Attachments

Council Meeting

Monday 30 March 2026

10.1 490-500 Burwood Highway, VERMONT SOUTH (LOT 1 PS 518296N) – Use and Development of the land for a Retirement Village, Remove, Destroy or lop vegetation and alteration of access to a Transport Zone 2 pursuant to Cause 52.29.

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10.1 **490-500 Burwood Highway, VERMONT SOUTH (LOT 1 PS 518296N) – Use and Development of the land for a Retirement Village, Remove, Destroy or lop vegetation and alteration of access to a Transport Zone 2 pursuant to Cause 52.29.**

Attachment 1 Conditions

Attachment 2 Decision Plans

Attachment 3 Landscape Plans

Attachment 4 Figures from report

Attachment 5 Arborist Report Tree Table

10.1 – ATTACHMENT 1. Conditions

Amended plans required

1. Before the development starts, amended plans must be submitted to and approved by the Responsible Authority, in digital format. Once approved the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale, with dimensions and be generally in accordance with the decision plans dated 6 November 2025, but modified to show:

    a) Changes required by Transport for Victoria outlined in condition 25

    b) Annotation that all disused or redundant vehicle crossings be removed and the area reinstated to kerb and channel, as per condition 26(d).

    c) Screening of apartments and balcony areas where they are within 9m of the east, west or southern boundaries, to demonstrate no overlooking to private or communal open space areas associated with neighbouring residential lots.

    d) Internal road network, footpaths and ground level on street parking to show width and dimensions.

Layout not altered.

2. The layout of the site and the design and location of the buildings and works permitted must always accord with the endorsed plans and must not be altered or modified without the further written consent of the Responsible Authority.

Landscaping

3. The garden and recreation areas shown on the endorsed plan and schedule must only be used as gardens and recreational areas and must be maintained in a proper, healthy and orderly condition at all times to the satisfaction of the Responsible Authority. Should any tree or plant be removed or destroyed it must be replaced by a similar tree or plant of similar size and variety.

Tree protection

4. Prior to commencement of any building or demolition works on the land, a Tree Protection Zones (TPZs) must be established on the subject site (and nature strip if required) and maintained during, and until completion of, all buildings and works including landscaping, around the following trees in accordance with the distances and measures specified below, to the satisfaction of the Responsible Authority:

    a) Tree Protection Zone distances as per the Tree Protection Zone radius of all trees being retained on site as outlined in the Tree Impact Assessment, prepared by Tree Logic and dated 10 July 2025:

    b) Tree Protection Zone measures are to be established in accordance with Australian Standard 4970-2009 and are to include the following:

        i. Erection of solid chain mesh or similar type fencing at a minimum height of 1.8 metres in height held in place with concrete feet.

        ii. Signage placed around the outer edge of perimeter the fencing identifying the area as a TPZ. The signage should be visible from within the development, with the lettering complying with AS 1319.

        iii. Mulch across the surface of the TPZ to a depth of 100mm and undertake supplementary provide watering/irrigation within the TPZ, prior and during any works performed.

        iv. No excavation, constructions works or activities, grade changes, surface treatments or storage of materials of any kind are permitted within the TPZ unless

otherwise approved within this permit or further approved in writing by the Responsible Authority.

v. All supports and bracing should be outside the TPZ and any excavation for supports or bracing should avoid damaging roots where possible.

vi. No trenching is allowed within the TPZ for the installation of utility services unless tree sensitive installation methods such as boring have been approved by the Responsible Authority.

vii. Where construction is approved within the TPZ, fencing and mulching should be placed at the outer point of the construction area.

viii. Where there are approved works within the TPZ, it may only be reduced to the required amount by an authorized person only during approved construction within the TPZ, and must be restored in accordance with the above requirements at all other times.

5. During construction of any buildings, or during other works, the following tree protection requirements are to be adhered to, to the satisfaction of the Responsible Authority:

a) A Tree Protection & Management Plan (TPMP) must be submitted to, approved, and endorsed by Council prior to the commencement of all buildings and works. It must be written in accordance with the requirements set out on Page 21, under Section 5.2 Tree Protection Plan in AS4970-2009 Protection of Trees on Development Sites by a person who has a qualification in arboriculture, with a minimum Diploma in Horticulture (Arboriculture) / Arboriculture. It must include Tree Protection Zone Fencing Measures. It must detail how all trees being retained on site as outlined in the Tree Impact Assessment, prepared by Tree Logic and dated 10 July 2025 will be protected during the Pre-Construction/Demolition Stage, the Construction Stage, the Landscape Stage, and the Post Construction stages, and must be to the satisfaction of the Responsible Authority (RA).

b) The Tree Protection & Management Plan (TPMP) must detail how any demolition works, the excavation works, placement of fill soils, and hard landscaping works within the Tree Protection Zone of all trees being retained on site as outlined in the Tree Impact Assessment, prepared by Tree Logic and dated 10 July 2025 (and any other trees shown to be retained on the plans) will be undertaken and how tree roots will be managed, so that the health and stability of trees are not adversely impacted now or into the future.

c) The Tree Protection & Management Plan (TPMP) must detail how the pathway proposed within the Tree Protection Zone of all trees being retained on site as outlined in the Tree Impact Assessment, prepared by Tree Logic and dated 10 July 2025 will be constructed using permeable materials; be constructed above current grade; and be constructed on foundations that maintain appropriate permeability for the tree, to the satisfaction of the Responsible Authority (RA).

d) The Tree Protection & Management Plan (TPMP) must detail how the front fence within the Tree Protection Zone of all trees being retained on site as outlined in the Tree Impact Assessment, prepared by Tree Logic and dated 10 July 2025 will be constructed on pier foundations with any required plinths constructed above existing grade and how all tree roots will be protected throughout the construction process. No strip footing is permitted within the Tree Protection Zone of all trees being retained on site as outlined in the Tree Impact Assessment, prepared by Tree Logic and dated 10 July 2025.

e) The Tree Protection & Management Plan (TPMP) must detail where services will be located and how they will be installed within the Tree Protection Zone of any retained trees, to be located outside of the Tree Protection Zone, or bored under the tree protection zone, or installed using hydro excavation under the supervision of the project arborist.

f) The Tree Protection & Management Plan (TPMP) must detail how any tree pruning of a protected tree is to be undertaken and that the required pruning conforms with AS4373-2007 *Pruning of Amenity Trees* and that the work is to be performed by a suitably qualified Arborist (AQF Level 3, minimum).

g) Prior to the commencement of any site works, including demolition and excavation, the Responsible Authority (RA) must be provided with evidence that a project arborist has been engaged as part of the ongoing consultant team to oversee all buildings and works, and to ensure the development does not have a detrimental impact on the ongoing health and stability of the trees to be retained. The project arborist must have a qualification in arboriculture and hold a minimum Diploma in Horticulture (Arboriculture) to be the project arborist.

All of the above must be to the satisfaction of the Responsible Authority. Once approved this report become part of the endorsed plans of this permit.

Native Vegetation

6. Before works start (including demolition), the permit holder must advise all persons undertaking the vegetation removal or works on site of all relevant permit conditions and associated statutory requirements or approvals.

7. The total area of native vegetation proposed to be removed totals 0.955 hectares (inclusive of the vegetation permitted to be removed pursuant to planning permit no. WH/2019/806).

8. To offset the permitted clearing in accordance with the *Guidelines for the removal, destruction or lopping of native vegetation (DELWP, 2017)*, the permit holder must secure a general offset of 0.015 general habitat units:

   a) Located within the Melbourne Water Catchment Management boundary or Whitehorse municipal area.

   b) With a minimum strategic biodiversity score of at least 0.103.

9. Before any native vegetation is removed evidence that the required offset by this permit has been secured must be provided to the satisfaction of the Responsible Authority. This evidence must be one or both of the following:

   a) An established first-party offset site including a security agreement signed by both parties, and a management plan detailing the 10-year management actions and ongoing management of the site, and/or

   b) Credit extract(s) allocated to the permit from the Native Vegetation Credit Register.

10. A copy of the offset evidence will be endorsed by the responsible authority and form part of this permit. Within 30 days of endorsement of the offset evidence, a copy of the endorsed offset evidence must be provided to Planning Approvals at the Department of Environment, Land, Water and Planning Port Phillip regional office.

11. Where the offset includes a first-party offset(s), the permit holder must provide an annual offset site report to the responsible authority by the anniversary date of the execution of the offset security agreement, for a period of 10 consecutive years. After the tenth year, the landowner must provide a report at the reasonable request of the statutory authority.

12. Within 6 months of the conclusion of the permitted clearing of native vegetation under this permit, the offset requirements can be reconciled with the written agreement of the responsible authority and the Department of Environment, Lane, Water and Planning.

13. A suitably qualified wildlife handler or zoologist is to be present when felling trees/removing native vegetation, to ensure affected wildlife is not harmed. If displaced wildlife that cannot be relocated on-site to an appropriate location away from the construction footprint, or injured wildlife is captured, please contact DEECA for further advice.

10.1 – ATTACHMENT 1. Conditions

Asset conditions

14. All stormwater drains and on-site detention systems are to be connected to the legal point of discharge to the satisfaction of the Responsible Authority prior to the occupation of the building/s. The requirement for on-site detention will be noted on your stormwater point of discharge report, or it might be required as part of the civil plans approval.

15. Detailed stormwater drainage and/or civil design for the proposed development are to be prepared by a suitably qualified civil engineer and submitted to the Responsible Authority for approval prior to occupation of the development. Plans and calculations are to be submitted with the application with all levels to Australian Height Datum (AHD). All documentation is to be signed by the qualified civil engineer.

16. Stormwater that could adversely affect any adjacent land shall not be discharged from the subject site onto the surface of the adjacent land.

17. Prior to works commencing the Applicant/Owner is to submit design plans for all proposed engineering works external to the site. The plans are to be submitted as separate engineering drawings for assessment by the Responsible Authority.

18. The Applicant/Owner is responsible to pay for all costs associated with reinstatement and/or alterations to Council or other Public Authority assets as a result of the development. The Applicant/Owner is responsible to obtain all relevant permits and consents from Council at least 7 days prior to the commencement of any works on the land and is to obtain prior specific written approval for any works involving the alteration of Council or other Public Authority assets. Adequate protection is to be provided to Council's infrastructure prior to works commencing and during the construction process.

19. The qualified civil engineer when undertaking civil design must ensure that the landscape plan/s and drainage plan/s are compatible. The stormwater drainage and on site detention system must be located outside the tree protection zone (TPZ) of any trees to be retained.

Sustainable Management Plan

20. Prior to the occupation of the development, the development must be constructed in accordance with the approved Sustainability Management Plan and Stormwater Management Strategy Report to the satisfaction of the Responsible Authority.

Car Park Management Plan

21. Before the buildings are occupied, a Car Park Management Plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the Car Park Management Plan will be endorsed and will form part of this permit. The Car Parking Management Plan must address, but not be limited to, the following:
    a) The allocation of car parking spaces between the different required uses (residential, staff and visitors).

    b) Details to ensure the separation of the car parking spaces and to limit any parking conflict and incorrect use of allocated parking.

    c) The management of the car park use including the operational details, design and location of any entry / exit barriers, location of parking, ownership structure, security and mechanisms to limit conflict with the approved medical centre land use.

    d) Details of wayfinding, cleaning and security of the end of trip bicycle facilities.

    e) Any signage associated with short-stay parking, allocated parking and directional wayfinding signage.

f) Loading/unloading of vehicles associated with the use being undertaken wholly on site with no vehicles being parked on Burwood Highway or other streets.

Section 173 Agreement

22. Prior to the commencement of the use allowed under this permit, the owner of the land at 490-500 Burwood Highway, Vermont South (Lot 1 on PS518296N), must enter into an Agreement with the Responsible Authority, in a form satisfactory to the Responsible Authority, pursuant to the provisions of Section 173 of the Planning and Environment Act 1987, to covenant that:

    a) That the land and all dwellings on the site must only be used for the purpose of a Retirement Village for persons of an aged of 55 years or over, or persons who are the spouse or partner of a person who has reached the age of 55 years or the widow or widower of a spouse or partner who was a resident.

    b) The costs associated with the preparation, registration and enforcement of the Agreement shall be paid by the owner of the land.

    c) A memorandum of the Agreement is to be entered on the title.

    d) The cost of the preparation, registration and enforcement of the Agreement and entry of the memorandum on title shall be paid by the owner.

Waste Management

23. The provisions, recommendations and requirements of the endorsed Waste Management Plan must be implemented and complied with to the satisfaction of the Responsible Authority.

Construction Management Plan

24. Prior to the commencement of buildings or works on the land, a Construction Management Plan, detailing how the owner will manage the environmental and construction issues associated with the development, must be submitted to, and approved by Council.

    The Construction Management Plan must be prepared and managed by a suitably qualified person who is experienced in preparing Construction Management Plans in accordance with the City of Whitehorse Construction Management Plan Guidelines.

    When approved the Construction Management Plan will form part of this permit and must be complied with, to the satisfaction of the Responsible Authority, to the extent that this is in the control of the owner of the land. The owner of the land is to be responsible for all costs associated with the works to be undertaken in accordance with the requirements of the Construction Management Plan

    The provisions, recommendations and requirements of the endorsed Construction Management Plans must be implemented and complied with to the satisfaction of the Responsible Authority.

Transport for Victoria

25. Prior to commencement of use, amended plans must be submitted to and approved by the Head, Transport for Victoria. When approved by the Head, Transport for Victoria, the plans must be endorsed by the Responsible Authority and will then form part of the permit. The plans must be drawn to scale with dimensions and two copies must be provided. The plans must be generally in accordance with the plans date stamped Nov 2025 and annotated revision R02 but modified to show:

    a) Removal of the ‘keep clear’ line marking at the Main (western) access on Burwood Highway.

b) The crossover at the most western corner (previously required to service the two residential dwellings at 490 Burwood Highway) to be removed and area reinstated to kerb and channel including the retention of the pedestrian path.

26. Prior to commencement of use, the following roadworks on Burwood Highway must be completed at no cost to and to the satisfaction of the Head, Transport for Victoria:

    a) Keep Clear Line marking across Burwood Highway, generally in line with the exit to the Burwood Highway Service Road.

    b) Widening of the Main (western) access.

    c) Alterations to the kerb and channel from the Burwood Highway Service Road exit alignment into Burwood Highway including signage and line marking.

    d) All disused or redundant vehicle crossings must be removed, and the area reinstated to kerb and channel.

27. Prior to commencement of use the crossover and driveway are to be constructed to the satisfaction of the Head, Transport for Victoria and the Responsible Authority and at no cost to the Head, Transport for Victoria.

28. Prior to commencement of use, the access lanes, driveways, crossovers and associated works must be provided and available for use and be:

    a) Formed to such levels and drained so that they can be used in accordance with the endorsed plans.

    b) Treated with an all-weather seal or some other durable surface.

29. Any security boom, barrier, gate or similar device controlling vehicular access to the premises must be setback a minimum of 6 metres inside the property boundary to allow vehicles to store clear of the Burwood Highway pavement and footpath.

30. Any request for written consent to disrupt bus operations on Burwood Highway during the demolition and construction of the development must be submitted to the Head, Transport for Victoria not later than 8 weeks prior to the planned disruption and must detail measures that will occur to mitigate the impact of the planned disruption.

<u>Acoustic Report</u>

31. Prior to the commencement of buildings and works, an Acoustic Report to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the Acoustic Report will be endorsed and will form part of this permit. The Acoustic Report must address, but not necessarily be limited to:
    a) Details of existing acoustic levels from traffic of Burwood Highway.
    b) Details of how the building will be constructed and designed (including any noise abatement measures) to achieve the following:
        - Not greater than 35dB(A) for bedrooms, assessed as an LAeq,8h from 10pm to 6am.
        - Not greater than 40dB(A) for living areas, assessed LAeq16h from 6am to 10pm.

32. Before the use commences, the requirements of the endorsed Acoustic Report must be carried out, and any ongoing requirements must be implemented for the duration of the building's operation in accordance with the endorsed Acoustic Report and to the satisfaction of the responsible authority.

33. Before the use commences, a letter of confirmation from a suitably qualified acoustic consultant must be submitted to and approved by the responsible authority to certify the development has been constructed in accordance with the updated Acoustic Report.

34. Any acoustic fencing required by this permit or within the Acoustic Report must be constructed and maintained to the satisfaction of the responsible authority.

Environmental Audit

35. Prior to the commencement of the use or buildings and works associated with the use (or the certification or issue of a statement of compliance under the Subdivision Act 1988) the permit holder must provide: An environmental audit statement under Part 8.3, Division 3 of the Environment Protection Act 2017 which states that the site is suitable for the use and development allowed by this permit; or An environmental audit statement under Part 8.3, Division 3 of the Environment Protection Act 2017 which states that the site is suitable for the use and development allowed by this permit if the recommendations made in the statement are complied with.

36. All the recommendations of the environmental audit statement must be complied with to the satisfaction of the responsible authority, prior to commencement of use of the site. Written confirmation of compliance must be provided by a suitably qualified environmental consultant or other suitable person acceptable to the responsible authority. Compliance sign off must be in accordance with any requirements in the environmental audit statement recommendations regarding verification of works.

Use Conditions

37. The amenity of the area must not be detrimentally affected by the use or development, including through:

    a) The transport of materials, goods or commodities to or from land.

    b) The appearance of any buildings, works or materials.

    c) The emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, wastewater, waste products, grit or oil.

    d) The presence of vermin.

    All to the satisfaction of the Responsible Authority.

General Conditions

38. Buildings or works must not be constructed over any easement without the written consent of the relevant Authorities.

39. All building plant and equipment on the roofs, terraces areas, common areas and public thoroughfares are to be concealed to the satisfaction of the Responsible Authority. The construction of any additional plant, machinery or other equipment, including but not limited to all service structures down pipes, aerials, satellite dishes, air-conditioners, equipment, ducts, flues, all exhausts including car parking and communication equipment must include appropriate screening measures to the satisfaction of the Responsible Authority.

40. All mechanical exhaust systems for the car park hereby approved must be located and sound attenuated to prevent noise and general nuisance to the occupants of the surrounding properties, to the satisfaction of the Responsible Authority.

41. All pipes, fixtures, fittings and building services servicing any building on the land must be concealed in service ducts or otherwise hidden from view to the satisfaction of the Responsible Authority.

42. The car parking areas and accessways as shown on the endorsed plans must be formed to such levels so that they may be used in accordance with the plan, and must be properly constructed, surfaced, drained and line-marked (where applicable) to the satisfaction of the Responsible Authority.

10.1 – ATTACHMENT 1. Conditions

43. The car parking areas and driveways must be maintained to the satisfaction of the Responsible Authority.

44. The nature strip must be reinstated where any existing vehicle crossover is redundant, at no cost and to the satisfaction of the Responsible Authority.

45. Except with the prior written consent of the Responsible Authority, council assets must not be altered in any way.

46. All buildings and works must be maintained in good order and appearance to the satisfaction of the Responsible Authority.

47. Existing street trees must not be removed or damaged except with the written consent of the Responsible Authority.

Development Contributions Plan Conditions

48. A Development Infrastructure Levy in accordance with the approved Development Contributions Plan which applies to the land must be paid to Whitehorse City Council as a the Collecting Agency not more than 21 days prior to the grant of a building permit under the Building Act, 1993 or the commencement of development of any buildings and works associated with the permitted development, whichever occurs first; or the Owner must enter into an agreement with Whitehorse City Council as the Collecting Agency to pay the Development Infrastructure Levy within a time specified in the agreement.

49. A Community Infrastructure Levy must be paid to Whitehorse City Council as the collecting Agency in accordance with the approved Development Contribution Plan which applies to the land prior to the issue of a building permit under the Building Act 1993; or the Owner must enter into an agreement with Whitehorse City Council as the Collecting Agency to pay the Community Infrastructure Levy within a time specified in the agreement.

Expiry Conditions

50. This permit will expire if one of the following circumstances applies:

    a) The development is not commenced within three (3) years from the date of issue on this permit.

    b) The development is not completed within six (6) years from the date of this permit.

    c) The use is not commenced within seven (7) years from the date of this permit

    d) The use is discontinued for a period of two (2) years.

    The Responsible Authority may extend the periods referred to above if a request is made in writing before the permit expires or within six (6) months afterwards for commencement or within twelve (12) months afterwards for completion.

10.1 – ATTACHMENT 2. Decision Plans

SHEET NUMBER	SHEET NAME
TP00.00	COVER PAGE
TP00.01	SITE SURVEY PLAN
TP01.01	SITE PLAN
TP01.02	BASEMENT PLAN
TP02.01	FLOOR PLAN - LOWER GROUND FLOOR
TP02.02	FLOOR PLAN - GROUND FLOOR
TP02.03	FLOOR PLAN - LEVEL 1
TP02.04	FLOOR PLAN - LEVEL 2
TP02.05	FLOOR PLAN - LEVEL 3
TP02.06	FLOOR PLAN - LEVEL 4
TP02.07	FLOOR PLAN - LEVEL 5
TP02.08	FLOOR PLAN - LEVEL 6
TP02.09	FLOOR PLAN - ROOF
TP06.01	ELEVATIONS - SITE - WEST & EAST
TP06.02	ELEVATIONS - SITE - NORTH & SOUTH
TP06.03	ELEVATIONS - INTERNAL ROAD - WEST & EAST
TP06.04	ELEVATIONS - INTERNAL ROAD - NORTH & SOUTH
TP06.05	ELEVATIONS - COURTYARD
TP07.01	SITE SECTIONS - NS
TP07.02	SITE SECTIONS - EW
TP09.01	OVERLOOKING STUDY_SOUTH BOUNDARY
TP09.02	OVERLOOKING STUDY_EAST BOUNDARY
TP20.01	MATERIAL PALETTE

Rev	Description	Date
R02	TP AMENDMENT	Nov 2025
R01	TP RFI ISSUE	July 2025
R00	TP SUBMISSION	Dec 2024

Melbourne
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Canberra
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Canberra ACT 2601
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ABN: 84006394261 Nominated Architects:ACT: David Tordoff 2734,
NSW: David Tordoff 8028 ,QLD: Chad Brown 4041, SA: Hayball 3259,
TAS: Hayball F357, VIC: Hayball 50070

Project Title

VerSo Place

Project Address

500 BURWOOD HIGHWAY,
VERMONT SOUTH VIC

Drawing Title

COVER PAGE

Status

TOWN PLANNING

Drawn By	Checked By	Date Printed	Scale
Author	Checker	6/11/2025 4:10:01 PM	@A1

Project No	Drawing No	Revision
2671	**TP00.00**	**R02**

Verify all figured dimensions on site before undertaking any works. Do not scale dimensions off drawings.

10.1 – ATTACHMENT 2. Decision Plans

Rev	Description	Date
R02	TP AMENDMENT	Nov 2025
R01	TP RFI ISSUE	July 2025
R00	TP SUBMISSION	Dec 2024

Melbourne
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Sydney
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TAS: Hayball F357, VIC: Hayball 50070

Project Title

VerSo Place

Project Address

500 BURWOOD HIGHWAY,
VERMONT SOUTH VIC

Drawing Title

SITE SURVEY PLAN

Status

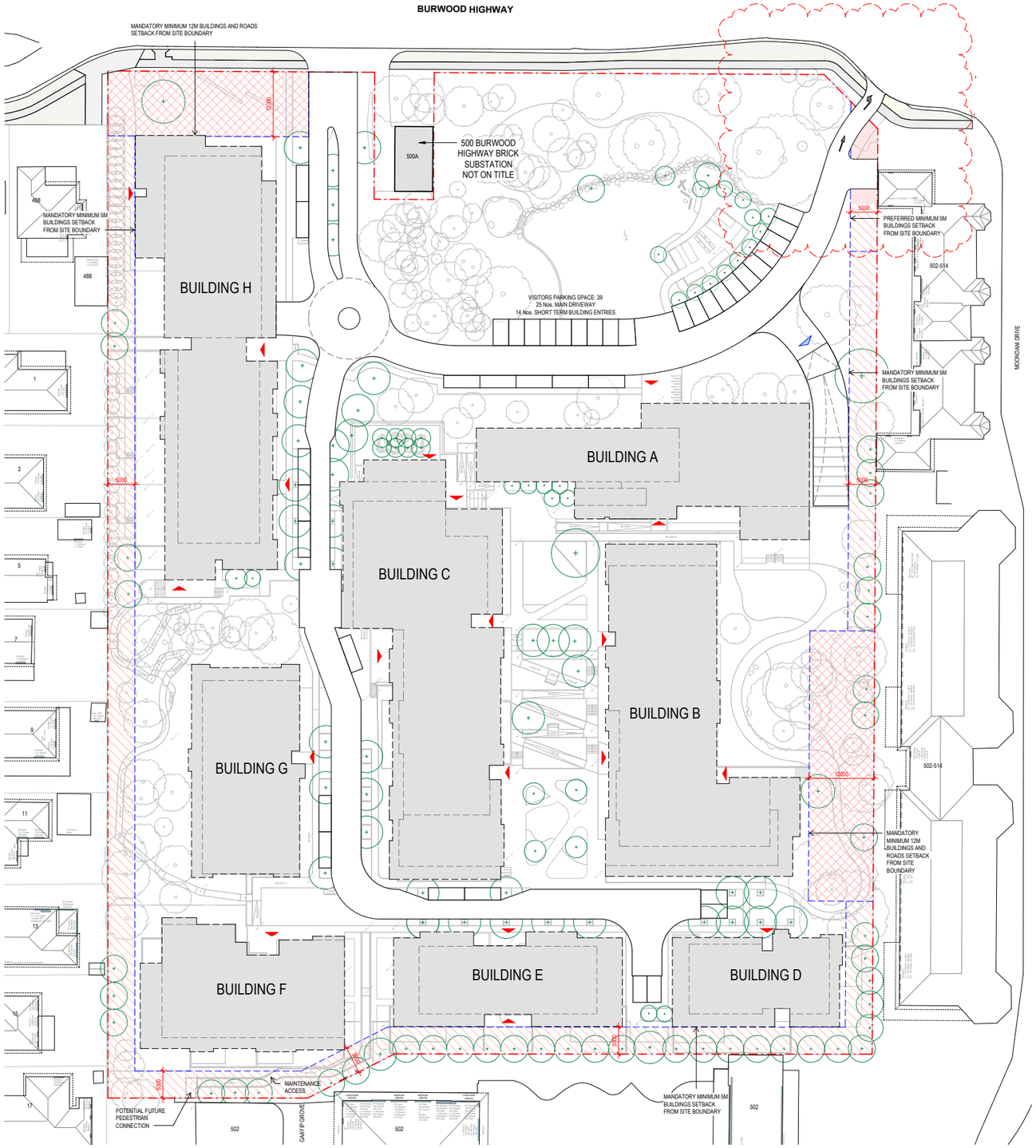
TOWN PLANNING

Drawn By	Checked By	Date Printed	Scale
Author	Checker	6/11/2025 4:10:06 PM	@A1

Project No	Drawing No	Revision
2671	TP00.01	R02

Verify all figured dimensions on site before undertaking any works. Do not scale dimensions off drawings.

10.1 – ATTACHMENT 2. Decision Plans



Rev	Description	Date
R02	TP AMENDMENT	Nov 2025
R01	TP RFI ISSUE	July 2025
R00	TP SUBMISSION	Dec 2024

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ABN: 84006394261 Nominated Architects:ACT: David Tordoff 2734, NSW: David Tordoff 8028 ,QLD: Chad Brown 4041, SA: Hayball 3259, TAS: Hayball F357, VIC: Hayball 50070

Project Title
VerSo Place

Project Address
500 BURWOOD HIGHWAY,
VERMONT SOUTH VIC

Drawing Title
SITE PLAN

Status
TOWN PLANNING

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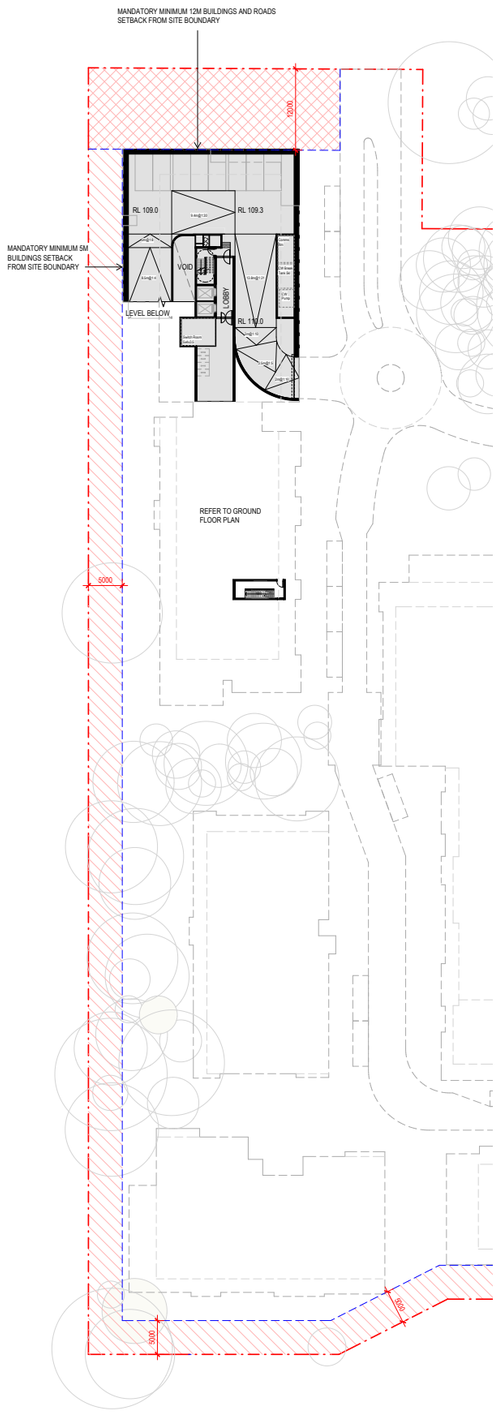
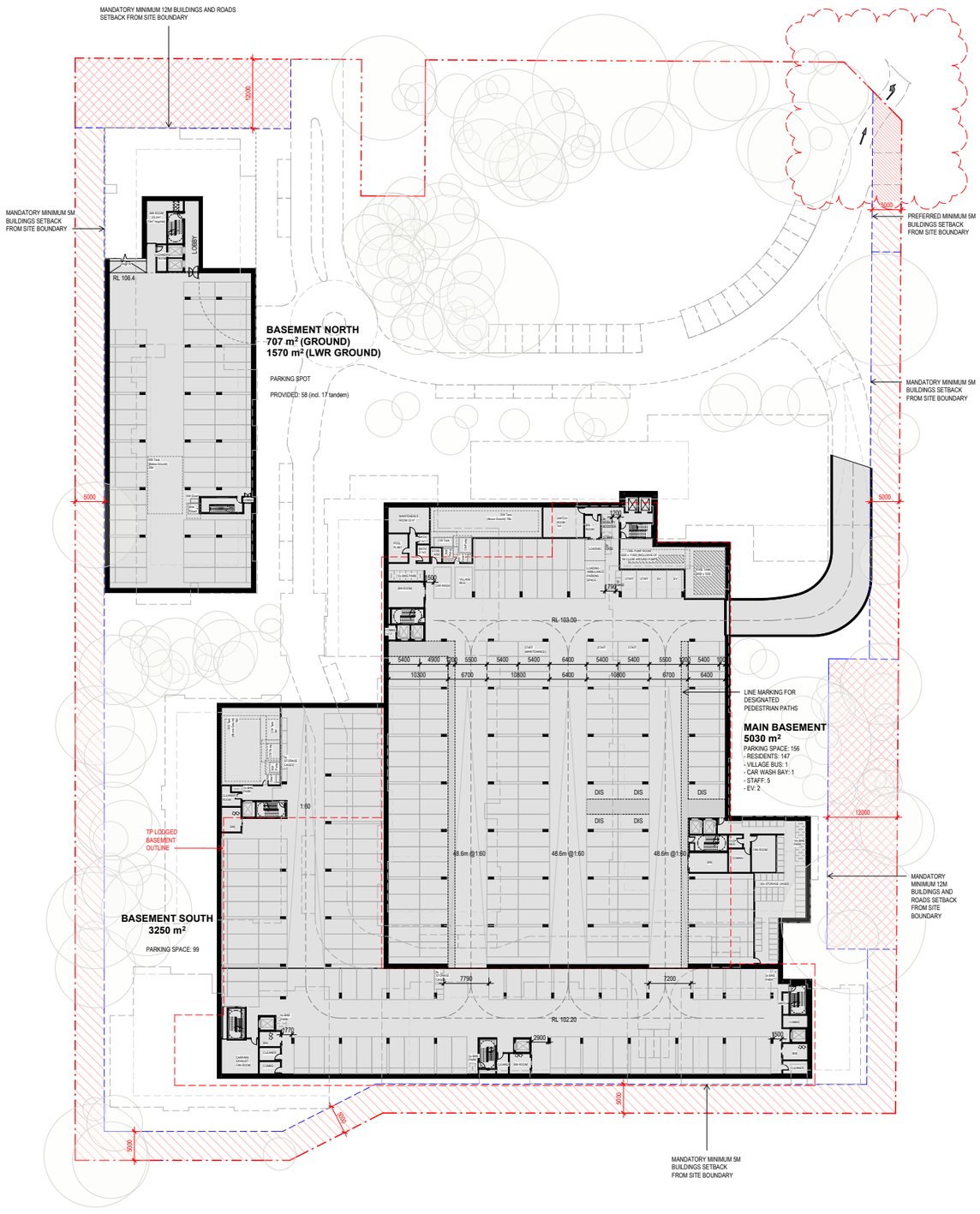
Project No	Drawing No	Revision
2671	TP01.01	R02

Verify all figured dimensions on site before undertaking any works. Do not scale dimensions off drawings.

10.1 – ATTACHMENT 2. Decision Plans



BASEMENT PLAN_GROUND



BASEMENT PLAN_B1

Rev	Description	Date
R02	TP AMENDMENT	Nov 2025
R01	TP RFI ISSUE	July 2025
R00	TP SUBMISSION	Dec 2024

Melbourne
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ABN: 84006394261 Nominated Architects:ACT: David Tordoff 2734, NSW: David Tordoff 8028 ,QLD: Chad Brown 4041, SA: Hayball 3259, TAS: Hayball F357, VIC: Hayball 50070

Project Title
VerSo Place

Project Address
500 BURWOOD HIGHWAY, VERMONT SOUTH VIC

Drawing Title
BASEMENT PLAN

Status
TOWN PLANNING

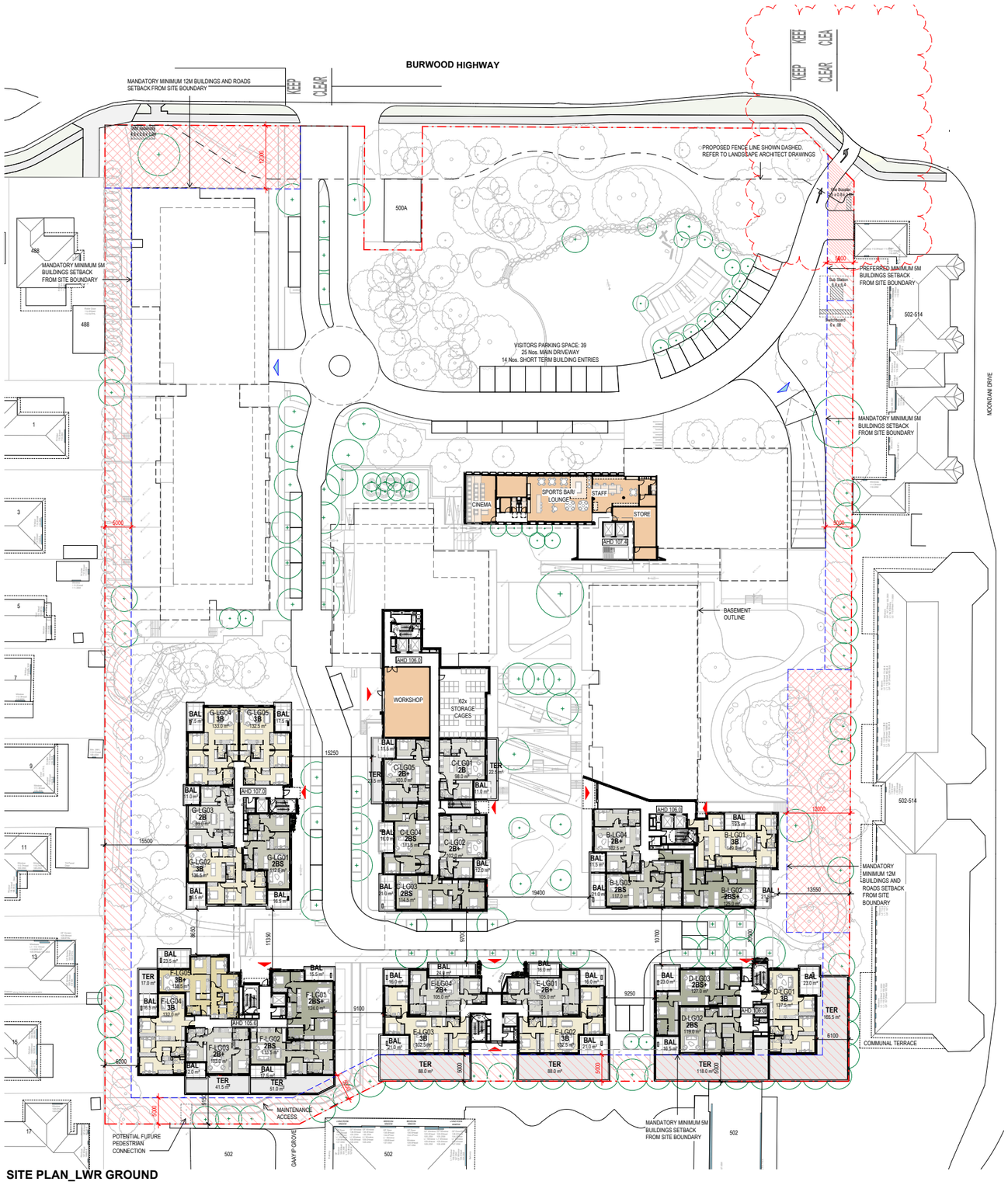
Drawn By	Checked By	Date Printed	Scale
Author	Checker	6/11/2025 4:23:45 PM	1 : 400 @A1

0 4 8 12 20 m

Project No	Drawing No	Revision
2671	TP01.02	R02

Verify all figured dimensions on site before undertaking any works. Do not scale dimensions off drawings.

10.1 – ATTACHMENT 2. Decision Plans



SITE PLAN_LWR GROUND

Rev	Description	Date
R02	TP AMENDMENT	Nov 2025
R01	TP RFI ISSUE	July 2025
R00	TP SUBMISSION	Dec 2024

Melbourne
Level 1
250 Flinders Lane
Melbourne VIC 3000
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Sydney
Ground Floor
11-17 Buckingham Street
Surry Hills NSW 2010
T +61 2 9660 9329

Brisbane
Level 5,
293 Queen Street,
Brisbane Qld 4000
T +61 7 3211 9821

Canberra
Level 3,
221 London Circuit,
Canberra ACT 2601
T +61 2 9660 9329

ABN: 84006394261 Nominated Architects:ACT: David Tordoff 2734,
NSW: David Tordoff 6028 ,QLD: Chad Brown 4041, SA: Hayball 3259,
TAS: Hayball 7357, VIC: Hayball 50070

Project Title
VerSo Place

Project Address
500 BURWOOD HIGHWAY,
VERMONT SOUTH VIC

Drawing Title
FLOOR PLAN - LOWER GROUND FLOOR

Status
TOWN PLANNING

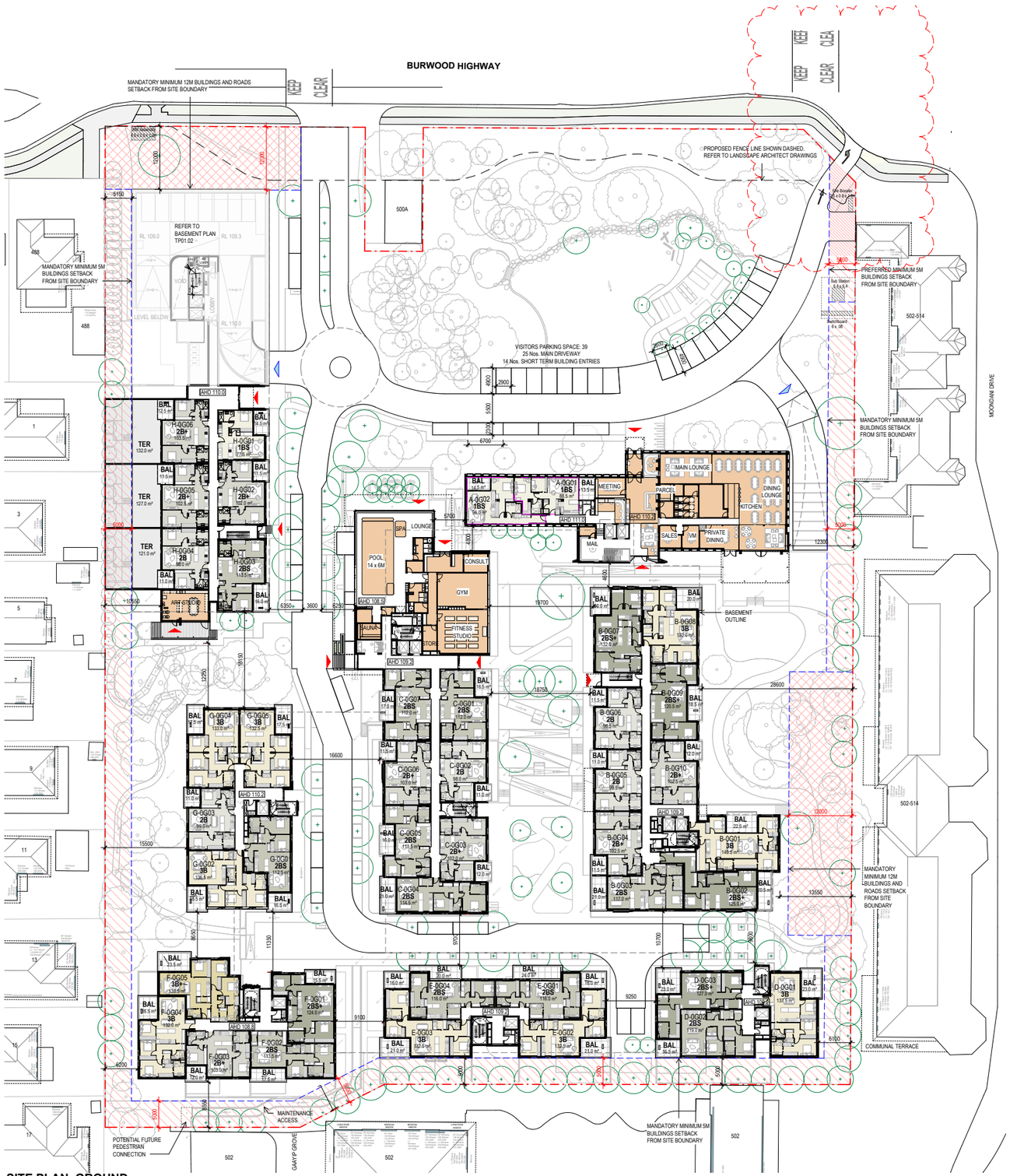
Drawn By	Checked By	Date Printed	Scale
Author	Checker	6/11/2025 4:23:52 PM	1 : 400 @A1

0 4 8 12 20 m

Project No	Drawing No	Revision
2671	TP02.01	R02

Verify all figured dimensions on site before undertaking any works. Do not scale dimensions off drawings.

10.1 – ATTACHMENT 2. Decision Plans



SITE PLAN_GROUND

Rev	Description	Date
R02	TP AMENDMENT	Nov 2025
R01	TP RFI ISSUE	July 2025
R00	TP SUBMISSION	Dec 2024

Melbourne
Level 1
250 Flinders Lane
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NSW: David Tordoff 8028 ,QLD: Chad Brown 4041, SA: Hayball 3259,
TAS: Hayball F357, VIC: Hayball 50070

Project Title
VerSo Place

Project Address
500 BURWOOD HIGHWAY,
VERMONT SOUTH VIC

Drawing Title
FLOOR PLAN - GROUND FLOOR

Status
TOWN PLANNING

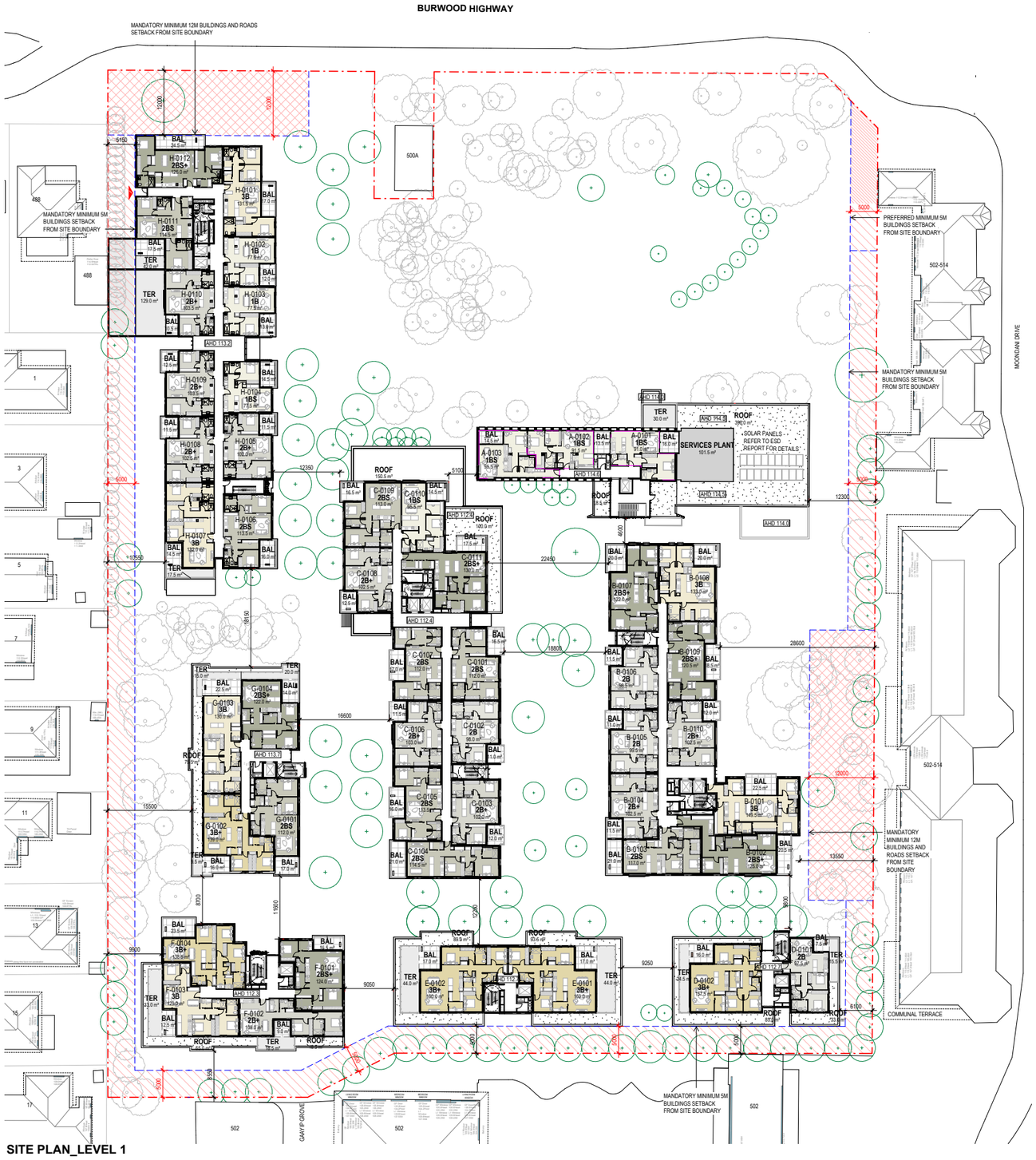
Drawn By	Checked By	Date Printed	Scale
Author	Checker	6/11/2025 4:24:03 PM	1 : 400 @A1

0 4 8 12 20 m

Project No	Drawing No	Revision
2671	TP02.02	R02

Verify all figured dimensions on site before undertaking any works. Do not scale dimensions off drawings.

10.1 – ATTACHMENT 2. Decision Plans



SITE PLAN_LEVEL 1

Rev	Description	Date
R02	TP AMENDMENT	Nov 2025
R01	TP RFI ISSUE	July 2025
R00	TP SUBMISSION	Dec 2024

Melbourne
Level 1
250 Flinders Lane
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Brisbane
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Canberra
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ABN: 84006394261 Nominated Architects:ACT: David Tordoff 2734,
NSW: David Tordoff 8028 ,QLD: Chad Brown 4041, SA: Hayball 3259,
TAS: Hayball F357, VIC: Hayball 50070

Project Title

VerSo Place

Project Address

500 BURWOOD HIGHWAY,
VERMONT SOUTH VIC

Drawing Title

FLOOR PLAN - LEVEL 1

Status

TOWN PLANNING

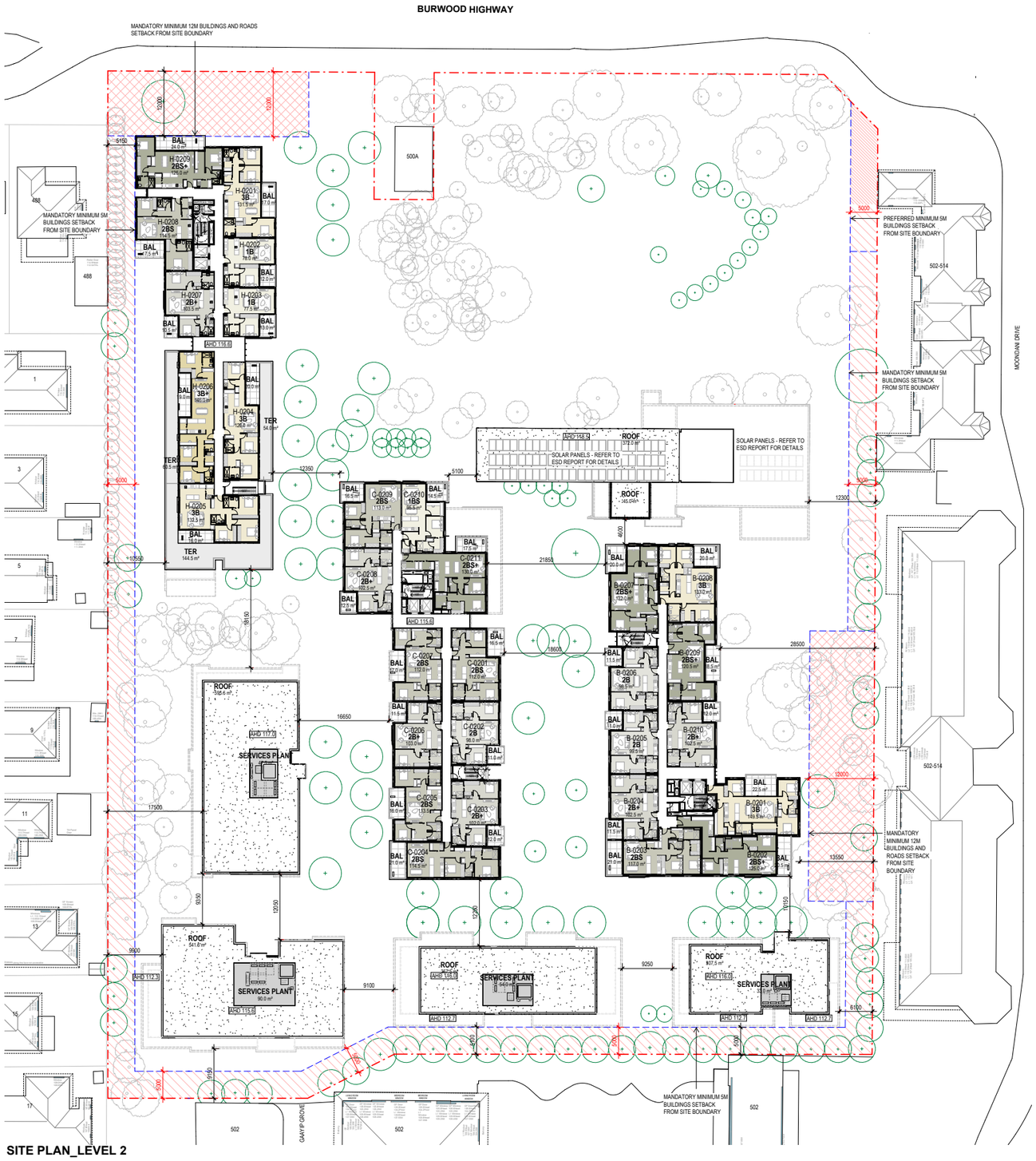
Drawn By	Checked By	Date Printed	Scale
Author	Checker	6/11/2025 4:10:42 PM	1 : 400 @A1

0 4 8 12 20 m

Project No	Drawing No	Revision
2671	TP02.03	R02

Verify all figured dimensions on site before undertaking any works. Do not scale dimensions off drawings.

10.1 – ATTACHMENT 2. Decision Plans



Rev	Description	Date
R02	TP AMENDMENT	Nov 2025
R01	TP RFI ISSUE	July 2025
R00	TP SUBMISSION	Dec 2024

Melbourne
Level 1
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TAS: Hayball F357, VIC: Hayball 50070

Project Title

VerSo Place

Project Address

500 BURWOOD HIGHWAY,
VERMONT SOUTH VIC

Drawing Title

FLOOR PLAN - LEVEL 2

Status

TOWN PLANNING

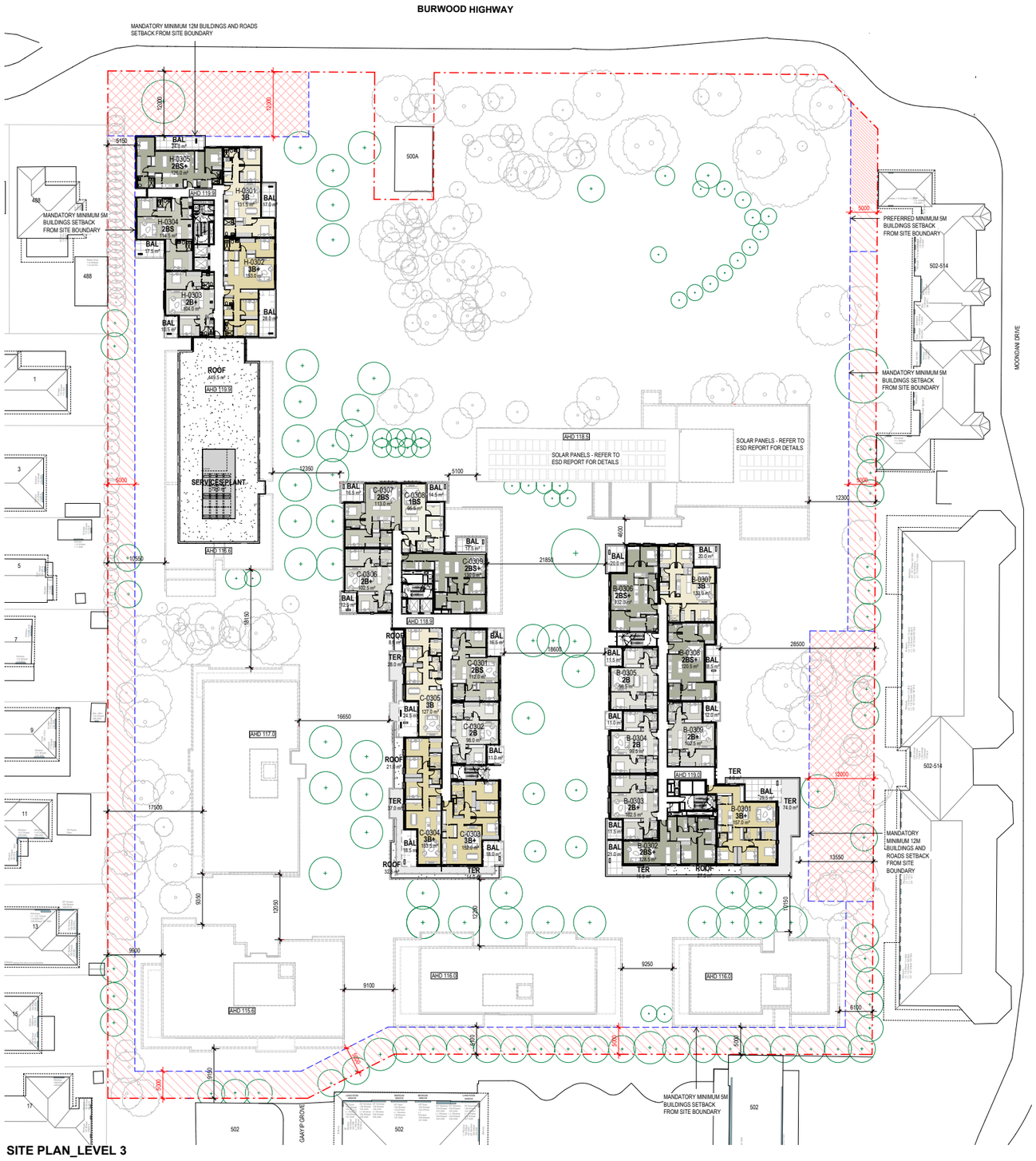
Drawn By	Checked By	Date Printed	Scale
Author	Checker	6/11/2025 4:10:51 PM	1 : 400 @A1

0 4 8 12 20 m

Project No	Drawing No	Revision
2671	TP02.04	R02

Verify all figured dimensions on site before undertaking any works. Do not scale dimensions off drawings.

10.1 – ATTACHMENT 2. Decision Plans



Rev	Description	Date
R02	TP AMENDMENT	Nov 2025
R01	TP RFI ISSUE	July 2025
R00	TP SUBMISSION	Dec 2024

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ABN: 84006394261 Nominated Architects:ACT: David Tordoff 2734,
NSW: David Tordoff 8028 ,QLD: Chad Brown 4041, SA: Hayball 3259,
TAS: Hayball F357, VIC: Hayball 50070

Project Title
VerSo Place

Project Address
500 BURWOOD HIGHWAY,
VERMONT SOUTH VIC

Drawing Title
FLOOR PLAN - LEVEL 3

Status
TOWN PLANNING

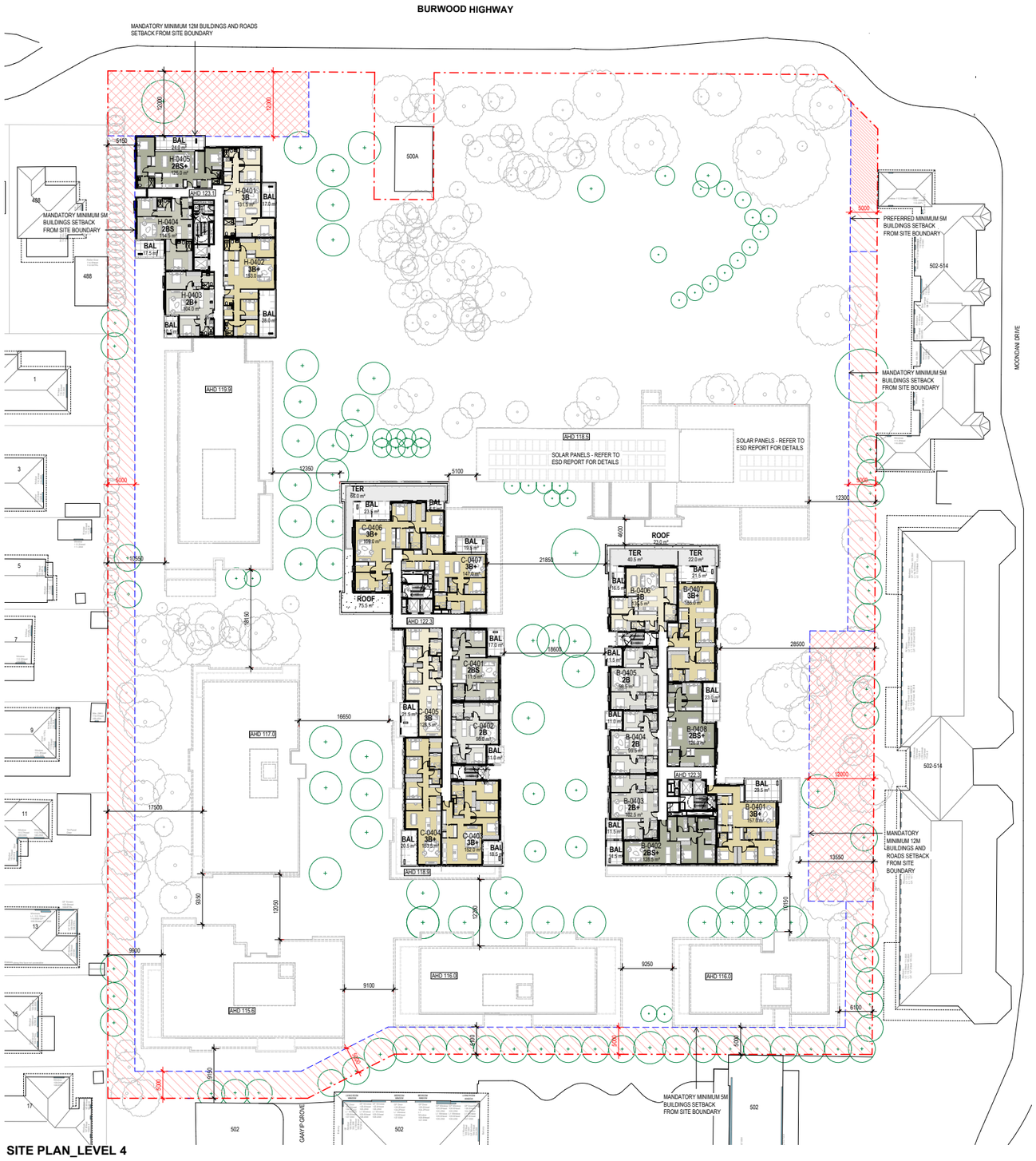
Drawn By	Checked By	Date Printed	Scale
Author	Checker	6/11/2025 4:11:01 PM	1 : 400 @A1

0 4 8 12 20 m

Project No	Drawing No	Revision
2671	TP02.05	R02

Verify all figured dimensions on site before undertaking any works. Do not scale dimensions off drawings.

10.1 – ATTACHMENT 2. Decision Plans



Rev	Description	Date
R02	TP AMENDMENT	Nov 2025
R01	TP RFI ISSUE	July 2025
R00	TP SUBMISSION	Dec 2024

Melbourne
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NSW: David Tordoff 8028 ,QLD: Chad Brown 4041, SA: Hayball 3259,
TAS: Hayball F357, VIC: Hayball 50070

Project Title
VerSo Place

Project Address
500 BURWOOD HIGHWAY,
VERMONT SOUTH VIC

Drawing Title
FLOOR PLAN - LEVEL 4

Status
TOWN PLANNING

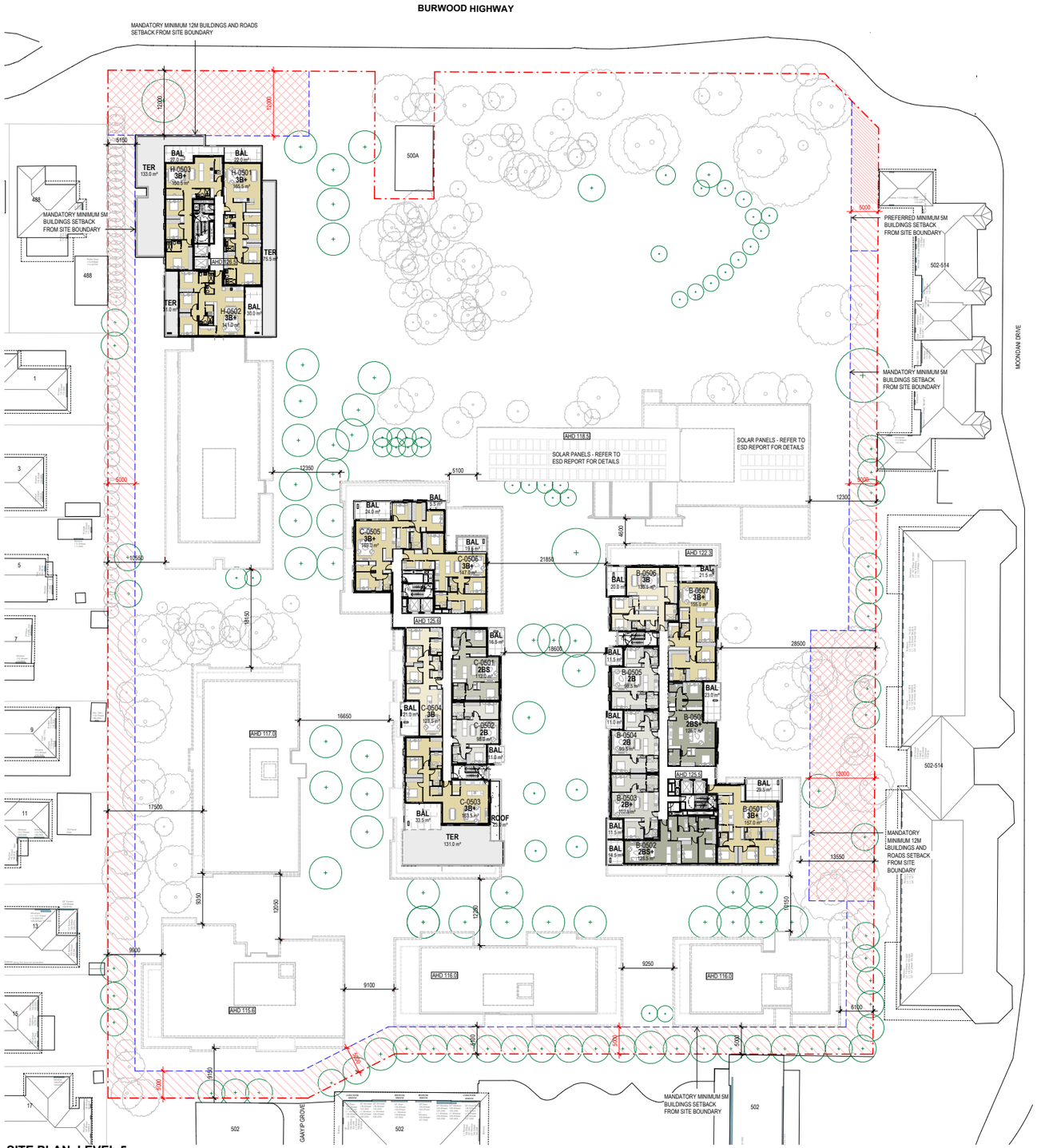
Drawn By	Checked By	Date Printed	Scale
Author	Checker	6/11/2025 4:11:12 PM	1 : 400 @A1

0 4 8 12 20 m

Project No	Drawing No	Revision
2671	TP02.06	R02

Verify all figured dimensions on site before undertaking any works. Do not scale dimensions off drawings.

10.1 – ATTACHMENT 2. Decision Plans


BURWOOD HIGHWAY
MANDATORY MINIMUM 12M BUILDINGS AND ROADS SETBACK FROM SITE BOUNDARY
MANDATORY MINIMUM 5M BUILDINGS SETBACK FROM SITE BOUNDARY
PREFERRED MINIMUM 5M BUILDINGS SETBACK FROM SITE BOUNDARY
MANDATORY MINIMUM 5M BUILDINGS SETBACK FROM SITE BOUNDARY
MANDATORY MINIMUM 12M BUILDINGS AND ROADS SETBACK FROM SITE BOUNDARY
MANDATORY MINIMUM 5M BUILDINGS SETBACK FROM SITE BOUNDARY
SOLAR PANELS - REFER TO ESD REPORT FOR DETAILS
SOLAR PANELS - REFER TO ESD REPORT FOR DETAILS
MOONUNA DRIVE
GAKY PI GROVE
AHD 117.6
AHD 116.6
AHD 116.6
AHD 115.6
AHD 118.3
AHD 122.3
AHD 126.8
AHD 125.5
500A
502-514
502
502
502
488
488
1
3
5
7
9
11
13
15
17
TER
ROOF
BAL
H-0503 3B+
H-0501 3B+
H-0502 3B+
C-0505 3B+
C-0506 3B+
C-0501 2BS
C-0504 3B
C-0502 2B
C-0503 3BS+
B-0506 3B
B-0507 3B+
B-0505 2B
B-0504 2B
B-0503 2B+
B-0502 2BS+
B-0508 2BS+
B-0501 3B+
10000
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5150
6000
12350
5100
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21850
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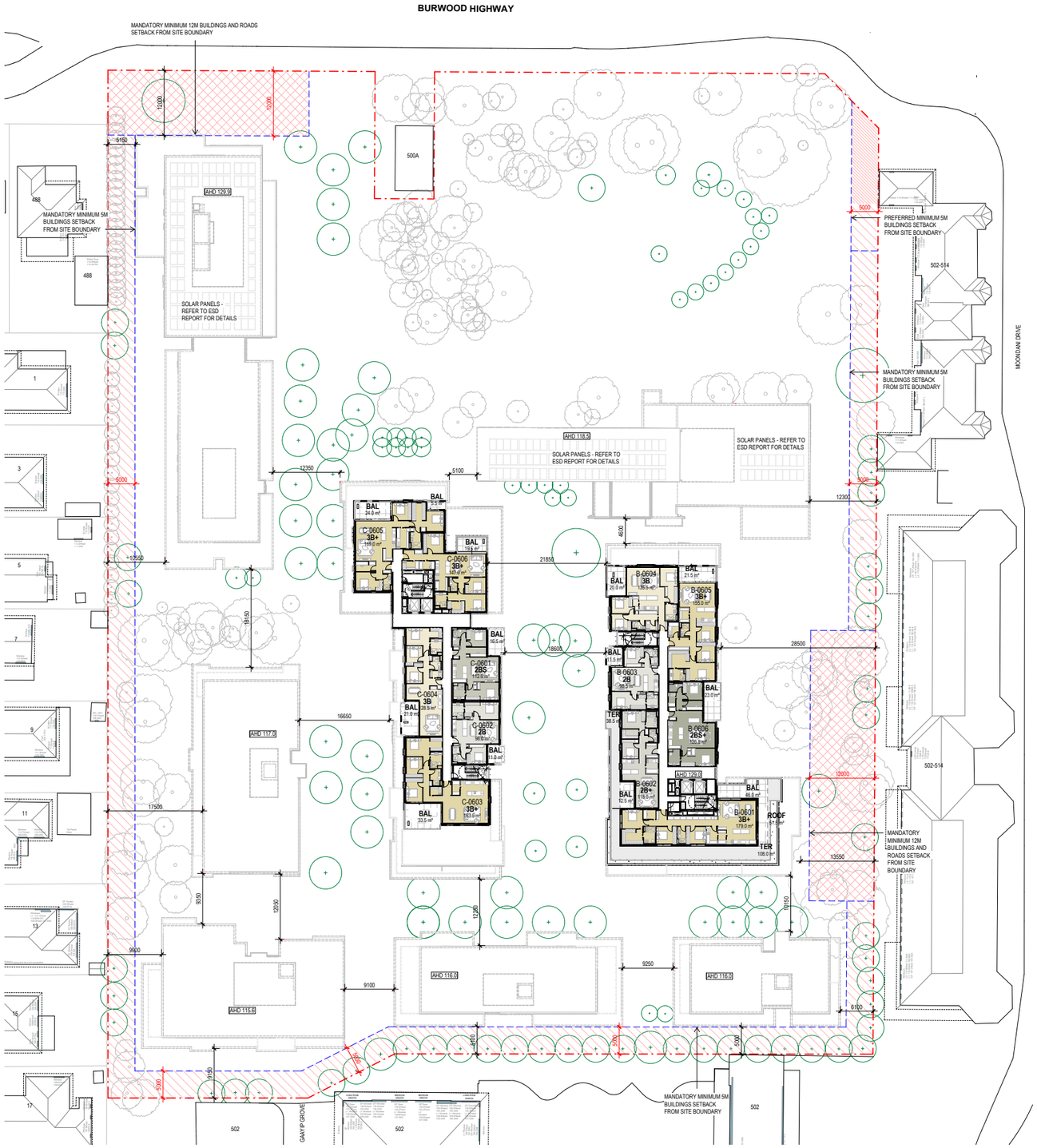
10.1 – ATTACHMENT 2. Decision Plans



Rev	Description	Date
R02	TP AMENDMENT	Nov 2025
R01	TP RFI ISSUE	July 2025
R00	TP SUBMISSION	Dec 2024

Melbourne
Level 1
250 Flinders Lane
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ABN: 8406394261 Nominated Architects:ACT: David Tordoff 2734,
NSW: David Tordoff 8028 ,QLD: Chad Brown 4041, SA: Hayball 3259,
TAS: Hayball F357, VIC: Hayball 50070

Project Title

VerSo Place

Project Address

500 BURWOOD HIGHWAY,
VERMONT SOUTH VIC

Drawing Title

FLOOR PLAN - LEVEL 6

Status

TOWN PLANNING

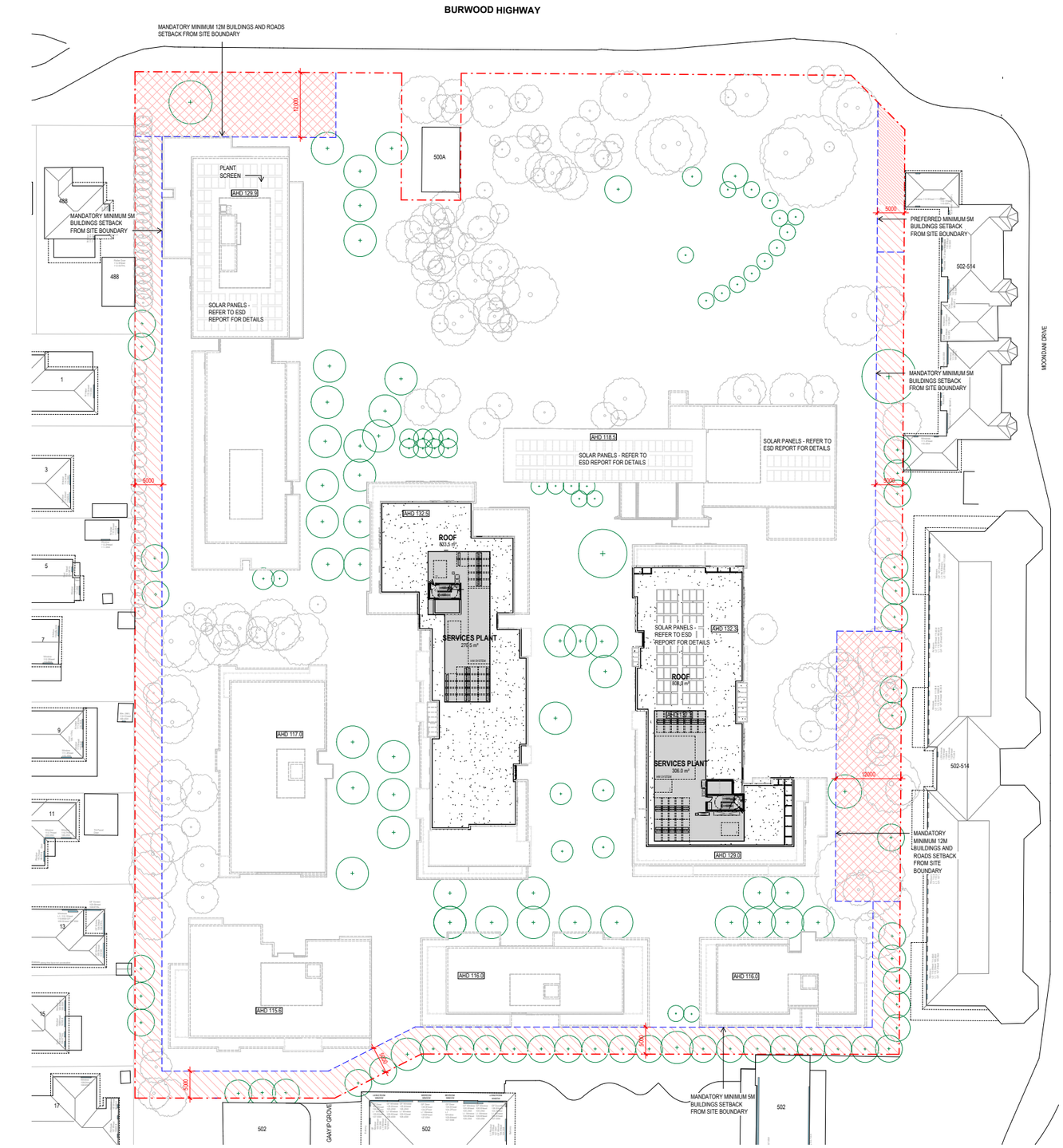
Drawn By	Checked By	Date Printed	Scale
Author	Checker	6/11/2025 4:11:36 PM	1 : 400 @A1

0 4 8 12 20 m

Project No	Drawing No	Revision
2671	TP02.08	R02

Verify all figured dimensions on site before undertaking any works. Do not scale dimensions off drawings.

10.1 – ATTACHMENT 2. Decision Plans



SITE PLAN_ROOF

Rev	Description	Date
R02	TP AMENDMENT	Nov 2025
R01	TP RFI ISSUE	July 2025
R00	TP SUBMISSION	Dec 2024

Melbourne
Level 1
250 Flinders Lane
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Sydney
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Brisbane
Level 5,
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Brisbane Qld 4000
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Canberra
Level 3,
221 London Circuit,
Canberra ACT 2601
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ABN: 84006394261 Nominated Architects:ACT: David Tordoff 2734,
NSW: David Tordoff 8028, QLD: Chad Brown 4041, SA: Hayball 3259,
TAS: Hayball F357, VIC: Hayball 50070

Project Title
VerSo Place

Project Address
500 BURWOOD HIGHWAY,
VERMONT SOUTH VIC

Drawing Title
FLOOR PLAN - ROOF

Status
TOWN PLANNING

Drawn By	Checked By	Date Printed	Scale
Author	Checker	6/11/2025 4:11:46 PM	1 : 400 @A1

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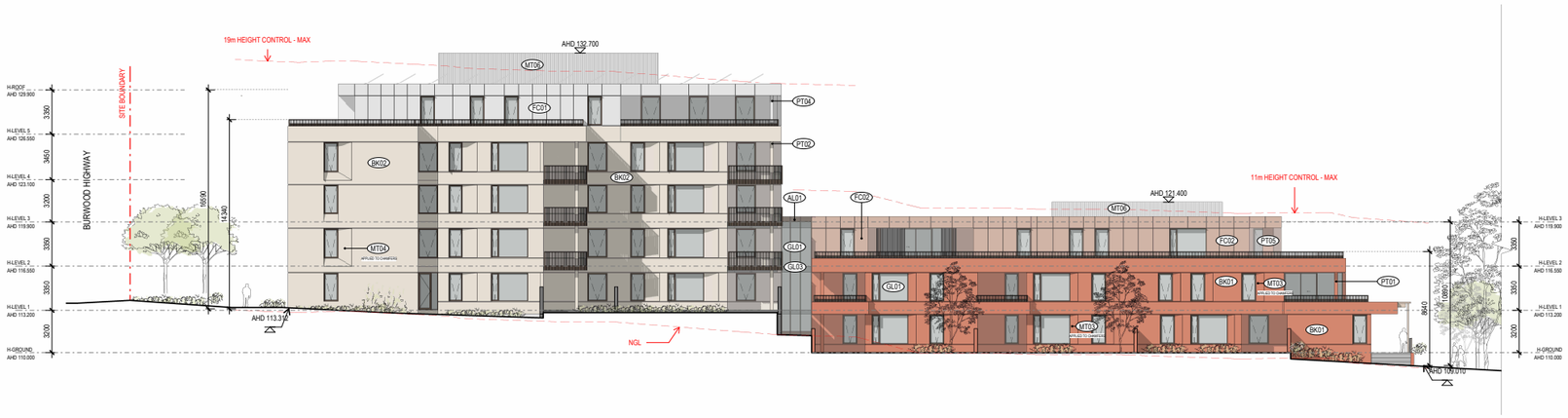
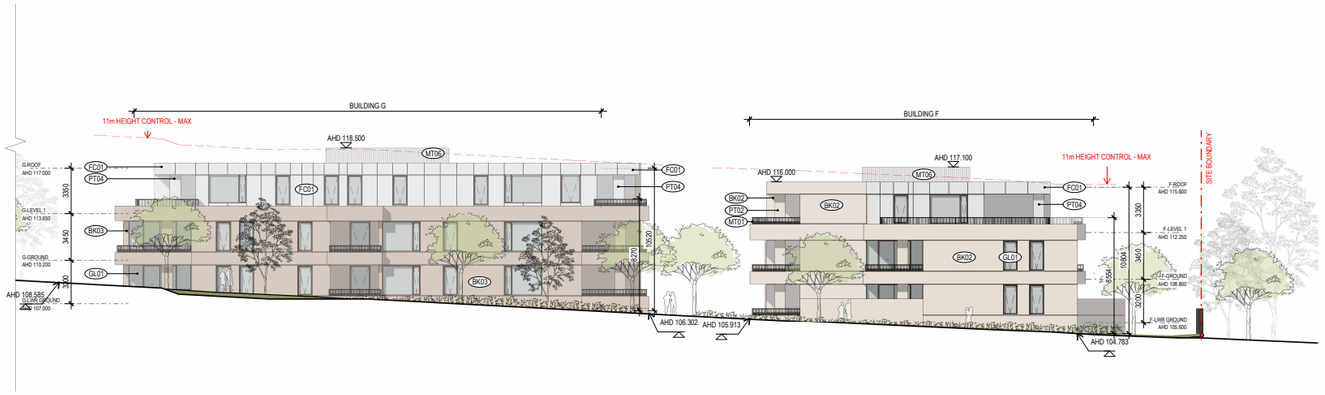
Project No	Drawing No	Revision
2671	TP02.09	R02

Verify all figured dimensions on site before undertaking any works. Do not scale dimensions off drawings.

10.1 – ATTACHMENT 2. Decision Plans

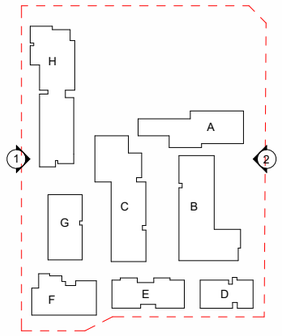


ELEVATION 1_SITE_WEST_BUILDING H



ELEVATION 1_SITE_WEST_BUILDING F,G

ELEVATION 2_SITE_EAST



MATERIAL LEGEND

- ALO1 ALUMINIUM DOOR & WINDOW FRAMES - BRONZE COLOUR FINISH
- BK01 BRICKWORK - RED-BROWN COLOURED
- BK02 BRICKWORK - CREAM / PALE COLOURED
- BK03 BRICKWORK - WARM COLOURED BLEND
- BK04 BRICKWORK - MAKE GOOD / MATCH EXISTING HERITAGE BUILDING
- CON01 LIGHT GREY CONCRETE - SMOOTH FINISH
- CON02 LIGHT GREY CONCRETE - VERTICAL TEXTURED FINISH
- FC01 FIBRE CEMENT PANEL - GREY COLOR
- FC02 FIBRE CEMENT PANEL - REDDISH COLOR
- GL01 VISION GLAZING - TINTED LIGHT GREY
- GL02 VISION GLAZING - CLEAR
- GL03 SPANDREL GLAZING - COLOUR TO MATCH GL02
- GL04 OBSCURED GLAZING - FLUTED GLASS
- MT01 METALWORK / CLADDING - COPPER-BRONZE COLOUR FINISH
- MT02 METALWORK / CLADDING - CHAMPAGNE COLOUR FINISH
- MT03 METALWORK / CLADDING - COLOUR TO MATCH BK01
- MT04 METALWORK / CLADDING - COLOUR TO MATCH BK02 & CON01
- MT05 METALWORK / CLADDING - COLOUR TO MATCH BK03
- MT06 METAL SCREEN - SILVER-GREY COLOUR FINISH
- MT07 PERFORATED METAL GARAGE DOOR - SILVERISH COLOUR FINISH
- PT01 PAINT FINISH - COLOUR TO MATCH BK01
- PT02 PAINT FINISH - COLOUR TO MATCH BK02
- PT03 PAINT FINISH - COLOUR TO MATCH BR03
- PT04 PAINT FINISH - COLOUR TO MATCH FC01
- PT05 PAINT FINISH - COLOUR TO MATCH FC02
- TL01 TILED FINISH - GREENISH TONE
- TL02 TILED FINISH - REDDISH TONE
- TL03 TILED FINISH - LIGHT TONE

Rev	Description	Date
R02	TP AMENDMENT	Nov 2025
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R00	TP SUBMISSION	Dec 2024

Melbourne
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TAS: Hayball F357, VIC: Hayball 50070

Project Title
VerSo Place

Project Address
500 BURWOOD HIGHWAY,
VERMONT SOUTH VIC

Drawing Title
ELEVATIONS - SITE - WEST & EAST

Status
TOWN PLANNING

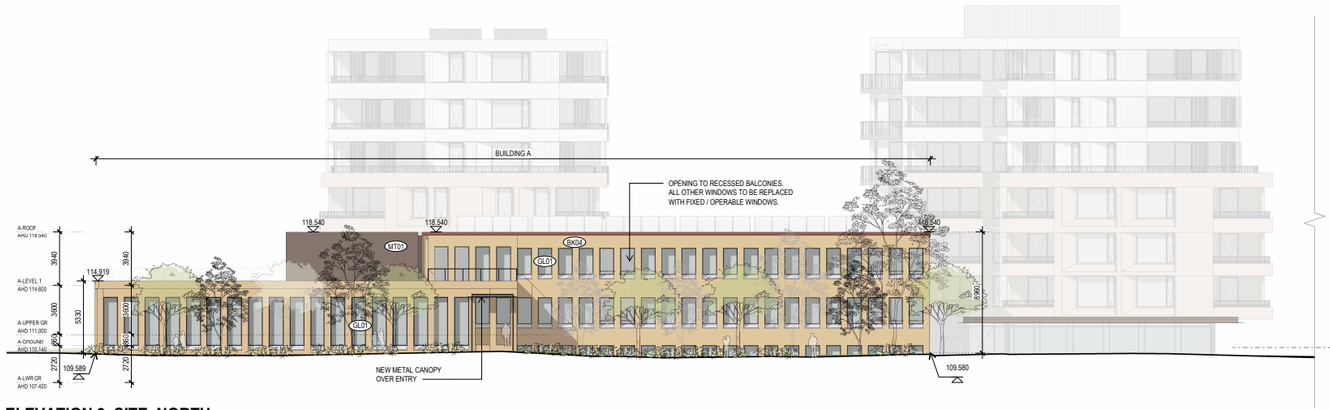
Drawn By	Checked By	Date Printed	Scale
Author	Checker	6/11/2025 4:13:06 PM	1 : 200 @A1

0 2 4 6 10 m

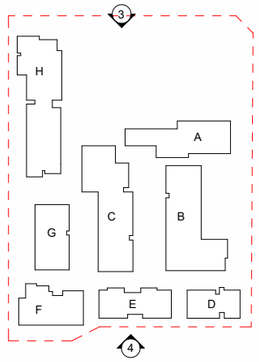
Project No	Drawing No	Revision
2671	TP06.01	R02

Verify all figured dimensions on site before undertaking any works. Do not scale dimensions off drawings.

10.1 – ATTACHMENT 2. Decision Plans



ELEVATION 3_SITE_NORTH



ELEVATION 3_SITE_NORTH (BUILDING A HIDDEN)

ELEVATION 4_SITE_SOUTH

MATERIAL LEGEND

- ALD1 ALUMINIUM DOOR & WINDOW FRAMES - BRONZE COLOUR FINISH
- BK01 BRICKWORK - RED-BROWN COLOURED
- BK02 BRICKWORK - CREAM / PALE COLOURED
- BK03 BRICKWORK - WARM COLOURED BLEND
- BK04 BRICKWORK - MAKE GOOD / MATCH EXISTING HERITAGE BUILDING
- CON1 LIGHT GREY CONCRETE - SMOOTH FINISH
- CON2 LIGHT GREY CONCRETE - VERTICAL TEXTURED FINISH
- FC01 FIBRE CEMENT PANEL - GREY COLOR
- FC02 FIBRE CEMENT PANEL - REDDISH COLOR
- GL01 VISION GLAZING - TINTED LIGHT GREY
- GL02 VISION GLAZING - CLEAR
- GL03 SPANDREL GLAZING - COLOUR TO MATCH GL02
- GL04 OBSCURED GLAZING - FLUTED GLASS
- MT01 METALWORK / CLADDING - COPPER-BRONZE COLOUR FINISH
- MT02 METALWORK / CLADDING - CHAMPAGNE COLOUR FINISH
- MT03 METALWORK / CLADDING - COLOUR TO MATCH BK01
- MT04 METALWORK / CLADDING - COLOUR TO MATCH BK02 & CON01
- MT05 METALWORK / CLADDING - COLOUR TO MATCH BK03
- MT06 METAL SCREEN - SILVER-GREY COLOUR FINISH
- MT07 PERFORATED METAL GARAGE DOOR - SILVERISH COLOUR FINISH
- PT01 PAINT FINISH - COLOUR TO MATCH BK01
- PT02 PAINT FINISH - COLOUR TO MATCH BK02
- PT03 PAINT FINISH - COLOUR TO MATCH BR03
- PT04 PAINT FINISH - COLOUR TO MATCH FC01
- PT05 PAINT FINISH - COLOUR TO MATCH FC02
- TL01 TILED FINISH - GREENISH TONE
- TL02 TILED FINISH - REDDISH TONE
- TL03 TILED FINISH - LIGHT TONE

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TAS: Hayball F357, VIC: Hayball 50070

Project Title
VerSo Place

Project Address
500 BURWOOD HIGHWAY,
VERMONT SOUTH VIC

Drawing Title
ELEVATIONS - SITE - NORTH & SOUTH

Status
TOWN PLANNING

Drawn By	Checked By	Date Printed	Scale
Author	Checker	6/11/2025 4:14:39 PM	1 : 200 @A1

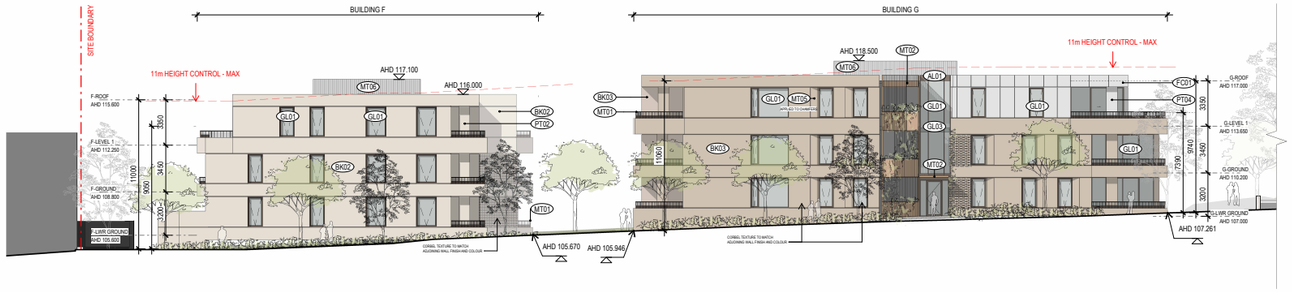
0 2 4 6 10 m

Project No	Drawing No	Revision
2671	TP06.02	R02

Verify all figured dimensions on site before undertaking any works. Do not scale dimensions off drawings.

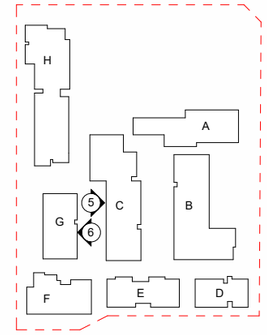
10.1 – ATTACHMENT 2. Decision Plans

ELEVATION 5_WEST FACADE_BUILDING C&E



ELEVATION 6_EAST FACADE_BUILDING F&G

ELEVATION 6_EAST FACADE_BUILDING H



MATERIAL LEGEND

- ALO1 ALUMINIUM DOOR & WINDOW FRAMES - BRONZE COLOUR FINISH
- BK01 BRICKWORK - RED-BROWN COLOURED
- BK02 BRICKWORK - CREAM / PALE COLOURED
- BK03 BRICKWORK - WARM COLOURED BLEND
- BK04 BRICKWORK - MAKE GOOD / MATCH EXISTING HERITAGE BUILDING
- CON0 LIGHT GREY CONCRETE - SMOOTH FINISH
- CON2 LIGHT GREY CONCRETE - VERTICAL TEXTURED FINISH
- FC01 FIBRE CEMENT PANEL - GREY COLOR
- FC02 FIBRE CEMENT PANEL - REDDISH COLOR
- GL01 VISION GLAZING - TINTED LIGHT GREY
- GL02 VISION GLAZING - CLEAR
- GL03 SPANDREL GLAZING - COLOUR TO MATCH GL02
- GL04 OBSCURED GLAZING - FLUTED GLASS
- MT01 METALWORK / CLADDING - COPPER-BRONZE COLOUR FINISH
- MT02 METALWORK / CLADDING - CHAMPAGNE COLOUR FINISH
- MT03 METALWORK / CLADDING - COLOUR TO MATCH BK01
- MT04 METALWORK / CLADDING - COLOUR TO MATCH BK02 & CON01
- MT05 METALWORK / CLADDING - COLOUR TO MATCH BK03
- MT06 METAL SCREEN - SILVER-GREY COLOUR FINISH
- MT07 PERFORATED METAL GARAGE DOOR - SILVERISH COLOUR FINISH
- PT01 PAINT FINISH - COLOUR TO MATCH BK01
- PT02 PAINT FINISH - COLOUR TO MATCH BK02
- PT03 PAINT FINISH - COLOUR TO MATCH BR03
- PT04 PAINT FINISH - COLOUR TO MATCH FC01
- PT05 PAINT FINISH - COLOUR TO MATCH FC02
- TL01 TILED FINISH - GREENISH TONE
- TL02 TILED FINISH - REDDISH TONE
- TL03 TILED FINISH - LIGHT TONE

Rev	Description	Date
R02	TP AMENDMENT	Nov 2025
R01	TP RFI ISSUE	July 2025
R00	TP SUBMISSION	Dec 2024

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ABN: 84006394261 Nominated Architects:ACT: David Tordoff 2734,
NSW: David Tordoff 8028 ,QLD: Chad Brown 4041, SA: Hayball 3259,
TAS: Hayball F357, VIC: Hayball 50070

Project Title

VerSo Place

Project Address

500 BURWOOD HIGHWAY,
VERMONT SOUTH VIC

Drawing Title

ELEVATIONS - INTERNAL ROAD - WEST & EAST

Status

TOWN PLANNING

Drawn By	Checked By	Date Printed	Scale
Author	Checker	6/11/2025 4:15:53 PM	1 : 200 @A1

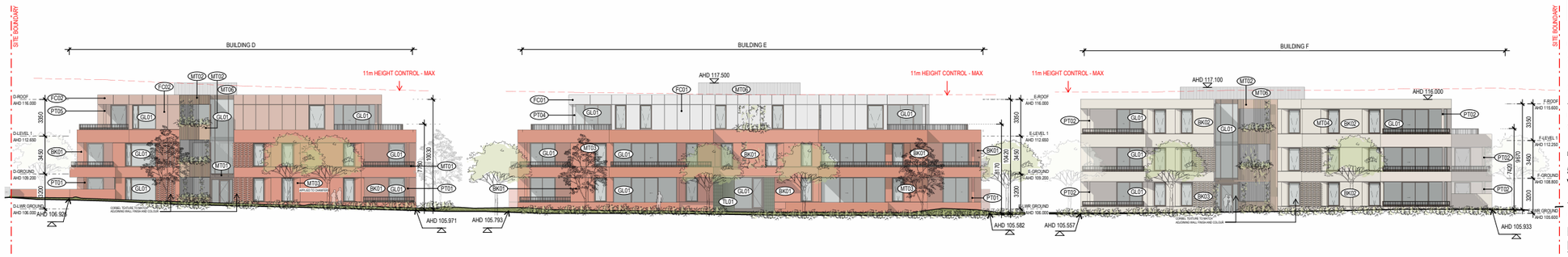
0 2 4 6 10 m

Project No	Drawing No	Revision
2671	TP06.03	R02

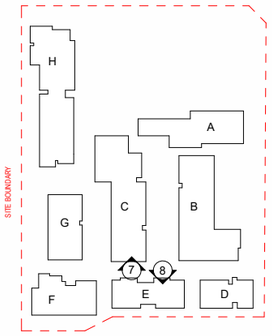
Verify all figured dimensions on site before undertaking any works. Do not scale dimensions off drawings.

10.1 – ATTACHMENT 2. Decision Plans

ELEVATION 7_SOUTH FACADE_BUILDING B,C,G



ELEVATION 8_NORTH FACADE_BUILDING D,E,F



MATERIAL LEGEND

- ALD1 ALUMINIUM DOOR & WINDOW FRAMES - BRONZE COLOUR FINISH
- BK01 BRICKWORK - RED-BROWN COLOURED
- BK02 BRICKWORK - CREAM / PALE COLOURED
- BK03 BRICKWORK - WARM COLOURED BLEND
- BK04 BRICKWORK - MAKE GOOD / MATCH EXISTING HERITAGE BUILDING
- CON01 LIGHT GREY CONCRETE - SMOOTH FINISH
- CON02 LIGHT GREY CONCRETE - VERTICAL TEXTURED FINISH
- FC01 FIBRE CEMENT PANEL - GREY COLOR
- FC02 FIBRE CEMENT PANEL - REDDISH COLOR
- GL01 VISION GLAZING - TINTED LIGHT GREY
- GL02 VISION GLAZING - CLEAR
- GL03 SPANDREL GLAZING - COLOUR TO MATCH GL02
- GL04 OBSCURED GLAZING - FLUTED GLASS
- MT01 METALWORK / CLADDING - COPPER-BRONZE COLOUR FINISH
- MT02 METALWORK / CLADDING - CHAMPAGNE COLOUR FINISH
- MT03 METALWORK / CLADDING - COLOUR TO MATCH BK01
- MT04 METALWORK / CLADDING - COLOUR TO MATCH BK02 & COND1
- MT05 METALWORK / CLADDING - COLOUR TO MATCH BK03
- MT06 METAL SCREEN - SILVER-GREY COLOUR FINISH
- MT07 PERFORATED METAL GARAGE DOOR - SILVERISH COLOUR FINISH
- PT01 PAINT FINISH - COLOUR TO MATCH BK01
- PT02 PAINT FINISH - COLOUR TO MATCH BK02
- PT03 PAINT FINISH - COLOUR TO MATCH BR03
- PT04 PAINT FINISH - COLOUR TO MATCH FC01
- PT05 PAINT FINISH - COLOUR TO MATCH FC02
- TL01 TILED FINISH - GREENISH TONE
- TL02 TILED FINISH - REDDISH TONE
- TL03 TILED FINISH - LIGHT TONE

Rev	Description	Date
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R00	TP SUBMISSION	Dec 2024

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ABN: 84006394261 Nominated Architects:ACT: David Tordoff 2734, NSW: David Tordoff 6028 ,QLD: Chad Brown 4041, SA: Hayball 3259, TAS: Hayball F357, VIC: Hayball 50070

Project Title
VerSo Place

Project Address
500 BURWOOD HIGHWAY, VERMONT SOUTH VIC

Drawing Title
ELEVATIONS - INTERNAL ROAD - NORTH & SOUTH

Status
TOWN PLANNING

Drawn By	Checked By	Date Printed	Scale
Author	Checker	6/11/2025 4:17:30 PM	1 : 200 @A1

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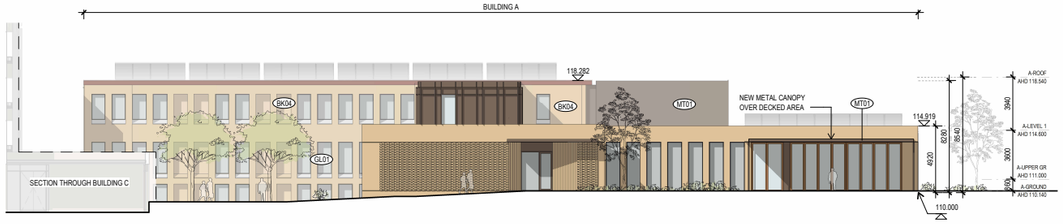
Project No	Drawing No	Revision
2671	TP06.04	R02

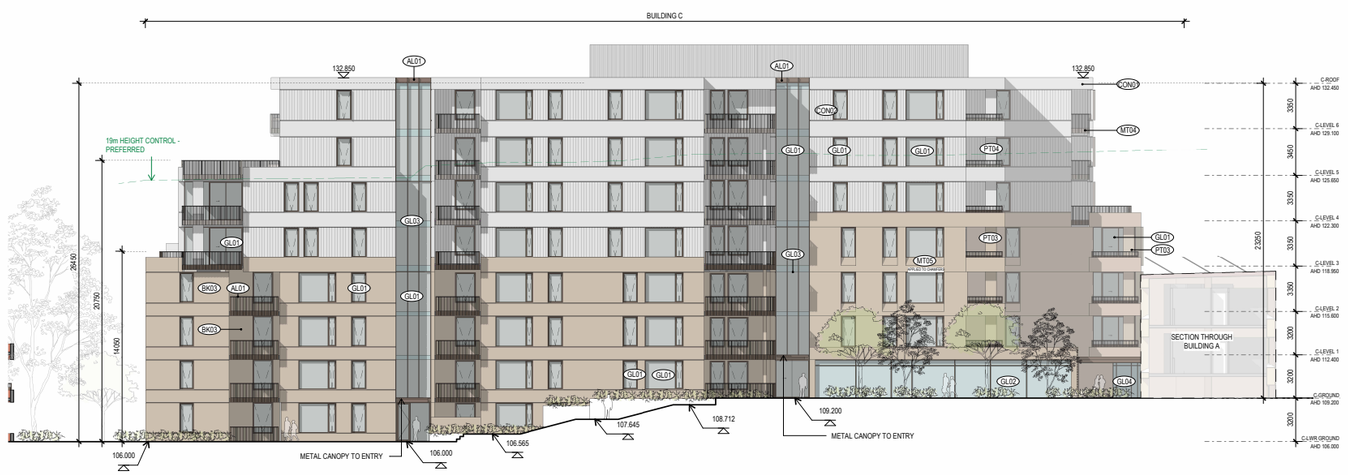
Verify all figured dimensions on site before undertaking any works. Do not scale dimensions off drawings.

10.1 – ATTACHMENT 2. Decision Plans

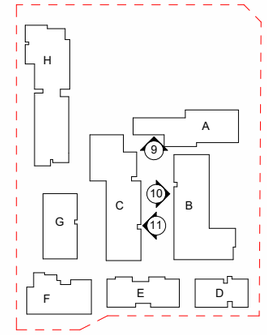


ELEVATION 9_SOUTH FACADE_BUILDING A

ELEVATION 10_WEST FACDE_BUILDING B



ELEVATION 11_EAST FACADE_BUILDING C



MATERIAL LEGEND

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- BK04 BRICKWORK - MAKE GOOD / MATCH EXISTING HERITAGE BUILDING
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- MT03 METALWORK / CLADDING - COLOUR TO MATCH BK01
- MT04 METALWORK / CLADDING - COLOUR TO MATCH BK02 & CON01
- MT05 METALWORK / CLADDING - COLOUR TO MATCH BK03
- MT06 METAL SCREEN - SILVER-GREY COLOUR FINISH
- MT07 PERFORATED METAL GARAGE DOOR - SILVERISH COLOUR FINISH
- PT01 PAINT FINISH - COLOUR TO MATCH BK01
- PT02 PAINT FINISH - COLOUR TO MATCH BK02
- PT03 PAINT FINISH - COLOUR TO MATCH BR03
- PT04 PAINT FINISH - COLOUR TO MATCH FC01
- PT05 PAINT FINISH - COLOUR TO MATCH FC02
- TL01 TILED FINISH - GREENISH TONE
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TAS: Hayball F357, VIC: Hayball 50070

Project Title
VerSo Place

Project Address
500 BURWOOD HIGHWAY,
VERMONT SOUTH VIC

Drawing Title
ELEVATIONS - COURTYARD

Status
TOWN PLANNING

Drawn By	Checked By	Date Printed	Scale
Author	Checker	6/11/2025 4:18:31 PM	1 : 200 @A1

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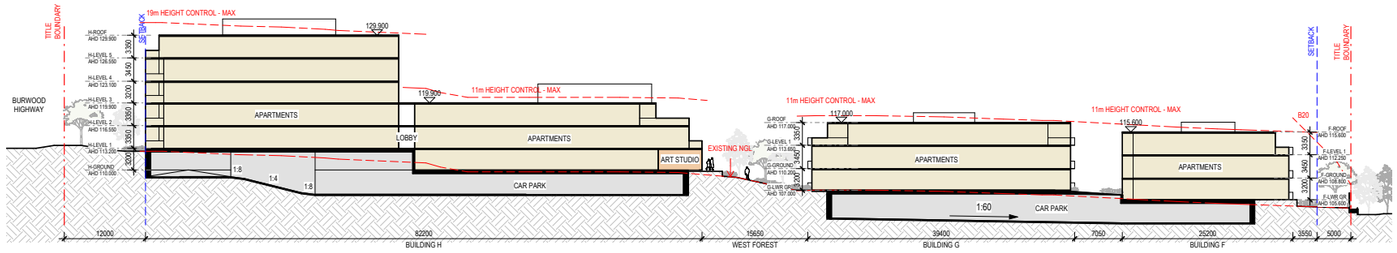
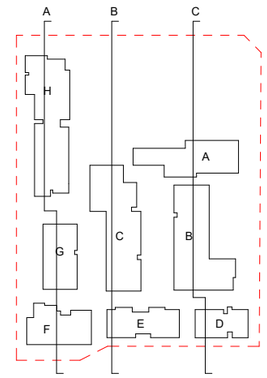
Project No	Drawing No	Revision
2671	TP06.05	R02

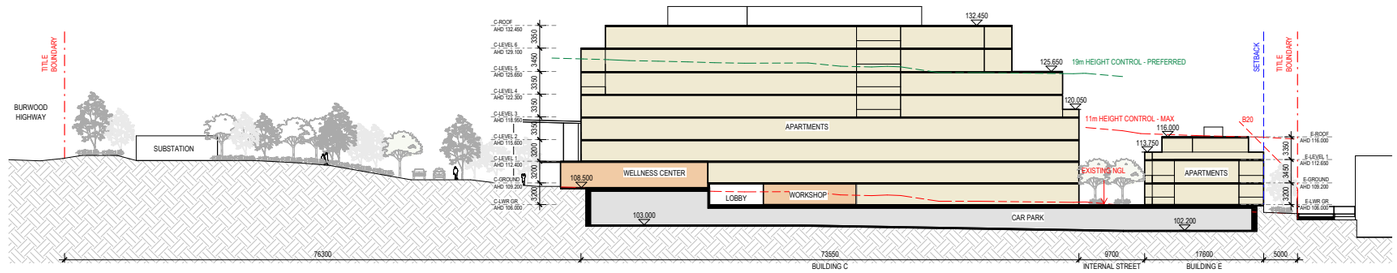
Verify all figured dimensions on site before undertaking any works. Do not scale dimensions off drawings.

10.1 – ATTACHMENT 2. Decision Plans



SITE SECTION_A





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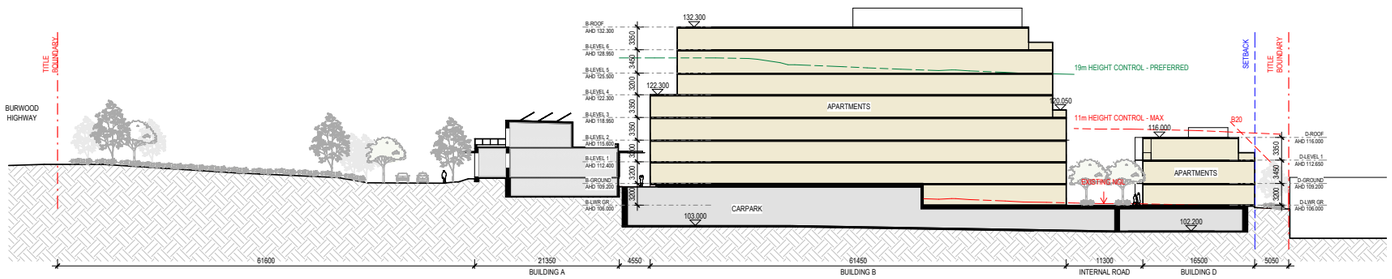

SITE SECTION_C

Rev	Description	Date
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Project Title
VerSo Place

Project Address
500 BURWOOD HIGHWAY, VERMONT SOUTH VIC

Drawing Title
SITE SECTIONS - NS

Status
TOWN PLANNING

Drawn By	Checked By	Date Printed	Scale
Author	Checker	6/11/2025 4:18:35 PM	1 : 400 @A1

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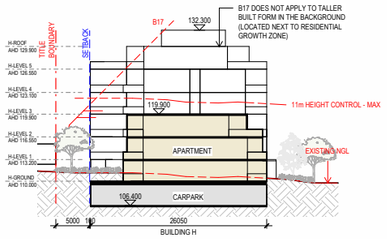
Project No	Drawing No	Revision
2671	TP07.01	R02

Verify all figured dimensions on site before undertaking any works. Do not scale dimensions off drawings.

10.1 – ATTACHMENT 2. Decision Plans



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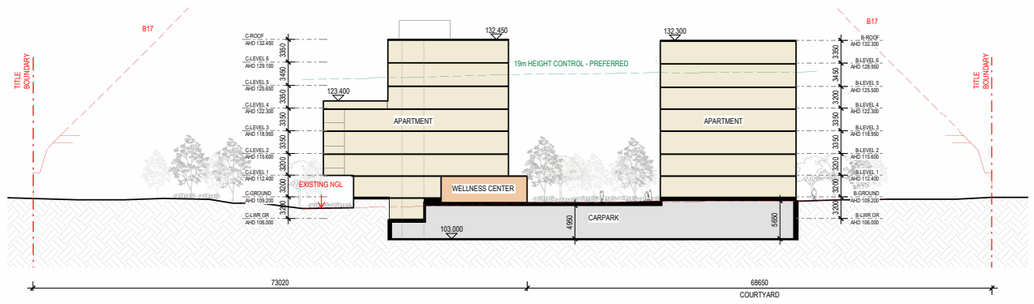

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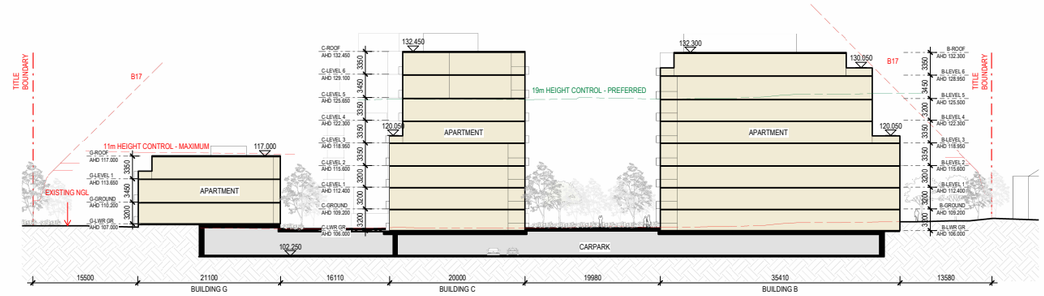

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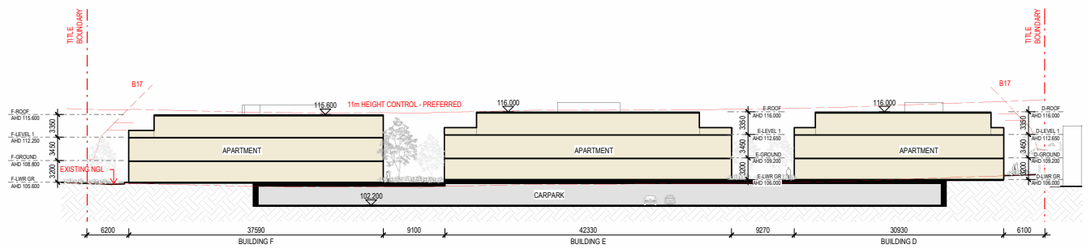

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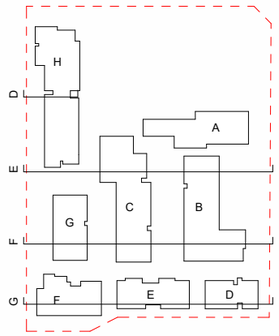

Rev	Description	Date
R02	TP AMENDMENT	Nov 2025
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Melbourne
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Project Title
VerSo Place

Project Address
500 BURWOOD HIGHWAY, VERMONT SOUTH VIC

Drawing Title
SITE SECTIONS - EW

Status
TOWN PLANNING

Drawn By	Checked By	Date Printed	Scale
Author	Checker	6/11/2025 4:18:51 PM	1 : 400 @A1

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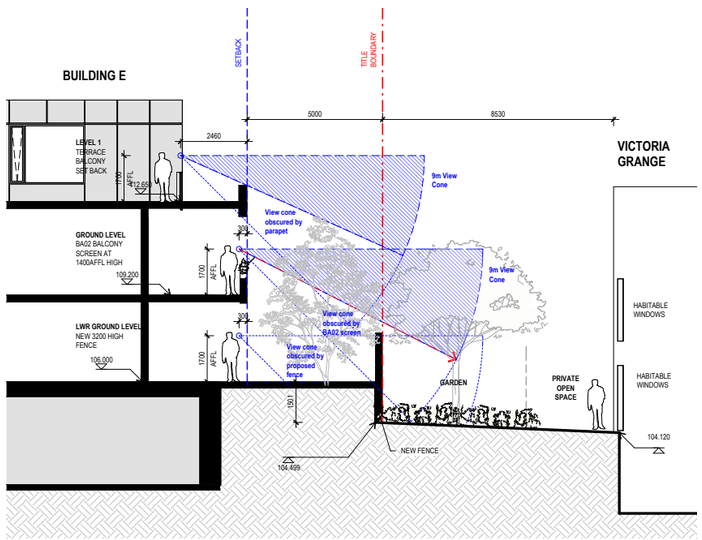
Project No	Drawing No	Revision
2671	TP07.02	R02

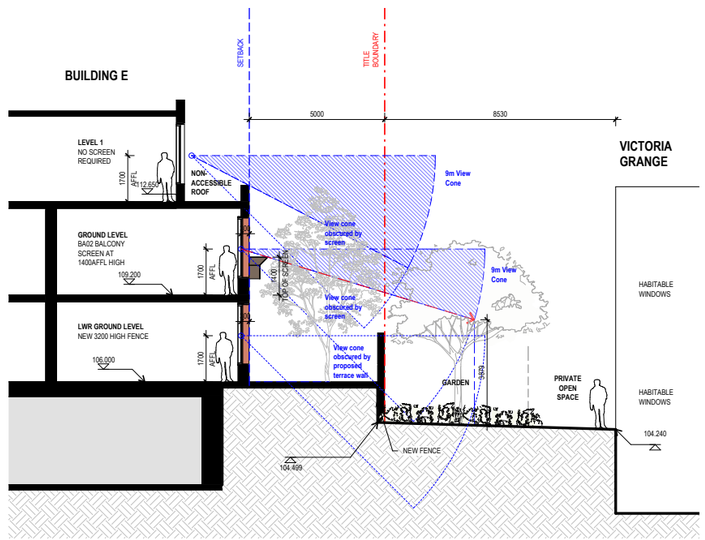
Verify all figured dimensions on site before undertaking any works. Do not scale dimensions off drawings.

10.1 – ATTACHMENT 2. Decision Plans

OVERLOOKING STUDY_SOUTH BOUNDARY_PLAN



OVERLOOKING STUDY_SOUTH BOUNDARY_SECTION BALCONIES



OVERLOOKING STUDY_SOUTH BOUNDARY_SECTION LIVING ROOM

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TAS: Hayball F357, VIC: Hayball 50070

Project Title
VerSo Place

Project Address
500 BURWOOD HIGHWAY,
VERMONT SOUTH VIC

Drawing Title
OVERLOOKING STUDY_SOUTH BOUNDARY

Status
TOWN PLANNING

Drawn By	Checked By	Date Printed	Scale
Author	Checker	6/11/2025 4:18:54 PM	1 : 100 @A1

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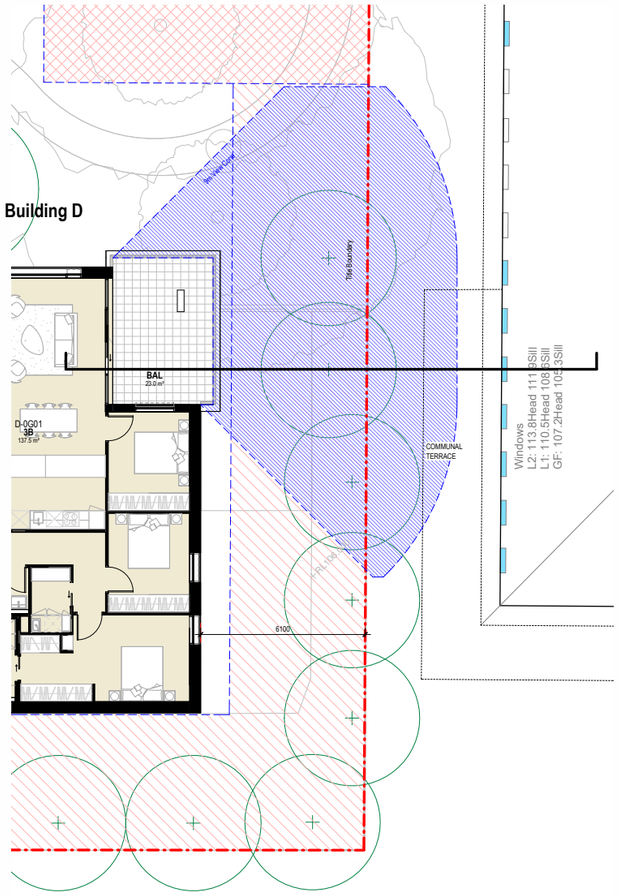
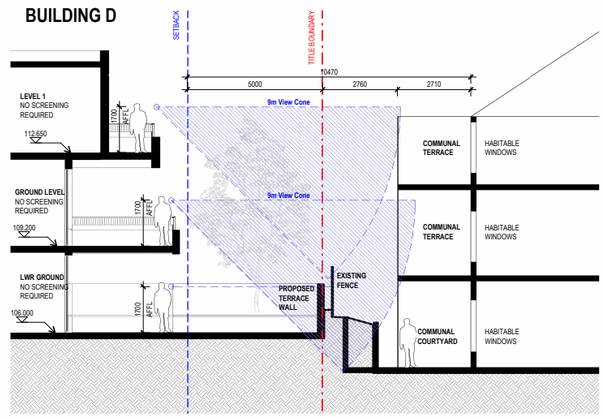
Project No	Drawing No	Revision
2671	TP09.01	R02

Verify all figured dimensions on site before undertaking any works. Do not scale dimensions off drawings.

10.1 – ATTACHMENT 2. Decision Plans



OVERLOOKING STUDY_EAST BOUNDARY_PLAN



OVERLOOKING STUDY_EAST BOUNDARY _SECTION

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Project Title
VerSo Place

Project Address
500 BURWOOD HIGHWAY, VERMONT SOUTH VIC

Drawing Title
OVERLOOKING STUDY_EAST BOUNDARY

Status
TOWN PLANNING

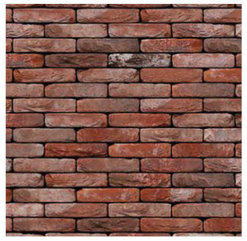
Drawn By	Checked By	Date Printed	Scale
Author	Checker	6/11/2025 4:19:09 PM	1 : 100 @A1

0 4 8 12 20 m

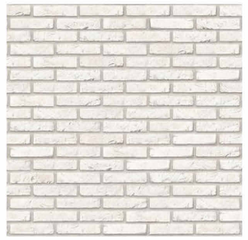
Project No	Drawing No	Revision
2671	TP09.02	R02

Verify all figured dimensions on site before undertaking any works. Do not scale dimensions off drawings.

AL01 - Aluminium Door & window frames - bronze colour finish

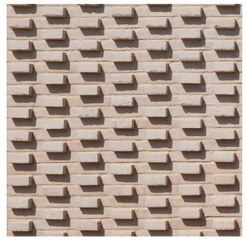


BK01 - Brickwork - Red-Brown Coloured



BK02 - Brickwork - Cream / Pale Coloured

BK03 - Brickwork - Warm Coloured – Matching Heritage
BK04 Brickwork - Make Good / Match Existing Heritage Building



BK (01/02/03) C - Corbelled Brickwork -
(a) Cream / Pale Coloured
(b) Warm Coloured – Matching Heritage
(c) Red-Brown Coloured

CON01 - Light Grey Concrete - Smooth Finish

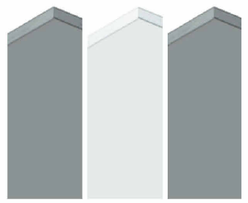
CON02 - Light Grey Concrete | Vertical Textured Finish

MATERIAL LEGEND

- AL01 ALUMINIUM DOOR & WINDOW FRAMES - BRONZE COLOUR FINISH
- BK01 BRICKWORK - RED-BROWN COLOURED
- BK02 BRICKWORK - CREAM / PALE COLOURED
- BK03 BRICKWORK - WARM COLOURED BLEND
- BK04 BRICKWORK - MAKE GOOD / MATCH EXISTING HERITAGE BUILDING
- CON01 LIGHT GREY CONCRETE - SMOOTH FINISH
- CON02 LIGHT GREY CONCRETE - VERTICAL TEXTURED FINISH
- COF1 FIBRE CEMENT PANEL - GREY COLOR
- COF2 FIBRE CEMENT PANEL - REDDISH COLOR
- GL01 VISION GLAZING - TINTED LIGHT GREY
- GL02 VISION GLAZING - CLEAR
- GL03 SPANDREL GLAZING - COLOUR TO MATCH GL02
- GL04 OBSCURED GLAZING - FLUTED GLASS
- MT01 METALWORK / CLADDING - COPPER-BRONZE COLOUR FINISH
- MT02 METALWORK / CLADDING - CHAMPAGNE COLOUR FINISH
- MT03 METALWORK / CLADDING - COLOUR TO MATCH BK01
- MT04 METALWORK / CLADDING - COLOUR TO MATCH BK02 & CON01
- MT05 METALWORK / CLADDING - COLOUR TO MATCH BK03
- MT06 METAL SCREEN - SILVER-GREY COLOUR FINISH
- MT07 PERFORATED METAL GARAGE DOOR - SILVERISH COLOUR FINISH
- PT01 PAINT FINISH - COLOUR TO MATCH BK01
- PT02 PAINT FINISH - COLOUR TO MATCH BK02
- PT03 PAINT FINISH - COLOUR TO MATCH BR03
- PT04 PAINT FINISH - COLOUR TO MATCH FC01
- PT05 PAINT FINISH - COLOUR TO MATCH FC02
- TL01 TILED FINISH - GREENISH TONE
- TL02 TILED FINISH - REDDISH TONE
- TL03 TILED FINISH - LIGHT TONE

FC01 - Fibre Cement Panel - Grey Color
PT04 - Paint Finish - Colour Matching FC01

FC02 - Fibre Cement Panel - Reddish Color
PT05 - Paint Finish - Colour, Matching FC02



GL01 - Vision Glazing - Tinted Light Grey
GL02- Vision Glazing - Clear
GL03 - Spandrel Glazing - Colour to Match GL02

GL04 - Obscured Glazing - Fluted Glass

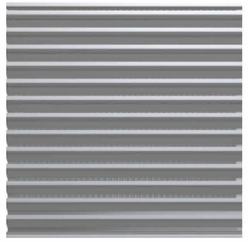
MT01 - Metalwork /Metal and Perf Metal Cladding - Copper/Bronze Colour

MT02 - Metalwork /Metal Cladding - Champagne Colour

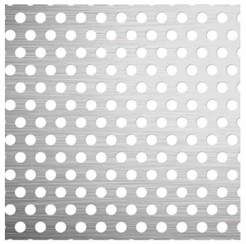
MT03 - Metalwork / Metal Cladding - Colour Matching BK01
PT01 - Paint Finish - Dull Red Colour, Matching BK01

MT04 - Metalwork /Metal Cladding - Colour Matching BK02
PT02 - Paint Finish - Colour Matching BK02

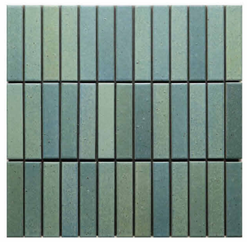
MT05 - Metalwork /Metal Cladding - Colour Matching BK03
PT03 - Paint Finish - Taupe Colour, Matching BK03



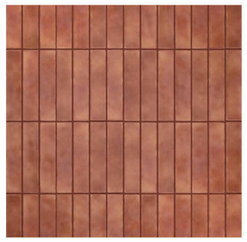
MT06 - Chevron Plant Screen - Light Colour Finish



MT07 - Perforated Metal Cladding - Light Metalic Colour Finish



TL01 - Tiled Finish – Greenish Tone



TL02 - Tiled Finish – Redish Tone

TL03 - Tiled Finish – Light Tone

Rev	Description	Date
R02	TP AMENDMENT	Nov 2025
R01	TP RFI ISSUE	July 2025
R00	TP SUBMISSION	Dec 2024

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ABN: 84006394261 Nominated Architects:ACT: David Tordoff 2734,
NSW: David Tordoff 8028 ,QLD: Chad Brown 4041, SA: Hayball 3259,
TAS: Hayball F357, VIC: Hayball 50070

Project Title
VerSo Place

Project Address
500 BURWOOD HIGHWAY,
VERMONT SOUTH VIC

Drawing Title
MATERIAL PALETTE

Status
TOWN PLANNING

Drawn By	Checked By	Date Printed	Scale
Author	Checker	6/11/2025 4:19:11 PM	AS indicated @A1

Project No	Drawing No	Revision
2671	TP20.01	R02

Verify all figured dimensions on site before undertaking any works. Do not scale dimensions off drawings.

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VerSo Place
490 - 500 Burwood Highway, Vermont South

Landscape Package

Date of Issue
July 2025

Prepared for
Keyton

OCULUS

10.1 – ATTACHMENT 3. Landscape Plans

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We acknowledge the Wurundjeri Woi Wurrung people of the Eastern Kulin Nation as the Traditional Custodians of the land on which this project is planned.

We honour Elders past and present, whose profound knowledge systems can teach us much about how we care and design for Country.

Prepared by

OCULUS

hayball

Prepared for

Cover Image:
Front elevation of the
Administration Building, 1976.
Source: ARRB Annual Report 1976

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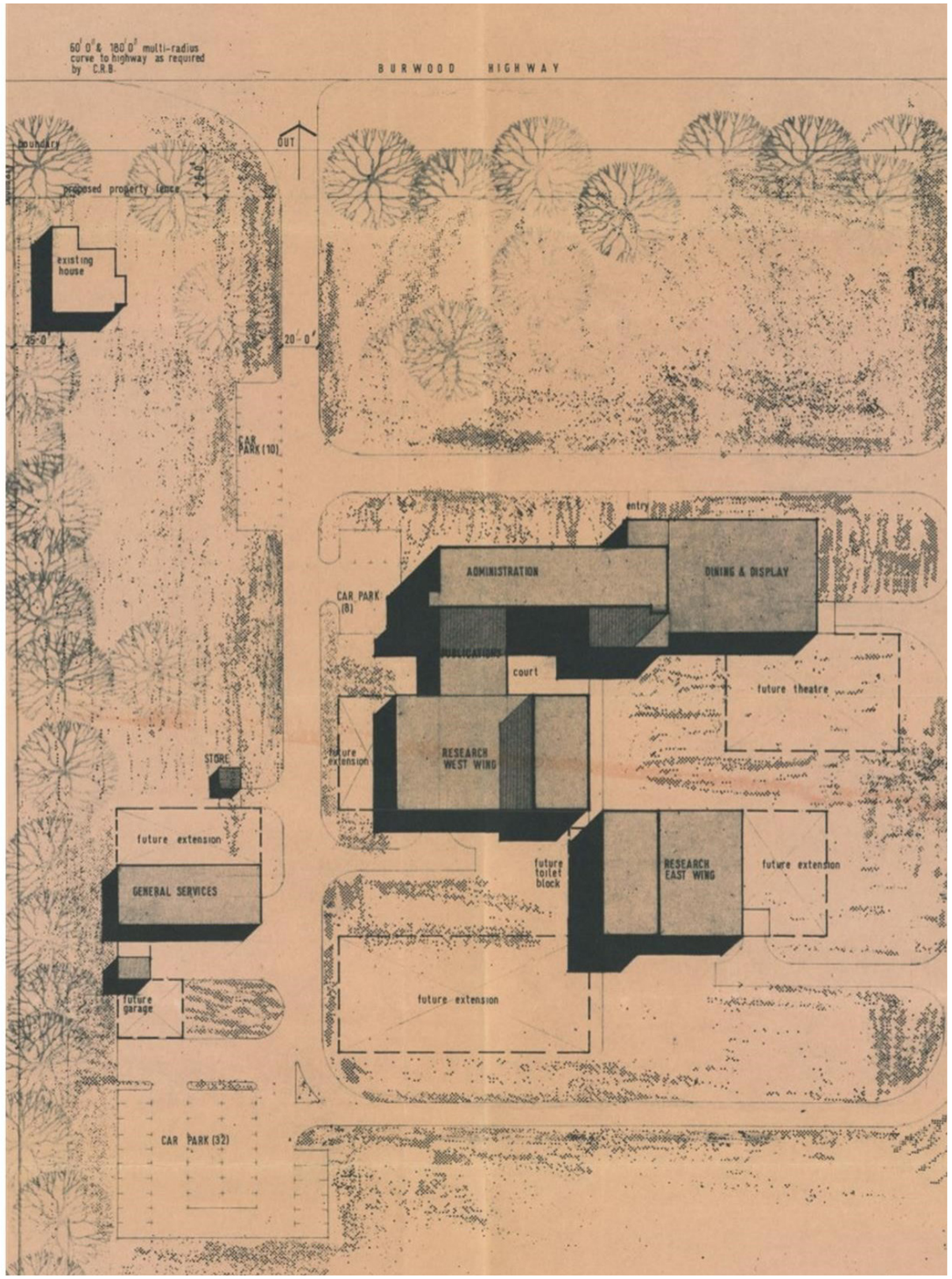

1. 1970 site plan for the ARRB complex showing the building layout and projected future development.

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1.0 Introduction and Context

1.1 Design Statement

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At VerSo Place the landscape has been developed with a deep appreciation for the site's history and its significant natural setting.

The vision for the development is to create a sustainably driven, high quality retirement living community that reflects the character of Vermont South.

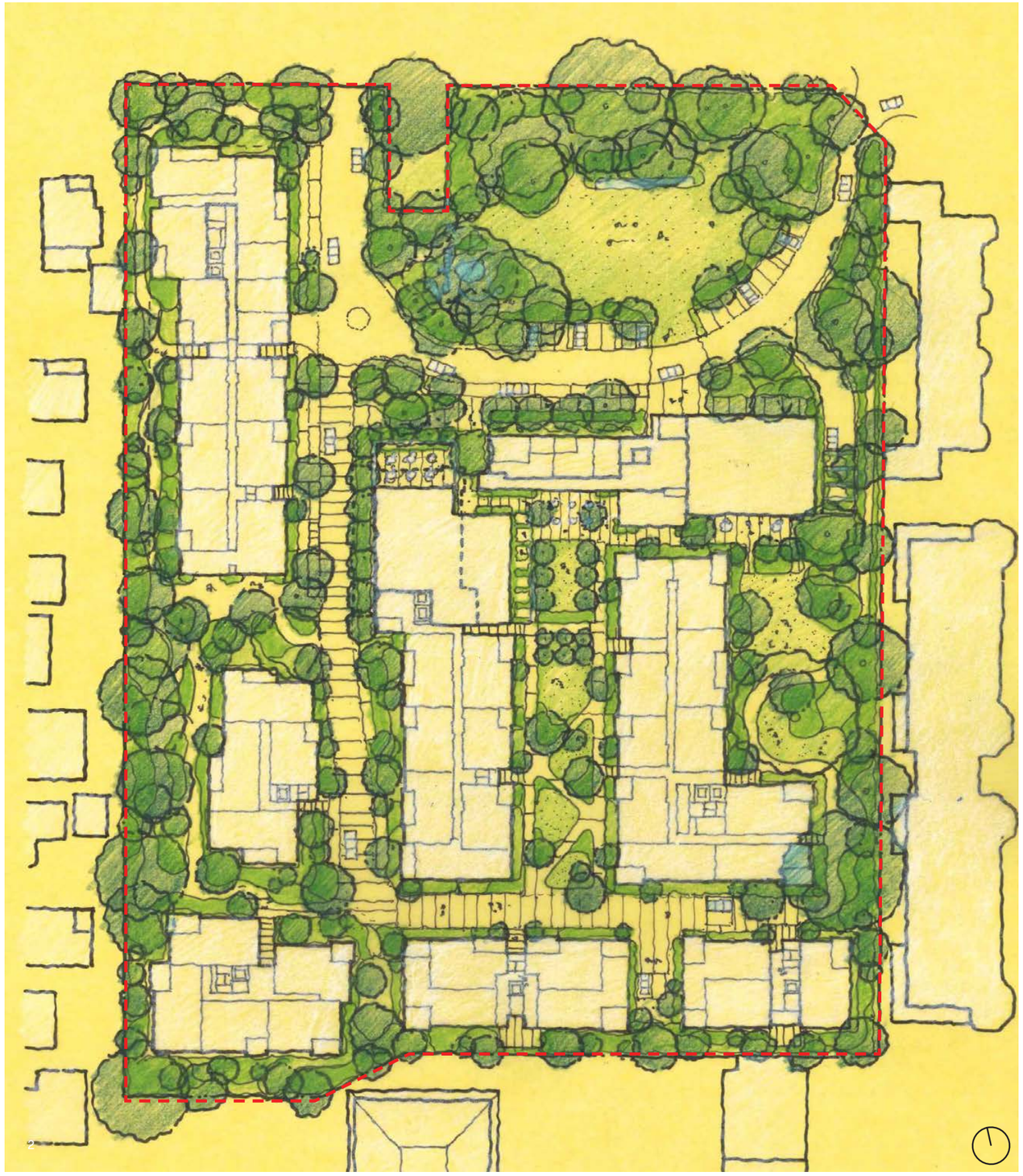
Keyton begun this project by bringing the project team together to walk the site. As we stood immersed in bird song along the western boundary we were all struck by the strong character already imbued in the site, in both the heritage ARRB Administration Building designed by Mockridge Stahle and Mitchell, and the generous landscapes and significant mature tree canopy designed by landscape architect Beryl Mann. Through the masterplanning phase the building footprints were carefully defined to retain as many trees as possible, in particular those along the western boundary, within the northern setback and the remnant Yellow Box to the east.

At VerSo Place residents and visitors will be able to enjoy a wide diversity of landscape characters and experiences. From the flexible Events Lawn which could host farmers markets or moonlight movie nights, to a tranquil path winding through the Western Forest of mature native trees.

The landscape is designed to be participatory, giving residents agency, purpose and the opportunity to connect with one another. A kitchen garden in the sun drenched northern set back allows residents to grow their own produce and fruiting trees and plants scattered throughout the site, reference the site's history as an apple orchard and create the opportunity for residents to make preserves from the sites bounty.

The setbacks included in the DDO allow the buildings to be embedded in the landscape and create room for high quality, sensitive interfaces with neighbouring sites that serve to enhance the site's existing character.

1. Project team site walk, standing amongst the stand of mature trees along the western boundary. Photo: David Morrison, Hayball
2. Initial landscape concept sketch



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1.2 Existing Conditions

Site Analysis

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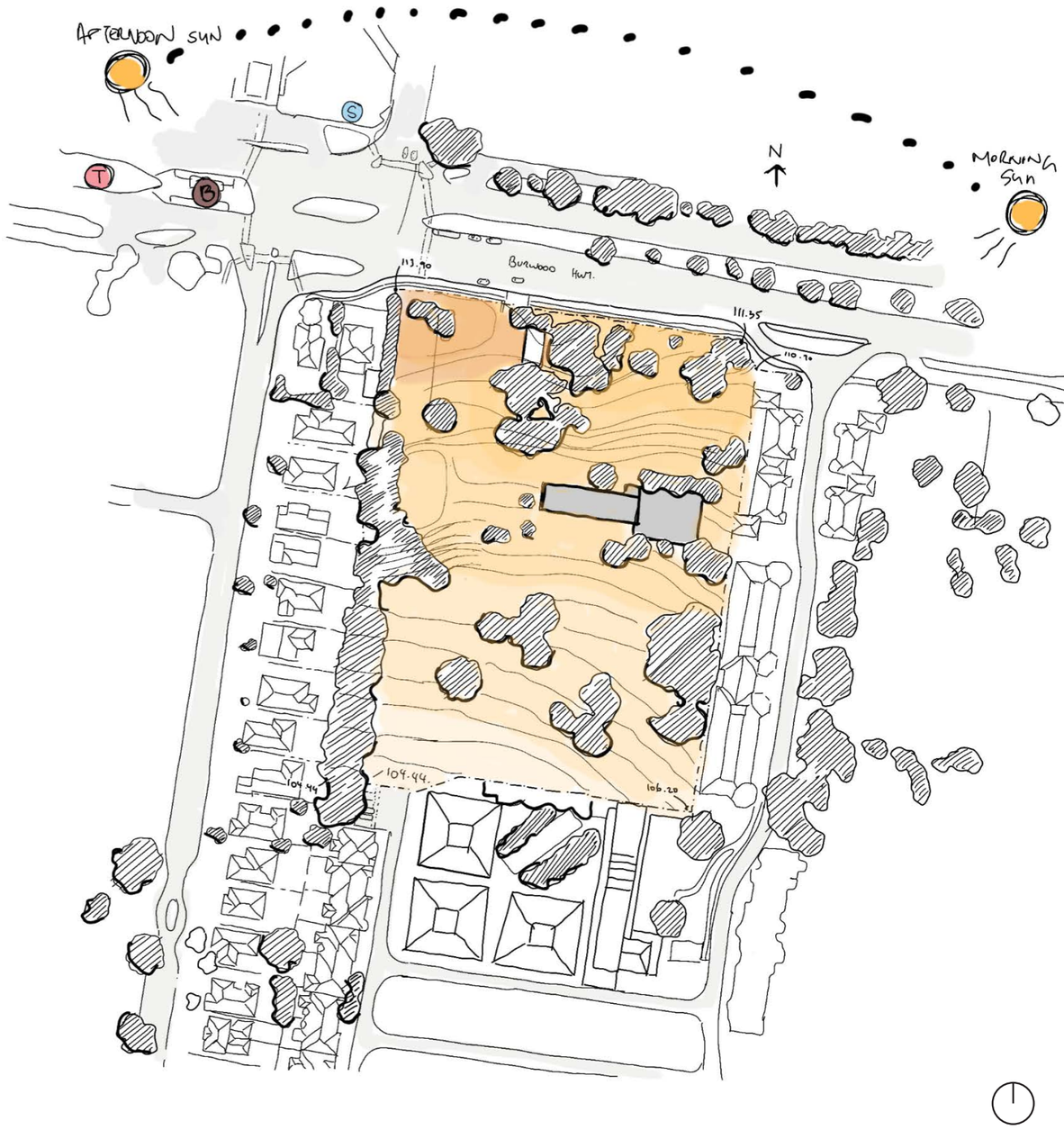
The project site is 2.583 hectares of land located within the City of Whitehorse LGA and benefits from an elevated position with views of the Dandenong Ranges and over the surrounding neighbourhood landscapes. It is within walking distance of supermarkets, restaurants, cafes, medical services, post office, a library, and parklands as well as tram and bus public transport services.

The site has approximately 8m of fall from the high point in the north to low point in the south, with an average gradient of 4.9%. It is bound by Burwood Highway to the north, the Victoria Grange Retirement Community to the east and south, and a residential interface to the west. Burwood Highway is one of several major arterial roads linking the CBD to the eastern suburbs and the southern Dandenongs.

Existing site conditions include a large setback from Burwood Highway comprising an open grassed area with significant vegetation and tree coverage across this interface. Thirteen existing buildings of various styles, uses and ages with an internal network of roads and carparking servicing them. Most notably, the main administration building presenting to Burwood Highway was designed by the architectural firm Mockridge Stahle and Mitchell and is protected by heritage overlay HO23.

There are several additional overlays that have been considered in developing the landscape design including:

+ Design and Development Overlay - Schedule 6 (490-500 Burwood Highway, Vermont South, Former Australian Road and Research Board Site).
+ Heritage Overlay - Section 23
+ Significant Landscape Overlay - Schedule 10 (Former Australian Road and Research Site, 490-500 Burwood Highway, Vermont South).
+ Vegetation Protection Overlay - Schedule 5 (Significant Exotic, Native and Indigenous Trees).
+ Incorporated Document: Statement of Tree Significance, 490-500 Burwood Highway, Vermont South (Whitehorse City Council, June 2023).
+ Former Australian Road Research Board, 490-500 Burwood Highway, Vermont South - Statement of Significance (Whitehorse City Council, June 2023)



1. Site conditions sketch

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1.3 Existing Conditions

Site and context

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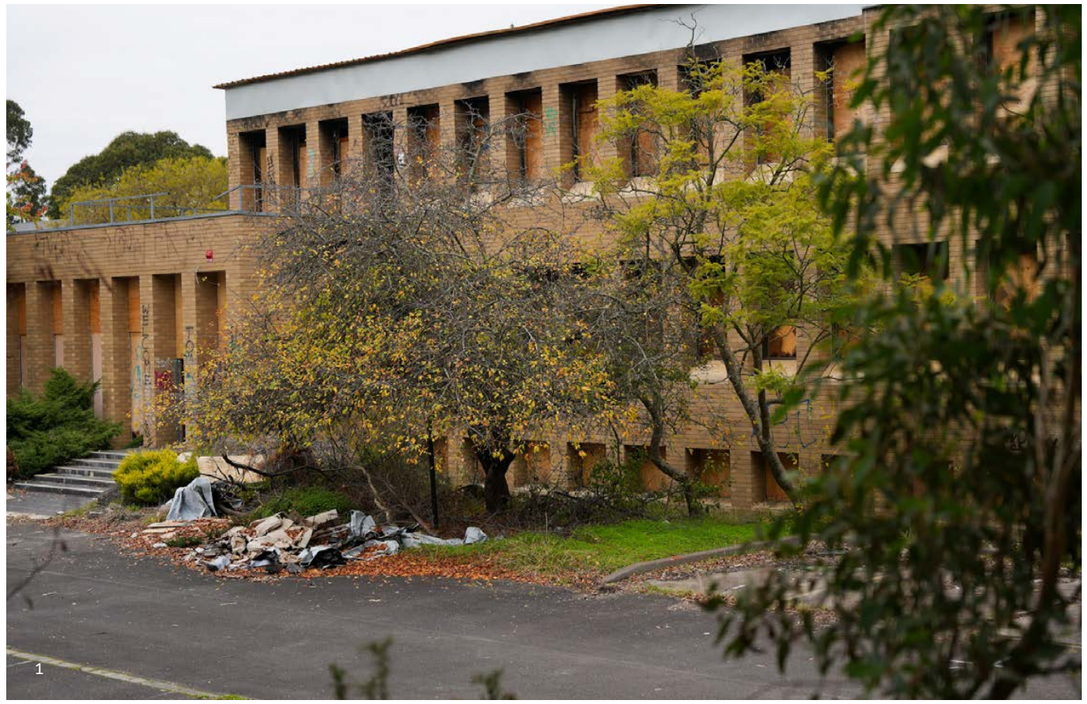
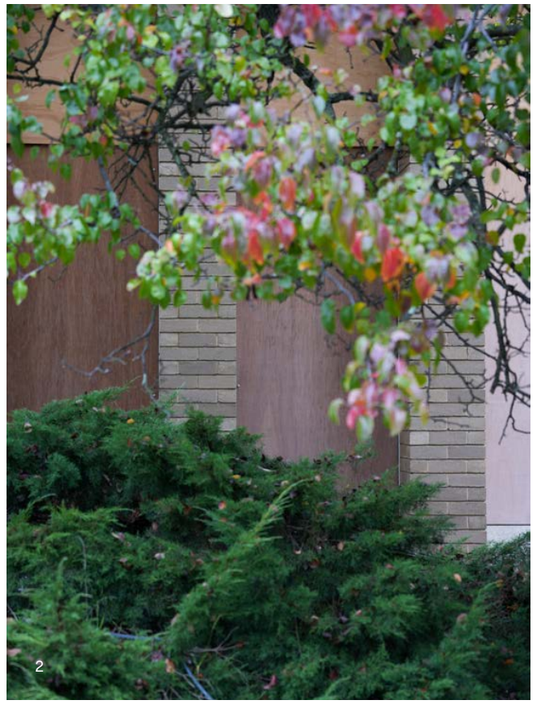
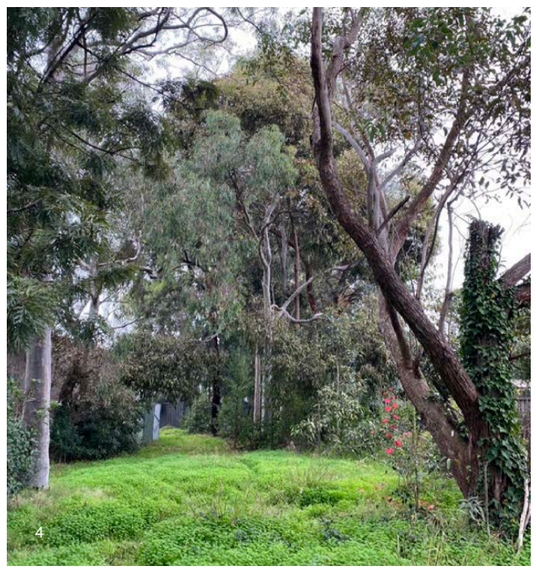
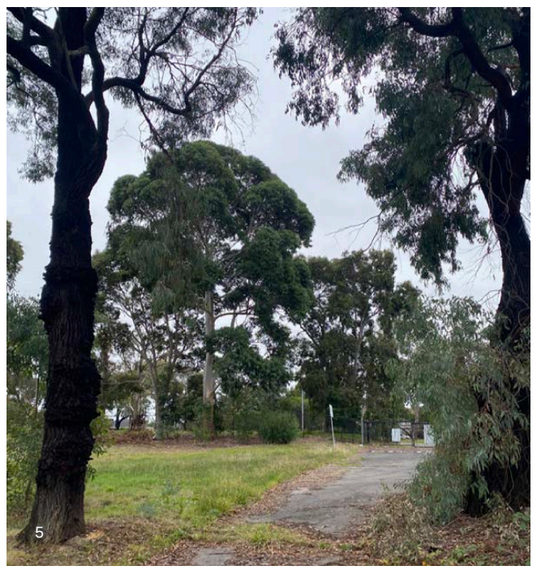




1. The ARRB Administration Building as it is today
2. Overgrown *Juniperus* obscuring the facade
3. One of the site salvaged bricks that can be used in the landscape
4. The survivng mature native forest on the western boundary
5. A pair of *Eucalyptus sideroxylon* flank the existing entry road on the east/

All photos by David Morrison, Hayball





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10.1 – ATTACHMENT 3. Landscape Plans

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2.0
Landscape
Masterplan

2.1 Landscape Design Principles

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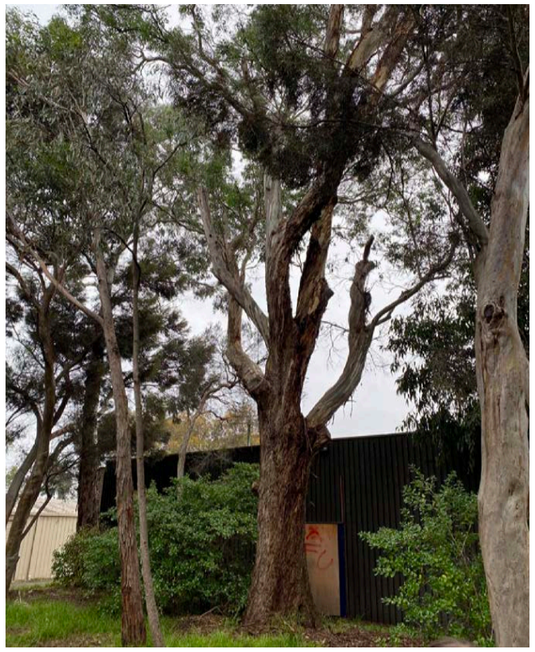
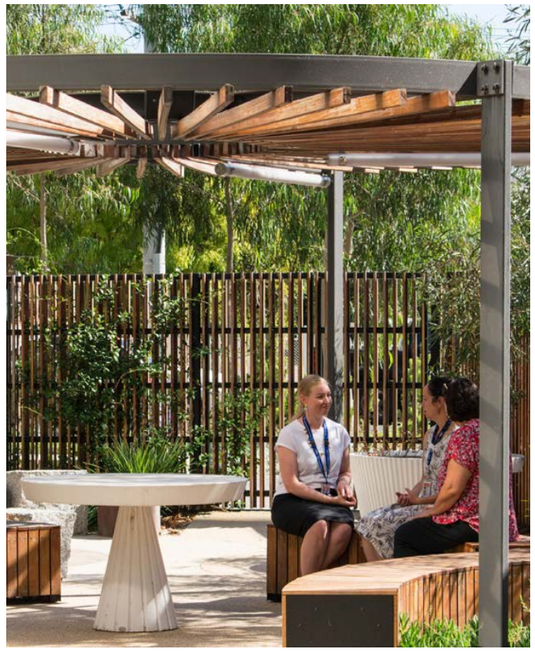


Retain, Protect & Enhance

A lifetime of growth

+ Retain, protect and celebrate existing mature trees
+ Use plants and materials that blend in with and contribute to the surrounding environment
+ Provide wildlife corridor and habitat where possible through strategic use of native plant species
+ Incorporate green infrastructure i.e. integrated storm water treatment and retention system.



Spatial Diversity

For the individual and the community

+ Create experiences that celebrate the inherent human affinity with the natural world, from framed views out on to landscape to immersive forest walks, surrounded by birdsong
+ Offer spaces for large gatherings and events, small catch ups, and intimate spaces for quiet reflection
+ Utilise domestic, familiar materials that make residents feel immediately at home
+ Conserve and celebrate elements of heritage value
+ Respect cultural heritage of the site in design and development.

Legible Connections

Intuitive and safe access for all

+ Create intuitive and accessible circulation paths with an integrated way finding system
+ Make connections inclusive for all abilities through the use of gentle, compliant ramping and minimising stairs
+ Emphasize existing contrasts between landscape zones to create varied experiences (enclosed vs open, reflective vs active)
+ Maximise the use of principles of borrowed landscape, framed views and site topography.
+ Careful use of plant material and natural elements as a means of enhancing, creating or screening views and creation of perspective.

Spaces for Program

Shaped by the VerSo community

+ Design to create opportunities for incidental interactions
+ Create spaces to gather, connect and share experiences
+ Support health and wellness through creating space for outdoor activities and social connection
+ Allow space for residents to feel purposeful through the pursuit of activities like gardening and walking
+ Encourage participation in the landscape, with residents encourages to take ownership over certain garden areas.

2.2 Masterplan Development

Key Driver

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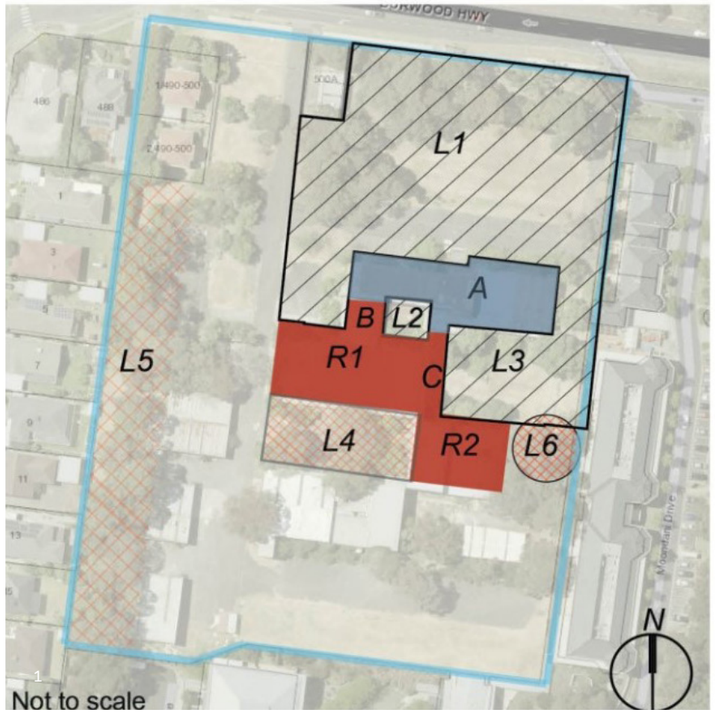
The 2023 Statement of Significance (HO23) discusses the importance of the landscape setting of the former Australian Road Research Board (ARRB) complex.

The landscape setting around the Administration Building including the generous set back to the north (L1) and the courtyard spaces to the south (L2, L3) are all considered significant elements.

While the west courtyard (L4), the remnant *Eucalyptus melliodora* (Yellow Box) to the east (L6) and the surviving mature plantings along the western boundary (L5) are all considered contributory elements to the significance of the site.

The landscape, designed by Beryl Mann is an example of the movement to incorporate native planting and trees in to the design of institutional complexes. The character of the site that the masterplan responds to are landscape setbacks, open grassed spaces and native perimeter planting and a consideration of the importance of an outlook on to landscape spaces for building occupants.

Visits to the site underscored the importance of these elements and they became key drivers and a landscape non-negotiables that set the scene for the development and grounding of the masterplan.



Legend

Primary Significance
Buildings
A - Administration Building
Landscape
L1 - Front Setback
L2 - Courtyard
L3 - Courtyard

Secondary Significance
Buildings
B - West Wing
R1 - Research Wing 1
R2 - Research Wing 2
C - Walkway
Landscape
L4 - West Courtyard
L5 - Western perimeter planting
L6 - Remnant Eucalypt

1. Location of significant and contributory elements. HO23 Statement of Significance Former Australian Road Research Board, 490 - 500 Burwood Highway, Vermont South, June 2023.
2. Masterplan showing retention of the significant and contributory elements noted in HO23.
3. The mature tree canopy along the western boundary.

All photos by David Morrison, Hayball

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2.3 Landscape Masterplan
Ground Plane

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PROPOSED BUILDINGS

- (A) Building A
- (B) Building B
- (C) Building C
- (D) Building D
- (E) Building E
- (F) Building F
- (G) Building G
- (H) Building H

OUTDOOR SPACES

1. The Events Lawn
2. Productive Garden
3. Nature play
4. The Eastern Courtyard
5. Remnant tree and Bush Garden
6. The Central Courtyard
7. The Sunken Courtyard
8. The Shared Street
9. The Western Forest
10. The Forest Walk
11. Existing substation (not within site)
12. Private Terraces

Site Boundary

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2.4 Universal Access and Intuitive Wayfinding

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A precinct with clear, safe and dignified circulation throughout.

LEGEND

- DDA Compliant Walkway / Circulation Zone < 1:20
- DDA Compliant Ramp 1:14 - 1:20
- DDA Compliant Stair
- Informal Pathway
- Building Entry
- Secondary Building Entry
- Vehicle Access
- Pedestrian Gateway
- Potential future pedestrian connection
- Site Boundary

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2.5 Public vs Communal and Boundary Treatments

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Clearly defined private and common areas and sensitive boundary treatments comprised of fencing set in layered planting

LEGEND

- Common landscape areas
- Private landscape areas
- 1.6m high staggered dowel fencing
- 1.8m colourbond boundary fence
- Internal palisade fence
- Secure site access
- Retained *Photinia serratifolia* hedge
- Site Boundary

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2.6 Spatial Arrangement

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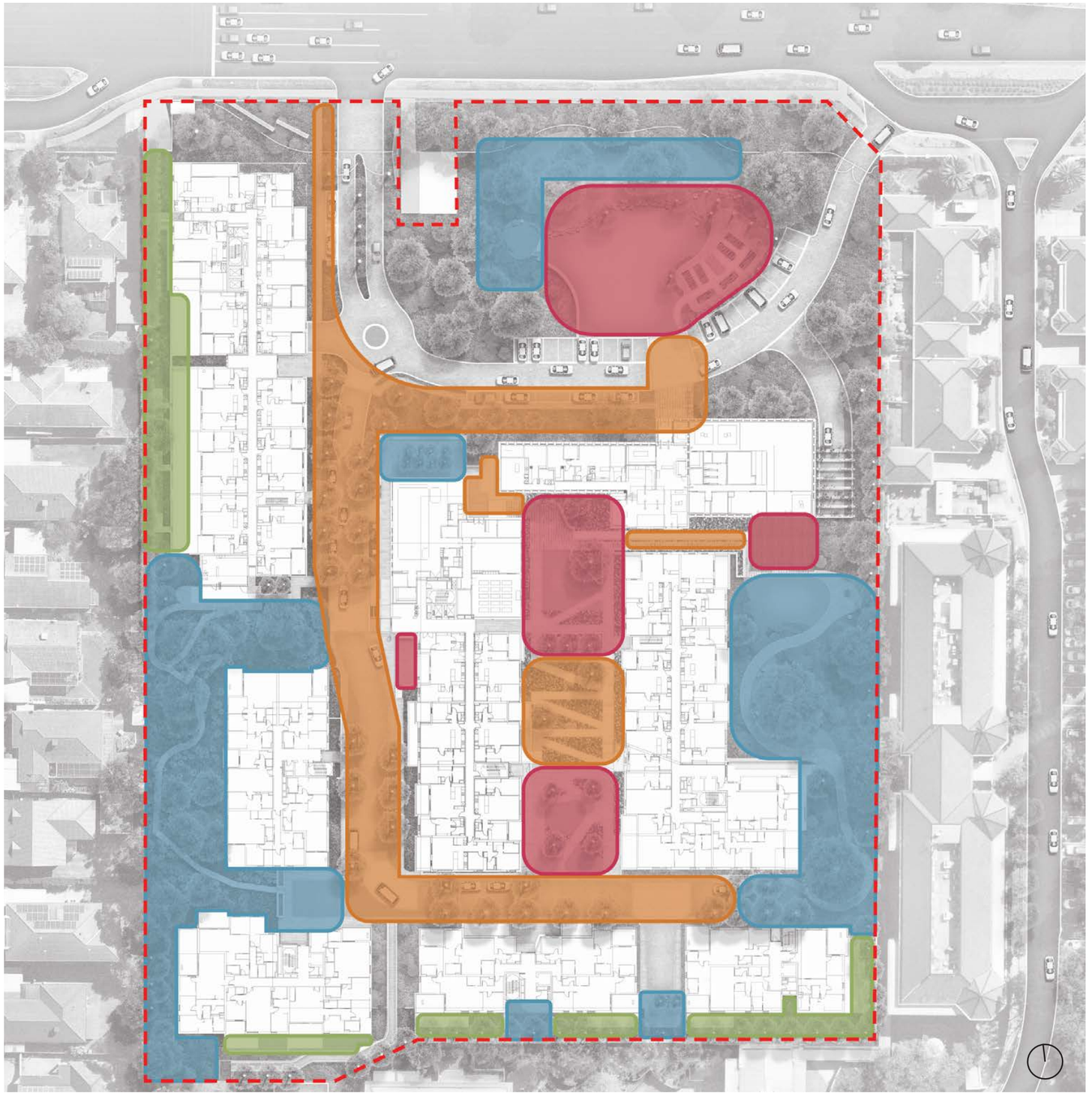
A diversity of spaces of varied scale and character provide opportunities for a spectrum of activities and uses.

LEGEND

- Active, social zones
- Passive, reflective zones
- Circulation and incidental interaction zones
- Private open space
- Site Boundary



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2.7 Softscape and Deep Soil Planting

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Generous plantings in deep soil are complemented by planting and lawn on structure to ensure maximum greening across the entire site

LEGEND

- Deep Soil
- Natural Ground planting (area below minimum to qualify as deep soil)
- Planting on Structure
- Site Boundary

Total Site Area: 25,830m2

Deep Soil Zone: 8655m2 (33% of site area)

Total Softscape Area: 10,579m2 (41% of site area)

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2.8 Tree Removal and Protection

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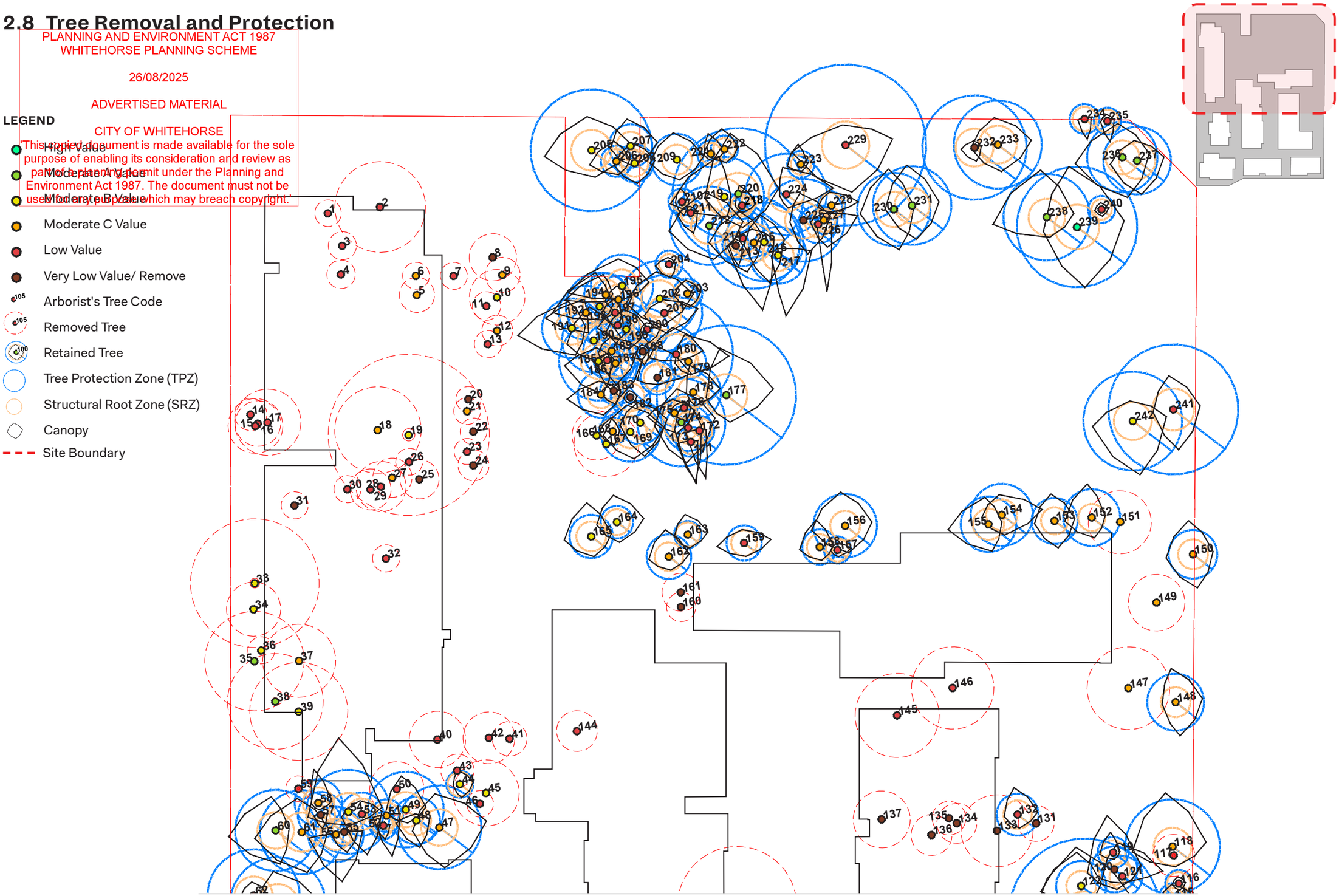
LEGEND

- High Value
- Moderate A Value
- Moderate B Value
- Moderate C Value
- Low Value
- Very Low Value/ Remove
- Arborist's Tree Code
- Removed Tree
- Retained Tree
- Tree Protection Zone (TPZ)
- Structural Root Zone (SRZ)
- Canopy
- Site Boundary



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10.1 – ATTACHMENT 3. Landscape Plans

Tree Removal and Protection

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LEGEND

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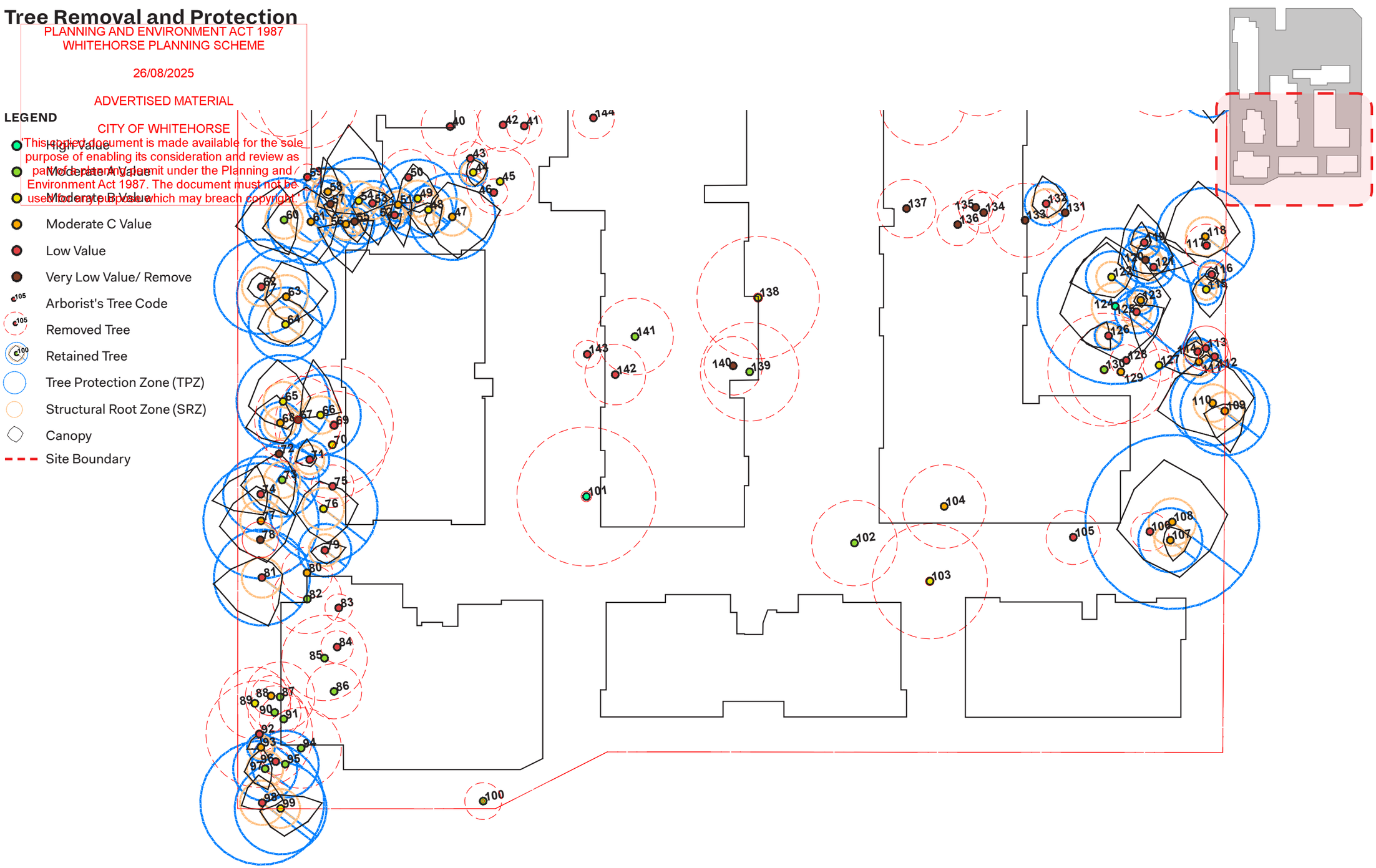

2.9 Removed Trees

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The project site is home to 242 existing trees and some groups of smaller trees and hedges. Through early walks on site it was clear to the project team how important these mature trees are to the character and feel of the site. They offer day one shade and screening and offer habitat, which was observed on site through the birdsong present, in particular along the stand of trees to the west. Buildings were sited to maintain as many trees as possible while balancing that with creating a desirable and accessible village for future residents.

One tree on site is identified as being of contributory significance in the Statement of Significance (H023), June 2023. The remnant *Eucalyptus melliodora* (Yellow Box) is located east of Research Wing R2 and is being retained and celebrated within the VerSo scheme.

We are also retaining two hedgerows of *Photinia serratifolia* (Chinese Hawthorn) that provide screening along the western boundary.

Trees removed and retained

Arborist Value	Trees Retained	Trees Removed
High	2	1
Moderate A	12	15
Moderate B	32	14
Moderate C	45	17
Low	38	48
Very Low/ Remove	10	18
Total	139	113

Refer to arborist report for further details.

HIGH

Tree ID	Species
101	*Eucalyptus mannifera* (Brittle Gum)

MODERATE A

Tree ID	Species
35	*Corymbia maculata* (Spotted Gum)
38	*Eucalyptus sideroxylon* (Red Ironbark)
82	*Corymbia citriodora* (Lemon-scented Gum)
85	*Eucalyptus camaldulensis* (River Red Gum)
86	*Eucalyptus camaldulensis* (River Red Gum)
87	*Corymbia maculata* (Spotted Gum)
90	*Corymbia maculata* (Spotted Gum)
91	*Corymbia maculata* (Spotted Gum)
94	*Eucalyptus sideroxylon* (Red Ironbark)
95	*Eucalyptus sideroxylon* (Red Ironbark)
100	*Eucalyptus sideroxylon* (Red Ironbark)
102	*Eucalyptus leucoxylon* (Yellow Gum)
130	*Eucalyptus camaldulensis* (River Red Gum)
139	*Eucalyptus leucoxylon* (Yellow Gum)
141	*Corymbia maculata* (Spotted Gum)

MODERATE B

Tree ID	Species
10	*Eucalyptus cosmophylla* (Cup Gum)
19	*Eucalyptus viminalis* (Manna Gum)
33	*Eucalyptus botryoides* (Southern Mahogany)
34	*Corymbia maculata* (Spotted Gum)
36	*Corymbia maculata* (Spotted Gum)
39	*Eucalyptus gomphocephala* (Tuart)
45	*Corymbia citriodora* (Lemon-scented Gum)
70	*Eucalyptus botryoides* (Southern Mahogany)
89	*Eucalyptus cinerea* (Argyle Apple)
103	*Eucalyptus sideroxylon* (Red Ironbark)
127	*Casuarina cunninghamiana* (River She-oak)
138	*Eucalyptus leucoxylon* (Yellow Gum)
166	*Eucalyptus sideroxylon* (Red Ironbark)
167	*Eucalyptus sideroxylon* (Red Ironbark)

MODERATE C

Tree ID	Species
5	*Malus Xdomestica* (Apple)
6	*Malus Xdomestica* (Apple)
9	*Eucalyptus cosmophylla* (Cup Gum)
12	*Eucalyptus cosmophylla* (Cup Gum)
18	*XCupressocyparis leylandii* 'Castlewellan' (Leyland Cypress)
21	*Lagunaria patersonia* (Norfolk Island Hibiscus)
27	*Callistemon salignus* (Willow Bottlebrush)
37	*Eucalyptus mannifera* (Brittle Gum)
80	*Grevillea robusta* (Silky Oak)
88	*Eucalyptus botryoides* (Southern Mahogany)
104	*Eucalyptus cladocalyx* 'Nana' (Bushy Sugar Gum)
107	*Melaleuca quinquenervia* (Broad-leaved Paperbark)
129	*Eucalyptus spathulata* (Swamp Mallet)
147	*Fraxinus angustifolia* (Narrow-leaved Ash)
149	*Fraxinus angustifolia* (Narrow-leaved Ash)
151	*Pyrus calleryana* (Callery's Pear)

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Removed Trees

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LOW	
Tree ID	Species
1	*Juniperus* sp. (Juniper)
2	*XCupressocyparis leylandii* 'Castlewellan' (Leyland Cypress)
3	*Thuja* sp. (Arbor Vitae)
4	*Thuja* sp. (Arbor Vitae)
7	*Malus Xdomestica* (Apple)
11	*Eucalyptus cosmophylla* (Cup Gum)
13	*Eucalyptus cosmophylla* (Cup Gum)
14	*Pittosporum undulatum* (Sweet Pittosporum)
15	*XCupressocyparis leylandii* 'Castlewellan' (Leyland Cypress)
16	*Fraxinus angustifolia* (Narrow-leaved Ash)
17	*XCupressocyparis leylandii* 'Castlewellan' (Leyland Cypress)
23	*Lagunaria patersonia* (Norfolk Island Hibiscus)
26	*Hakea salicifolia* (Willow-leaved Hakea)
28	*Melaleuca nesophila* (Showy Honey-myrtle)
29	*Melaleuca nesophila* (Showy Honey-myrtle)
30	*Melaleuca nesophila* (Showy Honey-myrtle)
32	*Eucalyptus* sp. (Gum Tree)
40	*Eucalyptus leucoxylon* (Yellow Gum)
41	*Hakea salicifolia* (Willow-leaved Hakea)
42	*Hakea salicifolia* (Willow-leaved Hakea)
43	*Eucalyptus leucoxylon* (Yellow Gum)
46	*Hakea salicifolia* (Willow-leaved Hakea)

LOW	
Tree ID	Species
50	*Fraxinus angustifolia* (Narrow-leaved Ash)
59	*Callistemon salignus* (Willow Bottlebrush)
69	*Eucalyptus viminalis* (Manna Gum)
75	*Pittosporum undulatum* (Sweet Pittosporum)
83	*Eucalyptus camaldulensis* (River Red Gum)
84	*Eucalyptus botryoides* (Southern Mahogany)
92	*Eucalyptus botryoides* (Southern Mahogany)
96	*Melaleuca nesophila* (Showy Honey-myrtle)
105	*Eucalyptus ovata* (Swamp Gum)
106	*Melaleuca quinquenervia* (Broad-leaved Paperbark)
112	Eucalyptus goniocalyx (Long-leaved Box)
113	Eucalyptus spathulata (Swamp Mallet)
117	*Eucalyptus goniocalyx* (Long-leaved Box)
128	*Eucalyptus camaldulensis* (River Red Gum)
142	*Eucalyptus leucoxylon* (Yellow Gum)
143	*Pittosporum tenuifolium* (Kohuhu)
144	*Leptospermum petersonii* (Lemon-scented Tea-tree)
145	*Alnus acuminata* subsp. *glabrata* (Evergreen Alder)
146	*Alnus acuminata* subsp. *glabrata* (Evergreen Alder)

VERY LOW	
Tree ID	Species
8	*Eucalyptus cosmophylla* (Cup Gum)
20	*Callistemon salignus* (Willow Bottlebrush)
22	*Lagunaria patersonia* (Norfolk Island Hibiscus)
24	*Cotoneaster* sp. (Cotoneaster)
25	*Hakea salicifolia* (Willow-leaved Hakea)
31	*Ligustrum lucidum* (Shining Privet)
67	Eucalyptus viminalis (Manna Gum)
72	*Corymbia ficifolia* (Red-flowering Gum)
78	Eucalyptus spathulata (Swamp Mallet)
131	*Pittosporum undulatum* (Sweet Pittosporum)
133	*Cotoneaster* sp. (Cotoneaster)
134	*Ligustrum lucidum* (Shining Privet)
135	*Acacia floribunda* (Gossamer Wattle)
136	*Hakea salicifolia* (Willow-leaved Hakea)
137	*Hakea salicifolia* (Willow-leaved Hakea)
140	*Eucalyptus* sp. (Gum Tree)
160	*Fraxinus angustifolia* (Narrow-leaved Ash)
161	*Gleditsia triacanthos* (Honey Locust)

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2.10 Materials & Lighting

Indicative Material Palette

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Natural materials are preferred to complement the existing landscape setting and celebrate the unique and extensive tree canopy on site.

This palette of hard landscape materials proposed is indicative only at this stage. The materials and colours will be confirmed at detailed design phase.

Materials include concrete, stone and steel: Materials that are hard wearing and do not require unnecessary amounts of maintenance and upkeep. Permeable surfaces will be used where possible to reduce runoff and to support the extensive network of existing and proposed trees throughout the site. All proposed materials used will be safe and fit for purpose of use and will reduce trip hazards while meeting P5 slip rating requirements.

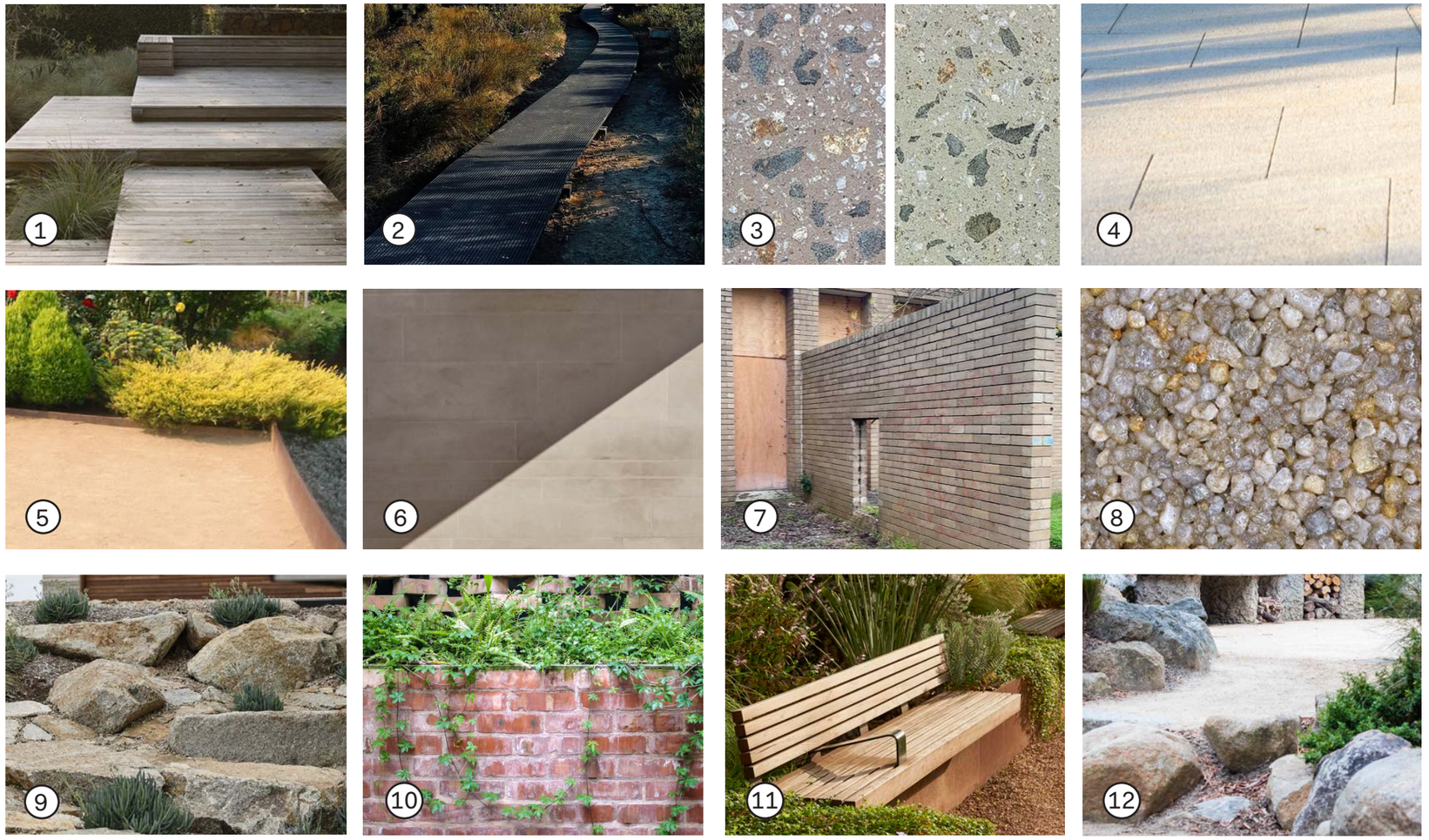
All furniture will be suited to all abilities access, with back rests and arm rests. A combination of fixed and moveable seating options will be included in the design to allow flexibility of use.

SURFACES

1. Timber Deck
2. Raised Walkway
3. Concrete Pavement (vehicle and pedestrian grade)
4. Natural Stone Paving
5. Cement Stabilsed Gravel
6. Natural Stone Paving
7. Reclaimed Site Brick Paving
8. Permeable Paving

FURNITURE & STRUCTURES

9. Natural Stone Retaining Wall
10. Reclaimed Site Brick Wall
11. Timber Seat with Arm Rest & Back Rest
12. Natural Stone Boulders
13. Blockwork Wall with Steel Cladding
14. Timber Planters
15. Steel Pergola
16. Natural Stone Water Feature



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Materials & Lighting

Masterplan Approach

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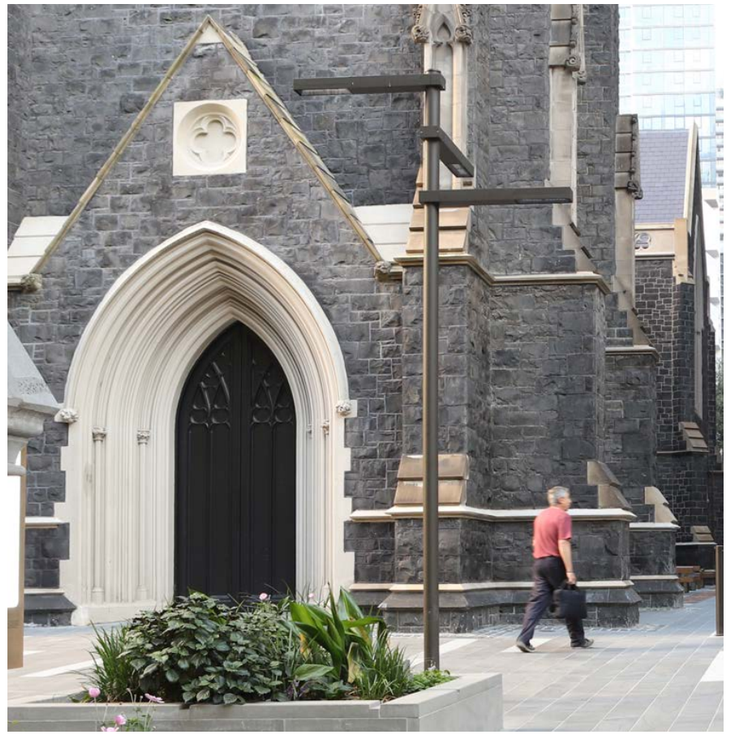
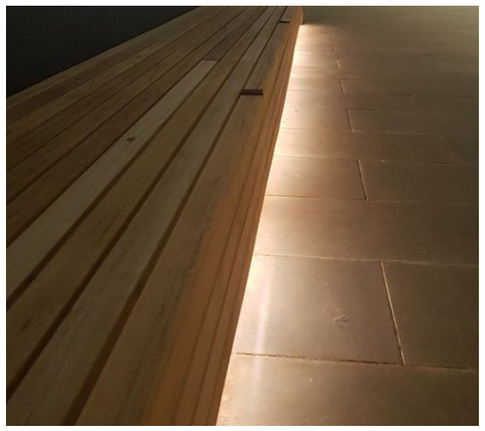
Enhancing key features of the site by strategically integrating safety and aesthetics while minimising light pollution.

Lighting will be used to provide safe and continuous illumination along paths, with feature lighting signifying building entrances. Lighting will be located so to mitigate light spill to neighbouring residents, properties or roads and will be designed to conform to Australian Standards including AS 4282:1997.





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2.11 Planting Approach

Planting Summary

The indicative palette is intended to communicate the character and feel for each distinct garden area within the development. Planting will be used to define space, with careful consideration given to extended seasonal floral displays. The aim is to create a cyclic landscape that provides residents with a continual sense of anticipation, where there is always something in bloom and something else about to flower. The planting design and final species selection will continue to be developed through detailed design and documentation to form a plant community at is contextual, climatically fit, resilient, safe, fit for purpose, and elicits a restorative affect among visitors, by creating an atmosphere of beauty, calm and wellbeing.

Site Stats

Total Site Area: 25,830m2

Total Softscape Area: 10,579m2 (41% of site area)

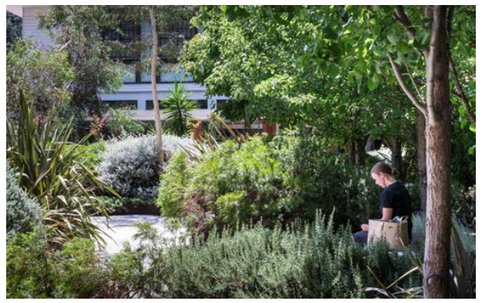
Deep Soil Zone: 8655m2 (33% of site area)

Existing Trees Being Retained: 139

New Trees: 127

Total Trees: 266

Plants to create a sense of enclosure

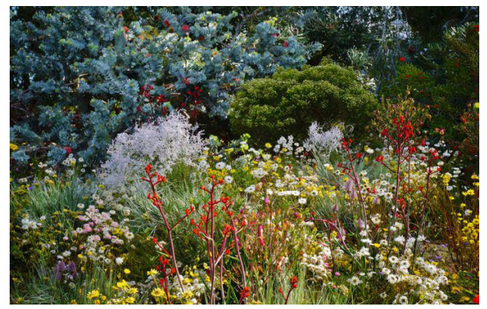


Plants to define space

Plants to engage the senses

Layers of planting that invite discovery

A variety of evolving seasonal change



Plants to increase and support biodiversity

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2.12 Planting

Proposed Trees

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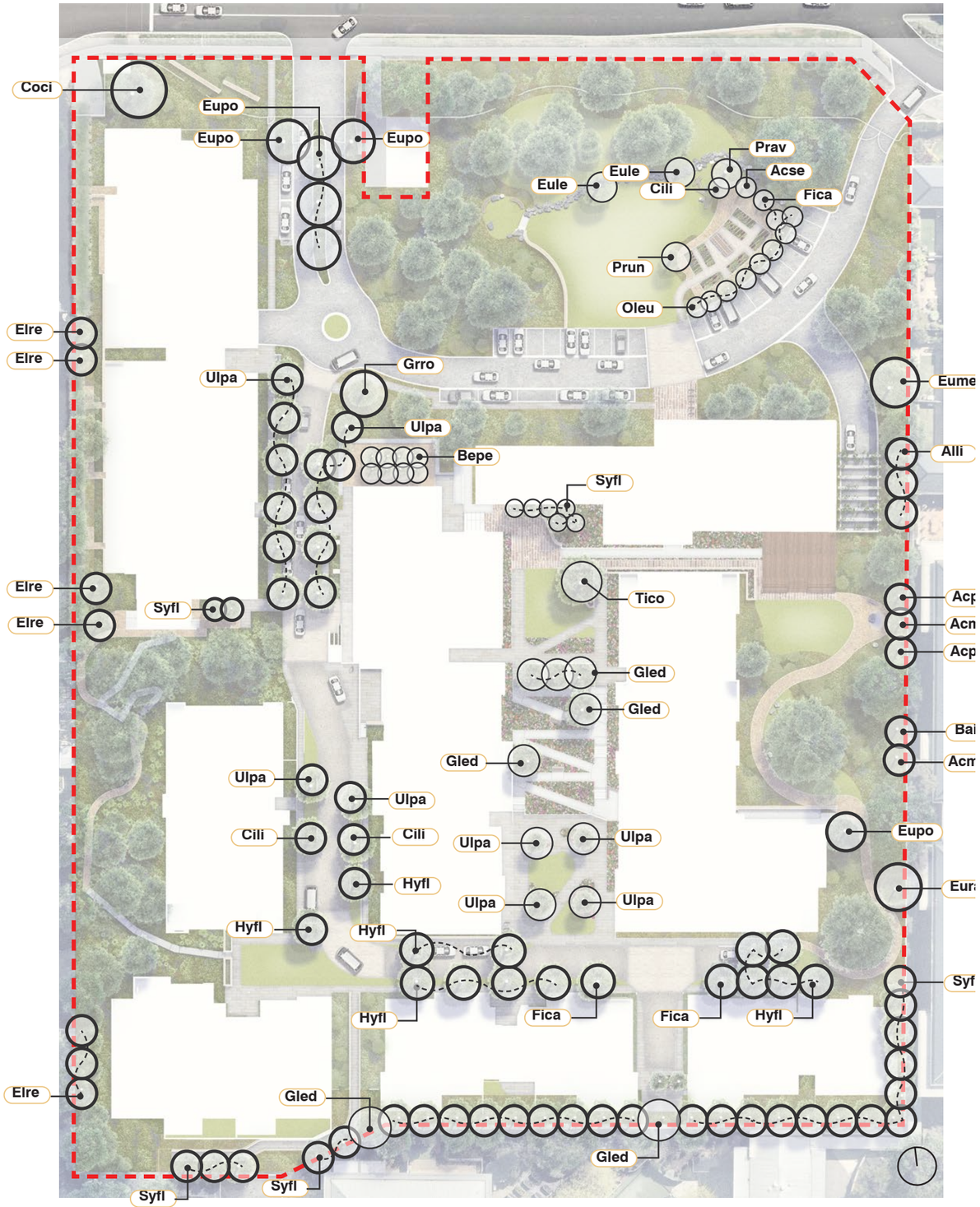
PROPOSED TREES						
CODE	BOTANIC NAME	COMMON NAME	O	H	W	QTY
Acme	*Acacia melanoxylon*	Blackwood	I	14	8	2
Acpy	*Acacia pycnantha*	Golden Wattle	I	5	3	2
Alli	*Allocasuarina littoralis*	Black Sheoak	I	8	5	3
Bain	*Banksia integrifolia*	Coast Banksia	I	10	4	1
Bepe	*Betula pendula 'alba'*	Silver Birch	E	8	4	8
Coci	*Corymbia citriodora*	Lemon Scented Gum	N	20	8	1
Elre	*Elaeocarpus reticulatus*	Blueberry Ash	I	9	4	7
Eule	*Eucalyptus leucoxylon*	Large-fruited Yellow Gum	N	8	5	2
Eume	*Eucalyptus melliodora*	Yellow Box	I	15	12	1
Eupo	*Eucalyptus polyanthemos*	Red Box	I	10	5	6
Eura	*Eucalyptus radiata*	Narrow-leaved Peppermint	I	15	8	1
Gled	*Gleditsia triacanthos* 'Sunburst'	Honey Locust	E	8	6	7
Grro	*Grevillea Robusta*	Silky Oak	I	30	20	1
Hyfl	*Hymenosporum flavum*	Native frangipani	N	8	6	13
Syfl	*Syzygium floribundum*	Weeping Lilly-Pilly	N	10	5	35
Tico	*Tilia cordata*	Linden Tree	E	15	9	1
Ulpa	*Ulmus parvifolia* 'Burnley Select'	Chinese Elm	E	9	7	18

PROPOSED TREES: FRUITING SPECIES						
CODE	BOTANIC NAME	COMMON NAME	O	H	W	QTY
Acse	*Acca sellowiana*	Feijoa	E	4	5	1
Cili	*Citrus limon* 'Meyer'	Meyer Lemon	E	3	2	3
Fica	*Ficus carica*	Common Fig	E	6	6	4
Olea	*Olea* 'Arbosana'	Olive Tree	E	3	3	8
Prav	*Prunus avium* 'Morello'	Fruiting Cherry	E	10	5	1
Prun	*Prunus dulcis var. dulcis*	Sweet Almond	E	9	5	1

Site Boundary



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2.13 Planting

Indicative Plant Schedules

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Botanical Name	Common Name	O	H	W
Zone 1 - Northern Setback infill planting				
Brachyscome multifida	Cut leaf Daisy	I	0.2	0.75
Correa Alba	White Correa	I	1.5	1.5
Dichondra repens	Kidney Weed	I	0.2	0.5
Enchylaena tomentosa	Ruby Saltbush	I	1	1
Lomandra longifolia	Spiny Headed Mat Rush	I	1	1
Poa poiformis 'Kingsdale'	Kingsdale Poa	I	1	1
Pycnosorus globosus	Billy Buttons	I	1	0.5
Grevillea 'Bronze Rambler'	No common name	N	0.2	2
Zone 2 - Entry Mixes				
Anigozanthos	Kangaroo Paws	N	1	1
Eucalyptus pulverulenta 'Baby Blue'	Dwarf Silver-leafed Mountain	N	1.5	1.5
Grevillea 'Moonlight'	No common name	N	3	3
Poa poiformis 'Kingsdale'	Kingsdale Poa	I	0.75	0.75
Pycnosorus globosus	Billy Buttons	I	1	0.5
Wahlenbergia communis	Tufted Bluebell	I	0.9	0.3
Westringea 'Mundi'	Coast Rosemary	N	1	1
Zone 3 - Sensory & Kitchen Garden				
Pycnosorus globosus	Billy Buttons	I	1	05
Mentha australis	Native Mint	I	0.7	1
Poa labillardierei var. labillardierei	Tussock Grass	I	1	0.8
Rhodanthe anthemoides	Chamomile Sunray	I	0.3	0.6
Rosmarinus officinalis	Rosemary	E	0.8	1.5
Laurus nobilis 'Baby Bay'	Bay Laurel	E	2	2
Perovskia atriciplifolia	Russian Sage	E	1.5	1
Zone 4 - Rockery				
Brachyscome multifida	Cut leaf Daisy	I	0.2	0.75
Carpobrotus rossii	Karkalla	I	1.2	4
Dichelachne crinata	Plume Grass	I	0.8	0.5
Einadia nutans	Nodding Saltbush	I	0.5	1
Zone 5- Central Courtyard				
Arthropodium cirratum	New Zealand Rock Lily	E	0.8	1
Anemone x hybrida 'Alba'	Japanese Anemone	E	1	1
Daphne odora	Daphne	E	1.5	0.3
Hydrangea quercifolia	Oak-leaved Hydrangea	E	2	2
Indigofera decora	Bush Wisteria	E	0.6	1.0
Limonium Perezii	Sea Lavender	E	0.6	0.45
Miscanthus 'Sarahbande'	Maiden Grass	E	1	1
Rosemarinus 'Huntington carpet'	Prostrate Rosemary	E	0.3	1
Viola hederacea	Native violet	I	0.3	1

Botanical Name	Common Name	O	H	W
Zone 6 - Shared Street				
Acacia amblygona 'Winter Gold'	Scrambling Wattle	N	0.3	2.5
Chrysocephalum apiculatum	Common Everlasting	I	0.2	1
Eucalyptus latens 'Moon Lagoon'	No common name	N	4	3
Limonium perezii	Sea Lavender	E	0.6	0.45
Myoporum parvifolium	Creeping Boobialla	I	0.75	1.5
Westringea 'Mundi'	Native Rosemary	N	1	1
Zone 7 - Eastern Courtyard Bush Garden				
Acacia acinacea	Gold-dust Wattle	I	2	4
Brachyscome multifida	Cut Leaf Daisy	I	0.25	0.5
Chrysocephalum semipapposum	Clustered Everlasting	I	0.5	0.5
Correa glabra	Rock Correa	I	1.5	1.5
Dichelachne crinata	Plume Grass	I	0.8	0.5
Goodenia ovata	Hop Goodenia	I	1	2
Indigofera australis	Austral Indigo	I	2	2
Arthropodium strictum	Chocolate Lily	I	0.7	0.3
Microlaena stipoides	Weeping Grass	I	0.3	>2m
Wahlenbergia stricta	Tall Bluebell	I	0.7	0.3
Viola hederacea	Native Violet	I	0.3	1
Zone 8 - Western Forest Walk				
Asplenium australasicum	Bird's Nest Fern	N	1	1
Dicksonia antarctica	Soft Tree Fern	I	6	4
Dichondra repens	Kidney Weed	I	0.2	0.5
Geranium potentilloides	Soft Crane's Bill	I	0.1	1.5
Rubus parsimonious	Native Raspberry	I	0.9	1
Tripladenia cunninghamii	Bush Lily	N	0.4	2
Zone 9 - Boundary planting				
Aphanopetalum resinosum	Gum Vine	N	2	1.5
Correa reflexa	Native Fuscia	I	1.2	2
Lomandra longifolia 'Tanika'	Spiny Headed Mat-Rush	I	1	1
Syzygium australe 'Plum Magic'	Lilly Pilly	N	4	4
Zone 10 - Climbing planting				
Hardenbergia 'Happy Wanderer'	Hardenbergia	N	5	2

Poa labillardierei

Allocasuarina littoralis

Indigofera australis

Enchylaena tomentosa

Banksia integrifolia

Lomandra longifolia

Pycnosorus globosus

Arthropodium strictum

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Planting

Indicative Plant Schedules

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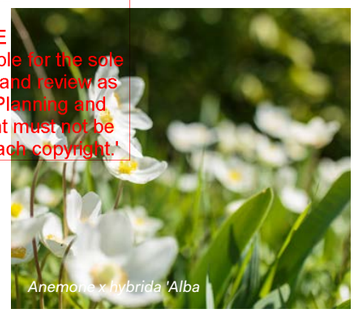
Grevillea 'Moonlight'


Anemone x hybrida 'Alba'

Hydrangea quercifolia

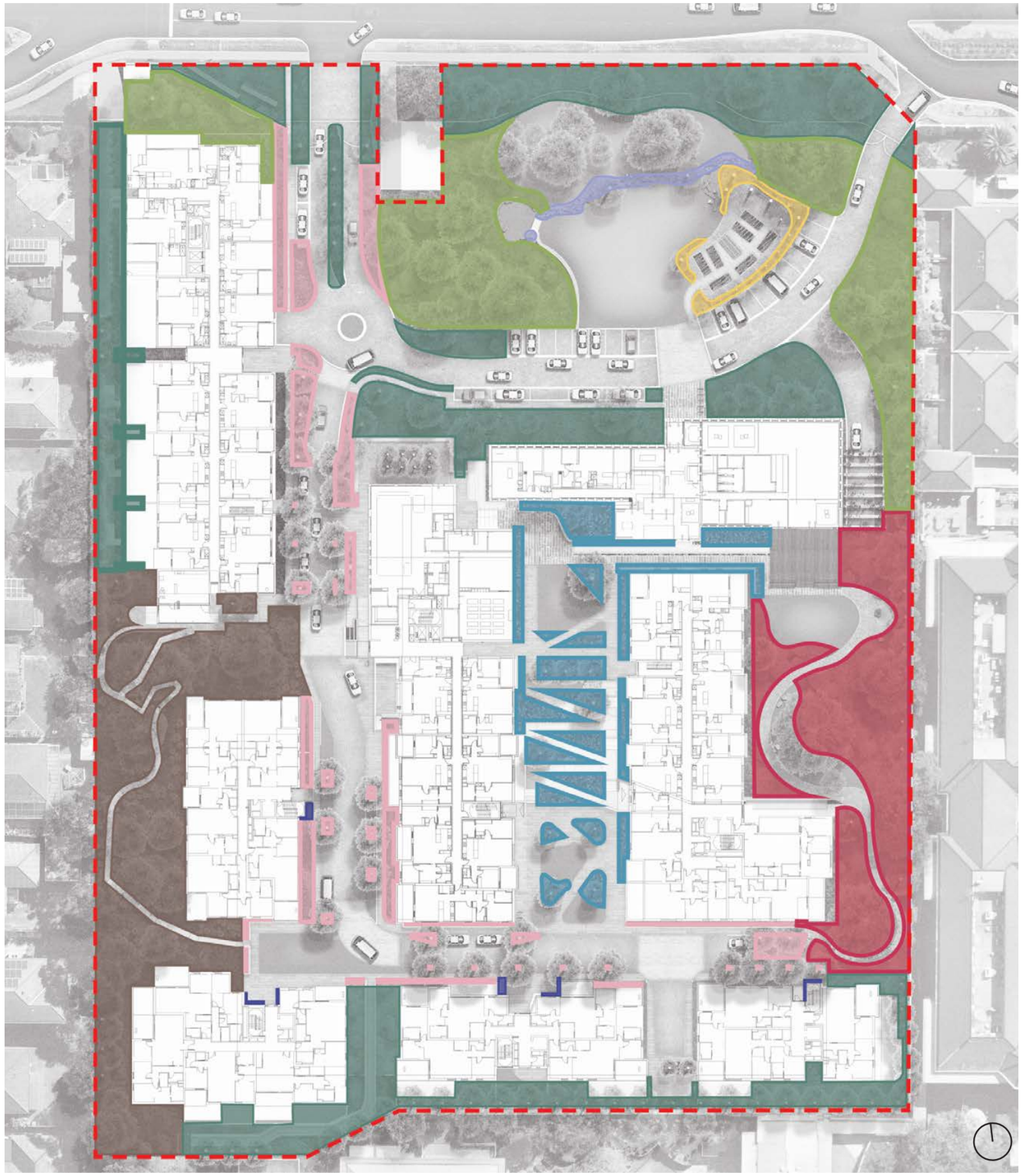
Dichelachne crinata

Rubus parsimonious

Dicksonia antarctica

Perovskia atriciplifolia

Tripladenia cunninghamii



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Planting
Maintenance and Management

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Maintenance

PLANTING CONDITIONS

Planting will not occur in unsuitable weather conditions such as extreme heat, cold, wind or rain. In other than sandy soils, excavation will be suspended when the soil is wet, or during frost periods.

WATERING

Plants will be watered thoroughly before planting, immediately after planting, and as required to maintain growth rates free of stress.

PLACING

Plants will be removed from the container with minimum disturbance to the root ball. Roots will be pruned to ensure all circling roots have been either severed or aligned radially into the surrounding soil. It will be ensured that the root ball is moist and placed in its final position, in the centre of the hole and plumb, and with the top soil level of the plant root ball level with the finished surface of the surrounding soil. Soil will be lighting compacted so as to minimise subsidence without compacting the backfill.

FERTILISING

In planting beds and individual plantings, fertiliser pellets will be placed around the plants at the time of planting.

BACKFILLING

A topsoil mixture will be used to backfill and lightly tamped and watered to eliminate air pockets. Topsoil will not be not placed over the top of the root ball, so that the plant stem remains the same height above ground as it was in the container.

DRAINAGE

Refer Civil documentation for drainage details.

IRRIGATION

All planted areas will be irrigated with a seasonably adjustable automatic drip irrigation system, fed by harvested rainwater.

MAINTENANCE GENERALLY

The Contractor shall maintain the contract areas for a period of fifty two (52) weeks after the date of Practical Completion. Throughout the maintenance period recurrent works of a maintenance nature will be carried out including but not limited to watering, mowing, weeding, fertilising, pest and disease control, plant replacement and the like.

WATERING

Planted areas shall be watered regularly to ensure continuous healthy growth.

WEEDING AND RUBBISH REMOVAL

Removal by hand, rubbish and weed growth that occurs throughout all contract areas shall be executed regularly so that at weekly intervals, at least, the contract area may be observed in a completely clean and tidy condition.

REPLACEMENTS

Plants shall be replaced immediately which die or fail to thrive or are damaged or stolen, with plants of same size and quality.

STAKES AND TIES

Stakes and ties will be adjusted where required.

PRUNING

Pruning work shall be implemented to maintain dense foliage growth and encourage suitable growth habits.

Refer TreeLogic report for pruning to existing trees.

MULCH

minimum 50mm wood chip, or screened bluestone mulch to be provided to all planted areas. Mulched surfaces will be maintained in a clean and tidy condition. Mulch will be reinstated to specified depths and extents as specified.

SPRAYING

Insecticide and fungicide spraying, if considered necessary shall be carried out in accordance with the manufacturer's instructions. The Contractor shall treat all occurrences of insect attack or disease in plant material.

PLANTERS AND TURF AREAS ON STRUCTURE

All planted areas will use lightweight, free-draining planter box soil mixes. All moveable planters are to be lightweight, with drainage connected directly into the stormwater system. Soil depths for planting will be min. 400mm for groundcovers, min. 500mm for shrubs and min 800mm for small feature trees.

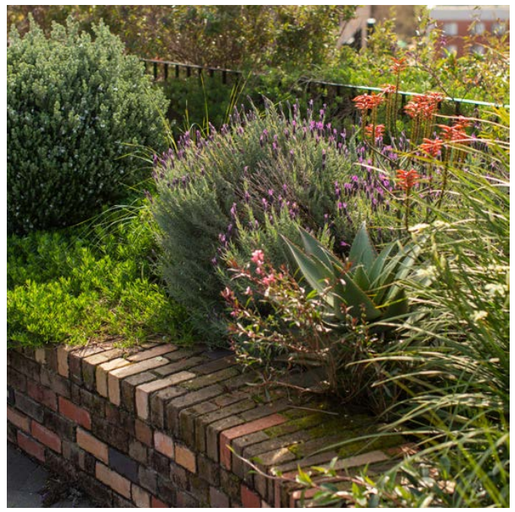
PLANTERS TO PRIVATE TERRACES

Balustrade planters located on private terraces will use lightweight, free-draining planter box soil mixes. The planters are intended to be lightweight and moveable, with drainage connected directly into the stormwater system. Access for maintenance is via the private apartments.

WHS

Safety line anchors to be provided to all gardenbeds with fall height risk. Maintenance staff are to be secured to clip on points when maintaining planters at height.

Planter Systems



PLANTING ON STRUCTURE

+ Built in concrete planter walls on structure
+ Layered, full planting arrangements
+ Irrigation from basement rainwater tank (topped up with potable when required)
+ Connected to automated irrigation system for optimal dosage of water and nutrients year round
+ Planter depth / soil volumes adequate to support varying plant typologies
+ Rainwater outlets plumbed to building drainage

PLANTING ON NATURAL GROUND

+ Planting into cultivated soil on natural ground
+ Layered, full planting arrangements
+ Irrigation from basement rainwater tank (topped up with potable when required)
+ Connected to automated irrigation system for optimal dosage of water and nutrients year round
+ Sub surface drainage to storm water where required

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10.1 – ATTACHMENT 3. Landscape Plans

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3.0 Landscape Zones

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3.1 Events Lawn

Character

+ The generous setback enables a spectacular view to the landscape
+ Simple and flexible
+ Vibrant and active

Ingredients

+ Northern aspect
+ Central lawn bounded by mature native trees
+ Productive garden
+ Nature play area
+ A rotating program that connect residents with community and breaths new life into this historic site
  Northern aspect

Key Moments

A Events Lawn: flattened zone to create flexible space for activation

B Productive Garden: Seven 4 x 15m accessible raised garden beds with large central picnic/potting table. Surrounded by an edible plant border and fruiting trees

C Nature play for visiting grandkids: rocks and logs offer imaginative play options

D The Rockery: Native groundcovers cascade over warm toned sandstone boulders which speak to the underlying geology of the area (the Anderson Creek Formation). The rocks bridge the level change between the flattened Events Lawn and the existing levels of the stand of mature trees that surrounds the lawn

E The Clearing: A small nook set amongst the trees

F Existing sub station (out of site boundary)

Site Boundary

Images

01 A farmer's market could utilised the carpark and Event's Lawn

02 The Productive Garden gives residents the opportunity to grow food and flowers

03 Sandstone rockery

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Events Lawn

Indicative Materials

Materials Legend

PV01	Oxidised concrete with custom aggregate, vehicle grade
PV02	Natural stone paving
PV03	Natural sandstone feature paving
PV04	Reclaimed site brick feature paving
PV05	Cement stabilsed crushed granite
PV09	Refurbished concrete road
WA01	Natural rock retaining wall
WA02	Reclaimed site brick wall
FN01	Timber seat with arm/back rests
FN02	Granite boulders
FN04	Picnic setting
FN05	Raised veggie planter, hardwood
FN06	Bicycle hoops
FN07	Nature play logs
FE01	1.6m Steel perimeter fence
GA01	Double Vehicle entry gate, remote access
GA02	Pedestrian entry gate, fob access
SL01	Garden bed at grade
SL03	Lawn
	Site Boundary

***Note trees not shown on this plan**

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3.2 Western Forest Walk

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Character

+ A lifetime of tree growth
+ A place of tranquility and bird song
+ Environmentally sensitive places for quiet reflection
+ A celebration of the heritage significance of this perimeter planting

Ingredients

+ A light touch - defined by existing trees, topography and walking trails
+ Restored understorey, weeds cleared
+ Intimate clearings for private reflection

Key Moments

A Connection to communal art studio space via stairs with intimate seating area for en plein air painting

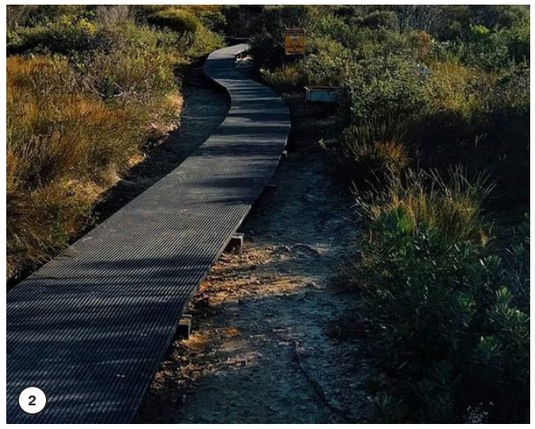
B Stabilised gravel pathway following the natural grade through the trees

C A slightly elevated FRP pier pathway offering a 1:14 connection through the trees with minimal impact on root zones

D Infill plating that reflects the ferny forests of the Dandenong Ranges that can be seen to the east of the site

E Retained *Photinia serratifolia* (Chinese Hawthorn) hedge along boundary provides day one screening

Site Boundary



Images

01 En plein air painting amongst the trees

02 An FRP pathway allows permeability and minimises disturbance

03 Sherbrooke Forest ecosystem as inspiration

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Western Forest Walk

Indicative Materials

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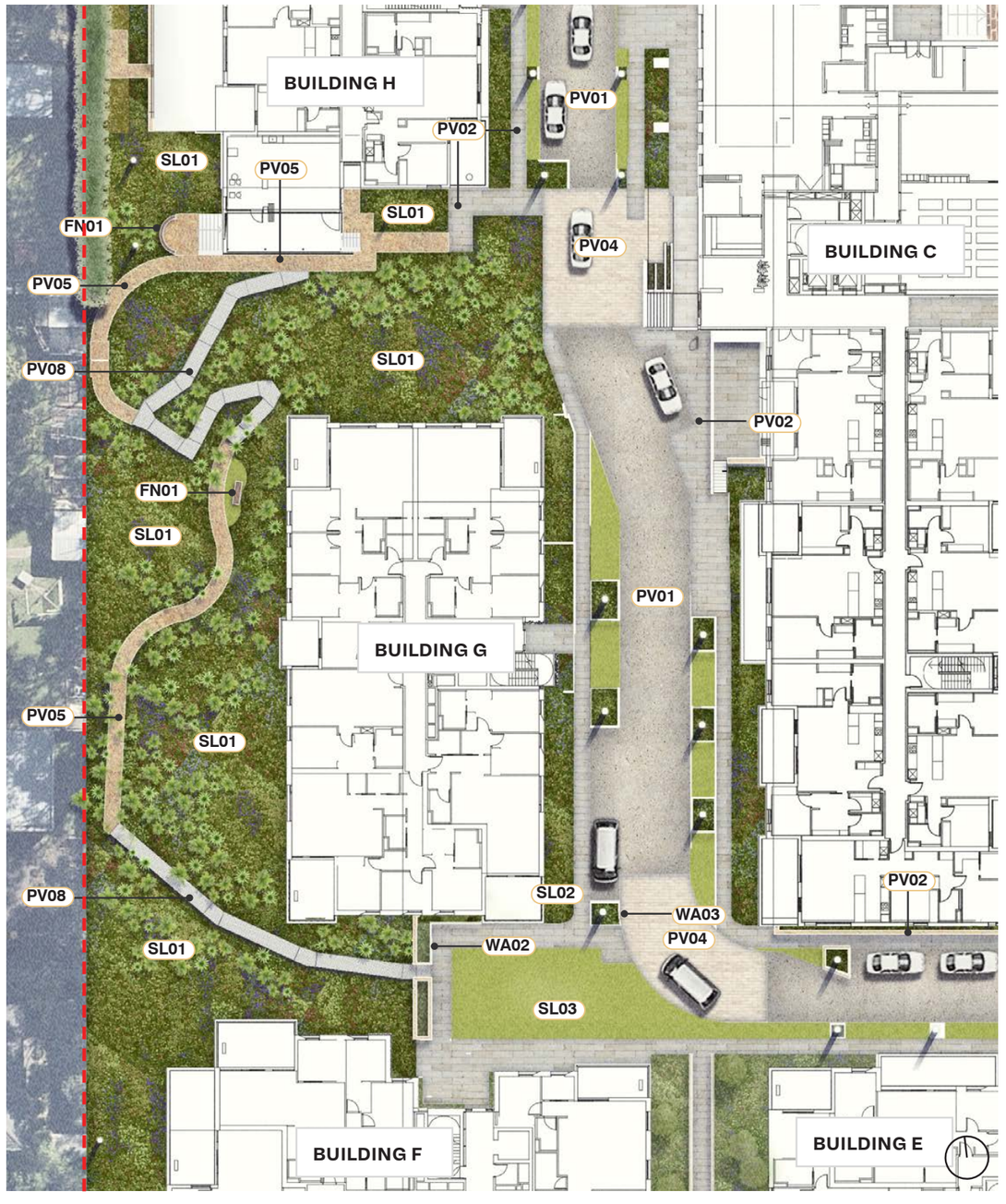
Materials Legend

PV01	Oxidised concrete with custom aggregate, vehicle grade
PV02	Natural stone paving
PV04	Reclaimed site brick feature paving
PV05	Cement stabilsed crushed granite
PV08	FRP raised pathway
WA02	Reclaimed site brick wall
WA03	Steel clad blockwork - Dark Bronze
FN01	Timber seat with arm/back rests
FN02	Granite boulders
FN03	Hewn stone water feature
FN04	Picnic setting
FN05	Raised veggie planter, hardwood
FN06	Bicycle hoops
FN07	Nature play logs
ST01	Steel pergola
FE01	1.6m Steel Perimetre fence
SL01	Garden bed at grade
SL02	Garden bed on structure
SL03	Lawn
- - -	Site Boundary



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3.3 Eastern Courtyard and Bush Garden

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Character

+ A place to relax in the morning sun with a coffee and the paper or to have a drink with friends at golden hour
+ Spill out space from communal dining zones

Ingredients

+ A bush garden with the remnant *Eucalyptus melliodora* (Yellow Box) holding pride of place
+ Potential for First Nations engagement and acknowledgment within the site
+ Movable furniture to support flexible use

Key Moments

A Timber deck surrounded by soft planting supports outdoor dining

B A simple hewn stone water feature creates a peaceful zone to sit to watch and listen to the slow flow of the water as it gently pools and trickles over the surface of the stone

C A flexible open lawn area as a further extension to the communal offering

D A stabilised gravel path winds through the existing mature trees, ensuring they are protected and retained

E The remnant Yellow Gum as the centre of the courtyard

F Screening planting along the boundary that builds of the structure and privacy provided by the existing mature tree canopy. Additional trees and layered planting enhance privacy

G An at grade connection between the central courtyard and the eastern courtyard

H A steel pergola covers the underground carpark entrance, designed to support climbing plants, it will create an immersive entrance for vehicles while creating separation between ramp and courtyard

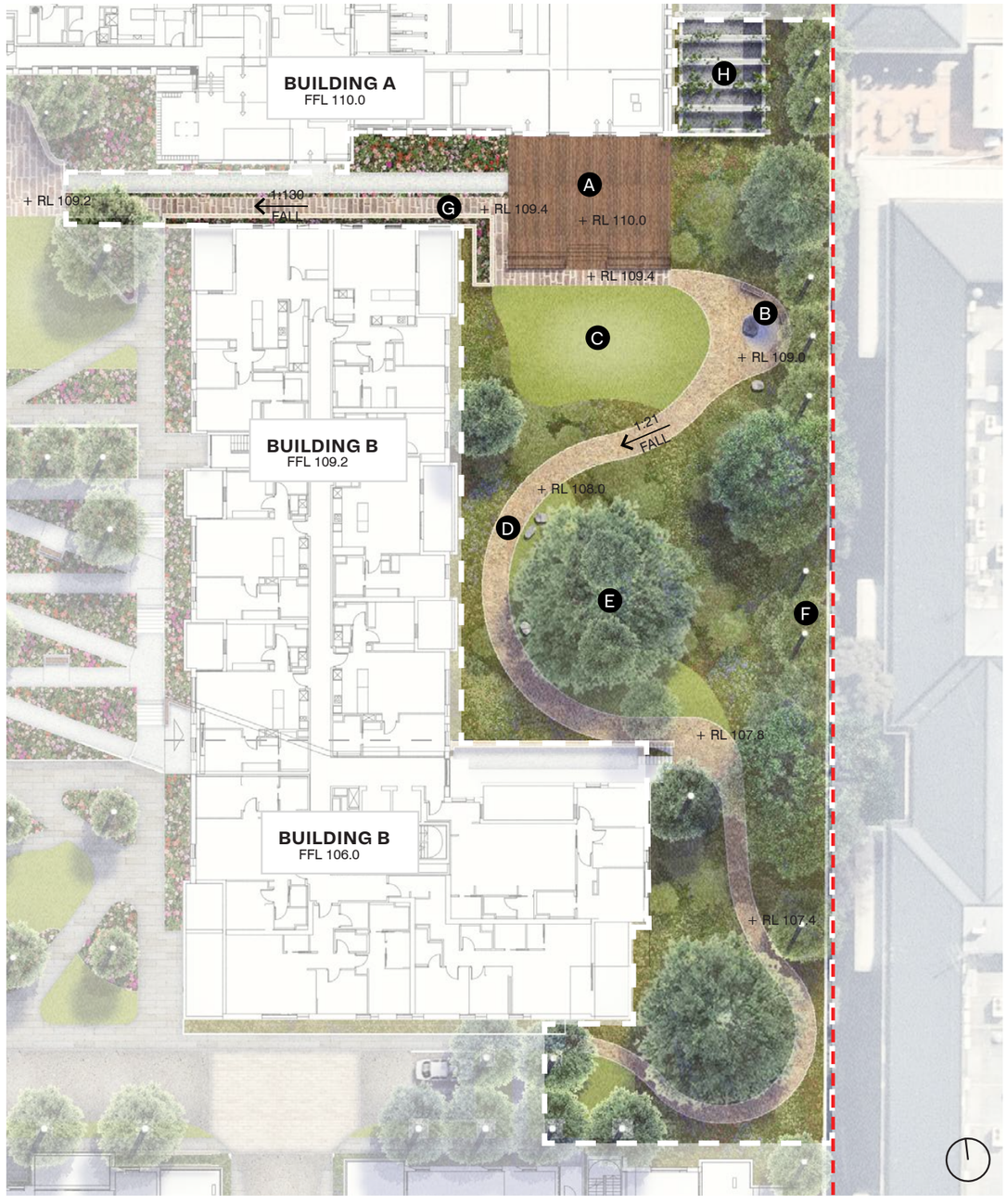
Site Boundary

Images

01 A deck with movable furniture to adapt to the needs of the residents

02 A focus on endemic plants, layered to offer diverse habitat opportunities

03 Simple hewn stone water feature



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Eastern Courtyard and Bush Garden

Indicative Materials

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Materials Legend

PV01	Oxidised concrete with custom aggregate, vehicle grade
PV02	Natural stone paving
PV03	Natural sandstone feature paving
PV04	Reclaimed site brick feature paving
PV05	Cement stabilsed crushed granite
PV07	Timber Deck
WA03	Steel clad blockwork - Dark Bronze
FN01	Timber seat with arm/back rests
FN02	Granite boulders
FN03	Hewn stone water feature
ST01	Steel pergola
SL01	Garden bed at grade
SL02	Garden bed on structure
SL03	Lawn
- - -	Site Boundary

*Note trees not shown on this plan

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3.4 Central Courtyard and Sunken Courtyard

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Character

+ The central spine connecting communal and residential spaces to encourage interaction and wellbeing
+ Circulation with accessible edges and break out spaces for socialising
+ Ramps located to allow flush entries residential buildings

Ingredients

+ Intuitive circulation for all abilities
+ A balance of hardscape and planting
+ Framed long distance views

Key Moments

A Sunken Courtyard - a open-air sanctuary connected to VerSo's wellness spaces. Stoneset pavement allows water to permeate to the natural ground below, while mounded planting and a copse of Silver Birch immerse residents in a calming, protected space set down from street level

B The Piazza - flexible paved zone connected to communal spaces

C Direct access from the lobby at RL110 via a 1:20 ramp to The Piazza at RL109.2

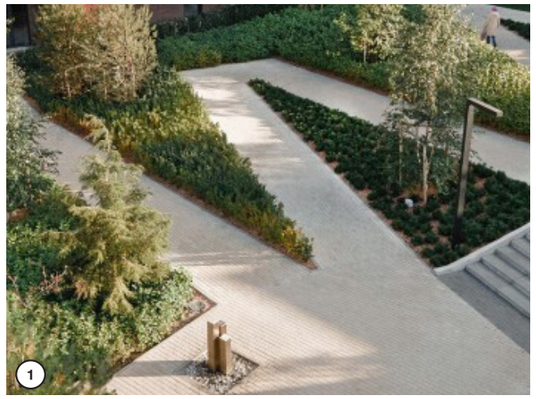
D An at grade connection to the eastern courtyard

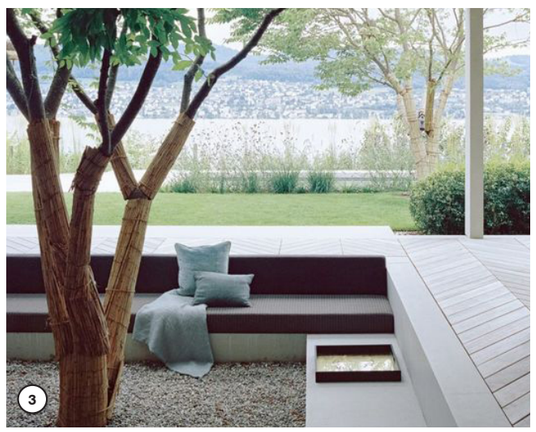
E The upper zone of the central courtyard connects to Building C and B entries at RL109.2

F Accessible paths ramp down, embedded in planting with recessed seats to take in the view to the south

G An alternative route using stairs

H The lower zone of the central courtyard servicing the entries to Building B and C at RL106.0





Images

01 Accessible pathways embedded in planting

02 Seating nooks within garden spaces.

03 Sunken courtyard as meditative space off wellness building

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Central Courtyard and Sunken Courtyard

Indicative Materials

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Materials Legend

PV02	Natural stone paving
PV03	Natural sandstone feature paving
PV06	Stoneset surface
PV10	Oxidised concrete with custom aggregate
WA03	Steel clad blockwork - Dark Bronze
FN01	Timber seat with arm/back rests
FN06	Bicycle hoops
FN08	Inbuilt perimeter bench seat
SL01	Garden bed at grade
SL02	Garden bed on structure
SL03	Lawn
ST01	In-situ stairs with painted steel handrails

*Note trees not shown on this plan

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3.5 Shared Street

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Character

+ A place for incidental and invaluable social interactions
+ Active edges create life on the street
+ A destination in itself

Ingredients

+ Flush road system (no kerbs)
+ Slow speed environment
+ Pedestrian/cyclist priority
+ Paving signals walkable precinct

Key Moments

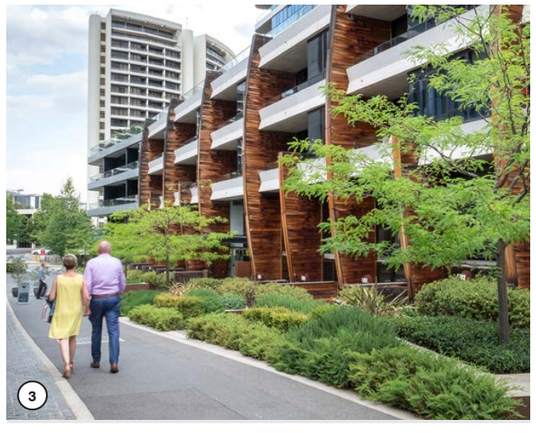
A Positioned at 40m intervals, reclaimed site brick thresholds provide wayfinding for key entry points while also aiding traffic calming to encourage slow speed movement

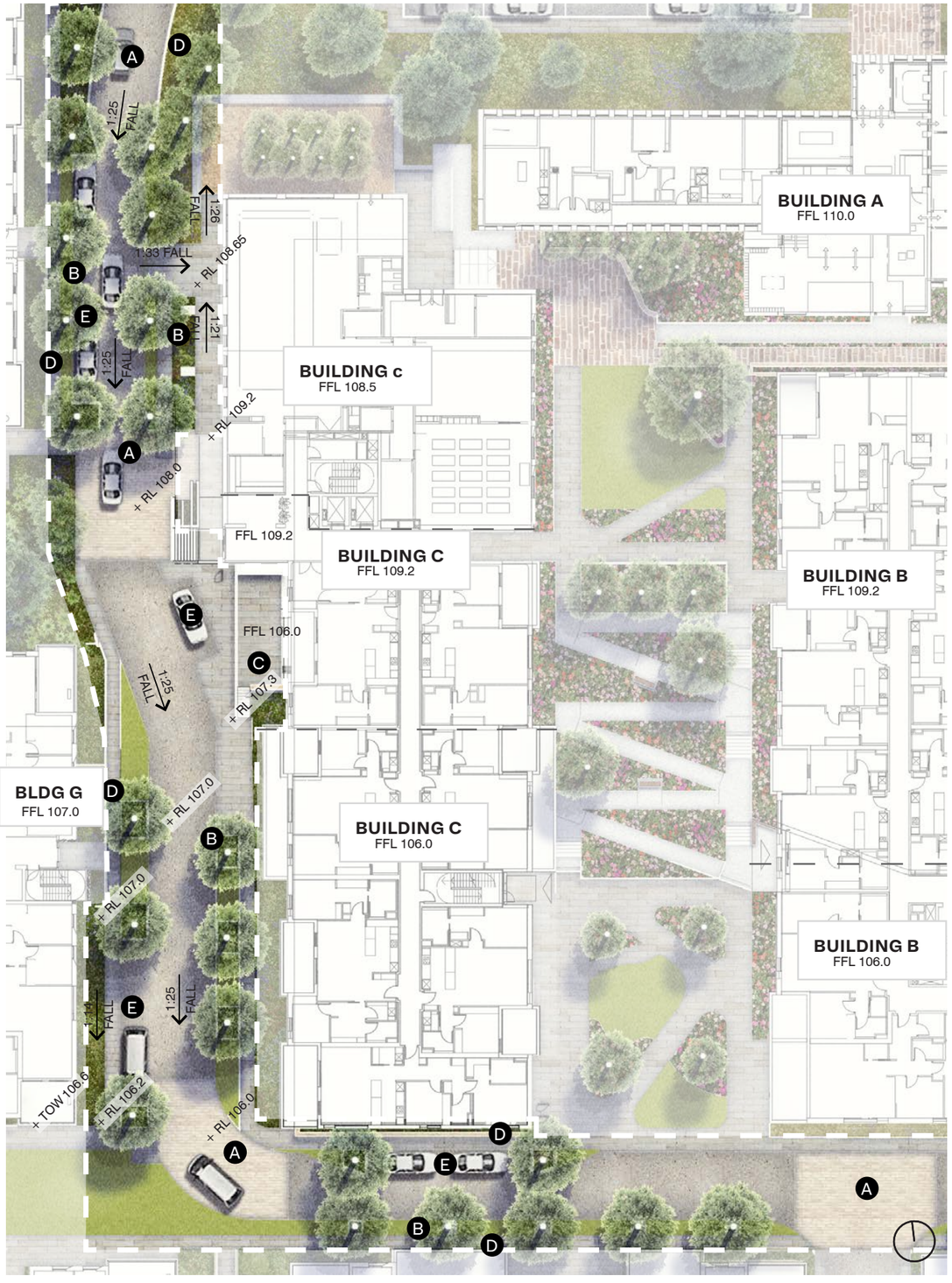
B The 1m wide verge is planted with an avenue of street trees providing shade for pedestrians and cooling to hard surfaces Planting is in ground where possible and in raised planters when road sits above basement

C Sunken Courtyard attached to lower ground workshop spaces. A flexible open-air hardscaped zone set into planting with a built in bench around perimeter. Stair access from street, flush access from within building

D Separate footpaths allow for protected circulation if shared street zone is busy

E Visitor parking





Images

01 Materials that signal that this is not a road but rather a shared zone

02 Planted edges with paved thresholds

03 Generous planting to street edges providing buffers between apartments and the street

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Shared Street

Indicative Materials

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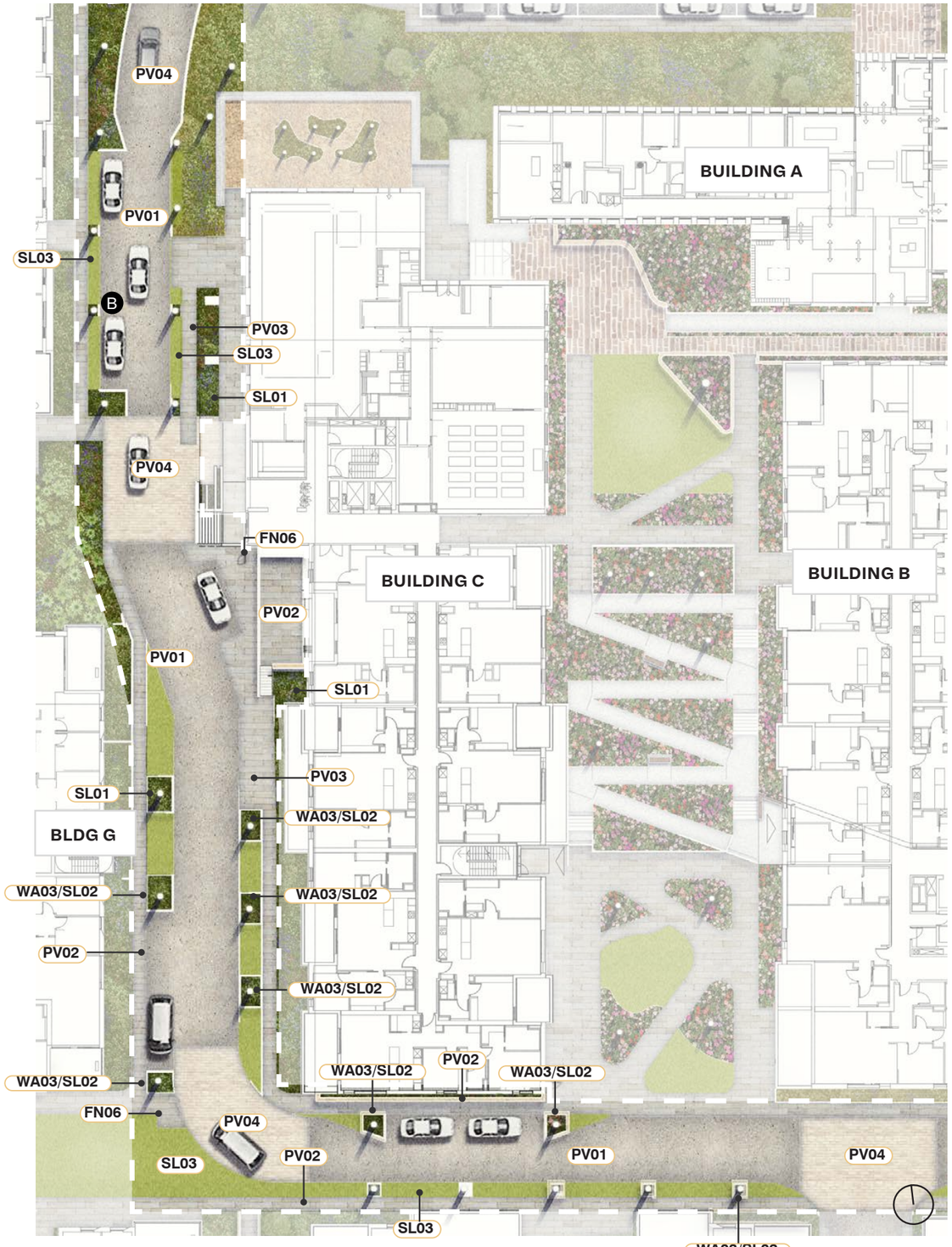
Materials Legend

PV01	Oxidised concrete with custom aggregate, vehicle grade
PV02	Natural stone paving
PV04	Reclaimed site brick feature paving
WA03	Steel clad blockwork - Dark Bronze
FN06	Bicycle hoops
FN07	Nature play logs
SL01	Garden bed at grade
SL02	Garden bed on structure
SL03	Lawn



*Note trees not shown on this plan

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3.6 Burwood Highway Interface and Arrival

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Character

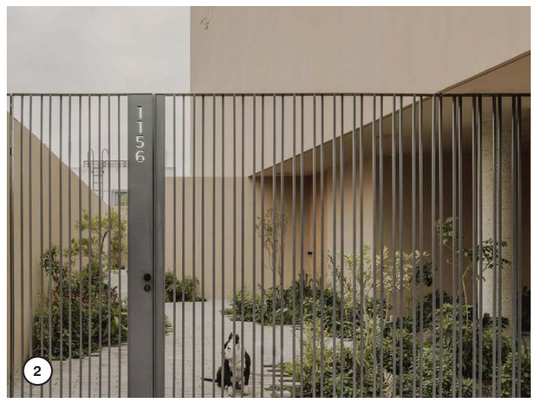
+ Safe and secure
+ Embedded in nature

Ingredients

+ Simple curving fence line that allows visual permeability and movement of wildlife
+ Soft native planting under canopy of existing trees
+ Entry statement that takes its cues from the surrounding landscape by using natural materials and tones to create a distinct but harmonious experience

Key Moments

A Rammed earth walls with estate signage
B 1.6m high staggered dowel fencing. Curved for naturalistic feel and to work with protection zones of existing trees
C Planting on both sides of fenceline to soften visual impact and provide amenity to the public footpath
D Recessed entry for vehicle queuing
E Secure double vehicle gate with remote access
F Secure pedestrian gate with fob access



Images

01 Rammed earth wall
02 Dowel style fencing (not no top bar in proposed fence to reduce climbing risk
03 Planting on either side of fence to soften impact

Site Boundary

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Burwood Highway Interface and Arrival

Indicative Materials

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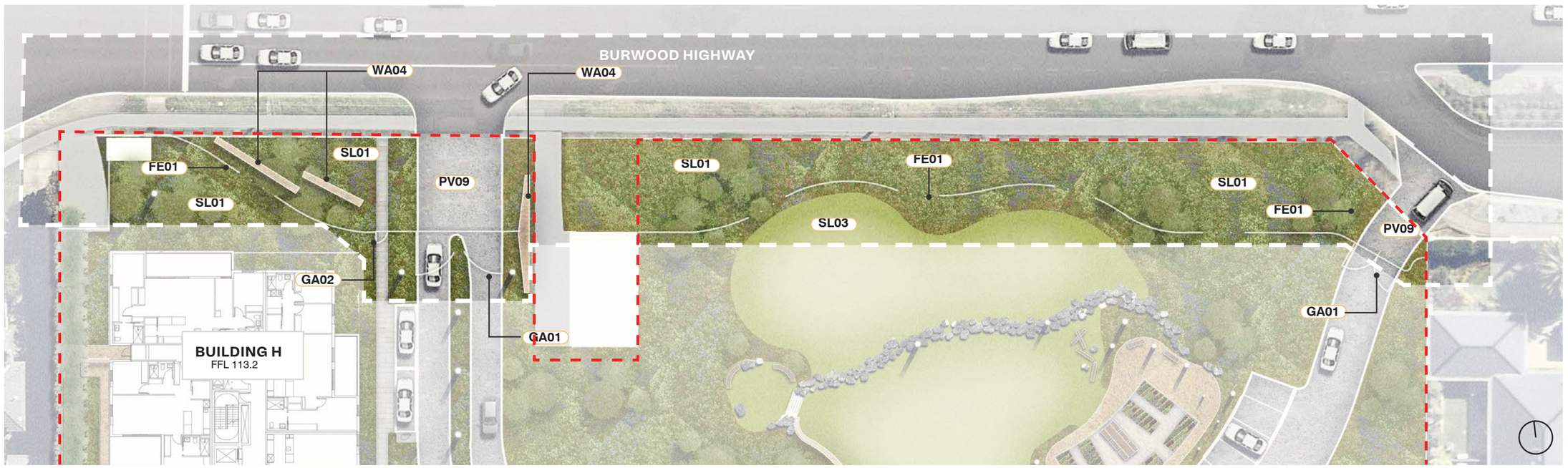
Materials Legend

PV09	Refurbished concrete road
FE01	1.6m Steel perimeter fence
GA01	Double vehicle entry gate, remote access
GA02	Pedestrian entry gate, fob access
SL01	Garden bed at grade
SL03	Lawn
	Site Boundary



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10.1 – ATTACHMENT 3. Landscape Plans

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4.0
Landscape
Sections

4.1 Sunken Courtyard and Events Lawn

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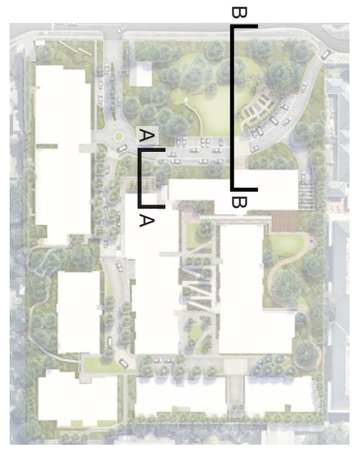
Section AA 1:200

2 0m 2 4 10m

LEGEND

A	Sunken courtyard with in built perimeter bench
B	Mounded planting with small trees
C	Entry to pool area
D	Existing trees with additional understorey planting
E	Loop entry road
F	Open lawn
G	Informal play and rock retaining wall to help flatten out levels into usable lawn space
H	1.6m site boundary fence
I	Productive garden in sunny position
J	Main entrance flush at RL110.0
K	Visitor parking
L	Public footpath



Section BB 1:200

2 0m 2 4 10m

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4.2 Western Forest Walk

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LEGEND

A FRP grated walkway slightly elevated and installed to minimise damage to trees

B Cement stabalised crushed granite pathway.

C 1.8m fence to site boundary

D Existing trees with proposed low understorey planting

E Screening planting to fencelines

Section DD 1:200

2 0m 2 4 10m

Section CC 1:200

2 0m 2 4 10m

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4.3 Eastern Courtyard Bush Garden

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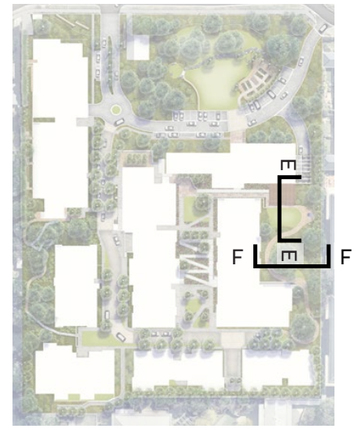


LEGEND

A Timber deck connected to communal dining areas

B Combination stair and bleacher seating leading to open lawn

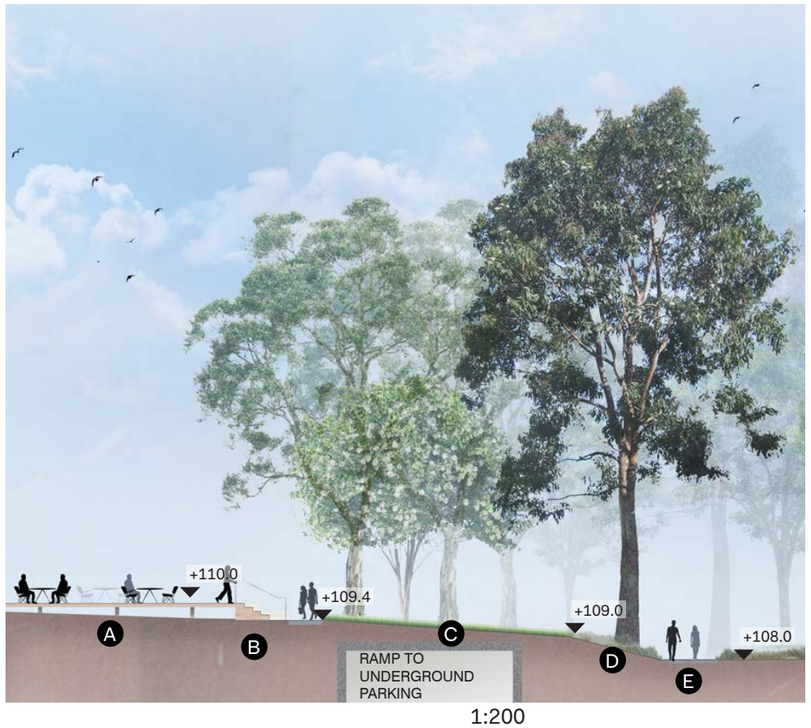
C Open lawn

D Planted batter to improve grade of lawn and allow path to run along existing levels in tree protection zones

E Cement stablisied crushed granite path. A low impact and permeable path to protect existing trees

F Remnant Yellow Gum

G Buffer planting



Section EE 1:200

2 0m 2 4 10m

Section FF 1:200

2 0m 2 4 10m

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4.4 Central Courtyard

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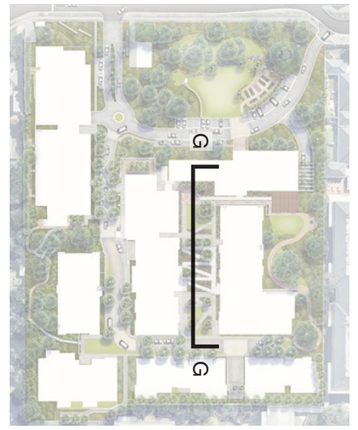
LEGEND

A Lawn with 300mm setdown

B Raised planters in steel retaining walls above basement areas

C Timber seat recessed into planting

D 1:22 Walkways between raised planters



Section GG 1:200

2 0m 2 4 10m

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4.5 Shared Street

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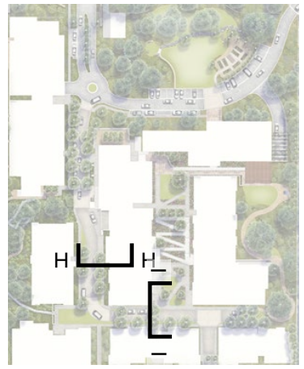
LEGEND

A Natural stone paved footpath.
B Shared Street
C Raised powdercoated steel planter
D Street tree in raised powdercoated steel planteR
E Private terrace
F Visitor parking



Section HH 1:100
5 0m 5 10 25m

Section II 1:100
5 0m 5 10 25m

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10.1 – ATTACHMENT 3. Landscape Plans

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10.1 – ATTACHMENT 4. Figures from report

Figure 1 – Aerial view of the subject site (5 December 2024) showing historic conditions of the site

10.1 – ATTACHMENT 4. Figures from report

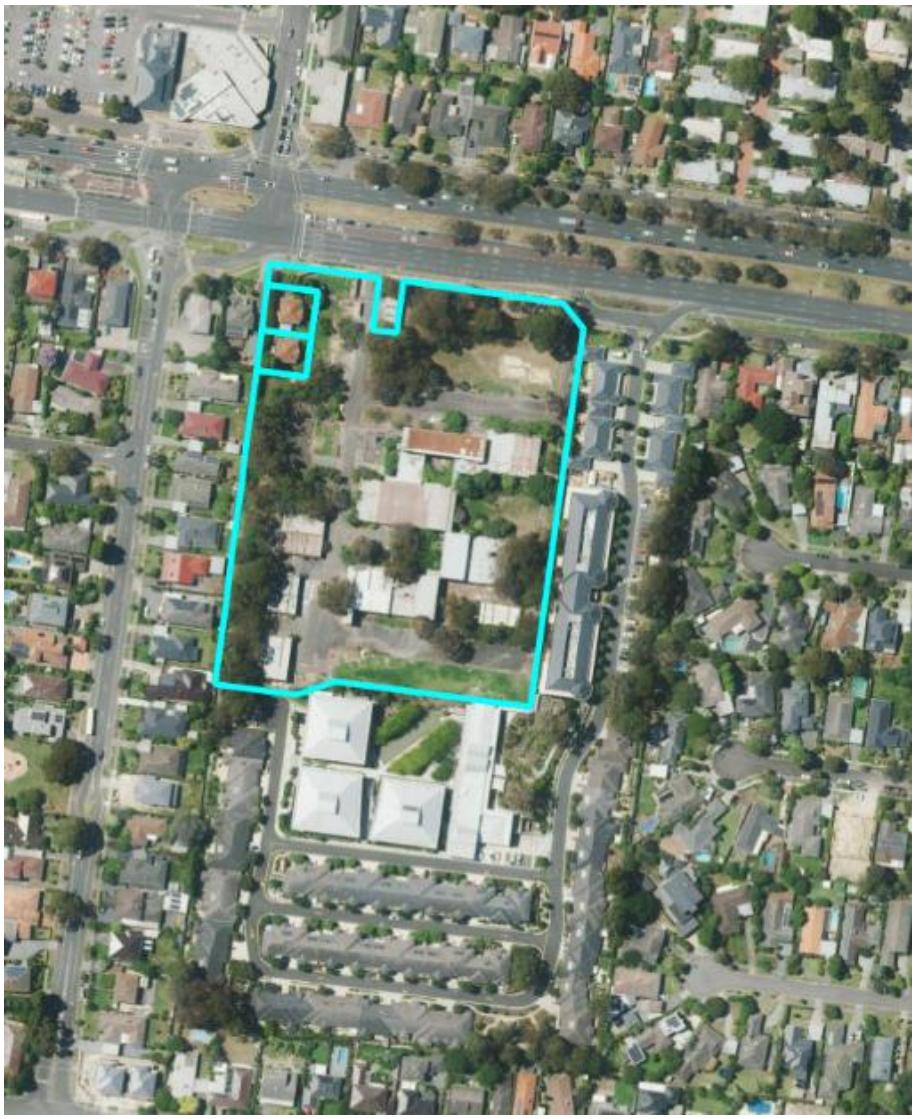

Figure 2 – Aerial view of the immediate surrounding area

10.1 – ATTACHMENT 4. Figures from report

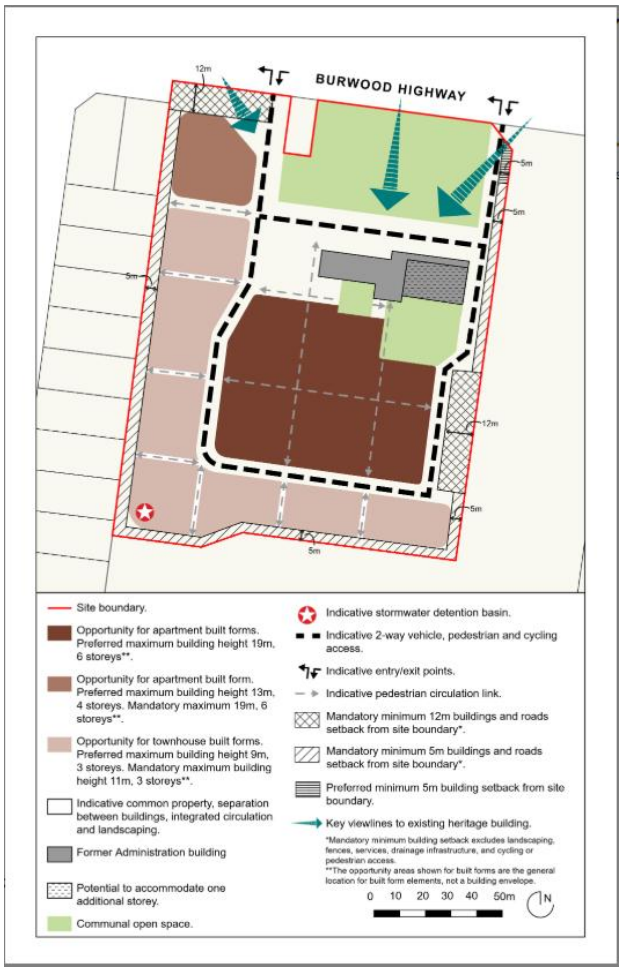

Figure 3 – Concept Plan from Design and Development Overlay Schedule 6.

10.1 – ATTACHMENT 4. Figures from report

Figure 4 – Massing architectural render viewed from Burwood Highway

10.1 – ATTACHMENT 4. Figures from report

Figure 5 – Open space areas with the respective zones as above (Private Open Spaces areas in Green).

10.1 – ATTACHMENT 5. Arborist Report Tree Table

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Appendix 1 - Tree Assessment Table

Key: **DBH** = Diameter at breast height, 1.4m above ground level, unless otherwise indicated. **Basal** dimensions is trunk diameter at base immediately above root buttress.

Tree No	Species	Origin	DBH (cm)	Basal (cm)	Height (m)	Widths (m) N, S, E, W	Health	Structure	Arb. Rating	ULE (years)	Comments	TPZ (m) radius	SRZ (m) radius	Design Status	Permit Trigger (SLO10/52.17)
1	*Juniperus* sp. (Juniper)	Exotic conifer	15	19	5	2,1,2,2	Fair	Fair	Low	6 to 10	Not suited to site.	2	1.6	Rem	Permit for SLO (above height) Exempt from 52.17 (exotic)
2	*XCupressocyparis leylandii* 'Castlewellan' (Leyland Cypress)	Exotic conifer	34;30; 33	68	13	2,4,2,4	Fair	Fair to Poor	Low	6 to 10	Pruned for line clearance.	6.7	2.8	Rem	Permit for SLO (above height & single trunk size) Exempt from 52.17 (exotic)
3	*Thuja* sp. (Arbor Vitae)	Exotic conifer	15	20	4	1,1,2,1	Fair	Fair to Poor	Low	1 to 5	Removed June 2025	2	1.7	Rem	Exempt from SLO (below height & trunk size) Exempt from 52.17 (exotic)
4	*Thuja* sp. (Arbor Vitae)	Exotic conifer	12;11	23	4	2,1,2,1	Fair	Fair to Poor	Low	1 to 5	Removed June 2025	2	1.8	Rem	Exempt from SLO (below height & trunk size) Exempt from 52.17 (exotic)
5	*Malus Xdomestica* (Apple)	Exotic deciduous	14;13; 10	27	5	3,2,4,2	Fair	Fair to Poor	Mod.C	6 to 10		2.6	1.9	Rem	Permit for SLO (above height) Exempt from 52.17 (exotic)
6	*Malus Xdomestica* (Apple)	Exotic deciduous	13;7;7	22	4	2,2,2,3	Fair	Fair to Poor	Mod.C	6 to 10	Removed June 2025	2	1.8	Rem	Exempt from SLO (below height & trunk size) Exempt from 52.17 (exotic)
7	*Malus Xdomestica* (Apple)	Exotic deciduous	17	21	3	2,2,2,0	Fair to Poor	Poor	Low	1 to 5	Removed June 2025	2	1.7	Rem	Exempt from SLO (below height & trunk size) Exempt from 52.17 (exotic)
8	*Eucalyptus cosmophylla* (Cup Gum)	Australian native	17;10; 16;14	40	3	1,3,2,4	Poor	Fair to Poor	Very Low	<1	Removed June 2025	3.5	2.3	Rem	Exempt from SLO (below height & single trunk size) Exempt from 52.17 (not Vic native)
9	*Eucalyptus cosmophylla* (Cup Gum)	Australian native	22	24	4	2,2,3,3	Fair to Poor	Fair to Poor	Mod.C	6 to 10	Removed June 2025	2.6	1.8	Rem	Exempt from SLO (below height & trunk size) Exempt from 52.17 (not Vic native)
10	*Eucalyptus cosmophylla* (Cup Gum)	Australian native	34	38	5	3,4,3,4	Fair	Fair	Mod.B	11 to 20	Best specimen in group.	4.1	2.2	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (not Vic native)
11	*Eucalyptus cosmophylla* (Cup Gum)	Australian native	12;13	23	4	2,2,1,2	Fair to Poor	Fair to Poor	Low	6 to 10	Removed June 2025	2.1	1.8	Rem	Exempt from SLO (below height & trunk size) Exempt from 52.17 (not Vic native)
12	*Eucalyptus cosmophylla* (Cup Gum)	Australian native	19	22	4	2,2,2,3	Fair	Fair to Poor	Mod.C	11 to 20	Removed June 2025	2.3	1.8	Rem	Exempt from SLO (below height & trunk size) Exempt from 52.17 (not Vic native)
13	*Eucalyptus cosmophylla* (Cup Gum)	Australian native	15;8	22	4	2,1,1,2	Fair to Poor	Fair to Poor	Low	1 to 5	Poor specimen.	2	1.8	Rem	Exempt from SLO (below height & trunk size) Exempt from 52.17 (not Vic native)
14	*Pittosporum undulatum* (Sweet Pittosporum)	Victorian native	19	20	7	3,2,4,3	Fair	Fair to Poor	Low	1 to 5	Self sown weed.	2.3	1.7	Rem	Exempt from SLO (weed) Permit for 52.17 (*Vic native but recognised weed in Whitehorse)
15	*XCupressocyparis leylandii* 'Castlewellan' (Leyland Cypress)	Exotic conifer	34	49	14	2,2,2,3	Fair	Fair	Low	6 to 10	Not suited to site.	4.1	2.5	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17
16	*Fraxinus angustifolia* (Narrow-leaved Ash)	Exotic deciduous	28	39	12	3,2,4,3	Fair	Fair to Poor	Low	1 to 5	Removed June 2025	3.4	2.2	Rem	Exempt from SLO (weed) Exempt from 52.17 (exotic)
17	*XCupressocyparis leylandii* 'Castlewellan' (Leyland Cypress)	Exotic conifer	41	55	14	2,3,3,2	Fair	Fair to Poor	Low	6 to 10	Not suited to site.	4.9	2.6	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17

10.1 – ATTACHMENT 5. Arborist Report Tree Table

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Tree ID	Species	Origin	DBH (cm)	Basal (cm)	Height (m)	Widths (m) N, S, E, W	Health	Structure	Arb. Rating	ULE (years)	Comments	TPZ (m) radius	SRZ (m) radius	Design Status	Permit Trigger (SLO10/52.17)
18	X*Cupressocyparis leylandii* 'Castlewellan' (Leyland Cypress)	Exotic conifer	29;28;30;18	70	12	3,4,3,4	Fair	Fair	Mod.C	11 to 20		6.4	2.8	Rem	Permit for SLO (above height & possibly above single trunk size) Exempt from 52.17 (exotic)
19	*Eucalyptus viminalis* (Manna Gum)	Indigenous	100	120	16	7,6,4,6	Fair	Fair to Poor	Mod.B	11 to 20	Codominant leaders. Trunk & main union covered in ivy. Pruned for line clearance.	12	3.6	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
20	*Callistemon salignus* (Willow Bottlebrush)	Australian native	14	18	5	1,1,1,1	Poor	Poor	Very Low	<1	Removed June 2025	2	1.6	Rem	Exempt from SLO (dead as of 2025) Exempt from 52.17 (not Vic native)
21	*Lagunaria patersonia* (Norfolk Island Hibiscus)	Australian native	10	13	5	1,1,1,1	Fair to Poor	Fair	Mod.C	11 to 20	Poor specimen.	2	1.5	Rem	Permit for SLO (above height) Exempt from 52.17 (not Vic native)
22	*Lagunaria patersonia* (Norfolk Island Hibiscus)	Australian native	11	17	1	1,1,1,1	Poor	Poor	Very Low	<1	Removed June 2025	2	1.6	Rem	Exempt from SLO (below height & trunk size) Exempt from 52.17 (not Vic native)
23	*Lagunaria patersonia* (Norfolk Island Hibiscus)	Australian native	9;7	15	5	1,1,1,1	Fair to Poor	Fair to Poor	Low	1 to 5	Poor specimen.	2	1.5	Rem	Permit for SLO (above height) Exempt from 52.17 (not Vic native)
24	*Cotoneaster* sp. (Cotoneaster)	Exotic evergreen	7;8;7;8;6	40	4	2,2,4,2	Fair to Poor	Fair	Very Low	<1	Removed June 2025	2	2.3	Rem	Exempt from SLO (weed) Exempt from 52.17 (not Vic native)
25	*Hakea salicifolia* (Willow-leaved Hakea)	Australian native	18;16	35	5	4,3,5,3	Fair to Poor	Fair to Poor	Very Low	<1	Weed species. Inaccessible amongst ivy and blackberries.	2.9	2.1	Rem	Permit for SLO (above height & probably below single trunk size) Exempt from 52.17 (not Vic native)
26	*Hakea salicifolia* (Willow-leaved Hakea)	Australian native	12;7	25	4	3,1,2,1	Fair	Fair to Poor	Low	1 to 5	Removed June 2025	2	1.8	Rem	Exempt from SLO (below height & trunk size) Exempt from 52.17 (not Vic native)
27	*Callistemon salignus* (Willow Bottlebrush)	Australian native	8;12;21	35	6	2,2,2,2	Fair to Poor	Fair	Mod.C	6 to 10	Trunk covered in ivy.	2.9	2.1	Rem	Permit for SLO (above height, but probably below single trunk size) Exempt from 52.17 (not Vic native)
28	*Melaleuca nesophila* (Showy Honey-myrtle)	Australian native	25;18	38	7	3,3,5,4	Fair to Poor	Fair to Poor	Low	1 to 5	Poor specimen.	3.7	2.2	Rem	Permit for SLO (above height & possibly single trunk size) Exempt from 52.17 (not Vic native)
29	*Melaleuca nesophila* (Showy Honey-myrtle)	Australian native	25	35	6	3,0,1,3	Fair	Fair to Poor	Low	1 to 5	Poor specimen.	3	2.1	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (not Vic native)
30	*Melaleuca nesophila* (Showy Honey-myrtle)	Australian native	15	23	5	3,0,1,3	Fair	Fair to Poor	Low	1 to 5	Poor specimen, on lean.	2	1.8	Rem	Permit for SLO (above height) Exempt from 52.17 (not Vic native)
31	*Ligustrum lucidum* (Shining Privet)	Exotic evergreen	10;8;6;6;8	35	3	3,2,2,2	Fair to Poor	Fair to Poor	Very Low	<1	Removed June 2025	2	2.1	Rem	Exempt from SLO (weed) Exempt from 52.17 (weed)
32	*Eucalyptus* sp. (Gum Tree)	Australian native	10	17	5	2,2,1,1	Fair	Fair to Poor	Low	21 to 40	Self sown eucalypt. Young tree easily replaced	2	1.6	Rem	Permit for SLO (above height) Exempt from 52.17 (regrowth <10yrs)
33	*Eucalyptus botryoides* (Southern Mahogany)	Victorian native	79	100	23	7,5,8,6	Fair	Fair to Poor	Mod.B	11 to 20	Decay in trunk on south side, has been present for some time. Remove weeds and self sown eucalypts from around base.	9.5	3.3	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
34	*Corymbia maculata* (Spotted Gum)	Victorian native	34	44	16	4,4,4,7	Fair	Fair	Mod.B	21 to 40		4.1	2.3	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
35	*Corymbia maculata* (Spotted Gum)	Victorian native	62	75	21	5,5,6,6	Fair	Fair	Mod.A	21 to 40		7.4	2.9	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
36	*Corymbia maculata* (Spotted Gum)	Victorian native	11	15	7	1,1,1,1	Fair	Fair	Mod.B	21 to 40	Self sown, suppressed by larger trees.	2	1.5	Rem	Permit for SLO (above height) Exempt from 52.17 (planted)
37	*Eucalyptus mannifera* (Brittle Gum)	Australian native	45	65	13	5,3,7,2	Fair to Poor	Fair to Poor	Mod.C	11 to 20	Dieback and substantial dead wood. Needs to be pruned. Leans to the east.	5.4	2.8	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
38	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	59	69	17	5,7,5,6	Fair	Fair	Mod.A	21 to 40		7.1	2.8	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)

10.1 – ATTACHMENT 5. Arborist Report Tree Table

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Tree ID	Species	Origin	DBH (cm)	Basal (cm)	Height (m)	Widths (m) N, S, E, W	Health	Structure	Arb. Rating	ULE (years)	Comments	TPZ (m) radius	SRZ (m) radius	Design Status	Permit Trigger (SLO10/52.17)
39	*Eucalyptus gomphocephala* (Tuart)	Australian native	61	72	18	4,6,6,1	Fair	Fair to Poor	Mod.B	21 to 40	Decay column from lost leader.	7.3	2.9	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
40	*Eucalyptus leucoxylon* (Yellow Gum)	Victorian native	31;17	42	7	4,2,1,4	Fair to Poor	Fair to Poor	Low	6 to 10	Decline symptoms. Trunk and branches covered in ivy.	4.2	2.3	Rem	Permit for SLO (above height & possibly above single trunk size) Exempt from 52.17 (planted)
41	*Hakea salicifolia* (Willow-leaved Hakea)	Australian native	20	30	7	1,1,2,0	Poor	Fair	Low	<1	Weed.	2.4	2	Rem	Permit for SLO (above height) Exempt from 52.17 (not native to Vic)
42	*Hakea salicifolia* (Willow-leaved Hakea)	Australian native	18;18; 20	45	6	4,1,4,3	Fair to Poor	Fair to Poor	Low	<1	Weed.	3.9	2.4	Rem	Permit for SLO (above height, but probably below single trunk size) Exempt from 52.17 (not native to Vic)
43	*Eucalyptus leucoxylon* (Yellow Gum)	Victorian native	21	30	9	1,1,0,1	Poor	Fair	Low	1 to 5	Tree in severe decline. Survey shows two trees instead of one.	2.5	2	Rem	Permit for SLO (above height) Exempt from 52.17 (planted)
44	*Corymbia citriodora* (Lemon-scented Gum)	Australian native	16	22	8	2,2,2,1	Fair	Fair	Mod.B	21 to 40	Partially suppressed.	2	1.8	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
45	*Corymbia citriodora* (Lemon-scented Gum)	Australian native	41	56	17	3,8,8,3	Fair	Fair	Mod.B	21 to 40		4.9	2.6	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
46	*Hakea salicifolia* (Willow-leaved Hakea)	Australian native	8;9;8	20	3	4,3,3,2	Fair	Fair to Poor	Low	<1	Removed June 2025	2	1.7	Rem	Exempt from SLO (below height & trunk size) Exempt from 52.17 (not native to Vic)
47	*Eucalyptus cladocalyx* 'Nana' (Bushy Sugar Gum)	Australian native	52	63	16	5,6,7,4	Fair to Poor	Fair to Poor	Mod.C	11 to 20	Crown grazed by possums. Trunk covered in ivy.	6.2	2.7	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
48	*Corymbia citriodora* (Lemon-scented Gum)	Australian native	29	37	16	1,4,2,3	Fair	Fair	Mod.B	21 to 40		3.5	2.2	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
49	*Eucalyptus gomphocephala* (Tuart)	Australian native	47	55	15	5,2,3,3	Fair	Fair	Mod.B	11 to 20	Trunk covered in ivy.	5.6	2.6	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
50	*Fraxinus angustifolia* (Narrow-leaved Ash)	Exotic deciduous	31;13	45	10	7,3,4,5	Fair	Fair to Poor	Low	<1	Removed June 2025	4	2.4	Rem	Exempt from SLO (weed) Exempt from 52.17 (exotic)
51	*Corymbia citriodora* (Lemon-scented Gum)	Australian native	20	27	11	0,6,2,2	Fair to Poor	Fair to Poor	Mod.C	11 to 20	Supressed, leans to south. Reduced vitality.	2.4	1.9	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
52	*Corymbia citriodora* (Lemon-scented Gum)	Australian native	9	13	9	0,2,1,1	Fair to Poor	Fair to Poor	Low	6 to 10	Poor, small specimen.	2	1.5	Ret	Exempt from SLO (below height & trunk size) Exempt from 52.17 (not native to Vic)
53	*Eucalyptus spathulata* (Swamp Mallet)	Australian native	22;15	44	9	2,6,3,3	Fair to Poor	Fair to Poor	Low	6 to 10	Tree leans to south, multiple areas of decay. Trunk covered in ivy.	3.2	2.3	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
54	*Eucalyptus spathulata* (Swamp Mallet)	Australian native	52	68	15	11,2,5,6	Fair	Fair to Poor	Mod.B	11 to 20	Leans to north.	6.2	2.8	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
55	*Melaleuca* sp. (Paperbark)	Australian native	10;10	22	6	0,3,2,2	Dead	Poor	Very Low	<1	Remove.	2	1.8	Ret	Exempt from SLO (dead) Exempt from 52.17 (dead & <40cm)
56	*Eucalyptus botryoides* (Southern Mahogany)	Victorian native	29;18	42	16	0,7,4,4	Fair	Fair to Poor	Mod.C	11 to 20	Leans to south.	4.1	2.3	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
57	*Eucalyptus gomphocephala* (Tuart)	Australian native	28	34	17	0,2,1,1	Dead	Poor	Very Low	<1	Remove.	3.4	2.1	Ret	Exempt from SLO (dead) Exempt from 52.17 (dead & <40cm)
58	*Eucalyptus gomphocephala* (Tuart)	Australian native	29	40	17	5,1,2,1	Fair to Poor	Fair to Poor	Mod.C	11 to 20	Decline symptoms.	3.5	2.3	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)

10.1 – ATTACHMENT 5. Arborist Report Tree Table

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Tree ID	Species	Origin	DBH (cm)	Basal (cm)	Height (m)	Widths (m) N, S, E, W	Health	Structure	Arb. Rating	ULE (years)	Comments	TPZ (m) radius	SRZ (m) radius	Design Status	Permit Trigger (SLO10/52.17)
59	*Callistemon salignus* (Willow Bottlebrush)	Australian native	20	28	3	1,1,1,1	Fair to Poor	Poor	Low	1 to 5	Poor specimen.	2.4	1.9	Rem	Exempt from SLO (below height & trunk size) Exempt from 52.17 (not native to Vic)
60	*Eucalyptus camaldulensis* (River Red Gum)	Victorian native	50	61	18	5,5,2,7	Fair	Fair	Mod.A	>40	Crown biased to west.	6	2.7	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
61	*Eucalyptus cladocalyx* 'Nana' (Bushy Sugar Gum)	Australian native	52	75	12	5,6,4,7	Fair to Poor	Fair to Poor	Mod.C	11 to 20	Crown heavily grazed by possums. Decay in trunk on eastern side, good woundwood.	6.2	2.9	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
62	*Eucalyptus* sp. (Gum Tree)	Australian native	44;36	67	8	2,2,2,2	Dead	Fair to Poor	Low	<1	Dead Stringybark.	6.8	2.8	Ret	Exempt from SLO (dead) Permit for 52.17 (dead & >40cm)
63	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	59	85	15	5,4,6,3	Fair	Fair to Poor	Mod.C	11 to 20	Several previous limb failures.	7.1	3.1	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
64	*Eucalyptus botryoides* (Southern Mahogany)	Victorian native	44	50	19	4,3,4,4	Fair	Fair	Mod.B	21 to 40	Minor wound at base of trunk on western side.	5.3	2.5	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
65	*Corymbia maculata* (Spotted Gum)	Victorian native	56	70	20	6,4,4,5	Fair to Poor	Fair to Poor	Mod.B	21 to 40	Needs crown maintenance pruning.	6.7	2.8	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
66	*Eucalyptus gomphocephala* (Tuart)	Australian native	48	60	16	8,0,3,3	Fair	Fair to Poor	Mod.B	21 to 40	Leans to north.	5.8	2.7	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
67	*Eucalyptus viminalis* (Manna Gum)	Victorian native	52	62	18	1,3,2,2	Poor	Poor	Very Low	<1	Tree mostly dead. Extensive decay in trunk.	6.2	2.7	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
68	*Eucalyptus spathulata* (Swamp Mallet)	Australian native	21;13	40	10	4,3,2,5	Fair	Fair to Poor	Mod.C	11 to 20		3	2.3	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
69	*Eucalyptus viminalis* (Manna Gum)	Victorian native	71	82	17	2,3,2,2	Fair to Poor	Poor	Low	1 to 5	Extensive decay and borer damage in trunk on western side.	8.5	3	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
70	*Eucalyptus botryoides* (Southern Mahogany)	Victorian native	64	75	19	4,5,2,7	Fair	Fair	Mod.B	21 to 40		7.7	2.9	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
71	*Eucalyptus cladocalyx* 'Nana' (Bushy Sugar Gum)	Australian native	23	33	9	3,1,1,2	Poor	Fair to Poor	Low	<1	Tree mostly dead.	2.8	2.1	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
72	*Corymbia ficifolia* (Red-flowering Gum)	Australian native	12;9;7	30	4	2,2,1,2	Poor	Poor	Very Low	<1	Removed June 2025	2	2	Rem	Exempt from SLO (below height & trunk size) Exempt from 52.17 (not native to Vic)
73	*Eucalyptus melliodora* (Yellow Box)	Indigenous	44	55	21	4,5,2,6	Fair	Fair	Mod.A	>40		5.3	2.6	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
74	*Eucalyptus gomphocephala* (Tuart)	Australian native	45	55	10	4,3,1,7	Fair to Poor	Poor	Low	6 to 10	Decay in trunk and branches. Leans to west over adjoining properties.	5.4	2.6	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
75	*Pittosporum undulatum* (Sweet Pittosporum)	Victorian native	17;20	36	6	3,3,2,4	Fair	Fair to Poor	Low	<1	Weed.	3.1	2.2	Rem	Exempt from SLO (weed) Permit for 52.17 (*Vic native but recognised weed in Whitehorse)
76	*Eucalyptus spathulata* (Swamp Mallet)	Australian native	65	80	17	4,5,5,4	Fair	Fair	Mod.B	11 to 20	Needs crown maintenance prune.	7.8	3	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
77	*Eucalyptus botryoides* (Southern Mahogany)	Victorian native	69	81	20	5,6,5,6	Fair	Fair to Poor	Mod.C	11 to 20	Decay in both leaders. Needs crown maintenance pruning.	8.3	3	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)

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Tree ID	Species	Origin	DBH (cm)	Basal (cm)	Height (m)	Widths (m) N, S, E, W	Health	Structure	Arb. Rating	ULE (years)	Comments	TPZ (m) radius	SRZ (m) radius	Design Status	Permit Trigger (SLO10/52.17)
78	*Eucalyptus spathulata* (Swamp Mallet)	Australian native	22	38	6	3,4,1,4	Fair to Poor	Poor	Very Low	1 to 5	Poor specimen.	2.6	2.2	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
79	*Melaleuca quinquenervia* (Broad-leaved Paperbark)	Australian native	17;27	44	8	1,2,3,2	Fair to Poor	Fair to Poor	Low	11 to 20	Poor specimen.	3.8	2.3	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
80	*Grevillea robusta* (Silky Oak)	Australian native	31	39	15	4,3,4,4	Fair to Poor	Fair to Poor	Mod.C	11 to 20	Suppressed. Needs dead wooding.	3.7	2.2	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
81	*Eucalyptus botryoides* (Southern Mahogany)	Victorian native	43;38	72	12	3,7,3,7	Fair	Poor	Low	1 to 5	Poor specimen.	6.9	2.9	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
82	*Corymbia citriodora* (Lemon-scented Gum)	Australian native	42	55	16	5,5,6,5	Fair	Fair	Mod.A	21 to 40		5	2.6	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
83	*Eucalyptus camaldulensis* (River Red Gum)	Victorian native	8;10;10	5	4	3,2,4,1	Fair	Poor	Low	11 to 20	Stump regrowth	2	1.5	Rem	Permit for SLO (above height as of 2025) Exempt from 52.17 (regrowth <10yrs old)
84	*Eucalyptus botryoides* (Southern Mahogany)	Victorian native	9;10;14;9	45	9	4,3,3,3	Fair	Poor	Low	6 to 10	Stump resprout.	2.1	2.4	Rem	Permit for SLO (above height, probably below single trunk size) Exempt from 52.17 (planted)
85	*Eucalyptus camaldulensis* (River Red Gum)	Victorian native	52	65	15	6,3,4,6	Fair	Fair	Mod.A	>40		6.2	2.8	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
86	*Eucalyptus camaldulensis* (River Red Gum)	Victorian native	33	40	15	3,5,3,1	Fair	Fair	Mod.A	>40		4	2.3	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
87	*Corymbia maculata* (Spotted Gum)	Victorian native	42	49	20	7,1,4,6	Fair	Fair	Mod.A	21 to 40	Leans to north.	5	2.5	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
88	*Eucalyptus botryoides* (Southern Mahogany)	Victorian native	25	32	21	3,0,3,2	Fair	Fair	Mod.C	21 to 40	Low live crown ratio.	3	2.1	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
89	*Eucalyptus cinerea* (Argyle Apple)	Australian native	44	50	14	3,4,2,3	Fair	Fair	Mod.B	21 to 40		5.3	2.5	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
90	*Corymbia maculata* (Spotted Gum)	Victorian native	32	30	19	2,2,3,3	Fair	Fair	Mod.A	21 to 40		3.8	2	Rem	Permit for SLO (above height) Exempt from 52.17 (planted)
91	*Corymbia maculata* (Spotted Gum)	Victorian native	29	37	18	2,3,3,3	Fair	Fair	Mod.A	21 to 40		3.5	2.2	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
92	*Eucalyptus botryoides* (Southern Mahogany)	Victorian native	64	80	21	7,1,6,4	Fair	Poor	Low	6 to 10	Previous limb shed. Large wound and decay in trunk.	7.7	3	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
93	*Eucalyptus botryoides* (Southern Mahogany)	Victorian native	13	20	10	2,0,0,2	Fair	Fair to Poor	Mod.C	21 to 40	Small tree. Could ultimately replace larger specimen to north.	2	1.7	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (planted)
94	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	48	60	21	5,3,6,2	Fair	Fair	Mod.A	21 to 40		5.8	2.7	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
95	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	40	50	19	3,3,6,2	Fair	Fair	Mod.A	21 to 40		4.8	2.5	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
96	*Melaleuca nesophila* (Showy Honey-myrtle)	Australian native	12	20	6	2,1,0,2	Fair to Poor	Fair to Poor	Low	1 to 5	Poor specimen.	2	1.7	Rem	Permit for SLO (above height) Exempt from 52.17 (not native to Vic)
97	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	38	55	15	3,3,1,3	Fair	Fair	Mod.A	21 to 40		4.6	2.6	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
98	*Eucalyptus viminalis* (Manna Gum)	Victorian native	74	90	21	4,1,3,3	Fair	Poor	Low	6 to 10	Decay in trunk on northern side. Decay and cavity in leader on southern side.	8.9	3.2	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
99	*Eucalyptus botryoides* (Southern Mahogany)	Victorian native	55	70	22	2,4,6,3	Fair	Fair	Mod.B	11 to 20	Crown biased to south and over adjoining property.	6.6	2.8	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
100	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	23	30	10	2,2,2,2	Fair	Fair	Mod.A	>40		2.8	2	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
101	*Eucalyptus mannifera* (Brittle Gum)	Australian native	83	90	16	10,8,6,11	Good	Fair	High	21 to 40	Significant tree. Edge of trunk 1.2m from building slab.	10	3.2	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)

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Tree ID	Species	Origin	DBH (cm)	Basal (cm)	Height (m)	Widths (m) N, S, E, W	Health	Structure	Arb. Rating	ULE (years)	Comments	TPZ (m) radius	SRZ (m) radius	Design Status	Permit Trigger (SLO10/52.17)
102	*Eucalyptus leucoxylon* (Yellow Gum)	Victorian native	52	62	13	5,7,5,5	Good	Fair	Mod.A	21 to 40		6.2	2.7	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
103	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	69	73	14	6,8,8,7	Good	Fair to Poor	Mod.B	11 to 20	Codominant primary union with included bark.	8.3	2.9	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
104	*Eucalyptus cladocalyx* 'Nana' (Bushy Sugar Gum)	Australian native	50	61	10	10,5,9,8	Fair	Fair to Poor	Mod.C	11 to 20		6	2.7	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
105	*Eucalyptus ovata* (Swamp Gum)	Indigenous	18,18, 15,10, 10	45	8	5,4,4,5	Fair	Poor	Low	11 to 20	Likely stump sprout.	3.9	2.4	Rem	Permit for SLO (above height, probably below single trunk size) Exempt from 52.17 (planted/regrowth <10yrs)
106	*Melaleuca quinquenervia* (Broad-leaved Paperbark)	Australian native	24	32	7	2,4,3,2	Fair to Poor	Fair to Poor	Low	11 to 20	Partly suppressed.	2.9	2.1	Rem	Permit for SLO (above height) Exempt from 52.17 (not native to Vic)
107	*Melaleuca quinquenervia* (Broad-leaved Paperbark)	Australian native	38	42	7	2,3,3,1	Fair to Poor	Fair to Poor	Mod.C	11 to 20	Suppressed. Needs dead wooding.	4.6	2.3	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
108	*Eucalyptus globulus* 'Compacta' (Dwarf Blue Gum)	Australian native	104	110	15	9,8,8,8	Good	Fair to Poor	Mod.C	11 to 20	Cavity west side of primary union at 4m, adaptive growth present. Limb wounds. Fungal bracket north side at 2.5m.	12.5	3.4	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
109	*Eucalyptus botryoides* (Southern Mahogany)	Victorian native	53	60	14	1,6,3,3	Fair to Poor	Fair to Poor	Mod.C	6 to 10	Codominant stems, trunk wound and decay.	6.4	2.7	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
110	*Eucalyptus spathulata* (Swamp Mallet)	Australian native	44,25	59	13	7,5,6,8	Fair	Fair to Poor	Mod.C	11 to 20		6.1	2.7	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
111	*Eucalyptus goniocalyx* (Long-leaved Box)	Indigenous	27	37	9	3,2,2,5	Fair	Fair to Poor	Mod.C	11 to 20		3.2	2.2	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
112	*Eucalyptus goniocalyx* (Long-leaved Box)	Indigenous	19	24	8	1,4,6,0	Fair	Poor	Low	6 to 10	Canopy 7m to SE. Trunk arching over boundary.	2.3	1.8	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
113	*Eucalyptus spathulata* (Swamp Mallet)	Australian native	25,10	35	10	4,2,7,2	Fair	Poor	Low	<1	Trunk lean and canopy bias to east. Branches in contact with neighbouring roof. Would be poor form with pruning, Recommend tree removal.	3.2	2.1	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
114	*Acacia baileyana* (Cootamundra Wattle)	Australian native	14	18	5	3,1,1,2	Fair	Fair to Poor	Low	1 to 5		2	1.6	Ret	Exempt from SLO (below trunk size) Permit for 52.17 (Vic native, regrowth >10yrs)
115	*Corymbia ficifolia* (Red-flowering Gum)	Australian native	18	11	7	2,4,3,2	Fair	Fair	Mod.B	21 to 40		2.2	1.5	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (not native to Vic)
116	*Melaleuca quinquenervia* (Broad-leaved Paperbark)	Australian native	16	20	5	1,1,1,1	Poor	Fair to Poor	Low	1 to 5		2	1.7	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (not native to Vic)
117	*Eucalyptus goniocalyx* (Long-leaved Box)	Indigenous	26	34	5	1,2,4,3	Fair to Poor	Poor	Low	6 to 10		3.1	2.1	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
118	*Eucalyptus goniocalyx* (Long-leaved Box)	Indigenous	58	65	10	8,3,5,6	Fair	Poor	Mod.C	11 to 20	Canopy 8m to north-west. Main leader lost/lopped, epicormic growth.	7	2.8	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
119	*Eucalyptus botryoides* (Southern Mahogany)	Victorian native	19	22	4	3,1,1,2	Poor	Fair to Poor	Low	1 to 5		2.3	1.8	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
120	*Eucalyptus spathulata* (Swamp Mallet)	Australian native	21,19	40	9	8,3,4,4	Fair to Poor	Very Poor	Very Low	<1	Basal decay, partially failed.	3.4	2.3	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (not native to Vic)
121	*Eucalyptus spathulata* (Swamp Mallet)	Australian native	25	26	10	5,1,6,3	Fair	Poor	Low	6 to 10	Suppressed, canopy 6m to NW.	3	1.9	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (not native to Vic)
122	*Corymbia maculata* (Spotted Gum)	Victorian native	31	39	12	5,3,3,6	Good	Fair	Mod.B	11 to 20	Crown bias away from large Yellow Box.	3.7	2.2	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)

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Tree ID	Species	Origin	DBH (cm)	Basal (cm)	Height (m)	Widths (m) N, S, E, W	Health	Structure	Arb. Rating	ULE (years)	Comments	TPZ (m) radius	SRZ (m) radius	Design Status	Permit Trigger (SLO10/52.17)
123	*Eucalyptus camaldulensis* (River Red Gum)	Indigenous	10	13	8	1,1,1,1	Fair	Fair	Mod.C	>40		2	1.5	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (planted)
124	*Eucalyptus melliodora* (Yellow Box)	Indigenous	93	110	25	10,8,8,8	Fair	Fair to Poor	High	21 to 40	Significant tree, likely remnant. Past limb failures/lopping central and lower west crown.	11.2	3.4	Ret	Permit under VPO5 & SLO (above height & trunk size) Permit for 52.17 (indigenouse remnant)
125	*Eucalyptus botryoides* (Southern Mahogany)	Victorian native	26	35	13	1,6,4,1	Fair to Poor	Fair to Poor	Low	11 to 20	Suppressed, canopy biased 6m to SE.	3.1	2.1	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
126	*Melaleuca armillaris* (Bracelet Honey-myrtle)	Victorian native	16	22	6	2,2,0,4	Poor	Fair to Poor	Low	1 to 5	Biased wholly to west.	2	1.8	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (planted)
127	*Casuarina cunninghamiana* (River She-oak)	Australian native	19	20	13	1,2,1,2	Fair	Fair	Mod.B	21 to 40		2.3	1.7	Rem	Permit for SLO (above height) Exempt from 52.17 (planted)
128	*Eucalyptus camaldulensis* (River Red Gum)	Indigenous	18	25	8	0,5,1,1	Fair to Poor	Fair to Poor	Low	11 to 20	Suppressed, biased wholly to south east.	2.2	1.8	Rem	Permit for SLO (above height) Exempt from 52.17 (planted)
129	*Eucalyptus spathulata* (Swamp Mallet)	Australian native	44,35, 25	72	13	4,10,6,9	Fair	Fair to Poor	Mod.C	11 to 20	Partly suppressed.	7.4	2.9	Rem	Permit for SLO (above height & single trunk size) Exempt from 52.17 (not native to Vic)
130	*Eucalyptus camaldulensis* (River Red Gum)	Indigenous	68	76	20	3,9,5,7	Fair	Fair	Mod.A	>40		8.2	2.9	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
131	*Pittosporum undulatum* (Sweet Pittosporum)	Victorian native	11,11, 10,10, 9	25	5	3,2,4,2	Fair	Fair to Poor	Very Low	<1	Weed.	2.5	1.8	Rem	Exempt from SLO (weed) Permit for 52.17 (*Vic native but recognised weed in Whitehorse)
132	*Banksia ericifolia* (Heath-leaved Banksia)	Australian native	26	33	5	4,2,3,2	Fair	Fair to Poor	Low	6 to 10		3.1	2.1	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (planted)
133	*Cotoneaster* sp. (Cotoneaster)	Exotic evergreen	45	45	5	5,5,5,5	Fair	Fair to Poor	Very Low	<1	Removed June 2025	5.4	2.4	Rem	Exempt from SLO (weed) Exempt from (exotic)
134	*Ligustrum lucidum* (Shining Privet)	Exotic evergreen	20,11, 10,9,9	40	6	3,2,3,3	Fair	Poor	Very Low	<1	Removed June 2025	3	2.3	Rem	Exempt from SLO (weed) Exempt from 52.17 (exotic)
135	*Acacia floribunda* (Gossamer Wattle)	Victorian native	22	30	4	4,1,2,2	Fair to Poor	Very Poor	Very Low	1 to 5		2.6	2	Rem	Exempt from SLO (weed) Permit for 52.17 (Vic native)
136	*Hakea salicifolia* (Willow-leaved Hakea)	Australian native	25	28	7	1,3,2,2	Fair to Poor	Poor	Very Low	<1		3	1.9	Rem	Permit for SLO (above height) Exempt from 52.17 (not native to Vic)
137	*Hakea salicifolia* (Willow-leaved Hakea)	Australian native	28,21	40	7	5,1,3,1	Fair to Poor	Poor	Very Low	<1		4.2	2.3	Rem	Permit for SLO (above height, but probably below single trunk size) Exempt from 52.17 (not native to Vic)
138	*Eucalyptus leucoxylon* (Yellow Gum)	Victorian native	73	78	13	8,6,6,7	Fair	Fair	Mod.B	21 to 40	Ivy covering lower half, obscuring assessment.	8.8	3	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
139	*Eucalyptus leucoxylon* (Yellow Gum)	Victorian native	59	64	13	5,6,7,7	Good	Fair	Mod.A	21 to 40		7.1	2.7	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
140	*Eucalyptus* sp. (Gum Tree)	Australian native	35	40	9	5,5,3,6	Dead	Poor	Very Low	<1	Removed June 2025	4.2	2.3	Rem	Exempt from SLO (dead - already removed) Exempt from 52.17 (planted)
141	*Corymbia maculata* (Spotted Gum)	Victorian native	46	56	16	7,5,5,5	Good	Fair	Mod.A	>40		5.5	2.6	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
142	*Eucalyptus leucoxylon* (Yellow Gum)	Victorian native	37	41	10	3,4,3,3	Poor	Fair to Poor	Low	1 to 5		4.4	2.3	Rem	Exempt from SLO (dying; <3yr ULE) Exempt from 52.17 (planted)
143	*Pittosporum tenuifolium* (Kohuhu)	Exotic evergreen	15	20	5	4,5,4,3	Poor	Fair to Poor	Low	6 to 10	Five separate stems in group.	2	1.7	Rem	Permit for SLO (above height) Exempt from 52.17 (not native to Vic)
144	*Leptospermum petersonii* (Lemon-scented Tea-tree)	Australian native	21,15	33	5	3,2,3,3	Fair	Fair to Poor	Low	6 to 10		3.1	2.1	Rem	Permit for SLO (above height, but proboably below single trunk size) Exempt from 52.17 (not native to Vic)

10.1 – ATTACHMENT 5. Arborist Report Tree Table

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Tree ID	Species	Origin	DBH (cm)	Basal (cm)	Height (m)	Widths (m) N, S, E, W	Health	Structure	Arb. Rating	ULE (years)	Comments	TPZ (m) radius	SRZ (m) radius	Design Status	Permit Trigger (SLO10/52.17)
145	*Alnus acuminata* subsp. *glabrata* (Evergreen Alder)	Exotic evergreen	52	59	13	5,4,7,5	Fair	Poor	Low	6 to 10	Covered in Ivy.	6.2	2.7	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (exotic)
146	*Alnus acuminata* subsp. *glabrata* (Evergreen Alder)	Exotic evergreen	51	60	13	4,5,6,5	Fair to Poor	Poor	Low	1 to 5	Covered in Ivy.	6.1	2.7	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (exotic)
147	*Fraxinus angustifolia* (Narrow-leaved Ash)	Exotic deciduous	51	53	9	6,7,6,7	Good	Fair	Mod.C	21 to 40	Removed June 2025	6.1	2.5	Rem	Exempt from SLO (weed) Exempt from 52.17 (exotic)
148	*Fraxinus angustifolia* (Narrow-leaved Ash)	Exotic deciduous	35	36	7	5,5,4,2	Fair	Fair	Mod.C	11 to 20	Potential woody weed.	4.2	2.2	Ret	Exempt from SLO (weed) Exempt from 52.17 (exotic)
149	*Fraxinus angustifolia* (Narrow-leaved Ash)	Exotic deciduous	35	36	9	5,4,3,6	Fair	Fair	Mod.C	11 to 20	Removed June 2025	4.2	2.2	Rem	Exempt from SLO (weed) Exempt from 52.17 (exotic)
150	*Quercus palustris* (Pin Oak)	Exotic deciduous	30	36	11	5,5,3,4	Fair	Fair	Mod.C	6 to 10	Impact to boundary fence will continue as tree grows. Neighbouring building close.	3.6	2.2	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (exotic)
151	*Pyrus calleryana* (Callery's Pear)	Exotic deciduous	45,21	47	11	5,4,6,3	Fair	Fair to Poor	Mod.C	11 to 20		6	2.4	Rem	Permit for SLO (above height & single trunk size) Exempt from 52.17 (exotic)
152	*Pyrus calleryana* (Callery's Pear)	Exotic deciduous	20,20, 15,14	31	8	5,3,2,4	Fair	Fair to Poor	Mod.C	11 to 20		4.2	2	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (exotic)
153	*Pyrus calleryana* (Callery's Pear)	Exotic deciduous	28	31	10	4,4,3,3	Fair	Fair	Mod.C	11 to 20		3.4	2	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (exotic)
154	*Pyrus calleryana* (Callery's Pear)	Exotic deciduous	38	40	9	3,3,6,3	Fair	Fair to Poor	Mod.C	11 to 20		4.6	2.3	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (exotic)
155	*Pyrus calleryana* (Callery's Pear)	Exotic deciduous	34	42	10	4,4,2,6	Fair	Fair to Poor	Mod.C	11 to 20		4.1	2.3	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (exotic)
156	*Prunus* sp. (Almond, Cherry, Peach, Plum)	Exotic deciduous	28,20, 18	39	6	5,4,4,5	Fair	Fair	Mod.C	11 to 20		4.7	2.2	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (exotic)
157	*Jacaranda mimosifolia* (Jacaranda)	Exotic deciduous	15	20	7	1,1,2,1	Poor	Fair to Poor	Low	1 to 5		2	1.7	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (exotic)
158	*Jacaranda mimosifolia* (Jacaranda)	Exotic deciduous	22	26	7	4,2,2,3	Fair	Fair	Mod.C	11 to 20		2.6	1.9	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (exotic)
159	*Gleditsia triacanthos* (Honey Locust)	Exotic deciduous	22	26	7	2,2,4,4	Poor	Fair to Poor	Low	1 to 5		2.6	1.9	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (exotic)
160	*Fraxinus angustifolia* (Narrow-leaved Ash)	Exotic deciduous	18	23	5	2,4,1,4	Fair	Poor	Very Low	<1	Removed June 2025	2.2	1.8	Rem	Exempt from SLO (weed) Exempt from 52.17 (exotic)
161	*Gleditsia triacanthos* (Honey Locust)	Exotic deciduous	23	32	6	2,3,2,4	Poor	Very Poor	Very Low	<1		2.8	2.1	Rem	Permit for SLO (above height) Exempt from 52.17 (exotic)
162	*Gleditsia triacanthos* (Honey Locust)	Exotic deciduous	20,19	35	8	4,2,3,3	Fair	Fair to Poor	Mod.C	21 to 40	Codominant.	3.3	2.1	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (exotic)
163	*Gleditsia triacanthos* (Honey Locust)	Exotic deciduous	17	23	6	3,2,3,2	Fair to Poor	Fair	Mod.C	11 to 20		2	1.8	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (exotic)
164	*Gleditsia triacanthos* (Honey Locust)	Exotic deciduous	20	28	6	4,3,4,3	Fair	Fair	Mod.B	21 to 40		2.4	1.9	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (exotic)
165	*Gleditsia triacanthos* (Honey Locust)	Exotic deciduous	27	36	6	5,3,3,4	Fair	Fair	Mod.B	21 to 40		3.2	2.2	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (exotic)
166	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	35	47	16	4,3,2,6	Fair	Fair	Mod.B	21 to 40		4.2	2.4	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
167	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	49	58	17	2,7,4,7	Fair	Fair	Mod.B	11 to 20	Past limb failure	5.9	2.6	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
168	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	17	23	8	2,2,1,2	Fair	Fair	Mod.C	21 to 40		2	1.8	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)

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Tree ID	Species	Origin	DBH (cm)	Basal (cm)	Height (m)	Widths (m) N, S, E, W	Health	Structure	Arb. Rating	ULE (years)	Comments	TPZ (m) radius	SRZ (m) radius	Design Status	Permit Trigger (SLO10/52.17)
169	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	37	45	17	4,4,5,4	Fair	Fair	Mod.B	21 to 40		4.4	2.4	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
170	*Angophora floribunda* (Rough-barked Apple)	Victorian native	27	37	9	3,5,4,3	Fair	Fair	Mod.B	11 to 20	Partially suppressed.	3.2	2.2	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
171	*Eucalyptus leucoxylon* (Yellow Gum)	Victorian native	18	25	5	0,6,1,2	Fair to Poor	Poor	Low	1 to 5	Suppressed, biased to south.	2.2	1.8	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
172	*Eucalyptus leucoxylon* (Yellow Gum)	Victorian native	18	27	8	0,7,1,2	Fair	Poor	Low	11 to 20	Leaning trunk and crown wholly to south.	2.2	1.9	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
173	*Melaleuca armillaris* (Bracelet Honey-myrtle)	Victorian native	28	42	9	4,8,2,2	Fair to Poor	Poor	Low	1 to 5		3.4	2.3	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
174	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	54	69	19	5,6,5,4	Fair	Fair	Mod.A	21 to 40		6.5	2.8	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
175	*Angophora floribunda* (Rough-barked Apple)	Victorian native	12,10	25	4	2,3,3,4	Fair	Fair to Poor	Mod.C	11 to 20	Suppressed.	2	1.8	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
176	*Eucalyptus leucoxylon* (Yellow Gum)	Victorian native	16	19	9	1,2,1,2	Poor	Fair to Poor	Low	1 to 5		2	1.6	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
177	*Angophora floribunda* (Rough-barked Apple)	Victorian native	86	87	14	7,4,7,3	Good	Fair	Mod.A	21 to 40		10.3	3.1	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
178	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	34	43	14	4,2,4,1	Fair	Fair to Poor	Mod.C	11 to 20		4.1	2.3	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
179	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	22	15	14	4,2,6,2	Fair	Fair to Poor	Mod.C	11 to 20		2.6	1.5	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
180	*Eucalyptus globulus* (Southern Blue Gum)	Australian native	70	81	17	4,1,4,4	Fair to Poor	Poor	Low	1 to 5	Trunk lopped at 5m, decay and borer damage.	8.4	3	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
181	*Melaleuca armillaris* (Bracelet Honey-myrtle)	Victorian native	21	29	7	5,1,5,3	Poor	Very Poor	Very Low	<1		2.5	2	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (planted)
182	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	24	32	9	1,1,1,1	Dead	Poor	Very Low	<1	Dead stag.	2.9	2.1	Ret	Exempt from SLO (dead) Exempt from 52.17 (dead, <40cm trunk)
183	*Eucalyptus leucoxylon* (Yellow Gum)	Victorian native	10,4	19	5	1,2,1,2	Poor	Poor	Very Low	1 to 5		2	1.6	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (planted)
184	*Angophora costata* (Smooth-barked Apple)	Australian native	28	31	10	2,3,3,5	Fair	Fair to Poor	Mod.C	21 to 40	Crown bias west.	3.4	2	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (not native to Vic)
185	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	48	54	17	2,5,2,5	Fair	Fair	Mod.B	21 to 40		5.8	2.6	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
186	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	10	12	5	1,2,1,2	Fair	Fair to Poor	Low	11 to 20		2	1.5	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (planted)
187	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	23	30	9	1,5,4,3	Fair	Fair to Poor	Mod.C	11 to 20		2.8	2	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (planted)
188	*Eucalyptus leucoxylon* (Yellow Gum)	Victorian native	9	11	5	1,2,1,1	Poor	Poor	Very Low	1 to 5		2	1.5	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (planted)
189	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	35	43	20	2,5,4,2	Fair	Fair to Poor	Mod.C	11 to 20		4.2	2.3	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
190	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	39	48	20	5,3,4,4	Fair	Fair	Mod.B	21 to 40		4.7	2.4	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
191	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	37	45	18	4,4,2,8	Fair	Fair	Mod.B	11 to 20		4.4	2.4	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
192	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	33	40	12	2,3,0,6	Fair	Fair to Poor	Mod.C	11 to 20		4	2.3	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
193	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	42	52	17	5,2,2,7	Fair	Fair to Poor	Mod.B	11 to 20		5	2.5	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
194	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	27	36	7	3,1,1,6	Fair	Fair to Poor	Mod.C	11 to 20		3.2	2.2	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
195	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	38	46	14	4,2,4,8	Fair	Fair	Mod.B	11 to 20		4.6	2.4	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)

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Tree ID	Species	Origin	DBH (cm)	Basal (cm)	Height (m)	Widths (m) N, S, E, W	Health	Structure	Arb. Rating	ULE (years)	Comments	TPZ (m) radius	SRZ (m) radius	Design Status	Permit Trigger (SLO10/52.17)
196	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	29	36	15	2,2,2,2	Fair	Fair to Poor	Mod.C	11 to 20		3.5	2.2	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
197	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	18	22	8	2,2,1,2	Fair to Poor	Fair to Poor	Low	11 to 20		2.2	1.8	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (planted)
198	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	27	34	16	2,2,2,3	Fair	Poor	Low	11 to 20	Codominant with included bark.	3.2	2.1	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
199	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	32	39	17	3,3,3,3	Fair	Fair	Mod.B	21 to 40		3.8	2.2	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
200	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	22,14	30	12	1,2,2,1	Fair to Poor	Fair to Poor	Low	6 to 10		3.1	2	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
201	*Eucalyptus botryoides* (Southern Mahogany)	Victorian native	47	52	14	2,3,5,3	Fair to Poor	Poor	Low	6 to 10	Trunk wounds, decay, central stem failure.	5.6	2.5	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
202	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	47	64	19	4,4,5,5	Fair	Fair	Mod.B	11 to 20		5.6	2.7	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
203	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	18	22	10	2,2,2,2	Good	Fair	Mod.C	21 to 40		2.2	1.8	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (planted)
204	*Acacia implexa* (Lightwood)	Indigenous	10	12	6	1,2,1,2	Fair	Fair to Poor	Low	11 to 20		2	1.5	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (regrowth <10yrs)
205	*Eucalyptus nicholii* (Narrow-leaved Black Peppermint)	Australian native	75	79	15	5,4,6,7	Fair	Fair	Mod.B	11 to 20	Past limb failure.	9	3	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
206	*Corymbia maculata* (Spotted Gum)	Victorian native	19	23	8	3,2,2,4	Fair	Fair	Mod.C	11 to 20	Partly suppressed.	2.3	1.8	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (planted)
207	*Corymbia maculata* (Spotted Gum)	Victorian native	27	33	13	4,3,4,3	Fair	Fair	Mod.B	21 to 40		3.2	2.1	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
208	*Corymbia maculata* (Spotted Gum)	Victorian native	23	30	10	3,3,3,3	Fair	Fair	Mod.B	21 to 40		2.8	2	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (planted)
209	*Eucalyptus melliodora* (Yellow Box)	Indigenous	27,17	38	7	4,3,4,4	Fair	Fair	Mod.B	21 to 40		3.8	2.2	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
210	*Corymbia maculata* (Spotted Gum)	Victorian native	10	13	5	2,2,1,1	Fair	Fair to Poor	Low	11 to 20		2	1.5	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (regrowth <10yrs)
211	*Corymbia maculata* (Spotted Gum)	Victorian native	11	14	6	1,3,1,2	Fair	Fair to Poor	Low	11 to 20		2	1.5	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (regrowth <10yrs)
212	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	48	61	24	5,5,5,6	Fair	Fair	Mod.A	21 to 40		5.8	2.7	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
213	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	11	20	3	1,3,1,1	Poor	Poor	Very Low	1 to 5	Lopped.	2	1.7	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (planted)
214	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	34	44	16	4,5,3,5	Fair	Poor	Low	11 to 20	Central stem failure at 6m.	4.1	2.3	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
215	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	43,37	69	16	2,10,3,4	Fair	Fair to Poor	Mod.C	11 to 20	Codominant from 1m, crown bias south.	6.8	2.8	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
216	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	48	60	21	4,6,3,3	Fair	Fair	Mod.B	11 to 20		5.8	0	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
217	*Eucalyptus camaldulensis* (River Red Gum)	Indigenous	35	44	9	1,9,5,1	Fair	Fair to Poor	Mod.B	11 to 20	Crown bias south.	4.2	2.3	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
218	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	13	19	7	3,1,2,1	Poor	Fair to Poor	Low	1 to 5		2	1.6	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
219	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	48,12	59	20	6,3,1,8	Fair	Fair to Poor	Mod.B	11 to 20	Not on survey, 12m east of brick building, 1.4m south of wire fence. Crown bias to west.	5.9	2.7	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
220	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	75,30	87	21	9,5,6,5	Fair	Fair	Mod.A	21 to 40		9.7	3.1	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)

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Tree ID	Species	Origin	DBH (cm)	Basal (cm)	Height (m)	Widths (m) N, S, E, W	Health	Structure	Arb. Rating	ULE (years)	Comments	TPZ (m) radius	SRZ (m) radius	Design Status	Permit Trigger (SLO10/52.17)
221	*Corymbia citriodora* (Lemon-scented Gum)	Australian native	14	17	6	3,1,2,1	Fair	Fair to Poor	Mod.C	21 to 40		2	1.6	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (not native to Vic)
222	*Corymbia citriodora* (Lemon-scented Gum)	Australian native	16	19	6	3,2,2,3	Fair	Fair	Mod.C	21 to 40		2	1.6	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (not native to Vic)
223	*Corymbia citriodora* (Lemon-scented Gum)	Australian native	13	16	5	3,1,1,2	Fair	Fair	Mod.C	21 to 40		2	1.5	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (not native to Vic)
224	*Eucalyptus gomphocephala* (Tuart)	Australian native	43,25	58	10	4,2,7,1	Fair	Poor	Low	6 to 10	Borer damage, main stem failure.	6	2.6	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
225	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	51	63	14	4,5,4,2	Dead	Fair to Poor	Very Low	<1		6.1	2.7	Ret	Exempt from SLO (dead) Exempt from 52.17 (planted)
226	*Eucalyptus leucoxylon* (Yellow Gum)	Victorian native	23	26	4	0,10,2,0	Fair	Poor	Low	6 to 10	Leaning trunk, crown bias south.	2.8	1.9	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (planted)
227	*Eucalyptus leucoxylon* (Yellow Gum)	Victorian native	17	20	6	1,4,5,2	Fair	Fair to Poor	Mod.C	11 to 20		2	1.7	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (planted)
228	*Eucalyptus leucoxylon* (Yellow Gum)	Victorian native	14,6	23	5	2,1,4,2	Fair	Fair to Poor	Mod.C	11 to 20		2	1.8	Ret	Exempt from SLO (below trunk size) Exempt from 52.17 (planted)
229	*Eucalyptus globulus* subsp. *bicostata* (Victorian Blue Gum)	Victorian native	99	112	18	3,7,7,8	Fair	Poor	Low	1 to 5	Split at codominant primary union with cavity. HV within fall zone. Removal recommended or reduce to primary structure for habitat.	11.9	3.5	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
230	*Corymbia maculata* (Spotted Gum)	Victorian native	45	54	20	6,6,3,5	Good	Fair	Mod.A	21 to 40		5.4	2.6	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
231	*Corymbia maculata* (Spotted Gum)	Victorian native	48	57	22	6,5,4,4	Good	Fair	Mod.A	21 to 40		5.8	2.6	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
232	*Eucalyptus cladocalyx* (Sugar Gum)	Australian native	64	70	10	1,2,1,2	Fair to Poor	Very Poor	Very Low	1 to 5	Trunk failure at 10m, epicormic shoots along lower trunk.	7.7	2.8	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (not native to Vic)
233	*Eucalyptus viminalis* (Manna Gum)	Indigenous	54	65	17	4,4,5,4	Fair to Poor	Fair to Poor	Mod.C	11 to 20		6.5	2.8	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
234	*Corymbia maculata* (Spotted Gum)	Victorian native	18	24	10	0,3,1,1	Fair	Fair to Poor	Low	11 to 20	Lopped for line clearance.	2.2	1.8	Ret	Exempt from SLO (below trunk size) Permit for 52.17 (regrowth >10yrs)
235	*Corymbia maculata* (Spotted Gum)	Victorian native	16	20	7	1,3,1,1	Fair	Fair to Poor	Low	11 to 20	Lopped for line clearance.	2	1.7	Ret	Exempt from SLO (below trunk size) Permit for 52.17 (regrowth >10yrs)
236	*Corymbia maculata* (Spotted Gum)	Victorian native	43	52	16	5,6,4,7	Good	Fair	Mod.A	21 to 40		5.2	2.5	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
237	*Corymbia maculata* (Spotted Gum)	Victorian native	42	61	13	3,5,4,4	Fair	Fair	Mod.A	21 to 40		5	2.7	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
238	*Corymbia maculata* (Spotted Gum)	Victorian native	53	61	16	7,3,4,8	Good	Fair	Mod.A	21 to 40	Past branch failures.	6.4	2.7	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
239	*Eucalyptus saligna* (Sydney Blue Gum)	Australian native	74	98	22	9,9,7,5	Good	Fair	High	21 to 40	Significant tree.	8.9	3.3	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
240	*Corymbia maculata* (Spotted Gum)	Victorian native	10	13	6	1,1,1,1	Good	Fair	Low	21 to 40		2	1.5	Ret	Permit for SLO (above height) Exempt from 52.17 (regrowth <10yrs)
241	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	80	86	12	5,6,4,3	Fair	Poor	Low	11 to 20	Trunk lopped at 5m.	9.6	3.1	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
242	*Eucalyptus sideroxylon* (Red Ironbark)	Australian native	61	70	14	3,8,5,6	Fair	Fair to Poor	Mod.B	11 to 20		7.3	2.8	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (planted)
Grp 1	XCupressocyparis leylandii var. (Leyland Cypress)	Exotic conifer;Exotic conifer	17-48	35-60	17	4	Fair to Poor	Fair to Poor	Low	11 to 20	9 trees. Cypress canker in stwo specimens one dead . Powerlines to east. Screening function.	3.9	2.4	Rem	Permit for SLO (above height & trunk size) Exempt from 52.17 (exotic)

10.1 – ATTACHMENT 5. Arborist Report Tree Table

PLANNING AND ENVIRONMENT ACT 1987
WHITEHORSE PLANNING SCHEME
26/08/2025
ADVERTISED MATERIAL
CITY OF WHITEHORSE
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Tree ID	Species	Origin	DBH (cm)	Basal (cm)	Height (m)	Widths (m) N, S, E, W	Health	Structure	Arb. Rating	ULE (years)	Comments	TPZ (m) radius	SRZ (m) radius	Design Status	Permit Trigger (SLO10/52.17)
Grp 2	*Photinia serratifolia* (Chinese Hawthorn)	Exotic evergreen	10-25	30-45	8	3	Fair	Fair	Mod.B	11 to 20	26 tree screen. Needs pruning.	2.1	2.2	Ret	Permit for SLO (above height & trunk size) Exempt from 52.17 (exotic)
Grp 3	Cupressocyparis leylandii	Exotic conifer:Exotic conifer	8-20	13-25	3	3	Fair	Fair to Poor	Low	6 to 10	Removed June 2025	2	1.6	Rem	Exempt from SLO (all below height & single trunk size) Exempt from 52.17 (exotic)
Grp 4	*Photinia serratifolia* (Chinese Hawthorn)	Exotic evergreen	10-25	30-45	5	3	Fair	Fair	Mod.B	11 to 20	19 trees. Provide screen	2.1	2.2	Ret	Permit for SLO (above height & possibly above trunk size) Exempt from 52.17 (exotic)
Grp 5	*Pittosporum tenuifolium* (Kohuhu)	Exotic evergreen	15	20	5	3	Fair to Poor	Fair to Poor	Low	6 to 10	5 trees. Mixed low-rated group - 3 Pittosporum tenuifolium, 2 Fraxinus sp. and 1 Pittosporum undulatum.	2	1.7	Rem	Permit for SLO (above height) Exempt from 52.17 (exotic)
Grp 6	*Eucalyptus* sp. (Gum Tree)	Australian native	2-5	2-8	2-3	1-3	Fair	Fair	Low	21 to 40	Removed June 2025	2	1.5	Rem	Exempt from SLO (all below height & single trunk size) Exempt from 52.17 (regrowth <10yrs old)
Grp 7	Eucalyptus *sp. (Gum Tree)*	Australian native	3-6	3-6	3-6	1-3	Fair	Fair	Low	21 to 40	Specimens <5m removed June 2025	2	1.5	Rem	Exempt from SLO (for specimens below height & trunk size) Exempt from 52.17 (regrowth <10yrs old)
Grp 8	*Corymbia maculata* (Spotted Gum)	Victorian native	3-10	5-15	3-5	1-3	Fair	Fair	Low	21 to 40	15 trees. Self sown Acacia and Spotted Gum saplings.	2	1.5	Rem	Permit for SLO (some above height) Exempt from 52.17 (regrowth <10yrs)
Grp 9	Corymbia citriodora *(Lemon-scented Gum)*	Australian native	5-10	5-15	4-7	3-5	Fair	Fair	Mod.C	21 to 40	7 trees.	2	1.5	Rem	Permit for SLO (some above height) Exempt from 52.17 (not native to Vic)
Grp 10	*Corymbia maculata* (Spotted Gum)	Victorian native	5-20	5-20	3-11	2-6	Fair	Fair	Mod.C	21 to 40	15 trees. Self-sown Spotted Gums, some pruned for line clearance.	2	1.5	Rem	Permit for SLO (some above height) Exempt from 52.17 (regrowth <10yrs)

10.3 – ATTACHMENT 1. Insights from the Chinese Cultural Centre Stakeholder Workshop

Insights from the Chinese Cultural Centre Stakeholder Workshop

Box Hill Town Hall

February 5, 2025

Approximately 70 attendees, with Mandarin and Cantonese interpreters

Theme 1: Activities and Use

Stakeholders envision a facility that serves as a vibrant, multipurpose hub catering to a broad demographic, with a focus on intergenerational engagement. Proposed activities range from traditional cultural classes in calligraphy and Tai Chi to modern educational programs, including English and Mandarin language classes. Beyond recreation, the centre is seen as a provider of social support services, such as immigration and settlement support, and career development programs specifically for women. Facilitator notes emphasise an opportunity to support international students as this came up at several tables.

Some divergent views were expressed regarding the centre's day-to-day activities, while some stakeholders requested spaces for social leisure activities like card games and mahjong, others suggested the facility should not be a place to 'play board games' but should instead focus on formal events, galas, and service delivery.

The physical use of the space is expected to be intensive, with suggestions for a 7-day-a-week operation to accommodate various schedules and to ensure the diverse needs of the community are met, such as morning sessions for seniors and evening programs for workers or students. There was a general sentiment that the centre must include high-quality performance spaces, such as a theatre or auditorium, alongside practical facilities like a commercial kitchen for traditional cooking classes and sports areas for table tennis. While the desire for diverse facilities is high, including niche requests, it is noted that a clear, defined scope is necessary to manage community expectations.

Theme 2: About the Building Space

The architectural vision for the centre is a blend of traditional Chinese heritage and modern Western design. With stakeholder participants expressing diverse views along a continuum between strong cultural overtones with key cultural markers such as round arches, traditional calligraphy displays, and specific colour palettes of red, yellow, and green to the desire for a modern contemporary western style facility featuring glass and wide open aspects with highlight features that celebrate the Chinese customs and artefacts.

Those that favoured a more traditional Chinese design, also emphasised the importance of feng shui in the layout and one stakeholder noted cultural sensitivities regarding numerology, specifically advocating for the inclusion of the number eight and the avoidance of the number four in building design. A significant portion of feedback highlights the need for a multipurpose facility that includes both large, light-filled gathering halls and small, quiet 'chill-out' rooms or

study spaces. All stakeholders shared a desire for the centre to create a welcoming environment. Outdoor elements, such as Chinese vegetable gardens and BBQ areas, were also valued for their ability to foster community connection.

Regarding location, Box Hill was mentioned as a preference due to its role as a cultural heart for the Chinese community and its good public transport access. Stakeholders suggested leveraging the Suburban Rail Loop (SRL) precinct and providing shuttle bus services to surrounding suburbs like Glen Waverley and Balwyn to ensure accessibility for all.

Building's scale was another matter where varied views were shared. Some participants advocated for a high-quality, but smaller build providing more bespoke and intimate spaces, while others preferred a larger facility that provides a comprehensive suite of gathering places to learn, share cultural expression, display artefacts and to come together as one. The lack of available land in Box Hill was spoken of and potential for a multi-storey design were discussed.

Theme 3: Community and Culture

A primary objective of the centre is to provide a sense of identity affirmation and a culturally safe space for Chinese Australian migrants. Stakeholders identified a service gap in the lack of a dedicated Chinese youth centre, expressing a desire to attract younger generations, particularly those born in Australia, to help them rediscover their heritage and values. To ensure the centre remains a neutral ground for all, there was a consensus that it should be non-political and non-religious, focusing instead on shared history and cultural artifacts.

The most prominent debate within this theme concerns the level of exclusivity versus inclusivity. A minority of stakeholders believe the centre should be strictly for the Chinese community to preserve specific customs without external dilution. In contrast, a larger number of participants advocated for an inclusive 'open door' model, where the centre acts as a bridge for all Australians to learn about Chinese culture, language, and values, thereby promoting multicultural integration. Furthermore, stakeholders expressed that the centre must represent the diversity of the Chinese migrants, including voices from Hong Kong, Vietnam, and Singapore, rather than focusing solely on mainland China.

Theme 4: Management Model

The governance of the centre is a point of high importance, with stakeholders calling for a transparent, democratic management structure. Suggested models include a professional Board of Directors or an elected committee composed of community leaders and diverse representatives, including a mix of older and younger generations. Facilitator notes suggest a concern was expressed by participants regarding the risk of fraud and influence.

The idea of two Boards being created was generated from a few tables, one Board being tasked with the establishment of the centre including the attraction of land, funding and building design and construction and a second board established once the centre is funded and built.

This Board responsible for ongoing management and operations. It was felt that this separation of responsibility would assist in managing a potential conflict of interest risk.

Opinions on Council's role were varied, while some stakeholders believe Council should take a leading role in governance to ensure stability and oversight, others suggested Council should only hold a support role, allowing a community-led, 'bottom-up' influence for decision-making. Financial sustainability was a recurring concern, with suggestions to generate revenue through a membership base, social enterprises, charity status or tiered rental rates where commercial users pay more than community groups.

There was also a strong demand for bilingual management of staff to ensure effective communication and accessibility for all users.

Theme 5: Anything Else

Stakeholders expressed a sense of urgency, that action is important and requesting clear timelines for the project. To keep the community engaged, there were suggestions to utilise WeChat, community radio, and media tiles to share information and project updates.

Finally, some feedback emphasised that the centre could serve as a significant tourist attraction, drawing visitors to Box Hill to experience Chinese culture, which would in turn support the local economy and showcase Box Hill as the centre of Chinese Australian Culture.

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ABAW Chinese Community Centre

Concept brief (Box Hill)

(Prepared for roundtable discussion with Whitehorse City Council)

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8. *Governance & Board Election Process (with Conflict-of-Interest)*
9. *Operating Model & Indicative Budget (Lean Ops)*
10. *Funding & Financing Stack (State/Federal/Council/Philanthropy)*
11. *Delivery Roadmap (Staged)*
12. *Risk Management Plan*
13. *Legislative & Regulatory Framework*
14. *Recommended Next Steps / Requests to Council*
15. *Appendices (Data sources & benchmarks)*

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1. Executive Summary

Proposal. ABAW and the Chinese community in Whitehorse seeks to establish a *Chinese Community Centre* in or adjacent to the **Box Hill Metropolitan Activity Centre (MAC)** as a contemporary, inclusive hub for culture, learning, enterprise and wellbeing. The centre will feature flexible, technology-enabled stages and multifunctional spaces to support performing arts, exhibitions and community events, plus rentable offices for community groups and social enterprises.

Why now. Box Hill/Whitehorse has one of Australia's most significant Chinese-heritage communities and is undergoing rapid densification. Demand for *fit-for-purpose, programmable community space* is outstripping supply.

Site pathways (illustrative):
- *A: Council-facilitated long-term lease / in-kind* within the MAC.
- *B: 'Meanwhile' activation (12–36 months)* in a ground-floor tenancy to pilot programs and de-risk capital design.
- *C: Partner precinct satellite* (e.g., education/retail civic partner) complementing a core MAC site.
- *Note on Former Standard Brickworks (14 Federation St):* heritage-listed and environmentally constrained; any use would be long-term and subject to statutory heritage and planning processes; near-term delivery should prioritise MAC options.

Capital envelope (order-of-magnitude, subject to business case and QS):

A$20m–A$50m, inclusive of base build/major refurbishment + fitout, FF&E, AV, professional fees, contingencies and escalation (ex-GST).
Operating model: lean core team with partner-delivered programs and earned-income streams (room hire, training, memberships, sponsorship).
Council asks for roundtable: (i) co-form a Project Control Group (PCG); (ii) identify tenure options (in-kind/rent) and suitable assets; (iii) co-sponsor grant pipeline; (iv) enable a near-term 'meanwhile' activation.

2. Background & Purpose

- **Proponent:** Asian Business Association of Whitehorse (ABAW), a local peak body delivering major cultural events, business outreach and social cohesion programs.
- **Purpose of this paper:** present an evidence-based concept, functional brief, indicative budgets, governance, site pathways and a staged delivery plan to inform a joint scoping with Council and State partners.

- **Method:** structure mirrors Victorian feasibility studies for multicultural facilities; content is adapted to Box Hill using current, publicly available data.

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3. Evidence of Need (Demographics & Cultural Significance)

Population & ancestry (2021 Census):
- **City of Whitehorse:** *26.2%* of residents nominated **Chinese ancestry** (vs *8.3%* Greater Melbourne).
- **Chinese-born residents: ~21,962 people (13.0%)** in Whitehorse.
- **Box Hill suburb: ~29.5%** of residents were **born in China**.
- **Box Hill Activity Centre sub-area:** Chinese ancestry proportion **peaks ~56%** in some blocks.

(Sources: ABS QuickStats; .id community profile/atlas; Whitehorse "Demographic Snapshot").

Cultural and heritage importance.
- The Centre will curate a **Modern Chinese Museum & Gallery**: a contemporary, rotating exhibition program highlighting the breadth of Chinese-Australian experiences across **languages, regions and traditions** (e.g., Mandarin/Cantonese-speaking communities and other diasporic groups), with bilingual interpretation, oral histories, digital storytelling and community-loaned collections. - Heritage programming will emphasise **migration journeys, entrepreneurship, arts and festivals**, and intercultural exchange in Whitehorse/Greater Melbourne.

4. Strategic Alignment

Local
- Whitehorse **Integrated Council Plan 2025–2029** (social wellbeing, inclusion, community infrastructure activation).
- **Box Hill MAC** strategic work program (Structure Plan review; precinct activation).

State
- **Suburban Rail Loop (SRL) East** precinct initiatives and **Community Projects Fund** (Cheltenham–Box Hill).
- Victorian **multicultural/community infrastructure** programs supporting safe, inclusive gathering spaces.

National
- Australian Government programs for multicultural infrastructure and social cohesion.

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5. Vision, Outcomes & Success Measures

Vision
A welcoming, modern hub that showcases Chinese-Australian culture and strengthens social and economic participation for all.

Outcomes (indicative, to be finalised in business case)
- **Participation:** increased engagement across youth, families and seniors; equitable access.
- **Enterprise:** improved small-business capability, employment pathways, and startup activity.
- **Cohesion & safety:** stronger intercultural connections and perceptions of safety.
- **Learning:** language, digital skills and arts programs with schools/TAFE/universities.
- **Sustainability:** universal access, ESD features and low OPEX operations.

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6. Functional Brief (with Stage/AV & Multifunctional Spaces)

Public-facing spaces
- **Welcome/gallery foyer** with visitor services and rotating displays.
- **Multipurpose hall** (200–300 seated) with **retractable seating** and **movable acoustic partitions** to split into 2–3 rooms.
- **Performing arts stage & AV** (see below).
- **Flexible classrooms/training rooms (x3)** for language, digital and enterprise programs.
- **Youth studio / creative tech lab**, **seniors activity room**, **quiet/prayer rooms**.
- **Community kitchen / cultural cooking lab**, café/kiosk interface (subject to site).
- **Parent/infant facilities**, storage and universal access throughout.

Performing arts stage & AV (technology-enabled, multipurpose)
- **Modular stage** (mobile risers) with **motorised lighting bars/truss** and safe working loads.
- **Hybrid broadcast** capability: PTZ cameras, streaming encoder, production switcher.
- **Dante-enabled digital audio** network, line-array speakers, hearing-assist system.
- **LED wall or laser projection** with media servers for **projection-mapping**.
- **Acoustic treatments** (variable banners/panels) to support speech, music and theatre.
- **Retractable seating** (bleachers) to transform from **performance** to **flat-floor expo**.
- **Show control** room; secure equipment storage; tie-lines to studios/classrooms.
- **Digital signage & wayfinding**; room-booking panels and building-wide PA.

Program & enterprise spaces
- **Rentable offices/rooms** for community groups and social enterprises (licence/fee).
- **Business advisory rooms** and hot desks for micro-enterprise clinics.
- **Interview/consult rooms** for settlement and wellbeing partners.
- **Media/recording room** for bilingual content and oral histories.

Back-of-house
- Admin suite (small team + volunteers), meeting room, IT/server, loading and secure storage.

Design principles
- Universal access and **child-safe**, culturally safe design.
- Durable, low-maintenance finishes; modular furniture; future-ready digital backbone.
- ESD features (LED, high-efficiency HVAC, water-wise fittings, solar-PV readiness).

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7. Location Pathways & Assessment Criteria

Assessment criteria
- **Accessibility:** proximity to rail/SRL, tram and bus; barrier-free access.
- **MAC relevance:** visibility within/adjacent to Box Hill MAC; active frontage potential.
- **Development suitability:** zoning/overlays, heritage/environment, services, floorplate.
- **Community reach:** proximity to education, health and civic destinations.
- **Partnership leverage:** co-location/shared use and cross-programming potential.
- **Commercial feasibility:** long-term tenure (lease/in-kind), capital/OPEX efficiency.
- **Staging:** 'meanwhile' activation viability and scalable growth.

Illustrative pathways
- **A – Council long-term lease/in-kind (MAC):** identify civic/mixed-use asset for head-lease to ABAW with shared-use protocols and fitout to brief.
- **B – 'Meanwhile' activation (12–36 months):** short-term tenancy in MAC for pilots and evaluation.
- **C – Partner precinct satellite:** e.g., education campus or shopping-centre community unit.
- **Former Standard Brickworks:** heritage-listed; long-term and contingent on statutory processes; monitor for potential **park-integrated community pavilion** opportunities.

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8. Governance & Board Election Process (with Conflict-of-Interest)

Entity & oversight
- Community-led incorporated entity (or company limited by guarantee) with a **skills-based Board** (finance, legal/governance, property, community services, EDI, First Nations engagement, youth).

Board structure & elections
- **Size:** 7–9 Directors plus up to 2 co-opted specialists (non-voting).
- **Tenure:** 1-year terms.
- **Election:** annual **AGM**; nominations open 30 days prior; independent Returning Officer; candidate statements published in advance; simple majority voting of members.

- **Remuneration: non-paid voluntary Board** for the **first 3 years**; reasonable expenses reimbursed.
- **Committees:** Audit & Risk; Programs & Partnerships; Nominations & Remuneration; Facilities & Safety.

Conflict-of-interest (COI) controls
- **COI register** (published summary).
- **Standing declaration** at each meeting; **recusal** from discussion/vote on related matters.
- **Related-party transaction** policy (market testing; arm's-length; thresholds; disclosure).
- **Procurement** thresholds with competitive quotes and value-for-money principles. 3 quote rule.
- **Annual independent audit**; **whistleblower** channel and child-safe reporting pathways.

9. Operating Model & Indicative Budget (Lean Ops)

All figures indicative only for planning; to be validated by a Quantity Surveyor (QS) and detailed business case.

9.1 Capital budget envelope (order-of-magnitude)

Scenario	GFA (illustrative)	Base build/major refurb	Fitout & FF&E	Stage/AV	Professional fees & approvals	Contingency & escalation	**Total (ex-GST)**
A – Compact hub	500m^2	$11–$20m	$3–$6m	$1.5–$3m	$2–$3m	$2–$3m	**$20–$32m**
B – Full hub	800m^2	$18–$30m	$4–$8m	$2–$4m	$3–$5m	$3–$5m	**$30–$50m**

Notes: ranges informed by current Melbourne building cost guides and recreation/AV benchmarks; excludes land, GST and tenant works outside scope; subject to site conditions.

9.2 Indicative annual operating budget (steady-state Year 2–3)

Lean but high-productivity core team (7–9 FTE):
- Centre Director (1.0), Operations & Facilities Lead (1.0), Programs & Community Engagement Lead (1.0), Finance & Grants Manager (0.8), Visitor & Venue Services (2.0), AV/Production Technician (0.8), Admin/Comms (0.6), casual educators/FOH (as required).

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Operating budget (range):

Line item	**Low**	**High**
Staffing (7–9 FTE incl. on-costs)	$1.4m	$2.2m
Utilities & outgoings (rates, cleaning, insurance, ESM)	$0.40m	$0.70m
Program delivery (learning, museum, exhibitions)	$0.30m	$0.60m
Maintenance & ICT (incl. AV support & licensing)	$0.20m	$0.40m
Marketing & comms	$0.10m	$0.20m
Total OPEX	**$2.40m**	**$4.10m**

Revenue (steady-state range): room/office hire ($0.35–$0.80m), training & events ($0.25–$0.60m), memberships & donations ($0.10–$0.25m), sponsorship & philanthropy ($0.15–$0.40m), café/social enterprise ($0.05–$0.15m).
Indicative net funding gap: $0.70m–$2.20m p.a. to be bridged via recurrent grants, partnerships and own-source growth.

10. Funding & Financing Stack (illustrative)

State (Victoria)
- **Multicultural Infrastructure & Security Program** – maintenance/renovation/security of existing facilities (up to ~$400k per project).
- **Multicultural Community Infrastructure Fund (MCIF)** – capital/upgrade support (program rounds vary).
- **SRL Community Projects Fund** – activation grants along the SRL East corridor (e.g., Box Hill/Burwood; typical $10k–$80k per project).

Local (Council)
- **Whitehorse Community Grants** – program activations ($10k–$40k); potential **in-kind land/peppercorn lease** or facility partnership consistent with Council asset strategy.

Commonwealth & philanthropy
- Eligible multicultural/social cohesion infrastructure programs; foundations and corporate partners (Chinese-Australian business networks, banks, healthcare, education, tech).

Stacking approach
- Stage delivery; pair State/Commonwealth capital with Council **tenure support**, plus philanthropy for museum fitout/collections and corporate sponsorship for AV/innovation lab.

11. Delivery Roadmap (Staged)

- **Stage 1 – Co-design & site diligence (0–6 months)**
  - Establish **PCG**; confirm functional brief and success metrics.
  - Shortlist sites; planning/heritage/environmental due diligence; concept blocking test-fits.
  - Grant readiness: concept layouts, cost plan, partnerships, operating model, MEL framework.
- **Stage 2 – 'Meanwhile' activation (6–24 months)**
  - Secure short-term tenancy; light-touch fitout; pilot priority programs (youth, seniors, enterprise).
  - Collect utilisation and evaluation data to refine design and business case.
- **Stage 3 – Permanent hub (18–36+ months)**
  - Finalise long-term site; approvals, procurement and delivery; transition programs and ramp up earned revenue.

12. Risk Management Plan

Risk	Likelihood	Impact	Mitigation
Site constraints / planning approvals	Medium	High	Multi-pathway siting; early engagement with planning/heritage; independent technical studies.
Capital cost escalation	Medium	High	Stage scope; value management; early contractor involvement; contingencies &

10.3 – ATTACHMENT 2. ABAW Chinese Community Centre Concept BRIEF ONLY

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Risk	Likelihood	Impact	Mitigation
			escalation allowances.
Funding shortfall	Medium	High	Diversify grants; philanthropy; sponsorship; phased delivery; robust business case.
Operational sustainability	Medium	High	Balanced program mix; shared-use/room hire policy; partner-delivered services; tight cost control.
Community safety & inclusion	Low	High	Child-safe policies; culturally safe design; staff training; accessible design and safeguarding protocols.
Governance / conflicts of interest	Low	Medium	COI register; recusal; procurement thresholds; independent audit; whistleblower policy.
Construction/ESM compliance	Low	High	Engage accredited consultants; design to NCC/BCA; ESM maintenance regime; commissioning & audits.

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13. Legislative & Regulatory Framework (non-exhaustive)

- **Planning & approvals:** *Planning and Environment Act 1987* (Vic); Whitehorse Planning Scheme.
- **Building & safety:** *Building Act 1993* (Vic); *Building Regulations 2018*; National Construction Code; Essential Safety Measures.
- **Heritage:** *Heritage Act 2017* (Vic); local heritage overlays (e.g., Former Standard Brickworks – VHR/HO listings).
- **Aboriginal cultural heritage:** *Aboriginal Heritage Act 2006* (Vic) & Regulations 2018 – Cultural Heritage Management Plan (as applicable).
- **Incorporation & governance:** *Associations Incorporation Reform Act 2012* (Vic) or Corporations law (CLG); ACNC Act (if registered charity).
- **Equality & access:** *Equal Opportunity Act 2010* (Vic); *Disability Discrimination Act 1992* (Cth).
- **Child safety:** Victorian **Child Safe Standards** under the *Child Wellbeing and Safety Act 2005* (Vic).
- **Operations:** *OHS Act 2004* (Vic); *Food Act 1984* (Vic) (community kitchen); *Liquor Control Reform Act 1998* (Vic) (events); Privacy laws.

14. Recommended Next Steps / Requests to Council

- Nominate officers to a **Project Control Group** and confirm site shortlisting criteria.
- Provide guidance on **asset/tenure options** (in-kind/peppercorn lease; strategic assets suitable for adaptation).
- Co-author a **grant pipeline** and letters of support (State/Commonwealth).
- Enable a **meanwhile activation** within the MAC to commence delivery and data capture.

- Agree an evaluation framework aligned to Council's social cohesion and wellbeing outcomes.

Key personnel required to de-risk and accelerate
- **Project Director** (client-side) – accountable for brief, budget, schedule, partners.
- **Quantity Surveyor (QS)** – order-of-cost estimate; escalation/contingency modelling; value engineering.
- **Architect/Lead Designer** – concept, test-fits, universal access, ESD, museum/gallery integration.
- **Town Planner & Heritage Advisor** – planning strategy, overlays/heritage, approvals path.
- **Building Services & Acoustic/AV Engineers** – stage/AV design, acoustics, ICT backbone, ESM strategy.
- **Community Engagement Lead** – co-design with residents, schools, traders, CALD groups; MEL framework.
- **Fundraising/Partnerships Lead** – government grants, philanthropy, corporate sponsorship, naming rights.

15. Appendices (Data sources & benchmarks)

- ABS Census 2021 and .id community profiles/atlas (Chinese ancestry; **Chinese-born** counts) for Whitehorse/Box Hill.
- Whitehorse planning materials (Vision for Box Hill; MAC Structure Plan review).
- SRL East – Community Projects Fund guidelines.
- Heritage references – Former Standard Brickworks (VHR/HO).
- Victorian multicultural infrastructure programs (MCIF; Multicultural Infrastructure & Security Program); Whitehorse Community Grants.
- Construction cost, services and outgoings benchmarks (RLB Riders Digest – Melbourne); AV/venue operations benchmarks.

Prepared by ABAW for discussion purposes. All figures are indicative and will be validated through a detailed business case and independent quantity surveying.

Appendices (Data sources & benchmarks) - ABS Census 2021 and .id community profiles/atlas (Chinese ancestry; **Chinese-born** counts) for Whitehorse/Box Hill.
- Whitehorse planning materials (Vision for Box Hill; MAC Structure Plan review).
- SRL East – Community Projects Fund guidelines.
- Heritage references – Former Standard Brickworks (VHR/HO).
- Victorian multicultural infrastructure programs (MCIF; Multicultural Infrastructure &

10.3 – ATTACHMENT 2. ABAW Chinese Community Centre Concept BRIEF ONLY

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Security Program); Whitehorse Community Grants.
- Construction cost, services and outgoings benchmarks (RLB Riders Digest – Melbourne); AV/venue operations benchmarks.

Prepared by ABAW for discussion purposes. All figures are indicative and will be validated through a detailed business case and independent quantity surveying.

White Paper

Proposal for a Chinese Cultural and Community Centre in Whitehorse

Author: Melarie Sue Li Ong
Acknowledgements: Richard Shi & Gary Chan

9 February 2026

Executive Summary

This White Paper outlines the case for the development and establishment of a Chinese Cultural and Community Centre (**the Centre**) in the City of Whitehorse.

The proposed Centre would provide a permanent, culturally appropriate hub to support culture, language, education, social connection, settlement, and well-being outcomes for the Chinese community, while contributing to broader social cohesion, and cultural understanding and respect. It would address current gaps in multicultural infrastructure by offering a safe space for cultural practices, cultural preservation, intergenerational engagement, civic participation, and community involvement.

The establishment of the Center aligns with the Whitehorse City Council's Integrated Council Plan 2025-2029 (**Whitehorse Integrated Council Plan**) and Victoria's China Strategy for a New Golden Age (**Victoria's China Strategy**), supporting objectives relating to inclusion, well-being, cultural participation and recognition of the long-standing contributions of the Chinese community in Victoria.

This White Paper outlines envisaged programming, community benefits, demonstrated community support, and key risks with proposed mitigation strategies, including strong governance, phased implementation, and sustainable funding approaches. Collectively, these elements position the proposed Centre as a long-term community asset that delivers strong social, cultural, and well-being benefits to the Chinese, Whitehorse, and wider Victorian and Australian communities.

Background & Context

The City of Whitehorse is one of Victoria's most culturally and linguistically diverse municipalities. According to the Whitehorse Integrated Council Plan**,** 44.9% of Whitehorse residents were born overseas, with 13% born in China. Linguistic diversity is similarly significant, with 44.3% of residents speaking a language other than English at home, including 16.2% speaking Mandarin, and 5.5% speaking Cantonese. These figures reflect a substantial, well-established Chinese community with the Whitehorse municipality.

This local demographic profile reflects broader, state-wide trends. Victoria's China Strategy acknowledges the longevity and significance of the Chinese community in Victoria, noting that Chinese people have been part of Australia's social, economic, and cultural fabric since the gold rushes of the 1800s. Victoria is home to the second-largest Chinese community in Australia. More than 427,000 Victorians identify as Chinese and 170,000 were born in China. Chinese languages are among the most widely spoken languages within the Victorian community, with more than 220,000 Victorians speaking Mandarin, and 82,000 speaking Cantonese. This reinforces the importance of culturally and linguistically appropriate community infrastructure.

Despite this long history, and significant population presence, there is currently no dedicated Chinese Cultural and Community Centre in Victoria. As a result, many cultural, social and intergenerational needs within the Chinese community are not being adequately met. Older community members and recent migrants may experience social isolation due to language barriers, difficulty accessing in-language information and services, and limited access to culturally safe social and community spaces. Without a

trusted central hub, individuals may also face challenges navigating healthcare, aged care, education, housing and legal services, which can exacerbate vulnerability, disengagement, and social isolation.

At the same time, younger generations may face challenges maintaining cultural identity, language proficiency, and meaningful connections to heritage. The lack of culturally affirming spaces for social connection, mentorship, leadership development, and civic participation may result in a reduced sense of belonging, social isolation, under-representation in leadership, and lost intergenerational learnings. Opportunities for the transmission of cultural knowledge, including traditions, customs, values, lived histories, and oral story-telling, are fragmented and inconsistent, undermining the long-term continuity and preservation of Chinese culture. The absence of a dedicated Centre also limits access to culturally informed and appropriate well-being and mental health support.

Existing facilities within the City of Whitehorse and Victoria, including general community centres, libraries, school halls, town halls, and private-hired venues are insufficient to address these needs. These spaces are not designed to support ongoing, culturally specific and accurate programming. Nor do they provide the permanence, visibility, or cultural infrastructure required for a community of this size and history. Additionally, access to such spaces are often time-limited, costly, and dependent on short-term bookings, restricting continuity, long-term planning, and community cohesion.

The absence of a Chinese Cultural and Community Centre represents a significant gap in Victoria's multicultural infrastructure. Establishing such a Centre in Whitehorse, a municipality with a large, established and growing Chinese population, would align with the principles and objectives outlined in both Victoria's China Strategy and the Whitehorse Integrated Council Plan, recognising the historical contributions and contemporary needs of all Chinese Victorians.

Purpose

The purpose of the proposed Chinese Cultural and Community Centre is to serve as a dedicated, inclusive space for the preservation, continuation, and celebration of Chinese culture in Victoria. It will provide a safe and welcoming environment where migrants can connect with the depth and longevity of Chinese history in Victoria, and where individuals can explore, rediscover, and maintain meaningful connections to their cultural roots and heritage.

The Centre will offer access to culturally appropriate and relevant programs and services, including health care, aged care, education, settlement, legal support and other social services, with in-language information and guidance. It will foster social connection and community networks, enabling families and individuals to meet and form friendships and develop professional and mentorship relationships. At the same time, it will provide opportunities for the broader Australian community to learn about Chinese history, contributions, and culture, fostering greater understanding and respect, and reducing racism, discrimination, bias, and stereotypes of Chinese people.

The Centre is not intended to be, nor to operate as, a space or a platform for political advocacy, political parties, religious groups, or ideological movements. It will not support or host hate speech, discriminatory conduct, or activities that promote exclusion, racism, discrimination, division or physical, emotional, or psychological harm. Its governance and programming would be guided by principles of cultural accuracy, respect, and safety, as well as inclusivity, with its doors and programs open to people of all ages, generations, genders, abilities, backgrounds, languages, and life experiences.

Programming

The proposed Chinese Cultural and Community Centre will offer a comprehensive range of programs and services designed to meet the cultural, social, educational, and well-being needs of the Chinese community in Whitehorse and Victoria. Programming will be inclusive and intersectional and will be delivered across the following key areas:

- Language and Literacy Services
  - Chinese and English language classes for all age-groups and demographics of the community
  - Conversational language exchange programs pairing new migrants with fluent speakers
  - Free translation and interpretation services to support access to information and community engagement
  - Workplace, professional and/or industry-specific English programs and language skills
  - Dialect workshops, writing and calligraphy courses

- News and Civic Engagement
  - Civic education programs on local, state, and federal government structures, Australian constitution, governance, and participation
  - Opportunities to engage in society and community programs, volunteering and active life
  - Community news services, including a public media channel to inform residents of social, cultural, and policy developments
  - Workshops on voting, enrolment, and civic rights and responsibilities
  - Leadership and advocacy training for community representatives

- Oral History & Heritage
  - Documentation of belief systems, traditions, dialects, and ancestry
  - Programs supporting the preservation and sharing of personal and community histories
  - Understanding the history of Chinese on the continent
  - Archiving of photographs, letters, artefacts, and migration stories
  - Intergenerational story-telling programs connecting youth with elders
  - Public exhibitions and digital archives showcasing and preserving community heritage

- Arts and Cultural Productions
  - Performing arts, theatre, story-telling, music programs and exhibitions and arts shows (local and international)
  - Workshops and lessons on traditional Chinese instruments, Chinese music, singing, and musical development
  - Partnerships with overseas schools, institutions and businesses
  - Pro bono or free cultural experiences to enhance knowledge, understanding, and respect
  - Ticketed and community based events showcasing local, interstate, and international Chinese cultural expression
  - Exploration of Chinese diaspora histories
  - Artist-in-residence programs supporting emerging and established local and international Chinese artists
  - Chinese or in-language film screenings, literary readings, and contemporary arts showcases
  - Youth arts development programs and creative mentorship

- Cultural Education and Celebrations
    - Advisory and learning programs on Chinese history and culture in both local and global contexts
    - Community events and galas for significant cultural celebrations, such as and including Chinese New Year, Lantern Festival, Qingming, DuanWu, Mid-Autumn Festival, and Winter Solstice
    - Recognition of and inclusion of Chinese ethnic minorities' cultures, practices, and celebrations
    - Cross-cultural education programs for the broader community
    - Cultural etiquette and intercultural competency workshops
    - School holiday cultural programs for families and children
    - Food culture, culinary heritage, and traditional cooking demonstrations

- Education and Mentorship
    - Story-telling programs highlighting Australian-Chinese and China-Chinese experiences, histories, and lived experiences
    - Development of and access to Chinese literature and libraries
    - Professional mentorship programs and networking opportunities
    - Sharing and exchange of community success stories
    - Career pathway guidance for students and early-career professionals
    - Academic mentoring and study skills programs
    - Professional speaker series

- Immigrant Support Services
    - Settlement assistance including basic necessities, housing support, financial guidance, and emotional support
    - Buddy-programs to facilitate community connection and integration
    - Orientation programs for newly arrived migrants and families
    - Assistance with accessing government services (Medicare, Centrelink, MyGov, schooling)
    - Employment readiness and job matching support
    - Legal information sessions on migration, tenancy, rental and employment rights
    - Trauma-informed support for humanitarian entrants and migrants

- Social Support Programs
    - Women - post-partum support groups, confinement (zuoyuezi) guidance and support, baby and parenting classes, in-language information and education sessions on reproductive health, menopause, preventative screening, mental well-being circles, female fitness and movement classes, return to work support groups, career planning, upskilling workshops, women leadership programs, financial independence seminars, retirement planning,
    - International Students - introduction to Australian systems (healthcare, public transport, Centrelink basics, banking, housing rental), settlement workshops (including finding appropriate accommodation, understanding rental rights, utilities, bills, signing leases, basic necessities), academic skills workshops, study and tutoring support, health and well-being support (including guidance on how to navigate health services, understanding Medicare and overseas health cover, techniques to cope with study pressure, home

sickness, exam anxiety), social meet-ups to make friends, explore local neighbourhoods, and a buddy program
    - Youth - after-school clubs, anti-bullying and confidence building workshops, traditional or contemporary sports, outdoor activities and adventures programs, career and professional development, including resume building, LinkedIn clinics, interview preparation, networking skills, professional communication coaching, job search strategies,
    - Seniors - morning teas, social clubs, local excursions, hobby groups, gentle exercise and mobility classes, digital literacy and technology and online safety support, health education and preventative programs (such as balance and fall prevention and mental well-being sessions)
    - Social Connection and Inclusion - community social meet ups (such as coffee mornings, hobby clubs, interest groups), intergenerational programs, neighbourhood support networks, festivals and cross cultural exchange events

- Health and Well-Being
    - Physical and mental health programs, including support for careers, disability services, addiction support, and domestic violence awareness, prevention and support
    - Awareness programs and education on accessing healthcare screening, preventative services, and age-related health issues
    - Health navigation assistance and referral pathways
    - Mental health, first aid, and suicide prevention awareness
    - Nutrition, healthy aging, and chronic disease management programs
    - Collaboration with Eastern Health and other service providers to deliver programs in language and culturally safe formats

These programs will ensure the Centre meets the diverse, cultural, educational, social, and well-being needs of the Chinese community and the broader Australian community. By providing a dedicated and culturally affirming and safe space, the Centre will support intergenerational connection, preserve language and cultural heritage, foster social inclusion as well as a greater sense of belonging. It will strengthen community cohesion by eliminating prejudices and stereotypes through dialogue, education and cross-cultural exchanges. The breadth and depth of these programs position the Centre as a vital resource for the City of Whitehorse and Victoria.

Strategic Alignment with Council Policy

The development and establishment of a Chinese Cultural and Community Centre aligns strongly with the objectives of the Whitehorse Integrated Council Plan. The Whitehorse Integrated Council Plan emphasizes fostering inclusive, connected, and healthy communities, recognising and valuing cultural diversity, and supporting social participation and well-being for all residents. A dedicated Centre would directly support these priorities by providing a culturally appropriate and accessible space that enhances social inclusion, communication connection, and participation for one of Whitehorse's largest and most established cultural communities.

The Integrated Council Plan also highlights the importance of strengthening community infrastructure to meet the needs of a diverse and growing population. Establishing a Chinese Cultural and Community Centre would respond to the demonstrated demographic needs within Whitehorse, address service and infrastructure gaps, and support long-term community cohesion, intergenerational connection, and

physical, emotional, mental, and psychological well-being outcomes. It would further contribute to the Whitehorse City Council's objectives and vision around community resilience, civic engagement, and equitable access to services and opportunities.

At the state level, the proposed Centre aligns with Victoria's China Strategy. Victoria's China Strategy acknowledges that Chinese communities have been part of and contributed significantly to social, cultural, and economic life in Australia since the gold rushes of the 1800s, and emphasizes the importance of strengthening people-to-people connections, cultural understanding, and community engagement. A dedicated Chinese Cultural and Community Centre would provide tangible infrastructure to support these objectives, reinforcing Victoria's commitment to multiculturalism and cultural recognition.

By supporting cultural continuation and preservation, language, intergenerational learning, community education and participation, the Centre would operationalise the principles outlined in both the Whitehorse Integrated Council Plan and Victoria's China Strategy. Its establishment would demonstrate a coordinated local and state aligned approach to supporting culturally and linguistically diverse communities, while recognising the historical and contemporary significance of the Chinese community in Victoria and broader Australia.

Benefits to the Community

The establishment of a Chinese Cultural and Community Centre would deliver a range of cultural, social, and well-being benefits to the Whitehorse municipality, community, and the wider Victorian population, including:

- **Enhanced social inclusion and community cohesion**, particularly for Chinese residents facing language barriers or social isolation, by providing a culturally safe and accessible community hub.
- **Improved access to information, services, and networks** through in-language support, community guidance and culturally appropriate engagement.
- **Preservation and transmission of cultural heritage and language**, supporting intergenerational learning and the continuation of cultural traditions, values and histories.
- **Stronger intergenerational connections**, enabling meaningful engagement between elders, adults, and younger generations, reinforcing family and community bonds.
- **Improved health and well-being outcomes**, through culturally safe, social connection, community support and preventative well-being initiatives.
- **Improved settlement and integration outcomes** for new migrants, international students, and temporary residents through practical support and community connection.
- **Increased civic participation and engagement**, supporting understanding of Australian civic systems and encouraging participation in local community life.
- **Greater cultural participation and visibility**, enriching the Whitehorse municipality's cultural life through local and international events, exhibitions, and community celebrations of significant Chinese cultural festivals.

- **Broader community benefits**, including strengthened multicultural understanding, social harmony, and a more diverse, inclusive, respectful and resilient municipality.

- **Strengthened intercultural and intra-community connections**, fostering meaningful relationships within the Chinese community across dialects, languages, generations, migration experiences, and socio-economic backgrounds, while also building bridges with the wider Whitehorse community through shared learning, dialogue, and collaborative activities.

Community Support/Consultation

Note, all quotes are anonymised to protect privacy and personal information.

Interview Participant 1

"As someone born in China and proud to be both a Chinese and an Australian, a Chinese Cultural and Community Centre would represent a genuine sense of belonging, cultural pride, and emotional security. Although we are a minority group in Australia, our culture spans thousands of years. Having a dedicated centre would help preserve and share this heritage within Victoria's multicultural society. Such a space would not only deepen broader community understanding of Chinese traditions and values, but also support greater cultural inclusiveness across the state. Importantly, it would help the next generation of Chinese in Australia learn about their roots and feel proud of their heritage. For me, this would be a meaningful way to ensure our culture continues to thrive across future generations

A Chinese Cultural and Community Centre could play an important role in supporting cultural preservation and community well-being. Key needs it could address include (1) language and cultural education - Chinese language, traditional festivals, and Chinese family values are central to our identity. A dedicated centre can help maintain these traditions, especially for younger generations growing up in Australia. (2) Support for multigenerational families - as more Chinese migrants settle in Victoria, many families - like mine - span two or three generations. Older family members often arrive with limited English and smaller social networks. My parents, for example, spoke almost no English when they first came to Australia. A cultural centre could support people like them by offering language classes, social gatherings, and community activities tailored to seniors. (3) Community connection and well-being - by providing social events, cultural workshops, and community networks, the centre could help reduce isolation, strengthen support systems and help new migrants adjust to life in Australia."

Interview Participant 2

"China remains a central economic and cultural force, and its importance will only grow through the twenty-first century. As a student of China, and someone fortunate to witness what may be a once-in-a-lifetime movement in its development, I believe it is critical to understand, engage with, and work alongside China. While there are many highly respected scholars, broader community level understanding of the China story is limited. Improving this understanding would help reveal the human face of China and support a more grounded shared perspective.

A Chinese Cultural and Community Centre that can facilitate dialogue and act as a trusted sounding board would be of real value to Australia. It could also help articulate a shared identity for Chinese Australians and create a much needed third space for discussion, reflection, and connection.

Much of the public narrative about China is filtered through a narrow, and often distorted media lens. Anyone familiar with China knows it is vast, complex, and increasingly influential globally. A considered voice that speaks from lived experience, and can bridge both Western and Chinese perspectives would make a meaningful contribution to public understanding.

Interview Participant 3

"A Chinese Cultural and Community Centre would be a place of connection and belonging, somewhere people can come together to celebrate culture, language, and traditions. Older generations may find it hard to make new friendships, feel connected, or find support (like our own parents). A place like this would be a great starting point for them.

I do think it is important for the local Chinese community in Victoria. Having a dedicated space acknowledges Chinese peoples' decades-long contributions to Victoria (and Australia), and further, it would be a great resource to help particularly the younger generations, find a sense of who they are, feeling connected to both their cultural heritage and the broader community around them.

I would hope that it would help preserve traditions, educate the community, and help reduce isolation for those who feel disconnected because they don't know how/where to build new networks. These things matter to our family because they help create a sense of identity and belonging in the community."

Interview Participant 4

"A Chinese Cultural and Community Centre would provide a central space for cultural connection and community support. It is important for the local Chinese community because it helps maintain our traditions, pass on cultural knowledge to younger generations, and fosters a sense of belonging.

The Centre can support language, learning, cultural events, social networking, and community support programs. These are important as they help maintain cultural identity, support younger generations by passing on good traditional values, assist new migrants in settling, and foster collaboration to give back to the broader community in which we live."

Business Owners Feedback (Anonymous)

Anonymous feedback from local Chinese business owners strongly supports the establishment of a permanent Chinese Cultural and Community Centre as a trusted hub for connection, collaboration, and shared growth. Business owners described the Centre as a place that would strengthen relationships, enable knowledge-sharing, and support both established traders and new entrepreneurs.

As one business owner noted, *"a Chinese Cultural and Community Centre would give us a trusted place to connect with other traders, helping our businesses grow together."*

Others emphasised the value of collaboration and mentorship, stating that the Centre could become *"a hub where Chinese businesses can collaborate, share knowledge, and support new entrepreneurs."*

Several respondents highlighted the importance of permanence and visibility, with one noting that *"having a permanent base means more visibility, more partnerships, and more confidence to invest locally."*

Collectively, this feedback reflects strong business-sector support for the Centre as a catalyst for collaboration, economic participation, and long-term local investment within the Chinese business community.

Community and Family Feedback (Anonymous)

Anonymous feedback from families and local residents highlights the importance of the proposed Centre as a place of belonging, cultural continuity, and shared community life. Respondents consistently described the Centre as a welcoming and inclusive space that supports families across generations, while strengthening connections with the broader community.

As one resident shared, *"this would be a home away from home, and somewhere our children can learn their culture and feel proud of who they are."*

Others emphasised the Centre's role in fostering connection and belonging, noting that *"it creates a sense of belonging - where we can meet neighbours, make friends, and feel connected to the wider community."*

The importance of safety, accessibility, and intergenerational participation was also highlighted, with one respondent describing the Centre as a *"safe, welcoming place where seniors, parents, and young people can all participate in programs."*

Together, this feedback underscores strong community demand for a permanent culturally safe space that nurtures identity, strengthens social connection, and supports meaningful participation across all life stages.

Young People and Students Feedback (Anonymous)

Anonymous feedback from young people and students highlighted the Centre's potential to support leadership development, career pathways, and cultural identity. Respondents emphasized the importance of having a dedicated space to connect with mentors, access opportunities and celebrate their heritage.

One young individual noted, *"the Centre would help us connect with mentors, discover internships, and leadership opportunities."*

Others highlighted the significance of cultural affirmation and visibility, describing the Centre as *"somewhere where we can celebrate and be proud of our heritage."*

Overall, young people viewed the Centre as a real platform for personal development, community engagement, and cultural pride, contributing to strong intergenerational connections and future community leadership.

Community Leaders and Volunteers Feedback (Anonymous)

Anonymous feedback from community leaders and volunteers underscore the importance of having a dedicated, permanent space to enable effective service delivery, partnership building, and responsive community programming.

Respondents emphasized that *"a dedicated space allows us to deliver programs properly, build partnerships and effectively respond to community needs."*

Others highlighted the Centre's role in strengthening social cohesion, noting that it *"brings different cultures together through shared activities."*

Risks & Mitigation

The establishment of a Chinese Cultural and Community Centre presents a number of potential risks. These risks can be appropriately managed through planning, governance, and diversified funding approaches as follows:

- **Governance and Management Risk** - This risk can be mitigated through the establishment of clear and robust governance structures, such as a not-for-profit legal structure and a representative board that is representative of the community it intends to serve, and that reflects community diversity, skills, and experience.

  The Centre may also be established as a stand-alone, independent, not-for-profit entity, potentially endorsed as a Deductible Gift Recipient (DGR) registered charity. Under this model, the Centre would be required to comply with relevant legislative and regulatory frameworks, including the *Australian Charities and Not-for-Profits Commission Act 2012* (Cth), *Charities Act 2013* (Cth), the *Income Tax Assessment Act 1997* (Cth), and where applicable, the *Corporations Act 2001* (Cth). This structure would add an additional layer of governance and compliance obligations.

  A strong commitment to transparency, governance protocols and accountability in decision-making and financial management will be essential. The Centre should be guided by a solid foundational constitution that clearly articulates its purpose, safeguards its community-people-focused missions, and prevents capture or influence by commercial interests, or political, religious or ideological groups.

- **Financial Sustainability Risk** - Concerns regarding ongoing revenue and operating costs can be mitigated through multiple revenue streams, including ticketed events (such as gala dinners, community luncheons, art exhibitions and performing arts events), program fees for in-house music, art, language or cultural courses, office and co-working space rental, venue hire for private or public events, annual membership fees, community fundraising, benefactor and philanthropic support and government grants and funding opportunities.

  In addition, long-term financial sustainability can be strengthened through substantial philanthropic funding from businesses, community leaders, individuals donors, and benefactors, as well as the establishment of endowment funds, bequests, wills, and estate giving. These mechanisms provide stable, predictable income over time, reduce reliance on short-term or cyclical funding sources, and support the Centre's ongoing operations, programming, and future growth and expansion.

- **Funding Dependency Risk** - Reliance on a single funding source can be reduced or mitigated by combining earned income with grants, sponsorship, donations, and partnerships with existing organisations, and initiatives, ensuring financial resilience of the Centre over time.

- **Participation and Engagement Risk** - Risk of under-utilisation can be mitigated by designing programs that are designed for the people and respond to demonstrated community needs, accurately reflect the cultural diversity within the Chinese diaspora, and encourage participation and involvement across ages, genders, abilities, backgrounds, and generations.

- **Operational Risk** - Operational risks can be mitigated through phased, and scalable implementation of programs, allowing activities to be enhanced and to expand in line with community demand and available resources. Partnerships with existing initiatives, organisations, and service providers can enable efficient delivery, reduce duplication, and leverage established expertise. Staffing will be critical to effective operation - employing staff of Chinese heritage or from the Chinese diaspora, as well as multilingual staff, will support culturally appropriate engagement, build trust, and ensure the Centre is accessible and responsive to the needs of residents seeking its services.

- **Community Perception Risk** - There is a risk that the Centre may be perceived as exclusive or serving a limited audience, namely the Chinese community. This can be mitigated through clear and consistent communication about the Centre's inclusive purpose and community-wide benefits. While the Centre will be grounded in Chinese culture and designed to meet the needs of the Chinese communities, its programs and activities will be open to all members of the community. Programming will be inclusive and intersectional, with the Centre poised as a welcoming space that encourages cross-cultural participating, understanding, and engagement.

Conclusion

The establishment of a Chinese Cultural and Community Centre in Whitehorse represents a strategic, long-term investment in social cohesion, cultural preservation, and community well-being. By providing a permanent, culturally safe, and inclusive space, the Centre will support intergenerational connection, language and cultural continuity, civic engagement and social participation for the Chinese community, while fostering cross-cultural exchange, dialogue, and mutual understanding and cultural respect.

With robust governance, diversified funding, and responsive programming, the Centre can operate sustainably and equitably, delivering benefits to residents of all ages, generations, genders, abilities, ethnicities, and socio-economic backgrounds through an intersectional approach. At the same time, it will foster respect, inclusivity and stronger relationships across communities, contributing to the reduction of racism, bias, and discrimination. Its creation will fill a critical gap in Victoria's multicultural infrastructure, strengthen Whitehorse;s position as a welcoming, diverse, and inclusive municipality, and ensure the preservation and celebration of Chinese heritage for generations to come.

10.5 – ATTACHMENT 1. s5 Instrument of Delegation - Council to Chief Executive Officer (CEO) - 30 March 2026

WHITEHORSE
CITY COUNCIL

S5 Instrument of Delegation
Council to Chief Executive Officer (CEO)

Date of Council Resolution

10.5 – ATTACHMENT 1. s5 Instrument of Delegation - Council to Chief Executive Officer (CEO) - 30 March 2026

Instrument of Delegation

In exercise of the power conferred by s 11(1) of the *Local Government Act 2020* (the Act) and all other powers enabling it, Whitehorse City Council delegates to the member of Council staff holding, acting in or performing the position of Chief Executive Officer, the powers, duties and functions set out in the Schedule to this Instrument of Delegation,

AND declares that

1. this Instrument of Delegation is authorised by a Resolution of Council passed on DATE OF RESOLUTION

2. the delegation

   2.1 comes into force immediately when signed by the Chief Executive Officer and Mayor;
   2.2 is subject to any conditions and limitations set out in the Schedule;
   2.3 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
   2.4 remains in force until Council resolves to vary or revoke it.

Signed by the Chief Executive Officer of Council

in the presence of:

Witness:

Date:

Signed by the Mayor in the presence of:

Witness:

Date:

The power to

1. determine any issue;
2. take any action; or
3. do any act or thing

arising out of or connected with any duty imposed, or function or power conferred on Council by or under any Act.

Conditions and Limitations

The delegate must not determine the issue, take the action or do the act or thing

1. if the issue, action, act or thing is an issue, action, act or thing which involves:
   - 1.1 awarding a contract or making expenditure exceeding the value of $1,000,000 (excluding GST);
   - 1.2 appointing an Acting Chief Executive Officer for a period exceeding 28 days;
   - 1.3 electing a Mayor or Deputy Mayor;
   - 1.4 granting a reasonable request for leave under s 35 of the Act;
   - 1.5 making any decision in relation to the employment, dismissal or removal of the Chief Executive Officer;
   - 1.6 approving or amending the Council Plan;
   - 1.7 adoption or amendment any policy that Council is required to adopt under the Act;
   - 1.8 adoption or amendment the Governance Rules;
   - 1.9 appointing the chair or the members to a delegated committee;
   - 1.10 making, amending or revoking a local law;
   - 1.11 approving the Budget or Revised Budget;
   - 1.12 approving the borrowing of money;
   - 1.13 subject to section 181H(1)(b) of the Local Government Act 1989, declaring general rates, municipal charges, service rates and charges and specified rates and charges;
2. if the issue, action, act or thing is an issue, action, act or thing which is required by law to be done by Council resolution;
3. if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
4. if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a

   4.1 policy; or

   4.2 strategy

   adopted by Council;
5. if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of s 11(2)(a)-(n) (inclusive) of the Act or otherwise; or
6. the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

WHITEHORSE
CITY COUNCIL

S6 Instrument of Delegation
Members of Council Staff

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Preamble

Instrument of Sub-Delegation

In exercise of the powers conferred by the legislation referred to in the attached Schedule, the Council:

1. Delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;

2. Declares that:

2.1 This Instrument of Delegation is authorised by resolution passed on **30 March 2026** and

2.2 The delegation:

2.2.1 comes into force immediately upon the Instrument of Delegation being signed by the Chief Executive Officer;

2.2.2 remains in force until varied or revoked;

2.2.3 revokes the previous Instrument of Delegation signed on **2 February 2026**;

2.2.4 is subject to any conditions and limitations set out in sub-paragraph 2.3 and 2.4, and the Schedule; and

2.2.5 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and

2.3 The delegate must not determine the issue, take the action or do the act or thing:

2.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;

2.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a policy or strategy adopted by Council;

2.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or

2.3.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff or delegated committee.

3. Declares that the powers delegated under sections 61(1), 73, 84(1) and 96G(1) of the Planning and Environment Act 1987 must not be exercised in relation to:

3.1. any application ‘called in’ by a Councillor, whereby a Councillor advises that the planning application must be reported to Council for determination;

3.2. any major development proposal or any other application where considered to be warranted by the delegate;

3.3. an application where it is considered by the delegate to be significant non-compliance with the relevant Council Policy, the Whitehorse Planning Scheme and/or any incorporated document to the planning scheme;

3.4. an application for a single dwelling, dwelling addition, multiple dwellings, accommodation, or non- residential use and/or development within a residential zone where there are 12 or more objector properties;;

3.5. an application for non-residential use and/or development outside a residential zone where there are 20 or more objector properties.

Any decision must be dual signed by the responsible officer and delegate and must be in accordance with the delegation policy.

4. The provisions of 3.1-3.5 inclusive do not apply to an application which falls within a ‘deemed to comply’ or similar provision under the Whitehorse Planning Scheme where approval is mandatory.

5. A decision to refuse a permit application must only be exercised by Director City Development, Manager City Planning & Development, Assistant Manager Statutory Planning, Coordinator Strategic Planning, Team Leader Statutory Planning, Principal Planner, except any application "called in" by a Councillor.

SIMON MCMILLAN

Chief Executive Officer

Whitehorse City Council

Date:

In the presence of

Witness

Date:

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Delegation Sources

- Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024
- Domestic Animals Act 1994
- Food Act 1984
- Heritage Act 2017
- Local Government Act 1989
- Planning and Environment Act 1987
- Road Management Act 2004
- Planning and Environment Regulations 2015
- Planning and Environment (Fees) Regulations 2016
- Road Management (General) Regulations 2016
- Road Management (Works and Infrastructure) Regulations 2015

Positions

Assistant Manager Statutory Planning
Chief Executive Officer
City Planning and Development Administration Officer
Civil Works Inspector
Community Laws Officer
Coordinator Community Laws
Coordinator Community Safety Support
Coordinator Engineering Approvals
Coordinator Engineering Works
Coordinator Environmental Health
Coordinator Governance
Coordinator Parking Services
Coordinator Strategic Planning
Development Contributions Administration Officer
Development Contributions Officer
Director City Development
Director Corporate Services
Director Infrastructure & Sustainability
Environmental Health Administration Officer
Environmental Health Officer
Environmental Health Technical Officer
Geospatial Lead
Liaison Officer Construction Management Plans
Manager City Planning & Development
Manager City Services
Manager Community Safety
Manager Engineering & Integrated Transport
Manager Finance
Manager Project Delivery & Assets
Not applicable
Not delegated
Parking Services Officer
Planning Arborist
Planning Enforcement Officer
Principal Planner
Senior Arborist

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Senior Planner
Senior Strategic Planner
Strategic Planner
Subdivision Officer
Team Leader Community Laws
Team Leader Parking Services
Team Leader Statutory Planning
Team Leader Statutory Planning Enforcement
Team Leader Trees Team

Positions Groups

Position Group Name	Positions
All Planning Group	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Coordinator Strategic Planning, Planning Enforcement Officer, Planning Officer, Strategic Planner, Team Leader Statutory Planning, Senior Strategic Planner, Team Leader Statutory Planning Enforcement, Principal Planner, Manager City Planning & Development, Director City Development, Coordinator City Planning and Development Administration, Subdivision Officer, Team Leader Trees Team
Planning Officers Group	Senior Planner, Team Leader Statutory Planning, Principal Planner

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

S6 Instrument of Delegation - Members of Staff

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
r 14(1)	Function of receiving notice of transfer of ownership.	Not delegated	Not applicable at Whitehorse City Council

Domestic Animals Act 1994			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 41A(1)	Power to declare a dog to be a menacing dog	Manager Community Safety	Council may delegate this power to a Council authorised officer

Food Act 1984			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition	Environmental Health Officer, Coordinator Environmental Health	If s 19(1) applies
s 19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	Environmental Health Officer, Coordinator Environmental Health	If s 19(1) applies
s 19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	Chief Executive Officer	If s 19(1) applies Only in relation to temporary food premises or mobile food premises
s 19(4)(a)	Power to direct that an order made under s 19(3)(a) or (b),	Chief Executive Officer	If s 19(1) applies

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Food Act 1984			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	(i) be affixed to a conspicuous part of the premises, (ia) displayed at any point of sale, (ib) be published on the food business's Internet site and (ii) inform the public by notice in a published newspaper, on the Internet site or otherwise		
s 19(6)(a)	Duty to revoke any order under section 19 if satisfied that an order has been complied with	Environmental Health Officer, Coordinator Environmental Health	If s 19(1) applies
s 19(6)(b)	Duty to give written notice of revocation under section 19(6)(a) if satisfied that an order has been complied with	Environmental Health Officer, Coordinator Environmental Health	If s 19(1) applies
s 19AA(4)(c)	Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	Not delegated	Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution Only in relation to temporary food premises or mobile food premises
s 19AA(7)	Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with	Not delegated	Where Council is the registration authority
s 19CB(4)(b)	Power to request copy of records	Coordinator Environmental Health	Where Council is the registration authority
s 19E(1)(d)	Power to request a copy of the food safety program	Coordinator Environmental Health	Where Council is the registration authority
s 19EA(3)	Function of receiving copy of revised food safety program	Environmental Health Officer, Coordinator Environmental Health,	Where Council is the registration authority

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Food Act 1984			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Environmental Health Administration Officer	
s 19FA(1)	Power to direct a proprietor of a food premises to revise the food safety program for the premises or comply with any requirements specified in the food safety program	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority Subject to s 19FA(2), which requires a time limit for compliance to be specified
s 19FA(3)(a)	Power to refuse to approve an application for registration or renewal of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	Coordinator Environmental Health, Manager Community Safety	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 19FA(3)(b)	Power to revoke a registration granted in respect of premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	Coordinator Environmental Health, Manager Community Safety	Where Council is the registration authority
s 19FA(3)(c)	Power to suspend the registration of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	Coordinator Environmental Health, Manager Community Safety	Where Council is the registration authority
s 19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
s19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant.	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
s 19IA(2)	Duty to give written notice to the proprietor of the premises	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority Note: Not required if Council has taken

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Food Act 1984			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
			other appropriate action in relation to deficiencies (see s 19IA(3))
s 19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
s 19N(2)	Function of receiving notice from the auditor	Environmental Health Officer, Coordinator Environmental Health, Environmental Health Administration Officer	Where Council is the registration authority
s 19NA(1)	Power to request food safety audit reports	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
s 19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	Not delegated	
s 19UA	Power to charge fees for conducting a food safety assessment or inspection	Not delegated	Except for an assessment required by a declaration under s 19C or an inspection under ss 38B(1)(c) or 39.
s 19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
s 19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
s 19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Food Act 1984			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	Power to register or renew the registration of a food premises	Environmental Health Officer, Coordinator Environmental Health, Environmental Health Administration Officer	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 36A	Power to accept an application for registration or notification using online portal	Environmental Health Officer, Coordinator Environmental Health, Environmental Health Administration Officer	Where Council is the registration authority
s 36B	Duty to pay the charge for use of online portal	Environmental Health Officer, Coordinator Environmental Health, Environmental Health Administration Officer	Where Council is the registration authority
s 38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
s 38AB(4)	Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under s 38AB(1)	Not delegated	Where Council is the registration authority
s 38A(4)	Power to request a copy of a completed food safety program template	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
s 38B(1)(a)	Duty to assess the application and determine which class of food premises under s 19C the food premises belongs	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Food Act 1984			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 38B(1)(b)	Duty to ensure proprietor has complied with requirements of s 38A	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
s 38B(2)	Duty to be satisfied of the matters in s 38B(2)(a)-(b)	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
s 38D(1)	Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
s 38D(2)	Duty to be satisfied of the matters in s 38D(2)(a)-(d)	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
s 38D(3)	Power to request copies of any audit reports	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
s 38E(2)	Power to register the food premises on a conditional basis	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority not exceeding the prescribed time limit defined under s 38E(5)
s 38E(4)	Duty to register the food premises when conditions are satisfied	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
s 38F(3)(b)	Power to require proprietor to comply with requirements of this Act	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	Environmental Health Officer, Coordinator Environmental Health, Environmental Health	Where Council is the registration authority

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Food Act 1984			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Administration Officer	
s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
s 39(2)	Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed	Environmental Health Officer, Coordinator Environmental Health, Environmental Health Technical Officer	
s 39A	Power to register, or renew the registration of a food premises despite minor defects	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority Only if satisfied of matters in s 39A(2)(a)-(c)
s 39A (6)	Duty to comply with a direction of the Secretary	Environmental Health Officer, Coordinator Environmental Health, Environmental Health Technical Officer	
s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	Environmental Health Officer, Coordinator Environmental Health, Environmental Health Administration Officer	Where Council is the registration authority
s 40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the Public Health and Wellbeing Act 2008	Chief Executive Officer	Only if absolutely necesssary
s 40C(2)	Power to grant or renew the registration of food premises for a period of less than 1 year	Coordinator Environmental Health	Where Council is the registration authority

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Food Act 1984			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 40D(1)	Power to suspend or revoke the registration of food premises	Manager Community Safety	Where Council is the registration authority
s 40E	Duty to comply with direction of the Secretary	Environmental Health Officer, Coordinator Environmental Health, Environmental Health Technical Officer	
s 40F	Power to cancel registration of food premises	Coordinator Environmental Health	Where Council is the registration authority
s 43	Duty to maintain records of registration	Environmental Health Officer, Coordinator Environmental Health, Environmental Health Administration Officer, Environmental Health Technical Officer	Where Council is the registration authority
s 43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering or renewing registration of a component of a food business	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority
s 43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 45AC	Power to bring proceedings	Environmental Health Officer, Coordinator Environmental Health	

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Food Act 1984			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	Environmental Health Officer, Coordinator Environmental Health	Where Council is the registration authority

Heritage Act 2017			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 116	Power to sub-delegate Executive Director's functions, duties or powers	Director City Development	Must first obtain Executive Director's written consent Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation

Local Government Act 1989			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 185L(4)	Power to declare and levy a cladding rectification charge	Chief Executive Officer	

Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 4B	Power to prepare an amendment to the Victorian Planning Provisions	Manager City Planning & Development, Director City Development	If authorised by the Minister

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 4G	Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister	Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development, Development Contributions Officer	
s 4H	Duty to make amendment to Victoria Planning Provisions available in accordance with public availability requirements	Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development, Development Contributions Officer	
s 4I(2)	Duty to make and copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	All Planning Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Chief Executive Officer, Manager City Planning & Development, Director City Development	
s 12B(1)	Duty to review planning scheme	Manager City Planning & Development, Director City Development	
s 12B(2)	Duty to review planning scheme at direction of Minister	Manager City Planning & Development, Director City Development	
s.12B(5)	duty to report findings of review of planning scheme to	Manager City Planning & Development,	

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	Minister without delay	Director City Development	
s 14	Duties of a Responsible Authority as set out in s 14(a) to (d)	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Chief Executive Officer, Manager City Planning & Development, Director City Development	
s 16B	Duty (upon receiving a request to prepare an amendment to the planning scheme) to decide: - to apply to the Minister for authorisation to prepare the amendment, with or without changes, under section 16F, or - to refuse the request. Note: see also sections 16A, 16D, 16E and 16K.	Manager City Planning & Development, Director City Development	
s 16C(1)	Duty to give written notice of its decision under section 16B to the person who made the request within 10 business days of making the decision. Note: The notice must contain prescribed information, and reasons if it is a refusal.	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Services, Director City Development	
s 16C(4)	Duty to give a copy of the request and the notice under subsection 16C(1) to the Minister.	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner,	

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Manager City Services, Director City Development	
s 16F	Power to apply to the Minister for authorisation to prepare an amendment to the State standard provisions or the local provisions of a planning scheme in force in the municipal district. Note: see also sections 16G and 16K.	Manager City Planning & Development, Director City Development	
s 16F	Power to prepare an amendment to the planning scheme where the Minister has authorised Council to do so under section 16F	Manager City Planning & Development, Director City Development	
s 16H	Power to prepare an amendment specified in an application without the Minister's authorisation if no response received after 10 business days Note: see also section 16K.	Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Services, Director City Development, Development Contributions Officer	Does not apply in relation to an application for the preparation of an amendment that will apply to land to which a Suburban Rail Loop planning area declaration applies.
s 16I	Power to apply to the Minister for authorisation to prepare an amendment to any part of the State standard provisions and local provisions of a planning scheme applying to an area adjoining its municipal district.	Not delegated	
s 16I	Power to prepare amendment to the planning scheme applying to an area adjoining Council's municipal district where the Minister has authorised Council to do so under section 16I. Note: see also sections 16D, 16G and 16J.	Not delegated	
s 17(1)	Duty of giving copy amendment to the planning	Assistant Manager Statutory Planning,	

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	scheme	Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development, Development Contributions Officer	
s 17(2)	Duty of giving copy s 173 agreement	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development	
s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development, Development Contributions Officer	
s 18	Duty to make amendment etc. available in accordance with public availability requirements	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development, Development Contributions Officer	Until the proposed amendment is approved or lapsed
s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Chief Executive Officer, Manager City Planning & Development, Director City Development	May give notice to the Minister. May give notice to a public authority or a Council.
s 19	Function of receiving notice of preparation of an amendment to a planning scheme	Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development,	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Director City Development, Development Contributions Officer	amendment will amend the planning scheme to designate Council as an acquiring authority.
s 20(1)	Power to apply to Minister for exemption from the requirements of s 19	Chief Executive Officer, Manager City Planning & Development, Director City Development	Where Council is a planning authority
s 21(2)	Duty to make submissions available in accordance with public availability requirements	Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development, Development Contributions Officer	Until the end of 2 months after the amendment comes into operation or lapses
s 21A(4)	Duty to publish notice	Coordinator Strategic Planning, Manager City Planning & Development, Director City Development	
s 22(1)	Duty to consider all submissions received before the date specified in the notice	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Chief Executive Officer, Manager City Planning & Development, Director City Development, Development Contributions Officer	Except submissions which request a change to the items in s 22(5)(a) and (b)
s 22(2)	Power to consider a late submission Duty to consider a late submission, if directed by the Minister	Assistant Manager Statutory Planning, Chief Executive Officer, Manager City Planning & Development, Director City Development	
s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	Coordinator Strategic Planning, Manager City Planning & Development, Director City Development	

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 23(2)	Power to refer to a panel submissions which do not require a change to the amendment	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development, Development Contributions Officer	
s 23A(2)	Power to: - change the amendment in the manner requested; - not change the amendment in the manner requested; or - abandon the amendment or part of the amendment.	Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Services, Director City Development, Development Contributions Officer	Where Council is the planning authority. After considering a submission which requests a change to a 'low-impact' amendment (as described in section 16N).
s 24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D)	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development, Development Contributions Officer	Only applicable for the development contributions officer in matters that require the development contributions officer
s 26(1)	Power to make report available for inspection in accordance with the requirements set out in s 197B of the Act	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development, Development Contributions Officer, Development Contributions Administration Officer	
s 26(2)	Duty to keep report of panel available in accordance with public availability requirements	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development, Development	During the inspection period

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Contributions Officer, Development Contributions Administration Officer	
s 27(2)	Power to apply for exemption if panel's report not received	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Chief Executive Officer, Manager City Planning & Development, Director City Development, Development Contributions Officer	
s 28(1)	Duty to notify the Minister if abandoning an amendment, with a copy of any submission considered, and a statement of reasons for the decision	Chief Executive Officer, Director City Development	Note: the power to make a decision to abandon an amendment cannot be delegated
s 28(2)	Duty to publish notice of the decision on Internet site	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development, Development Contributions Officer	
s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development, Development Contributions Officer	
s 28C	Duty to comply with directions of the Minister after abandoning the amendment with respect to: - providing relevant documentation; and	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Team Leader Statutory Planning,	

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	- providing assistance with steps to be taken for the amendment.	Senior Strategic Planner, Chief Executive Officer, Manager City Planning & Development, Director City Development	
s 30(4)(a)	Duty to say if amendment has lapsed	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Chief Executive Officer, Manager City Planning & Development, Director City Development, Development Contributions Officer	
s 30(4)(b)	Duty to provide information in writing upon request	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Chief Executive Officer, Manager City Planning & Development, Director City Development, Development Contributions Officer	
s 32(2)	Duty to give more notice if required	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Chief Executive Officer, Manager City Planning & Development, Director City Development, Development Contributions Officer	
s 33(1)	Duty to give more notice of changes to an amendment	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Chief Executive Officer, Manager City Planning & Development,	

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Director City Development, Development Contributions Officer	
s 36(2)	Duty to give notice of approval of amendment	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Chief Executive Officer, Manager City Planning & Development, Director City Development, Development Contributions Officer	
s 38(5)	Duty to give notice of revocation of an amendment	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Chief Executive Officer, Manager City Planning & Development, Director City Development, Development Contributions Officer	
s 39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development, Development Contributions Officer	Only applicable for the development contributions officer in matters that require the development contributions officer
s 40(1)	Function of lodging copy of approved amendment	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development, Development Contributions Officer	
s 41(1)	Duty to make a copy of an approved amendment	Assistant Manager Statutory Planning,	

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	available in accordance with the public availability requirements during inspection period	Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development, Development Contributions Officer	
s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development, Development Contributions Officer	
s 42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development, Development Contributions Officer, Development Contributions Administration Officer	
s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development, Development Contributions Officer	
s 46GV(7)	Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	Not applicable	
s 46LB(3)	Duty to publish,	Assistant Manager Statutory Planning,	

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2)	Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development, Development Contributions Officer	
s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development, Planning Officers Group	
s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Development Contributions Officer	
s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development	
s 46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development	
s 46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development	

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development	
s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	Manager City Planning & Development, Director City Development	
s 46Q(1)	Duty to keep proper accounts of levies paid	Manager City Planning & Development, Director City Development	
s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development	
s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc	Manager City Planning & Development, Director City Development	
s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	Manager City Planning & Development, Director City Development	Only applies when levy is paid to Council as a 'development agency'
s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation	Chief Executive Officer, Manager City Planning & Development, Director City Development	Must be done within six months of the end of the period required by the development contributions plan and with the consent of,

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a)		and in the manner approved by, the Minister
s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	Manager City Planning & Development, Director City Development	Must be done in accordance with Part 3
s46Q(4)(e)	Duty to expend that amount on other works etc.	Manager City Planning & Development, Director City Development	With the consent of, and in the manner approved by, the Minister
s 46QC	Power to recover any amount of levy payable under Part 3B	Manager City Planning & Development, Director City Development	
s 46QD	Duty to prepare report and give a report to the Minister	Director City Development	Where Council is a collecting agency or development agency
s 46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with the public availability requirements, during the inspection period	Not delegated	
s 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period	Not delegated	

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	Not delegated	
s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements	Not delegated	
s 46Y	Duty to carry out works in conformity with the approved strategy plan	Not delegated	
s 47	Power to decide that an application for a planning permit does not comply with that Act	Assistant Manager Statutory Planning, Team Leader Statutory Planning, Principal Planner, Manager City Planning & Development, Director City Development	
s 48A	Power to notify an applicant that the application is incomplete Note: The notice must set out any required fees or information, the date for payment or production, and the effect of non-compliance set out in section 48B(1).	Assistant Manager Statutory Planning, Team Leader Statutory Planning, Manager City Planning & Development	Where Council is the responsible authority
s 48C	Power to refund a fee paid for an application which is void and of no effect under section 48B(1)	Assistant Manager Statutory Planning, Manager City Services	Where Council is the responsible authority
s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	All Planning Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 49(2)	Duty to make register available for inspection in accordance with the public availability requirements	All Planning Group	The Subdivision Officer is authorised to exercise this for subdivision applications

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
			only
s 50(4)	Duty to amend application	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 50(5)	Power to refuse to amend application	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 50(6)	Duty to make note of amendment to application in register	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	
s 50A(1)	Power to make amendment to application	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Coordinator Strategic Planning, Manager City Planning	The Subdivision Officer is authorised to exercise this for subdivision applications only

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		& Development, Director City Development, Subdivision Officer, Planning Officers Group	
s 50A(4)	Duty to note amendment to application in register	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 51	Duty to make copy of application available for inspection in accordance with the public availability requirements	All Planning Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only. In case of a decision not to give notice of an application, this delegation must only be exercised by the Director City Development, Manager City Planning and Development, Assistant Manager Statutory Planning, Coordinator Strategic Planning, Team Leader Strategic Planning and Principal Planner.
s 52(1)(b)	Duty to give notice of the application to other municipal council where appropriate	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision	The Subdivision Officer is authorised to exercise this for subdivision applications only

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Officer, Planning Officers Group	
s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s.52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Planning Officers Group	
s 52(3)	Power to give any further notice of an application where appropriate	Assistant Manager Statutory Planning, Coordinator Strategic Planning,	The Subdivision Officer is authorised to exercise this for subdivision applications

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	only
s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Senior Planner, Team Leader Statutory Planning, Principal Planner, Manager City Planning & Development, Director City Development	
s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Senior Planner, Team Leader Statutory Planning, Principal Planner, Manager City Planning & Development, Director City Development	
s 54(1)	Power to require the applicant to provide more information	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 54(1A)	Duty to give notice in writing of information required under s 54(1)	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 54(1B)	Duty to specify the lapse date for an application	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager	The Subdivision Officer is authorised to exercise this for subdivision applications

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	only
s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only. A decision to refuse to extend time in response to any request pursuant to Section 54A(1) must only be exercised by the Director City Development, Manager City Planning and Development, Assistant Manager Statutory Planning, Coordinator Strategic Planning, Team Leader Strategic Planning and Principal Planner.
s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	Chief Executive Officer, Manager City Planning & Development, Director City Development	

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Planning Officers Group	
s 57(5)	Duty to make a copy of all objections available in accordance with the public availability requirements	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Planning Officers Group	
s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Planning Officers Group	
s 57A(5)	Power to refuse to amend application	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 57A(6)	Duty to note amendments to application in register	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Coordinator Strategic Planning, Manager City Planning	

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		& Development, Director City Development, Planning Officers Group	
s 57B(1)	Duty to determine whether and to whom notice should be given	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 57B(2)	Duty to consider certain matters in determining whether notice should be given	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 57C(1)	Duty to give copy of amended application to referral authority	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 58	Duty to consider every application for a permit	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 58A	Power to request advice from the Planning Application Committee	Chief Executive Officer, Manager City Planning & Development, Director City Development	

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 60	Duty to consider certain matters	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 60(1A)	Duty to consider certain matters	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Senior Planner, Team Leader Statutory Planning, Principal Planner, Manager City Planning & Development, Director City Development, Subdivision Officer	Decisions must be consistent with point 3 of the Preamble in this instrument. The permit must not be inconsistent with a cultural heritage management plan under the *Aboriginal Heritage Act 2006* The Subdivision Officer is authorised to exercise this for subdivision applications only. The decision must be dual signed by the responsible officer and delegate and must be in accordance with the delegation policy
s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Team Leader Statutory Planning, Principal Planner, Manager City Planning &	

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Development, Director City Development	
s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Team Leader Statutory Planning, Principal Planner, Manager City Planning & Development, Director City Development	
s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Team Leader Statutory Planning, Principal Planner	
s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Team Leader Statutory Planning, Principal Planner	
s 62(1)	Duty to include certain conditions in deciding to grant a permit	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 62(2)	Power to include other conditions	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager	The Subdivision Officer is authorised to exercise this for subdivision applications

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	only
s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision	The Subdivision Officer is authorised to exercise this for subdivision applications only

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Officer, Planning Officers Group	
s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only. This provision applies also to a decision to grant an amendment to a permit - see s 75
s 64(3)	Duty not to issue a permit until after the specified period	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only. This provision applies also to a decision to grant an amendment to a permit - see s 75
s 64(5)	Duty to give each objector a copy of an exempt decision	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only. This provision applies also to a decision to grant an amendment to a permit - see s 75
s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only. This provision applies also to a decision to grant an amendment to a permit - see s 75
s 65(1)	Duty to give notice of refusal to grant permit to	Assistant Manager Statutory Planning,	The Subdivision Officer is authorised to

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	applicant and person who objected under s 57	Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	exercise this for subdivision applications only
s 66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority The Subdivision Officer is authorised to exercise this for subdivision applications only.
s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit The Subdivision Officer is authorised to exercise this for subdivision applications only. If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
			a condition on the permit recommended by the recommending referral authority
s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit The Subdivision Officer is authorised to exercise this for subdivision applications only. If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority
s 69(1)	Function of receiving application for extension of time of permit	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 69(1A)	Function of receiving application for extension of time to complete development	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 69(2)	Power to extend time	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Senior Planner, Team Leader Statutory Planning, Principal Planner, Manager City Planning & Development, Director City Development, Subdivision Officer	The Subdivision Officer is authorised to exercise this for subdivision applications only. The power to refuse to extend time must only be exercised by Director City Development, Manager City Planning & Development, Assistant Manager Statutory Planning, Coordinator Strategic Planning, Team Leader Statutory Planning and Principal Planner. The decision must be dual signed by the responsible officer and delegate and must be in accordance with the delegation policy.
s 70	Duty to make copy permit available for inspection in accordance with the public availability requirements	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 71(1)	Power to correct certain mistakes	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Team Leader Statutory Planning, Principal Planner, Manager City Planning & Development, Director City Development	The decision must be dual signed by the responsible officer and delegate and must be in accordance with the delegation policy.
s 71(2)	Duty to note corrections in register	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Coordinator Strategic Planning, Manager City Planning & Development,	Note – "Register" means a register of Applications pursuant to s 49 of the Act.

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Director City Development, Planning Officers Group	
s 73	Power to decide to grant amendment subject to conditions	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Senior Planner, Team Leader Statutory Planning, Principal Planner, Manager City Planning & Development, Director City Development, Subdivision Officer	Decisions must be consistent with point 3 of the Preamble in this instrument. The decision must be dual signed by the responsible officer and delegate and be in accordance with Delegation Policy. The Subdivision Officer is authorised to exercise this for subdivision applications only.
s 74	Duty to issue amended permit to applicant if no objectors	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development,	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Director City Development, Subdivision Officer, Planning Officers Group	include a condition on the amended permit recommended by the recommending referral authority The Subdivision Officer is authorised to exercise this for subdivision applications only.
s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit The Subdivision Officer is authorised to exercise this for subdivision applications only. If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority
s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit The Subdivision Officer is authorised to exercise this for subdivision applications only. If the recommending referral authority objected to the amendment of the permit or

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
			the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority
s 76D	Duty to comply with direction of Minister to issue amended permit	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 83	Function of being respondent to an appeal	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 83B	Duty to give or publish notice of application for review	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	Decisions must be consistent with point 3 of the Preamble in this instrument. In addition, the decision to refuse in this instance can be exercised over all applications despite the exemptions in condition 3.4, with the exception of any application "called in" by a Councillor.

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
			This does not apply if there is insufficient time for the matter to be reported to Council whereby the decision will be discussed with the ward Councillors prior to it being made, The decision must be dual signed by the responsible officer and delegate and must be in accordance with the delegation policy. The Subdivision Officer is authorised to exercise this for subdivision applications only.
s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 84(6)	Duty to issue permit on receipt of advice within 3 business days	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 84AB	Power to agree to confining a review by the Tribunal	Assistant Manager Statutory Planning, Team Leader Statutory Planning,	

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Manager City Planning & Development, Director City Development	
s 86	Duty to issue a permit at order of Tribunal within 3 business days	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	Manager City Planning & Development, Director City Development	
s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Planning Officers Group	
s 91(2)	Duty to comply with the directions of VCAT	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Planning Officers Group	
s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 92	Duty to give notice of cancellation/amendment of	Assistant Manager Statutory Planning,	

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	permit by VCAT to persons entitled to be heard under s 90	Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 93(2)	Duty to give notice of VCAT order to stop development	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Coordinator Strategic Planning, Planning Enforcement Officer, Manager City Planning & Development, Director City Development, Subdivision Officer, Liaison Officer Construction Management Plans, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 95(3)	Function of referring certain applications to the Minister	Assistant Manager Statutory Planning, Team Leader Statutory Planning, Chief Executive Officer, Manager City Planning & Development, Director City Development, Subdivision Officer	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 95(4)	Duty to comply with an order or direction	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Planning Officers Group	
s 96(1)	Duty to obtain a permit from the Minister to use and develop its land	Manager City Planning & Development, Director City Development	

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	Chief Executive Officer	
s 96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	Coordinator Strategic Planning, Chief Executive Officer, Manager City Planning & Development, Director City Development	The request to prepare the amendment must be made under section 16A. Delegate must not agree to consider the application for the permit concurrently with the preparation of the proposed amendment unless it has made a decision under section 16B(a) to apply to the Minister for authorisation to prepare the amendment, with or without changes, under section 16F.
s 96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development	
s 96F	Duty to consider the panel's report under s 96E	Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development	
s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the Planning and Environment (Planning Schemes) Act 1996	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development	• Decisions must be consistent with point 3 of the Preamble in this instrument. • In addition: a) in deciding an amendment, the Delegate must not exercise his or her

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
			delegation without first conferring with his or her immediate superior; and b) the decision to refuse in this instance can be exercised over all applications despite the exemptions above, with the exception of any application "called in" by a Councillor. This does not apply if there is insufficient time for the matter to be reported to Council whereby the decision will be discussed with the Ward Councillors prior to it being made.
s 96H(3)	Power to give notice in compliance with Minister's direction	Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development	
s 96J	Duty to issue permit as directed by the Minister	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development, Planning Officers Group	
s 96K	Duty to comply with direction of the Minister to give notice of refusal	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development, Planning Officers Group	

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 96Z	Duty to keep levy certificates and levy exemption certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate	Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Planning Officers Group, All Planning Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 97C	Power to request Minister to decide the application	Not delegated	
s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	Planning Officers Group, All Planning Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	Planning Officers Group, All Planning Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 97G(6)	Duty to make a copy of permits issued under s 97F available in accordance with the public availability requirements	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Manager City Planning & Development, Director City Development, Planning Officers Group	
s 97L	Duty to include Ministerial decisions in a register kept under s 49	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Planning Officers Group	
s 97MH	Duty to provide information or assistance to the	Planning Officers Group,	

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	Planning Application Committee	All Planning Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	Manager City Planning & Development, Director City Development	
s 97O	Duty to consider application and issue or refuse to issue certificate of compliance	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Team Leader Statutory Planning, Principal Planner, Manager City Planning & Development, Director City Development	
s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Team Leader Statutory Planning, Principal Planner, Manager City Planning & Development, Director City Development	
s 97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Team Leader Statutory Planning, Chief Executive Officer, Principal Planner, Manager City Planning & Development, Director City Development	
s 97Q(4)	Duty to comply with directions of VCAT	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Team Leader Statutory Planning, Chief Executive Officer, Principal Planner,	

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Manager City Planning & Development, Director City Development	
s 97R	Duty to keep register of all applications for certificate of compliance and related decisions	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Planning Officers Group	
s 98(1)&(2)	Function of receiving claim for compensation in certain circumstances	Chief Executive Officer, Director City Development	
s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	Chief Executive Officer, Planning Officers Group, All Planning Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 101	Function of receiving claim for expenses in conjunction with claim	Planning Officers Group, All Planning Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 103	Power to reject a claim for compensation in certain circumstances	Chief Executive Officer, Director City Development	
s.107(1)	Function of receiving claim for compensation	Planning Officers Group, All Planning Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 107(3)	Power to agree to extend time for making claim	Chief Executive Officer,	

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Manager City Planning & Development, Director City Development	
s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	Chief Executive Officer, Manager City Planning & Development, Director City Development	
s 114(1)	Power to apply to the VCAT for an enforcement order	Assistant Manager Statutory Planning, Chief Executive Officer, Team Leader Statutory Planning Enforcement, Manager City Planning & Development, Director City Development	Ward Councillor to be advised of the decision.
s 117(1)(a)	Function of making a submission to the VCAT where objections are received	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Planning Enforcement Officer, Team Leader Statutory Planning Enforcement, Manager City Planning & Development, Director City Development, Liaison Officer Construction Management Plans, Planning Officers Group	
s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made	Assistant Manager Statutory Planning, Chief Executive Officer, Team Leader Statutory Planning Enforcement, Manager City Planning & Development, Director City Development	
s 123(1)	Power to carry out work required by enforcement order and recover costs	Assistant Manager Statutory Planning, Coordinator Strategic Planning,	

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Team Leader Statutory Planning Enforcement, Manager City Planning & Development, Director City Development	
s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	Chief Executive Officer	Except Crown Land
s 129	Function of recovering penalties	Assistant Manager Statutory Planning, Planning Enforcement Officer, Team Leader Statutory Planning Enforcement, Manager City Planning & Development, Director City Development, Liaison Officer Construction Management Plans	
s 130(5)	Power to allow person served with an infringement notice further time	Assistant Manager Statutory Planning, Planning Enforcement Officer, Team Leader Statutory Planning Enforcement, Manager City Planning & Development, Director City Development, Liaison Officer Construction Management Plans	
s 149A(1)	Power to refer a matter to the VCAT for determination	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Chief Executive Officer, Manager City Planning & Development, Director City Development	
s 149A(1A)	Power to apply to VCAT for the determination of a	Assistant Manager Statutory Planning,	

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	matter relating to the interpretation of a s.173 agreement	Coordinator Strategic Planning, Chief Executive Officer, Manager City Planning & Development, Director City Development	
s 149B	Power to apply to the Tribunal for a declaration.	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Chief Executive Officer, Manager City Planning & Development, Director City Development	
s 156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B)power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4)	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Manager City Planning & Development, Director City Development	Where Council is the relevant planning authority
s 158F	Power to make submissions in response to a directions panel	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Team Leader Statutory Planning, Senior Strategic Planner, Chief Executive Officer, Manager City Planning & Development, Director City Development	
s 171(2)(f)	Power to carry out studies and commission reports	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Strategic Planner, Senior Strategic Planner, Chief Executive Officer,	

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Manager City Planning & Development, Director City Development, Development Contributions Officer	
s 171(2)(g)	Power to grant and reserve easements	Chief Executive Officer, Manager City Planning & Development, Director City Development	
s 173(1)	Power to enter into agreement covering matters set out in s 174	Chief Executive Officer, Manager City Planning & Development, Director City Development	
s 173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	Chief Executive Officer, Manager City Planning & Development, Director City Development	Where Council is the relevant responsible authority
	Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires something to be to the satisfaction of Council or Responsible Authority	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Planning Enforcement Officer, Chief Executive Officer, Team Leader Statutory Planning Enforcement, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
	Power to give consent on behalf of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires that something may not be done without the consent of Council or Responsible Authority	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Planning Enforcement Officer, Chief Executive Officer, Team Leader Statutory Planning Enforcement, Manager City Planning & Development,	

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Director City Development, Planning Officers Group	
s 177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Chief Executive Officer, Manager City Planning & Development, Director City Development	
s 178	power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Chief Executive Officer, Manager City Planning & Development, Director City Development	
s 178A(1)	Function of receiving application to amend or end an agreement	Chief Executive Officer, Development Contributions Officer, All Planning Group	The Subdivision Officer is authorised to exercise this for subdivision applications only. Only applicable for the development contributions officer in matters that require the development contributions officer.
s 178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1)	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Development Contributions Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only. Only applicable for the development contributions officer in matters that require the development contributions officer.

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Development Contributions Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only. Only applicable for the development contributions officer in matters that require the development contributions officer.
s 178A(5)	Power to propose to amend or end an agreement	Chief Executive Officer, Manager City Planning & Development, Director City Development	
s 178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer,	The Subdivision Officer is authorised to exercise this for subdivision applications only

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Planning Officers Group	
s 178C(4)	Function of determining how to give notice under s 178C(2)	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Planning Officers Group	
s 178E(1)	Duty not to make decision until after 14 days after notice has been given	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Planning Officers Group	
s.178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	Assistant Manager Statutory Planning, Team Leader Statutory Planning, Chief Executive Officer, Manager City Planning & Development, Director City Development	If no objections are made under s 178D Must consider matters in s 178B
s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	Assistant Manager Statutory Planning, Team Leader Statutory Planning, Chief Executive Officer, Manager City Planning & Development, Director City Development	If no objections are made under s 178D Must consider matters in s 178B
s 178E(2)(c)	Power to refuse to amend or end the agreement	Assistant Manager Statutory Planning, Team Leader Statutory Planning, Chief Executive Officer, Manager City Planning & Development, Director City Development	If no objections are made under s 178D Must consider matters in s 178B
s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	Assistant Manager Statutory Planning, Team Leader Statutory Planning,	After considering objections,

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Chief Executive Officer, Manager City Planning & Development, Director City Development	submissions and matters in s 178B
s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	Assistant Manager Statutory Planning, Team Leader Statutory Planning, Chief Executive Officer, Manager City Planning & Development, Director City Development	After considering objections, submissions and matters in s 178B
s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	Assistant Manager Statutory Planning, Team Leader Statutory Planning, Chief Executive Officer, Manager City Planning & Development, Director City Development	After considering objections, submissions and matters in s.178B
s 178E(3)(d)	Power to refuse to amend or end the agreement	Assistant Manager Statutory Planning, Team Leader Statutory Planning, Chief Executive Officer, Manager City Planning & Development, Director City Development	After considering objections, submissions and matters in s 178B
s 178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Planning Officers Group	
s 178F(2)	Duty to give notice of its decision under s 178E(2)(c) or (3)(d)	Assistant Manager Statutory Planning, City Planning and Development Administration Officer,	

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Planning Officers Group	
s 178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Planning Officers Group	
s 178G	Duty to sign amended agreement and give copy to each other party to the agreement	Chief Executive Officer, Manager City Planning & Development, Director City Development	
s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Team Leader Statutory Planning, Manager City Planning & Development, Director City Development	
s 178I(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Planning Officers Group	
s 179(2)	Duty to make copy of each agreement available in accordance with the public availability requirements	All Planning Group	The Subdivision Officer is authorised to exercise this for subdivision applications

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
			only
s 181	Duty to apply to the Registrar of Titles to record the agreement	Assistant Manager Statutory Planning, City Planning and Development Administration Officer, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Planning Officers Group	
s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Subdivision Officer, Planning Officers Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 182	Power to enforce an agreement	Assistant Manager Statutory Planning, Planning Enforcement Officer, Team Leader Statutory Planning Enforcement, Manager City Planning & Development, Director City Development, Liaison Officer Construction Management Plans, Planning Officers Group	

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 183	Duty to tell Registrar of Titles of ending/amendment of agreement	All Planning Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	Chief Executive Officer, Manager City Planning & Development, Director City Development	
s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	Chief Executive Officer, Manager City Planning & Development, Director City Development	
s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	Chief Executive Officer, Manager City Planning & Development, Director City Development	
s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	All Planning Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 184G(2)	Duty to comply with a direction of the Tribunal	All Planning Group	The Subdivision Officer is authorised to exercise this for subdivision applications only
s 184G(3)	Duty to give notice as directed by the Tribunal	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development,	

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Director City Development, Planning Officers Group	
s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Planning Officers Group	
s 198(1)	Function to receive application for planning certificate	Not delegated	
s 199(1)	Duty to give planning certificate to applicant	Not delegated	
s 201(1)	Function of receiving application for declaration of underlying zoning	Chief Executive Officer, Director City Development, Planning Officers Group	
s 201(3)	Duty to make declaration	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Senior Strategic Planner, Manager City Planning & Development, Director City Development	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Planning Enforcement Officer, Senior Strategic Planner, Team Leader Statutory Planning Enforcement, Manager City Planning & Development, Director City Development, Subdivision Officer,	The Subdivision Officer is authorised to exercise this for subdivision applications only

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Liaison Officer Construction Management Plans, Planning Officers Group	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be altered or modified with Council's consent	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Planning Enforcement Officer, Team Leader Statutory Planning, Team Leader Statutory Planning Enforcement, Manager City Planning & Development, Director City Development, Subdivision Officer, Liaison Officer Construction Management Plans, Planning Officers Group	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be done subject to Council's prior consent or must not be done without Council's prior consent	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Planning Enforcement Officer, Team Leader Statutory Planning, Team Leader Statutory Planning Enforcement, Manager City Planning & Development, Director City Development, Subdivision Officer, Liaison Officer Construction Management Plans, Planning Officers Group	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing is required to be approved and or endorsed by Council	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Planning Enforcement Officer, Team Leader Statutory Planning,	

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Team Leader Statutory Planning Enforcement, Manager City Planning & Development, Director City Development, Subdivision Officer, Liaison Officer Construction Management Plans, Planning Officers Group	
-	Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Senior Strategic Planner, Manager City Planning & Development, Director City Development, Liaison Officer Construction Management Plans, Planning Officers Group	
-	Power to approve and or endorse any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Senior Strategic Planner, Manager City Planning & Development, Director City Development, Liaison Officer Construction Management Plans, Planning Officers Group	
-	Power to give written authorisation in accordance with a provision of a planning scheme	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Planning Enforcement Officer, Team Leader Statutory Planning Enforcement, Manager City Planning & Development, Director City Development,	

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Planning and Environment Act 1987			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Team Leader Trees Team, Senior Arborist, Planning Arborist, Planning Officers Group	

Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 11(1)	Power to declare a road by publishing a notice in the Government Gazette	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Obtain consent in circumstances specified in s 11(2)
s 11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette	Not delegated	
s 11(9)(b)	Duty to advise Registrar	Coordinator Governance	
s 11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Subject to s 11(10A)
s 11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	Geospatial Lead	Where Council is the coordinating road authority

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Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 12(2)(b)	Function of providing consent to the Head, Transport for Victoria for the discontinuance of a road or part of a road	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the coordinating road authority
s 12(10)	Duty to notify of decision made	Geospatial Lead	Duty of coordinating road authority where it is the discontinuing body Does not apply where an exemption is specified by the regulations or given by the Minister
s 13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette	Not delegated	Power of coordinating road authority and obtain consent under s 13(3) and s 13(4) as appropriate
s 14(4)	Function of receiving notice from the Head, Transport for Victoria	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services	
s 14(7)	Power to appeal against decision of the Head, Transport for Victoria	Not delegated	
s 15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	Not delegated	
s 15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	Not delegated	

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Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 15(2)	Duty to include details of arrangement in public roads register	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability	
s 16(7)	Power to enter into an arrangement under s 15	Not delegated	
s 16(8)	Duty to enter details of determination in public roads register	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the coordinating road authority
s 17(2)	Duty to register public road in public roads register	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability, Development Contributions Officer	Where Council is the coordinating road authority
s 17(3)	Power to decide that a road is reasonably required for general public use	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the coordinating road authority
s 17(3)	Duty to register a road reasonably required for general public use in public roads register	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development,	Where Council is the coordinating road authority

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Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Director Infrastructure & Sustainability	
s 17(4)	Power to decide that a road is no longer reasonably required for general public use	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the coordinating road authority
s 17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the coordinating road authority
s 18(1)	Power to designate ancillary area	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2)
s 18(3)	Duty to record designation in public roads register	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the coordinating road authority
s 19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability	
s 19(4)	Duty to specify details of discontinuance in public roads register	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets,	Where Council is the

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Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Manager City Services, Director City Development, Director Infrastructure & Sustainability	coordinating road authority
s 19(5)	Duty to ensure public roads register is available for public inspection	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability	
s 21	Function of replying to request for information or advice	Not delegated	Obtain consent in circumstances specified in s 11(2)
s 22(2)	Function of commenting on proposed direction	Not delegated	
s 22(4)	Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report.	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager Finance, Manager City Services, Director City Development, Director Corporate Services, Director Infrastructure & Sustainability	
s 22(5)	Duty to give effect to a direction under s 22	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability	
s 40(1)	Duty to inspect, maintain and repair a public road.	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development,	

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Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Director Infrastructure & Sustainability	
s 40(5)	Power to inspect, maintain and repair a road which is not a public road	Manager Engineering & Integrated Transport, Manager City Services, Director City Development, Director Infrastructure & Sustainability	
s 41(1)	Power to determine the standard of construction, inspection, maintenance and repair	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability	
s 42(1)	Power to declare a public road as a controlled access road	Not delegated	Power of coordinating road authority and sch 2 also applies
s 42(2)	Power to amend or revoke declaration by notice published in Government Gazette	Not delegated	Power of coordinating road authority and sch 2 also applies
s 42A(3)	Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified	Not delegated	Where Council is the coordinating road authority If road is a municipal road or part thereof
s 42A(4)	Power to approve Minister's decision to specify a road as a specified freight road	Not delegated	Where Council is the coordinating road authority If road is a municipal road or part thereof and where road is to be specified a freight road
s 48EA	Duty to notify the owner or occupier of land and provider of public	Manager Engineering & Integrated Transport,	Where Council is the

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Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability	responsible road authority, infrastructure manager or works manager
s 48M(3)	Function of consulting with the relevant authority for purposes of developing guidelines under s 48M	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services	
s 49	Power to develop and publish a road management plan	Manager Engineering & Integrated Transport, Manager City Services	
s 51	Power to determine standards by incorporating the standards in a road management plan	Manager City Services	
s 53(2)	Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	Chief Executive Officer	
s 54(2)	Duty to give notice of proposal to make a road management plan	Manager City Services	
s 54(5)	Duty to conduct a review of road management plan at prescribed intervals	Chief Executive Officer	
s 54(6)	Power to amend road management plan	Manager City Services	
s 54(7)	Duty to incorporate the amendments into the road management plan	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services	
s 55(1)	Duty to cause notice of road management plan to be published in	Chief Executive Officer	

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Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
	Government Gazette and newspaper		
s 63(1)	Power to consent to conduct of works on road	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Civil Works Inspector, Coordinator Engineering Works, Coordinator Engineering Approvals, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the coordinating road authority
s 63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Civil Works Inspector, Coordinator Engineering Works, Coordinator Engineering Approvals, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the infrastructure manager
s 64(1)	Duty to comply with cl 13 of sch 7	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the infrastructure manager or works manager
s 66(1)	Power to consent to structure etc	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager Community Safety, Manager City Services, Director City Development, Director Corporate Services, Director Infrastructure & Sustainability	Where Council is the coordinating road authority

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Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	Manager Community Safety	Where Council is the coordinating road authority
s 67(3)	Power to request information	Community Laws Officer, Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Coordinator Parking Services, Coordinator Community Laws, Team Leader Parking Services, Parking Services Officer, Manager Community Safety, Manager City Services, Director City Development, Director Corporate Services, Director Infrastructure & Sustainability, Team Leader Community Laws	Where Council is the coordinating road authority
s 68(2)	Power to request information	Community Laws Officer, Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Coordinator Parking Services, Coordinator Community Laws, Team Leader Parking Services, Parking Services Officer, Manager Community Safety, Manager City Services, Director City Development, Director Corporate Services, Director Infrastructure & Sustainability, Team Leader Community Laws	Where Council is the coordinating road authority
s 71(3)	Power to appoint an authorised officer	Not delegated	

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Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 72	Duty to issue an identity card to each authorised officer	Not delegated	
s 85	Function of receiving report from authorised officer	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager Community Safety, Manager City Services	
s 86	Duty to keep register re s 85 matters	Manager Community Safety	
s 87(1)	Function of receiving complaints	Chief Executive Officer	
s 87(2)	Duty to investigate complaint and provide report	Community Laws Officer, Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Coordinator Parking Services, Coordinator Community Laws, Team Leader Parking Services, Parking Services Officer, Manager Community Safety, Manager City Services, Director City Development, Director Corporate Services, Director Infrastructure & Sustainability, Team Leader Community Laws	
s 96	Power to authorise a person for the purpose of instituting legal proceedings	Director City Development, Director Infrastructure & Sustainability	
s 112(2)	Power to recover damages in court	Community Laws Officer, Coordinator Community Laws, Community Laws Officer (Proactive),	

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Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Manager Community Safety, Team Leader Community Laws	
s 116	Power to cause or carry out inspection	Community Laws Officer, Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Coordinator Parking Services, Coordinator Community Laws, Team Leader Parking Services, Parking Services Officer, Manager Community Safety, Manager City Services, Director City Development, Director Infrastructure & Sustainability, Team Leader Community Laws	
s 119(2)	Function of consulting with the Head, Transport for Victoria	Chief Executive Officer	
s 120(1)	Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria)	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability	
s 120(2)	Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1)	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability	
s 121(1)	Power to enter into an agreement in respect of works	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets,	

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Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Manager City Services, Director City Development, Director Infrastructure & Sustainability	
s 122(1)	Power to charge and recover fees	Manager Engineering & Integrated Transport, Manager Community Safety	
s 123(1)	Power to charge for any service	Manager Engineering & Integrated Transport, Manager Community Safety	
sch 2 cl 2(1)	Power to make a decision in respect of controlled access roads	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability	
sch 2 cl 3(1)	Duty to make policy about controlled access roads	Not delegated	
sch 2 cl 3(2)	Power to amend, revoke or substitute policy about controlled access roads	Not delegated	
sch 2 cl 4	Function of receiving details of proposal from the Head, Transport for Victoria	Chief Executive Officer	
sch 2 cl 5	Duty to publish notice of declaration	Not delegated	
sch 7 cl 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development,	Where Council is the infrastructure manager or works manager

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Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Director Infrastructure & Sustainability	
sch 7 cl 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the infrastructure manager or works manager
sch 7 cla 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the infrastructure manager or works manager responsible for non-road infrastructure
sch 7 cl 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the infrastructure manager or works manager
sch 7 cl 10(2)	Where Sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the infrastructure manager or works manager
sch 7 cl 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Coordinator Engineering Approvals, Manager Community Safety, Manager City Services,	Where Council is the coordinating road authority

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Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Director City Development, Director Infrastructure & Sustainability	
sch 7 cl 12(3)	Power to take measures to ensure reinstatement works are completed	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Coordinator Engineering Approvals, Manager Community Safety, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the coordinating road authority
sch 7 cl 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Coordinator Engineering Works, Coordinator Engineering Approvals, Manager Community Safety, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the coordinating road authority
sch 7 cl 12(5)	Power to recover costs	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Coordinator Engineering Approvals, Manager Community Safety, Manager City Services, Director City Development, Director Corporate Services, Director Infrastructure & Sustainability	Where Council is the coordinating road authority
sch 7 cl 13(1)	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7 cl 13(2)	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Coordinator Engineering Works, Manager City Services, Director City Development,	Where Council is the works manager

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Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
		Director Infrastructure & Sustainability	
sch 7 cl 13(2)	Power to vary notice period	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Coordinator Engineering Works, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the coordinating road authority
sch 7 cl 13(3)	Duty to ensure works manager has complied with obligation to give notice under sch 7 cl 13(1)	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Coordinator Engineering Works, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the infrastructure manager
sch 7 cl 16(1)	Power to consent to proposed works	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Civil Works Inspector, Coordinator Engineering Approvals, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the coordinating road authority
sch 7 cl 16(4)	Duty to consult	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services	Where Council is the coordinating road authority, responsible authority or infrastructure manager
sch 7 cl 16(5)	Power to consent to proposed works	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Coordinator Engineering Approvals, Manager City Services	Where Council is the coordinating road authority

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Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
sch 7 cl 16(6)	Power to set reasonable conditions on consent	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Coordinator Engineering Approvals, Manager City Services	Where Council is the coordinating road authority
sch 7 cl 16(8)	Power to include consents and conditions	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Coordinator Engineering Approvals, Manager City Services	Where Council is the coordinating road authority
sch 7 cl 17(2)	Power to refuse to give consent and duty to give reasons for refusal	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Civil Works Inspector, Coordinator Engineering Approvals, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the coordinating road authority
sch 7 cl18(1)	Power to enter into an agreement	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Civil Works Inspector, Coordinator Engineering Approvals, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the coordinating road authority
sch7 cl 19(1)	Power to give notice requiring rectification of works	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Civil Works Inspector, Coordinator Engineering Approvals, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the coordinating road authority

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Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
sch 7 cl 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Coordinator Engineering Approvals, Manager City Services	Where Council is the coordinating road authority
sch 7 cl 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Civil Works Inspector, Coordinator Engineering Approvals, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the coordinating road authority
sch 7A cl 2	Power to cause street lights to be installed on roads	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Coordinator Engineering Approvals, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road
sch 7 cl 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Coordinator Engineering Approvals, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the responsible road authority
sch 7A cl 3(1)(e)	Duty to pay installation and operation costs of street lighting - where road is a service road on an arterial road and adjacent areas	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Coordinator Engineering Approvals, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the responsible road authority

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Road Management Act 2004			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
sch 7A cl (3)(1)(f)	Duty to pay installation and percentage of operation costs of street lighting - for arterial roads in accordance with cls 3(2) and 4	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Coordinator Engineering Approvals, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Duty of Council as responsible road authority that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs)

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Planning and Environment Regulations 2015			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
r.6	function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	Development Contributions Officer, All Planning Group	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority. The Subdivision Officer is authorised to exercise this for subdivision applications only
r.21	power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development, Planning Officers Group	
r.25(a)	Duty to make copy of matter considered under section 60(1A)(g) in accordance with the public availability requirements	Development Contributions Officer, All Planning Group	Where Council is the responsible authority The Subdivision Officer is authorised to exercise this for subdivision applications only.
r.25(b)	Function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements	Development Contributions Officer, All Planning Group	Where Council is not the responsible authority but the relevant land is within Council's municipal district The Subdivision Officer is authorised to exercise this for subdivision applications only.

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Planning and Environment Regulations 2015			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
r.42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	Development Contributions Officer, All Planning Group	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority. Where Council is not the responsible authority but the relevant land is within Council's municipal district The Subdivision Officer is authorised to exercise this for subdivision applications only.

Planning and Environment (Fees) Regulations 2016			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
r 19	Power to waive or rebate a fee relating to an amendment of a planning scheme	Coordinator Strategic Planning, Manager City Planning & Development, Director City Development	
r 20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	Assistant Manager Statutory Planning, Coordinator Strategic Planning, Manager City Planning & Development, Director City Development	

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Planning and Environment (Fees) Regulations 2016			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r 19 or 20	All Planning Group	The Subdivision Officer is authorised to exercise this for subdivision applications only

Road Management (General) Regulations 2016			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
r 8(1)	Duty to conduct reviews of road management plan	Chief Executive Officer	
r 9(2)	Duty to produce written report of review of road management plan and make report available	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services	
r 9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	Not delegated	Where Council is the coordinating road authority
r.10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act	Not delegated	
r 13(1)	Duty to publish notice of amendments to road management plan	Not delegated	Where Council is the coordinating road authority
r 13(3)	Duty to record on road management plan the substance and date of effect of amendment	Not delegated	

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Road Management (General) Regulations 2016			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
r 16(3)	Power to issue permit	Manager Engineering & Integrated Transport, Coordinator Engineering Approvals, Manager Community Safety, Director City Development	Where Council is the coordinating road authority
r 18(1)	Power to give written consent re damage to road	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Coordinator Engineering Approvals, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the coordinating road authority
r 23(2)	Power to make submission to Tribunal	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the coordinating road authority
r 23(4)	Power to charge a fee for application under s 66(1) Road Management Act	Not delegated	Where Council is the coordinating road authority
r 25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on road	Community Laws Officer, Coordinator Parking Services, Coordinator Community Safety Support, Coordinator Community Laws, Parking Services Officer, Manager Community Safety, Manager City Services	Where Council is the responsible road authority

10.6 – ATTACHMENT 1. S6 Instrument of Delegation from Council to Members of Council Staff

Road Management (General) Regulations 2016			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
r 25(2)	Power to sell or dispose of things removed from road or part of road (after first complying with regulation 25(3)	Coordinator Parking Services, Coordinator Community Safety Support, Coordinator Community Laws, Manager Community Safety	Where Council is the responsible road authority
r 25(5)	Power to recover in the Magistrates' Court, expenses from person responsible	Coordinator Parking Services, Coordinator Community Safety Support, Coordinator Community Laws, Manager Community Safety, Team Leader Community Laws	

Road Management (Works and Infrastructure) Regulations 2015			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
r 15	Power to exempt a person from requirement under cl 13(1) of sch 7 of the Act to give notice as to the completion of those works	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the coordinating road authority and where consent given under s 63(1) of the Act
r 22(2)	Power to waive whole or part of fee in certain circumstances	Manager Engineering & Integrated Transport, Manager Project Delivery & Assets, Coordinator Engineering Approvals, Manager City Services, Director City Development, Director Infrastructure & Sustainability	Where Council is the coordinating road authority

10.7 – ATTACHMENT 1. S18 Instrument of Delegation of Powers and Functions of the EPA under the Environment Protection Act 2017 - 30 March 2026

WHITEHORSE
CITY COUNCIL

S18 Instrument of Sub-Delegation under the *Environment Protection Act 2017*

30 March 2026

Preamble

Instrument of Sub-Delegation

By this Instrument of Sub-Delegation, in exercise of the power conferred by s 437(2) of the Environment Protection Act 2017 ('Act') and the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021, Council:

1. Delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described in column 3 of the Schedule;
2. This Instrument of Sub-Delegation is authorised by a resolution of Council passed on **30 March 2026** pursuant to a power of sub-delegation conferred by the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021;
3. The delegation:
   a) comes into force immediately the common seal of Council is affixed to this Instrument of Sub-Delegation;
   b) remains in force until varied or revoked;
   c) is subject to any conditions and limitations set out in sub-paragraph 5, and the Schedule; and
   d) must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
   e) revokes the Instrument of Sub-Delegation authorised by resolution passed on 14 July 2025;
4. This Instrument of Sub-Delegation is subject to the following limitations:
   a) the powers, duties and functions described in column 1 and summarised in column 2 of the Schedule are only delegated for the purpose of regulating:
   b) onsite wastewater management systems with a design or actual flow rate of sewage not exceeding 5000 litres on any day; and
   c) noise from the construction, demolition or removal of residential premises;
5. The delegate must not determine the issue, take the action or do the act or thing:
   a) if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
   b) if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a policy or strategy adopted by Council;
   c) if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
   d) the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

Signed for Whitehorse City Council by Simon McMillan in his capacity as Chief Executive Officer pursuant to authorisation by Council at its meeting held **30 March 2026**

SIMON MCMILLAN

Chief Executive Officer
Whitehorse City Council

Date

In the presence of

Witness

10.7 – ATTACHMENT 1. S18 Instrument of Delegation of Powers and Functions of the EPA under the Environment Protection Act 2017 - 30 March 2026

Delegation Sources

- Environment Protection Act 2017

Positions

Community Laws Officer

Community Laws Support Officer

Community Safety Support Officer

Coordinator Community Laws

Coordinator Community Safety

Support Coordinator Environmental Health Environmental Health Officer

Environmental Health Technical Officer

Manager Community Safety

Team Leader Community Laws

S18 Instrument of Sub-Delegation under the Environment Protection Act 2017

Environment Protection Act 2017			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 271	Power to issue improvement notice	Community Laws Officer, Community Safety Support Officer, Environmental Health Officer, Coordinator Community Safety Support, Coordinator Community Laws, Community Laws Support Officer, Coordinator Environmental Health, Manager Community Safety, Team Leader Community Laws, Environmental Health Technical Officer	
s 272	Power to issue prohibition notice	Community Laws Officer, Community Safety Support Officer, Environmental Health Officer, Coordinator Community Safety Support, Coordinator Community Laws, Community Laws Support Officer, Coordinator Environmental Health, Manager Community Safety, Team Leader Community Laws, Environmental Health Technical Officer	
s 279	Power to amend a notice	Community Laws Officer, Community Safety Support Officer, Environmental Health Officer, Coordinator Community Safety Support, Coordinator Community Laws, Community Laws Support Officer, Coordinator Environmental Health, Manager Community Safety, Team Leader Community Laws, Environmental Health Technical Officer	

10.7 – ATTACHMENT 1. S18 Instrument of Delegation of Powers and Functions of the EPA under the Environment Protection Act 2017 - 30 March 2026

Environment Protection Act 2017			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 358	Functions of the Environment Protection Authority	Community Laws Officer, Community Safety Support Officer, Environmental Health Officer, Coordinator Community Safety Support, Coordinator Community Laws, Community Laws Support Officer, Coordinator Environmental Health, Manager Community Safety, Team Leader Community Laws, Environmental Health Technical Officer	
s 359(1)(b)	Power to do all things that are necessary or convenient to be done for or in connection with the performance of the Environment Protection Authority's functions and duties and to enable the Authority to achieve its objective.	Community Laws Officer, Community Safety Support Officer, Environmental Health Officer, Coordinator Community Safety Support, Coordinator Community Laws, Community Laws Support Officer, Coordinator Environmental Health, Manager Community Safety, Team Leader Community Laws, Environmental Health Technical Officer	
s 359(2)	Power to give advice to persons with duties or obligations	Community Laws Officer, Community Safety Support Officer, Environmental Health Officer, Coordinator Community Safety Support, Coordinator Community Laws, Community Laws Support Officer, Coordinator Environmental Health, Manager Community Safety, Team Leader Community Laws, Environmental Health Technical Officer	

10.7 – ATTACHMENT 2. S11B Instrument of Appointment and Authorisation under the Environment Protection Act 2017

WHITEHORSE CITY COUNCIL

Whitehorse City Council

Instrument of Appointment and Authorisation

(*Environment Protection Act 2017* only)

10.7 – ATTACHMENT 2. S11B Instrument of Appointment and Authorisation under the Environment Protection Act 2017

Instrument of Appointment and Authorisation

In this Instrument **'officers'** means -

Brigitte O'Callaghan	Lista Kanelopoulos
Christopher McKee	Louis Papageorgiou
Christopher Wiwczaruk	Lydia Beker
Clare Potten	Mehdi (Martin) Abbaszadeh
Elizabeth Li	Michelle Barrett
Fiona McNeil Harjinder	Olena Wiseman
Singh Sukhija	Patrick Nguyen
Jesse Poole	Rebecca Whitehead
Jessica Seivers	Sarah Edmonds
Lee Paris	Shay Durbin
Jason Alavnos	Vanessa Kool-Rose
Sarah Brodersen	Paula Tracz

By this Instrument of Appointment and Authorisation, Whitehorse City Council -

under s 242(2) of the *Environment Protection Act 2017* ('Act') and the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021 - appoints the officers to be authorised officers for the purposes of exercising the powers and functions set out in the Instrument of Direction of the Environment Protection Authority under the Act dated 4 June 2021.

It is declared that this Instrument -

(a) comes into force immediately upon its execution; and

(b) remains in force until varied or revoked, or until the officer ceases employment with Whitehorse City Council.

This instrument is made by the Chief Executive Officer of Whitehorse City Council in the exercise of authority to act on Council's behalf, which includes the authority conferred by resolution of Council made on **(insert date of council resolution here).**

SIMON McMILLAN
Chief Executive Officer
Whitehorse City Council
Date:

10.8 – ATTACHMENT 1. Councillor Reporting - Lodgements - February

Planning Permit Lodgements February 2026

Report Summary - A list of planning permit applications lodged within Whitehorse City Council received last mo
Note - The description for Permit Amendments does not reflect the amendment changes.

Total Lodged
107

ootamundra **12**

Address	Application No	Application Type	Description	Lodged Dat
18 Peter Avenue BLACKBURN NORTH VIC 3130	WH/2026/77	VicSmart - Subdivision	Two lot subdivision	03-Feb-26
19 Tyrrell Avenue BLACKBURN VIC 3130	WH/2026/75	VicSmart - General Application	Removal of one (1) tree protected under the VPO3 and SLO9	03-Feb-26
8 Furness Street BLACKBURN VIC 3130	WH/2026/78	Special Landscape Area	Construct a single dwelling Clause 44.05 (SBO) and Clause 42.03 (SLO2), vegetation removal Clause 42.03 (SLO2)	03-Feb-26
2/43 Laburnum Street BLACKBURN VIC 3130	WH/2026/87	VicSmart - Tree	Remove and replace one tree	08-Feb-26
14 Harold Street BLACKBURN VIC 3130	WH/2023/450/A	Permit Amendment	Construct two (2) dwellings on lot, buildings and works within four metres of a protected tree and removal of protected trees	11-Feb-26
15 Caroline Crescent BLACKBURN NORTH VIC 3130	WH/2026/97	VicSmart - Two Dwellings	Proposed Two Dwellings Development	11-Feb-26
78 Surrey Road BLACKBURN NORTH VIC 3130	WH/2020/751/A	VicSmart - Tree	Remove a tree	13-Feb-26
33 Pakenham Street BLACKBURN VIC 3130	WH/2026/130	Single Dwelling < 300m2 or 500m2	Removal of two (2) canopy trees (Eucalyptus nicholii) within the Significant Landscape Overlay - Schedule 9 (SLO9)	22-Feb-26
19 Lalwa Street BLACKBURN VIC 3130	WH/2026/147	VicSmart - Tree	To remove one (1) tree	25-Feb-26
43 Laburnum Street BLACKBURN VIC 3130	WH/2019/31/A	VicSmart Permit Amendment	Remove tree	26-Feb-26
26 South Parade BLACKBURN VIC 3130	WH/2026/157	VicSmart - General Application	The construction of a front fence in the Special Building Overlay (SBO)	27-Feb-26
11 Mall Court BLACKBURN NORTH VIC 3130	WH/2026/158	Multiple Dwellings	Construction of Two new Double Storey Dwellings	27-Feb-26

10.8 – ATTACHMENT 1. Councillor Reporting - Lodgements - February

Address	Application No	Application Type	Description	Lodged Dat
2 Edinburgh Road BLACKBURN SOUTH VIC 3130	WH/2026/76	VicSmart - Tree	Removal of one tree	03-Feb-26
65 Baratta Street BLACKBURN SOUTH VIC 3130	WH/2026/85	VicSmart - Tree	Removal of one tree	06-Feb-26
96 Middleborough Road BLACKBURN SOUTH VIC 3130	WH/2026/99	Multiple Dwellings	New 3-townhouse development	11-Feb-26
10 Gareth Drive BURWOOD EAST VIC 3151	WH/2026/101	VicSmart - General Application	Removal of one (1) tree protected under the SLO9 and Clause 52.37	12-Feb-26
152 Middleborough Road BLACKBURN SOUTH VIC 3130	WH/2026/102	Other	A planning permit is sought for the construction of a 1.8-metre-high front boundary fence to an existing dwelling located on a declared main road.	12-Feb-26
33 Aberdeen Road BLACKBURN SOUTH VIC 3130	WH/2026/113	Multiple Dwellings	Construction of two double storey dwellings	16-Feb-26
10 Jobert Court BLACKBURN SOUTH VIC 3130	WH/2026/122	VicSmart - Tree	Removal of one tree	18-Feb-26
87 Holland Road BLACKBURN SOUTH VIC 3130	WH/2009/428/A	VicSmart Permit Amendment	Construction of one (1) double storey dwelling to the rear of the existing dwelling	19-Feb-26
7 Agnew Street BLACKBURN SOUTH VIC 3130	WH/2024/871/A	Permit Amendment	Amendment to plans to alter the front fence height to 1.5m	19-Feb-26
4 Hastings Avenue BLACKBURN SOUTH VIC 3130	WH/2025/146/A	Permit Amendment	Buildings and works within four metres of trees under the Significant Landscape Overlay - Schedule 9	20-Feb-26
1-19 Burwood Highway BURWOOD EAST VIC 3151	WH/2026/132	Other	Buildings and works supporting construction of a car park	23-Feb-26
5 Eley Road BLACKBURN SOUTH VIC 3130	WH/2026/133	Multiple Dwellings	Construction of three (3) double storey dwellings	23-Feb-26
15 Dorothy Street BURWOOD EAST VIC 3151	WH/2026/138	VicSmart - Tree	Remove one tree	24-Feb-26
5 Boyd Street BLACKBURN SOUTH VIC 3130	WH/2026/145	VicSmart - Tree	Removal of one tree	25-Feb-26
5 Oakham Avenue BURWOOD EAST VIC 3151	WH/2026/150	VicSmart - Tree	Vegetation removal within the Significant Landscape Overlay - Schedule 9	26-Feb-26

10.8 – ATTACHMENT 1. Councillor Reporting - Lodgements - February

Address	Application No	Application Type	Description	Lodged Dat
79 Orchard Crescent MONT ALBERT NORTH VIC 3129	WH/2026/72	Special Landscape Area	Buildings and works within 4 metres of trees under the Significant Landscape Overlay - Schedule 9 and Schedule 12	02-Feb-26
2 Lexton Road BOX HILL NORTH VIC 3129	WH/2026/74	Subdivision	3 lot subdivision	02-Feb-26
85 Watts Street BOX HILL NORTH VIC 3129	WH/2026/92	Multiple Dwellings	Construction of two double storey dwellings and associated buildings and works within 4 metres of a protected tree	10-Feb-26
21 Sewell Street MONT ALBERT NORTH VIC 3129	WH/2026/104	Single Dwelling < 300m2 or 500m2	Extend one dwelling on a lot less than 300 square metres under the Neighbourhood Residential Zone - Schedule 2	12-Feb-26
2 Jackson Avenue MONT ALBERT NORTH VIC 3129	WH/2026/107	Special Landscape Area	Buildings and works within 4 metres of protected trees in the Significant Landscape Overlay - Schedule 9	14-Feb-26
155 Woodhouse Grove BOX HILL NORTH VIC 3129	WH/2026/135	VicSmart - Tree	Removal of one tree protected under the SLO9 and Clause 52.37	23-Feb-26
2 First Avenue BOX HILL NORTH VIC 3129	WH/2026/143	Multiple Dwellings	Construction of two (2) double storey dwellings, buildings and works within 4 metres of protected SLO9 trees and vegetation removal	25-Feb-26

10.8 – ATTACHMENT 1. Councillor Reporting - Lodgements - February

Address	Application No	Application Type	Description	Lodged Dat
5/389 Mont Albert Road MONT ALBERT VIC 3127	WH/2026/81	VicSmart - Tree	Removal of one tree	04-Feb-26
15 Wellesley Street MONT ALBERT VIC 3127	WH/2026/89	VicSmart - General Application	Replacement of front and rear fence	09-Feb-26
7 Barbara Street MONT ALBERT NORTH VIC 3129	WH/2026/100	VicSmart - Tree	Removal of one (1) tree under the Significant Landscape Overlay - Schedule 9	11-Feb-26
12 Sutton Parade MONT ALBERT NORTH VIC 3129	WH/2026/95	Special Landscape Area	New proposed building in SLO9 zone and proposed structure within 4 meters of trees.	11-Feb-26
443 Mont Albert Road MONT ALBERT VIC 3127	WH/2026/114	Advertising Sign	Business identification signage	16-Feb-26
13-25 Strabane Avenue MONT ALBERT NORTH VIC 3129	WH/2026/125	VicSmart - Tree	The removal of one (1) protected tree in the Significant Landscape Overlay - Schedule 9	19-Feb-26
11 Grace Street MONT ALBERT VIC 3127	WH/2026/140	Special Landscape Area	Removal of trees protected under Significant Landscape Overlay - Schedule 9	24-Feb-26

10.8 – ATTACHMENT 1. Councillor Reporting - Lodgements - February

Address	Application No	Application Type	Description	Lodged Dat
60 Terra Cotta Drive NUNAWADING VIC 3131	WH/2026/70	Telecommunications	Construction of buildings and works for a telecommunications facility	02-Feb-26
91-99 Railway Road BLACKBURN VIC 3130	WH/2022/1055/A	Permit Amendment	Minor changes to the internal configuration of the existing retail premises to offices and rewording of Condition 5 of the Planning Permit - Buildings and works and reduction of car parking associated with existing office use	05-Feb-26
21 Forest Road FOREST HILL VIC 3131	WH/2026/84	VicSmart - Tree	To remove one (1) tree	05-Feb-26
11 Lynette Street NUNAWADING VIC 3131	WH/2006/775/A	VicSmart Permit Amendment	Amendment to Planning Permit WH/2006/775 to propose front fence including buildings and works within 4 metres of protected SLO9 trees	06-Feb-26
26 Glen Ebor Avenue BLACKBURN VIC 3130	WH/2026/88	Special Landscape Area	Tree removal and building works	09-Feb-26
146 Whitehorse Road BLACKBURN VIC 3130	WH/2021/223/C	Permit Amendment	Amendment of plans and permit WH/2021/223 (issued to Construct a building and construct and carry out works to the existing building and alteration of access to a RDZ1) to revert back to originally approved planning permit, including realignment of boundaries via subdivision	12-Feb-26
19 Elm Street BLACKBURN VIC 3130	WH/2026/118	Special Building Overlay	Buildings and works within 4 metres of protected trees and the removal of trees in the SLO9. Buildings and works in the SBO. Removal of a tree under Clause 52.37.	17-Feb-26
17 Gerald Street BLACKBURN VIC 3130	WH/2026/123	VicSmart - Tree	Removal of one tree	18-Feb-26
3 Clifton Street BLACKBURN VIC 3130	WH/2026/127	Special Landscape Area	Removal of two (2) trees protected under the SLO2	20-Feb-26
8 Game Street BLACKBURN VIC 3130	WH/2026/131	Single Dwelling < 300m2 or 500m2	Proposed single storey extension to front and rear, with tree pruning	22-Feb-26
22 Zander Avenue NUNAWADING VIC 3131	WH/2026/146	VicSmart - Tree	The removal of one (1) protected tree in the Significant Landscape Overlay - Schedule 9	25-Feb-26
14 Luckie Street NUNAWADING VIC 3131	WH/2026/149	Multiple Dwellings	Development of Three Dwellings and associated works	26-Feb-26
5 Barnsley Street NUNAWADING VIC 3131	WH/2026/155	VicSmart - Tree	Removal of one (1) tree protected under the SLO9 and Clause 52.37	26-Feb-26

10.8 – ATTACHMENT 1. Councillor Reporting - Lodgements - February

Address	Application No	Application Type	Description	Lodged Dat
42 Ruby Street BURWOOD EAST VIC 3151	WH/2026/68	Multiple Dwellings	Construction of two (2) dwellings on a lot including buildings and works within 4 metres of trees and tree removal under the Significant Landscape Overlay – Schedule 9 and Clause 52.37	01-Feb-26
6 Parkmore Road FOREST HILL VIC 3131	WH/2026/80	VicSmart - Tree	Removal of one (1) tree protected under the SLO9 and Clause 52.37	04-Feb-26
267 Mahoneys Road FOREST HILL VIC 3131	WH/2026/90	VicSmart - Tree	Removal of one tree	09-Feb-26
14 Quentin Street FOREST HILL VIC 3131	WH/2025/349/A	Permit Amendment	Amendment to Planning Permit WH/2025/349 to propose addition for Dwelling 1 and 2 ground floor kitchen windows	13-Feb-26
17 Norma Road FOREST HILL VIC 3131	WH/2022/638/B	VicSmart - General Application	Amendment to Planning Permit WH/2022/638 to allow the extension of a deck and the construction of a roof over the deck	13-Feb-26
163 Mount Pleasant Road FOREST HILL VIC 3131	WH/2026/108	VicSmart - General Application	Construction of a front fence	14-Feb-26
7 Hampshire Road FOREST HILL VIC 3131	WH/2026/116	VicSmart - Tree	Removal of one (1) tree under the Significant Landscape Overlay - Schedule 9	17-Feb-26
10 Short Street VERMONT VIC 3133	WH/2023/985/A	Permit Amendment	Amendment to Planning Permit WH/2023/985/A issued for "Construction of four (4) dwellings on a lot, tree removal and buildings and works within 4 metres of protected trees"	18-Feb-26
49 Romoly Drive FOREST HILL VIC 3131	WH/2026/120	VicSmart - Tree	Removal of one tree under the SLO9 and Clause 52.37	18-Feb-26
5 Felicia Grove FOREST HILL VIC 3131	WH/2026/121	VicSmart - Two Dwellings	Clause 55 - New 2 Storey Dwelling behind an existing Dwelling	18-Feb-26
139 Mahoneys Road FOREST HILL VIC 3131	WH/2026/124	VicSmart - General Application	To construct a front fence within four (4) metres of vegetation	18-Feb-26
15 Anthony Court BURWOOD EAST VIC 3151	WH/2026/141	Special Building Overlay	Buildings and works associated with the construction of a verandah in the Significant Landscape Overlay - Schedule 9 (SLO9) and Special Building Overlay (SBO)	24-Feb-26
60 Faulkner Street FOREST HILL VIC 3131	WH/2026/151	VicSmart - Tree	Removal of one (1) tree under the Significant Landscape Overlay - Schedule 9 and Clause 52.37	26-Feb-26

10.8 – ATTACHMENT 1. Councillor Reporting - Lodgements - February

Address	Application No	Application Type	Description	Lodged Dat
1 Paranda Court VERMONT VIC 3133	WH/2026/71	VicSmart - Tree	Removal of one tree	02-Feb-26
34 Boronia Road VERMONT VIC 3133	WH/2026/98	Special Landscape Area	Removal of two (2) trees protected under the SLO9 and Clause 52.37	11-Feb-26
100 Creek Road MITCHAM VIC 3132	WH/2026/103	VicSmart - Subdivision	Two lot subdivision	12-Feb-26
34 Penllyne Avenue VERMONT VIC 3133	WH/2026/119	Special Landscape Area	Buildings and works associated with a dwelling within the Significant Landscape Overlay Schedule 8	17-Feb-26
98 Creek Road MITCHAM VIC 3132	WH/2026/126	Special Landscape Area	Buildings and works within 4 metres of protected trees in the Significant Landscape Overlay - Schedule 9 (SLO9) and tree removal under the SLO9 and Clause 52.37	20-Feb-26
19 Culwell Avenue MITCHAM VIC 3132	WH/2026/148	Multiple Dwellings	Construction of three double storey townhouses	25-Feb-26
25 Karwitha Street VERMONT VIC 3133	WH/2026/144	Subdivision	Re-subdivision of two lots	25-Feb-26
21A Nurlendi Road VERMONT VIC 3133	WH/2026/152	VicSmart - Tree	Removal of one tree protected under the SLO9 and Clause 52.37	26-Feb-26
46 Glenburnie Road MITCHAM VIC 3132	WH/2018/45/F	Permit Amendment	Amendment Permit WH/2018/45 to allow a front fence for 46 Glenburnie Road	27-Feb-26

10.8 – ATTACHMENT 1. Councillor Reporting - Lodgements - February

Address	Application No	Application Type	Description	Lodged Dat
16 Alexander Street BOX HILL VIC 3128	WH/2026/69	VicSmart - Tree	To remove one (1) tree	02-Feb-26
1155 Whitehorse Road BOX HILL VIC 3128	WH/2026/73	Public Open Space	Buildings and works under the Public Park and Recreation Zone	03-Feb-26
15/23-33 Cambridge Street BOX HILL VIC 3128	WH/2026/94	VicSmart - Tree	To remove one (1) canopy tree	10-Feb-26
8 Clydesdale Street BOX HILL VIC 3128	WH/2026/105	VicSmart - General Application	Installation of solar panels within the Heritage Overlay	12-Feb-26
25-27 Ellingworth Parade BOX HILL VIC 3128	WH/2026/117	Advertising Sign	Display of business identification signage and internally illuminated business identification signage	17-Feb-26
9 Barcelona Street BOX HILL VIC 3128	WH/2023/296/B	Permit Amendment	Buildings and works associated with a dwelling and vegetation removal within the Significant Landscape Overlay Schedule 9	19-Feb-26
430 Mont Albert Road BOX HILL VIC 3128	WH/2021/1231/A	VicSmart Permit Amendment	Development of two double storey dwellings, tree removal and buildings and works within 4 metres of protected trees	23-Feb-26
12 Hannaslea Street BOX HILL VIC 3128	WH/2026/134	Heritage	Part demolition, alterations and extension of a dwelling in a Heritage Overlay	23-Feb-26
G 1/9 Prospect Street BOX HILL VIC 3128	WH/2026/142	Subdivision	Subdivided S2 and S3 lots on PS810993K to the current office layout to create 12 new titles in accordance with attached plans	25-Feb-26

10.8 – ATTACHMENT 1. Councillor Reporting - Lodgements - February

Address	Application No	Application Type	Description	Lodged Dat
53 Newhaven Road BURWOOD EAST VIC 3151	WH/2026/79	Special Landscape Area	Removal of multiple trees protected under the SLO9 and Clause 52.37	04-Feb-26
14 Melissa Grove VERMONT SOUTH VIC 3133	WH/2026/93	VicSmart - Tree	The removal of one (1) canopy tree pursuant to Clause 42.03 and Clause 52.37	10-Feb-26
109 Weeden Drive VERMONT SOUTH VIC 3133	WH/2026/112	VicSmart - Subdivision	Two lot subdivision	16-Feb-26
411 Burwood Highway VERMONT SOUTH VIC 3133	WH/2026/128	VicSmart - General Application	Reduction in car parking	20-Feb-26
429 Burwood Highway VERMONT SOUTH VIC 3133	WH/1995/7576/A	Permit Amendment	Amend Planning Permit: WH/1995/7576 to align with current Whitehorse Planning Scheme.	23-Feb-26

10.8 – ATTACHMENT 1. Councillor Reporting - Lodgements - February

Address	Application No	Application Type	Description	Lodged Dat
11 Meerut Street MITCHAM VIC 3132	WH/2026/82	VicSmart - General Application	The construction of a front fence within 4 metres of protected trees in the Significant Landscape Overlay - Schedule 3	05-Feb-26
2 Edith Avenue NUNAWADING VIC 3131	WH/2026/83	Special Landscape Area	To remove trees (including a canopy tree) and to construct a building (double storey dwelling) and carry out works within four (4) metres of vegetation	05-Feb-26
36 Lorikeet Street NUNAWADING VIC 3131	WH/2026/86	VicSmart - Tree	Removal of one (1) tree under Clause 52.37	08-Feb-26
13 Alexander Street MITCHAM VIC 3132	WH/2026/109	VicSmart - Tree	The removal of one (1) protected boundary canopy tree pursuant to Clause 42.03 and Clause 52.37	15-Feb-26
37 Cresswell Crescent MITCHAM VIC 3132	WH/2026/110	Multiple Dwellings	To construct two double storey dwellings on a lot, carry out buildings and works within four (4) metres of vegetation and to remove canopy trees	16-Feb-26
18 Cresswell Crescent MITCHAM VIC 3132	WH/2026/137	VicSmart - General Application	Buildings and works (front fence) within 4 metres of protected SLO9 trees	24-Feb-26

10.8 – ATTACHMENT 1. Councillor Reporting - Lodgements - February

Address	Application No	Application Type	Description	Lodged Dat
19 Bronte Avenue BURWOOD VIC 3125	WH/2025/593/A	Permit Amendment	Construction of two (2) double storey dwellings including buildings and works within 4 metres of trees within the Significant Landscape Overlay - Schedule 9	04-Feb-26
32 Gillard Street BURWOOD VIC 3125	WH/2026/91	VicSmart - Subdivision	Two lot subdivision	10-Feb-26
50 Somers Street BURWOOD VIC 3125	WH/2026/96	Special Landscape Area	Multiple tree removal along the boundary of 50/52 Somers Street, Burwood	11-Feb-26
42 Roberts Avenue BOX HILL SOUTH VIC 3128	WH/2026/111	VicSmart - Tree	Vegetation removal pursuant with the Significant Landscape Overlay Schedule 9 and Clause 52.37 (Canopy Trees)	16-Feb-26
70-70A Burwood Highway BURWOOD VIC 3125	WH/2026/115	Business	Buildings and works within the Commercial 1 Zone	17-Feb-26
13 Goold Street BURWOOD VIC 3125	WH/2026/129	Special Landscape Area	Vegetation removal within the Significant Landscape Overlay and pursuant with Clause 52.37 (Canopy Trees)	20-Feb-26
23 Poole Street BURWOOD VIC 3125	WH/2026/139	VicSmart - Subdivision	2 lot subdivision	24-Feb-26
15 Cumming Street BURWOOD VIC 3125	WH/2026/136	VicSmart - Tree	Tree Removal	24-Feb-26
14 Cumming Street BURWOOD VIC 3125	WH/2026/154	VicSmart - Subdivision	Two lot subdivision	26-Feb-26
43 Cumming Street BURWOOD VIC 3125	WH/2026/153	VicSmart - Subdivision	Two lot subdivision	26-Feb-26
11 Rothsay Avenue BURWOOD VIC 3125	WH/2026/156	VicSmart - Tree	Removal of one tree	27-Feb-26

10.8 – ATTACHMENT 2. Councillor Reporting - Delegated Decisions - February

Planning Permit Delegated Decisions February 2026

Total Decided 80

Report Summary - A list of planning permit decisions issued under Whitehorse City Council Delegation in the month prior.
Note - The description for Permit Amendments does not reflect the amendment changes.

Cootamundra 5

Address	Application No	Application Type	Description	Decision	Decision Date
6 Duckham Street BLACKBURN VIC 3130	WH/2019/1131/A	VicSmart Permit Amendment	Construction of two (2) double storey dwellings and buildings and works within SLO9	Delegate Approval - S72 Amendment	02-Feb-26
18 Peter Avenue BLACKBURN NORTH VIC 3130	WH/2026/77	VicSmart - Subdivision	Two lot subdivision	Delegate Permit Issued	10-Feb-26
8 Molleton Street BLACKBURN VIC 3130	WH/2026/65	VicSmart - Tree	Removal of one tree	Delegate Permit Issued	13-Feb-26
19 Tyrrell Avenue BLACKBURN VIC 3130	WH/2026/75	VicSmart - General Application	Removal of one (1) tree protected under the VPO3 and SLO9	Delegate Refusal Issued	17-Feb-26
78 Surrey Road BLACKBURN NORTH VIC 3130	WH/2020/751/A	VicSmart - Tree	Remove a tree	Delegate Approval - S72 Amendment	25-Feb-26

10.8 – ATTACHMENT 2. Councillor Reporting - Delegated Decisions - February

Eley	10				
Address	**Application No**	**Application Type**	**Description**	**Decision**	**Decision Date**
4 Hastings Avenue BLACKBURN SOUTH VIC 3130	WH/2025/146	Special Landscape Area	Buildings and works within four metres of trees under the Significant Landscape Overlay - Schedule 9	Delegate Permit Issued	09-Feb-26
5 Christine Street BLACKBURN SOUTH VIC 3130	WH/2025/62	Multiple Dwellings	To construct two (2) dwellings on a lot, construct and carry out buildings and works within four metres of vegetation, to remove trees and to construct buildings and works in the Special Building Overlay	Delegate Permit Issued	09-Feb-26
8 Somerset Court BLACKBURN SOUTH VIC 3130	WH/2026/49	VicSmart - Tree	Removal of one tree	Delegate Permit Issued	11-Feb-26
3 Aldinga Street BLACKBURN SOUTH VIC 3130	WH/2021/1316/A	Permit Amendment	Amendment to Planning Permit WH/2021/1316 issued for "Construction of Three (3) dwellings, works within 4 metres of specified vegetation and vegetation removal"	Delegate Approval - S72 Amendment	12-Feb-26
2 Edinburgh Road BLACKBURN SOUTH VIC 3130	WH/2026/76	VicSmart - Tree	Removal of one tree	Delegate Permit Issued	13-Feb-26
18 Taylor Avenue BURWOOD EAST VIC 3151	WH/2025/765/A	VicSmart Permit Amendment	Amendment plans and replacement planting to Planning Permit WH/2025/765	Delegate Approval - S72 Amendment	16-Feb-26
87 Holland Road BLACKBURN SOUTH VIC 3130	WH/2009/428/A	VicSmart Permit Amendment	Construction of one (1) double storey dwelling to the rear of the existing dwelling	Delegate Approval - S72 Amendment	23-Feb-26
10 Gareth Drive BURWOOD EAST VIC 3151	WH/2026/101	VicSmart - General Application	Removal of one (1) tree protected under the SLO9 and Clause 52.37	Delegate Refusal Issued	25-Feb-26
65 Baratta Street BLACKBURN SOUTH VIC 3130	WH/2026/85	VicSmart - Tree	Removal of one tree	Delegate Permit Issued	25-Feb-26
10 Jobert Court BLACKBURN SOUTH VIC 3130	WH/2026/122	VicSmart - Tree	Removal of one tree	Delegate Permit Issued	27-Feb-26

10.8 – ATTACHMENT 2. Councillor Reporting - Delegated Decisions - February

Elgar	6				
Address	**Application No**	**Application Type**	**Description**	**Decision**	**Decision Date**
80 Winfield Road BALWYN NORTH VIC 3104	WH/2014/823/A	Permit Amendment	Amendment to WH/2014/823 (Development of 4 dwellings) to propose changes to plans including buildings and works within 4 metres of protected SLO9 trees	Delegate Approval - S72 Amendment	09-Feb-26
66 Heathfield Rise BOX HILL NORTH VIC 3129	WH/2025/726	Special Landscape Area	Buildings and works, associated with a single dwelling, within 4 meters of protected trees and removal of trees protected under the SLO9 and Clause 52.37	Delegate Permit Issued	12-Feb-26
10 Derwent Street BOX HILL NORTH VIC 3129	WH/2026/67	VicSmart - General Application	The removal of one (1) tree in the Significant Landscape Overlay - Schedule 9	Delegate Permit Issued	13-Feb-26
71 Margaret Street BOX HILL NORTH VIC 3129	WH/2025/864	Special Landscape Area	Removal of vegetation within the Significant Landscape Overlay - Schedule 9	Delegate Permit Issued	23-Feb-26
941 Station Street BOX HILL NORTH VIC 3129	WH/2026/11	Business	Buildings and works associated with the staircase and roof replacement in the Commercial 1 Zone (C1Z) and Design and Development Overlay - Schedule 4 (DDO4)	Delegate Permit Issued	26-Feb-26
107 Nelson Road BOX HILL NORTH VIC 3129	WH/2026/64	VicSmart - General Application	Build 1.8m height front fence	Delegate Permit Issued	27-Feb-26

10.8 – ATTACHMENT 2. Councillor Reporting - Delegated Decisions - February

Kingsley **10**

Address	Application No	Application Type	Description	Decision	Decision Date
689-693 Whitehorse Road MONT ALBERT VIC 3127	WH/2025/654	Advertising Sign	The use of land for retail premises (trade supplies) and the development and display of business identification signs, including internally illuminated signs	Delegate Permit Issued	02-Feb-26
38 Strabane Avenue MONT ALBERT NORTH VIC 3129	WH/2026/15	Subdivision	Three lot subdivision	Delegate Permit Issued	02-Feb-26
6 Goddard Court MONT ALBERT NORTH VIC 3129	WH/2025/270	Multiple Dwellings	Pursuant to Clause 32.08-7 (General Residential Zone), a permit is required to construct two or more dwellings on a lot; Pursuant to Clause 44.05-2 (Special Building Overlay), a permit is required to construct a building or to carry out works	Delegate Permit Issued	06-Feb-26
20 Beresford Street MONT ALBERT VIC 3127	WH/2025/893	Special Landscape Area	Trees Removal	Delegate Permit Issued	12-Feb-26
15 Evelina Street MONT ALBERT NORTH VIC 3129	WH/2025/863	Special Landscape Area	Removal of multiple trees protected under the SLO9 and Clause 52.37	Delegate Permit Issued	13-Feb-26
5 Hotham Court MONT ALBERT VIC 3127	WH/2026/34	Special Landscape Area	Front fence and buildings and works within 4 metres of protected tree in the SLO9	Delegate Permit Issued	13-Feb-26
5/389 Mont Albert Road MONT ALBERT VIC 3127	WH/2026/81	VicSmart - Tree	Removal of one tree	Delegate Permit Issued	17-Feb-26
7 Barbara Street MONT ALBERT NORTH VIC 3129	WH/2026/100	VicSmart - Tree	Removal of one (1) tree under the Significant Landscape Overlay - Schedule 9	Delegate Permit Issued	23-Feb-26
9 Albert Crescent SURREY HILLS VIC 3127	WH/2025/714	Single Dwelling < 300m2 or 500m2	Buildings and works for partial demolition, alterations and two storey (plus basement) extension to the existing dwelling in a Heritage Overlay and buildings and works within 4 metres of a protected tree in the Significant Landscape Overlay Schedule 9	Delegate Permit Issued	23-Feb-26
391 Elgar Road MONT ALBERT VIC 3127	WH/2025/130	Subdivision	Re-subdivide 2 lots and remove common property	Delegate Permit Issued	24-Feb-26

10.8 – ATTACHMENT 2. Councillor Reporting - Delegated Decisions - February

.ake **8**

Address	Application No	Application Type	Description	Decision	Decision Date
19 Mountainview Road NUNAWADING VIC 3131	WH/2026/31	VicSmart - Tree	The removal of one (1) protected canopy tree pursuant to Clause 42.03 and Clause 52.37	Delegate Refusal Issued	04-Feb-26
3 Marchiori Road BLACKBURN NORTH VIC 3130	WH/2026/6	VicSmart - Tree	Vegetation removal within the Significant Landscape Overlay Schedule 9 and Vegetation Protection Overlay Schedule 1	Delegate Permit Issued	06-Feb-26
42 Clifton Street BLACKBURN VIC 3130	WH/2025/1009	Special Landscape Area	Vegetation removal within the Significant Landscape Overlay Schedule 2 and pursuant with Clause 52.37 (Canopy Trees)	Delegate Permit Issued	06-Feb-26
14 Terra Cotta Drive BLACKBURN VIC 3130	WH/2025/824	Change of Use	Change of use for retail premises (car sales)	Delegate Permit Issued	13-Feb-26
21 Forest Road FOREST HILL VIC 3131	WH/2026/84	VicSmart - Tree	To remove one (1) tree	Delegate Refusal Issued	18-Feb-26
11 Lynette Street NUNAWADING VIC 3131	WH/2006/775/A	VicSmart Permit Amendment	Amendment to Planning Permit WH/2006/775 to propose front fence including buildings and works within 4 metres of protected SLO9 trees	Delegate Approval - S72 Amendment	18-Feb-26
60 Terra Cotta Drive NUNAWADING VIC 3131	WH/2026/70	Telecommunications	Construction of buildings and works for a telecommunications facility	Delegate Permit Issued	19-Feb-26
7 Florence Street BLACKBURN VIC 3130	WH/2025/650	Special Landscape Area	Removal of Vegetation and Construction of a Single Dwelling in the Significant Landscape Overlay, Schedule 2	Delegate Refusal Issued	26-Feb-26

10.8 – ATTACHMENT 2. Councillor Reporting - Delegated Decisions - February

Mahoneys **10**

Address	Application No	Application Type	Description	Decision	Decision Date
24 Vanbrook Street FOREST HILL VIC 3131	WH/2025/967	VicSmart - Tree	The removal of one (1) protected tree in the Significant Landscape Overlay - Schedule 9	Delegate Permit Issued	04-Feb-26
6 Heathcote Drive FOREST HILL VIC 3131	WH/2025/777	Special Landscape Area	Removal of four trees from common property within the Forest Gardens Estate	Delegate Permit Issued	09-Feb-26
53 Lasiandra Avenue FOREST HILL VIC 3131	WH/2026/50	VicSmart - Tree	The removal of one (1) tree pursuant to Clause 42.03 and Clause 52.37	Delegate Permit Issued	11-Feb-26
386-388 Springvale Road FOREST HILL VIC 3131	WH/2025/213	Change of Use	Use of land for vehicle store and associated buildings and works	Delegate Refusal Issued	11-Feb-26
249 Burwood Highway BURWOOD EAST VIC 3151	WH/2025/383	Multiple Dwellings	Construction of three dwellings, construction of a fence and buildings and works within four (4) metres of protected vegetation in Significant Landscape Overlay Schedule 9	Delegate Permit Issued	11-Feb-26
30 Christa Avenue BURWOOD EAST VIC 3151	WH/2025/90	Multiple Dwellings	Construction of one (1) dwelling and two-lot subdivision	Delegate Refusal Issued	12-Feb-26
6 Parkmore Road FOREST HILL VIC 3131	WH/2026/80	VicSmart - Tree	Removal of one (1) tree protected under the SLO9 and Clause 52.37	Delegate Refusal Issued	13-Feb-26
5 Fisher Street FOREST HILL VIC 3131	WH/2025/565	Special Landscape Area	Tree lopping and building works within 4 metres of trees in SLO6 overlay	Delegate Permit Issued	16-Feb-26
32 Panorama Drive FOREST HILL VIC 3131	WH/2025/564	Multiple Dwellings	Construction of two double storey dwellings, removal of protected trees and buildings and works within 4 metres of protected trees in the SLO9	Delegate Permit Issued	19-Feb-26
10 Terrara Road VERMONT VIC 3133	WH/2025/767	Multiple Dwellings	Construction of two or more dwellings, front fence, and buildings and works within 4 metres of a tree protected under the SLO9.	Delegate Refusal Issued	19-Feb-26

10.8 – ATTACHMENT 2. Councillor Reporting - Delegated Decisions - February

Simpson **5**

Address	Application No	Application Type	Description	Decision	Decision Date
497 Mitcham Road MITCHAM VIC 3132	WH/2026/47	VicSmart - Tree	Removal of one (1) tree protected under the SLO9 and Clause 52.37	Delegate Permit Issued	11-Feb-26
666 Whitehorse Road MITCHAM VIC 3132	WH/2025/608	Business	Buildings and works in the Commercial 2 Zone (C2Z) and Heritage Overlay (HO279) and reduction in car parking requirement	Delegate Permit Issued	13-Feb-26
100 Creek Road MITCHAM VIC 3132	WH/2026/103	VicSmart - Subdivision	Two lot subdivision	Delegate Permit Issued	16-Feb-26
1 Paranda Court VERMONT VIC 3133	WH/2026/71	VicSmart - Tree	Removal of one tree	Delegate Permit Issued	18-Feb-26
17 Karwitha Street VERMONT VIC 3133	WH/2025/847	Multiple Dwellings	Construction of new double storey dwelling to rear of existing dwelling including construction of carport to existing dwelling	Delegate Permit Issued	23-Feb-26

10.8 – ATTACHMENT 2. Councillor Reporting - Delegated Decisions - February

Sparks **10**

Address	Application No	Application Type	Description	Decision	Decision Date
1/378 Station Street BOX HILL SOUTH VIC 3128	WH/2025/451	Multiple Dwellings	Construction of two double storey dwellings and associated tree removal	Delegate Permit Issued	02-Feb-26
3 Haig Street BOX HILL SOUTH VIC 3128	WH/2025/964	Special Landscape Area	Buildings and works associated with the construction of a single dwelling under the SLO9 and SBO, and the associated tree removal	Delegate Permit Issued	02-Feb-26
28 Brougham Street BOX HILL VIC 3128	WH/2025/1017	Subdivision	Four lot subdivision of existing dwellings	Delegate Permit Issued	02-Feb-26
20 Monash Street BOX HILL SOUTH VIC 3128	WH/2026/56	VicSmart - Tree	Removal of one (1) tree under the Significant Landscape Overlay - Schedule 9, Vegetation Protection Overlay - Schedule 3 and Clause 52.37	Delegate Permit Issued	06-Feb-26
16 Alexander Street BOX HILL VIC 3128	WH/2026/69	VicSmart - Tree	To remove one (1) tree	Delegate Permit Issued	11-Feb-26
519 Station Street BOX HILL VIC 3128	WH/2025/354/A	Permit Amendment	Amendment to original signage permit to include the display of two electronic signs	Delegate Approval - S72 Amendment	11-Feb-26
35 Combarton Street BOX HILL VIC 3128	WH/2025/389	Special Landscape Area	Single-storey extension to an existing single-storey dwelling that has Heritage Overlay on 35 Combarton Street, Box Hill.	Delegate Permit Issued	13-Feb-26
9 Bishop Street BOX HILL VIC 3128	WH/2018/62/B	Permit Amendment	Construction of two (2) triple storey dwellings, removal of and buildings and works within 4 metres of protected trees	Delegate Approval - S72 Amendment	17-Feb-26
15/23-33 Cambridge Street BOX HILL VIC 3128	WH/2026/94	VicSmart - Tree	To remove one (1) canopy tree	Delegate Permit Issued	18-Feb-26
8 Clydesdale Street BOX HILL VIC 3128	WH/2026/105	VicSmart - General Application	Installation of solar panels within the Heritage Overlay	Delegate Permit Issued	19-Feb-26

10.8 – ATTACHMENT 2. Councillor Reporting - Delegated Decisions - February

Terrara	2				
Address	**Application No**	**Application Type**	**Description**	**Decision**	**Decision Date**
16 Consort Avenue VERMONT SOUTH VIC 3133	WH/2024/1021	Multiple Dwellings	Construction of two dwellings on one lot, comprising a new double storey dwelling to the rear of the existing dwelling, alterations and additions to the existing dwelling and tree removal	Delegate Permit Issued	12-Feb-26
14 Melissa Grove VERMONT SOUTH VIC 3133	WH/2026/93	VicSmart - Tree	The removal of one (1) canopy tree pursuant to Clause 42.03 and Clause 52.37	Delegate Permit Issued	20-Feb-26

10.8 – ATTACHMENT 2. Councillor Reporting - Delegated Decisions - February

Walker **10**

Address	Application No	Application Type	Description	Decision	Decision Date
8 Shrewsbury Road NUNAWADING VIC 3131	WH/2026/33	VicSmart - Tree	To remove one tree	Delegate Permit Issued	02-Feb-26
13 Agra Street MITCHAM VIC 3132	WH/2025/444/A	Permit Amendment	Tree removal including buildings and works under the Significant Landscape Overlay - Schedule 3	Delegate Approval - S72 Amendment	03-Feb-26
1A/50 Rooks Road NUNAWADING VIC 3131	WH/2025/894	Industrial	Buildings and works associated with alterations to an existing warehouse located within the Industrial 3 Zone	Delegate Permit Issued	03-Feb-26
Level 1 8 Queen Street NUNAWADING VIC 3131	WH/2021/734/A	Permit Amendment	To amend the permit preamble, conditions and plans from a gym to a table tennis centre and to amend the operating hours and number of staff	Delegate Approval - S72 Amendment	11-Feb-26
BLD 3 G 1/630 Mitcham Road MITCHAM VIC 3132	WH/2025/567	Change of Use	Use of land for a Restricted Recreation Facility	Delegate Permit Issued	11-Feb-26
20 Quarry Road MITCHAM VIC 3132	WH/2025/983	VicSmart - Two Dwellings	Construction of new double storey dwelling to rear of existing dwelling including construction of carport to existing dwelling	Delegate Permit Issued	13-Feb-26
13 Diosma Crescent NUNAWADING VIC 3131	WH/2025/1030	VicSmart - Tree	Removal of one tree	Delegate Permit Issued	16-Feb-26
11 Meerut Street MITCHAM VIC 3132	WH/2026/82	VicSmart - General Application	The construction of a front fence within 4 metres of protected trees in the Significant Landscape Overlay - Schedule 3	Delegate Permit Issued	17-Feb-26
36 Lorikeet Street NUNAWADING VIC 3131	WH/2026/86	VicSmart - Tree	Removal of one (1) tree under Clause 52.37	Delegate Permit Issued	23-Feb-26
13 Alexander Street MITCHAM VIC 3132	WH/2026/109	VicSmart - Tree	The removal of one (1) protected boundary canopy tree pursuant to Clause 42.03 and Clause 52.37	Delegate Refusal Issued	27-Feb-26

10.8 – ATTACHMENT 2. Councillor Reporting - Delegated Decisions - February

Wattle **4**

Address	Application No	Application Type	Description	Decision	Decision Date
32 Gillard Street BURWOOD VIC 3125	WH/2026/91	VicSmart - Subdivision	Two lot subdivision	Delegate Permit Issued	12-Feb-26
40 Peacock Street BURWOOD VIC 3125	WH/2025/780	Special Landscape Area	Buildings and works for one new double storey dwelling in the Special Building Overlay, and associated widening of the vehicle crossover and pedestrian path within 4 metres of the street tree protected under the Significant Landscape Overlay Schedule 9	Delegate Permit Issued	13-Feb-26
249 Middleborough Road BOX HILL SOUTH VIC 3128	WH/2010/455/H	Permit Amendment	Buildings and works associated with Tenancy T1, including removal of an outdoor ball court and changes to customer car parking to the front and rear	Delegate Approval - S72 Amendment	20-Feb-26
11 Rothsay Avenue BURWOOD VIC 3125	WH/2026/46	VicSmart - General Application	Buildings and works, associated with a front fence, located within 4 meters of vegetation protected under the SLO9	Delegate Permit Issued	24-Feb-26

10.8 – ATTACHMENT 3. Councillor Reporting - VCAT Permits - February

WHITEHORSE CITY COUNCIL

Planning Applications at VCAT - February 2026

11

Application_Number	Ward	Address	VCATReference	Description	Decision	Decision_Date	Status
WH/2024/855	Kingsley	382 Mont Albert Road MONT ALBERT VIC 3127	P1057/2025	To construct two (2) double storey dwellings on a lot and to construct a building and construct and carry out works within four (4) metres of vegetation	Delegate NOD Issued	21/11/2025	Not Heard
WH/2024/993	Sparks	32-34 Kangerong Road BOX HILL VIC 3128	P1096/2025	Buildings and works for the construction of two or more dwellings on a lot, demolish or remove a building and construct a building or construct or carry out works in Heritage Overlay and construct a building within 4m of & remove a significant tree within Significant Landscape Overlay Schedule 9	Delegate Permit Issued	28/11/2025	Not Heard
WH/2025/345	Cootamundra	13 Acacia Avenue BLACKBURN VIC 3130	P119/2026	Buildings and works under the Significant Landscape Overlay - Schedule 1.	Delegate Permit Issued	19/01/2026	Not Heard
WH/2013/652/A	Kingsley	1/18 Lorne Parade MONT ALBERT VIC 3127	P126/2026	Construction of four double storey dwellings including buildings and works within 4 metres of trees under the Significant Landscape Overlay - Schedule 9	Delegate Refusal - S72 Amendment	24/12/2025	Not Heard
WH/2024/377	Lake	108 Lake Road BLACKBURN VIC 3130	P950/2024	Buildings and works in the Significant Landscape Overlay - Schedule 2	Delegate Refusal Issued	12/07/2024	Waiting Decision
WH/2024/795	Lake	29 Alandale Road BLACKBURN VIC 3130	P432/2025	To remove two (2) trees	Delegate Refusal Issued	12/03/2025	Not Heard
WH/2024/845	Cootamundra	13 Railway Road BLACKBURN VIC 3130	P398/2025	32.09-2 Use of the Land as a Rooming house	Delegate Refusal Issued	10/04/2025	Waiting Decision
WH/2025/235	Cootamundra	38 The Avenue BLACKBURN VIC 3130	P1054/2025	The removal of vegetation and buildings and works associated with a new dwelling in the Significant Landscape Overlay, Schedule 2	Delegate Refusal Issued	20/11/2025	Not Heard
WH/2025/401	Mahoneys	210 Canterbury Road BLACKBURN SOUTH VIC 3130	P1128/2025	Buildings and works associated with the use of the land for a Medical Centre, display of signage and alteration of access to a Transport Zone 2 Permit Triggers: 32.09-2 Use land for the purpose of a Medical centre in the Neighbourhood Residential Zone 32.09-5 Construct a building and carry out works in the Neighbourhood Residential Zone 52.05-2 Display of signage 52.29-2 Alter access to a road in a Transport Zone 2	Delegate Refusal Issued	24/10/2025	Not Heard
WH/2025/449	Cootamundra	17 Tara Avenue BLACKBURN VIC 3130	P1085/2025	One Tree Removal	Delegate Refusal Issued	10/10/2025	Not Heard
WH/2025/79	Wattle	67 Elgar Road BURWOOD VIC 3125	P91/2026	Use and development of the land for a three (3) storey residential building (student accommodation), buildings and works within 4 metres of a protected tree under the Significant Landscape Overlay Schedule 9 and reduction of car parking requirement	Delegate Refusal Issued	09/12/2025	Not Heard

10.8 – ATTACHMENT 4. Councillor Reporting - Ministerial Permits - February

WHITEHORSE CITY COUNCIL

Ministerial Permit Register - February 2026

Planning Permits under Minister Delegation

2

Report Summary
A list of planning permits under Minister Delegation based off the Ministerial Planning Register for applications within Whitehorse City Council

Application number	Address	Description	Decision	Decision Date
PA2101392-4	141-169 Burwood Highway Burwood VIC 3125	S72 Amendment: amend the permit preamble. Amend plans (alterations to the endorsed Architectural, Signage and Landscape plans to reflect the retention of the crossover along Burwood Highway, Landscape Plan updated to propose some additional minor changes		
PA2604266	724-728 WHITEHORSE ROAD MITCHAM VIC 3132	53.23 Proposed development and associated buildings and works for a Residential Aged Care Facility, a three-storey building providing a total of 133 resident rooms. This development also incorporates the display of internally illuminated business		

Referrals and Determinations - February 2026

Under Clause 52.20
Government Funded Housing Development

0

Report Summary
A list of referrals and determinations under Clause 52.20 within Whitehorse City Council

Application number	Address	Description	Date Received

10.8 – ATTACHMENT 4. Councillor Reporting - Ministerial Permits - February

WHITEHORSE CITY COUNCIL

Ministerial Permit Register - February 2026

Planning Permits under Minister Delegation

Big Build

0

Report Summary
A list of planning permits under Minister Delegation based off the Ministerial Planning Register - Big Build for applications within Whitehorse City Council

Application Number	Address	Description	Date

Ministerial Permit Register - February 2026

Planning Permits under Minister Delegation

State Projects

0

Report Summary
A list of planning permits under Minister Delegation based off the Ministerial Planning Register - Stat Projects for applications within Whitehorse City Council

Project	Municipality	Description	Decision

10.9 ATTACHMENT 1. Pre Council Meeting Briefing - 16 March 2026

Record of Informal Councillor Meeting Form HPCM 21/183353

Pre Council Meeting Briefing – 16 March 2026 – 6.30pm – 6.42pm		
Matter/s Discussed: • 16 Mar 2026 Council Meeting Agenda	**Councillors Present**	**Officers Present**
	Cr Kirsten Langford Mayor	S Cann
	Cr Kieran Simpson Deputy Mayor	S White L Letic
	Cr Peter Allan	J Green
	Cr Blair Barker (Virtual)	F Nolan
	Cr Prue Cutts	V Ferlaino
	Cr Andrew Davenport	S Sullivan
	Cr Daniel Griffiths	S Candeland
	Cr Jarrod Gunn	A Wintle
	Cr Jason Martin	
	Cr Ben Stennett	
	Cr Hayley Weller	
Others Present: N/A		
Disclosures of Conflict of Interest: Gunn & Griffiths 10.1 left at 6.33pm returned 6.35pm.		
Councillor /Officer attendance following disclosure: Nil		

Form completed by:		**Submit to Governance**	
Received:		Council Meeting:	

10.9 ATTACHMENT 2. Strategy Meeting - 23 March 2026

WHITEHORSE CITY COUNCIL

Record of Informal Councillor Meeting Form HPCM 21/183353

Strategy Meeting – 23 March 2026: 6.30pm – 9.20pm		
Matter/s Discussed: • CEO Mid-Year Review • 2025/26 Quarter 2 Performance Report • 2025-26 Capital Works Program – Quarter 2 Update • Major Projects Update • Draft Council Meeting Agenda*	**Councillors Present** Cr Kirsten Langford Mayor Cr Kieran Simpson Deputy Mayor Cr Peter Allan Cr Blair Barker Cr Prue Cutts Cr Andrew Davenport Cr Hayley Weller Cr Jarrod Gunn	**Officers Present** S Cann F Nolan L Letic J Green S White V Ferlaino S Candeland L Morris C Clarke S Durbin L Keenahan
Others Present:		
Apologies were received from the following Councillors: Cr Jason Martin Cr Daniel Griffiths Cr Ben Stennett		
Disclosures of Conflict of Interest: Nil		
Councillor /Officer attendance following disclosure: N/A		

Form completed by:	Sarah Candeland	**Submit to Governance**	
Received:		Council Meeting:	