and short term (*Annual Budget*, incorporating the *Annual Plan*), and then holding itself accountable (*Annual Report and Audited Statements*).

The purpose of integrated planning and reporting is:

- to determine the priorities for the municipality in terms of its future outlook, how our community want to live and the city we desire to be
- to consider what is changing in Whitehorse, and how these changes present an opportunity to shape our future
- to establish clear strategic direction for responding to change

- to prioritise Council business to identify projects and services which will deliver the best return on investment
- to inform Council's long-term financial planning and budgeting
- to inform annual Council planning and business planning across Council departments; and
- to provide a line of sight for employees to see how their individual work tasks contribute to the overall strategic direction of Council and community.

The following illustration demonstrates Council's integrated planning and reporting framework.



MPHWP – Municipal Public Health and Wellbeing Plan
MSS – Municipal Strategic Statement

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Council's integrated planning and reporting framework (cont.)

Council Vision

The *Council Vision* is informed by community engagement, research and consultation and holds the community's aspirations, while outlining the guiding principles for future action by Council.

Council Plan

The *Council Plan* details Council's contribution to the delivery of the *Council Vision* through an array of high level goals sitting beneath each Strategic Direction featured within the *Council Vision*. The *Council Plan* focuses on Council's approach to working with the community, key stakeholders, community organisations and other levels of government in order to achieve these goals over four years. The *Council Plan* also informs Council's long-term financial planning and Council's ten-year Capital Works Program. Finally, the *Council Plan* contains the *Strategic Resource Plan (SRP)* which is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the goals and related approach, as outlined in the *Council Plan*.

Municipal Public Health and Wellbeing Plan

The *Municipal Public Health and Wellbeing Plan* outlines key priorities and objectives which work towards improving municipal health and wellbeing in partnership with the community, key stakeholders, community organisations and other levels of government.

Municipal Strategic Statement

The *Municipal Strategic Statement* outlines Council's key strategic visionary documents, providing the overarching strategic directions for land use and development in Whitehorse.

Annual Plan

The *Annual Plan* is an annual action plan for Council based on the *Council Vision* and *Council Plan* and is contained within the *Annual Budget* (which outlines Council's annual commitment of resources to deliver the *Annual Plan*, as well as Council's services). It outlines the major initiatives, initiatives, financial statements and service performance indicators as outlined in the Local Government Performance Reporting Framework.

Annual Report

In order to monitor performance and provide transparency and accountability, Whitehorse City Council produces a number of reports to the community. One of these key reports is the *Annual Report*. This report details the activities of the previous financial year and contains a report of operations, audited financial statements and an audited performance statement.

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Council Plan 2017–2021

This section outlines the strategic directions, goals, approaches and measures of success to ensure the achievement of the *Council Plan* and its contribution towards the achievement of the *Council Vision*.

As required by the *Local Government Act 1989*, s. 125, Council is required to prepare a Council Plan and it must include strategic objectives, strategies for achieving these objectives and strategic indicators for monitoring achievement of the strategic objectives. For the purpose of this *Council Plan 2017–2021*, we have translated the titles as follows:

<i>Local Government Act s. 125</i>	<i>City of Whitehorse Council Plan 2017–2021</i>
Strategic Direction	Strategic Direction
Strategic Objectives	Goals
Strategies	Approach
Strategic Indicators	Measures of Success

Council has also featured the relevant strategies, plans and policies, that are externally focused and which support the goal/s. These documents feature the type of activities that support the outcomes we wish to achieve.

Furthermore, we have also included the services we deliver, as service delivery supports our municipality's areas of strength and is a key component to the achievement of each goal, for which some highlighted achievements have been incorporated under each goal.



STRATEGIC DIRECTION 1

Support a healthy, vibrant, inclusive and diverse community

Health and wellbeing of our community is a key priority and working closely with the community is critical to ensure the delivery of, and access to services and programs are sufficiently flexible and adaptable to meet the needs of a diverse and changing community.

Goal 1.1: A safe, inclusive, resilient and diverse community which benefits from good health and wellbeing through the delivery of services, facilities and initiatives

Our Approach		Measures of success
1.1.1	In partnership, plan and deliver high quality responsive services and advocate for our diverse community based on current and future needs	<ul style="list-style-type: none"> The implementation and progress of actions of the Municipal Public Health and Wellbeing Plan 2017–2021 Overall performance in the annual Community Satisfaction Survey
1.1.2	Encourage and facilitate connections across the diverse age groups through activities and social interaction in our community	<ul style="list-style-type: none"> Council's public childhood immunisation program rates Percentage of participation in the Maternal and Child Health Services (Local Government Performance Reporting Framework (LGPRF measure))
1.1.3	Continue to work with the community and stakeholders in relation to community safety, including family violence, mental health, drugs and alcohol	<ul style="list-style-type: none"> Percentage of participation in the Maternal and Child Health Services by Aboriginal Children (LGPRF) Percentage of active library members (LGPRF) Community satisfaction with Family Services Community satisfaction with Advocacy
1.1.4	Work with community organisations to encourage social connections and support community participation	<ul style="list-style-type: none"> Implementation and progress of actions in the Positive Ageing Strategy Intergenerational Projects undertaken and participation rates
1.1.5	Continue to encourage and support volunteering to enable community participation opportunities	<ul style="list-style-type: none"> The number of graffiti removals and Graffiti Program Education Attendance Rates Participation and actions undertaken as part of the <i>Resilient Melbourne Strategy</i>
1.1.6	Continue to provide opportunities for people to engage in the arts, festivals, recreation and sports leading to social connectedness and cultural diversity	<ul style="list-style-type: none"> Investment in community groups and organisations (for example Community Grants) The number of participants at meetings and training events undertaken with the Whitehorse Volunteer Network
1.1.7	Increase awareness of and celebrate the diversity of our community	<ul style="list-style-type: none"> The number of registered volunteers participating in Council-run programs and the range of opportunities for participation Program or service participation rates and number of visitors and users of facilities Community satisfaction with Council festivals and celebrations Community satisfaction with Recreation Facilities Level of attendance at Council festivals and celebrations Community satisfaction with Community and Cultural services

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three



Strategies, plans, services and ongoing activities supporting this goal:

Strategies and plans:

- Affordable Housing
- Arts and Culture Strategy
- Box Hill Gardens Master Plan
- CCTV in Public Places Policy
- Community Local Law
- Municipal Early Years Plan
- Municipal Youth Plan
- Open Space Strategy
- Positive Ageing Strategy
- Reconciliation Action Plan
- Resilient Melbourne Strategy
- Sustainability Strategy
- Municipal Public Health and Wellbeing Plan
- Whitehorse Community Participation Strategy
- Whitehorse Cycling Strategy
- Whitehorse Disability Policy and Action Plan
- Whitehorse Diversity Policy and Action Plan
- Whitehorse Recreation Strategy
- Melbourne East Regional Sport and Recreation Strategy
- Whitehorse City Council Active Service Model and Diversity Plan

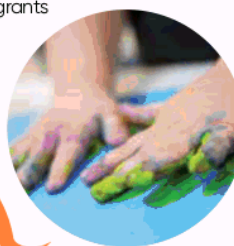
Whitehorse City Council service areas:

- Libraries
- Community Development
 - Community Grants Program
 - Cultural Diversity, Community Strengthening and Projects
 - Social Planning
- Arts and Recreation Development
- Compliance and Community Laws
- Parks Planning and Recreation
- Sports Fields
- Home and Community Care
- Family Services
- Environmental Health
- Cultural Facilities and Programs
 - Festivals and Events
- Leisure Facilities

Whitehorse City Council:

- Runs four libraries with 670,000 visits annually
- Manages two major leisure facilities being Aqualink Box Hill and Aqualink Nunawading with patrons making 1.6 million visits annually
- Runs children's early learning services that provide an average of 270 early years education and care places
- Provides maternal and child health services for more than 25,000 families, including six maternal and child health family centres that monitor the growth and development of children
- Provides 186,705 hours of home and community care services to over 4000 older community residents and residents with a disability. Includes 20,881 community transport trips made annually
- Inspects 1050 food, 160 accommodation and 200 health businesses in the municipality
- Runs seven events and festivals per annum with two large-scale community events (Chinese New Year and Moon Festival) with approximately 50,000 attendees per annum
- Manages five creative facilities including the Whitehorse Centre with more than 58,000 attendees
- Provide approximately 96,000 meals to residents each year
- Manages and cares for close to 1700 artworks, including 35 public artworks
- Supports 239 community organisations annually with community grants

"I moved here 6 months ago and I love it, a family friendly municipality"





STRATEGIC DIRECTION 2

Maintain and enhance our built environment to ensure a liveable and sustainable city

The City of Whitehorse community values the municipality for its open space, the tree-lined streets and its central location with easy access through a range of sustainable, accessible, safe transport modes to high quality educational, health, leisure and commercial services. Our challenge is to maintain and build on these assets to ensure these meet the needs of the community now and into the future.

Goal 2.1: A well-connected City with a balanced approach to growth supported by infrastructure and development that respects our neighbourhood character

Our Approach		Measures of success
2.1.1	Development which respects our natural and built environments and neighbourhood character while achieving a balanced approach to growth in accordance with relevant legislation	<ul style="list-style-type: none"> Percentage of planning application decisions made within 60 days (LGPRF) Number of Vic Smart applications processed Value of development invested in Whitehorse Council's participation on the Eastern Affordable Housing Alliance
2.1.2	Advocate for greater housing diversity including affordable and social housing	<ul style="list-style-type: none"> Community Satisfaction with Transport Number of transport advocacy programs
2.1.3	Advocate for enhanced transport accessibility and improved transport routes and modes (including active transport)	<ul style="list-style-type: none"> The number of multipurpose facilities available to the community
2.1.4	Maintain, renew and sustainably invest in our community infrastructure that is relevant, modern and accessible, and can accommodate multipurpose usage	<ul style="list-style-type: none"> Capital Works invested into maintenance, upgrades and development of community infrastructure Community satisfaction with the Aqualink sports facilities
2.1.5	Maintain, enhance and create shared community spaces that promote the neighbourhood character and provide a safe and enjoyable meeting place for everyone	<ul style="list-style-type: none"> Number of actions or activities that protect neighbourhood character Cleaning hours undertaken in Box Hill Community events or celebrations attendance rates Audit results of the <i>Road Management Plan</i> (which is inclusive of active transport modes)
2.1.6	Provide and maintain an infrastructure network that meets the needs of development growth while supporting residents, businesses and visitors in their daily activities	<ul style="list-style-type: none"> Number of Council owned buildings retrofitted with environmentally sustainable design principles Number of initiatives that provide sustainable and quality infrastructure Number of environmentally sustainable development assessments undertaken
2.1.7	Continue to encourage sustainable and quality retrofit of existing infrastructure (Council facilities, street lighting)	

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three



Strategies, plans, services and ongoing activities supporting this goal:

Strategies and plans:

- Asset Management Strategy
- Box Hill Gardens Master Plan
- Box Hill Transit City Activity Centre Structure Plan
- Burwood Heights Activity Centre Structure Plan
- Burwood Village Neighbourhood Activity Centre Framework Plan
- Community Road Safety Strategy
- Energy Action Plan
- Fleet and Plant Asset Management Plan
- Integrated Transport Strategy
- MEGAmile (west) and Blackburn Activity Centres Urban Design Framework
- Municipal Public Health and Wellbeing Plan
- Neighbourhood Activity Centre Urban Design Guidelines
- Open Space Asset Management Plan
- Open Space Strategy
- Play Space Strategy
- Road Management Plan
- Student Accommodation Guidelines and Policy
- Sustainability Strategy
- Tally Ho Major Activity Centre Urban Design Framework
- Whitehorse Cycling Strategy
- Whitehorse Disability Policy and Action Plan
- Whitehorse Housing Strategy
- Whitehorse Recreation Strategy
- Whitehorse Streetscape Policy and Strategy
- Municipal Strategic Statement
- Whitehorse Planning Scheme
- Neighbourhood Character Study

Whitehorse City Council service areas:

- Planning
- Building
- Engineering
 - Traffic Engineering, Road Safety and Sustainable Transport
 - Asset Management
 - Design and Construction, Urban Design and Public Street Lighting
- City Works
 - Cleansing and Graffiti removal
 - Maintenance Works: Drains, Footpaths, Roads

- Operations Centre and Plant and Vehicle Maintenance
- Building Project Management and Strategic Asset Management
- Major Projects
- Facilities Maintenance
- Compliance and Community Laws
- Arts and Recreation
 - Parks and Gardens Policy Development and Relationship Development
- Sportsgrounds Policy and Use Management

Whitehorse City Council:

- Manages 617 kilometres of roads
- Manages 32 kilometres of laneways
- Manages 1182 kilometres of kerb and channel
- Manages 1182 kilometres of footpath
- Manages approximately 1500 planning applications per annum
- Manages 20,000 animal registrations
- Processes over 700 Report and Consent applications annually for building works
- Removes 16,052 square metres of graffiti from Council and private property annually
- Repairs or replaces 7500 signs across the municipality

"A great place to live"





STRATEGIC DIRECTION 3

Protect and enhance our open spaces and natural environments

The City of Whitehorse will continue to be one of the most liveable municipalities in Melbourne with a strong commitment to sustainable practices and the protection and enhancement of both the built and natural environments.

Goal 3.1: A place where passive and active open space is highly valued, shared and enhanced

Our Approach		Measures of success
3.1.1	Continue to sustainably manage, enhance and increase trees and vegetation in Council's streetscapes, parks and gardens, with species that enhance neighbourhood character, support biodiversity and are adaptable to a changing climate	<ul style="list-style-type: none">• Community satisfaction with appearance of public areas• Number of trees planted annually in our streetscapes and parks• Number of plants produced annually by the Whitehorse Nursery and planted on Council maintained land
3.1.2	Continue to retain, enhance and increase the amount of open spaces to meet the needs of our diverse community with amenities that encourage opportunities for shared use	<ul style="list-style-type: none">• Number of plants produced by the Whitehorse Nursery that are indigenous to Whitehorse• Number of open space inspections undertaken that support the local law education program within our parks supporting shared use
3.1.3	Continue to educate and create awareness of the importance of sustaining our natural environment including the importance of trees and vegetation in an urban environment	<ul style="list-style-type: none">• Parkwide Environment Education Program attendance rates• Planning tree education programs and events attendance rates

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three



Strategies, plans, services and ongoing activities supporting this goal:

Strategies and plans:

- Blackburn Creeklands Master Plan
- Box Hill Gardens Master Plan
- Bushland Reserves Fire Management Strategy
- Climate Change Adaption Plan
- Energy Action Plan
- Municipal Public Health and Wellbeing Plan
- Open Space Asset Management Plan
- Open Space Strategy
- Play Space Strategy
- Sustainability Strategy
- Whitehorse Cycling Strategy
- Whitehorse Peak Oil Action Plan
- Whitehorse Recreation Strategy
- Whitehorse Streetscape Policy and Strategy
- Whitehorse Urban Biodiversity Strategy
- Whitehorse Waste Management Plan

Whitehorse City Council:

- Manages 53 sports fields
- Manages 177 playgrounds
- Manages 75,000 street trees and plants 700 new trees throughout the municipality annually
- Host National Tree Day events to encourage environment and sustainable principles and practices
- Delivers an annual tree education and awareness campaign and the impacts of tree removal on private property
- Manages over 3.1 million kerbside garbage bin collections, including 1.9 million recycling bin collections and almost 600,000 garden organic bin collections annually
- Sweeps over 2500 tonnes of rubbish and debris from Council roads and car parks annually
- Collects approximately 35,296 hard waste collections, booked by ratepayers

Whitehorse City Council service areas:

- Sustainability, Waste and Recycling
- Recycling and Waste Centre
- Tree Management
- Tree and environment education programs provided by Planning, Sustainability, Waste and Recycling and Open space Maintenance
- Open Space Maintenance
 - Maintenance and cleansing works in parks, gardens and open spaces
 - Whitehorse Nursery
 - Parkwide Environment Education Program

"Clean, good infrastructure and open spaces"





STRATEGIC DIRECTION 4

Strategic leadership and open and accessible government

Council recognises that it can only achieve the aspirations articulated within its *Council Vision* through the engagement, participation and support of the community. Consultation and collaborative arrangements ensure that the community's involvement is very much a part of the way Council plans the services and projects-initiatives that contribute to the liveability and wellbeing of the community.

Goal 4.1: Good governance and resource management

Goal 4.2: A high performing and engaged workforce

Goal 4.3: A Council that communicates effectively, engaging with our community to enable the delivery of services and facilities that meet the needs of our diverse community

Our Approach		Measures of success
4.1.1	Continue to ensure financial sustainability and continue business improvement programs	<ul style="list-style-type: none"> Financial performance and sustainable capacity indicators (LGPRF)
4.1.2	Promote and enhance good governance practices and conduct	<ul style="list-style-type: none"> The number of business improvement initiatives undertaken and benefits achieved
4.1.3	Progress the implementation of the Local Government Act Review	<ul style="list-style-type: none"> Percentage of Council decisions made at meetings closed to the public (LGPRF)
4.2.1	Promote leadership and development opportunities for Council employees	<ul style="list-style-type: none"> Compliance with the annual Governance and Management Checklist under the <i>Local Government Act 1989</i> (LGPRF)
4.2.2	Continue to maintain and develop a high performing workforce that supports Council's ability to deliver services efficiently and effectively	<ul style="list-style-type: none"> Legislated required changes are made across Council to meet the requirements of the new Local Government Act
4.2.3	Continue to participate in the Resilient Melbourne Strategy; working collaboratively to deliver actions that will help make Whitehorse a viable, livable and prosperous city, long into the future	<ul style="list-style-type: none"> Participation attendance rates in leadership programs Attendance rates for corporate training program Staff retention rate/workforce turnover rates Staff satisfaction survey results
4.2.4	Continue to provide a high standard of customer service while improving the customer experience	<ul style="list-style-type: none"> Maintain 'Councils for Gender Equity' program national accreditation
4.3.1	Communicate Council services, facilities and initiatives through a wide range of accessible channels	<ul style="list-style-type: none"> Number of actions undertaken as part of the <i>Resilient Melbourne Strategy</i>
4.3.2	Undertake a digital transformation that improves the customer experience, business processes and provides operational benefits	<ul style="list-style-type: none"> Customer service levels of activity across all channels and response rates
4.3.3	Apply the City of Whitehorse Community Engagement Framework to promote and improve the practice of public participation and community engagement across our diverse activities	<ul style="list-style-type: none"> Community satisfaction with Customer Service
4.3.4	Collaborate with our stakeholders to inform policies, plans, projects, services and infrastructure that deliver positive relevant outcomes for the community	<ul style="list-style-type: none"> The number of business improvement initiatives undertaken and benefits achieved with the Customer Service Improvement Project Number of communication channels and reach used to promote/inform services, facilities and initiatives Digital Transformation Strategy Implementation reported progress and benefits Satisfaction with community consultation and engagement (LGPRF) Number of participants engaged in community engagement activities in the development of policies, strategies and major projects Community satisfaction with advocacy Number of annual advocacy campaigns

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three



Strategies, plans, services and ongoing activities supporting this goal:

Strategies and plans:

- Community Engagement Framework
- Councillor Code of Conduct
- Customer Service Strategy
- Digital Transformation Strategy
- GIS Strategy
- Information Management Strategy
- Information Technology Strategy
- Municipal Emergency Management Plan
- Municipal Public Health and Wellbeing Plan
- Rating Strategy
- Risk Management Policy

Whitehorse City Council service areas:

- Executive Management
- Council Support
- Civic Services
 - Governance
 - Customer Service
- Communications
- Organisation Development
 - Human Resources
 - Learning and Development
 - Risk, Health and Safety
- Corporate Information
- Finance and Corporate Performance
 - Finance
 - Payroll
 - Procurement and Contracts
 - Corporate Performance and Continuous Improvement
- Business Technology
- Property
- Rates
- Watts Street Parking Services

Whitehorse City Council:

- Manages approximately 398,076 customer telephone enquiries with 83.55 per cent answered within 20 seconds
- Serviced 60,556 customers across our three service centres in addition to 45,163 in person cashiering transactions
- Applies business improvement programs to improve the customer experience and achieve benefits
- Achieves an annual budget surplus
- Develops staff capability and leadership
- Achieves six low risk (green) ratings for financial sustainability, based on the Victorian Auditor-General's Office's ratios
- Manages sister city relationship with the City of Matsudo (Japan) and friendship exchange agreement with City of Shaoxing (China)
- Convenes 12 Special Committee and 12 Council meetings per year
- Responds to freedom of information requests

"Love the services Council provides"





STRATEGIC DIRECTION 5

Support a healthy local economy

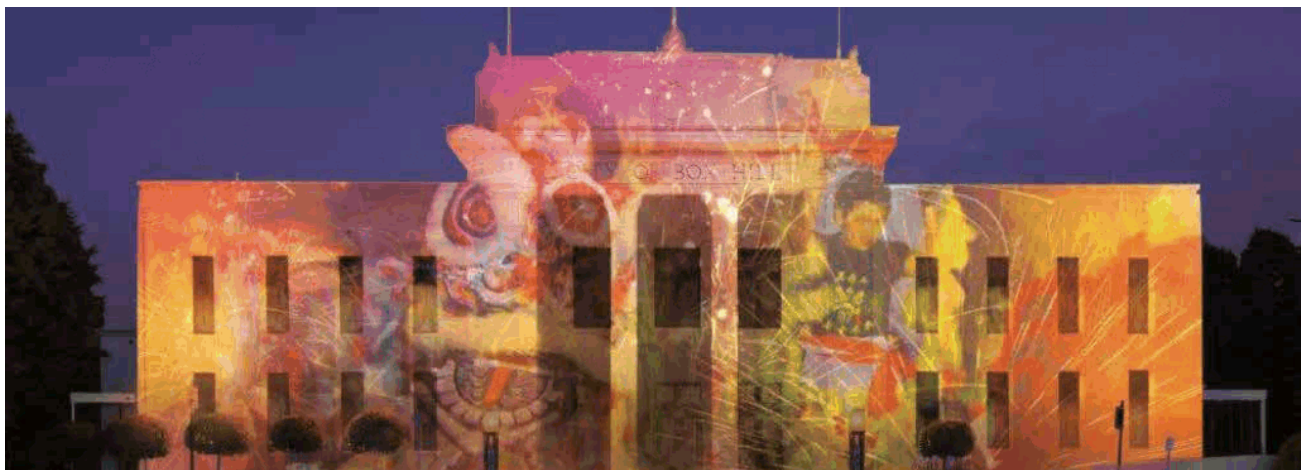
A healthy, vibrant local economy is important in terms of employment, investment and contributing to the City's prosperity. Council will work closely with key stakeholders in the business sector to ensure that Whitehorse is well positioned to support and strengthen the local economy.

Goal 5.1: Work in partnership to support a strong, active local economic environment that attracts investment and provides economic opportunities for businesses and employment for people

Our Approach		Measures of success
5.1.1	Working in partnership to support the development of a sustainable and growing local economy which contributes to economic activity and employment growth	<ul style="list-style-type: none"> Business community satisfaction rating through biennial service survey Number of partnerships with neighbourhood houses to promote Learn Local Programs that support home based businesses, business start-ups and local multicultural businesses and communities
5.1.2	Working in partnership to support the commercial, private and public sector investment opportunities	<ul style="list-style-type: none"> Participation rates at business workshops, seminars and events Visitation numbers to business website: 'WBiz'
5.1.3	Working in partnership to support the growth of the health, education and commercial sectors	<ul style="list-style-type: none"> Number of businesses supported to prepare for changes in technology including the National Broadband Network (NBN) rollout through workshop attendances
5.1.4	Maintain a regional presence through engagement with a range of Melbourne's eastern stakeholders	<ul style="list-style-type: none"> Number of partnerships with stakeholders to develop training programs for young people to expand their skills
5.1.5	Encourage and partner with local businesses to work with the community to create, participate in, and sponsor events which promote a sense of place	<ul style="list-style-type: none"> Number of investment and development facilitation enquiries Number of initiatives that support partnership opportunities with tertiary education institutions to have stronger linkages with local business Number of investment and business growth enquiries Number of engagements with Melbourne's eastern stakeholders Number of engagements with local stakeholders Number of retail precincts and businesses promoted on WBiz Website Number of businesses participating and/or sponsoring at events and festivals

9.3.2 – ATTACHMENT 1.

Council Plan 2017-2021: Year Three



Strategies, plans, services and ongoing activities supporting this goal:

Strategies and plans:

- Box Hill Transit City Activity Centre Structure Plan
- Burwood Heights Activity Centre Structure Plan
- Burwood Village Neighbourhood Activity Centre Framework Plan
- Economic Development Strategy
- Whitehorse Industrial Strategy
- MEGAmile (west) and Blackburn Activity Centres Urban Design Framework
- Municipal Public Health and Wellbeing Plan
- Nunawading MEGAmile Major Activity Centre and Mitcham Neighbourhood Activity Centre Structure Plan

Whitehorse City Council:

- Supports an \$8.2 billion economy
- Supports 61,000 jobs across the various sectors in the municipality
- Supports the retail, commercial, hospitality, health, education and other key industries including 9000 businesses
- Manages Whitehorse Business Week, which attracts 850 attendees
- Manages the Boost Your Business workshop and seminar program, which attracts more than 250 attendees

Whitehorse City Council service areas:

- Investment and Economic Development
 - Business Programs and Services
 - Business Support
- Planning Services





9.3.2 – ATTACHMENT 1.

Council Plan 2017-2021: Year Three

Overall supporting strategies, plans and policies

As featured above, within each goal, Council has listed the key strategies, plans and policies that support the delivery of the Council Plan, and which are directly related to the specific goal.

The list below shows the overall key strategies, plans and policies which relate to each strategic direction. These documents are monitored and evaluated on an ongoing basis. Additional strategies, plans and policies are developed throughout the four-year period to reflect the needs of the community.

KEY STRATEGIES, PLANS AND POLICIES	STRATEGIC DIRECTION 1: Support a healthy, vibrant, inclusive, diverse community	STRATEGIC DIRECTION 2: Maintain and enhance the built environment to ensure a liveable and sustainable city	STRATEGIC DIRECTION 3: Protect and enhance our open spaces and natural environments	STRATEGIC DIRECTION 4: Strategic leadership and open and accessible government	STRATEGIC DIRECTION 5: Support a healthy local economy
Affordable Housing Policy 2010					
Alcohol and Other Drugs Policy 2007 (currently under review)					
Arts and Culture Strategy 2014–2022					
Asset Management Strategy 2012–2016					
Blackburn Creeklands Master Plan 2002					
Box Hill Central Activities Area Car Parking Strategy 2014					
Box Hill Gardens Master Plan 2011					
Box Hill Transit City Activity Centre Structure Plan 2007					
Building Over Drainage Easements 2007					
Buildings Asset Management Plan 2014					
Burwood Heights Activity Centre Structure Plan 2006					
Burwood Village Neighbourhood Activity Centre Framework Plan 2008					
Bushland Reserves Fire Management Strategy 2010					
CCTV in Public Places Policy 2014					
Climate Change Adaptation Plan 2011					
Community Local Law 2014					
Community Road Safety Strategy 2013					
Councillor Code of Conduct 2016					
Customer Service Strategy 2012–2015					

9.3.2 – ATTACHMENT 1.

Council Plan 2017-2021: Year Three

Overall supporting strategies, plans and policies (cont.)

KEY STRATEGIES, PLANS AND POLICIES	STRATEGIC DIRECTION 1: Support a healthy, vibrant, inclusive, diverse community	STRATEGIC DIRECTION 2: Maintain and enhance the built environment to ensure a liveable and sustainable city	STRATEGIC DIRECTION 3: Protect and enhance our open spaces and natural environments	STRATEGIC DIRECTION 4: Strategic leadership and open and accessible government	STRATEGIC DIRECTION 5: Support a healthy local economy
Domestic Animal Management Plan 2013–2017					
Drainage Asset Management Plan 2014					
Eastern Region Soccer Strategy 2007					
Economic Development Strategy 2014–2019					
Electric Line Clearance Management Plan 2016–2017					
Energy Action Plan 2009–2014					
Fleet and Plant Asset Management Plan 2014					
Guide for Councillors 2016					
Heritage Kerbs Channels and Laneways Policy 2001					
Information Management Strategy 2013–2017					
Information Technology Strategy 2014–2017					
Integrated Transport Strategy 2011–2021					
IT Asset Management Plan 2014					
MEGA Mile (west) and Blackburn Activity Centres Urban Design Framework 2010					
Melbourne East Regional Sport and Recreation Strategy					
Municipal Early Years Plan 2014–2018					
Municipal Emergency Management Plan 2014					
Municipal Public Health and Wellbeing Plan 2013–2017					
Municipal Youth Plan 2014–2018					
Neighbourhood Activity Centre Urban Design Guidelines 2014					
Nunawading Megamile Major Activity Centre and Mitcham Neighbourhood Activity Centre Structure Plan 2008					
Open Space Asset Management Plan 2014					
Open Space Strategy (Part One, Part Two and Maps) 2007–2022					
Organisation Development Strategic Model					

9.3.2 – ATTACHMENT 1.

Council Plan 2017-2021: Year Three

KEY STRATEGIES, PLANS AND POLICIES	STRATEGIC DIRECTION 1: Support a healthy, vibrant, inclusive, diverse community	STRATEGIC DIRECTION 2: Maintain and enhance the built environment to ensure a liveable and sustainable city	STRATEGIC DIRECTION 3: Protect and enhance our open spaces and natural environments	STRATEGIC DIRECTION 4: Strategic leadership and open and accessible government	STRATEGIC DIRECTION 5: Support a healthy local economy
Play Space Strategy 2011					
Positive Ageing Strategy 2012–2017					
Rating Strategy June 2014					
Reconciliation Action Plan 2016–2018					
Road Bridge and Paths Structures Strategy 2015					
Road Management Plan 2015					
Roads Asset Management Plan 2014					
Sports Field User Guide					
Student Accommodation Guidelines and Policy 2009					
Summary Asset Management Plan 2014					
Sustainability Strategy 2016–2022					
Tally Ho Major Activity Centre Urban Design Framework 2007					
Water Action Plan 2008–2013					
Whitehorse City Council 2015–2016 ASM and Diversity Plan					
Whitehorse Community Participation Strategy 2014–2017					
Whitehorse Cycling Strategy 2016					
Whitehorse Disability Action Plan 2017–2021					
Whitehorse Housing Strategy 2014					
Whitehorse Industrial Strategy 2011					
Whitehorse Peak Oil Action Plan 2011					
Whitehorse Recreation Strategy 2015–2024					
Whitehorse Responsible Gambling Policy 2011					
Whitehorse Streetscape Policy and Strategy 2002					
Whitehorse Urban Biodiversity Strategy 2024					
Whitehorse Waste Management Plan 2011					

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

STRATEGIC RESOURCE PLAN 2019-2023

STRATEGIC RESOURCE PLAN DEVELOPMENT

Council is required under the *Local Government Act 1989* (the Act) to develop a Strategic Resource Plan that describes both the financial and non-financial resources required for at least the next four financial years to achieve the strategic objectives in the Council Plan. The Strategic Resource Plan includes a financial allocation plan based on Council's Long Term Financial Plan, Human Resource Strategy, Rating Strategy, Borrowing Strategy and Asset Management Strategy.

Council has prepared a Strategic Resource Plan (SRP) for the four years 2019/20 to 2022/23 as part of its ongoing financial planning to assist in adopting a budget within a longer term framework. The key objective, which underlines the development of the SRP, is financial sustainability in the medium to long term, while still achieving Council's strategic objectives as specified in the Council Plan.

In preparing the SRP, Council has also been mindful of the need to comply with the following principles of sound financial management as contained in the Act:

- Prudently manage financial risks relating to debt, assets and liabilities
- Provide reasonable stability in the level of rate burden
- Consider the financial effects of Council decisions on future generations; and
- Provide full, accurate and timely disclosure of financial information.

LONG TERM FINANCIAL PLAN

Council's long-term planning strategy is aimed at creating a sustainable fiscal environment to enable Council to continue to provide the community with high quality services and infrastructure into the medium and long term. The financial plan is a continuation of Council's responsible financial program. It is a financial plan aimed at:

- Balancing the community's needs and ensuring that Council continues to be financially sustainable in the long term
- Increasing Council's commitment to sustainable asset renewal and maintenance of the community's assets
- Maintaining a strong cash position for financial sustainability
- Achieving efficiencies through targeted savings and an ongoing commitment to contain costs
- Rate and fee increases that are both manageable and sustainable; and
- Providing a framework to deliver balanced budgets including sustainable annual underlying surpluses.

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

The assumptions underpinning the Plan are:

- A forward plan average rate increase of 2.5% in line with predicted CPI increases, subject to future year rate caps as announced by the Minister for Local Government
- State and federal government grant funding increases of up to 2.0% per annum
- Fees and charges overall revenue increase by 2.5% per annum
- Maintaining the long-term viability and value of the Council's Development Reserve to provide a funding source for major infrastructure projects
- Interest on investments estimated between 2.0% - 2.5% per annum.
- Increases based on forecast CPI have been allowed to cover annual EBA increases
- Materials and services cost increases of no more than 2.5% per annum based on estimated CPI increases; and
- A capital works program of more than \$500 million over the next ten years, including a sustainable level of funding for the renewal and maintenance of the community's assets.

FINANCIAL RESOURCES

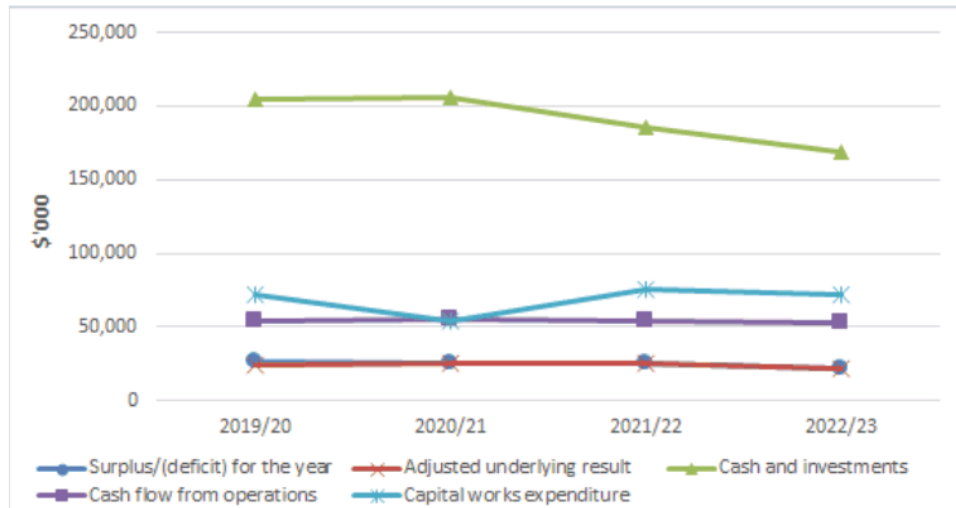
The following table summarises the key financial results for the next four years as set out in the SRP for years 2019/20 to 2022/23.

Indicator	Proposed Budget	Strategic Resource Plan		
		Projections		
	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Surplus/(deficit) for the year	25,095	25,781	24,749	21,998
Adjusted underlying result	24,547	25,781	24,749	21,998
Cash and investments	204,219	206,406	186,188	168,787
Cash flow from operations	52,658	54,553	54,490	52,988
Capital works expenditure	71,599	53,472	75,824	71,505

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

The following graph shows the general financial indicators over the four year period.



The key outcomes of the SRP are as follows:

- **Financial sustainability** – Cash and investments are forecast to peak at \$206.41 million in 2020/21, then show a gradual decline over the subsequent years reflecting the use of reserves for the renewal of major community facilities.
- **Rating levels** – Modest average rate increases of 2.5% are forecast over the four years in line with the predicted annual increase in CPI.
- **Service delivery** – Service levels are planned to be maintained throughout the four year period, however Council's operating surplus and adjusted underlying surplus are expected to begin to decline as a result of average rate rises being capped at a forecast 2.5% per annum. The adjusted underlying result is a measure of financial sustainability and is an important measure as once-off capital items can often mask the operating result.
- **Borrowing strategy** – Borrowings are forecast to reduce from \$5.00 million to nil during 2019/20 with no new borrowings planned in the next four years.
- **Asset management strategy** – Capital expenditure over the four year period will total \$272.40 million at an average of \$68.10 million per year and includes a sustainable level of funding for asset renewal and investment in major community facilities such as the Nunawading Community Hub and Whitehorse Centre.

9.3.2 – ATTACHMENT 1.

Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

FINANCIAL PERFORMANCE INDICATORS

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be used in the context of the organisation's objectives.

Indicator	Measure	Notes	Budget 2019/20	Strategic Resource Plan Projections			Trend +o/-
Operating position							
Adjusted underlying result	Adjusted underlying surplus (deficit) / adjusted underlying revenue	1	12.0%	12.2%	11.5%	9.9%	-
Liquidity							
Working capital	Current assets / current liabilities	2	492.4%	482.8%	425.3%	376.6%	-
Unrestricted cash	Unrestricted cash / current liabilities	3	341.2%	325.5%	268.0%	215.6%	-
Obligations							
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	4	0.0%	0.0%	0.0%	0.0%	+
Loans and borrowings	Interest and principal repayments / rate revenue		4.3%	0.0%	0.0%	0.0%	+
Indebtedness	Non-current liabilities / own source revenue	5	1.4%	1.4%	1.4%	1.4%	o
Asset renewal	Asset renewal expenditure / depreciation	6	203.3%	125.4%	134.7%	126.2%	o
Stability							
Rates concentration	Rate revenue / adjusted underlying revenue	7	58.7%	58.6%	59.0%	59.3%	o
Rates effort	Rate revenue / property values (CIV)	8	0.2%	0.2%	0.2%	0.2%	o
Efficiency							
Expenditure level	Total expenditure / no. of assessments	9	\$2,372	\$2,397	\$2,435	\$2,503	o
Revenue level	Residential rate revenue / no. of residential assessments	10	\$1,518	\$1,537	\$1,563	\$1,590	o
Workforce turnover	No. of resignations & terminations / average no. of staff	11	15.0%	12.0%	12.0%	12.0%	+

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

Notes to Indicators

1. **Adjusted underlying result** – An underlying surplus should be generated in the ordinary course of business to continue to provide core services and to provide funding for capital works. A decreasing adjusted underlying surplus over the four year outlook is as a result of rate capping and government grant funding not keeping pace with the increased cost of service delivery.
2. **Working capital** – Sufficient working capital is required to pay bills as and when they fall due. A high or increasing level of working capital suggests an improvement in liquidity.
3. **Unrestricted cash** – Sufficient cash which is free of restrictions is required to pay bills as and when they fall due. A high or increasing level of unrestricted cash suggests an improvement in liquidity.
4. **Loans and borrowings** – The level of debt should be appropriate to the size and nature of a council's activities. A low or decreasing level of debt suggests an improvement in the capacity to meet long term obligations.
5. **Indebtedness** – The level of long term liabilities should be appropriate to the size and nature of a council's activities. A low or decreasing level of long term liabilities suggests an improvement in the capacity to meet long term obligations.
6. **Asset renewal** - This percentage indicates the extent of Council's asset renewal against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.
7. **Rates concentration** – Revenue should be generated from a range of sources. Reflects extent of reliance on rate revenues to fund all of Council's ongoing services. A high or increasing range of revenue sources suggests an improvement in stability.
8. **Rates effort** – The rating level should be set based on the community's capacity to pay. Reflects extent of reliance on rate revenues to fund all of Council's ongoing services. A low or decreasing level of rates suggests an improvement in the rating burden.
9. **Expenditure level** – Resources should be used efficiently in the delivery of services. A low or decreasing level of expenditure suggests an improvement in organisational efficiency.
10. **Revenue level** - Resources should be used efficiently in the delivery of services. A low or decreasing level of rates suggests an improvement in organisational efficiency.
11. **Workforce turnover** - Resources should be used efficiently in the delivery of services. A low or decreasing level of workforce turnover suggests an improvement in organisational efficiency.

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

NON-FINANCIAL RESOURCES (HUMAN RESOURCES)

In addition to the financial resources to be utilised over the planning period, Council will also utilise non-financial resources, in particular human resources. The following table summarises Council's anticipated human resources requirements for the next four years as set out in the SRP for years 2018/19 to 2021/22. Refer to the Summary of Planned Human Resources Expenditure for more detail.

	Proposed Budget 2019/20	Strategic Resource Plan Projections		
		2020/21	2021/22	2022/23
Staff expenditure (\$'000)				
Employee costs - operating	80,357	83,366	86,098	89,669
Employee costs - capital	2,992	3,091	3,193	3,298
Total staff expenditure	83,349	86,457	89,291	92,967
Staff numbers (EFT)				
Employees	806	814	817	825
Total staff numbers	806	814	817	825

Council recognises that one of its most important assets is its people. The human resources of Council are integral to the provision of a wide range of quality services delivered to the community.

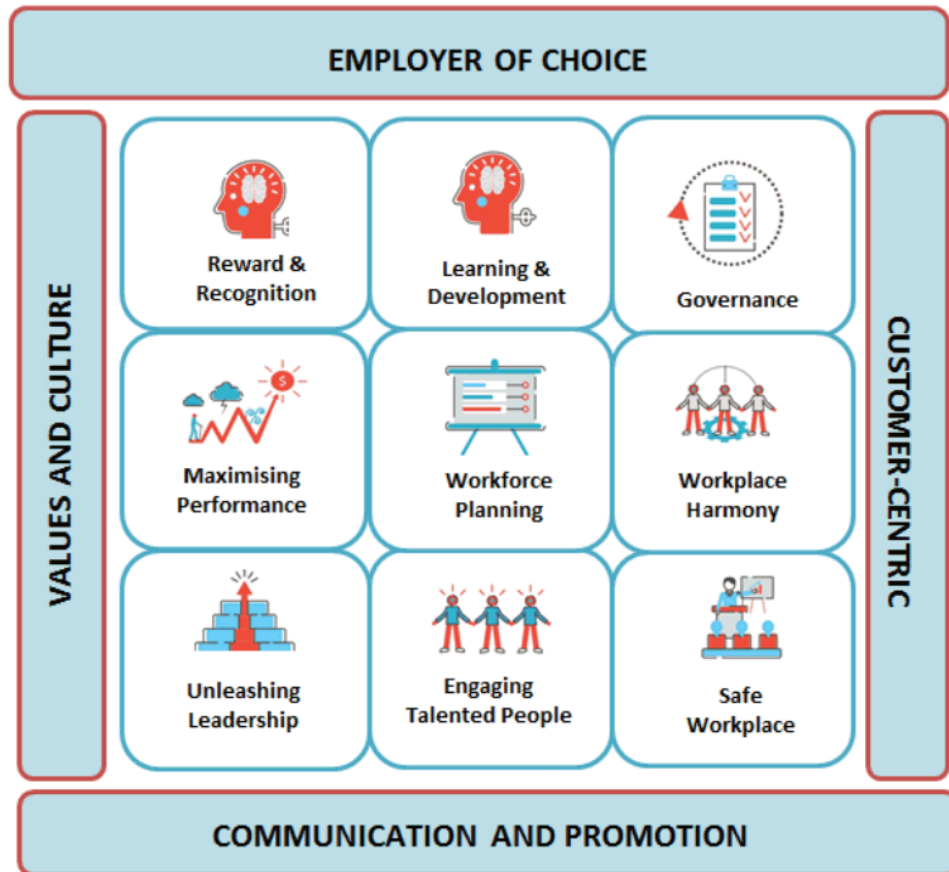
Council's workforce is approximately 1,400 employees, the majority of which are in part-time or casual roles. The Equivalent Full Time (EFT) positions budgeted for 2019/20 is 806, reflecting the hours expected to be worked by all Council employees.

To enable staff to perform their roles to the optimum Council has an Organisation Development (OD) strategy built around an OD framework that aims to "attract, recruit, develop and retain highly skilled, motivated and professional employees..." The strategies and focus of Council's OD activities for the next four years will be in the key areas of the OD framework (see below). Council is also committed to excellence in Occupational Health and Safety, Human Rights and Equal Opportunity, with a number of projects planned in these fields over the next four years. In addition Council's Collective Agreement recognises teamwork, professionalism and a commitment to our residents and customers as key employee values.

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

City of Whitehorse Organisation Development Strategic Model



9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

RATING INFORMATION

This section contains information on Council's past and foreshadowed rating levels along with Council's rating structure and the impact of changes in property valuations. This section should be read in conjunction with Council's Rating Strategy which is available on Council's website.

Rating Context

In developing the Strategic Resource Plan (section 13), rates were identified as an important revenue source accounting for 58.5% of all Council revenue. Planning for future rate increases has therefore been an important component of the planning process. The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and capital works to be undertaken for the Whitehorse community.

Once Council has identified the total budgeted amount required to be collected in rates revenue, the amount of rates payable by each property owner is calculated. Council establishes a rate in the dollar by dividing the total required rate revenue by the total value of all rateable properties in the municipality. The rate in the dollar is then multiplied by the value of each individual property to establish the amount to be paid by each property owner. This amount is known as the General Rates.

An increase in property values does not cause a rate rise. Property valuations are revenue neutral – they are used to distribute how much each ratepayer will pay, according to the value of their property compared to other properties within the municipality.

Current Year Rate

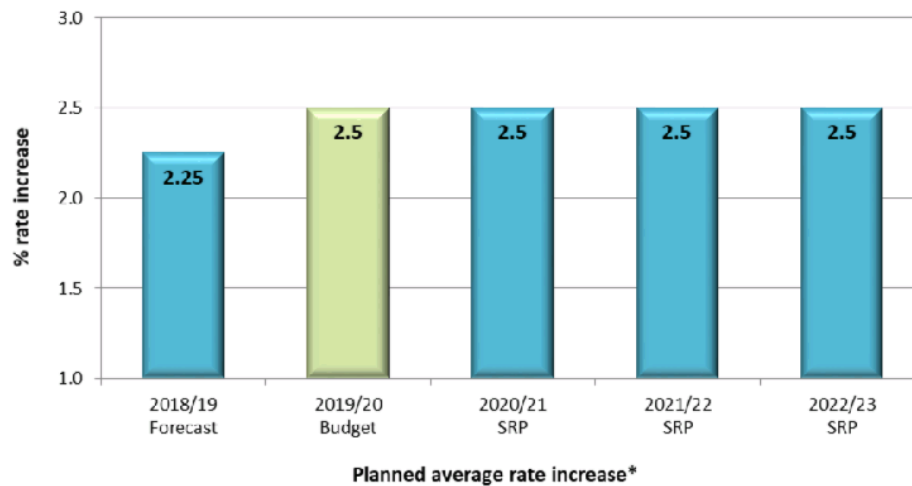
Whitehorse City Council's Strategic Resource Plan is premised on average rate increases based on predicted CPI increases over the four year outlook. This is in line with the rate cap set by the Minister for Local Government under the new Fair Go Rates System (FGRS). For 2019/20, the cap of 2.5% is based on the forecast movement in the Consumer Price Index (CPI) for that period.

An average rate increase of 2.5% for 2019/20 represents a \$39 increase (\$0.75 cents per week) in the average rates per assessment from \$1,556 in 2018/19 to an average of \$1,595 per assessment in 2019/20.

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

Forecast Annual Average Rate Increases



* Note – the planned general rate increase excludes supplementary rates and interest on overdue rates and is subject to future year rate cap determinations by the Minister for Local Government.

Rating Structure

Having reviewed the various valuation bases for determining the property value component of rates, Council made a decision in 1997/98 to apply a Capital Improved Value (CIV) system on the grounds that it provides the most equitable distribution of rates across the municipality. CIV refers to the total market value of the property including land, buildings and other improvements and is relatively easy to understand for ratepayers.

The existing rating structure comprises a general rate, and a rate concession for recreational land. Under the *Cultural and Recreational Lands Act 1963*, provision is made for a Council to levy the rate for recreational lands at “such amount as the municipal council thinks reasonable having regard to the services provided by the municipal council in relation to such lands and having regard to the benefit to the community derived from such recreational lands”. Council does not levy a municipal charge or a waste service charge.

Council has adopted a formal *Rating Strategy* that contains expanded information on Council's rating structure and the reasons behind its choices in applying the rating mechanisms it has used. This *Rating Strategy* is available on Council's website.

The following table summarises the rates to be determined for the 2019/20 year.

Rate type	How applied	2018/19 Cents/\$CIV	2019/20 Cents/\$CIV	Cents in \$ Change	Total Raised \$'000
Residential rates	Cents in \$ of CIV	0.147302	0.166289	12.9%	106,027
Commercial rates	Cents in \$ of CIV	0.147302	0.166289	12.9%	9,545
Industrial rates	Cents in \$ of CIV	0.147302	0.166289	12.9%	2,976
Recreational rates	Cents in \$ of CIV	0.041600	0.045708	9.9%	41

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

General Revaluation of Properties

The Valuer-General Victoria is now responsible for the conduct of annual property valuations for rating and tax purposes from 1 July 2018 following a change in the *Valuation of Land Act 1960*. Previously, Council was required to conduct a revaluation of all rateable assessments every two years. The revaluation is undertaken in accordance with the *2019 Valuations Best Practice Specifications Guidelines*.

While Council proposes an average rate increase that is in line with the 2.5% cap, the actual rate movement experienced by individual ratepayers may be different due to this being a property revaluation year. Rate increases are impacted by both the average rate increase (2.5%) and the property valuation movement of individual properties relative to the average across the municipality. If the valuation of a property decreased by less (or increased by more) than the average property value movement across the municipality, the rates for that property will increase by more than 2.5% cent while if the valuation of a property decreased by more than the average property value movement across the municipality, the rates for that property will increase by less than 2.5% (and may in fact reduce from the previous year).

It is important to note that a revaluation does not provide Council with any additional rate revenue but can significantly realign how rates are distributed between ratepayers based on individual property valuations.

During the 2018/19 year, a revaluation of all properties within the municipality was carried out and will apply from 1 July 2019 for the 2019/20 year. The outcome of the general revaluation has seen a significant change in property valuations throughout the municipality. Overall, CIV property valuations across the municipal district have decreased by 9.2%. Of this change, on average residential properties have decreased by 10.4%, commercial properties have increased by 2.8%, industrial properties have increased by 0.1% and cultural and recreational properties have decreased by 6.7%.

In aggregate, average rates per assessment will increase by 2.5% compared to 2018/19 as per the rate cap set by the Minister for Local Government. This will be achieved by increasing the rate in the dollar by 12.9% to offset the 9.2% decrease in property valuations across the municipal district following the general revaluation.

The valuations are pending certification by the Valuer-General and may be subject to change in accordance with the Valuer-General's direction.

Average valuation and average rate movements by category

The table below summarises the valuation changes between the 2018 and 2019 general revaluations by category. Overall, average property values have decreased by 9.2% and average rates will increase by 2.5%.

	Valuation Increase (Decrease)	Rates Increase (Decrease)
Total Average	(9.2%)	2.5%
Average residential	(10.4%)	1.2%
Average commercial	2.8%	16.1%
Average industrial	0.1%	13.0%
Average cultural and recreational	(6.7%)	2.5%

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

Average residential valuation and average residential rate movements by suburb

The table below summarises the valuation changes between the 2018 and 2019 general revaluations for residential properties by suburb, together with the rating changes between the 2018/19 and 2019/20 years based on a 2.5% average rate increase and the valuation movements listed.

Residential by Suburb	Valuation Increase (Decrease)	Rates Increase (Decrease)
Residential:		
Balwyn North	(17.0%)	(6.3%)
Blackburn	(9.7%)	2.0%
Blackburn North	(12.3%)	(1.0%)
Blackburn South	(12.6%)	(1.4%)
Box Hill	(7.5%)	4.4%
Box Hill North	(12.6%)	(1.3%)
Box Hill South	(12.2%)	(0.9%)
Burwood	(10.7%)	0.8%
Burwood East	(11.8%)	(0.4%)
Forest Hill	(9.8%)	1.8%
Mitcham	(9.7%)	2.0%
Mont Albert	(8.4%)	3.4%
Mont Albert North	(11.5%)	(0.1%)
Nunawading	(10.2%)	1.4%
Surrey Hills	(9.7%)	1.9%
Vermont	(10.3%)	1.3%
Vermont South	(8.2%)	3.6%
Average residential	(10.4%)	1.2%

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

BORROWING STRATEGY

This section of the report considers Council's borrowing strategy including strategy development, current year borrowings and proposed borrowing levels for the future.

Strategy Development

In developing the Strategic Resource Plan borrowings were identified as an important funding source for major community infrastructure projects.

Current and Proposed Future Borrowings

Council currently holds borrowings that were used to fund the construction of the Sportlink multipurpose indoor sports facility and the major redevelopment of Aqualink Box Hill. Borrowings are forecast to reduce from \$5.00 million to nil over the four year SRP period with no new borrowings planned.

The following table sets out future proposed borrowings as per Council's Long Term Financial Plan.

Year	New Borrowings \$'000	Principal Paid \$'000	Interest Paid \$'000	Balance 30 June \$'000
2018/19	-	-	212	5,000
2019/20	-	5,000	106	5,000
2020/21	-	-	-	-
2021/22	-	-	-	-
2022/23	-	-	-	-

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

ASSET MANAGEMENT STRATEGY

Council's infrastructure network represents a significant investment made over many generations and provides the foundation for the social, environmental and economic values of the community. This network provides necessary services and facilities to the community. Stewardship of community assets is a core Council function. Millions of dollars are spent annually managing and maintaining infrastructure and it is important that Council employs high-level management skills, practices and systems to ensure that services are delivered economically and sustainably.

Sound and sustainable asset management is necessary for Council to meet its responsibilities to:

- Provide services to current and future generations
- Provide and maintain necessary community infrastructure; and
- Encourage and support the economic and social development of the area.

Council's approach to asset management includes: the application of best appropriate asset management practices; the implementation of a rolling Asset Management Strategy Improvement Program; the management of a suite of tactical Asset Management Plans which include defined levels of service; an organisational wide information system for asset data management, reporting and works planning; a planned and fully funded approach to timely asset renewal, and the consideration of lifecycle costing as a precursor to capital investment decisions for new infrastructure.

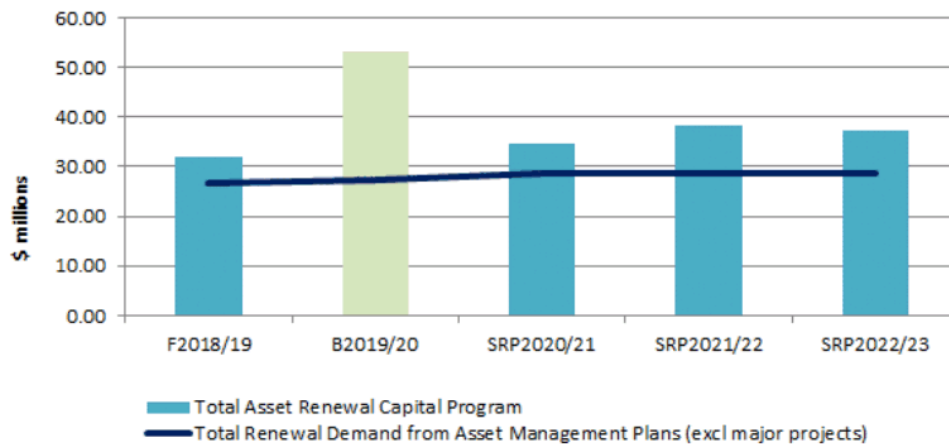
Council is a participant in the Municipal Association of Victoria's STEP Program, which includes the best practice guidelines contained in the Federal Government's National Asset Management Assessment Framework and Financial Sustainability Programs. Council will continue to respond to the MAV STEP Program obligations by continually enhancing its best practice asset management framework to maintain, as a minimum, a 'core' level of proficiency. This framework extends from Council's Asset Management Policy and Strategy to asset operations and information management systems.

As part of Council's approach to responsible asset management, Council's 10 Year Capital Works Program assigns funding priority to the renewal and upgrade of existing infrastructure over the creation of new assets. This is to ensure Council's existing infrastructure provides levels of service that are affordable and continue to meet broad community expectations. Council's Long Term Financial Plan makes provision to meet forecast renewal and upgrade asset demand funding over the next ten years. This strategy enables a fully funded long term approach to be implemented for capital expenditure on both existing assets and new infrastructure. Council acknowledges that funding for capital works must come primarily from its rate base and be supplemented by other income whenever possible.

The graph below sets out the required level of asset renewal based on Council's Asset Management Plans and the forecast asset renewal funding over the life of Council's Strategic Resource Plan, excluding major projects. Council is providing for a sustainable level of asset renewal funding.

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023



Asset renewal demand forecasts are regularly reviewed and updated following cyclic asset condition audits and reviews of levels of service.

The following table summarises Council's forward outlook on capital expenditure including funding sources for the next four years.

Year	Total Capital Program \$'000	External Sources			Council Cash		
		Grants \$'000	Contributions \$'000	Borrowings \$'000	Proceeds from sale of assets \$'000	Reserves \$'000	Council Operations \$'000
2018/19	60,134	165	670	-	1,434	23,788	34,077
2019/20	71,599	1,431	425	-	1,000	8,656	60,087
2020/21	53,472	605	-	-	1,000	4,286	47,581
2021/22	75,824	-	-	-	1,010	29,646	45,168
2022/23	71,505	-	-	-	1,010	27,627	42,868

Major Community Infrastructure Funding Strategy

Council's evaluation process for capital works projects involves multifaceted needs based justification considerations together with whole of life cost assessments prior to the formal consideration and adoption of project budgets by Council. Although a large proportion of capital projects fall into the low to medium cost range, Council adopts a financially responsible and much more detailed and comprehensive assessment of major projects which are defined as being of a value \$10 million or more.

Usually major projects involve the renewal or redevelopment of existing community facilities, for example Nunawading Community Hub (on the alternative former Nunawading Primary School site) and Aqualink Box Hill, but occasionally they may also involve the provision of a new facility following Council's consideration of a comprehensive business case to substantiate need and all relevant financial and budgetary implications.

While few in number, each will, at some point over time, require major redevelopment and upgrade and, in total, represent significant capital outlays. As such, it is important that they be considered and appropriate funding provision be made in Council's long term financial planning.

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

In 2014, Council adopted a major project business case assessment methodology together with a funding model following a development and testing process. This funding model has, as its core, a premise that major projects are funded by a mix of funding sources and not rates alone.

Key features of the funding strategy include:

- Prioritising facilities in order of need with project delivery mapped to an affordable funding solution
- Use of many funding sources without over-reliance on rates income
- A funding mix of responsible debt levels, draw down of reserves (and then rebuild by interest reinvestment back into the reserve), strategic asset sales, all available grant sources and rates income
- Explore opportunities for developer and private sector funding participation on a project by project basis
- A minimum of a 15 year planning horizon
- Maintain Councils financial sustainability rating of “low risk” as measured by the Victorian Auditor-General’s Office; and
- On Council approval of a completed business case, the project becomes formally funded and is added to Councils capital works program, budget, and strategic resource plan documents.

As a consequence of this last dot point, over recent years Council has been building up reserve and cash balances to fund major projects once formally approved by Council to proceed.

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

SERVICE DELIVERY

The key objectives in Council's Strategic Resource Plan which directly impact the future service delivery strategy are to maintain existing service levels and maintain financially sustainable ongoing annual underlying surpluses to enable the delivery of Council's capital works program. The Rating Information also refers to modest average rate increases into the future planned in line with expected CPI increases. With these key objectives as a basis, a number of internal and external influences have been identified which influence the scope and level of services to be provided over the next four years.

The general influences and assumptions for all operating revenue and expenditure over the life of Council's Strategic Resource Plan include the following:

	2019/20	2020/21	2021/22	2022/23
	%	%	%	%
Consumer Price Index	2.5	2.5	2.5	2.5
Average rate increase	2.5	2.5	2.5	2.5
Employee costs *	3.1	3.3	3.3	3.3
Materials and services	2.5	2.5	2.5	2.5
Government funding	2.0	2.0	2.0	2.0
Victorian Grants Commission	1.0	1.0	1.0	1.0
User fees	2.5	2.5	2.5	2.5
Investment returns	2.0	2.25	2.25	2.5

** Employee cost increases include a combination of annual EBA increments and periodic increases that occur as staff progress through the employee banding structure provided for in Awards and associated increases in WorkCover and training and development costs.*

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

STRATEGIC RESOURCE PLAN - FINANCIAL STATEMENTS

The following eight Strategic Resource Plan financial statements form a special purpose financial report prepared specifically to meet the requirements of the Local Government Act 1989 and Local Government (Planning and Reporting) Regulations 2014.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources
- Summary of planned human resources expenditure
- Summary of planned capital works expenditure

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

COMPREHENSIVE INCOME STATEMENT

For the four years ending 30 June 2023

	Budget	Strategic Resource Plan Projections		
	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Income				
Rates and charges	120,024	123,725	127,518	131,406
Statutory fees and fines	9,352	9,595	9,843	10,099
User fees	40,816	41,816	42,861	43,933
Grants - operating	18,467	21,173	21,550	21,933
Grants - capital	1,431	605	-	-
Contributions - monetary	7,035	6,000	6,000	6,000
Interest income	4,507	4,595	4,643	4,655
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	120	110	111	111
Other income	3,226	3,520	3,505	3,482
Total income	204,978	211,139	216,031	221,619
Expenses				
Employee costs	80,357	83,366	86,098	89,669
Materials and services	65,612	66,606	68,686	72,047
Depreciation	26,098	27,483	28,398	29,602
Interest expense	106	-	-	-
Other expenses	7,710	7,903	8,100	8,303
Total expenses	179,883	185,358	191,282	199,621
Surplus/(deficit) for the year	25,095	25,781	24,749	21,998
Other comprehensive income				
Net asset revaluation increment/ (decrement)	-	-	-	-
Total comprehensive result	25,095	25,781	24,749	21,998

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

BALANCE SHEET

For the four years ending 30 June 2023

	Budget 2019/20 \$'000	Strategic Resource Plan Projections		
		2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Assets				
Current assets				
Cash and cash equivalents	204,219	206,406	186,188	168,787
Trade and other receivables	11,076	11,072	11,069	11,065
Other current assets	1,153	1,153	1,153	1,153
Non current assets held for sale	-	-	-	-
Total current assets	216,448	218,631	198,410	181,005
Non-current assets				
Trade and other receivables	35	33	30	28
Investment in associates	5,737	5,737	5,737	5,737
Property, infrastructure, plant and equipment	3,688,762	3,713,761	3,760,188	3,801,092
Total non-current assets	3,694,534	3,719,531	3,765,955	3,806,857
Total assets	3,910,982	3,938,162	3,964,365	3,987,862
Liabilities				
Current liabilities				
Trade and other payables	16,099	16,488	16,890	17,299
Trust funds and deposits	11,095	11,366	11,643	11,927
Provisions	16,765	17,427	18,120	18,840
Interest bearing loans and borrowings	-	-	-	-
Total current liabilities	43,959	45,281	46,653	48,066
Non-current liabilities				
Interest bearing loans and borrowings	-	-	-	-
Provisions	1,651	1,728	1,810	1,896
Other liabilities	903	903	903	903
Total non-current liabilities	2,554	2,631	2,713	2,799
Total liabilities	46,513	47,912	49,366	50,865
Net assets	3,864,469	3,890,250	3,914,999	3,936,997
Equity				
Accumulated surplus	1,502,945	1,521,777	1,564,663	1,603,369
Reserves	2,232,819	2,232,819	2,232,819	2,232,819
Other reserves	128,705	135,654	117,517	100,809
Total equity	3,864,469	3,890,250	3,914,999	3,936,997

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

STATEMENT OF CHANGES IN EQUITY

For the four years ending 30 June 2023

	Total Equity \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2019/20				
Balance at beginning of the financial year	3,839,374	1,482,680	2,232,819	123,875
Surplus/(deficit) for the year	25,095	25,095	-	-
Net asset revaluation increment(decrement)	-	-	-	-
Transfer to reserves	-	(13,662)	-	13,662
Transfer from reserves	-	8,832	-	(8,832)
Balance at end of the financial year	3,864,469	1,502,945	2,232,819	128,705
2020/21				
Balance at beginning of the financial year	3,864,469	1,502,945	2,232,819	128,705
Surplus/(deficit) for the year	25,781	25,781	-	-
Net asset revaluation increment(decrement)	-	-	-	-
Transfer to reserves	-	(11,310)	-	11,310
Transfer from reserves	-	4,361	-	(4,361)
Balance at end of the financial year	3,890,250	1,521,777	2,232,819	135,654
2021/22				
Balance at beginning of the financial year	3,890,250	1,521,777	2,232,819	135,654
Surplus/(deficit) for the year	24,749	24,749	-	-
Net asset revaluation increment(decrement)	-	-	-	-
Transfer to reserves	-	(11,509)	-	11,509
Transfer from reserves	-	29,646	-	(29,646)
Balance at end of the financial year	3,914,999	1,564,663	2,232,819	117,517
2022/23				
Balance at beginning of the financial year	3,914,999	1,564,663	2,232,819	117,517
Surplus/(deficit) for the year	21,998	21,998	-	-
Net asset revaluation increment(decrement)	-	-	-	-
Transfer to reserves	-	(10,919)	-	10,919
Transfer from reserves	-	27,627	-	(27,627)
Balance at end of the financial year	3,936,997	1,603,369	2,232,819	100,809

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

STATEMENT OF CASH FLOWS

For the four years ending 30 June 2023

	Budget	Strategic Resource Plan Projections		
	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Cash flows from operating activities				
Rates and charges	120,024	123,725	127,518	131,406
Statutory fees and fines	9,352	9,595	9,843	10,099
User fees	40,816	41,816	42,861	43,933
Grants - operating	18,467	21,173	21,550	21,933
Grants - capital	1,431	605	-	-
Contributions - monetary	7,035	6,000	6,000	6,000
Interest received	4,507	4,595	4,644	4,655
Trust funds and deposits taken	265	271	277	284
Other income	3,226	3,520	3,505	3,482
Employee costs	(79,523)	(82,627)	(85,323)	(88,862)
Materials and services	(65,232)	(66,217)	(68,285)	(71,639)
Other expenses	(7,710)	(7,903)	(8,100)	(8,303)
Net cash provided by/(used in) operating activities	52,658	54,553	54,490	52,988
Cash flows from investing activities				
Repayment of loans and advances	4	4	4	4
Proceeds from sale of property, infrastructure, plant and equipment	2,914	1,102	1,112	1,112
Acquisition of property, infrastructure, plant and equipment	(71,599)	(53,472)	(75,824)	(71,505)
Net cash provided by/(used in) investing activities	(68,681)	(52,366)	(74,708)	(70,389)
Cash flows from financing activities				
Repayment of interest bearing loans and borrowings	(5,000)	-	-	-
Interest paid	(106)	-	-	-
Net cash provided by/(used in) financing activities	(5,106)	-	-	-
Net increase/(decrease) in cash and cash equivalents	(21,129)	2,187	(20,218)	(17,401)
Cash and cash equivalents at beginning of year	225,348	204,219	206,406	186,188
Cash and cash equivalents at end of year	204,219	206,406	186,188	168,787

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

STATEMENT OF CAPITAL WORKS

For the four years ending 30 June 2023

	Budget 2019/20 \$'000	Strategic Resource Plan 2020/21 \$'000	Projections 2021/22 \$'000	Projections 2022/23 \$'000
Property				
Land	1,130	1,930	4,670	3,310
Buildings	37,258	16,787	36,392	38,531
Building improvements	6,656	6,845	7,671	5,742
Total property	45,044	25,562	48,733	47,583
Plant and equipment				
Plant, machinery and equipment	3,250	3,250	3,350	3,350
Fixtures, fittings and furniture	702	1,288	527	568
Computers and telecommunications	1,533	2,000	2,825	1,385
Total plant and equipment	5,485	6,538	6,702	5,303
Infrastructure				
Roads	5,102	5,605	5,312	5,270
Bridges	100	100	1,500	1,500
Footpaths and cycleways	2,888	3,445	3,848	3,208
Drainage	1,835	1,915	2,465	2,050
Recreational, leisure and community facilities	3,880	2,535	2,420	1,970
Waste management	343	1,100	-	-
Parks, open space and streetscapes	5,438	4,887	4,519	4,316
Off street car parks	1,484	1,785	325	305
Total infrastructure	21,070	21,372	20,389	18,619
Total capital works	71,599	53,472	75,824	71,505
Represented by:				
New asset expenditure	6,069	8,149	12,133	8,880
Asset renewal expenditure	53,051	34,467	38,265	37,360
Asset expansion expenditure	4,848	7,003	22,809	23,654
Asset upgrade expenditure	7,631	3,853	2,617	1,611
Total capital works	71,599	53,472	75,824	71,505

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

STATEMENT OF HUMAN RESOURCES

For the four years ending 30 June 2023

	Budget 2019/20 \$'000	Strategic Resource Plan Projections		
		2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Staff expenditure				
Employee costs - operating	80,357	83,366	86,098	89,669
Employee costs - capital	2,992	3,091	3,193	3,298
Total staff expenditure	83,349	86,457	89,291	92,967
	EFT	EFT	EFT	EFT
Approved staff numbers				
Employees	806	814	817	825
Total staff numbers	806	814	817	825

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

SUMMARY OF PLANNED HUMAN RESOURCES EXPENDITURE

For the four years ending 30 June 2023

	Budget 2019/20 \$'000	Strategic Resource Plan Projections		
		2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Staff expenditure by Division	\$'000	\$'000	\$'000	\$'000
Executive Services				
Full time	2,553	2,687	2,775	2,889
Part time	1,049	1,104	1,140	1,187
Casual	372	392	405	422
Other	170	179	185	193
Total Executive Services	4,144	4,362	4,505	4,691
Corporate Services				
Full time	10,728	11,292	11,662	12,142
Part time	1,486	1,564	1,615	1,681
Casual	1,420	1,495	1,544	1,608
Other	2,568	2,703	2,792	2,907
Total Corporate Services	16,202	17,054	17,613	18,338
City Development				
Full time	8,222	8,654	8,938	9,306
Part time	1,408	1,482	1,531	1,594
Casual	73	77	80	83
Other	473	498	514	535
Capitalised	923	1,011	1,052	1,088
Total City Development	11,099	11,722	12,115	12,606
Human Services				
Full time	13,009	13,693	14,127	14,720
Part time	13,741	14,464	14,938	15,553
Casual	7,976	8,395	8,670	9,027
Other	2,715	2,858	2,952	3,074
Total Human Services	37,441	39,410	40,687	42,374
Infrastructure				
Full time	11,100	11,684	12,067	12,564
Part time	419	441	455	474
Other	855	900	930	968
Capitalised	2,069	863	897	929
Total Infrastructure	14,463	13,909	14,371	14,958
Total staff expenditure	83,349	86,457	89,291	92,967

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

SUMMARY OF PLANNED HUMAN RESOURCES EXPENDITURE (CONTINUED)

For the four years ending 30 June 2023

	Budget	Strategic Resource Plan		
	2019/20	2020/21	2021/22	2022/23
	\$'000	\$'000	\$'000	\$'000
Staff numbers by Division	EFT	EFT	EFT	EFT
Executive Services				
Full time	19	20	19	18
Part time	13	13	13	13
Casual	4	4	4	4
Total Executive Services	36	37	36	35
Corporate Services				
Full time	101	104	101	102
Part time	13	13	13	13
Casual	18	18	18	18
Total Corporate Services	132	135	132	133
City Development				
Full time	81	79	78	79
Part time	16	16	16	15
Total City Development	97	95	94	94
Human Services				
Full time	131	132	134	137
Part time	176	178	181	183
Casual	93	94	95	96
Total Human Services	400	404	410	416
Infrastructure				
Full time	136	138	140	142
Part time	5	5	5	5
Total Infrastructure	141	143	145	147
Total staff numbers	806	814	817	825

9.3.2 – ATTACHMENT 1.

Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

SUMMARY OF PLANNED CAPITAL WORKS EXPENDITURE

For the year ending 30 June 2020

	Renewal	Upgrade	New	Expansion	Total	Rates	Reserves	Asset	Grants	Contribu	Loans	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Property												
Land	0	0	1,130	0	1,130	0	1,130	0	0	0	0	1,130
Buildings	26,575	4,527	1,805	4,352	37,258	29,866	6,079	0	913	400	0	37,258
Buildings Improvement	4,826	780	910	140	6,656	6,204	427	0	0	25	0	6,656
Property Total	31,400	5,307	3,845	4,492	45,044	36,069	7,636	0	913	425	0	45,044
Plant and equipment												
Plant, Machinery and Equipment	3,250	0	0	0	3,250	2,250	0	1,000	0	0	0	3,250
Fixtures, Fittings and Furniture	545	55	65	38	702	702	0	0	0	0	0	702
Computers and Telecommunications	1,050	236	37	210	1,533	1,533	0	0	0	0	0	1,533
Plant and Equipment Total	4,845	291	102	248	5,485	4,485	0	1,000	0	0	0	5,485
Infrastructure												
Roads	4,785	217	100	0	5,102	4,684	0	0	418	0	0	5,102
Bridges	100	0	0	0	100	100	0	0	0	0	0	100
Footpaths and Cycleways	2,750	19	119	0	2,888	2,763	125	0	0	0	0	2,888
Drainage	1,590	200	45	0	1,835	1,835	0	0	0	0	0	1,835
Recreational, Leisure and Community												
Facilities	2,875	735	270	0	3,880	3,880	0	0	0	0	0	3,880
Waste Management	17	297	29	0	343	163	80	0	100	0	0	343
Parks, Open Space and Streetscapes	4,485	539	305	109	5,438	4,657	781	0	0	0	0	5,438
Off Street Car Parks	205	25	1,254	0	1,484	1,450	34	0	0	0	0	1,484
Infrastructure Total	16,807	2,033	2,122	109	21,070	19,532	1,020	0	518	0	0	21,070
Total	53,051	7,631	6,069	4,848	71,599	60,086	8,656	1,000	1,431	425	0	71,599

9.3.2 – ATTACHMENT 1. Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

SUMMARY OF PLANNED CAPITAL WORKS EXPENDITURE

For the year ending 30 June 2021

	Renewal	Upgrade	New	Expansion	Total	Rates	Reserves	Asset	Contribu	Loans	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Property											
Land	0	0	1,930	0	1,930	0	1,930	0	0	0	1,930
Buildings	5,836	144	4,406	6,401	16,787	16,587	200	0	0	0	16,787
Buildings Improvement	5,778	577	350	140	6,845	6,522	323	0	0	0	6,845
Property Total	11,614	721	6,686	6,541	25,562	23,109	2,453	0	0	0	25,562
Plant and equipment											
Plant, Machinery and Equipment	3,250	0	0	0	3,250	2,250	0	1,000	0	0	3,250
Fixtures, Fittings and Furniture	1,141	55	55	38	1,288	1,288	0	0	0	0	1,288
Computers and Telecommunications	1,460	323	17	200	2,000	2,000	0	0	0	0	2,000
Plant and Equipment Total	5,851	378	72	238	6,538	5,538	0	1,000	0	0	6,538
Infrastructure											
Roads	4,495	1,010	100	0	5,605	5,000	0	0	605	0	5,605
Bridges	100	0	0	0	100	100	0	0	0	0	100
Footpaths and Cycleways	3,068	277	100	0	3,445	3,217	228	0	0	0	3,445
Drainage	1,670	200	45	0	1,915	1,915	0	0	0	0	1,915
Recreational, Leisure and Community											
Facilities	1,980	70	360	125	2,535	2,410	125	0	0	0	2,535
Waste Management	231	473	396	0	1,100	0	1,100	0	0	0	1,100
Parks, Open Space and Streetscapes	4,424	364	0	99	4,887	4,507	380	0	0	0	4,887
Off Street Car Parks	1,035	360	390	0	1,785	1,785	0	0	0	0	1,785
Infrastructure Total	17,003	2,754	1,391	224	21,372	18,934	1,833	0	605	0	21,372
Total	34,467	3,853	8,149	7,003	53,472	47,581	4,286	1,000	605	0	53,472

9.3.2 – ATTACHMENT 1.

Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

SUMMARY OF PLANNED CAPITAL WORKS EXPENDITURE

For the year ending 30 June 2022

	Renewal	Upgrade	New Expansion	Total	Rates	Reserves	Asset Sales	Grants	Contributions	Loans	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Property											
Land	0	0	4,670	4,670	0	4,670	0	0	0	0	4,670
Buildings	8,485	330	5,984	36,392	12,392	24,000	0	0	0	0	36,392
Buildings Improvement	6,837	684	150	7,671	7,471	200	0	0	0	0	7,671
Property Total	15,322	1,014	10,804	48,733	19,863	28,870	0	0	0	0	48,733
Plant and equipment											
Plant, Machinery and Equipment	3,350	0	0	3,350	2,340	0	1,010	0	0	0	3,350
Fixtures, Fittings and Furniture	375	55	60	38	527	0	0	0	0	0	527
Computers and Telecommunications	1,488	238	19	1,080	2,825	0	0	0	0	0	2,825
Plant and Equipment Total	5,213	293	79	6,702	5,692	0	1,010	0	0	0	6,702
Infrastructure											
Roads	5,007	205	100	5,312	5,312	0	0	0	0	0	5,312
Bridges	1,500	0	0	1,500	1,500	0	0	0	0	0	1,500
Footpaths and Cycleways	3,286	462	100	3,848	3,407	441	0	0	0	0	3,848
Drainage	1,740	200	525	2,465	2,465	0	0	0	0	0	2,465
Recreational, Leisure and Community Facilities	1,900	70	450	2,420	2,420	0	0	0	0	0	2,420
Waste Management	0	0	0	0	0	0	0	0	0	0	0
Parks, Open Space and Streetscapes	3,972	373	75	4,519	4,184	335	0	0	0	0	4,519
Off Street Car Parks	325	0	0	325	325	0	0	0	0	0	325
Infrastructure Total	17,730	1,310	1,250	20,389	19,613	776	0	0	0	0	20,389
Total	38,265	2,617	12,133	75,824	45,168	29,646	1,010	0	0	0	75,824

9.3.2 – ATTACHMENT 1.

Council Plan 2017-2021: Year Three

Whitehorse City Council - Strategic Resource Plan 2019-2023

SUMMARY OF PLANNED CAPITAL WORKS EXPENDITURE

For the year ending 30 June 2023

	Renewal \$'000	Upgrade \$'000	New \$'000	Expansion \$'000	Total \$'000	Rates \$'000	Reserves \$'000	Asset Sales \$'000	Contribu- tions \$'000	Loans \$'000	Total \$'000
Property											
Land	0	0	3,310	0	3,310	0	3,310	0	0	0	3,310
Buildings	10,197	0	5,046	23,288	38,531	14,647	23,884	0	0	0	38,531
Buildings Improvement	5,292	250	200	0	5,742	5,742	0	0	0	0	5,742
Property Total	15,489	250	8,556	23,288	47,583	20,389	27,194	0	0	0	47,583
Plant and equipment											
Plant, Machinery and Equipment	3,350	0	0	0	3,350	2,340	0	1,010	0	0	3,350
Fixtures, Fittings and Furniture	416	55	60	38	568	568	0	0	0	0	568
Computers and Telecommunications	889	247	19	230	1,385	1,385	0	0	0	0	1,385
Plant and Equipment Total	4,655	302	79	268	5,303	4,293	0	1,010	0	0	5,303
Infrastructure											
Roads	4,965	205	100	0	5,270	5,270	0	0	0	0	5,270
Bridges	1,500	0	0	0	1,500	1,500	0	0	0	0	1,500
Footpaths and Cycleways	2,898	210	100	0	3,208	3,155	53	0	0	0	3,208
Drainage	1,805	200	45	0	2,050	2,050	0	0	0	0	2,050
Recreational, Leisure and Community Facilities	1,900	70	0	0	1,970	1,970	0	0	0	0	1,970
Waste Management	0	0	0	0	0	0	0	0	0	0	0
Parks, Open Space and Streetscapes	3,843	374	0	99	4,316	3,936	380	0	0	0	4,316
Off Street Car Parks	305	0	0	0	305	305	0	0	0	0	305
Infrastructure Total	17,216	1,059	245	99	18,619	18,186	433	0	0	0	18,619
Total	37,360	1,611	8,880	23,654	71,505	42,868	27,627	1,010	0	0	71,505

9.3.3 Proposed Procurement Policy 2019/20

Attachment 1 Final Draft



PROCUREMENT POLICY

June 2019

9.3.3 – ATTACHMENT 1. Final Draft

Contents

1	Background	4
1.1	Purpose	4
1.2	Best Practice	4
1.3	Scope	5
1.4	Training	5
2	Framework Policies and Legislation	5
2.1	Standards	5
2.2	Local Government Act	5
2.3	National Competition Policy	6
2.4	Competition and Consumer Act 2010	6
2.5	Competitive Neutrality	6
2.6	Achieving Best Value	6
2.7	Goods and Services Tax (GST)	7
2.8	Occupational Health & Safety	7
2.9	Equal Opportunity	7
2.10	Disability Considerations	7
2.11	Privacy Compliance	7
2.12	Sustainability	8
2.13	Human Rights	8
3	Key Purchasing Principles	8
3.1	Responsible Financial Management	8
3.2	Risk Management	9
3.3	Ethics and Probity Principles / Conflict of Interest	9
3.4	Value for Money	10
3.5	Socially and Environmentally Sustainable Purchasing	10
3.5.1	Principles	10
3.5.2	Objectives	11
3.6	Buy Local	11
3.7	Buy Safe	11
3.8	Buy Fairtrade	11
3.9	Understanding the market	12
3.10	Disclosure of Information	12
3.11	Governance	12
3.12	Information Technology Considerations	13
3.13	Property Considerations	13

9.3.3 – ATTACHMENT 1. Final Draft

4	Procurement – General Requirements.....	13
4.1	Total Value - Definition	13
4.2	Thresholds	13
4.3	Delegations	14
4.3.1	Transfer of Approval Authority	15
4.3.2	Additional Approvals	15
4.4	Purchase Orders	16
4.4.1	Raising and Approving Purchase Orders	16
4.4.2	Use of Electronic Purchasing System	16
4.4.3	Purchase Order Tolerances	16
4.4.4	Exemptions for Purchase Orders	17
4.5	Payment Terms	17
4.6	Purchasing – Other.....	17
4.6.1	Corporate Credit Cards and Purchasing Cards	17
4.6.2	Personal Credit Cards	17
4.6.3	Petty Cash.....	17
4.6.4	New Vendors.....	18
5	Tendering and Quotation Requirements	18
5.1	Quotations	18
5.2	Expression of Interest.....	18
5.3	Public Tender Considerations.....	18
5.4	Risk Management and Procurement Planning.....	19
5.5	Advertising Tenders.....	19
5.6	Tender Period.....	19
5.7	Charges for Tender Documents.....	19
5.8	Receipt of Tenders	19
5.9	Availability of Project / Contract Manager and Evaluation Panel Members during Procurement Phase	20
5.10	Receipt of Tenders in the Electronic Tender Box	20
5.11	Communication during the tender period	20
5.12	Opening of Tenders.....	20
5.13	Late Tenders	20
5.14	Non-Conforming Tenders	20
5.15	Application of Best and Final Offers (BAFO).....	20
6	Evaluation of Tenders	21
6.1	Evaluation Panel Composition.....	21
6.2	Weighted Attribute Method	22
6.3	Evaluation Panel Composition, Criteria and Weightings	22
6.4	Business Viability Assessment	23

9.3.3 – ATTACHMENT 1. Final Draft

7	Approval	24
7.1	Signing of Tender Evaluation Form	24
7.2	Signing of Letters of Offer, Contracts & Agreements	24
7.3	Council Staff Responsibilities	24
7.4	Council Contracts	24
7.5	Contractual Terms and Conditions	24
7.6	Rate Adjustments	26
7.7	Contract / Purchase Order Variations	26
7.8	Contract Security	26
7.9	Insurances	26
8	Exemptions under the Policy.....	27
9	Policy Responsibilities.....	28
9.1	Responsible General Manager	28
9.2	Review Date	28
9.3	Human Rights Charter Compliance	28

9.3.3 – ATTACHMENT 1. Final Draft

1 Background

1.1 Purpose

The purpose of this Procurement Policy is to

- provide a framework to assist and ensure the efficient, effective, socially, ethically and sustainably responsible procurement of goods, services and works for Whitehorse City Council (Council);
- ensure consistency and control over procurement activities;
- manage the risk exposure to Council with all aspects of procurement
- demonstrate accountability and transparency to ratepayers and the broader community; and
- demonstrate the application of best practice in procurement.

Note: Procurement is defined as the whole process of 'acquisition to pay' of external goods (either outright or by rental or lease), services and works.

1.2 Best Practice

Council recognises that:

- Developing a procurement strategy and adopting appropriate best practice procurement policies, principles, processes and procedures for all goods, services and works will enhance achievement of Council objectives such as sustainable and social procurement, bottom-line cost savings, supporting local economies and achieving innovation to create better services for the community.
- The elements of best practice applicable to local government procurement incorporate:
 - broad principles covering ethics, value for money, responsibilities and accountabilities;
 - guidelines giving effect to those principles;
 - a system of delegations;
 - procurement processes with appropriate procedures;
 - an awareness of supply chain relationships and market conditions; and
 - a professional approach.

Council requires that Council's contracting, purchasing and contract management activities endeavour to:

- support Council's corporate strategies, aims and objectives;
- take a long term strategic view of its procurement needs whilst assessing, reviewing and auditing its procedures, strategy and objectives
- consider the whole life cycle of an acquisition from initial concept to the end of the useful life of an asset, including its disposal;
- achieve value for money;
- ensure that risks are identified, assessed and managed at all stages of the procurement process

9.3.3 – ATTACHMENT 1. Final Draft

- can demonstrate that public money has been well spent;
- are conducted, and are seen to be conducted, in an impartial, fair and ethical manner;
- use strategic procurement practices and innovative procurement solutions to promote Best Value and sustainability, in particular making use of collaborative and partnership opportunities;
- generate and support business in the local community; and
- comply with legislation, corporate policies or other requirements, ensuring that all staff responsible for procurement and contract management are aware of and adhere to the legislative requirements, Council standards and best practice.
- apply continuous improvement and innovation principles.

1.3 Scope

The procurement function for Council is currently both centre-led from a strategic, leadership, compliance and policy perspective with decentralised purchasing and contract management execution. Central control of the procurement function is currently achieved by the Procurement Policy. The Procurement Policy applies to all purchases made by Council, regardless of the funding source.

1.4 Training

All staff involved in procurement are required to undertake a mandatory 'Procure to Pay' training session including Contractor Health & Safety Management.

2 Framework Policies and Legislation

2.1 Standards

Council's procurement activities are carried out to the professional standards required by best practice and in compliance with the following relevant policies and legislation, including any subsequent amendments:

- the Local Government Act 1989 (Vic);
- Local Government (General Regulations) 2015;
- Local Government (Planning and Reporting) Regulations 2014;
- Occupational Health and Safety Act 2004;
- the Competition and Consumer Act 2010 (Cth);
- Privacy and Data Protection Act 2014
- Council's Code of Conduct;
- relevant Council policies; and
- Other relevant legislation.

2.2 Local Government Act

This Procurement Policy is made under Section 186A of the Local Government Act 1989.

9.3.3 – ATTACHMENT 1. Final Draft

This section of the Act requires Council to prepare, approve and comply with a procurement policy encompassing the principles, processes and procedures applied to all purchases of goods, services and works by Council.

The Local Government Act 1989, as amended, is the core legislation governing local government procurement.

It is important to note that the thresholds stipulated in the Act are inclusive of GST however, for the purposes of Council's governance and delegation with regard to procurement activity all financials stipulated in this policy are exclusive of GST.

2.3 National Competition Policy

The National Competition Policy (NCP) impacts on Council's procurement processes. In brief, NCP extends the Australian Consumer Law to Councils and introduces Competitive Neutrality Policy.

2.4 Competition and Consumer Act 2010

The Competition and Consumer Act (CCA) protects businesses and their customers from unfair trading practices. Council's rights and responsibilities under the CCA are considered in all procurement transactions.

The requirements of the CCA are applied to all aspects of Council business to ensure that it is operating fairly and competitively in the marketplace.

2.5 Competitive Neutrality

All tenders submitted by Whitehorse City Council comply with the Competitive Neutral Pricing Principles as outlined in the Victorian State Government's "Competitive Neutrality Policy" dated September 2012.

Competitive Neutrality pricing principles are applied when tendering against external or private companies. The State Government has introduced competitive neutrality policy to ensure that where government's business activities involve it in competition with private sector business activities, the net competitive advantages, or disadvantages that accrue to a government business as a result of their public ownership are offset. Competitive Neutrality policy promotes efficient competition between public and private businesses operating in the same market.

Competitive Neutrality pricing principles are also applied when evaluating tenders received from other Councils.

2.6 Achieving Best Value

The State Government's "Best Value" Principles (contained in sections 208A-208J of the Local Government Act) are applied to the procurement of all goods, services and works that form part of the provision of services to the community. This means minimising the total cost of ownership over the lifetime of the requirement consistent with acceptable quality, reliability and delivery considerations. Lowest price is not the sole determinate of 'best value'.

Services to the community satisfy the following best value principles:

- meet quality and cost standards;

9.3.3 – ATTACHMENT 1. Final Draft

- responsive to the needs of the community;
- accessible to those for whom they are intended; and
- demonstrate continuous improvement in social, economic and environmental value.

2.7 Goods and Services Tax (GST)

- When obtaining quotations/tenders, the value of the GST is included in the quoted/tendered price unless the goods or services are GST-exempt under legislation.
- All monetary values stated in this policy exclude GST unless specifically stated otherwise.

2.8 Occupational Health & Safety

The requirements of the Victorian Occupational Health and Safety Act 2004 and Council's Occupational, Health and Safety Policy are applied to the procurement of goods, services and works.

Whitehorse City Council is obliged to ensure that its employees and Suppliers/Contractors/Consultants (and their employees) carry out their activities:

- in a safe manner;
- using proper and safe plant and substances; and
- employing systems of work that are safe and in which there has been adequate instruction, training and supervision.

Note: All vendors with medium to high risk areas of supply are required to complete Council's on-line Contractor Manager Portal as part of their induction. They must also provide copies of their insurances, licenses and other safety documentation prior to commencing with Council.

2.9 Equal Opportunity

The requirements of the Victorian Equal Opportunity Act 2010, Council's Equal Opportunity Policy and Commonwealth anti-discrimination legislation are applied to the procurement of goods, services and works.

2.10 Disability Considerations

The legislative requirements of the Disability Discrimination Act 1992 and the current Whitehorse Disability Policy and Action Plan are considered to ensure that procurement processes and decisions do not directly or indirectly discriminate against people with a disability.

The Whitehorse Disability Policy and Action Plan details Council's commitment to the rights of people with a disability to access goods, services and facilities enjoyed by the whole community.

2.11 Privacy Compliance

Privacy protocols in accordance with the Privacy and Data Protection Act 2014 (Vic) and the Health Records Act 2001 (Vic) are observed in all transactions containing personal and health information held and gathered by Council.

9.3.3 – ATTACHMENT 1. Final Draft

Council ensures that personal information held is stored, managed, used, disclosed and transferred in a fair and appropriate way and that people have the right to access and correct information about themselves.

2.12 Sustainability

Council is committed to being sustainable and will ensure that it minimises adverse environmental impacts in the procurement of goods, services and works to the best of its ability.

Council constructs, operates and maintains economic, social and environmental infrastructure and leads by example through its own sustainable actions. The Whitehorse Sustainability Strategy 2016-2022 (the Strategy) forms the basis of Council's sustainable framework and guides all Council programs, outputs, services and facilities.

Council views sustainability in terms of achieving a triple bottom line with actions aimed at improving the environment, the health and well-being of the community, and promoting a sustainable local economy.

The Strategy is based on 16 Sustainability Outcomes, strategic directions and various sustainability targets, one of which is to increase Council's purchasing of green products to 10% of Council's total purchasing expenditure.

2.13 Human Rights

The requirements of the Victorian Charter of Human Rights and Responsibilities Act 2006 ensure that Council gives proper consideration to human rights during the procurement of goods, services and works.

Council does not knowingly support suppliers involved in the exploitation of children, women or the mistreatment of animals.

3 Key Purchasing Principles

3.1 Responsible Financial Management

The principle of responsible financial management is applied to all procurement activities by ensuring that:

- the availability of funding within an approved budget, or other source of funding, is established prior to the commencement of any procurement activity;
- delegated officers do not authorise expenditure of funds in excess of the approval levels detailed in clause 4.3;
- funds are spent efficiently and effectively;
- every attempt is made to contain the costs of the procurement process without compromising any of the procurement principles set out in this Policy;
- Council considers the overall need for a purchase across the various functions of Council and over time before approaching the market;
- smaller contracts are consolidated where practical into a single procurement;

9.3.3 – ATTACHMENT 1. Final Draft

- contracts are not split (either intentionally or inadvertently) to avoid the application of the financial thresholds in section 4.2; and
- active consideration is given to reuse of existing solutions already in place with Council and major procurement activities are viewed strategically, in the context of Council's priorities and market factors, to ensure Council is best placed to achieve its objectives and obtain maximum value for money.

3.2 Risk Management

Risk management is considered at all stages of procurement activities which are planned and carried out in a manner that protects and enhances Council's ability to prevent, mitigate and recover from interruption to the supply of goods, services and works. This section should consider any of Council's risk management policies, procedures and the Corporate Risk Register.

3.3 Ethics and Probity Principles / Conflict of Interest

Probity is the evidence of ethical behaviour, and can be defined as complete and confirmed integrity, uprightness and honesty. Procurement processes must be visible, defensible and auditable. The integrity of the procurement process is upheld to ensure that stakeholders have utmost confidence that procurement outcomes can be justified and that policy and legislative obligations are being met.

When engaging a probity advisor and/or a probity auditor staff must ensure that these roles in no way overlap and are from separate organisations with very clear roles and responsibilities outlined.

In accordance with, and further to, the conduct principles outlined in Section 95 of the Local Government Act, procurement is conducted ethically to enable Council to deal with its suppliers on a basis of mutual trust and respect, and conduct business fairly, reasonably and with integrity.

All personnel (eg: Council staff, consultants, contractors or other persons that will have any input to the development of the specification documents, criteria and weightings, in an advisory or other capacity or will be privy to any of the submissions) involved in a procurement process, subsequent evaluation and the ongoing contract management including payment of invoices must at all times conduct themselves in a way that is, and is seen to be ethical and of the highest integrity and will:

- ensure that they avoid personal or private interests either real or perceived that intersect or overlap with their official duties;
- treat potential and existing suppliers equally and with fairness;
- not seek or receive personal gain
- seek external probity advice and/or appoint an external probity auditor where there is a higher than usual level of complexity or for high value purchases - anything over \$10M;
- seek ad hoc probity advice as soon as an ethical issue or policy breach is identified, in order to minimise the risk of harm to tenderers and Council;
- be scrupulous in their use of public property;
- comply with all legislative obligations including those required by safety and consumer protection legislation;

9.3.3 – ATTACHMENT 1. Final Draft

- be accountable for all decisions made and be able to provide evidence to support outcomes;
- invite quotations and tenders only where there is a clear intent to procure the goods/services/works in the near future;
- observe Council's Code of Conduct;
- protect Commercial in Confidence and other sensitive information;
- not receive gifts or hospitality under any circumstances
- not endorse any unauthorised products or services;
- not use Council's purchasing system for personal use items;
- disclose all personal or private interests associated with the supplier (including interests from previous employment, personal business dealings and matters affecting family members) that might compromise their ability to act solely in the public interest;
- complete and sign a Conflict of Interest & Confidentiality Declaration Form; and
- remove themselves from decision-making processes in the event that a conflict of interest is identified.

Where a conflict of interest is declared, the matter will be referred to Procurement for consideration. The affected panel member will comply with all reasonable directions of Procurement in relation to the management of the issue, so as to minimise any reputational risk to Council.

3.4 Value for Money

All procurement activities are carried out on the basis of obtaining value for money.

Value for money is achieved by minimising the total cost of ownership over the lifetime of the requirement consistent with fitness for purpose and acceptable quality, reliability and delivery considerations. Lowest price is not the sole determinant of value for money.

In accordance with Section 186(3) of the Local Government Act, Council gives preference to goods, equipment, material or machinery manufactured in Australia and New Zealand when practical.

3.5 Socially and Environmentally Sustainable Purchasing

3.5.1 Principles

Socially and environmentally sustainable principles and practices are considered in all procurement decisions.

Council actively pursues the use of quality products that have recycled content and are environmentally responsible, over products made from virgin or inappropriate materials.

Council may give preference to:

- companies or organisations that follow environmentally sustainable and Fair Trade work practices;
- environmentally sustainable goods and services within the context of

9.3.3 – ATTACHMENT 1. Final Draft

- purchasing on a value for money basis; or
- tenders that will deliver a social benefit to the local community in addition to or as part of delivering the required goods or services.

3.5.2 Objectives

Council strives to:

- minimise unnecessary purchasing through the conscious and thoughtful purchasing of goods and services;
- minimise waste by using the waste hierarchy to assess purchases (Avoid, Re-use, Recycle, Treatment, Containment & Disposal);
- minimise greenhouse gas emissions by considering the energy efficiency rating of products, including the manufacture & transport energy costs;
- minimise habitat destruction by purchasing goods and services from sustainable and renewable resources;
- minimise toxicity by purchasing goods that are free of toxic or polluting materials;
- minimise soil degradation by using goods and services that do not degrade or pollute the soil, or result in erosion through their use;
- maximise recycled content by giving preference to high quality products containing recycled content; and
- maximise water efficiency by purchasing goods or services that conserve water.

3.6 Buy Local

The Council Vision 2013-2023 aims to develop a regionally significant economy and as such encourages the procurement of goods, services and works within the City of Whitehorse. Local providers are given an equal opportunity to quote and tender. Where a local provider can match or better other providers on price, quality and availability, preference is given to the local provider.

3.7 Buy Safe

All suppliers have obligations under the act to ensure their actions do not pose a health and safety risk. Council tenders / quotations must have a questionnaire around contractor safety requirements within the submission response to ensure that supplier obligations are being met to the correct standards required for each type of procurement.

3.8 Buy Fairtrade

Fairtrade products are given consideration where practical. These are products labelled as Fairtrade or produced under Fairtrade conditions.

Fairtrade is an internationally recognised trading system that ensures decent working conditions, local sustainability, gender equity and fair terms of trade for farmers and workers in the developing world.

Fairtrade certification ensures that small-scale farmers and plantation workers work under safe conditions and receive a fair price for their crops and labour. Fairtrade actively encourages better environmental practices such as organic production methods.

9.3.3 – ATTACHMENT 1. Final Draft

3.9 Understanding the market

Purchasing is always informed by a good understanding of the supply chain (that is, the individuals and organisations that manufacture, sell or provide the goods and services needed by Council).

Council actively seeks to understand and influence the supply chain and to develop relationships with suppliers, within the bounds of probity. This can be done by:

- actively engaging in discussions with key suppliers to better understand issues that are important to suppliers;
- seeking feedback from suppliers about the way Council does business;
- agreeing to meet with new suppliers and encouraging them to bid for Council business where appropriate;
- actively researching issues affecting the supply chain such as regulatory changes or availability of raw materials that may have a follow-on impact on Council; and
- participating in industry groups and maintaining dialogue with peak bodies representing suppliers to ensure a good understanding of the market.

3.10 Disclosure of Information

Council deals with large volumes of confidential information in the context of its procurement activities. Improper disclosure of this information can undermine the competitive nature of Council's procurement, and breach legal obligations to maintain confidentiality owed to third parties.

Council representatives are not permitted to disclose the following types of information:

- information (including pricing) disclosed in any tender or quote submitted to Council;
- matters discussed during negotiations with a supplier; and
- any details of the evaluation process or weighted criteria that are not contained in the formal request documentation issued by Council.

All confidential information held by Council in relation to procurement activities is stored in a secure location, and steps are taken to prevent unauthorised access or disclosure.

3.11 Governance

Council shall:

- establish a procurement management responsibility structure and delegations ensuring accountability, traceability and audit ability of all procurement decisions made over the life-cycle of all goods, services and works purchased; and
- ensure that Council's procurement structure:
 - is flexible enough to purchase in a timely manner
 - ensures that prospective contractors and suppliers are afforded an equal opportunity to tender/quote/submit an EOI

9.3.3 – ATTACHMENT 1. Final Draft

- o encourages competition

3.12 Information Technology Considerations

Council shall:

- ensure that any purchases that are for IT-based systems, Cloud-based systems, IT enhancements to current systems, Digital-based projects or any projects whereby there are potential or real privacy or security issues must be approved by Council's IT Steering Committee prior to commencing the procurement process.

3.13 Property Considerations

Council shall:

- ensure that the Manager Property & Rates has obtained an independent valuation report, which is not more than six months old, prior to:
 - o purchasing property
 - o entering into either a property lease or a property license where Council is the tenant or sub-tenant
 - o entering into an agreement for the management of Council owned property
- Additional Considerations:
- A resolution of Council is required prior to Council purchasing any property
- Council is an "acquiring authority" under the Land Acquisition and Compensation Act 1986 and this act places additional obligations on Council when purchasing property

4 Procurement – General Requirements

4.1 Total Value - Definition

For quotations, the total value is the estimated value or reasonably anticipated value of the goods, services or works over the lifetime of the contract to be procured.

The annual cumulative expenditure against all suppliers, contractors and consultants is audited annually by the Procurement Department to determine whether tendering of the goods/services/works is required.

For contracts, the total value is the estimated value or reasonably anticipated value of the goods, services or works to be procured over the term of the contract, including project management costs, contingencies, provisional sums and any contract extension options that may or may not eventuate.

4.2 Thresholds

A record of all verbal quotations and written quotations received and all other documentation supporting procurement processes and decisions is stored in Council's Corporate Records Management System and/or Council's Procurement Portal.

The following procurement thresholds are applied to the procurement of all goods, services and works, including fee-for-service retainer arrangements:

9.3.3 – ATTACHMENT 1. Final Draft

Amount (including GST)	Requirement	Notes
\$0 - \$10,000	Best Offer	This must be justified and approved under the relevant delegation.
\$10,001 - \$150,000 (Goods and Services)	Request for Quote - Min 3 Written Quotations Received	All goods and services acquired through a supplier totaling more than \$150k over a 3 year period requires a Public Request for Tender
\$10,001 - \$200,000 (Works)	Request for Quote - Min 3 Written Quotations Received	All works acquired through a supplier totaling more than \$200k over a 3 year period requires a Public Request for Tender
>\$150,001 (Good and Services)	Public Request for Tender	
>\$200,001 (Works)	Public Request for Tender	

For all purchases in excess of \$50,000 a formal contract / agreement must be put in place.

4.3 Delegations

The approval levels for the procurement of goods, services and works are based on the "total value" of those goods, services or works, as defined in Clause 4.1.

Delegation of procurement authority allows specified Council staff to approve certain purchases, quotations and award contracts without referral to Council. This enables Council to conduct procurement activities in an efficient and timely manner whilst maintaining transparency and integrity

Council shall maintain a documented scheme of procurement delegations, identifying Council staff delegated to make such procurement commitments in respect of goods, services and works.

The procurement of all goods, services and works and the refund or reimbursement of moneys (including cash refunds, bank guarantees, bonds etc.) is approved by delegated officers in accordance with the following levels:

Delegations table (figures excluding GST)

Council Officer	Purchase Orders and awarding of Contracts	Petty Cash	Staff Reimbursements
Council	Unlimited	Unlimited	Unlimited
Chief Executive Officer	\$750,000	\$100	\$5,000
General Manager	\$250,000	\$100	\$1,000

9.3.3 – ATTACHMENT 1. Final Draft

Manager	\$125,000	\$50	\$100
*Approved Level 4 Officers	\$20,000	\$50	\$50
Level 4 Officers	\$5,000	\$0	\$0

Note:

*Managers may nominate specific level 4 staff to the higher amount based on operational need. Nominations will be accepted by the Procurement and Contract Specialist and approved by the Head of Finance.*All staff are required to obtain prior approval for any expenditure that involves petty cash or staff reimbursements

*Staff undertaking higher duties in excess of a week will be delegated authority in accordance with the above table. If the tenure is less than a week in duration staff will be directed to other senior officers to sign-off.

*To enable the processing of transactions that have been approved by Council and for administrative purposes only the Head of Finance & Corporate Performance has unlimited delegation in ERP (Enterprise Resource Planning) system.

The procurement of goods, services and works with a total value exceeding \$750,000 is approved by the Council at a Council Meeting or a Special Committee Meeting. Procurement of goods, services and works under \$750,000 that are deemed to be high risk or high sensitivity as determined by the Chief Executive Officer will be required to go to Council also.

4.3.1 Transfer of Approval Authority

The authority to approve the procurement of goods, services and works can be transferred to an authorised officer by the Procurement Department if requested by a delegated officer in writing when the delegated officer is on leave or is unavailable due to other reasons.

4.3.2 Additional Approvals

The following additional approvals are obtained:

Item	Approval required
Additional Fleet	Chief Executive Officer
Interstate / International Attendance at Conferences	Chief Executive Officer
Engagement of Temporary Staff (for periods >3 months where it is additional to EFT)	General Manager & CEO
Permanent Position – Statutory requirement within existing budget	Manager
Permanent Position within exiting budget	General Manager & Chief Executive Officer

9.3.3 – ATTACHMENT 1. Final Draft

Additional Permanent Position requiring an NBI	Council under the budget cycle
Permanent Position – Position Description Variation and Budget Implications	General Manager, General Manager Corporate Services and CEO
Permanent Position – Charged to Capital Works	General Manager, General Manager Infrastructure and CEO
Financial Leases and Agreements	Head of Finance and Corporate Performance & General Manager Corporate Services
Property Leases / Licenses	Manager Property and Rates
IT Applications / Hardware	Head of Digital & Business Technology
Capital Works Expenditure	Manager Assets and Capital Works
Replacement of Fleet	General Manager Infrastructure

4.4 Purchase Orders

4.4.1 Raising and Approving Purchase Orders

A purchase order is raised and approved for the procurement of all goods, services and works using Council's electronic purchasing system.

All officers must ensure that purchase orders are raised and approved for all goods, services and works prior to ordering and receiving the goods, services or works.

Officers must not authorise or raise multiple purchase orders (ie: tender/invoice split) to avoid the procurement process and/or delegated approval levels specified in this Policy.

A blanket order can be raised for repetitive purchases from a single vendor if the vendor is under a formal contractual arrangement with Council.

Council's Purchase Order Terms and Conditions applies to all purchases under \$50k and can be found on Council's website.

4.4.2 Use of Electronic Purchasing System

The electronic purchasing system must not be used by any Council officer for personal purchases or for any financial gain by themselves, friends or relatives. Misuse of the Council purchasing system is contrary to Council's Employee Conduct Policy.

Access to the electronic purchasing system is not granted to any Council officer until an approved training course has been completed.

4.4.3 Purchase Order Tolerances

The amount of the invoice should not exceed the value of the purchase order. Invoices where the invoiced amount exceeds the purchase order amount by a value of up to 10% and \$300 whichever is lesser can be approved without the need for an additional purchase order.

9.3.3 – ATTACHMENT 1. Final Draft

4.4.4 Exemptions for Purchase Orders

Purchase orders are not raised for:

- postage service charges
- reimbursements and refunds
- Council networked multifunction device and printer charges
- telecommunication charges and utilities;
- corporate credit card and purchasing card transactions; and
- where payments for approved purchases are made by direct debit transactions.

4.5 Payment Terms

Vendor invoices are paid on a 30 day payment cycle from the date of the invoice received and after completion/receipt of the goods, services or works, whichever is the latter (generally within 30 days).

Payment terms are only changed with the approval of the Head of Finance & Corporate Performance and Corporate Performance.

The preferred payment method is by electronic funds transfer, directly to the relevant bank. Bank account details must be obtained for all new vendors.

Consideration must be given to milestone payments for larger projects, there is a requirement for contractors to meet certain obligations under the contract prior to receiving any lump sum payment. Council will not accept 100% upfront payment for any works or consultancy contracts.

4.6 Purchasing – Other

4.6.1 Corporate Credit Cards and Purchasing Cards

Corporate credit cards and purchasing cards are used in accordance with Council's Credit Card Usage Policy which states that corporate credit cards are not used for personal use. Furthermore, all corporate training is required to be directed via the Corporate Training Credit Card held by the Executive Assistant to the General Manager Corporate Services.

4.6.2 Personal Credit Cards

Personal credit cards are not to be used for Council business purchases under any circumstances unless prior written approval has been gained from a General Manager.

The use of personal credit cards to avoid the Procurement and Approval Levels detailed in this Policy is not permitted.

4.6.3 Petty Cash

The petty cash system operates to reimburse legitimate, urgent and operational business expenses incurred by Council officers in the conduct of Council activities. The maximum claim for petty cash reimbursement is \$100 per receipt and will be authorised as per the delegations listed under 4.8 of this document. In using this methodology staff are required to refer to the Petty Cash Policy

9.3.3 – ATTACHMENT 1. Final Draft

4.6.4 New Vendors

If a new vendor is created following a robust procurement process and awarded a contract for goods, services and/or works, approval is not required for them to be added to the ERP system.

All other new vendor requests are to be approved by the Procurement and Contracts Specialist.

5 Tendering and Quotation Requirements

5.1 Quotations

Quotations are awarded to the supplier providing the Best Value for money outcome, following a transparent and defensible evaluation process conducted in accordance with Council's Tendering and Contract Administration Guidelines.

Verbal and written quotations and invoices for goods, services and works, are approved in accordance with the Approval Levels detailed in clause 4.3.

The approval of a purchase order or invoice using the electronic purchasing system is deemed to be an approval under delegation.

The conflict of interest requirements detailed in clause 3.3 apply equally to approving officers.

5.2 Expression of Interest

Expression of Interest may be invited prior to tendering where Council wishes to:

- Identify which companies are able to meet its requirements
- Seek innovative proposals from industry where specifications are not yet fully defined
- Ensure only the most suitable tenderers are put to the expense of preparing a full tender
- Give the market early notice of the upcoming procurement

5.3 Public Tender Considerations

A public tender for goods and services that are below the financial thresholds of \$150,000 (for goods or services) and \$200,000 (for works) is also considered when:

- Council does not have a sound and current knowledge of the suppliers in the marketplace;
- there has been no comparable recent procurement from which Council can determine a reliable pre-tender estimate of the likely cost of the goods or services required;
- Council is unhappy with its current suppliers' performance or price, and wishes to encourage competition;
- Council is seeking innovative proposals or has an unusual requirement;

9.3.3 – ATTACHMENT 1. Final Draft

or

- one or two suppliers have been servicing this requirement for a period exceeding 5 years, during which time the market has not been tested for alternatives.

5.4 Risk Management and Procurement Planning

A risk management plan is prepared and a probity auditor is appointed for all purchases over \$1,000,000 and projects of lower value but of a complex nature and services that are critical to the continuity of Council business. The risk management plan considers all stages of the procurement cycle.

A Procurement Plan is prepared to sit alongside the Risk Management Plan and detail:

- the business case for the procurement;
- the method of procurement selected and justification for that selection (by reference to the value and risk profile of the purchase and prevailing market conditions);
- the key roles and responsibilities for the procurement to ensure individual accountability; and
- evaluation criteria and weightings that will be used to select the preferred tenderer.

5.5 Advertising Tenders

All tenders for the procurement of goods and services and works with a value exceeding \$150,000 for goods and services and \$200,000 for works, are publicly advertised.

All tender advertisements are approved by the relevant General Manager and Procurement prior to being publicly advertised.

Letters appointing an authorised third party to act as a tendering agent on behalf of Council are approved by Procurement and signed by the CEO prior to the tender being publicly advertised unless other arrangements have been put in place by the Victorian Minister for Local Government whereby a letter of authority is not required. The third party must ensure compliance with the requirements of the Local Government Act including the requirement for a publicly advertised tender and (where applicable) this Procurement Policy.

NOTE: Only the Victorian Minister for Local Government can approve a third party to act as an agent on behalf of Victorian Councils.

5.6 Tender Period

The tender period is a minimum of 21 days unless otherwise approved by the Procurement & Contracts Specialist.

5.7 Charges for Tender Documents

Tender documents are issued to tenderers free of charge.

5.8 Receipt of Tenders

Tenders are received exclusively in the electronic tender box by the specified

9.3.3 – ATTACHMENT 1. Final Draft

closing time.

5.9 Availability of Project / Contract Manager and Evaluation Panel Members during Procurement Phase

Project / Contract Managers allocated to manage the procurement process must be available to manage the process from inception to contract execution as well as the ongoing contract management. Staff allocated these roles must be available to respond to questions for the duration of the time the tender is in the market. It is also expected that the Project / Contract Manager will chair the evaluation panel and that the panel is available to assess all tender / quote submissions during the timeframe allocated within the procurement plan. It is expected that the tender/quotation evaluation is concluded within 45 days from the closing date.

5.10 Receipt of Tenders in the Electronic Tender Box

The use of the electronic tender box is approved by the Procurement & Contracts Specialist prior to inviting tenders. For Tenders over \$500k all tender associated documentation must be approved by the Contracts and Procurement Unit a minimum of two weeks prior to being uploaded to the procurement portal and one week for those under \$500k.

Tender submissions, will only be received via the electronic tender box, emailed or mailed submissions will not be accepted under any circumstances.

5.11 Communication during the tender period

No verbal or email communication from Tenderers to any Council Officers will be accepted during the Tender time. All request for information or clarification must be submit via Council's eTender portal.

5.12 Opening of Tenders

Tenders are opened in the presence of two officers, one of whom is an officer from the Procurement Department. The second officer is the Contract Manager or a nominated representative. Tenders are recorded and signed by the officers present at the tender opening.

5.13 Late Tenders

Tenders submitted after the advertised closing date and time are not accepted under any circumstances and are considered to have never been received. The date and time of receipt is recorded. The late tender is returned to the tenderer with an explanation that it arrived too late to be eligible for consideration.

Late or incomplete tenders due to delays in electronic transmission or system faults by either party will not be accepted under any circumstances.

5.14 Non-Conforming Tenders

Submission of non-conforming tender / quotation responses may risk exclusion at Council' sole discretion.

5.15 Application of Best and Final Offers (BAFO)

Prior approval must be obtained from the relevant GM. Council Staff must justify

9.3.3 – ATTACHMENT 1. Final Draft

the use of a BAFO and engage a probity advisor and a probity auditor. Council's intent or reservation to consider this methodology must be stated within the tender specification.

Use of a BAFO in a competitive procurement process will be subject to review by Procurement prior to going to market.

*NOTE: A BAFO process cannot alter the intent or the scope of services, contract terms and conditions or standards being requested or have any impact on non-conforming tender submissions

A BAFO can be used:

- when there is a clear benefit to Council
- when all tender responses do not sufficiently address the RFT requirements
- where there are project specific requirements and Council will clearly benefit from being able to drill down on certain technologies or methodologies
- only when all aspects of probity are clearly understood and Council is not exposed to risk by being perceived to favour one supplier/contractor over another
- when Council Staff reserve the right to negotiate using this methodology and this is highlighted as part of the conditions of tender
- when all tender submissions received are over the allocated budget and the process will serve to bring the financials back within budget

6 Evaluation of Tenders

6.1 Evaluation Panel Composition

Tender Evaluation Panel Composition must include as follows:

Contract Value	Panel Number	Panel Composition
Under \$1M	3	2 x Subject Matter Experts from Business Area 1 x Independent Stakeholder
\$1M - \$10M	4	1 x Subject Matter Expert from Business Area Senior Executive Officer of relevant Department 1 x Independent Stakeholder Procurement (Probity Oversight non-scoring)
Over \$10M	4-6	1 x Subject Matter Expert from Business Area Senior Executive Officer of relevant Department 1 x Independent Stakeholder Head of Finance & Corporate Performance or delegate

9.3.3 – ATTACHMENT 1. Final Draft

		Procurement (Oversight non-scoring) Probity Advisor (non-scoring) *Major Projects & Capital Works Only Probity Auditor (non-scoring)*Major Projects & Capital Works Only
--	--	--

NOTE: Engagement of a Probity Advisor and/or Auditor is undertaken by the Procurement Team who will maintain oversight of the roles via a panel contract arrangement and funded via the individual project budgets.

6.2 Weighted Attribute Method

Tenders are evaluated using the weighted attribute method.

6.3 Evaluation Panel Composition, Criteria and Weightings

Evaluation criteria and their associated weightings must be established and agreed to by the Evaluation Panel prior to the tender being officially open to the market. Criteria, weightings and use of BAFO must have the rationale / justification signed off as per the following delegations:

Contract Value (Ex GST)	Delegated Evaluation Criteria & Weightings Sign-Off
<\$750,000	Manager
\$750,000 - \$5,000,000	General Manager
>\$5,000,000	EMT

***Note:** The contract value includes the whole life cycle of an acquisition from initial concept to the end of useful life of an asset including disposal. You must include any extensions in the total cost.

*For contracts valued over \$5M that require prior EMT approval for criteria and weightings the nominated evaluation team, procurement advisor, probity advisor and probity auditor must be listed on the report.

*Contracts valued less than \$5M may also require prior approval of the above it deemed necessary by the CEO.

*All tender or quotation documentation between \$50,000 - \$500,000 in value must be submitted to and approved by Procurement one week prior going to the market, any that are valued over \$500,000 are required 2 weeks prior.

9.3.3 – ATTACHMENT 1. Final Draft

Mandatory Criteria includes the following minimum weightings:

Criteria	Definition	Mandatory Minimum Weighting
The Offer	The final price whether Lump Sum or Schedule of Rates	30% to max 50%
Capability	The ability to deliver the required scope / specification within the timeframe, budget and to the standards required.	30%
Credibility	Includes the qualifications and experience of the key personnel, business/financial viability, referee check and past performance	20%

*See 6.4 Business Viability Assessment

Other criteria can be weighted and include but are not limited to:

- Technical
- Local Content
- Social Procurement Elements; and
- Sustainability

A rationale must be stipulated as to how and why the criteria were determined and % weightings applied. Staff are also required to provide a methodology on how they will allocate scoring to each weighted criteria. Council will give preference to local, social and sustainable (including recycled products) outcomes when commercial viability and fit for purpose can be obtained.

Council is committed to promoting child safety and ensuring compliance with the Victorian Child Safe Standards. As a Child Safe organisation, Council will formally review contractors who are undertaking work on behalf of Council and who may have direct or incidental contact with children.

***NOTE:** It is expected that low risk high cost procurements such as stationary or traffic surveys will be allocated 50% for price and a justification provided for all weightings where price remains at or substantially close to the minimum 30% (ie: under 40%).

6.4 Business Viability Assessment

A business viability assessment must be conducted for all short-listed suppliers on purchases over \$1M or are considered complex, high risk and critical purchases and/or projects. However, procurement value is not used as the sole indicator of risk. In assessing whether a business viability assessment is required, consideration is given to the likelihood and consequence of a financial viability issue in the purchase or project and subsequent contract, as well as any other factors that have the potential to impact on the overall level of risk. Business viability assessments are not required for panel contracts.

9.3.3 – ATTACHMENT 1. Final Draft

Council's Procurement Staff will determine if a business viability assessment is required and will conduct this on behalf of the relevant area. Before a supplier can be considered for further evaluation beyond the financial assessment the assessment must be considered by Procurement and signed-off by the Head of Finance and Corporate Performance.

7 Approval

7.1 Signing of Tender Evaluation Form

The completed weighted attribute tender evaluation form is signed off by every member of the Tender Assessment Panel.

7.2 Signing of Letters of Offer, Contracts & Agreements

All legal agreements must be signed in accordance with the delegated approval levels detailed in clause 4.6. Prior to final execution of documents Procurement must have reviewed and approved.

7.3 Council Staff Responsibilities

Council staff must be aware of their role in ensuring that the principle of responsible financial management is maintained in their own procurement activities. For example,

- Council staff must not authorise the expenditure of funds in excess of their procurement authority (delegated level of authority);
- Council staff must not authorise or write multiple purchase orders to avoid the authorisation process requirements or their procurement authority;
- Expenditure must be recorded in a timely manner i.e. once the services or works have been completed (or payment certificates authorised by the project superintendent), or the goods have been received, the appropriate Council officer must ensure that the correct amount is delivered against the relevant purchase order.
- Failure to comply with this Policy has the potential to expose Council to financial loss, risks non-compliance with the 'Act' and damage of Council's reputation. In accordance with Councils staff code of conduct, which requires all staff to comply with all Council Policies, it is essential that the procurement criteria outlined in this Policy be strictly adhered to. Non-compliance with this Policy will constitute a breach of the Council's staff Code of Conduct and the Local Government Act.

7.4 Council Contracts

Existing Council contracts must be utilised for the procurement of goods, services and works unless the panel of providers cannot provide a specialist type of good, service or works.

Council is committed to developing constructive long-term relationships with suppliers.

7.5 Contractual Terms and Conditions

All contractual relationships must be documented in writing based on Council's standard terms and conditions. Council officers are not to accept changes to Council's standard terms and conditions proposed by a supplier and / or any

9.3.3 – ATTACHMENT 1. Final Draft

agreements provided by an external supplier under any circumstances.

In the event that difficulties are encountered with a supplier accepting Council's standard contractual terms and conditions, no changes are to be accepted without prior consultation and agreement with Council's Contracts and Procurement Unit and written approval from the appropriate delegated authority (General Manager for over \$50k and Manager for under \$50k). Such approval is to be supported with procurement, risk management and legal advice as relevant.

Furthermore, Council Officers are not permitted to sign any contracts, agreements, terms and conditions, leases or other similar purchasing documents without Council's Contracts and Procurement Unit first reviewing the documents.

Contractual terms and conditions must be settled prior to issue of the Acceptance Letter or Award Letter and the Contract Documents or any commitment is made to the supplier. To facilitate this, Council's proposed contractual terms and conditions must be issued as part of any request for quotation or tender documentation (on all purchases over \$50k) to ensure that suppliers are fully aware of the contractual terms and conditions that will be the basis of any contractual relationship between the parties. For purchases under \$50k Council's standard Purchase Order terms and conditions will apply.

Contract terms must be considered and selected to provide the best procurement outcome for Council. It is critical that Council enforce market testing and have rigor around the length of contracts to ensure receipt of Best Value and competitive pricing.

Council's contractual award arrangements are as follows:

Description	Time Frame
IT contracts	5 year + 3yr + 2yr extension
Panel Contracts for Goods and Services (includes consultants)	3 year + 2yr extension Consulting Services (one off) within agreed project timeframe
Ongoing Services	Up to 10 years
Goods	Within agreed delivery timeframe
Major and Capital Works	Within agreed timeframe + Defects Liability Period

Any decision made under delegation to award a contract does not include the awarding of any extension options for the contract.

Any extension of a contract containing an extension option requires a further, separate decision close to, and prior to, the expiry of the initial term.

The extension of a contract containing an extension option is approved by the same delegated officer or Council that approved the original contract. If the original contract was approved by Council, then the contract extension is also approved by Council, unless otherwise delegated and approved by Council.

9.3.3 – ATTACHMENT 1. Final Draft

7.6 Rate Adjustments

For all contracts longer than 12 months, provisions are made in the contract for rate adjustments based on the Consumer Price Index (Melbourne All Groups Index Numbers), minimum wage increases as provided by the Australian Fair Pay Commission or other approved methods.

Reasonable requests for rate increases resulting from circumstances that are clearly beyond the control of the supplier/contractor/consultant or that could not have been foreseen at the time of submitting a tender are given due consideration.

If a contract is silent in relation to the rates payable during any contract extension, then because Council has discretion to exercise the option, it may also propose the applicable rates to apply during the extension period.

7.7 Contract / Purchase Order Variations

Contract variations must be approved and signed off as per the list of delegations under 4.3. Any variation must include a report including justification, type of variation (ie: time, cost, changes to goods, works, services etc), financial impact and any risks / implications involved.

Purchase order variations are allowable within a tolerance of 10% or up to \$300, whichever is the lesser.

7.8 Contract Security

Successful tenderers lodge a security deposit in the form of a bank guarantee, cash payment or cheque.

The amount of the security deposit is as follows, unless otherwise approved by the Manager Procurement & Contracts:

Type of Contract	Security Payments / Bank Guarantees Required
Goods and Services (non-annual)	Not Required
Annual Supply Services (Sole Provider eg: waste)	The minimum amount of the security deposit is 2.5% of the contract sum or \$2,000, whichever is greater
Annual Supply Panels	Not Required
Works	The minimum amount of the security deposit is 5% of the contract sum or \$2,000, whichever is greater
Consultants	Not required if engaged under a panel arrangement however, if engaged for a specific project valued >\$500K then a security deposit of 5% of the contract sum will be applied.

7.9 Insurances

Successful tenderers take out and maintain insurance cover for the term of the contract and provide evidence of cover prior to providing goods and services and prior to commencing works under the contract. The insurance policies do not contain policy exclusions that are relevant to the contract.

9.3.3 – ATTACHMENT 1. Final Draft

The type and minimum amount of insurance cover required varies depending on the type of contract, as follows:

Type of Contract	Type of Insurance	Minimum Level Required
Goods and Services	WorkCover	
	Public Liability	\$10M
	Professional Indemnity	\$5M (if applicable)
	Products Liability	\$10M
Annual Supply Panels	WorkCover	
	Public Liability	\$20M
	Professional Indemnity	\$1M (if applicable)
	Products Liability	\$20M
Works Contracts	Workcover	
	Public Liability	\$20M
	Professional Indemnity	\$10M (if applicable)
	Products Liability	\$20M

8 Exemptions under the Policy

Under some circumstances. Exemptions under the policy will be approved by the Head of Finance & Corporate Performance and Corporate Performance following a review and recommendation made by Council's Procurement and Contracts Specialist.

The following areas are exempt from the terms of this policy:

- Payments with statutory/legislative requirements, such as payments to the ATO, fire levy etc
- Superannuation
- WorkCover and Injury Management Related Expenditure
- Legal Costs (exempt under provisions of Local Government (General) Regulations 2015)
- Payments to the Victorian Electoral Commission (VEC) as the VEC is now mandated to conduct all council elections (clause 1 Schedule of the Local Government Act 1989)
- Payroll Deductions
- Investments / Term Deposits
- Sundry Funds (including pension rebates, deceased animal refunds, crossing deposit refunds)
- Payments under the Building and Construction Security of Payments Act 2002
- Mayor and Councillor allowances and expenses
- Property Purchases, Sales or Rentals
- Non-contestable services and works undertaken by and on behalf of Utility and Service owners including water, electricity, gas and other energy based services, telecommunications and ISPs whereby the infrastructure is owned and managed by a particular party

9.3.3 – ATTACHMENT 1. Final Draft

- Warranty renewals
- Leases and Licenses (Refer Manager Property and Rates)
- Community Grants
- In an emergency where “emergency” is defined as:
 - a state disaster declared under the Emergency Management Act 1986, or any other declaration made by the State's Premier under an enactment;
 - any local / regional disaster as declared by the CEO and whereby Council's Business Continuity Plan or Emergency Management Plan is enacted;
 - any urgent circumstance which may present a risk to public health and/or safety;
 - the failure of a key service provider such as Council's Waste Collection Service;
 - significant damage to a municipal building; or
 - major business disruptions such as an extensive IT failure resulting in a loss of services to the community.
- procurement of works of art; and
- procurement of performing arts (including individual / groups of artists and / or shows) defined as forms of creative activity that are performed in front of an audience, such as drama, music and dance.
- Whereby the purchase of an alternate provider is untenable for Council due to the presence of patents, IP and other stipulations necessitating Council to replace current systems or infrastructure with no allowable budget (ie: upgrades, licensing, enhancements and maintenance on existing IT systems, municipal access keys, specialised replacement parts for fleet or plant etc)

Where an exemption applies, the Key Purchasing Principles set out in this Policy still apply, in particular:

- maintaining probity;
- demonstrating ethical conduct;
- avoiding and managing conflicts of interest; and
- obtaining Best Value for money.

9 Policy Responsibilities

9.1 Responsible General Manager

The General Manager Corporate Services is responsible for this policy. The Procurement and Contracts Specialist is responsible for the delivery and management of the Policy

9.2 Review Date

The next review will be June 2020 or as required with the new Local Government Act and associated regulations.

9.3 Human Rights Charter Compliance

This policy has been reviewed for Human Rights Charter compliance and consideration of the *Modern Slavery Act (2108) Australia*.