



City of Whitehorse

MINUTES

Ordinary Council Meeting

Held in the
Council Chamber
Nunawading Civic Centre

379 Whitehorse Road Nunawading

on

Monday 21 August 2017

at 7.00pm

Members: Cr Denise Massoud (Mayor), Cr Blair Barker, Cr Bill Bennett,
Cr Raylene Carr, Cr Prue Cutts, Cr Andrew Davenport,
Cr Sharon Ellis, Cr Tina Liu, Cr Andrew Munroe,
Cr Ben Stennett

Ms Noelene Duff
Chief Executive Officer

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Meeting opened at 7.00pm

Present: Cr Massoud (Mayor), Cr Barker, Cr Bennett, Cr Carr, Cr Davenport,
Cr Ellis, Cr Liu, Cr Stennett

1 PRAYER

1a Prayer for Council

We give thanks, O God, for the Men and Women of the past whose generous devotion to the common good has been the making of our City.

Grant that our own generation may build worthily on the foundations they have laid.

Direct our minds that all we plan and determine, is for the wellbeing of our City.

Amen.

1b Aboriginal Reconciliation Statement

"In the spirit of reconciliation Whitehorse City Council acknowledges the Wurundjeri people as the traditional custodians of the land we are meeting on. We pay our respects to their Elders past and present."

2 WELCOME AND APOLOGIES

The Mayor welcomed all

APOLOGIES:

Cr Cutts and Cr Munroe have sought an apology for tonight's Ordinary Council Meeting 21 August 2017.

COUNCIL RESOLUTION

Moved by Cr Ellis, Seconded by Cr Barker

That apologies from Cr Cutts and Cr Munroe be received for tonight's Ordinary Council Meeting 21 August 2017 and that leave of absence be granted.

CARRIED

3 DISCLOSURE OF CONFLICT OF INTERESTS

None disclosed

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Minutes of the Ordinary Council Meeting 17 July 2017

COUNCIL RESOLUTION

Moved by Cr Bennett, Seconded by Cr Liu

That the minutes of the Ordinary Council Meeting 17 July 2017 having been circulated now be confirmed.

CARRIED

5 RESPONSES TO QUESTIONS

No questions

6 NOTICES OF MOTION

Nil

7 PETITIONS

7.1 Petition relating to Forest Ridge Development Plan at 104 -168 Hawthorn Road Forest Hill

A petition signed by 30 signatories has been received requesting Council stop the opening of Magnolia Drive and Tisane Avenue. The petition relates to the recent display of the Development Plan for Forest Ridge.

COUNCIL RESOLUTION

Moved by Cr Bennett, Seconded by Cr Carr

That the petition be received and referred to the General Manager City Development for appropriate action and response.

CARRIED UNANIMOUSLY

8 URGENT BUSINESS

Nil

9 COUNCIL REPORTS

9.1 CITY DEVELOPMENT

Strategic Planning

9.1.1 Amendment C192 to the Whitehorse Planning Scheme - Rezoning 119 Surrey Road & 150-152B Springfield Road, BLACKBURN

ATTACHMENT

SUMMARY

This report discusses the recommendations of the independent Planning Panel that assessed Whitehorse Planning Scheme Amendment C192, which proposes to rezone the land at 119 Surrey Road and 150 -152B Springfield Road, Blackburn, from a General Residential Zone Schedule 1 (GRZ1) to the Commercial 1 Zone (C1Z), apply a Design and Development Overlay Schedule 4 (DDO4) and apply an Environmental Audit Overlay (EAO) to 119 Surrey Road, Blackburn.

COUNCIL RESOLUTION

Moved by Cr Davenport, Seconded by Cr Liu

That Council, being the Planning Authority, and having considered the Panel Report (Attachment 1):

- 1. Adopt Amendment C192 as exhibited.***
- 2. Submit the adopted Amendment to the Minister for Planning for approval under Section 31(1) of the Planning and Environment Act 1987 with the appropriate fee.***
- 3. Advise all submitters of all resolutions in relation to the Panel Report for the Amendment.***

CARRIED UNANIMOUSLY

BACKGROUND

On 7 October 2016 ARG Planning (the proponent), on behalf of Maged Nardine Joy Pty Ltd, submitted a request to Council to amend the Whitehorse Planning Scheme (Planning Scheme). The request concerned the sites at 119 Surrey Road and 150-152B Springfield Road, Blackburn (subject sites) and sought the rezoning of the land from the General Residential Zone Schedule 1 (GRZ1) to the Commercial 1 Zone (C1Z). The request also sought the application of a Design and Development Overlay Schedule 4 (DDO4) to the subject sites and the application of an Environmental Audit Overlay (EAO) to 119 Surrey Road.

At its meeting on 21 November 2016, Council resolved to seek authorisation from the Minister for Planning to prepare and exhibit Amendment C192 to the Whitehorse Planning Scheme.

Exhibition of the amendment occurred in the form prescribed by the *Planning and Environment Act 1987* and took place from 2 February until 3 March 2017.

During the exhibition period Council officers received several phone and counter enquiries regarding the amendment. During this period two submissions were received to the amendment, one opposing and one in support of the amendment.

9.1.1

(cont)

At the meeting on 18 April 2017 Council resolved to request the appointment of an independent Planning Panel to consider the submissions received to the amendment. On 28 April 2017, the Panel advised that a Directions Hearing was not required. On 19 May 2017, the Panel directed that the matter be heard on the papers.

Summary of Submissions to the Panel

One objecting submission was referred to a Panel. The key issues raised in the submission included:

- Perceived lack of information and request for documentation;
- Zoning and overlays; and
- Mandatory height controls.

DISCUSSION OF PANEL REPORT

The Panel Report was received from Planning Panels Victoria on 27 June 2017 and is attached to this Report. The Panel Report was released to the general public on 4 July 2017 in accordance with Council policy. This was done by updating Council's website advising that the report had been received and was available for viewing in person at Council's customer service centres or on Council's website. A copy of the Panel Report was also sent to the amendment proponent and the two submitters. The Panel presented their findings under the following headings:

- Documentation;
- Zoning and overlays; and
- Environmental Audit Overlay (EAO).

Documentation

The Panel agreed with Council that documentation leading up to an Amendment does not necessarily form part of the statutory process, and that this is covered through the Explanatory Report and any information the Council exhibits with it.

The Panel acknowledged the submitter's concerns about future development of the site and advised that any future development application will be assessed against the current zone and schedule requirements such as, but not limited to, height, setbacks, site coverage, open space and car parking.

The Panel concluded that the information provided in the Explanatory Report has been authorised by the Department of Environment, Land, Water and Planning (DELWP), reviewed by Council and the Panel and meets the Strategic Assessment Guidelines and relevant Planning Practice Notes to consider the Amendment.

Council officers acknowledge the Panel discussion and conclusions regarding the planning scheme amendment documentation.

Zoning and overlays

The objecting submitter argued that a new DDO should be used that mandates a two storey maximum building height. Council and the proponent submitted that the DDO4 proposed for the land is consistent with that which applies to all Neighbourhood Activity Centres (NAC) throughout the municipality, including that on the west side of Springfield Road, opposite the subject land.

Planning Practice Note 59 indicates that the use of mandatory controls is generally only appropriate in "*exceptional circumstances*." In this case, the Panel did not believe that such circumstances were relevant to the subject land and that ultimately, any decision on future applications could be reviewed by the Victorian Civil and Administrative Tribunal (VCAT), if it was sought. The Panel found that the application of the DDO4 was strategically justified.

9.1.1

(cont)

The Panel concluded that the proposed rezoning of the land from GRZ1 to C1Z would best reflect the ongoing use of the land for commercial purposes. The Panel also concluded that the Amendment will facilitate the use of the subject land in a manner which is consistent with the NAC. This will ensure a consistent approach is taken to its future development in accordance with other NACs within Whitehorse, in particular the Springfield and Surrey Road NAC on the opposite side of Surrey Road.

Council officers acknowledge the Panel discussion and conclusions regarding the Zoning and Overlays.

Environmental Audit Overlay (EAO)

The Panel noted the support of the Environment Protection Authority (EPA) in relation to the application of the EAO. It agreed with Council's approach of applying the EAO to 119 Surrey Road given the site's historical use as a petrol station and to ensure that any potential contamination issues are addressed should redevelopment of the site occur with sensitive land uses.

Council officers acknowledge the Panel discussion and conclusions regarding the EAO.

Having considered the written submission, the Panel supports Amendment C192 as exhibited, and makes the following recommendation:

Whitehorse Planning Scheme Amendment C192 be adopted as exhibited.

CONSULTATION

Exhibition of the amendment occurred in the form prescribed by the *Planning and Environment Act 1987* and took place from 2 February until 3 March 2017. Exhibition included the advertising of the proposed amendment to the owners and occupiers of the subject sites and surrounding properties. A Notice was published in the Whitehorse Leader and the Government Gazette and specific Ministers and referral authorities were notified.

During the exhibition period two (2) submissions were received to the amendment, one opposing and one in support. The supporting submission was from the EPA. As the opposing submission could not be resolved, it was referred to a Planning Panel for consideration.

POLICY IMPLICATIONS

Following receipt of the Panel's report, the final amendment documentation is proposed to be submitted to the Minister for Planning for approval and inclusion in the planning scheme. The rezoning from GRZ1 to C1Z is in line with the strategic objectives of the Council plan, particularly:

Strategic Direction 2: Maintain and enhance our built environment to ensure a liveable and sustainable city.

This direction is proposed to be achieved by improving the links and usage of transport modes with regard to efficiency, sustainability and safety. Rezoning the land to C1Z supports this as the sites are located at the intersection of Surrey Road and Springfield Road, near to bus routes and with pedestrian access along both Surrey Road and Springfield Road. This allows for sustainable access to the sites by using public transport and active transport and will maintain the built environment in this area. The amendment also allows for the potential future development of the sites which would utilise local transport modes to access the broader area.

9.1.1

(cont)

DDO4 aims to ensure that new development is designed to facilitate an attractive activity centre and that new buildings create a complementary interface to enhance the public realm. Whilst the C1Z does not specifically inform built form outcomes, the application of the DDO4 will assist in new development enhancing and guiding the built environment in the local area.

Strategic Direction 5: Support a healthy local economy

This direction is proposed to be achieved by supporting the development of a sustainable, growing local economy and supporting the commercial and retail sectors. The proposed rezoning to C1Z will support this direction as it recognises the existing uses and allows for the future development of commercial and residential uses. This will support the local and broader economy and provide complementary uses to the current services and shops in the surrounding area, including the existing NAC. The C1Z also allows for future commercial and residential uses, which will also support the local economy through construction and commercial jobs.

FINANCIAL IMPLICATIONS

The proponent will be required to pay a fee of \$798 to the Department of Environment, Land, Water and Planning to seek approval of the amendment. Council must also consider the impact on resources of the ongoing, additional workload generated by the amendment, specifically the assessment of planning permit applications.

As the amendment addresses a long standing zoning anomaly it is not expected that this will result in any significant increase in workload and Council's Statutory Planning Unit is resourced to assess any future planning permit application for the site.

CONCLUSION

Amendment C192 (as exhibited) proposes to rezone the subject land from GRZ1 to the C1Z and is considered appropriate. The rezoning was prepared and exhibited under the *Planning and Environment Act 1987*.

During the exhibition period Council received one (1) objecting submission to the amendment and referred it to an independent Planning Panel for consideration. The Panel has considered the amendment process, documentation and submissions. The Panel recommended that Amendment C192 be adopted as exhibited.

Council officers have assessed the Panel Report and recommendation and therefore submits that Amendment C192 be adopted as exhibited and sent to the Minister for Planning for approval.

ATTACHMENT

- 1 Panel Report - Whitehorse Planning Scheme Amendment C192 

Engineering and Environmental

9.1.2 Whitehorse Community Road Safety Strategy – 2016 Progress Report

FILE NUMBER: 17/58154

SUMMARY

This purpose of this report is to provide a progress update on actions delivered in the Whitehorse Community Road Safety Strategy during the 2016 calendar year.

COUNCIL RESOLUTION

Moved by Cr Bennett, Seconded by Cr Davenport

That Council notes this report.

CARRIED UNANIMOUSLY

BACKGROUND

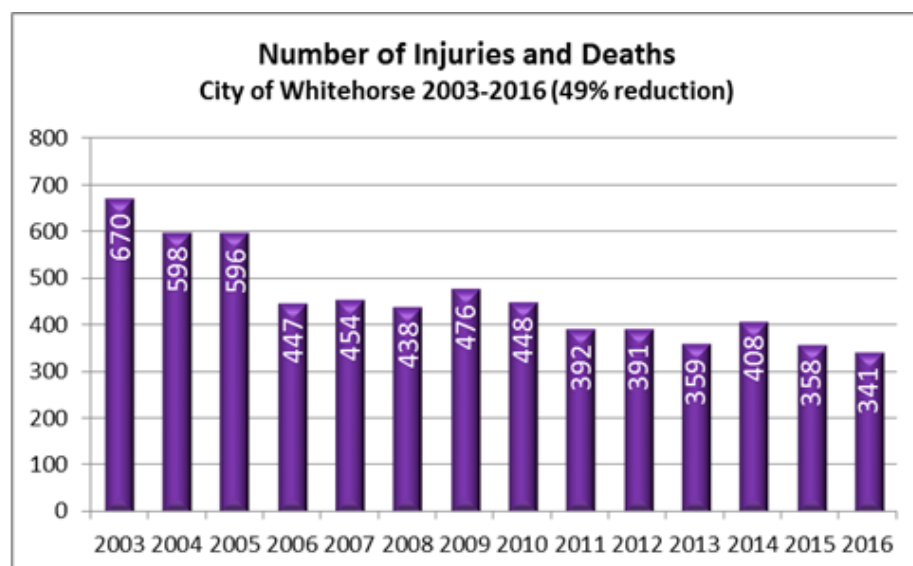
The Whitehorse Community Road Safety Strategy 2013 was adopted by Council on 16 September 2013 following a comprehensive review of Council's previous Road Safety Strategy, road crash statistics, and extensive community consultation. A progress report on the Strategy's action plan was last provided to Council on 27 June 2016.

This progress report provides an update on road safety statistics for Whitehorse for the five year period up to the end of the 2016 calendar year, and the progress on actions in the Strategy.

DISCUSSION

Road injuries and deaths result in significant trauma within our community and it has been a priority for Council to play a role in reducing the social, emotional, physical and financial impacts of road crashes within Whitehorse.

The work undertaken by Council, the State Government and community organisations have resulted in a 49% reduction in deaths and injuries on Whitehorse roads since 2003 (see chart below).

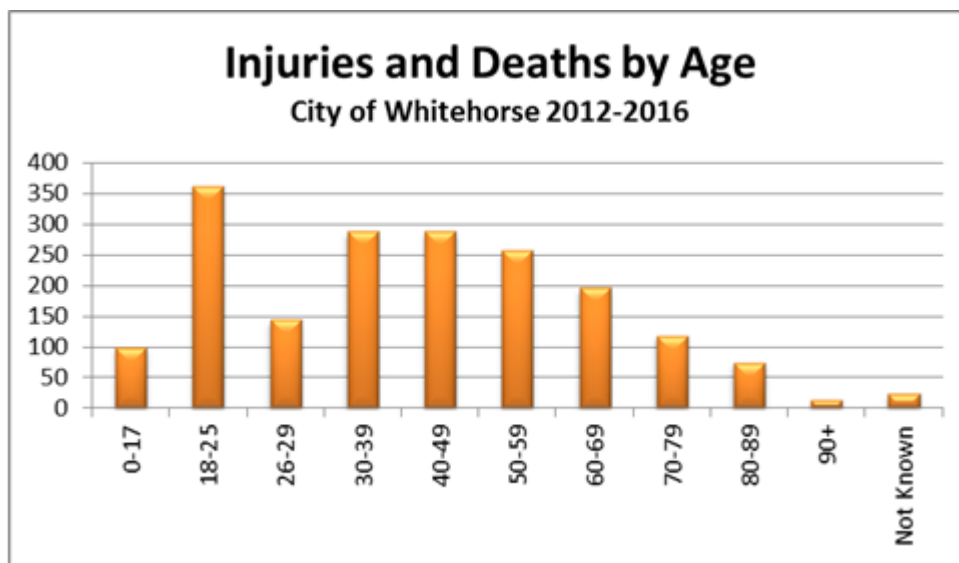


9.1.2 (cont)

In 2016 there were 341 injuries and deaths in road crashes within the City of Whitehorse. This includes 6 people who died and 65 people who were seriously injured.¹ A total of 270 people sustained minor injuries. As a comparison, the five year averages are 3.6 deaths/year and 86.4 serious injuries/year.

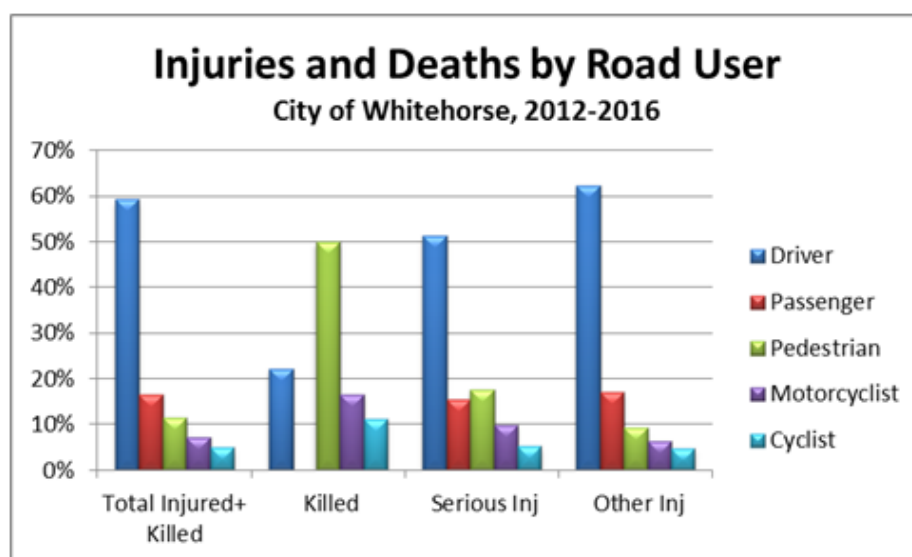
A summary of the trends in road injuries and deaths in Whitehorse for the period 2012-2016 is shown in the following charts.

Road Users by Age



People aged 18 to 25 years were involved in the highest proportion of injuries with 20% of all injury crashes occurring in this age group (please note that the number of years in each age group listed in the VicRoads statistics is not even.)

Road Users by Type



¹ Data sourced through VicRoads Road Crash Information System (RCIS)

9.1.2

(cont)

Vulnerable road users (people walking, cycling or riding a motorcycle) are over represented in death and serious injury crashes. They are considered vulnerable because they do not have the same level of protection that a car provides in the event of a crash.

The chart above shows that while pedestrians are involved in 12% of all injury and death crashes, they make up 50% of deaths and 18% of all serious injuries. Cyclists were involved in 5% of all injury and death crashes, while making up 11% of deaths and 5% of all serious injuries. Injury crashes involving cyclists are also high given that only 0.7% of Whitehorse residents ride a bike to work (2011 Census data for Travel to Work).

Most Common Crash Types

The two single most common crash types were vehicle rear ends (31%) and those involving drivers turning right into oncoming vehicles (15%). After these two crash types, the most common groupings of crashes include side impacts at intersections (16%) and crashes involving pedestrians (11%).

Program Delivery

Road crash statistics, together with information gathered through community engagement activities are used to prioritise the delivery of road safety programs in Whitehorse.

During 2016, Council provided a wide range of road safety programs. The major achievements include:

- Running the 'L2P' learner driver program for disadvantaged youth.
 - 13 Learners participated, with 6 Learners completing the program
 - 505 hours of supervised driving completed.
- Delivery of 12 'Transit' programs within primary schools, which provides travel advice to Year 6 students before they start secondary school.
- Purchased 3 new speed observation trailers to replace older trailers that were 10+ years old. The new trailers are capable of operating in variable speed zones, such as time-based school zones.
- Placed Council's 6 speed observation trailers in 273 locations within 50 km/h local streets, 40 km/h school speed zones and 40/50 km/h time-based school zones.
- Pedestrian and traffic counts were conducted at 102 local roads across the municipality.
- Hosted 2 'Wiser Driver' programs, 1 'Wiser Walker Wiser Traveller' course and 1 'Seniors Stepping Out Safely' seminar for older road users.
- Hosted 2 'Child Restraint Clinics' which checked or fitted 79 child restraints.
- Co-hosted a 'Ride2Work' Day Community Breakfast with Box Hill Institute.
- Co-hosted the 'Bike It!' Bike Ed challenge, with 188 students from 12 schools participating.
 - A range of youth road safety programs were delivered in secondary schools including 4 'Fit to Drive' workshops, 6 'Keys Please' sessions.
 - 4 Novice 'CycleWise' programs and 3 Intermediate 'Cyclewise' programs were held for adult cyclists.
 - Developed and adopted the Whitehorse Cycling Strategy 2016.
 - Received a \$10,000 grant from VicHealth for Walk to School Month in October 2016.
 - Received \$5,000 in funding from RoadSafe Eastern Metro to implement a range of road safety programs.
 - Received a \$100,000 infrastructure grant from the TAC to improve cyclist safety at traffic treatments.

The progress in 2016 for each action in the Whitehorse Community Road Safety Strategy is provided in Appendix 1.

9.1.2

(cont)

CONSULTATION

Council officers regularly consult with the community, neighboring municipalities, Victoria Police, VicRoads and RoadSafe Eastern Metro in the development, implementation and evaluation of road safety programs and projects.

FINANCIAL IMPLICATIONS

Funding in the 2016/2017 financial year for road safety related programs and projects is provided within the Engineering and Environmental Services Department operating and capital works budgets and also funded through various external grants.

Road Safety Strategy Funding 2016-2017	Budget
Operational Budget	\$125,000
Capital Works Budget	\$280,000
External Grants Funding (income)	- \$64,000
Total Cost to Council:	\$341,000

POLICY IMPLICATIONS

Road safety activities are directly linked to the following corporate Strategies:

- Council Plan 2016-2020
- Whitehorse Integrated Transport Strategy 2011
- Whitehorse Community Road Safety Strategy 2013
- Whitehorse Cycling Strategy 2016

9.1.2 (cont)

Appendix 1: Actions completed in 2016

Safe travel by school and pre-school aged children

Action		Timelines	Progress in 2016
Safe travel by school and pre-school aged children			
1.1	Promote the correct selection and installation of child restraints by providing literature and opportunities for residents to have restraints professionally fitted.	Ongoing	<ul style="list-style-type: none"> Child Restraint Fitting Clinics: <ul style="list-style-type: none"> 19/5/2016 – 42 restraints checked 21/5/2016 – 37 restraints checked
1.2	Provide assistance to schools and pre-schools to incorporate road safety into their curriculum for students.	Ongoing	
1.3	Promote safe walking, cycling, scooting, car pooling and using public transport as sustainable, fun and healthy methods of travelling to school and preschool. Support programs such as 'BikeEd', 'Transit', 'Bike it!', 'School Travel Planning' and other walking and cycling programs.	Ongoing	<ul style="list-style-type: none"> School Holiday Bike Ed Program: <ul style="list-style-type: none"> 31/3 and 1/4/2016 (16 students) 7-8/4/2016 (16 students) Mums on Bikes – Trial bikes skills course to target mothers as a way of encouraging more children to ride to school. Bike It! 2016 held on 16/11/2016 with 12 schools (11 Whitehorse schools) Walk to School 2016 held during October with 26 schools participating. Transit Program run with 12 schools and 708 students: <ul style="list-style-type: none"> St Benedicts (26/8/2016) St Lukes (8/9/2016) St Scholasticas (5/10/2016) Mitcham PS (7/10/2016) Mount Pleasant Rd PS (17/10/2016) Orchard Grove PS (19/10/2016) Parkmore PS (24/10/2016) Antonio Park PS (25/10/2016) Kerrimuir PS (7/11/2016) Vermont PS (14/11/2016) Weeden Heights PS (18/11/2016) Rangeview PS (28/11/2016)
1.4	Support behavioural programs with engineering projects to improve the safety, accessibility and wellbeing of road users around schools.	Medium - Long	
1.5	Encourage parents to safely drop off and pick up students from school by providing information and enforcing the parking restrictions.	Ongoing	<p>Regular parking enforcement at schools during drop off and pick up times.</p> <p>Articles in the Whitehorse News and Whitehorse Leader explaining the different types of parking restrictions.</p> <p>Information is provided to schools through various programs regarding travel to and from school.</p>
1.6	Continue to advocate for increased State Government funding for the School Crossing Supervisor program.	Ongoing	<p>Council applies annually to the state government for funding of the School Crossing Supervisor program, including requests for additional locations.</p> <p>Council is participating in a VicRoads review of the School Crossing Supervisor program in 2016.</p>

9.1.2 (cont)

Road users aged 16-25 years			
2.1	Continue to support and promote novice driver education programs (such as those listed below) delivered in schools, sporting clubs, Scout and Girl Guide groups as well as other youth venues: ‘Fit to Drive’ ‘Looking After Our Mates’ ‘Court Room Drama’ ‘Keys Please’ ‘SpinChat’ ‘Make a Film Make a Difference’ (MAFMAD)	Ongoing	Fit to Drive sessions held at: <ul style="list-style-type: none"> Box Hill TAFE, 16/3/2016 Koonung Secondary College, 2/5/2016 Forest Hill College, 23/6/2016 Mullauna College, 22/7/2016 Keys Please sessions held at: <ul style="list-style-type: none"> Our Lady of Sion, 8/2/2016 Mullauna College, 14/6/2016 Emmaus College, 12/7/2016 Box Hill High School, 13/7/2016 Mount Scopus Memorial College, 2/8/2016 Nunawading Christian College, 31/8/2016 Spin Chat Sessions held at <ul style="list-style-type: none"> Box Hill High School, 23 March 2016
2.2	Encourage parents and other supervising drivers to participate in the ‘Lessons from the Road’ program and accompany Learner drivers participating in the ‘Keys 2 Drive’ program.	Short	Council is an active member of RoadSafe Eastern Metro, which actively participates in these programs. The Lessons from the Road program is promoted at the activities listed in Action 2.1.
2.3	Apply for funding through Council and VicRoads to implement the ‘L2P’ Learner driver program.	Short	L2P funding received from VicRoads for 2016/17.
2.4	Encourage novice drivers to purchase safe vehicles through promoting the ‘ANCAP’ and ‘Used Car Safety Rating’ resources.	Long	Provided “How Safe is Your First Car” information as part of the Diversity Expo run by Youth Services.
2.5	Support RoadSafe Eastern Metro to deliver road safety programs to youth members of sporting clubs.	Ongoing	Run ‘Looking After Our Mates’ program at Surrey Park Football Club, 9/5/2016
Vulnerable road users			
3.1	Implement programs that enable community members to be safe, healthy and confident cyclists, eg ‘BikeEd’, ‘Transit’, ‘Bike it!’ and ‘CycleWise’.	Ongoing	Cyclewise Adults Bike Skills Courses: <ul style="list-style-type: none"> Cyclewise - Intermediate Course <ul style="list-style-type: none"> 28/2/2016 (3 people) 9/4/2016 (6 people) 10/9/2016 (7 people) Cyclewise – Beginners <ul style="list-style-type: none"> 16/4/2016 (2 courses - 11 people) 17/9/2016 (2 courses - 11 people) Bike Skills School Holiday Program implemented 31/3-1/4/2016 and 7-8/4/2016 <ul style="list-style-type: none"> Mums on Bikes – Trial bikes skills course to target mothers as a way of encouraging more children to ride to school. Bike it 2016 with 180 students from 12 schools Hosted Ride to Work Day Community Breakfast at the Box Hill Town Hall. Transit Program run with 12 schools: <ul style="list-style-type: none"> St Benedicts (26/8/2016) St Lukes (8/9/2016) St Scholastics (5/10/2016) Mitcham PS (7/10/2016) Mount Pleasant Rd PS (17/10/2016) Orchard Grove PS (19/10/2016) Parkmore PS (24/10/2016) Antonio Park PS (25/10/2016) Kerrimuir PS (7/11/2016) Vermont PS (14/11/2016) Weeden Heights PS (18/11/2016) Rangeview PS (28/11/2016)

9.1.2 (cont)

3.2	Support safe cycling campaigns conducted by external stakeholders, such as the Amy Gillett Foundation, Bicycle Network Victoria, RoadSafe Eastern Metro, VicRoads and the TAC. Prioritise campaigns that focus on visibility of cyclists and etiquette between drivers and cyclists, and vice-versa.	Ongoing	Supported Deakin University's 'Women's Ride' on 6/3/2016 Purchased 500 'We care for cyclists' bumper stickers. Promotion and distribution of 'We care for Cyclists' bumper stickers (Sept), to encourage better sharing of the roads.
3.3	Include information regarding safe pedestrian behaviour in existing road safety programs.	Ongoing	Pedestrian safety information provided in the Wiser Driver course in May and August. Wiser Walker Wiser Traveller program run at Mitcham Community House in October 2016
3.4	Work with road safety stakeholders to develop and implement programs that highlight the vulnerability of older pedestrians.	Medium – Long	The vulnerability of older pedestrians is discussed at a range of programs including Seniors Stepping Out Safely, Wiser Walker Wiser Traveller and Wiser Driver.
3.5	Work with RoadSafe Eastern Metro and neighbouring municipalities to promote safe motorcyclist behaviour and wearing of appropriate protective and high visibility clothing.	Long	Motorcycle Safety Day held at A1 Motorcycles, Ringwood on Saturday 8/10/2016.
3.6	Advocate to other levels of government for safety improvements to public transport, pedestrian and cyclist services and infrastructure.	Ongoing	Whitehorse Cycling Strategy 2016 was developed and adopted by Council.
3.7	Continue to implement education programs such as 'Transit' that encourage the use of transport modes that are safe, sustainable and active, such as cycling, walking and using public transport.	Ongoing	Council were successfully awarded a \$10,000 VicHealth grant for Walk to School 2016. The program ran in October with 26 schools participating. Delivered Transit Program to schools: <ul style="list-style-type: none"> • St Benedicts (26/8/2016) • St Lukes (8/9/2016) • St Scholasticas (5/10/2016) • Mitcham PS (7/10/2016) • Mount Pleasant Rd PS (17/10/2016) • Orchard Grove PS (19/10/2016) • Parkmore PS (24/10/2016) • Antonio Park PS (25/10/2016) • Kerrimuir PS (7/11/2016) • Vermont PS (14/11/2016) • Weeden Heights PS (18/11/2016) • Rangeview PS (28/11/2016)
3.8	Continue to carry out works throughout the Box Hill Central Activities Area to improve the safety and accessibility of pedestrians and cyclists (see 'Safe Roads and Paths' section).	Ongoing	Council has lead the 'Box Hill First' stakeholder group in the continued advocacy for improved transport infrastructure and services for Box Hill and the region. Considerable focus has been on the cooperative redevelopment of the Box Hill transport interchange and town centre. Council has also participated in a separate Ministerial Advisory Group for the same. Working with VicRoads and the LXRA on the Box Hill to Ringwood Shared Use Path project. Received TAC Grant for Cyclist Safety improvements at Traffic Management Devices. Improvements made to: <ul style="list-style-type: none"> • Dorking Road, Box Hill & Box Hill North • Hanover Rd, Vermont South Upgrades to bicycle infrastructure on Thurston St, Box Hill.
	Other		

9.1.2 (cont)

Elderly road users and road users with limited mobility			
4.1	Implement road safety education programs for senior road users that aim to keep them safe, healthy and active in the community, eg 'Wiser Driver', 'Keeping Safe and Mobile', 'Wiser Walker Wiser Traveller', 'Safer Scooter Wiser Wheelchair'.	Ongoing	<p>Wiser Driver courses held:</p> <ul style="list-style-type: none"> 4-25 May 2016 at Box Hill South Neighbourhood House 2-23 August 2016 at Mitcham Community House <p>Wiser Walker Wiser Traveller course held:</p> <ul style="list-style-type: none"> 4-25 October 2016 at Mitcham Community House <p>Seniors Stepping Out Safely course held:</p> <ul style="list-style-type: none"> 12 October 2016 at Box Hill Senior Citizens Club <p>Distributed brochures for all seniors courses to all Neighbourhood Houses in Whitehorse (March 2016)</p>
4.2	Identify and address access and safety issues for people with limited mobility (see 'Safe Roads and Paths' section for further information).	Medium - Long	
4.3	Raise the awareness of the impacts of disability on travel. Highlight the disability consequences of road trauma through programs such as 'SpinChat'.	Long	<p>Spin Chat Sessions held at</p> <ul style="list-style-type: none"> Box Hill High School, 23 March 2016
4.4	Promote the safe use of motorised mobility scooters through existing or new road safety programs, such as 'Wiser Driver', 'Keeping Safe and Mobile', and 'Safer Scooter Wiser Wheelchair'.	Ongoing	<p>Wiser Driver courses held:</p> <ul style="list-style-type: none"> 4-25 May 2016 at Box Hill South Neighbourhood House 2-23 August 2016 at Mitcham Community House <p>Wiser Walker Wiser Traveller course held:</p> <ul style="list-style-type: none"> 4-25 October 2016 at Mitcham Community House <p>Seniors Stepping Out Safely course held:</p> <ul style="list-style-type: none"> 12 October 2016 at Box Hill Senior Citizens Club
4.5	Promote the availability of alternative forms of transport, eg community transport and public transport for community members who no longer drive so that they can continue to interact with their community and avoid social isolation.	Long	<p>Wiser Walker Wiser Traveller course held:</p> <ul style="list-style-type: none"> 4-25 October 2016 at Mitcham Community House
	Other		
Safe vehicles			
5.1	Promote the importance of vehicle safety technology, the 'ANCAP' program, the 'Used Car Rating System', and the 'First Car List' at relevant events and programs. Encourage the use of applications such as 'Speed Alert' and 'Road Mode' that assist with safe driving. Investigate new vehicle safety technologies as they become available and advocate for their inclusion in business and private vehicles.	Ongoing	<p>This information is presented in the following programs:</p> <ul style="list-style-type: none"> Keeping Safe and Mobile Wiser Driver L2P Fit2Drive Keys Please <p>Council annually reviews its fleet policy and as part of this review, investigates vehicle safety technology advances.</p>
5.2	Promote the correct selection and installation of child restraints by providing literature and opportunities for residents to have restraints professionally fitted.	Ongoing	<p>Child Restraint Clinics held:</p> <ul style="list-style-type: none"> 19/5/2016 (42 restraints fitted and checked) 21/5/2016 (37 restraints fitted and checked)

9.1.2 (cont)

5.3	Encourage businesses within Whitehorse with vehicle fleets to develop and implement policies to guide the selection, safe use and maintenance of vehicles. Encourage participation in the 'National Road Safety Partnership Program' which is designed to assist businesses to share information about how to improve road safety in their workplace.	Ongoing	No progress against this action in 2016.
5.4	Continue to review Council's 'Fleet and Vehicle Safety Policy' annually to ensure fleet passenger vehicles have appropriate safety features and a 5 star ANCAP rating. Increase the number of other Council vehicles (eg utes and vans) that have a 5 star ANCAP rating as new models become available.	Ongoing	Council continues to review its 'Fleet and Vehicle Safety Policy' each year.
5.5	Review Council's 'Safer Driving Policy' to ensure Council staff are appropriately trained and display safe travel behaviour.	Short	No progress against this action in 2016.
Risk contributors			
6.1	Continue to implement the 'Not So Fast' program that uses speed observation trailers to detect and display the speed of oncoming vehicles. Use trailers in 50 km/h local streets and 40 km/h school speed zones to remind motorists to slow down.	Ongoing	Speed observation trailers placed in 273 locations. Purchased 3 new SOT's from Bartco (Feb 2016) Completed the tender for the relocation services of the SOT program. The new trailers are programmable, allowing the SOTs to be used on streets with variable speed zones, ie time based school zones.
6.2	Liaise with Victoria Police to advocate for enforcement in high speed locations.	Ongoing	Police/ Council road safety network meetings: <ul style="list-style-type: none"> 8/3/2016 20/6/2016 5/9/2016 5/12/2016
6.3	Implement programs that highlight the impact that alcohol and drugs (legal and illegal), fatigue, speed and distractions have on driving abilities, eg 'Fit to Drive' 'Looking After Our Mates' 'Responsible Serving of Alcohol' 'Wiser Driver' 'Keeping Safe and Mobile' 'Fatality Free Friday'	Ongoing	Whitehorse News in May had stories for "Shine a Light on Road Safety" and Road Trauma Support Services Victoria. Box Hill Town Hall illuminated yellow during the "Shine a Light on Road Safety" campaign. Wiser Driver courses held: <ul style="list-style-type: none"> 4-25/5/16 2-23/8/16
6.4	Look for opportunities to cross promote road safety issues with other Council programs and events, eg promote anti drink driving messages at Christmas functions.	Ongoing	3 x CycleWise courses held as part of Sustainable Living Week. Seniors Stepping Out Safely hosted as part of Seniors Week 12/10/16

9.1.2 (cont)

Safe roads and paths			
7.1	Advocate for the State Government to address high crash locations on arterial roads, as well as locations where there is high potential for crashes to occur.	Ongoing	Met with VicRoads and Victoria Police at the site of a fatal pedestrian crash at Whitehorse Road and Station Street, Mitcham. Crash hotspots are discussed at the quarterly Police-Council-VicRoads road safety meetings.
7.2	Continue to address local streets where inappropriate speed and volume cause safety concerns.	Ongoing	Traffic management devices installed on Terrara Road, Vermont. School crossing constructed in Maple Street Blackburn for Blackburn Primary School.
7.3	Encourage walking as a safe, healthy and sustainable mode of transport by improving infrastructure in high pedestrian areas, eg in vicinity of schools and shopping centres.	Ongoing	Streetscape upgrades made to improve pedestrian amenity around the Mitcham shopping centre, Jolimont Road shops and Laburnum Village shops. Provided a cycling connection from Surrey Park to central Box Hill along Thurston Street. Upgraded the Gardiners Creek Trail shared path along Middleborough Road between Canterbury Road and Albion Road. Provided improved connections to the Koonung Creek Trail including a new shared path along Elgar Road to link the Bushy Creek Trail and the Koonung Creek Trail. Completed improvements for accessibility at various signalised crossings including new ramps and new tactile ground surface indicators. Received TAC Grant for Cyclist Safety improvements at Traffic Management Devices. Improvements made to: <ul style="list-style-type: none"> • Dorking Road, Box Hill & Box Hill North • Hanover Rd, Vermont South
7.4	Prioritise actions within Council's key strategic planning documents, such as the 'Whitehorse Integrated Transport Strategy 2011', the 'Box Hill Structure Plan 2007' and 'MegaMile(west) and Blackburn Activity Centres Urban Design Framework, 2010' to improve the safety and accessibility of pedestrians and cyclists, eg <ul style="list-style-type: none"> • Continue to construct footpath improvements, • Improve the bicycle access to Box Hill train station • Advocate for a review of the speed limits within the Box Hill Central Activities Area 	Long	Congestion and Mode Access review - Advocacy to VicRoads for construction of bicycle facilities throughout the municipality and the upgrade of the Box Hill Public Transport Interchange
7.5	Ensure road and path infrastructure meets the needs of senior pedestrians and those with limited mobility. Treatments could include trimming overhanging branches, installing audio tactile devices at traffic lights, increasing the green walk phase at pedestrian crossings, ensuring signage does not obscure visibility for people in wheelchairs, and ensuring compliance with legislative requirements such as the Disability Discrimination Act 1992.	Ongoing	Ongoing pruning of street trees, maintenance of footpaths and installation of pram crossings.
7.6	Consider preparing a position paper that identifies the existing bicycle network and recommends opportunities for improving the safety of cyclists.	Short	Whitehorse Cycling Strategy 2016 adopted by Council in June 2016 that outlines network priorities for the coming 10 years
7.7	Continue to consider allocating Council funds each year to maintain and improve footpaths as well as on and off road bicycle paths to a high standard.	Ongoing	Commenced construction of the Pipe Track shared use path in Burwood East.

9.1.2 (cont)

7.8	Advocate to other levels of government for funding to improve on and off road bicycle paths and other infrastructure to improve the safety and opportunities for bicyclists.	Medium	Received TAC Grant for Cyclist Safety improvements at Traffic Management Devices. Improvements made to: <ul style="list-style-type: none"> • Dorking Road, Box Hill & Box Hill North • Hanover Rd, Vermont South
7.9	Review and update the 'Whitehorse Traffic Management Strategy' which assists Council to determine appropriate traffic treatment locations as well as areas within the municipality where the speed limit may require review.	Medium	Discuss speed limits and changes at quarterly road safety meeting with Victoria Police and VicRoads (Sept 2016)
	Other		
Leadership, communications and evaluation			
8.1	Advocate strongly on behalf of our community on issues controlled by State and Federal Governments, eg the upgrade of the Box Hill Transport Interchange and Box Hill to Ringwood Bicycle Path.	Ongoing	Council has lead the 'Box Hill First' stakeholder group in the continued advocacy for improved transport infrastructure and services for Box Hill and the region. Considerable focus has been on the cooperative redevelopment of the Box Hill transport interchange and town centre. Council has also participated in a separate Ministerial Advisory Group for the same. Working with VicRoads and the LXRA on the Box Hill to Ringwood Shared Use Path project.
8.2	Actively participate in regional and state committees, eg RoadSafe Eastern Metro, to increase knowledge and advocate for improved services in Whitehorse.	Ongoing	Council/ Police road safety meetings hosted: <ul style="list-style-type: none"> • 8/3/2016 • 20/6/2016 • 5/9/2016 • 5/12/2016 Attended monthly RoadSafe Eastern Metro committee meetings
8.3	Lead by example by ensuring Council staff are knowledgeable about road safety and display safe travel behaviours.	Ongoing	Staff induction training conducted: <ul style="list-style-type: none"> • 17/3/16 • 1/6/16 • 13/10/16
8.4	Raise awareness of Council staff regarding issues that impact on road safety such as alcohol, drugs, speed and fatigue. Ensure Council policies and procedures are adequate to promote a culture of safe behaviour.	Ongoing	Driving lessons from a professional instructor provided to staff in October 2016 Induction sessions for new staff held on: <ul style="list-style-type: none"> • 17/3/16 • 1/6/16 • 13/10/16
8.5	Utilise appropriate and innovative communication methods to ensure road safety messages reach target audiences. Ensure the needs of our diverse community are addressed by communicating in languages other than English, are culturally sensitive, and are accessible for people with disabilities.	Ongoing	Use of the Speed Observation Trailers to provide different road safety messages at times. These messages have assisted programs such as Shine a Light on Road Safety (May 2016) and Walk to School (October 2016).
8.6	Keep up to date with road safety research and apply relevant outcomes to ensure Council programs represent best practice.	Ongoing	Events/ seminars/ training/ conferences attended: <ul style="list-style-type: none"> • MAV- Smart Urban Futures Conference 22-23/3/2016
8.7	Report to Council annually on the progress of this Strategy.	Ongoing	Report provided to Council that summarised the programs and crash statistics for the 2015 calendar year. Report presented to Council at Special Committee Meeting on 14/6/2016.
8.8	Evaluate all actions in this Road Safety Strategy using a range of methods to gauge the effectiveness of reducing the number and severity of road injuries and fatalities in Whitehorse.	Ongoing	Road trauma statistics are regularly reviewed throughout the year to identify trends in the crash statistics.

9.2 INFRASTRUCTURE

9.2.1 Tender Evaluation Report (Contract 20037) Cyclic Pruning Services

SUMMARY

To consider tenders received for the provision of (Cyclic Pruning Services) and to recommend the acceptance of the tender received from (CityWide Service Solutions), on a Lump Sum basis for a period of 4 years commencing on 22 August 2017 and to consider the estimated expenditure over the life of the contract.

COUNCIL RESOLUTION

Moved by Cr Barker, Seconded by Cr Ellis

That Council:

- 1. Accept the tender and sign the formal contract document for Contract (20037) for the provision of Cyclic Pruning Services received from CityWide Service Solutions PTY LTD (ABN 94 066 960 085), of 294 Arden Street North Melbourne, for \$8,086,320.00 including GST on a Lump Sum basis for a period of four years commencing on 22 August 2017.***
- 2. Authorise the Chief Executive Officer to award an extension of this contract for a further two years, subject to a review of the Contractor's performance and Council's business needs, at the conclusion of the initial four year contract term.***

CARRIED UNANIMOUSLY

BACKGROUND

Approximately 75,000 Council owned trees are located within Road Reserves throughout the municipality. The trees vary in age, species, form, health, vigour and useful life expectancy.

Under the *Electricity Safety Act 1998* and the **Electricity Safety (Electric Line Clearance) Regulations 2015**, Council is responsible (under a statutory duty and a common law duty) for managing trees and maintaining a minimum clearance space as required by the Code of Practice for Electric Line Clearance in the Schedules to the Electricity Safety (Electric Line Clearance) Regulations 2015. Council is also required under the Act and Regulations to produce an annual Electric Line Clearance Management Plan (ELCMP) to outline how it will manage trees growing within the vicinity of powerlines.

Management and maintenance of Council's trees is based on annual, biennial and re-active programmes.

This Contract will address the annual and bi-ennial programmes as well as including data collection on street trees and topiary pruning works around streetscapes.

Council trees will be pruned on a two year cycle. The municipality will be divided in to two sections, north and south with the dividing road being Canterbury Road. Contractors were invited to tender for both the north and south sections of the municipality or one of the two. The evaluation panel chose to award the contract to one contractor.

9.2.1

(cont)

The city has within it 17 blocks with each block being pruned every two years. A number of streets have been identified for annual inspection and remedial maintenance due to their high significance or frequency of required maintenance. Every three months, two blocks shall be inspected to determine non-compliance with this specification, identify any hazardous trees and identify any works required and subsequent remedial maintenance.

This contract is significantly more complex in its obligations, work requirements and reporting than any other previous contracts. This reflects an increasing level of community expectation and more rigorous statutory requirements. This complexity has led to an increase in annual expenditure for cyclic pruning.

As a minimum requirement, the Contractor will perform all pruning to meet the standards specified in ***Australian Standard AS 4373-2007 – Pruning of Amenity Trees***.

The initial term of the contract is four years commencing on 22 August 2017, with an option to extend the contract for a further two years at Council's discretion.

DISCUSSION

Tenders were advertised in The Age newspaper on Saturday, 1 April 2017 and were closed on Wednesday, 3 May 2017. Tenders were received from four contractors:

- Taylors Trees
- CityWide Service Solutions
- Active Tree Services
- Live Wire Powerline Vegetation Management

Live Wire Powerline Vegetation Management was considered by the evaluation panel to be a non-conforming tender due to a doubtful and unmanageable pricing structure.

The remaining three conforming tenders were evaluated on their submissions for the following services:

- Annual Inspection and Pruning Programme Wire Clearing – L/V, H/V and Service lines
- Biennial Inspection and Pruning Programme - Wire Clearing – L/V, H/V and Service lines
- Tree Removal Stump Grinding and General Pruning
- Topiary Pruning
- Data Collection

Against the following criteria:

1. Financial benefit to Council; 60%.
2. Demonstrated experience in similar services; 15%
3. Experience in delivering tree management services in Local Government; 10%
4. Qualifications and experience of the tenderer's personnel 15%
5. Occupational Health & Safety and Equal Opportunity (Pass/Fail).

Following evaluation of the conforming tenders, the tender received from CityWide Service Solutions is considered to provide the best value for money.

CityWide delivers integrated civil infrastructure, open space and environmental services. The majority of their work is within the government and local government sectors. They currently have existing contracts with Whitehorse Council and have provided Cyclic Pruning Services for Whitehorse Council under the immediate past contract (10014).

Referee checks have been undertaken (attached). Two referees were contacted.

Both referees attested to the responsiveness and professionalism of CityWide in dealing with Council staff and residents. Their performance in delivering the contracted services was well within expected standards.

9.2.1

(cont)

CONSULTATION

All relevant service units within the ParksWide Department were consulted in the development of the contract specifications and the subsequent tendering and recommendation of these services.

FINANCIAL IMPLICATIONS

The contract for the provision of Cyclic Pruning Services is a Lump Sum Contract with variations for additional works based on agreed schedule of rates. The Contract Sum and schedule of rates are subject to a CPI adjustment on each anniversary of the contract.

The recommended contractor did not provide the lowest cost submission, however the pricing by CityWide Service Solutions is within expected industry benchmarks; a projected expenditure figure of \$2,100,000.00 has been forecast in the 2017/18 budget. The weighted scoring in the areas of quality of work, their ability to resource the contract, the quality of their equipment and in particular the qualifications and experience of their personnel was superior to the other tenderers and considered to provide the best value for money submission. It is also worth noting that CityWide Service Solutions will be providing additional staff and resources to specifically service the Whitehorse contract. This substantially reduces Councils risk and vastly improves decision making by Council staff. The introduction of an auditor with specialist arboriculture knowledge safeguards the integrity of the data received by Council. This commitment is industry best practice.

The estimated expenditure under this contract over the initial contract term is \$8,086,320.00 including GST. This expenditure will increase by \$4,043,160.00 including GST if the option to extend the contract by a further two years is exercised. The costs incurred under this contract will be charged to the relevant recurrent budgets and subject to annual CPI adjustments.

The preferred tenderer's business viability has been considered.

9.2.2 Tender Evaluation Report (Contract 20046) General Tree Services

SUMMARY

*To consider tenders received for the provision of (General Tree Services) for the components of **Part A – General Tree Pruning and Tree Removal Services, Part B – Specialist Tree Services, Part C – Arboricultural Consultancy Services and Part D – Tree Planting and Establishment Services** and to recommend the establishment of a panel of contractors to deliver services as outlined in each of those Parts in Contract (20046), on a Schedule of Rates basis for a period of 4 years commencing on 22 August 2017, and to consider the estimated expenditure over the life of the contract.*

COUNCIL RESOLUTION

Moved by Cr Barker, Seconded by Cr Carr

That Council:

- 1. Accept the tenders and sign the formal contract document for Contract (20046) for the provision of General Tree Services (Part A – General Tree Pruning and Tree Removal Services) received from CityWide Service Solutions PTY LTD (ABN 94 066 960 085), of 294 Arden Street North Melbourne; The Tree Company PTY LTD (ABN 97 120 997 239), of 467 Canterbury Road Surrey Hills; Rodjen PTY LTD trading as City & Rural Tree Services (ABN 33 060 616 631), of 12-13 Rosemary Court Mulgrave and Taylors Trees PTY LTD (ABN 36 119 781 118), of 194 Canterbury Road Bayswater North; on a Schedule of Rates basis for a period of four years commencing on 22 August 2017.**
- 2. Accept the tenders and sign the formal contract document for Contract (20046) for the provision of General Tree Services (Part B – Specialist Tree Services) received from StumpMasters & Root Controllers Australia (ABN 37 248 616 100), of 88-90 Berkshire Road North Sunshine; Aspect Tree Management (ABN 72 605 641 576), of 75 Glenfern Road Ferntree Gully; CityWide Service Solutions PTY LTD (ABN 94 066 960 085), of 294 Arden Street North Melbourne; The Tree Company PTY LTD (ABN 97 120 997 239), of 467 Canterbury Road Surrey Hills; Environmental Tree Technologies (ABN 13 130 335 287), of 13 Narr-Maen Drive Croydon Hills; and ArborSpray (ABN 66 076 529 747), of 33 Normanby St, Warragul; on a Schedule of Rates basis for a period of four years commencing on 22 August 2017.**
- 3. Accept the tenders and sign the formal contract document for Contract (20046) for the provision of General Tree Services (Part C – Arboricultural Consultancy Services) received from Aspect Tree Management (ABN 72 605 641 576), of 75 Glenfern Road Ferntree Gully; ArborSpray (ABN 66 076 529 747), of 33 Normanby St, Warragul; Rodjen PTY LTD trading as City & Rural Tree Services (ABN 33 060 616 631), of 12-13 Rosemary Court Mulgrave; Greenscape Tree Consulting (ABN 28 848 635 812), of 11 Pioneer Way Kilsyth South; EnSpec (ABN 92 062 909 255), of 22-24 McCallum Street Swan Hill on a Schedule of Rates basis for a period of four years commencing on 22 August 2017.**
- 4. Accept the tenders and sign the formal contract document for Contract (20046) for the provision of General Tree Services (Part D – Tree Planting and Establishment Services) received from Aspect Tree Management (ABN 72 605 641 576), of 75 Glenfern Road Ferntree Gully; Sevron (ABN 41 165 444 011), of 285 Whitehorse Road Balwyn; Rodjen PTY LTD trading as City & Rural Tree Services (ABN 33 060 616 631), of 12-13 Rosemary Court Mulgrave; CityWide Service Solutions PTY LTD (ABN 94 066 960 085), of 294 Arden Street North Melbourne on a Schedule of Rates basis for a period of four years commencing on 22 August 2017.**

9.2.2

(cont)

5. ***Authorise the Chief Executive Officer to award an extension of this contract for a further two years, subject to a review of the Contractor's performance and Council's business needs, at the conclusion of the initial four year contract term.***

CARRIED UNANIMOUSLY

BACKGROUND

Whitehorse City Council is known for its tree-lined boulevards and avenues as well as its high quality open space and native bushland reserves.

Council has an estimated tree population of several hundred-thousand trees located within its streetscapes, parks, reserves and facilities.

Approximately 75,000 street trees, located within road reserves, generally in the naturestrips, medians and park frontages, are managed through Council's Cyclic Pruning Program.

From time to time, general reactive tree works are required on street trees outside the cyclic pruning cycle, particularly during peak periods and following storm events.

Council also undertakes several regular tree maintenance programs on the rest of its tree population, which are situated within parks, bushland reserves and Council-owned facilities; reactive works are also periodically required on these trees.

This Contract will address these requirements.

The objective of this Contract Agreement is for a panel of specialised contractors to provide Council's ParksWide Department with support through the provision of a range of arboricultural services.

As a minimum requirement, the Contractors will perform all pruning to meet the standards specified in ***Australian Standard AS 4373-2007 – Pruning of Amenity Trees.***

The initial term of the contract is four years commencing on 22 August 2017, with an option to extend the contract for a further two years at the Chief Executive's discretion.

DISCUSSION

Tenders were advertised in The Age newspaper on Saturday, 6 May 2017 and were closed on 3 Wednesday, 13 June 2017. Twenty conforming tenders were received.

Active Tree Services, Arbor Survey, ArborSpray, Aspect Tree Management, Asplunduh, Assured Tree Care, Ryder Arboriculture & Environment, City & Rural Tree Services, CityWide Service Solutions, Enspec, Enviro Frontier, Environmental Tree Technologies Pty Ltd, Greenscape Tree Consulting, Greenwood Consulting, Herbert Contractors, Sevron, Sniffer dog Termite detection, StumpMasters & RootControllers Australia, Taylors Trees and The Tree Company.

The conforming tenders were evaluated on their submissions against the following criteria:

1. Financial benefit to Council; 60%.
2. Demonstrated experience in similar services; 15%
3. Experience in delivering tree management services in Local Government; 10%
4. Qualifications and experience of the tenderer's personnel 15%
5. Occupational Health & Safety and Equal Opportunity (Pass/Fail).

9.2.2

(cont)

For the following services:

Part A – General Tree Pruning and Tree Removal Services –

Programmed Tree Pruning and Tree Removal

- Park Tree Program
- Bushland Hazard Tree Program
- Facilities Tree Program
 - Reactive Tree Pruning and Tree Removal
 - Reactive Stump Grinding
 - After Hours Emergency Tree Services

Trees in an urban environment are constantly competing for above- and below-ground space with infrastructure such as buildings, footpaths, roads and power-lines. As a result, most urban trees will likely require some form of pruning throughout their lifetime to provide clearance from this infrastructure.

To protect and enhance its tree population, Council sets and maintains very high standards for pruning of its trees across all Programmed and Reactive Services.

It is a requirement that all Council trees be inspected periodically and assessed for health and structural stability, and to determine if any remedial works are required. Where identified, remedial works must be carried out within an appropriate timeframe to ensure any risk that they pose is removed, or reduced as far as practicable.

Part B – Specialist Tree Services –

- Tree Root Control
- Topiary Tree Program
- Hedge Pruning Program
- Pest Control (including Elm Leaf Beetle Program)

Specialised tree works such as root barrier installation, topiary or hedge pruning and pest control are occasionally required by Council on a programmed or as needs basis.

Part C – Arboricultural Consultancy Services –

- Arboricultural Assessment / Consultancy

Council occasionally requires Arboricultural Consultancy Services for independent assessments of a tree or trees at various sites throughout the municipality. Council may require a one-off Arboricultural Assessment and Report, which is an intensive inspection and assessment followed by a detailed Arboricultural Report or it may require Arboricultural Consultancy in the form of on-going regular monitoring of a tree and/or recommendations for its long-term management.

Part D – Tree Planting and Establishment Services

Working with Council's ParksWide Department, the contractor shall assist Council to progressively enhance its streetscapes through a dedicated and targeted effort to plant and maintain street trees.

Council currently plants approximately 1,200 new trees and waters and mulches approximately 2,000 to 3,000 trees a year. Trees are generally watered for a period of two years throughout their establishment phase.

9.2.2

(cont)

Following evaluation of the conforming tenders, the tender received for **Part A – General Tree Pruning and Tree Removal Services** from CityWide Service Solutions, Tree Company, City & Rural Tree Services and Taylor's Trees is considered to provide the best value for money.

CityWide Service Solutions delivers integrated civil infrastructure, open space and environmental services. The majority of their work is within the government and local government sectors. They currently have existing contracts with Whitehorse Council and have provided pruning Services for Whitehorse Council under the immediate past contracts (10014 and 06058).

Successful referee checks have been undertaken.

The Tree Company is privately owned and operated tree management specialist company that has been operating in Melbourne since 1998 and employ over 25 arborists. They currently have contractual arrangements with a number of Melbourne city councils including, the Cities of Monash, Manningham, Stonnington, Darebin, Boroondara and have provided pruning Services for Whitehorse Council under the immediate past contract (06058).

Successful referee checks have been undertaken.

City & Rural Tree Services has a team of approximately 30 staff, all of which have local government experience. Re active tree maintenance is the core business activity and currently provide tree pruning services for the City of Glen Eira, City of Greater Dandenong, City of Kingston and have provided pruning Services for Whitehorse Council under the immediate past contract (06058).

Successful referee checks have been undertaken.

Taylor's Trees have provided all aspects of tree services for over 25 years, and now employ over 70 staff. All staff are trained to comply with Australian standards for tree pruning and removal. Taylors provide proactive management of trees and vegetation for Council's and Electrical companies and currently have contracts with the Cities of; Frankston, Maribyrnong and the Shire of Mornington Peninsula.

Successful referee checks have been undertaken.

Following evaluation of the conforming tenders, the tenders received for **Part B – Specialist Tree Services** from StumpMasters & Root Controllers Australia, Aspect Tree Management, CityWide Service Solutions PTY LTD, The Tree Company PTY LTD, Environmental Tree Technologies and ArborSpray are considered to provide the best value for money.

StumpMasters & Root Controllers Australia have provided hydro-excavation technology to the Australian tree industry since 2000. Hydro-excavation is a non-destructive method of digging as it doesn't involve trenching, bucket diggers, air spades and other commonly used machinery and equipment. The technology is capable of detecting tree roots, telecommunications cables, gas pipes and other essential services buried underground. They currently have contracts with the Cities of Monash, Glen Eira and Stonnington and provided tree root pruning and tree root barrier services for Whitehorse Council under past contracts,

Successful referee checks have been undertaken.

Aspect Tree Management has completed a number of large contracts for clients such as, AusNet Services, Hume City Council, City of Greater Geelong and Maroondah City Council. In operation since 2010 with a staff base of 20+ employees and have 3 operational depots across Victoria.

Successful referee checks have been undertaken.

9.2.2

(cont)

CityWide Service Solutions delivers integrated civil infrastructure, open space and environmental services. The majority of their work is within the government and local government sectors. They currently have existing contracts with Whitehorse Council and have provided pruning Services for Whitehorse Council under the immediate past contracts (10014 and 06058).

Successful referee checks have been undertaken.

The Tree Company is privately owned and operated tree management specialist company that has been operating in Melbourne since 1998 and employ over 25 arborists. They currently have contractual arrangements with a number of Melbourne city councils including, the Cities of Monash, Manningham, Stonnington, Darebin, Boroondara and have provided pruning Services for Whitehorse Council under the immediate past contract (06058).

Successful referee checks have been undertaken.

Environmental Tree Technologies Established in 1986 they are specialists in elm leaf beetle control and disease treatments in amenity trees. By specialising in the most effective treatments available, Environmental Tree Technologies treats the problem without harming beneficial species.

Successful referee checks have been undertaken.

ArborSpray Arbor Spray Pty Ltd was incorporated in 1996 as a company specialising in the control of elm leaf beetle. Arbor Spray is licensed by the Department of Primary Industries (No. 361) and the companies directors are licensed as technical managers. Current local government contracts include the Cities of: Banyule, Greater Bendigo and Yarra.

Successful referee checks have been undertaken.

Following evaluation of the conforming tenders, the tender received for **Part C – Arboricultural Consultancy Services** from *Aspect Tree Management, ArborSpray, City & Rural Tree Services, Greenscape Tree Consulting and EnSpec* is considered to provide the best value for money.

Aspect Tree Management has completed a number of large contracts for clients such as, AusNet Services, Hume City Council, City of Greater Geelong and Maroondah City Council. In operation since 2010 with a staff base of 20+ employees and have 3 operational depots across Victoria.

Successful referee checks have been undertaken.

ArborSpray Arbor Spray Pty Ltd was incorporated in 1996 as a company specialising in the control of elm leaf beetle. Arbor Spray is licensed by the Department of Primary Industries (No. 361) and the companies directors are licensed as technical managers. Current local government contracts include the Cities of: Banyule, Greater Bendigo and Yarra.

Successful referee checks have been undertaken.

City & Rural Tree Services has a team of approximately 30 staff, all of which have local government experience. Re active tree maintenance is the core business activity and currently provide tree pruning services for the City of Glen Eira, City of Greater Dandenong, City of Kingston and have provided pruning Services for Whitehorse Council under the immediate past contract (06058).

Successful referee checks have been undertaken.

9.2.2

(cont)

Greenscape Tree Consulting offer tree assessments, arborist reports for management plans, selection advice and climbing inspections. Having had extensive experience working in local government they provide advice, assessments and reports, in accordance with internal processes on tree reports for planning applications for development sites, VicSmart (single tree) and multiple tree removal applications in accordance with planning scheme requirements and local laws provisions. They provide inspections for customer service / tree maintenance requests of nature strip, and park trees and bushland reserves in accordance with council policies and strategies. Current contracts with the Cities of Banyule and Boroondara. They are also consulting arborist for Whitehorse's Planning department.

Successful referee checks have been undertaken.

EnSpec specialises in fields that no other company does. Their Ground Penetrating Radar (GPR), complete with GPS integration and the unique RADAN 3D software and PiCUS Sonic Tomograph is a *non-invasive* method of measuring the structural integrity of trees and the extent of fungal invasion in all wooden structures are the major reasons they are recommended for inclusion for this contract. Experience in local government contracts with current contracts with; Knox, Yarra Ranges and Stonnington.

Successful referee checks have been undertaken.

Following evaluation of the conforming tenders, the tender received for ***PART D – Tree Planting and establishment Services*** from *Aspect Tree Management, Sevron, City & Rural Tree Services and CityWide Service Solutions PTY LTD* is considered to provide the best value for money.

Aspect Tree Management has completed a number of large contracts for clients such as, AusNet Services, Hume City Council, City of Greater Geelong and Maroondah City Council. In operation since 2010 with a staff base of 20+ employees and have 3 operational depots across Victoria.

Successful referee checks have been undertaken.

Sevron has been undertaking Street & Park tree planting, maintenance & establishment works for Local Government since 1993. Staff operate out of several depots throughout the Melbourne metropolitan area. The establishment and maintenance of street tree planting is for a 2 year period for newly planted trees. This involves data entry and record keeping of all trees planted, including continual updates and assessment of the health of each individual tree. This data is fully accessible and provides invaluable information and history of each tree and its area. Current contracts with; Manningham, Yarra, Greater Dandenong, Glen Eira.

Successful referee checks have been undertaken.

City & Rural Tree Services has a team of approximately 30 staff, all of which have local government experience. Re active tree maintenance is the core business activity and currently provide tree pruning services for the City of Glen Eira, City of Greater Dandenong, City of Kingston and have provided pruning Services for Whitehorse Council under the immediate past contract (06058).

Successful referee checks have been undertaken.

CityWide Service Solutions delivers integrated civil infrastructure, open space and environmental services. The majority of their work is within the government and local government sectors. They currently have existing contracts with Whitehorse Council and have provided pruning Services for Whitehorse Council under the immediate past contracts (10014 and 06058).

Successful referee checks have been undertaken.

9.2.2

(cont)

CONSULTATION

All relevant service units within the ParksWide Department were consulted in the development of the contract specifications and the subsequent tendering and recommendation of these services.

FINANCIAL IMPLICATIONS

The contract for the provision of General Tree Services is a Schedule of Rates Contract. The scheduled rates are subject to a CPI adjustment on each anniversary of the contract.

The recommended contractor's schedules of rates are within expected industry benchmarks for the services provided. The weighted scoring in the areas of quality of work, their ability to resource the contract, the quality of their equipment and in particular the qualifications and experience of their personnel was superior to the other tenderers and together considered to provide the best value for money to Council.

The costs incurred under this contract will be charged to the relevant recurrent budgets with the exception of tree planting as indicated below.

The estimated expenditure for tree planting under this Part D of this contract over the initial contract term is \$1,200,000. including GST. This expenditure will increase by approximately \$600,000 including GST if the option to extend the contract by a further two years is exercised. The costs incurred under this contract will be charged to the relevant Capital Works budget

The business viability of each tenderer was assessed and considered as part of these recommendations.

	INITIAL TERM (4yrs)	EXTENSION PERIOD (2yrs)
Contract Part A	\$2,448,000.00	\$1,224,000.00
Contract Part B	\$306,000.00	\$153,000.00
Contract Part C	\$60,000.00	\$30,000.00
Contract Part D	\$740,000.00	\$370,000.00
<i>Total Recurrent</i>	\$3,554,000 (GST Inc.)	\$1,777,000 (GST Inc.)
Total Expenditure	\$4,754,000 (GST Inc.)	\$2,377,000 (GST Inc.)

9.3 HUMAN SERVICES

9.3.1 Draft Whitehorse Municipal Public Health & Wellbeing Plan 2017-2021

FILE NUMBER: 17/120288
ATTACHMENT

SUMMARY

This report provides Council with information regarding the draft Whitehorse Health & Wellbeing Plan 2017-2021 and seeks Council endorsement for its public exhibition.

COUNCIL RESOLUTION

Moved by Cr Liu, Seconded by Cr Bennett

That Council releases the draft Whitehorse Health and Wellbeing Plan 2017-2021, to be placed on public exhibition from 22nd August 2017 to 19th September 2017 for further community consultation.

CARRIED

BACKGROUND

The *Victorian Public Health and Wellbeing Act 2008* requires Local Governments to develop a Municipal Public Health and Wellbeing Plan every four years following the council election process. Under the requirements of the Act, the Municipal Public Health and Wellbeing Plan must:

- Examine data and evidence on health and wellbeing
- Involve the local community in its development
- Identify strategies to achieve maximum health and wellbeing of the community
- Specify how Council will work in partnership with other agencies to accomplish the strategies; and
- Provide a consistent message to that in the Council Plan and Municipal Strategic Statement.

Councils must also have regard for the Victorian Health and Wellbeing Plan 2015-2019 in preparing their plans.

Council plays an active leadership role in identifying and highlighting public and community health and wellbeing priorities throughout the municipality. The Plan is a vehicle through which Council, its partners and the local community can address these priorities and build upon the strengths of the local area. The draft Whitehorse Health and Wellbeing Plan 2017-2021 (the Plan) has been developed with the purpose of providing direction and guidance for working towards an optimal state of health and wellbeing for the Whitehorse community.

The Plan is a key Council document that provides a strategic planning focus, promotes partnerships and networks, highlights local health and wellbeing priorities, involves all divisions of the organisation, enables the integration of a social model of health and articulates links to regional, state and national health priorities. This Plan is Council's sixth Municipal Public Health and Wellbeing Plan and builds on Council's previous five Plans.

The draft Whitehorse Health and Wellbeing Plan 2017-2021 has been developed after extensive public engagement and consultation and is representative of the community's identified needs and priorities. The Plan has been developed utilising an integrated engagement process alongside the development of the Whitehorse Council Plan enabling common strategic directions and providing a line of sight between the two Plans.

9.3.1

(cont)

The Plan has a number of Council's Social Plans integrated into it, providing for the first time, a coordinated approach to health and wellbeing planning across Council and the municipality, including: Diversity, Disability, Reconciliation, Community Participation, Arts & Culture, Recreation, Early Years, Youth and Healthy Ageing. The comprehensive community engagement process informed many of these areas and further targeted engagement will take place during the life of the Plan to test and confirm current priorities and to identify new and emerging priorities, for example with young people and the early years. The Reconciliation Action Plan of 2017-2018 is so recently developed that its priorities remain current and relevant, enabling it to be moved across into the Whitehorse Health and Wellbeing Plan 2017-2021 and aligned for future planning.

Council has a legislative requirement to produce a Disability Action Plan, which has previously been a standalone plan. From this iteration, it is integrated into the Whitehorse Health and Wellbeing Plan with high level actions being described. Within two months of the commencement of implementation of the Plan, a comprehensive action plan will be developed and reported on after 12 months. In addition, Council now has legislated responsibility to describe Council response to climate change as well as Council's response to prevention of family violence, within the Plan.

DISCUSSION

The State Government's Municipal Public Health Planning Framework *Environments for Health – Promoting Health and Well Being through Built, Social, Economic and Natural Environments* underpin the development of the Plan.

This policy framework strongly advocates for a social model of health approach to health and wellbeing planning. The term *social model of health* refers to community wellbeing as being a concept that is much broader than illness or disease. Within this framework, improvements in health and wellbeing are achieved through health promotion and population health planning interventions that address the social, environmental and economic determinants of health.

The Plan has been developed collaboratively with Councillors, Council Service Areas, the community and key stakeholders. Whilst Council has the responsibility for the development and coordination of the Plan, its effective implementation depends on a whole-of-community approach, with participation and commitment from all individuals and groups that have a role (existing or potential) in influencing the health and wellbeing of the local community.

Council recognises its key facilitation and co-ordination role in bringing together all the key stakeholders in the community. This "partnership" approach is a highlight of the Plan and will be further confirmed and strengthened through the development of annual action plans. The first of these covering December 2017-December 2018 is attached. The first outcomes report will be provided to Council in February 2019.

The following strategic directions align with the Council Vision, the Council Plan and the Whitehorse Health and Wellbeing Plan:

1. Support a healthy, vibrant, inclusive and diverse community
2. Maintain and enhance our built environments to ensure a liveable sustainable city
3. Protect and enhance our open space and natural environments
4. Strategic leadership and open accessible government
5. Support a healthy local economy

These strategic directions underpin Council's commitment to a vibrant and prosperous community. The goals and objectives highlighted in the Whitehorse Health and Wellbeing Plan link to each of the Strategic Directions in regard to how Council, in partnership with the community, will respond to the community's priorities.

9.3.1

(cont)

A detailed analysis of the available information about Whitehorse's health and wellbeing, an assessment of national, state and local plans and policies and a comprehensive engagement process, identified the following goals for action in the draft Health and Wellbeing Plan 2017-2021:

- Connected, safe, respected and resilient people, families and communities
- Accessible, safe and welcoming places for all people
- A sustainable environment and shared open spaces
- Communicating, actively engaged Council
- Economic opportunity for people

Under each of the five goal areas, are a number of priorities which will inform and guide the development of annual action plans over the next four years. Some examples of the identified priorities include: positive mental health, housing affordability and social housing, physical activity and nutrition (healthy eating), family violence, and the prevention of violence against women, community safety, preventing harm from alcohol use and community participation. The priorities listed, have also been identified as important across the whole Eastern region.

These yearly plans, which will be developed in partnership with key stakeholders, will guide Council efforts in enhancing health and wellbeing in the municipality and will work toward achieving the goals and aspirations of the City of Whitehorse.

Some of the extensive breadth of work that cross-Council departments currently carry out will be captured in the annual action plans as well as development work that will respond to new and emerging priority areas such as the prevention of violence against women (PVAW).

In addition to the identified consultation/engagement priorities that fed into the development of the Plan, supplementary information and research that was considered, includes:

- Local, State, National and International research and information findings including the Victorian Health and Wellbeing Plan 2015-2019
- Australian Bureau of Statistics (ABS) Census 2016 local data. (Not all of the 2016 data has been released to date. The Plan will be updated with the new data as it is received.)
- Planning documents, for example, those from local community organisations and State Government departments.

CONSULTATION

Whitehorse City Council recognises and values community participation in Council's decision-making and takes steps to ensure that members of our community are sufficiently informed about and able to contribute to Council's decision-making processes. Council Community engagement and participation in the development of the Whitehorse Health and Wellbeing Plan ran through 2016 and 2017. Over 4,865 people from across Whitehorse have been actively engaged and contributing to the development of the Plan, including Councillors and Council officers.

Your Say Whitehorse

In late 2016, Whitehorse City Council undertook an extensive community engagement process – the Your Say Whitehorse campaign – to inform both the Council Plan 2017-2021 and the Whitehorse Health and Wellbeing Plan 2017-2021. Councillors and officers worked together to undertake community workshops, pop ups, online opportunities, surveys and so forth across the municipality resulting in over 1,200 people participating.

9.3.1

(cont)

A focus on health and wellbeing

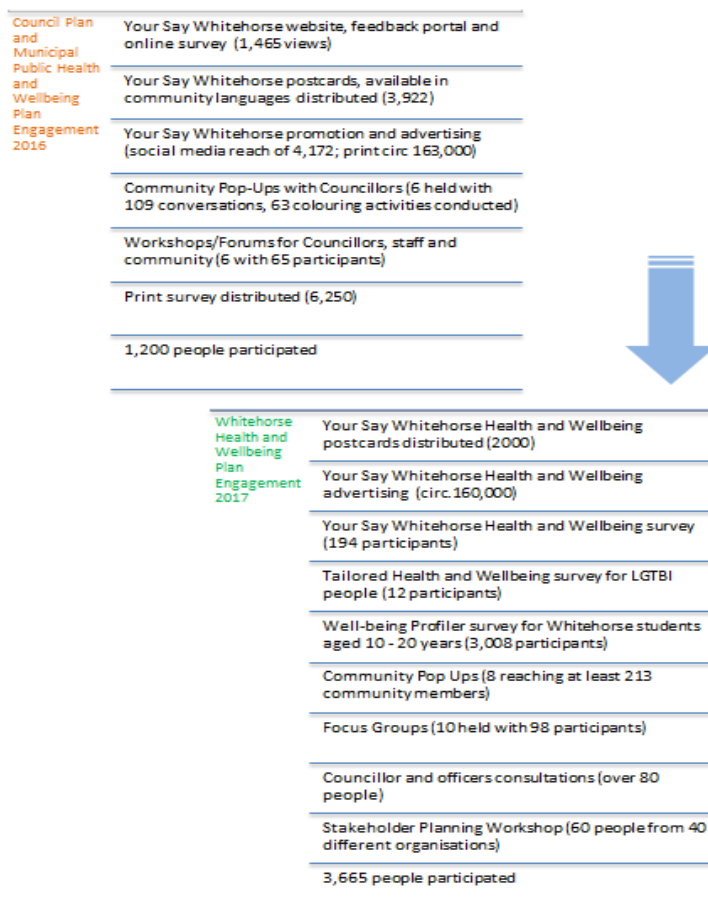
Conducted in March 2017, the Your Say Whitehorse Health and Wellbeing survey asked the community about their main personal health and wellbeing concerns, what helps to feel connected to the community, what they saw as the main health and wellbeing challenges for people living in Whitehorse and what would have the most positive impact on health and wellbeing. A total of 194 people participated in the survey.

Reach families and explore specific issues

In early 2017 Council conducted additional engagement and consultation to reach families and to explore specific health and wellbeing issues for key groups in the community. The findings of previous consultations and a review of the community's health profile informed the topics of these engagement activities.

Community Pop Ups

Community Pop Ups in high traffic areas such as the Nunawading Library forecourt during school holidays and Forest Hills Shopping Centre, and targeted focus group discussions were held, with 349 people engaged as a result. Information gained through the targeted focus group consultations will be used to inform implementation of priority actions in the Plan that relate to people with disabilities and their advocates, older people of culturally and linguistically diverse backgrounds (CALD), people with mental health concerns, people who identify as lesbian, gay, bisexual, transgender and intersex (LGBTI), and people living in areas of socioeconomic disadvantage.



9.3.1

(cont)

Hear from young people

In late April to early June 2017, 3,008 young people between the ages of 10 to 20 years old attending schools in the City of Whitehorse completed a survey which measured well-being in six empirically supported domains as important indicators of youth well-being. Using an innovative research tool, *The Well-being Profiler*, Melbourne University's Centre for Positive Psychology conducted the study with students from 15 different educational settings (9 primary schools and 6 secondary schools, years 5-12) across the municipality. The survey contained additional questions about what make Whitehorse a positive place for young people, key issues and challenges they face, local activities in which they engage and ways in which Council could best communicate with them. Altogether, the information from the research findings will inform planning and implementation of a range of strategic responses to local priorities for young people, in addition to the preliminary findings used in this Plan.

Talk with stakeholders

In April 2017, a Stakeholder Planning Workshop engaged 60 people from 40 different organisations – representing State government, the service sector, peak bodies and local organisations and advocates – to consider the key health and wellbeing priorities in the City of Whitehorse and identify opportunities for collaboration and partnerships in the implementation and evaluation of the plan. Further discussions with partner agencies were held throughout development of the plan.

FINANCIAL IMPLICATIONS

The financial cost to Council, in regards to the development of the draft Health and Wellbeing Plan 2017-2021 (incorporating a number of Council's social plans, which are usually costed separately) is approximately \$20,000.

Council also commits considerable financial resources to the Plan's implementation and evaluation across Council.



In addition, the Community Development Unit will:

- Explore all external funding opportunities to progress any projects that address priorities and issues.
- Identify priorities/issues that may fall into the responsibility of an external service or agency or another level of Government.

POLICY IMPLICATIONS

The draft Whitehorse Health and Wellbeing Plan 2017-2021 is consistent with objectives in the Whitehorse Council Vision, the Whitehorse Council Plan and State and Federal Government policy directions.

ATTACHMENT

- 1 Draft Whitehorse Health & Wellbeing Plan 2017-2021  

9.3.2 Box Hill City Oval Sports Field Floodlighting

SUMMARY

Council is currently replacing the sports field floodlights at seasonally allocated sites as per the recommendations of a Structural Assessment Report commissioned in 2014 pending annual formal approval of Council's Capital Works Program.

Council Officers are scheduled to replace the lights at City Oval, Box Hill to a standard appropriate for training purposes in 2017/18. The Club has requested Council consider 'future proofing' the ground for night competition standard lighting.

COUNCIL RESOLUTION

Moved by Cr Barker, Seconded by Cr Liu

That Council:

- 1. Notify the surrounding residents of the need to replace the existing floodlights to a level of 200 lux for training purposes with a six pole configuration.**
- 2. Confirm with AFL Victoria their level of interest to financially contribute towards underground works noting that any financial contribution is not a commitment by Council to approve competition lighting.**

CARRIED UNANIMOUSLY

BACKGROUND

In 2014 a report was finalised regarding the structural assessment of all sports field flood light poles on Council's seasonally allocated ovals. The report recommended to either urgently decommission existing poles or undertake interim remedial work and replace the poles in order of priority.

Interim remedial works were undertaken on the City Oval floodlights in 2014 to extend the life of the floodlight poles for another five years and requiring the lights to be replaced by 2019.

Following this report Council Officers developed a 25 year asset replacement program and an indicative annual sum of \$480,000 was allocated in the future capital works program to replace the sports field floodlighting at Council's seasonally allocated sites.

City Oval is one of Council's premier venues for Australian Rules Football and cricket. City Oval hosts VFL State level professional football (Box Hill Hawks Football Club – Men and Women) which would require training lights to a level of 200 lux. The Box Hill Hawks Football Club (BHHFC) has submitted an application for an AFL Women's licence for the 2019 season.

DISCUSSION

During the planning stages the BHHFC requested Council consider underground 'future proofing' works to enable competition lighting in the future (subject to Council approval). The costs associated with competition lighting is the responsibility of the tenant club as stated in Council's Sporting Facilities Guide (SFG). The BHHFC advised they were not in a position to financially contribute towards the provision of competition lighting. AFL Victoria has expressed an interest in financially contributing towards the costs associated with the underground future proofing works.

Council has not approved night competition at City Oval. In considering night competition at City Oval, Officers would consult with the surrounding community and report back to Council. There have been complaints in the past from some residents with the use of City Oval (including noise, traffic, rubbish, access to driveways etc).

9.3.2

(cont)

As stated in section 7.5 of the SFG Council primarily provides floodlighting at Council's seasonally allocated sites for training purposes only. Floodlighting for night competition will only be considered on a case by case basis in locations which are further than 75 metres from any light tower and the closest resident. City Oval's light towers are approximately 70 metres from the closest resident in Bolton Street. Night competition would not be supported under current policy based solely on this distance. However, there is a strong interest from sporting clubs across Whitehorse for night competition which could assist with the current demand for sports fields particularly with the increase in female participation. Thus, a key issue is to balance the reasonable expectations of residential amenity with the growth in participation of local sport.

City Oval Floodlighting Renewal Project 2017/18

In consideration of the residential amenity for local residents Council is proposing to install a six pole configuration (currently four pole configuration). While this option involves an additional two poles it provides the following benefits:

- Smaller poles (32 metre compared to 36 metre for a four pole option).
- Less lights per pole reducing light spillage to neighbouring properties.
- As part of the tendering process Council will consider the use of LED lighting which provides concentrated light on the field, further mitigating impact on local residents.
- Reduced project cost to Council and ratepayers by using the six pole option as less light fittings are required compared to the four pole configuration.

The scope of the works will effectively involve:

- Removal and disposal of the existing light poles
- Installation of six x 32 metre high poles with light fittings
- Installation of a timer to turn off the lights at 8.30pm

A preliminary cost for these works will be in the order of \$430,000. Officers have prepared the tender documentation for two lamp options; metal halide (existing) or LED (new technology). Actual costs will be known as part of the procurement process at which point Officers will determine which lamp type will be utilised.

Should Council approve night competition at a later stage then the BHHFC would be responsible for the additional costs to upgrade the floodlighting to a standard of 300lux (the VFL match standard for night competition is 300 lux as advised by AFL Victoria). The cost associated with the underground future proofing works is approximately \$15,000 if undertaken as part of the replacement of the existing lights. Any financial contribution from AFL Victoria / BHHFC towards the underground future proofing is not a commitment by Council to approve competition lighting.

If the underground works were undertaken at a later date the costs could double to allow for a new trench (and backfill), electrical conduits and cost escalation. Additional above ground costs will be subject to the type of light fittings Council chooses as part of the procurement process and what light fittings the Club can afford. An opinion of probable cost / engineers estimate is based on figures supplied by Council's consultant. The additional above ground costs will vary from \$110,000 - \$399,000.

9.3.2

(cont)

Issues

In summary the key issues associated with the replacement of the training lights at City Oval are:

- Council has a duty of care to replace the existing floodlights by no later than 2019 as articulated in the Structural Assessment Report,
- The BHHFC desire to 'future proof' the site for the possibility of night time competition in the future. A request for night time competition at the ground is not before Council and is not a matter for consideration with this report.
- There is economic merit in future proofing the works for possible increased power usage into the future, however BHHFC would be responsible for such additional costs and have made no formal commitment to pay for the costs. AFL Victoria has expressed an interest to cover the costs;
- No demonstrated financial capacity for the BHHFC to cover the significant costs required to bring the training floodlights up to a standard suitable for night competition if such a request was made into the future;
- The community has not been consulted nor has Council approved the site for night competition;

CONSULTATION

Council Officers have engaged with the BHHFC and AFL Victoria on the proposed works to replace the existing training lights. It is proposed the following consultation is undertaken:

1. Update the BHHFC and AFL Victoria on the project status and whether they are willing to contribute the required amount to future proof the works. The question of night time competition at the ground in the future will not be a matter for consideration at this time;
2. Evaluate community consultation opinion on the six pole configuration for training lights and if strongly opposed determine whether to hold a public meeting to discuss further or revert to a four pole configuration.

FINANCIAL IMPLICATIONS

\$480,000 per annum has been indicatively allocated in the forward Capital Works Program to replace sports field floodlighting at Council's seasonally allocated sites.

POLICY IMPLICATIONS

Council has a Duty of Care to ensure users of Council's sports fields are safe.

Council's Sporting Facilities Guide does not support night competition at City Oval.

9.4 CORPORATE REPORTS

9.4.1 Proposed sale of strip of land occupied by 55 Dorking Road, Box Hill

SUMMARY

To commence the procedures under the Planning & Environment Act 1987 and the Subdivision Act 1988 for the subdivision of the Council owned land described as certificate of title Volume 10749 Folio 119; and to commence the procedures under Sections 189 and 223 of the Local Government Act 1989 to sell part of the subdivided land by private treaty to the owners of an abutting property.

COUNCIL RESOLUTION

Moved by Cr Liu, Seconded by Cr Barker

That Council:

- 1. Note that the 25m² of land contained within Volume 10749 Folio 119 is surplus to Council's requirements.**
- 2. Acknowledge that the land contained within Volume 10749 Folio 119 has a limited market and private treaty is the preferred method of sale.**
- 3. Authorise the Chief Executive Officer to commence the procedures under the Planning & Environment Act 1987 and the Subdivision Act 1988 to subdivide the 25m² of land contained within Volume 10749 Folio 119 into two allotments; to be known as Lots 1 & 2 on proposed Plan of Subdivision 812390G and remove the sewerage easement from Lot 1 on proposed Plan of Subdivision 812390G.**
- 4. In accordance with Sections 189 and 223 of the Local Government Act 1989, give notice of its intention to sell the 20m² land contained within Lot 1 on proposed Plan of Subdivision 812390G upon title release from Land Registry by private treaty to the registered proprietors of 55 Dorking Road Box Hill for the consideration of Sixteen Thousand Dollars (\$16,000) plus GST.**
- 5. Pursuant to section 223 (1) of the Local Government Act 1989 consider, and if required, hear any submissions received in regard to the proposal to sell the land.**
- 6. Authorise the Manager of Property & Rates to give public notice, in accordance with Sections 189 and 223 of the Local Government Act 1989, of Council's intention to sell the property known as Lot 1 on proposed Plan of Subdivision 812390G; and pursuant to Section 223 (3) of the Local Government Act 1989, to carry out the administrative procedures to enable Council's Special Committee appointed to carry out its function under Section 223 of the Local Government Act 1989 to hear and consider submissions at the meeting to be held at Whitehorse Civic Centre Council Chamber, 379 Whitehorse Road Nunawading on Monday 9 October 2017 at 8.00pm**
- 7. Upon completion of the public notice process, authorise the Manager of Property & Rates to prepare a further Council report for Council's consideration and resolution.**
- 8. Acknowledge that the 5m² of land contained within Lot 2 on proposed Plan of Subdivision 812390G will remain in the name of Whitehorse City Council.**

CARRIED

9.4.1

(cont)

BACKGROUND

Council is the registered proprietor of the land described as Lot A on Plan of Subdivision 440850U (Lot A) which as the title description of Volume 10749 Folio 119.

Lot A has a narrow elongated shape with land dimensions of a width of only 0.30 metres and a depth of 64.01 metres; however, Lot A traverse two adjoining allotments.

The total land size of Lot A is 25m².

Council became the registered proprietor of Lot A in 1921, following a residential subdivision. Lot A originally formed part of a "revenge strip" reserve created by the original subdivider to prevent adjoining properties from gaining access and/or use rights over a nearby right-of-carriageway.

Revenge strips are narrow strips of land that were historically created in subdivisions, with the sole purpose of preventing access to public roads and public services.

Council discontinued the nearby right-of-carriageway in 2003 and sold the majority of that land to abutting property owners. In conjunction with the 2003 discontinuance process Council removed the reserve status from the whole of adjoining revenge strip, subdivided that land, created a sewerage easement over all of the land and sold the majority of the revenge strip to abutting property owners.

Lot A was not included in the above mentioned 2003 process, as Lot A does not physically abut the section of discontinued nearby right-of-carriageway.

As mentioned above, Lot A traverses two allotments and is occupied by two properties; 55 Dorking Road Box Hill (55 Dorking Road) and 36 Graham Place, Box Hill (36 Graham Place)

Plan #1: Location plan of Council land (shown red) and 55 Dorking Road (shown in blue outline)



9.4.1

(cont)

Council has received an enquiry from the registered proprietors of 55 Dorking Road regarding the possible purchase the 20m² of Lot A that is currently occupied by 55 Dorking Road.

The registered proprietors of 55 Dorking Road have successfully obtained a town planning permit for three residential townhouses and wish to incorporate the 20m² of Lot A currently occupied into their development.

A site inspection and aerial photography has confirmed that Lot A is occupied and located within the fence lines of both adjoining properties and has been for many years.

Historical aerial photography confirms that 55 Dorking Road have been in occupation of the 20m² of Lot A since at least 1945, with the existing house being built over part of the land.

Refer photographs #1 and #2; being photographs of the front and rear garden of 55 Dorking Road, with the location of the Council land identified by the yellow line shown.

Photograph #1: Front yard of 55 Dorking Road:



Photograph #2: Rear yard of 55 Dorking Road:



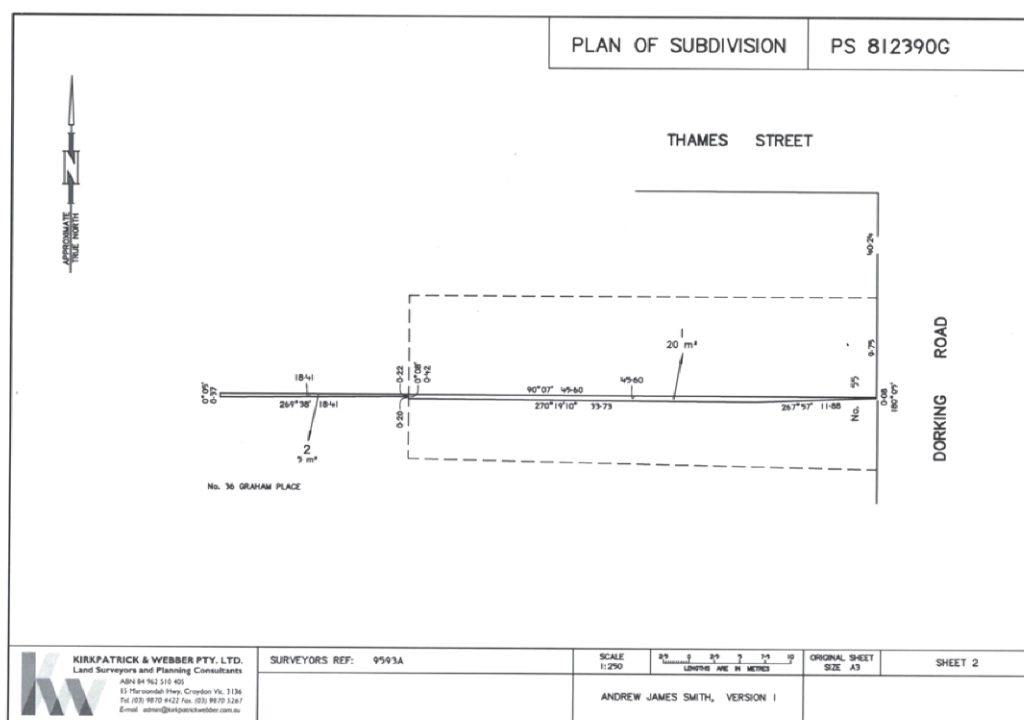
(cont)

The proposal is to subdivide Lot A into two allotments thus enabling the 20m² of land occupied by 55 Dorking Road to be sold upon completion of Council's statutory process to the registered proprietors of 55 Dorking Road, and at a future date consider selling the 5m² occupied by 36 Graham Place to that registered proprietor.

Whilst both 55 Dorking Road and 36 Graham Place have occupied Lot A for more than fifteen years, adverse possession does not apply because Council is the registered proprietor of Volume 10749 Folio 119.

The proposed Plan of Subdivision has been prepared by Council's Surveyors, Kirkpatrick and Webber. The land shown as Lot 1 on proposed Plan of Subdivision 812390G is occupied by 55 Dorking Road, whilst the land shown as Lot 2 on proposed Plan of Subdivision 812390G is occupied by 36 Graham Place.

Plan #2: Proposed Plan of Subdivision 812390G:



Please note that Council's Surveyors have confirmed that the northern and southern boundaries of Lot 1 on proposed Plan of Subdivision 812390G are not parallel, hence the area calculation is not a straight length x width calculation.

9.4.1

(cont)

A sewerage easement over Lot 1 is not required and it is proposed to be removed as part of the subdivision process.

DISCUSSION

To proceed with the proposal it will be necessary for Council to undertake the following:

- **Procedures under the *Planning & Environment Act 1987* and the *Subdivision Act 1988* for the subdivision of the land.**

As part of these procedures Council will be required to prepare a Plan of Subdivision to subdivide the land into two lots. Once the plan has been approved and certified by Council and registered at the Titles Office, separate titles will issue for Lot 1 and Lot 2.

- **Procedures under section 189 of the *Local Government Act 1989* for the sale of the land.**

These procedures will involve Council giving public notice of its intention to sell the land and consider and hear submissions at Special Committee on 9 October 2017.

CONSULTATION

Council obtained an independent valuation, in accordance with Section 13DA(2) of the *Valuation of Land Act 1960*, of Lot 1 on proposed Plan of Subdivision 812390G and the independently assessed valuation amount is **sixteen thousand dollars (\$16,000) plus GST**.

The registered proprietors of 55 Dorking Road have been informed of the independent valuation obtained by Council and via their solicitor they have confirmed their interest in purchasing the land for **sixteen thousand dollars (\$16,000) plus GST** from Council.

Governance Requirements:

In accordance with Section 189 (2) (a) of the *Local Government Act 1989* (LGA), if Council wishes to sell land it must give public notice of its intention to sell land.

Pursuant to section 223 (1) of the LGA, Council is then required to consider, and if required, hear any submissions received in regard to the proposed sale.

Prior to resolving to selling land Council must in accordance with Section 189 (2)(b) of the LGA assess the market value of the land proposed for sale and market value assessment needs to be undertaken by a qualified Valuer in accordance with Section 13DA(2) of the *Valuation of Land Act 1960*.

FINANCIAL IMPLICATIONS

Gross proceeds from the subdivision and sale of Lot 1 on proposed Plan of Subdivision 812390G will be \$16,000 plus GST.

The public notification costs and subdivision costs will be borne by Council. After expenses, the net proceeds to Council from the sale of Lot 1 will be approximately \$6,000 excluding GST.

POLICY IMPLICATIONS

Nil

9.4.2 Supplementary Valuation Quarterly Report 1 April 2017 to 30 June 2017

FILE NUMBER: SF16/746#02

SUMMARY

This report presents supplementary valuations and recommends adjustment of rate records. The supplementary valuations have been carried out on properties in accordance with Section 13DF of the Valuation of Land Act 1960

COUNCIL RESOLUTION

Moved by Cr Bennett, Seconded by Cr Ellis

That Council:

- 1. Note and accept the supplementary valuations undertaken during the period commencing 1 April 2017 to 30 June 2017.***
- 2. Authorise the rate records being adjusted to take account of the supplementary valuations returned.***

CARRIED UNANIMOUSLY

BACKGROUND

Item 1.11 of the Schedule of Powers contained within the Chief Executive Officer's Instrument of Delegation adopted by Council on 18 May 2015 states the following:

"The delegate must not determine the issue, take the action or do the act or thing if the issue, action, act or thing is an issue, action, act or thing which involves:

- The return of the general valuation and any supplementary valuations."*

This report relates to supplementary valuations undertaken by Council in accordance with the *Valuation of Land Act 1960* for the period from 1 April 2017 to 30 June 2017.

DISCUSSION

Supplementary valuations are conducted regularly throughout the financial year to maintain the equity and accuracy of Council's rating valuation base.

Supplementary valuations are primarily due to construction, subdivision and/or planning activities.

The supplementary valuations undertaken during the period are summarised in Table #1 below.

Table # 1: Supplementary Valuations completed between 1 April 2017 and 30 June 2017

Supplementary Valuation Reference	Number of Assessments	SITE VALUE	C.I.V.	N.A.V.
June 2017	16	\$8,447,000	\$11,414,000	\$616,650

CONSULTATION

The legislative requirement for Council to complete supplementary valuations is contained within the *Valuation of Land Act 1960*. All supplementary valuations contained in this report have been undertaken in accordance with the *2016 Valuation Best Practice Specifications Guidelines*.

The supplementary valuations completed during June have been certified by the Valuer-General's office (VGV) as being "suitable for use" by Council.

9.4.2

(cont)

FINANCIAL IMPLICATIONS

The total change to the Capital Improved Value (CIV) caused by the supplementary valuations undertaken is a decrease of \$513,000. This supplementary valuation has resulted in a reduction of \$523 to supplementary rate income.

A summary of Council's valuation totals for all rateable and non-rateable properties is shown below in Table #2, Table #3 and Table #4.

Table #2: Valuation totals as at 31 March 2017

BREAKDOWN	Number of Assessments	SITE VALUE	C.I.V.	N.A.V.
Rateable	71,888	\$47,380,848,700	\$64,525,335,500	\$ 3,334,758,100
Non Rateable	1,081	\$3,113,400,000	\$3,523,672,500	\$198,259,900
<i>Municipal Total</i>	<i>72,969</i>	<i>\$50,494,248,700</i>	<i>\$68,049,008,000</i>	<i>\$3,533,018,000</i>

Table#3: Change to valuation totals resulting from supplementary valuations between 1 April 2017 to 30 June 2017

Supplementary Valuations	Number of Assessments subject to Supplementary Valuation	Change to Site Value	Change to CIV	Change to NAV
	16	-\$179,000	-\$513,000	-\$30,000

Table #4: Valuation totals as at 30 June 2017

NEW BREAKDOWN	Number of Assessments	SITE VALUE	C.I.V.	N.A.V.
New Rateable	71,888	\$47,383,881,700	\$64,528,686,500	\$ 3,334,917,950
New Non Rateable	1,078	\$3,110,188,000	\$3,519,808,500	\$198,070,050
<i>New Municipal Total</i>	<i>72,966</i>	<i>\$50,494,069,700</i>	<i>\$68,048,495,000</i>	<i>\$3,532,988,000</i>

NB: Supplementary valuations on non-rateable properties are recorded on Council's rating system and their totals are included in the supplementary valuation reports. This is because non-rateable properties may incur a fire service property levy in accordance with the *Fire Services Property Levy Act 2012*.

POLICY IMPLICATIONS

The Valuations have been undertaken in accordance with the legislative requirements of the *Valuation of Land Act 1960*.

9.4.3 Delegations from Council to Special Committee of Council, Chief Executive Officer and Positions within the Organisation

ATTACHMENT

SUMMARY

The purpose of this report is to recommend approval of Instruments of Delegation from Council to the Special Committee of Council; Council to the Chief Executive Officer (CEO); and Council to various positions within the organisation, to ensure compliance with sections 86(6) and 98(6) of the Local Government Act 1989 (the Act) which requires that all Council delegations be reviewed within 12 months of a general election. The Delegations are attached as Attachments 1, 2, 3 and 4.

RECOMMENDATION

That Council having reviewed all delegations in accordance with clauses 86(6) and 98 (6) as required, pursuant to the Local Government Act 1989, within the period of 12 months after a general election;

- 1. Adopt and seal the attached Instrument of Delegation to the Special Committee of Council as per Attachment 1.***
 - 2. Adopt and seal the attached Instrument of Delegation to the CEO as per Attachment 2.***
 - 3. Adopt and seal the attached Instrument of Delegation to various positions within the organisation as per Attachment 3 and 4.***
 - 4. Revoke all previous Instruments of Delegation to the Special Committee of Council, to the CEO and to other officers within the organisation.***
-

MOTION

Moved by Cr Davenport, Seconded by Cr Barker

That Council having reviewed all delegations in accordance with clauses 86(6) and 98 (6) as required, pursuant to the Local Government Act 1989, within the period of 12 months after a general election;

- 1. Adopt and seal the attached Instrument of Delegation to the Special Committee of Council as per Attachment 1.***
- 2. Adopt and seal the attached Instrument of Delegation to the CEO as per Attachment 2.***
- 3. Adopt and seal the attached Instrument of Delegation to various positions within the organisation as per Attachment 3 and with the following changes to Attachment 4:***
 - Conditions d, e, f, and h under section 61(1) amended to read '20 or more objector properties'***
 - Conditions d, e, f, and h under section 73 amended to read '20 or more objector properties'***
 - Conditions d, e, f, and h under section 84(1) amended to read '20 or more objector properties'***
 - Conditions d, e, f, and h under section 96G amended to read '20 or more objector properties'***
- 4. Revoke all previous Instruments of Delegation to the Special Committee of Council, to the CEO and to other officers within the organisation.***

LOST

9.4.3

(cont)

A Division was called.

Division

For	Against
Cr Barker	Cr Bennett
Cr Davenport	Cr Carr
Cr Stennett	Cr Ellis
	Cr Liu
	Cr Massoud

On the results of the Division the motion was declared LOST

COUNCIL RESOLUTION

Moved by Cr Bennett, Seconded by Cr Ellis

That Council having reviewed all delegations in accordance with clauses 86(6) and 98 (6) as required, pursuant to the Local Government Act 1989, within the period of 12 months after a general election;

- 1. Adopt and seal the attached Instrument of Delegation to the Special Committee of Council as per Attachment 1.***
- 2. Adopt and seal the attached Instrument of Delegation to the CEO as per Attachment 2.***
- 3. Adopt and seal the attached Instrument of Delegation to various positions within the organisation as per Attachment 3 and 4.***
- 4. Revoke all previous Instruments of Delegation to the Special Committee of Council, to the CEO and to other officers within the organisation.***

CARRIED UNANIMOUSLY

BACKGROUND

Sections 86(1) and (3) of the Act provides that a Council may establish Special Committees and may by Instrument of Delegation (Delegation) delegate certain powers, duties and functions to a Special Committee.

Section 98(1) of the Act provides that a Council may by Delegation, delegate to a member of its staff any power, duty or function of the Council under the Act, or any other Act, other than some powers which are reserved for a Council decision.

A prime objective of the Act is to give councils greater flexibility in exercising their powers and carrying out their functions and duties. The guiding principle in relation to Delegations is that they should be seen as a tool to enable decisions to be made at the most appropriate level of the organisation.

A Delegation is a form which sets out who the delegate is and what power is conferred upon that delegate. Delegations are essential to enable Council staff to carry out operational duties particularly in areas which involve enforcement, such as town planning, local laws, environmental health, animal management and parking control. Delegations must, by law, also be available for public inspection, so it is essential they are updated regularly. Activity undertaken by officers under delegated authority will continue to be reported to Council on a regular basis.

9.4.3

(cont)

DISCUSSION

Delegation to the Special Committee of Council

The current Delegation to the Special Committee of Council was adopted by Council on 19 August 2013.

The Special Committee of Council has undertaken its delegated powers effectively and no change is recommended. However the Delegation to the Special Committee of Council requires review as section 86(6) of the Act requires that the Council must review any delegations to a Special Committee within the period of 12 months of a general election.

Delegation to the CEO

The current Delegation to the CEO was adopted by Council on 18 May 2015. No change is recommended, however the Delegation to the CEO requires review by Council, as section 98(6) of the Act requires that the Council must review all delegations which are in force and have been made by the Council under section 98(1) of the Act, within the period of 12 months after a general election.

Delegation to Various Positions within the Organisation

Council at its meeting held 15 August 2016, adopted a revised Delegation to various positions in the organisation, required due to amendments to various Acts and Regulations.

The current Delegation requires review as:

- a) Section 98(6) of the Act requires that all delegations which are in force and have been made by the Council under section 98(1) of the Act must be reviewed within the period of 12 months after a general election; and
- b) Since Council last reviewed the Delegation, there have been further legislative amendments:
 - i. minor amendments to the Road Management Act 2004;
 - ii. the Planning and Environment (Fees) Regulations 2016 have replaced the Planning and Environment (Fees) Interim Regulations 2015, and
- c) Updating of some position titles for Whitehorse staff is required; and
- d) Amendments to wording in sections of the Planning and Environment Act 1987 required to clarify processes for Planning Officers.

It is therefore appropriate to adopt a revised Delegation to particular organisational roles under various Acts and Regulations where the Delegation must be direct from the Council rather than as a sub-delegation from the Chief Executive Officer.





CONSULTATION

Relevant Managers and General Managers were consulted in the updating of the proposed delegations.

FINANCIAL IMPLICATIONS

There are no financial implications.

ATTACHMENT

- 1 Instrument of Delegation to the Special Committee of Council 
- 2 Instrument of Delegation Council to Chief Executive Officer 
- 3 Instrument of Delegation Council to Staff 
- 4 Instrument of Delegation Council to Staff (under the Planning and Environment Act 1987) 

9.4.4 Adoption of Instrument of Appointment and Authorisation under the Planning and Environment Act 1987

SUMMARY

The purpose of this report is to recommend approval of an Instrument of Appointment and Authorisation under the Planning and Environment Act 1987, from the Council to a position in the organisation.

COUNCIL RESOLUTION

Moved by Cr Carr, Seconded by Cr Liu

That Council approve the proposed appointment of authorised officers pursuant to the Planning and Environment Act 1987 as attached to this report.

CARRIED UNANIMOUSLY

BACKGROUND

The proposed Instrument of Appointment and Authorisation (pursuant to the *Planning and Environment Act 1987*) has been prepared following advice received from Council's solicitors Maddocks and is similar to that used by many Victorian municipalities.

The Instrument of Appointment and Authorisation allows Council officers to conduct their normal business in relation to enforcement of the *Planning and Environment Act 1987* and to act and commence proceedings in Council's name.

These appointments must be made by resolution of the Council; section 3(6) of the *Local Government Act 1989* defines 'resolution of the council' as including a power exercised under delegation (ie: by the Chief Executive Officer), however section 188 (2) (c) of the *Planning and Environment Act 1987* prohibits authorisations being made under delegation.

The Instruments of Appointment and Authorisation would come into force once the common seal is affixed to the Instrument.

CONSULTATION

Relevant staff including General Manager City Development and Manager Planning and Building were consulted during the preparation of the proposed Instrument of Appointment and Authorisation.

FINANCIAL IMPLICATIONS

There are no financial implications.

POLICY IMPLICATIONS

There are no policy implications.

9.4.5 Delegated Decisions June 2017

SUMMARY

The following activity was undertaken by officers under delegated authority during June 2017.

COUNCIL RESOLUTION

Moved by Cr Carr, Seconded by Cr Ellis

That the report of decisions made by officers under Instruments of Delegation for the month of June 2017 be noted.

CARRIED UNANIMOUSLY

DELEGATION	FUNCTION	Number for June 2016	Number for June 2017
Planning and Environment Act 1987	Delegated Decisions	155	130
	Strategic Planning Decisions	Nil	Nil
Telecommunications Act 1997		Nil	Nil
Subdivision Act 1988		30	29
Gaming Control Act 1991		Nil	Nil
Building Act 1993	Dispensations & Applications to Building Control Commission	82	75
Liquor Control Reform Act 1998	Objections and Prosecutions	2	1
Food Act 1984	Food Act Orders	1	8
Public Health & Wellbeing Act 2008	Improvement / Prohibition Notices	Nil	6
Local Government Act 1989	Temporary Road Closures	13	8
Other Delegations	CEO Signed Contracts between \$150,000 - \$500,000	Nil	Nil
	Property Sales and Leases	3	14
	Documents to which Council seal affixed	1	Nil
	Vendor Payments	1629	1395
	Parking Amendments	8	11
	Parking Infringements written off (not able to be collected)	229	226

9.4.5

(cont)

DELEGATED DECISIONS MADE ON PLANNING APPLICATIONS JUNE 2017

All decisions are the subject of conditions which may in some circumstances alter the use of development approved, or specific grounds of refusal is an application is not supported.

Appl No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
170	06-06-17	Application Lapsed	257 Burwood Hwy, Burwood	Riversdale	Change of use to an internet cafe (innominate use) and car parking reduction	Business
1021	13-06-17	Council Permit Issued	182 Burwood Hwy, Burwood	Riversdale	Construction of seven dwellings, comprising one three storey and six four storey dwellings, reduction of standard car parking requirement and alteration of access to road in a road zone	Multiple Dwellings
38	27-06-17	Delegate Approval - S72 Amendment	15 Braemar St, Mont AlbertNorth	Elgar	Amendment to Planning Permit WH/2008/38 (issued for the 'construction of a two-storey dwelling adjacent to an existing dwelling') to extend the existing dwelling for a first floor	Permit Amendment
44	19-06-17	Delegate Approval - S72 Amendment	19 Redland Drv, Mitcham	Springfield	Reduction in mezzanine level office floor area and associated car parking provided	Permit Amendment
220	22-06-17	Delegate Approval - S72 Amendment	11 Irvine St, Mitcham	Springfield	Amendment to Permit WH/2016/220 to raise the finished floor level of Dwelling 2	Permit Amendment
237	06-06-17	Delegate Approval - S72 Amendment	20 Kangerong Rd, Box Hill	Elgar	Construction of three double storey dwellings	Permit Amendment
297	27-06-17	Delegate Approval - S72 Amendment	25 Jeffery St, Blackburn	Central	3 lot subdivision	Permit Amendment

9.4.5
(cont)

323	09-06-17	Delegate Approval - S72 Amendment	436 Middleborough Rd, Blackburn	Central	Three lot subdivision in 2 stages	Permit Amendment
388	23-06-17	Delegate Approval - S72 Amendment	1/17 Taronga Crt, Nunawading	Springfield	Construction of one (1) double storey dwelling at the rear of the existing dwelling	Permit Amendment
599	11-06-17	Delegate Approval - S72 Amendment	79 Springvale Rd, Nunawading	Springfield	Amendment to Planning Permit WH/2011/599, issued for the construction of seven (7) double storey dwellings and alter access to a road in a Road Zone Category 1, for the relocation of crossover	Permit Amendment
728	01-06-17	Delegate Approval - S72 Amendment	42 Wellington Ave, Blackburn	Central	Buildings and works associated with the construction of a double storey dwelling and tree removal	Permit Amendment
907	28-06-17	Delegate Approval - S72 Amendment	28 Hopetoun St, Mitcham	Springfield	Amendment to permit conditions and plans to Planning Permit WH/2011/907 (issued for construction of three (3) double storey dwellings) comprising alteration to first floor external material, alteration to condition 1b	Permit Amendment
947	28-06-17	Delegate Approval - S72 Amendment	1 Williamson Rd, Mont AlbertNorth	Elgar	Construction of two double storey dwellings	Permit Amendment
1041	06-06-17	Delegate Approval - S72 Amendment	10 Boongarry Ave, Blackburn	Central	Buildings and works to construct a single storey dwelling	Permit Amendment
1095	19-06-17	Delegate Approval - S72 Amendment	65 Eley Rd, Box Hill South	Riversdale	Construction of two (2) double storey dwellings	Permit Amendment

9.4.5
(cont)

1267	29-06-17	Delegate Approval - S72 Amendment	45 Wattle Valley Rd, Mitcham	Springfield	Buildings and works to extend the existing dwelling and removal of one (1) tree	Permit Amendment
26	29-06-17	Delegate NOD Issued	8 Bruce St, Mitcham	Springfield	The construction of four (4) double storey dwellings (in a General Residential Zone and a Heritage Overlay), and the demolition of an existing dwelling and outbuilding in a Heritage Overlay.	Multiple Dwellings
48	29-06-17	Delegate NOD Issued	9 Clare St, Blackburn	Central	Construction of three double storey dwellings	Multiple Dwellings
101	14-06-17	Delegate NOD Issued	51 Gardenia St, Blackburn	Central	Removal of trees (10) in a Significant Landscape Overlay	Special Landscape Area
217	27-06-17	Delegate NOD Issued	13 Landale St, Box Hill	Elgar	Amendment to endorsed plans for permit WH/2015/217 to reconfigure the internal layout and alter window placement	Permit Amendment
398	29-06-17	Delegate NOD Issued	7 Alern Crt, Nunawading	Springfield	Construct three double storey dwellings	Multiple Dwellings
586	14-06-17	Delegate NOD Issued	2 Richard St, Box Hill North	Elgar	Construction of two (2) double storey dwellings	Multiple Dwellings
587	20-06-17	Delegate NOD Issued	29 Karen St, Box Hill North	Elgar	The construction of five (5) double storey dwellings	Multiple Dwellings
589	08-06-17	Delegate NOD Issued	44 Diosma Cres, Nunawading	Springfield	Construction of two double storey dwellings	Multiple Dwellings

9.4.5
(cont)

762	19-06-17	Delegate NOD Issued	2/5-7 Diana Drv, Blackburn North	Central	Amendment to Planning Permit WH/2010/762 (issued for buildings and works associated with an additional two offices at first floor level; two dwellings; and a waiver of the car parking requirements), for the waiver of the standard car parking requirements associated with a medical centre (dental clinic) use.	Permit Amendment
771	22-06-17	Delegate NOD Issued	436 Canterbury Rd, Forest Hill	Morack	Construction of one two storey dwelling to the rear of existing dwelling and access to Road Zone Category 1.	Multiple Dwellings
952	06-06-17	Delegate NOD Issued	40 Clifton St, Blackburn	Central	The construction of buildings and works associated with a double storey dwelling under the Significant Landscape Overlay, Schedule 2	Special Landscape Area
988	08-06-17	Delegate NOD Issued	45 Great Western Drv, Vermont South	Morack	Construction of two double storey dwellings	Multiple Dwellings
1057	05-06-17	Delegate NOD Issued	1 Blackwood Crt, Nunawading	Springfield	Construction of three dwellings on a lot	Multiple Dwellings
1089	08-06-17	Delegate NOD Issued	8 Jeffery St, Blackburn	Central	Buildings and works to extend a dwelling (carport, upper floor, decking and in-ground swimming pool) and removal of one tree.	Special Landscape Area
1097	22-06-17	Delegate NOD Issued	34 Sandy St, Nunawading	Springfield	Construction of four (4) double storey dwellings	Multiple Dwellings

9.4.5
(cont)

1111	21-06-17	Delegate NOD Issued	4 Donald St, Blackburn South	Central	Construction of three dwellings	Multiple Dwellings
1112	26-06-17	Delegate NOD Issued	8A Clarice Rd, Box Hill South	Riversdale	Change of use to Place of Worship, buildings and works, reduction in statutory car parking requirements	Industrial
1132	29-06-17	Delegate NOD Issued	6 Kalimna St, Vermont	Morack	Construction of second (double storey) dwelling	Multiple Dwellings
1169	27-06-17	Delegate NOD Issued	1 Dixon Grv, Blackburn	Central	Construction of two (2) double storey dwellings	Multiple Dwellings
1171	15-06-17	Delegate NOD Issued	27 Harrison St, Mitcham	Springfield	Construction of two dwellings	Multiple Dwellings
21	20-06-17	Delegate Permit Issued	593 Whitehorse Rd, Mitcham	Springfield	Display of a pylon sign (internally illuminated) and two wall fascia signs (internally illuminated)	Advertising Sign
85	27-06-17	Delegate Permit Issued	12 Peacock St, Burwood	Riversdale	Construction of second (double storey) dwelling	Multiple Dwellings
104	23-06-17	Delegate Permit Issued	179 Middleborough Rd, Box Hill South	Riversdale	Use of land for the sale and consumption of liquor in association with an existing restaurant	Liquor Licence
105	09-06-17	Delegate Permit Issued	229-231 Blackburn Rd, Blackburn South	Central	Construction of a three storey building for four offices and 17 dwellings, use of the land for a dwelling, reduction in the required car parking provision and alteration of access to a Road Zone (Category 1)	Multiple Dwellings
130	15-06-17	Delegate Permit Issued	8B/21 George St, Blackburn	Central	Buildings and works (internal) to construct a storage at mezzanine floor and reduction in car parking	Industrial

9.4.5
(cont)

139	29-06-17	Delegate Permit Issued	28 Collina St, Mitcham	Springfield	Extension of existing dwelling	Special Landscape Area
140	05-06-17	Delegate Permit Issued	6 Parkside Ave, Box Hill	Elgar	Construction of two double storey dwellings	Multiple Dwellings
165	20-06-17	Delegate Permit Issued	Factory 1/66-70 Railway Rd, Blackburn	Central	The display of business identification signage	Advertising Sign
172	19-06-17	Delegate Permit Issued	6 Pursell Ave, Blackburn South	Central	Removal of two (2) trees in Significant Landscape Overlay	Special Landscape Area
185	07-06-17	Delegate Permit Issued	Ground 959-963 Whitehorse Rd, Box Hill	Elgar	Buildings and works to a restaurant, reduction in the standard carparking requirements and display of signage.	Business
230	29-06-17	Delegate Permit Issued	22B Rooks Rd, Nunawading	Springfield	Change of Use (Trade Supplies) and display of signage	Industrial
231	27-06-17	Delegate Permit Issued	170 Elgar Rd, Box Hill South	Riversdale	Buildings and works to install a flue associated with the use of the land for a take away food premises	Business
235	27-06-17	Delegate Permit Issued	15 Francesca St, Mont AlbertNorth	Elgar	Four (4) lot subdivision	Subdivision
249	14-06-17	Delegate Permit Issued	5A Adley Crt, Vermont South	Morack	Carport	Single Dwelling < 300m2
251	16-06-17	Delegate Permit Issued	3 Simpsons Rd, Box Hill	Elgar	Construction of four double storey dwellings	Multiple Dwellings
254	29-06-17	Delegate Permit Issued	270 Canterbury Rd, Forest Hill	Central	Buildings and works associated with an increase in gross floor area, and installation of a skylight	Business
274	14-06-17	Delegate Permit Issued	18-20 Albert St, Blackburn	Central	Installing a retractable awning on office balcony	Business

9.4.5
(cont)

279	14-06-17	Delegate Permit Issued	24 Haddon Crt, Mitcham	Springfield	Removal of 5 Trees	Native Vegetation Removal
295	29-06-17	Delegate Permit Issued	Tram Stop 68 on south side of road opposite 104-122 Burwood Highway	Riversdale	Display of one single sided illuminated electronic promotion sign on an existing tram shelter	Other
296	29-06-17	Delegate Permit Issued	Tram Stop 68 on north side of road opposite 115 Burwood Highway	Riversdale	Display of one single sided illuminated electronic promotion sign on an existing tram shelter	Other
311	15-06-17	Delegate Permit Issued	1/213 Elgar Rd, Surrey Hills	Riversdale	Buildings and works on common property	Residential (Other)
316	08-06-17	Delegate Permit Issued	14 Cromwell Crt, Blackburn	Central	Removal of Tree in SLO2	Special Landscape Area
323	29-06-17	Delegate Permit Issued	36 Canterbury Rd, Blackburn South	Central	Three (3) lot subdivision	Subdivision
336	09-06-17	Delegate Permit Issued	27-29 The Ave, Blackburn	Central	Demolition of garage, outbuilding and glasshouse in a Heritage Overlay	VicSmart - General Application
352	20-06-17	Delegate Permit Issued	9 Gwenda Ave, Blackburn	Central	Removal of Easement	Subdivision
356	27-06-17	Delegate Permit Issued	3/59 O'Shannessy St, Nunawading	Springfield	Convert existing carport to garage by installing garage door	Single Dwelling < 300m2
359	02-06-17	Delegate Permit Issued	12 Market St, Nunawading	Springfield	Car parking reduction associated with a restaurant	VicSmart - General Application

9.4.5
(cont)

369	23-06-17	Delegate Permit Issued	1/936 Canterbury Rd, Box Hill South	Riversdale	Two (2) lot subdivision	VicSmart - Subdivision
373	08-06-17	Delegate Permit Issued	182 Burwood Hwy, Burwood	Riversdale	External buildings and works in RGZ2	Residential (Other)
374	19-06-17	Delegate Permit Issued	13 Sewell St, Mont Albert North	Elgar	Buildings and works on a lot less than 500sqm	Single Dwelling < 300m2
378	08-06-17	Delegate Permit Issued	8 Caversham Crt, Nunawading	Springfield	Tree removal	Special Landscape Area
382	13-06-17	Delegate Permit Issued	1 Daisy Crt, Box Hill North	Elgar	Two (2) lot subdivision	VicSmart - Subdivision
384	09-06-17	Delegate Permit Issued	119 Woodhouse Grv, Box Hill North	Elgar	Two (2) lot subdivision	VicSmart - Subdivision
393	20-06-17	Delegate Permit Issued	28 Station St, Burwood	Riversdale	Two (2) lot subdivision	Subdivision
395	07-06-17	Delegate Permit Issued	8A Merton St, Box Hill	Elgar	Construction of a proposed 6m x 9m attic garage	VicSmart - General Application
401	13-06-17	Delegate Permit Issued	10 Dampier Grv, Mitcham	Springfield	Two (2) lot subdivision	VicSmart - Subdivision
402	08-06-17	Delegate Permit Issued	29 Bellbird Cres, Vermont	Morack	To remove a tree	VicSmart - General Application
409	19-06-17	Delegate Permit Issued	1 Marlborough St, Mont Albert	Elgar	Construction of an outbuilding ancillary to an existing dwelling in a Heritage Overlay	VicSmart - General Application
413	22-06-17	Delegate Permit Issued	1 Clifton St, Blackburn	Central	Removal of tree 1	VicSmart - General Application
415	14-06-17	Delegate Permit Issued	58 Lenna St, Burwood East	Riversdale	Two (2) lot subdivision	VicSmart - Subdivision
416	22-06-17	Delegate Permit Issued	1 Clifton St, Blackburn	Central	Removal of tree 2	VicSmart - General Application
418	19-06-17	Delegate Permit Issued	11 Alandale Rd, Blackburn	Central	Removal of one (1) tree in a SLO2 (Tree 3)	VicSmart - General Application
428	28-06-17	Delegate Permit Issued	8 Percy St, Mitcham	Springfield	Two (2) lot subdivision	VicSmart - Subdivision
432	23-06-17	Delegate Permit Issued	12/10-40 Burwood Hwy, Burwood East	Riversdale	Display of advertising signs	VicSmart - General Application
436	30-06-17	Delegate Permit Issued	33 Broughton Rd, Surrey Hills	Riversdale	Two (2) lot subdivision	VicSmart - Subdivision
437	30-06-17	Delegate Permit Issued	8A Edward St, Mitcham	Springfield	Two (2) lot subdivision	VicSmart - Subdivision
457	27-06-17	Delegate Permit Issued	33 Aldinga St, Blackburn South	Central	Two (2) lot subdivision	VicSmart - Subdivision

9.4.5
(cont)

463	27-06-17	Delegate Permit Issued	28 Rose St, Box Hill	Elgar	Two (2) lot subdivision	VicSmart - Subdivision
477	30-06-17	Delegate Permit Issued	13 Standard Ave, Box Hill	Elgar	Two (2) lot subdivision	VicSmart - Subdivision
478	30-06-17	Delegate Permit Issued	6 Sinnott St, Burwood	Riversdale	Two (2) lot subdivision	VicSmart - Subdivision
489	19-06-17	Delegate Permit Issued	315-319 Burwood Hwy, Burwood East	Morack	Buildings and works for the construction of a six (6) storey building and use of land for retail and serviced apartment	Business
493	05-06-17	Delegate Permit Issued	150 Canterbury Rd, Blackburn South	Central	Use and development of the land for the purpose of a dental surgery and reduction in car parking	Residential (Other)
509	05-06-17	Delegate Permit Issued	25 Park Close Vermont	Springfield	Construction of two (2) double storey dwellings	Multiple Dwellings
571	16-06-17	Delegate Permit Issued	1 Cornfield Grv, Box Hill South	Riversdale	Construction of two double storey semi-detached dwellings and a front fence higher than 1.2m	Multiple Dwellings
622	26-06-17	Delegate Permit Issued	1 Kingsley Cres, Mont Albert	Elgar	Construction of a part three and part five storey (plus two basement levels) apartment and townhouse development and associated alteration of access to a road in a Road Zone Category 1	Multiple Dwellings
650	26-06-17	Delegate Permit Issued	163-165 Central Rd, Nunawading	Springfield	Extension of an existing residential building, buildings and works to use and develop a retirement village and associated tree removal and waiver of bicycle parking requirements	Residential (Other)

9.4.5
(cont)

793	13-06-17	Delegate Permit Issued	11 Bronte Ave, Burwood	Riversdale	Construction of three double storey dwellings	Multiple Dwellings
820	26-06-17	Delegate Permit Issued	47 Gillard St, Burwood	Riversdale	Construction of three double storey dwellings	Multiple Dwellings
828	09-06-17	Delegate Permit Issued	14 Harcourt St, Blackburn North	Central	Construction of two (2) dwellings on a lot	Multiple Dwellings
872	22-06-17	Delegate Permit Issued	363 Blackburn Rd, Burwood East	Morack	Construction of two double storey dwellings	Multiple Dwellings
884	13-06-17	Delegate Permit Issued	28 Christina St, Burwood	Riversdale	Construction of a double storey dwelling to the rear of an existing single storey dwelling	Multiple Dwellings
912	19-06-17	Delegate Permit Issued	48 Station St, Burwood	Riversdale	The construction of three (3) double storey dwellings on a lot and alteration of access to a road in a Road Zone Category 1	Multiple Dwellings
957	14-06-17	Delegate Permit Issued	7 Forest Rd, Forest Hill	Springfield	Buildings and works for dwelling additions in a Significant Landscape Overlay	Special Building Overlay
967	26-06-17	Delegate Permit Issued	28 Royton St, Burwood East	Riversdale	Construction of two (2) double storey dwellings	Multiple Dwellings
973	26-06-17	Delegate Permit Issued	35 Springfield Rd, Box Hill North	Elgar	Development of two double storey dwellings	Multiple Dwellings
976	01-06-17	Delegate Permit Issued	3 Carrington Rd, Box Hill	Elgar	Alterations and additions to existing restaurant, expansion of 'red line' area for the sale of liquor & waiver of one car parking space	Business
983	19-06-17	Delegate Permit Issued	10 Roberts Ave, Box Hill South	Riversdale	The construction of a double storey dwelling to the rear of the existing single storey dwelling	Multiple Dwellings

9.4.5
(cont)

993	27-06-17	Delegate Permit Issued	2 Shafer Rd, Blackburn North	Central	Construction of two double storey dwellings and alteration to access of a Road Zone Category 1	Multiple Dwellings
998	29-06-17	Delegate Permit Issued	51 Springfield Rd, Box Hill North	Elgar	Construction of two double storey dwellings on a lot	Multiple Dwellings
1020	13-06-17	Delegate Permit Issued	17 Middlefield Drv, Blackburn North	Central	The construction of two double storey dwellings	Multiple Dwellings
1023	13-06-17	Delegate Permit Issued	4 Fulton Cres, Burwood	Riversdale	Three units of two storey dwellings with a shared driveway and a new crossover	Multiple Dwellings
1029	30-06-17	Delegate Permit Issued	406 Canterbury Rd, Forest Hill	Morack	3 double storey dwellings	Multiple Dwellings
1031	05-06-17	Delegate Permit Issued	14 Paul Ave, Box Hill North	Elgar	Construction of six double storey dwellings	Multiple Dwellings
1055	28-06-17	Delegate Permit Issued	1 Shafer Rd, Blackburn North	Central	The construction of four (4) double storey dwellings and alteration of access to a road located in a Road Zone, Category 1.	Multiple Dwellings
1075	05-06-17	Delegate Permit Issued	1/10 Duckham St, Blackburn	Central	Construction of a dwelling on a lot less than 500m ² , front fence height 1.6 metres and works within common property with common property	Residential (Other)
1077	19-06-17	Delegate Permit Issued	261 Burwood Hwy, Burwood East	Morack	Construction of a four storey apartment building with basement and alteration of access to a road in a Road Zone, Category 1	Multiple Dwellings
1088	26-06-17	Delegate Permit Issued	80 Dorking Rd, Box Hill North	Elgar	Change of use to existing dwelling for a two (2) practitioner medical centre	Residential (Other)

9.4.5
(cont)

1103	15-06-17	Delegate Permit Issued	61 Gardenia St, Blackburn	Central	Buildings and works for the construction of one double storey dwelling.	Residential (Other)
1113	14-06-17	Delegate Permit Issued	45 Eram Rd, Box Hill North	Elgar	Construction of two (2) double storey dwellings	Multiple Dwellings
1142	26-06-17	Delegate Permit Issued	8 Havelock St, Burwood	Riversdale	Demolish existing dwelling and to construct three new double storey dwellings with garages	Multiple Dwellings
1159	22-06-17	Delegate Permit Issued	18 Davison St, Mitcham	Springfield	Development of two (2) double storey townhouses	Multiple Dwellings
1203	16-06-17	Delegate Permit Issued	2 Morloc St, Forest Hill	Springfield	Construction of two (2) new double storey dwellings	Multiple Dwellings
122	27-06-17	Delegate Refusal Issued	449 Canterbury Rd, Vermont	Springfield	One additional double storey dwelling and two lot subdivision	Multiple Dwellings
277	08-06-17	Delegate Refusal Issued	160 Whitehorse Rd, Blackburn	Central	Buildings and works to construct a building comprising four towers of 14, 10, 10 and 8 storeys plus rooftop plant and three levels of basement parking (including dwellings and commercial uses), use of the land for accommodation, and associated reduction of the car parking requirement and a waiver of loading bay requirement	Business

9.4.5
(cont)

392	23-06-17	Delegate Refusal Issued	15 Everglade Ave, Forest Hill	Morack	Construction of one (1) dwelling to the rear of an existing dwelling and alterations and additions to the existing dwelling	Multiple Dwellings
434	22-06-17	Delegate Refusal Issued	11 Badenoch St, Blackburn	Central	To remove a tree listed under VPO3	VicSmart - General Application
933	29-06-17	Delegate Refusal Issued	36 Orchard Cres, Mont Albert North	Elgar	Construction of two double storey dwellings	Multiple Dwellings
1093	20-06-17	Delegate Refusal Issued	21 Richmond St, Blackburn South	Riversdale	Construction of two double storey dwellings	Multiple Dwellings
1138	20-06-17	Delegate Refusal Issued	12 Morley Cres, Box Hill North	Elgar	Construction of three double storey dwellings	Multiple Dwellings
1146	20-06-17	Delegate Refusal Issued	853 Highbury Rd, Vermont South	Morack	Use and development of the land for the purpose of a childcare centre and reduction of car parking spaces	Child Care Centre
1192	27-06-17	Delegate Refusal Issued	83 Middleborough Rd, Burwood	Riversdale	Construction of a four-storey apartment building (27 dwellings), a front fence in excess of the maximum height under Clause 55.06-2, a reduction in onsite car parking and alteration of access to a Road Zone, Category 1	Multiple Dwellings

9.4.5
(cont)

163	14-06-17	Withdrawn	3 Talbot St, Mitcham	Springfield	Subdivision of the site into two lots followed by construction of two double storey dwellings on the front lot created and one single storey dwelling on the back lot created in accordance with the submitted plans	Multiple Dwellings
212	23-06-17	Withdrawn	960-974 Canterbury Rd, Box Hill South	Riversdale	Construction of a building for a section 2 (childcare) use	Child Care Centre
274	16-06-17	Withdrawn	345 Whitehorse Rd, Nunawading	Springfield	Construction of buildings and works and use of the land for the purpose of service industry (Tyre Service Centre) and display of signage	Permit Amendment

BUILDING DISPENSATIONS/APPLICATIONS JUNE 2017

Address	Date	Ward	Result
14 Ernest Street, BLACKBURN	15-06-17	Central	Amendment Approved R424
1 Vivian Street, BLACKBURN NORTH	15-06-17	Central	Consent Granted R409
16 Mitchell Street, BLACKBURN NORTH	28-06-17	Central	Consent Granted R409
20 Vernon Street, BLACKBURN SOUTH	22-06-17	Central	Consent Granted R411
25 Middlefield Drive, BLACKBURN NORTH	23-06-17	Central	Consent Granted R416
48 Koonung Road, BLACKBURN NORTH	15-06-17	Central	Consent Granted R424, R409, R427
8 Dobell Street, BLACKBURN SOUTH	20-06-17	Central	Consent Granted R411, R414, R417
87A Bindy Street, FOREST HILL	28-06-17	Central	Consent Granted R424
9 Sandgate Road, BLACKBURN SOUTH	22-06-17	Central	Consent Granted R409
70 Surrey Road, BLACKBURN NORTH	28-06-17	Central	Consent Refused R415
125 Nelson Road, BOX HILL NORTH	23-06-17	Elgar	Amendment Approved R424
1/497 Elgar Road, MONT ALBERT NORTH	13-06-17	Elgar	Consent Granted R411
13 Box Hill Crescent, MONT ALBERT NORTH	15-06-17	Elgar	Consent Granted R414
17 Lincoln Avenue, MONT ALBERT NORTH	28-06-17	Elgar	Consent Granted R424
33 Mitta Street, BOX HILL NORTH	15-06-17	Elgar	Consent Granted R414
434 Station Street, BOX HILL	01-06-17	Elgar	Consent Granted R424
9 Simmons Street, BOX HILL NORTH	02-06-17	Elgar	Consent Granted R424

9.4.5

(cont)

Address	Date	Ward	Result
1/411 Elgar Road, MONT ALBERT	22-06-17	Elgar	Consent Refused R409, R415
14 Morris Avenue, MONT ALBERT NORTH	28-06-17	Elgar	Consent Refused R415
1A Agnes Street, MONT ALBERT	22-06-17	Elgar	Consent Refused R415
53 Melrose Street, MONT ALBERT NORTH	01-06-17	Elgar	Consent Refused R424, R427
20 Cascade Drive, VERMONT SOUTH	19-06-17	Morack	Amendment Approved R424
1/4 Karwitha Street, VERMONT	01-06-17	Morack	Consent Granted R409, R411, R414
11 Longbrae Avenue, FOREST HILL	29-06-17	Morack	Consent Granted R416, R411
11 Lucerne Street, VERMONT	28-06-17	Morack	Consent Granted R414
16 Ashmore Road, FOREST HILL	22-06-17	Morack	Consent Granted R409
17 Everglade Avenue, FOREST HILL	13-06-17	Morack	Consent Granted R409
2/4 Karwitha Street, VERMONT	02-06-17	Morack	Consent Granted R411
6 Pickford Street, BURWOOD EAST	13-06-17	Morack	Consent Granted R409
13-15 Verona Street, VERMONT SOUTH	20-06-17	Morack	Consent Refused R424
12 Foch Street, BOX HILL SOUTH	13-06-17	Riversdale	Consent Granted R425
19 Harrow Street, BLACKBURN SOUTH	29-06-17	Riversdale	Consent Granted R409, R416, R417
2 Warrina Court, BURWOOD EAST	22-06-17	Riversdale	Consent Granted R415
21 Uganda Street, BURWOOD	15-06-17	Riversdale	Consent Granted R409
25 Evans Street, BURWOOD	15-06-17	Riversdale	Consent Granted R604
2B Asquith Street, BOX HILL SOUTH	22-06-17	Riversdale	Consent Granted R604
3 Byron Street, BOX HILL SOUTH	19-06-17	Riversdale	Consent Granted R421
30 Bennett Street, BURWOOD	13-06-17	Riversdale	Consent Granted R409, R415
32 Uganda Street, BURWOOD	15-06-17	Riversdale	Consent Granted R409
33 Jenner Street, BLACKBURN SOUTH	09-06-17	Riversdale	Consent Granted R411
46 Roberts Avenue, BOX HILL SOUTH	15-06-17	Riversdale	Consent Granted R424
50 Lindisfarne Drive, BURWOOD EAST	09-06-17	Riversdale	Consent Granted R416
51 Samuel Road, BLACKBURN SOUTH	20-06-17	Riversdale	Consent Granted R417, R414
57 Elgar Road, BURWOOD	29-06-17	Riversdale	Consent Granted R604
9 Meldan Street, BURWOOD	09-06-17	Riversdale	Consent Granted R409
24 Patterson Avenue, BURWOOD	01-06-17	Riversdale	Consent Refused R424
27 Narmara Street, BURWOOD EAST	28-06-17	Riversdale	Consent Refused R424
43 Piedmont Street, BOX HILL SOUTH	28-06-17	Riversdale	Consent Refused R414
13 Milton Street, NUNAWADING	20-06-17	Springfield	Consent Granted R409, R414
2/12 Walker Avenue, MITCHAM	20-06-17	Springfield	Consent Granted R414
23 Tortice Avenue, NUNAWADING	08-06-17	Springfield	Consent Granted R415
37 Creek Road, MITCHAM	28-06-17	Springfield	Consent Granted R409
39 Bessazile Avenue, FOREST HILL	22-06-17	Springfield	Consent Granted R411
4 Ferguson Street, MITCHAM	13-06-17	Springfield	Consent Granted R409
76 Esdale Street, NUNAWADING	06-06-17	Springfield	Consent Granted R416
78 Hedge End Road, NUNAWADING	29-06-17	Springfield	Consent Granted R414, R411
9 Holberry Street, NUNAWADING	13-06-17	Springfield	Consent Granted R415
27 Mount Pleasant Road, NUNAWADING	26-06-17	Springfield	Consent Refused R408
29B Redland Drive, MITCHAM	29-06-17	Springfield	Consent Refused R424
9 Holberry Street, NUNAWADING	13-06-17	Springfield	Consent Refused R414

9.4.5

(cont)

DELEGATED DECISIONS MADE ON STRATEGIC PLANNING MATTERS – JUNE 2017

Under the Planning and Environment Act 1987

Nil

REGISTER OF CONTRACTS SIGNED BY CEO DELEGATION JUNE 2017

Nil

REGISTER OF PROPERTY DOCUMENTS EXECUTED JUNE 2017

Property Address	Document Type	Document Detail
Leases		
37 Bennet Street, Forest Hill - The Uniting Church in Australia Property Trust	Lease	Whitehorse City Council as Landlord (expires 31-Dec-2018)
Room 1, 5 Combarton Street, Box Hill	Residential Tenancy Agreement	Landlord (expires 31/12/2017)
Room 1A, 5 Combarton Street, Box Hill	Residential Tenancy Agreement	Landlord (expires 31/12/2017)
Room 2, 5 Combarton Street, Box Hill	Residential Tenancy Agreement	Landlord (expires 31/12/2017)
Room 4, 5 Combarton Street, Box Hill	Residential Tenancy Agreement	Landlord (expires 31/12/2017)
Room 5, 5 Combarton Street, Box Hill	Residential Tenancy Agreement	Landlord (expires 31/12/2017)
Room 7, 5 Combarton Street, Box Hill	Residential Tenancy Agreement	Landlord (expires 31/12/2017)
Room 8, 5 Combarton Street, Box Hill	Residential Tenancy Agreement	Landlord (expires 31/12/2017)
Room 1, 1049 Whitehorse Road, Box Hill - Gowanlea	Residential Tenancy Agreement	Landlord (expires 31/12/2017)
Land Transfers		
2 Carrington Road, Box Hill	Vendor's Statement	Pursuant to Section 32 of the Sale of Land Act
Rateability Changes (Section 154 Local Government Act 1989)		
27 Victor Crescent, Forest Hill	Property now rateable	Former minister's residence now leased privately
105 Rostrevor Parade, Mont Albert North	Property now rateable	Former minister's residence sold by Salvation Army
Other		
Manager Property & Rates approved the 195 debt recovery complaints for unpaid rates pursuant to S180 (1) of the Local Government Act		
Rental compensation associated with the temporary occupation of Morton Park.	Form 12 - Notice of Claim (where no interest in land is acquired)	Whitehorse City Council and the Crossing Removal Authority

9.4.5

(cont)

REGISTER OF DOCUMENTS AFFIXED WITH THE COUNCIL SEAL – JUNE 2017

Nil

PARKING RESTRICTIONS APPROVED BY DELEGATION JUNE 2017

- Address:** **Carween Avenue, Mitcham:** from 8m east of the western boundary of 61 Carween Avenue to 4.8m west of the eastern boundary of 61A Carween Avenue – north side
- Previously:** 1 'No Stopping, 8am to 6pm, Monday to Saturday' parking space
- Now:** 1 'No Stopping, 8am to 6pm, All Days' parking space
- Address:** **Middleborough Road, Blackburn South:** from northern boundary of 252 Middleborough Road to southern boundary of 252 Middleborough Road – east side
- Previously:** 2 'Works Zone, 7am to 5pm, Monday to Friday' parking spaces
- Now:** 2 '2-Hour, 9am to 4.30pm, Monday to Friday & 1-Hour, 9am to 1pm, Saturday' parking spaces
- Address:** **Scott Grove, Burwood:** from northern boundary of 12 Scott Grove to southern boundary of 12 Scott Grove – south side
- Previously:** 1 'Works Zone, 7am to 5pm, Monday to Friday' parking space
- Now:** 1 'Unrestricted' parking space
- Address:** **O'Hara Street, Blackburn:** from eastern boundary of 29 O'Hara Street to western boundary of O'Hara Street – north side
- Previously:** 2 'Works Zone, 7am to 5pm, Monday to Friday' parking spaces
- Now:** 2 '1-Hour, 8am to 6pm, Monday to Friday and 8am to 1pm, Saturday' parking spaces
- Address:** **Owen Street, Mitcham:** from 10m western of Mitcham Road to 17m western of Mitcham Road – south side
- Previously:** 1 'Unrestricted' parking space
- Now:** 1 'No Stopping' parking space
- Address:** **Piedmont Street, Box Hill South:** from 99m west of Elgar Road to 94m west of Elgar Road – south side
- Previously:** 2 'Unrestricted' parking spaces
- Now:** 2 'No Stopping, 8am to 9.15am & 3pm to 4pm, School Days' parking spaces
- Address:** **Piedmont Street, Box Hill South:** from 196m west of Elgar Road to 206m west of Elgar Road – south side
- Previously:** 2 'Unrestricted' parking spaces
- Now:** 2 'No Stopping, 8am to 9.15am & 3pm to 4pm, School Days' parking spaces
- Address:** **Burn Nar Look Drive, Burwood:** from 25m north of Yarra Bing Crescent to 56m north of Yarra Bing Crescent – west side
- Previously:** 1 'Unrestricted' parking space
- Now:** 1 'No Stopping' parking space
- Address:** **Marian Court, Blackburn:** from 10m south of Janet Street to 36m south of Janet Street – east side
- Previously:** 4 'Unrestricted' parking spaces
- Now:** 4 'No Stopping, 8:15 to 9:15am & 3pm to 4pm, School Days' parking spaces
- Address:** **Glen Valley Road, Forest Hill:** from 10m west of Springvale Road to 15m west of Springvale Road – north side
- Previously:** 1 'Unrestricted' parking space
- Now:** 1 'No Stopping' parking space

9.4.5

(cont)

Address: **Glen Valley Road, Forest Hill:** from 10m west of Springvale Road to 20m west of Springvale Road – south side

Previously: 2 'Unrestricted' parking spaces

Now: 2 'No Stopping' parking spaces

VENDOR PAYMENT SUMMARY – SUMS PAID DURING JUNE 2017

Date	Total Issued	Payments (direct debit, cheques or electronic funds transfer)	Transaction Type EFT/CHQ/DD
01/06/2017	\$18,607.24	17	EFC
01/06/2017	\$142,013.90	37	CHQ
01/06/2017	\$440,744.43	37	EFT
02/06/2017	\$124.99	1	EFC
02/06/2017	\$1,094.80	1	EFT
08/06/2017	\$8,561.01	14	EFC
08/06/2017	\$108,708.98	57	CHQ
08/06/2017	\$3,657,120.74	319	EFT
15/06/2017	\$12,552.28	19	EFC
15/06/2017	\$74,142.73	27	CHQ
15/06/2017	\$516,589.37	49	EFT
16/06/2017	\$185,142.40	1	CHQ
19/06/2017	\$1,388.75	1	EFT
22/06/2017	\$2,822.47	11	EFC
22/06/2017	\$34,779.70	43	CHQ
22/06/2017	\$2,448,812.60	1	EFT
22/06/2017	\$2,521,922.94	61	EFT
26/06/2017	\$10,752.50	1	EFT
27/06/2017	\$308,957.59	2	EFT
30/06/2017	\$12,599.53	23	EFC
30/06/2017	\$59,492.57	47	CHQ
30/06/2017	\$6,478,114.43	533	EFT
06/07/2017	\$973.70	1	EFT
06/07/2017	\$241.50	4	EFC
06/07/2017	\$144,767.13	44	CHQ
06/07/2017	\$756,721.09	44	EFT
Monthly Lease	\$73,000.00		
Gross	\$17,947,749.37	1395	
Cancelled Payments	-\$17,737.79	-32	
Nett	18,003,011.58	1363	

9.4.6 In Principle Approval of the 2016/17 Annual Financial Statements and Performance Statement

ATTACHMENT

SUMMARY

Council is required to complete and forward to the Minister for Local Government its Annual Report by 30 September 2017. The Annual Report contains audited annual financial statements and the audited performance statement. Council cannot submit the financial statements or the performance statement to its auditor or the Minister unless it has passed a resolution giving its approval in principle to the financial statements and performance statement. It is recommended that the Annual Financial Statements and Performance Statement, be approved in principle and upon completion of the audit forwarded to the Minister as part of the Annual Report.

COUNCIL RESOLUTION

Moved by Cr Stennett, Seconded by Cr Ellis

That Council receive the report and that:

- 1. The Annual Financial Statements and Performance Statement for 2016/17 be approved in principle.***
- 2. The Principal Accounting Officer be authorised to make minor amendments to the Annual Financial Statements and Performance Statement for 2016/17 to meet the Victorian Auditor General's requirements.***
- 3. Mayor Massoud and Cr Stennett be authorised to sign the Annual Financial Statements and Performance Statement for 2016/17.***
- 4. The Chief Executive Officer be authorised to sign the Annual Financial Statements and Performance Statement for 2016/17.***
- 5. The final audited Annual Financial Statements and audited Performance Statement for 2016/17 be forwarded to the Minister for Local Government as part of the Annual Report by 29 September 2017.***
- 6. Public notice be given of:***
 - a) The availability of the report of the auditor under Section 9 of the Audit Act 1994.***
 - b) A meeting to be held for the purpose of discussing the Annual Report under Section 134 of the Local Government Act 1989 at 7.00 pm on 16 October 2017.***

CARRIED UNANIMOUSLY

The Council is required under Section 131 of the Local Government Act 1989 to complete an annual report each year and forward it to the Minister by 30 September 2017. The Annual report comprises:

- A report of its operations during the financial year
- Audited financial statements for the financial year
- Audited performance statement
- A copy of the auditor's reports on the financial statements and performance statement, and
- Any other matter required by the regulations.

9.4.6 (cont)

The Council cannot submit the financial statements or the performance statement to its auditor or the Minister unless it has passed a resolution giving its approval in principle to the financial statements and performance statement.

The financial statements and performance statement are required to be certified by Council's Principal Accounting Officer, by two Councillors on behalf of Council and the Chief Executive Officer prior to Council's Auditor signing the Audit Report. The annual report is then required to be forwarded to the Minister for Local Government by 30 September 2017.

The Audit Advisory Committee, at its meeting of 21 August 2017, discussed the annual financial statements and performance statement with representatives of the Victorian Auditor General.

DISCUSSION

The legislation requires Council to resolve to approve in principle the annual financial statements and performance statement prior to these statements being forwarded to the Victorian Auditor General. The Victorian Auditor General conducted the final phase of the audit process during July 2017 at Council. In conjunction with the audit, the Victorian Auditor General requires copies of Council resolutions to authorise the signing and approval in principle of the statements.

The Audit Advisory Committee reviewed the Annual statements, in conjunction with representatives of the Victorian Auditor General, at its meeting held on 21 August 2017.



Certification

Two Councillors and the Chief Executive Officer are required to sign the certification of the annual financial statements and performance statement once clearance is obtained from the Victorian Auditor General and after the Principal Accounting Officer has signed their certification. It is proposed that the Councillors on the Audit Advisory Committee be authorised to sign the certification on behalf of the Council after the necessary clearance has been obtained. In the eventuality that there may be some late changes made to the financial statements, it is also proposed that the approval given to the Councillors be extended to enable them to sign the certification after these necessary changes have been made.

After the annual report has been submitted to the Minister, Council must give public notice that the annual report has been prepared and can be inspected at the Council office - Section 134(2).

Section 134 of the Act requires a meeting to consider the annual report. The Council must consider the annual report at a meeting of Council. The meeting must be held as soon as practicable but within the time required by the regulations, after the Council has sent the annual report to the Minister.

ATTACHMENT

- 1 Financial Statements ➡ 
- 2 Performance Statement ➡ 

10 REPORTS FROM DELEGATES, SPECIAL COMMITTEE RECOMMENDATIONS AND ASSEMBLY OF COUNCILLORS RECORDS

Attendance

Cr Davenport left the Chamber at 8.33pm, returning at 8.34pm.

10.1 Reports by Delegates

(NB: Reports only from Councillors appointed by Council as delegates to community organisations/committees/groups)

10.1.1 Cr Ellis reported on her attendance at the:

- Box Hill First meeting held on 24 July 2017.
- Advisory Committee for review of Chief Executive Officer's development held on 15 August 2017.

10.1.2 Cr Davenport reported on his attendance at the:

- Advisory Committee for review of Chief Executive Officer's development held on 15 August 2017.
- Whitehorse Manningham Regional Library Corporation Audit Meeting held on 16 August 2017.

10.1.3 Cr Carr reported on her attendance at the:

- Visual Arts Committee meeting held late July 2017.
- Box Hill First meeting held on 24 July 2017.

10.1.4 Cr Bennett reported on his attendance at the:

- Local Government Waste Management forum to support Metropolitan Waste Management Group meeting held on 10 August 2017.
- Whitehorse Business Group event held on 15 August 2017.
- Eastern Transport Coalition meeting held on 17 August 2017.

10.1.5 Cr Liu reported on her attendance at the:

- Box Hill First meeting held on 24 July 2017.
- Municipal Early Years Plan Implementation meeting held on 7 August 2017.
- Whitehorse Business Group Women in Business lunch held on 15 August 2017.

10.1.6 Cr Barker reported on his attendance at the Box Hill First meeting held on 24 July 2017.

10.1.7 Cr Stennett reported on his attendance at the Audit Advisory Committee meeting held on 21 August 2017.

- 10.1.8 Cr Massoud reported on her attendance at the:
- Box Hill First meeting held on 24 July 2017.
 - Municipal Association of Victoria (MAV) Metropolitan East MAV representatives, Mayors and Chief Executive Officers meeting held on 25 July 2017; and the MAV Metropolitan Forum and Dinner held on 3 August 2017.
 - Whitehorse Disability Advisory Committee meeting held on 2 August 2017.
 - Audit Advisory Committee meeting held on 21 August 2017.

COUNCIL RESOLUTION

Moved by Cr Bennett, Seconded by Cr Ellis

That the reports from delegates be received and noted.

CARRIED

10.2 Recommendation from the Special Committee of Council Meeting of 14 August 2017

10.2.1 Audio Recordings of Formal Council Meetings

SPECIAL COMMITTEE OF COUNCIL RESOLUTION

Moved by Cr Munroe, Seconded by Cr Davenport

That Council:

- A. *In previously endorsing the report of the Ombudsman, of December 2016 titled "Investigation into the Transparency of Local Government Decision Making", make audio recording (from September 11 2017,) of all formal Council Meetings, available on Council's website the next working day following each formal Council meeting, to further enhance Council transparency and as a reference for the community.*
- B. *That Clause 45 'Recording Proceedings' be amended in the next review of the Meeting Procedures and Common Seal Local Law 2013 to reflect Council's decision for greater Community transparency and openness of its formal Council meetings.*
- C. *Investigate costs for possible future video streaming and recording of all formal Council Meetings, including Special Committee meetings.*

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION

Moved by Cr Davenport, Seconded by Cr Liu

That the recommendation from the Special Committee of Council Meeting of 14 August 2017 Items 10.2.1 be received and adopted.

CARRIED UNANIMOUSLY

10.3 Record of Assembly of Councillors

Meeting Date	Matter/s Discussed	Councillors Present	Officers Present	Disclosures of Conflict of Interest	Councillor /Officer attendance following disclosure
17-07-17 6.30-7.00pm	Councillor Informal Briefing Session <ul style="list-style-type: none"> Item 9.1.1 4 Fletcher Parade, Burwood (Lot 25 LP 22053 Item 9.1.2 Amendment C194 to the Whitehorse Planning Scheme Item 9.2.1 Construction of the Harrow Street Multi-Deck Car Park – Design Options Item 9.3.1 Whitehorse Community Grants 2017/18 Financial Year Meeting Procedure 	Cr Massoud (Mayor & Chair) Cr Barker Cr Bennett Cr Carr Cr Cutts Cr Davenport Cr Ellis Cr Liu Cr Munroe Cr Stennett	(ACEO) J Green P Warner T Wilkinson P Smith A De Fazio S Freud T Peak J Russell	Cr Liu declared a conflict of interest in 9.1.2 Amendment C194 to the Whitehorse Planning Scheme	Cr Liu having declared a conflict of interest in Item 9.1.2 Amendment C194 to the Whitehorse Planning Scheme left the meeting at 6.35pm prior to the discussion taking place, returning at 6.40pm.
02-08-17 10.00-1.00pm	Whitehorse Reconciliation Policy & Action Plan Advisory Committee	Cr Massoud (Mayor & Chair)	D Seddon M Darcy	Nil	Nil
07-08-17 3.30-4.30pm	Municipal Early Years Plan Reference Group <ul style="list-style-type: none"> Whitehorse Early Years Plan 	Cr Massoud (Mayor & Chair) Cr Liu	(AGMHS) T Johnson N Rogers S Adamson M Block J McCabe	Nil	Nil
07-08-17 6.30-7.55pm	Strategic Planning Session <ul style="list-style-type: none"> Biennial Business Performance Survey & Updated Investment Marketing Material Capital Works Update 	Cr Massoud (Mayor & Chair) Cr Barker Cr Bennett Cr Carr Cr Cutts Cr Davenport Cr Ellis Cr Liu Cr Munroe Cr Stennett	J Green (AGMI) N Brown (AGMHS) T Johnson P Smith A De Fazio W Gerhard J Sgro D Logan	Nil	Nil
08-08-17	Whitehorse Reconciliation Advisory Committee	Cr Cutts (Chairperson)	D Seddon E Kimball	Nil	Nil

10.3
(cont)

<p>14-08-17 6.30-10.15pm</p>	<p>Councillor Briefing Session</p> <ul style="list-style-type: none"> • Draft Whitehorse Municipal Public Health & Wellbeing Plan 2017-2021 • Special Committee Agenda/Other Business • Draft Council Agenda 21 August 2017 	<p>Cr Massoud (Mayor & Chair) Cr Barker Cr Bennett Cr Carr Cr Cutts Cr Davenport Cr Ellis Cr Liu Cr Munroe Cr Stennett</p> <p>NB. Cr Stennett left meeting at 9.10pm & did not return</p>	<p>N Duff J Green (AGMI) N Brown (AGMHS) T Johnson P Smith S Freud A De Fazio J Russell J Nikas C Hui D Seddon B Upston</p>	<p>Nil</p>	<p>Nil</p>
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COUNCIL RESOLUTION

Moved by Cr Ellis, Seconded by Cr Carr

That the record of Assembly of Councillors be received and noted.

CARRIED UNANIMOUSLY

11 REPORTS ON CONFERENCES/SEMINARS ATTENDANCE

- 11.1 Cr Barker reported on his attendance at the:
- Municipal Association of Victoria Public Leadership in the Digital Age workshop held 7 August 2017
 - Whitehorse Business Week Economic and Investment Breakfast held 17 August 2017.
- 11.2 Cr Liu reported on her attendance at the:
- Launch of Whitehorse Business Week held 10 August 2017 and the Whitehorse Business Week Economic and Investment Breakfast held 17 August 2017.
Cr Liu congratulated the Business and Economic Development team on very successful 2017 Business Week events.
- 11.3 Cr Bennett reported on his attendance at the:
- Institute for Sensible Transport – Road User Pricing Seminar held 10 August 2017.
 - Whitehorse Business Week Economic and Investment Breakfast held 17 August 2017.
- 11.4 Cr Carr reported on her attendance at:
- Community Forum on Population Related Issues held 28 July 2017.
 - Whitehorse Business Week events: Women in Business Lunch held 15 August 2017; and Step to Resilience Lunch held 18 August 2017.
- 11.5 Cr Davenport reported on his attendance at the Whitehorse Business Week Business and Investment breakfast held 17 August 2017.
- 11.6 Cr Ellis reported on her attendance at the Whitehorse Business Week Women in Business lunch held 16 August 2017.
- 11.7 Cr Massoud reported on her attendance at:
- 2017 Australian Women's Leadership Symposium held 20 and 21 July
 - CX Leaders in the Australian Public Sectors held 8 August 2017
 - Victorian Auditor General's Office – Local Government's Public Participation and Community Engagement held 8 August 2017.
 - Whitehorse Business Week events:
 - Official Launch 10 August 2017.
 - Marketing Lunch – Harnessing Your Passion for Powerful Marketing 14 August 2017.
 - Women in Business Expo and Lunch 16 August 2017.
 - Economic and Investment Breakfast 17 August 2017.
 - Sponsors Lunch - Step into Resilience 18 August 2017.

COUNCIL RESOLUTION

Moved by Cr Carr, Seconded by Cr Liu

That the record of reports on conferences/seminars attendance be received and noted.

CARRIED UNANIMOUSLY

12 CONFIDENTIAL REPORTS

COUNCIL RESOLUTION

Moved by Cr Bennett, Seconded by Cr Ellis

That in accordance with Section 89(2) (d) of the Local Government Act 1989 the Council should resolve to go into camera and close the meeting to the public as the matters to be dealt with relate to contractual matters

CARRIED UNANIMOUSLY

The meeting was closed to the public at 9.16pm.

Attendance

Cr Barker left the Chamber at 9.16pm, returning at 9.17pm.

12.1 Contractual Matters

COUNCIL RESOLUTION

Moved by Cr Bennett, Seconded by Cr Barker

That the meeting move out of camera and be reopened to the public.

CARRIED UNANIMOUSLY

The meeting was reopened to the public at 9.33pm.

13 CLOSE MEETING

Meeting closed at 9.35pm

Confirmed this 18th day of September 2017

CHAIRPERSON