



# City of Whitehorse

## MINUTES

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### Delegated Committee of Council Meeting

Held virtually via Zoom

on

**Tuesday 15 June 2021**

at 7:00pm

**Members:** Cr Andrew Munroe (Mayor), Cr Blair Barker, Cr Raylene Carr (Deputy Mayor), Cr Prue Cutts, Cr Andrew Davenport, Cr Mark Lane, Cr Tina Liu, Cr Amanda McNeill, Cr Denise Massoud, Cr Trudy Skilbeck, Cr Ben Stennett

**Mr Simon McMillan**  
Chief Executive Officer

Recording of Meeting and Disclaimer

*Please note every Delegated Committee of Council Meeting (other than items deemed confidential under section 3 (1) of the Local Government Act 2020) is being recorded and streamed live on Whitehorse City Council's website in accordance with Council's Live Streaming and Recording of Meetings Policy. A copy of the policy can also be viewed on Council's website.*

*The recording will be archived and made publicly available on Council's website within 48 hours after the meeting on [www.whitehorse.vic.gov.au](http://www.whitehorse.vic.gov.au) for a period of three years (or as otherwise agreed to by Council).*

*Live streaming allows everyone to watch and listen to the meeting in real time, giving you greater access to Council debate and decision making and encouraging openness and transparency.*

*All care is taken to maintain your privacy; however, as a visitor in the public gallery, your presence may be recorded. By remaining in the public gallery, it is understood your consent is given if your image is inadvertently broadcast.*

*Opinions expressed or statements made by individual persons during a meeting are not the opinions or statements of Whitehorse City Council. Council therefore accepts no liability for any defamatory remarks that are made during a meeting.*



### OBJECTIVE

To enhance the consultative process and facilitate public participation and involvement of the municipal community in Council decision making in accordance with the *Local Government Act 2020* (the Act) and Council's Governance Rules.

### PURPOSE OF GUIDELINES

To facilitate public participation and involvement in meetings of the Delegated Committee (Committee). These Guidelines complement Council's Governance Rules.

### PROVISION FOR PUBLIC PARTICIPATION

**(The information below refers to 'General' Submissions. Please refer to page 2 of these Guidelines for information on Submissions on Council's Proposed Budget 2020/21 to be heard at 15 June 2021 meeting of the Delegated Committee of Council.)**

The public has two opportunities to participate in a Committee meeting - either by a submission which may be heard at the start of the meeting, ie **Public Submissions** (refer below) and by **Public Comment** later in the meeting. There is no public interjection during the meeting and speakers are heard in an orderly manner.

#### **Public Submissions:**

A submission may be made on any matter, providing it is not in contravention of Council's Governance Rules.

A maximum of 10 speakers will be permitted to make a submission and they will be determined in order of registration.

No individual submission shall exceed three minutes (ie each speaker has 3 minutes in total, not 3 minutes per topic).

Where submissions have already been made under the provisions of any statutory process, further submissions shall not be heard, unless the matter is listed as an item of business on the Committee agenda.

#### **Procedures for Public Submissions:**

Persons wishing to make a submission to the Committee on matters **other than land planning matters** must directly notify the Civic Services Department by **4pm on the day of the meeting and register** to speak, by telephoning 9262-6338. The person who registers to speak shall be the person who will make the submission to the Committee.

Persons wishing to make a submission to the Committee on any **land use planning matter** must directly notify the Civic Services Department, at least five working days prior to the day of the meeting and register to speak by telephoning 9262-6338. The person who registers to speak, shall be the person who will make the submission to the Committee.

Submissions may also be registered online. An online registration form must be completed and submitted, with registrations determined in order of receipt. Online public submission registration is to be made via Council's website [www.whitehorse.vic.gov.au](http://www.whitehorse.vic.gov.au) (type **Public Submissions Registration** in the website search function); alternatively access is available via the following link <https://www.whitehorse.vic.gov.au/public-submissions-registration>

An online submission on any **land use planning matter** must be completed by **4.00pm at least five working days prior to the Committee meeting.**

An online submission for matters other than land planning matters must be received by **4.00pm on the day of the meeting**.

At the time of registering to speak, that person must indicate whether he or she will be speaking in support of or opposition to any planning permit application or Planning Scheme Amendment (or proposed planning permit application or proposed Planning Scheme Amendment). The Committee must not listen to or read anything said by that person unless it is satisfied that, at least four working days before the day of the Committee Meeting, a member of Council staff has contacted the person(s) whose interests are contrary to the person who has registered to speak (eg has contacted the planning permit applicant if the person who has registered to speak has indicated that he or she will speak in opposition to the grant of a planning permit application) and invited the first-mentioned person (or a person authorised by him or her) to also register by 4pm on the day of the meeting to attend the Committee Meeting and speak.

Persons wishing to table written material must provide 15 copies to the Committee Clerk prior to the commencement of the meeting to enable distribution to Councillors prior to the start of the meeting.

No material will be distributed during the meeting by any person, including Council staff.

Requests to speak will be registered strictly in the order of receipt.

In instances where a number of persons wish to address the Committee on the same matter, the Chairperson at his or her discretion may request they nominate a speaker/speakers to represent them.

In accordance with Council's Governance Rules, it is not necessary for Standing Orders to be suspended to allow a person to address the Committee, subject to compliance with these Guidelines.

#### **Public Comment:**

After the 'Other Business' Section of the meeting has concluded, the Mayor will invite members of the gallery to indicate by show of hands if they wish to make a comment. *Only matters pertaining to this evening's meeting are to be commented on, (ie. a Council Officer report or presentation, and any "Other Business" matters)* and a 3 minute period per speaker applies. A maximum period of 15 minutes shall be provided for public comment. The Mayor will call individuals forward to be heard and they should begin by clearly stating their name. This is a period for comment, not questions or debate and there is no opportunity for any further **Public Submissions**.

#### **ADOPTION AND AMENDMENT OF THESE GUIDELINES**

These guidelines were adopted by resolution of Council dated 24 August 2020 and may be further amended by resolution of Council from time to time. The Chairperson at his or her discretion may vary procedures under these Guidelines, at any meeting of the Committee.

*A Delegated Committee is a committee established by the Council under section 63 of the Act. Under the Act, the formation of, appointment to, and administration of delegated committees is highly controlled given their ability to exercise statutory functions and powers on behalf of the Council.*

*A Delegated Committee exercises the powers, duties or functions of Council. Therefore, the Committee is subject to the same Governance Rules as Council (section 60 of the Act). A resolution of a Delegated Committee holds the same weight as a resolution of Council - provided it falls within the delegated powers of the Committee.*

- ❖ ***Please note that due to COVID-19 restrictions Whitehorse City Council has implemented the shut-down of various facilities announced by the Premier, and the advanced social distancing announced by the Prime Minister.***

***In accordance with the COVID-19 Omnibus (Emergency Measures) Bill 2020 – Amendment of Local Government Act 2020 our Council meetings remain open to the public via Live stream only, please do not attend in person. Meetings can be viewed via Council's live stream platform <https://webcast.whitehorse.vic.gov.au/video.php>***

***Members of the public are invited to register a submission on any issue or matter that they would like to present to Council at <https://www.whitehorse.vic.gov.au/about-council/what-we-do/meetings/public-submissions-questions-petitions/public-submissions>.***

**\*SUBMISSIONS ON COUNCIL'S 2021-22 PROPOSED BUDGET**

*A person who makes a written submission on Council's 2021 -22 Proposed Budget may also request to be heard by a Delegated Committee of Council appointed to consider and hear submissions.*

Council at its meeting held 19 April 2021 determined that pursuant to section 223 (1) (b) of the *Local Government Act 1989* the Delegated Committee of Council hear any submissions received in relation to the Proposed Budget 2021/22 on **(Insert Date, Month Year)**.

Submitters spoke in support of their written submission on Council's 2021/22 Proposed Budget; in line with statutory requirements these speakers have up to five minutes for their verbal submission.

*COVID-19 Restrictions*

*The Delegated Committee of Council meeting 15 June 2021 was held remotely via Zoom as advised due to COVID-19 Restrictions in place at the time.*

Meeting opened at 7:00pm

**Present:** (Mayor) Cr Munroe, Cr Barker, (Deputy Mayor) Cr Carr, Cr Cutts, Cr Davenport, Cr Lane, Cr Liu, Cr McNeill, Cr Massoud, Cr Skilbeck, Cr Stennett

S McMillan, J Green, S White, (ADCOMS) T Johnson, (ADCS) S Cann, J Russell, C Altan

## 1 PRAYER

### 1a Prayer for Council

*We give thanks, O God, for the Men and Women of the past whose generous devotion to the common good has been the making of our City.*

*Grant that our own generation may build worthily on the foundations they have laid.*

*Direct our minds that all we plan and determine, is for the wellbeing of our City.*

**Amen.**

### 1b Aboriginal Reconciliation Statement

*"Whitehorse City Council acknowledges the Wurundjeri and all peoples of the Kulin Nation as the traditional custodians of the land. We pay our respects to their Elders past, present and emerging"*

## 2 WELCOME AND APOLOGIES

The Mayor welcomed all

APOLOGIES: Nil

## 3 DISCLOSURE OF CONFLICT OF INTERESTS

None disclosed

## 4 CONFIRMATION OF MINUTES

Minutes of the Delegated Committee of Council Meeting 10 May 2021

### DELEGATED COMMITTEE OF COUNCIL RESOLUTION

Moved by Cr McNeill, Seconded by Cr Cutts

***That the minutes of the Delegated Committee of Council Meeting 10 May 2021 having been circulated now be confirmed.***

**CARRIED UNANIMOUSLY**

## 5 PUBLIC SUBMISSIONS

***In accordance with the COVID-19 Omnibus (Emergency Measures) Bill 2020 – Amendment of Local Government Act 2020 our Council meetings remain open to the public via Live stream only, please do not attend in person. Meetings can be viewed via Council’s live stream platform <https://webcast.whitehorse.vic.gov.au/video.php>***

***Interested parties who wish to submit to the Delegated Committee of Council during under the Public Submissions section of the Delegated Committee Meeting must register online at [www.whitehorse.vic.gov.au/about-council/what-we-do/meetings/public-submissions-questions-petitions/public-submissions](http://www.whitehorse.vic.gov.au/about-council/what-we-do/meetings/public-submissions-questions-petitions/public-submissions) by 4pm on the day of the meeting.***

***Persons wishing to make a submission to the Delegated Committee on any land use planning matter must register online by 4:00pm [www.whitehorse.vic.gov.au/about-council/what-we-do/meetings/public-submissions-questions-petitions/public-submissions](http://www.whitehorse.vic.gov.au/about-council/what-we-do/meetings/public-submissions-questions-petitions/public-submissions), at least five working days prior to the day of the meeting.***

***In completing the online public submission form a member of Council staff will inform you whether your registration was successful and the submission will then be read out at the meeting.***

***The submission, name and suburb will then form part of the Delegated Committee of Council minutes and become part of a permanent record of the Council***

### 5.1 General Submissions (Other Speakers who have registered an online written submission, will have their submission read out at the meeting up to 3 minutes per submitter)

None submitted

### 5.2 2021/2022 Budget Consultation (Up to 5 minutes each submission number)

Budget submitters one through to six spoke via Zoom and Budget submitter seven was read out by Council’s Director Infrastructure, Mr Steven White, as per the listing in the agenda.

	<b>Name</b>
1	R Hansen, Friends of Mont Albert Reserve <b>Submission Number: 3</b>
2	S Lodge <b>Submission Number: 5</b>
3	P Sayers <b>Submission Number: 14</b>
4	Name withheld <b>Submission Number 18</b>
5	T Tescher, President, Whitehorse Ratepayers and Residents’ Association <b>Submission Number: 19</b>
6	M Collard, Secretary, Whitehorse Colts Netball Club P Marulli, President, Kerrimuir United Cricket Club <b>Submission Number: 21</b>
	<b>Name</b>
7	D Berry, President Blackburn & District Tree Preservation Society Inc. <b>Submission Number: 25</b>

## 6 REPORTS FROM OFFICERS

### 6.1 CORPORATE SERVICES

#### 6.1.1 2021/2022 Budget Consultation

ATTACHMENT

##### **SUMMARY**

*Council resolved on 19 April 2021 to give notice that it had prepared a Proposed Budget 2021/2022 and to call for submissions in accordance with its Community Engagement policy. A public notice was included in The Age and information was provided in the Whitehorse News and on Council's website. Copies of the Proposed Budget were available for inspection on Council's website and at Council service centres and Whitehorse library branches for four weeks. Council received 27 written submissions on the Proposed Budget 2021/2022.*

##### **DELEGATED COMMITTEE OF COUNCIL RESOLUTION**

Moved by Cr Lane, Seconded by Cr Massoud

***That Delegated Committee of Council, having heard those who wished to speak in support of their written submission, consider all written submissions as part of Council's deliberations in adopting the Budget 2021/2022 at the Council meeting to be held on 28 June 2021.***

**CARRIED UNANIMOUSLY**

##### **BACKGROUND**

A Proposed Budget has been prepared for the 2021/2022 financial year in accordance with the requirements of Section 94 of the *Local Government Act 2020*. The Proposed Budget incorporates the Annual Plan, Operating Budget, and Capital Works Program, and details the resources required over the next four financial years to deliver on the new *Council Plan 2021-2025*, which is currently under development.

The Proposed Budget has been prepared with reference to Council's long term financial planning strategy, which is aimed at creating a sustainable fiscal environment to enable Council to continue to provide the community with high quality services and infrastructure into the medium and long term.

The Proposed Budget 2021/2022 is informed by community feedback which has been accumulated through various consultations held as part of the development and review of key Council strategies and plans, the annual community satisfaction survey and from past budget submissions. Council has recently undertaken a comprehensive engagement process to help inform the new *Community Vision 2040*, and further engagement is currently underway for the development of the new *Council Plan, Financial Plan, Asset Plan and Municipal Public Health and Wellbeing Plan*. The themes and priorities identified from both these processes will flow through to future years' budgets.

Councillors and officers also held a number of meetings to develop this fiscally responsible four year budget in a time of significant external and internal pressures and challenges.

Council resolved to make the Proposed Budget 2021/2022 available for public inspection and comment in accordance with Council's *Community Engagement Policy* pursuant to Section 96(1) (b) of the *Local Government Act 2020*. It was also determined that the Delegated Committee would consider, and if requested, hear any submissions in relation to the Proposed Budget on Tuesday 15 June 2021 at 7pm.

### 6.1.1 (cont)

A public notice advising that the Proposed Budget 2021/2022 was available for inspection was placed in The Age on Wednesday 21 April 2021. A copy of the Proposed Budget document was made available on Council's website and at Council's customer service centres (Box Hill, Forest Hill and Nunawading) and at the four Whitehorse library branches (Blackburn, Box Hill, Nunawading and Vermont South). In addition, there was a special feature on the Proposed Budget in the May 2021 Whitehorse News.

The closing date for submissions was Wednesday 19 May 2021.

## DISCUSSION

### Public submissions – Proposed Budget 2021/2022

Council has received 27 formal submissions/comments on the Proposed Budget 2021/2022. There are 7 people or groups that have requested to speak in support of their submissions at the Delegated Committee meeting.

Submissions were received from the following:

	<b>Name</b>	<b>Issue(s) Raised</b>
1	M Hassett, Metro-East Bicycle User Group Inc	Increased advocacy and funding for cycling related infrastructure
2	M Hallett, CEO, Nunawading Basketball	Support for East Burwood Reserve master plan
3	R Hansen, Friends of Mont Albert Reserve	Improved access to facilities at Mont Albert Reserve
4	M Elliott	Improved access to facilities at parks including Mont Albert Reserve
5	S Lodge	Increased funding for active transport
6	A Pepper	Equity of budget allocations for sporting clubs
7	M Livy	Spark's Reserve car park sealing
8	L Thomas	Details of operational expenditure budgets
9	E Tyson	Animal registration fees
10	P Daw, Heatherdale Community Action Group	Acquisitions and display of Council art collection
11	P Daw, Heatherdale Community Action Group	Recognition of importance of and improvements at Yarran Dheran
12	D Dressing, President, Vermont South Club Inc	Timing of Vermont South Club extension
13	E Blake	Simpson Park dog park and Britannia Mall improvements
14	P Sayers	Simpson Park dog park
15	J Frank	Simpson Park dog park and Britannia Mall improvements
16	T Hogg	Simpson Park dog park
17	V Turnbull	Simpson Park dog park
18	Name Withheld	Simpson Park dog park
19	T Tescher, President, Whitehorse Ratepayers and Residents Association	Various issues raised
20	A Hucker	Supports Heatherdale Pavilion upgrade
21	P Marulli, President, Kerrimuir United Cricket Club on behalf of Springfield Park tenants	Request for Springfield Park upgrade



**6.1.1**  
(cont)

	<b>Name</b>	<b>Issue(s) Raised</b>
<b>22</b>	B Barclay	More gender equal facilities at Heatherdale Pavilion
<b>23</b>	G Gallagher, Yarran Dheran Advisory Committee	Review of planned Yarran Dheran refurbishment
<b>24</b>	G Gallagher, Yarran Dheran Advisory Committee	Recognition of Yarran Dheran environmental education programs
<b>25</b>	D Berry, Blackburn & District Tree Preservation Society Inc	Various tree/open space items raised
<b>26</b>	A Schwarz	Recycling services and changes to budget graph presentation

The full text of the submissions are attached.

The following people have requested to speak to their submissions:

	<b>Name</b>
<b>1</b>	R Hansen, Friends of Mont Albert Reserve
<b>2</b>	S Lodge
<b>3</b>	P Sayers
<b>4</b>	Submitter Number 18
<b>5</b>	T Tescher, President, Whitehorse Ratepayers and Residents Association
<b>6</b>	M Collard, Secretary, Whitehorse Colts Netball Club P Marulli, President, Kerrimuir United Cricket Club A Norris, Whitehorse Colts Netball Club
<b>7</b>	D Berry, President, Blackburn & District Tree Preservation Society Inc

**ATTACHMENT**

- 1 2021-22 Budget Submissions 

**7 OTHER BUSINESS**

None submitted

**8 PUBLIC COMMENT**

*Persons speaking will be identified and recorded for Council Minutes and become part of a permanent record of the Council. Please indicate if you do not wish your name to be recorded.*

**NB.** Public Comment will not be available due to COVID-19 restrictions.

**9 CONFIDENTIAL ITEMS**

Nil

**10 CLOSE MEETING**

Meeting closed at 7:57pm

**Confirmed this 12<sup>th</sup> day of July 2020**

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**CHAIRPERSON**