



City of Whitehorse

AGENDA

Ordinary Council Meeting

To be held in the
Council Chamber
Nunawading Civic Centre

379 Whitehorse Road Nunawading

on

Tuesday 28 January 2020

at 7:00pm

Members: Cr Sharon Ellis (Mayor), Cr Blair Barker, Cr Bill Bennett,
Cr Raylene Carr, Cr Prue Cutts, Cr Andrew Davenport, Cr Tina Liu,
Cr Denise Massoud, Cr Andrew Munroe, Cr Ben Stennett

Mr Simon McMillan
Chief Executive Officer

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AGENDA

1 PRAYER

1a Prayer for Council

We give thanks, O God, for the Men and Women of the past whose generous devotion to the common good has been the making of our City.

Grant that our own generation may build worthily on the foundations they have laid.

Direct our minds that all we plan and determine, is for the wellbeing of our City.

Amen.

1b Aboriginal Reconciliation Statement

"In the spirit of reconciliation, Whitehorse City Council acknowledges the Wurundjeri people as the traditional custodians of the land we are meeting on. We pay our respects to their Elders past and present."

2 WELCOME AND APOLOGIES

3 DISCLOSURE OF CONFLICT OF INTERESTS

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Minutes of the Ordinary Council Meeting 09 December 2019 and Confidential Ordinary Council Meeting 09 December 2019.

RECOMMENDATION

That the minutes of the Ordinary Council Meeting 09 December 2019 and Confidential Ordinary Council Meeting 09 December 2019 having been circulated now be confirmed.

5 RESPONSES TO QUESTIONS

6 NOTICES OF MOTION

7 PETITIONS

8 URGENT BUSINESS

9 COUNCIL REPORTS

9.1 CITY DEVELOPMENT

Engineering and Environmental

9.1.1 Review of School Crossing Supervisor Program

SUMMARY

The purpose of this report is to provide Council with an update on the review of the School Crossing Supervisor Subsidy Program. It is recommended that Council note the report and approve the recommended actions.

RECOMMENDATION

That Council:

- 1. Provides school crossing supervision at all 106 school crossing sites within Whitehorse. This includes supervision at all 94 existing supervised school crossing sites (of which 6 sites do not meet the Department of Transport (DoT) subsidy warrants) and 12 additional sites that meet the warrants and are not currently supervised.***
- 2. Approves the development of a School Crossing Supervisor Program Policy that considers the removal and installation of school crossing sites in alignment with the State Government warrant framework.***
- 3. Approves the employment and training of an additional 12 school crossing supervisors.***
- 4. Approves the opening of 12 new school crossing locations commencing the beginning of Term 3 2020.***

BACKGROUND

Council's Transport Team is responsible for submitting the annual School Crossing Supervisor Subsidy Application to the Department of Transport (DoT), formerly known as VicRoads, identifying school crossing sites. Council's Compliance Department manages the operation of the School Crossing Supervisor Program, including the financial management and recruitment of all school crossing supervisors.

Council receives a subsidy annually from the DoT for the provision of school crossing supervisors on arterial and local roads. This subsidy is a bulk sum allocation where Council can apply the subsidy to individual school crossing sites that meet the DoT warrants and also to sites that do not meet the warrants but have identified special circumstances such as issues relating to safety, elevated traffic speeds and parking conditions around the school that warrant a supervisor. DoT has confirmed that Council may, at its own discretion, allocate the bulk sum allocation to sites that are deemed appropriate and justified irrespective of whether or not they meet the DoT warrants.

To be eligible for funding, DoT requires that certain warrants are met relating to the number of children crossing the road and the number of vehicles travelling along the road during the school peak period in the vicinity of the school crossing site. For a site to be eligible for the subsidy, the number of children (minimum 20) multiplied by the number of vehicles in any hour (minimum 100) must exceed 5,000 for primary school crossings, while the number of children (minimum 20) multiplied by the number of vehicles in any hour (minimum 250) must exceed 25,000 for secondary school crossings.

9.1.1

(cont)

Whitehorse Council has been advocating to the State Government for several years for increased funding as part of the School Crossing Supervisor Subsidy program. While Council supports and acknowledges the increased level of funding in recent years between the State Government and local Councils (which recently increased to an approximate 50/50 funding split), the program continues to present challenges to Council.

There are a number of unresolved issues relating to the School Crossing Supervisor Subsidy program including the outdated DoT subsidy warrants established in the 1970's when the program commenced, recruitment and retention of school crossing supervisors and funding for the installation of new school crossings and supervisors. In addition, there are also school crossing sites that are currently supervised that do not meet the DoT warrants and similarly, there are school crossing sites that meet the DoT warrants and are currently not supervised.

For the 2018/19 financial year, DoT subsidised Council with 95 school crossing sites with a subsidy amount of \$573,895 excl. GST. This equated to approximately a 50% funding split between DoT and Council respectively. This subsidy amount does not include training, uniforms, maintenance, coordination or traffic counts and site assessments.

For the 2019/20 financial year, DoT increased its subsidy to Council to include 106 school crossing sites with a subsidy amount of \$654,444 excl. GST.

The additional DoT subsidy of \$80,549 excl. GST (12 sites) for 2019/20 provides Council an opportunity to increase supervised school crossing sites within Whitehorse to 106 in 2020 from the current 94.

Council officers have undertaken a review of potential school crossing sites across the municipality and assessed these against the DoT warrants. Consistent with the increased DoT subsidy for 2019/20, twelve (12) new sites were identified. Of these, one (1) new site is proposed for installation in Orchard Grove, Blackburn South. The remaining are located at existing school crossing sites and at signalised crossings.

In response to ongoing community concerns and feedback received from several schools regarding Council's management of the School Crossing Supervisor Program, Council officers have reviewed the existing program and provided recommendations to ensure the program is equitably managed into the future.

Although Council received increased DoT subsidy for the 2019/20 program, additional school crossings were not established as the program was placed on hold pending a review. Therefore, no additional school crossing sites or removal of existing school crossing sites were carried out during this review.

It is understood that DoT is undertaking a strategic review of its School Crossing Supervisor Subsidy Program, which is expected to include a holistic safe system approach (similar to Council's current review approach) for future funding of the Program. To date, DoT has not released the outcome of this review.

DISCUSSION

Council has historically funded supervised school crossing sites over several years where the DoT subsidy warrants were not met, due to community and school safety concerns. A proposal to remove school crossing supervisors from sites with low numbers of children crossing the road and low traffic volumes that did not satisfy the DoT warrants was considered by Council officers in early 2019. Council formally wrote to all affected schools where school crossing supervisors were proposed for removal, which was met with significant negative feedback from concerned schools and the local community.

9.1.1

(cont)

As such, Council's Transport Team undertook a detailed review of the current School Crossing Supervisor Program. This included the collection of updated traffic and pedestrian survey counts at all school crossing sites within the municipality during Term 3 of 2019 and site assessments to determine current conditions at each school crossing site. Term 3 was chosen as the most appropriate period to carry out the surveys given that Term 4, 2019 and Term 1 of 2020 are both shorter school terms. The surveys were carried out in consultation with all schools to ensure that the survey periods did not coincide with extraordinary circumstances such as student free days, excursions, events and camps.

Council's annual submission to the DoT for the School Crossing Supervisor Subsidy requires that all supporting survey data must not be more than three years old. The survey data collected in Term 3, 2019 was used to prepare Council's 2020/21 subsidy application, which was submitted in December 2019.

Council received a DoT subsidy for 106 school crossing sites in 2019/20 but did not allocate the subsidy to any new school crossing sites while the program was being reviewed. As such, Council continued to supervise the existing 94 school crossing sites in Whitehorse, which included six (6) sites that have a school crossing supervisor but did not meet the DoT subsidy warrants in 2019/20. These are located at:

Location	School	Ward
Stevens Road, Vermont (south of Husband Road)	St Timothy's Primary	Morack
Albany Crescent, Surrey Hills (west of Valonia Avenue)	Surrey Hills Primary	Elgar
Springfield Road Blackburn North (east of Gunyah Road)	St Philips School/ Whitehorse Primary	Springfield
Station Street, Box Hill South (south of Duncan Street)	Kingswood College	Riversdale
Springfield Road, Nunawading (at the Springvale Road intersection)	Whitehorse Primary	Central
Warrigal Road, Burwood (south of Loudon Street)	St Benedicts Primary	Riversdale

9.1.1

(cont)

As part of the review process, Council officers identified 12 additional sites that require supervision, which are represented in the table below.

Location	School	Ward
Williams Road at Springfield Road intersection	Blackburn High School	Central
Springfield Road west of Heppner Street	Blackburn High School	Central
Surrey Road at Whitehorse Road slip lane	Blackburn Primary	Central
Orchard Grove south of Canora Street	Orchard Grove Primary	Central
Whitehorse Road west side of Middleborough Road intersection	Box Hill High School	Elgar
Station Street at Woodhouse Grove Intersection	Box Hill High School	Elgar
Albion Road west side of Middleborough Road intersection	Laburnum Primary/Box Hill High School	Central
Whitehorse Road east side of Victory Street	Antonio Park Primary	Springfield
Doncaster East Road east side of Mitcham Road intersection	Mitcham Primary/Mullauna College	Springfield
Philip Street south of Karwitha Street	Vermont Primary/Vermont Secondary College	Morack
Mullens Road west of Livingstone Road	Livingstone Primary/Vermont South Special School	Morack
Elgar Road at Burwood Highway intersection	Presbyterian Ladies College	Elgar

Council on occasion receives requests from the community for the installation of new school crossing sites and/or supervisors. These requests are investigated by Council's Transport team and submitted to DoT for subsidy consideration if the warrants are met.

There is significant expectation from schools and the community for Council to continue to provide supervision at all existing school crossing sites, regardless of whether pedestrian and traffic volumes are low and do not meet the DoT warrants. Affected schools and the community expressed their safety concerns early last year for the removal of supervised school crossings that did not meet the DoT warrants. Council officers considered the feedback received from all schools and the community and assessed all school crossings within the municipality considering environmental characteristics, pedestrian and traffic safety requirements.

Council and schools have an important role to encourage all students to participate in active and sustainable transport and to provide a safe environment for travel to and from school. This is particularly relevant when considering the need for school crossing supervision. In addition, schools and Council, support initiatives and programs to encourage walking, cycling and road safety around school which alleviates traffic and parking congestion. Accordingly, it is recommended that Council continues to fund the supervision of all 94 existing school crossing sites within Whitehorse including the six (6) sites that do not meet the DoT subsidy warrants.

9.1.1

(cont)

It is proposed that a "School Crossing Supervisor Program" Policy be developed to guide officers with their decision making processes and assist with the ongoing management of the school crossing supervisor program. It will enable Council officers to assess requests for new school crossing sites and the management of existing school crossing sites and supervisors. All future supervised school crossing supervisor requests will only be considered if they meet the DoT subsidy warrants and will be assessed against the policy. If satisfied, the application will be submitted to the DoT for future school crossing supervisor subsidy consideration.

With an additional 12 school crossings being proposed in 2020 Whitehorse will have a total of 106 school crossing sites.

CONSULTATION

Council's Transport Team have consulted with various Council Departments including the Compliance, Community Development and Parkside Departments, as well with primary and secondary schools in Whitehorse.

Consultation with residents affected by the possible installation of the school crossing in Orchard Grove will be undertaken prior to the commencement of any works.

FINANCIAL IMPLICATIONS

The cost to undertake new pedestrian and traffic surveys at all existing and proposed school crossing sites within the municipality was \$30,160 excl. GST.

The cost associated with the installation of new or modified school crossings will be funded from the current 2019/20 capital works budget allocation of \$50,000.

Based on the current 2019/20 funding model, if Council were to provide supervision at all 106 school crossing sites, this would require additional recurrent Council funding. The recruitment of an additional 12 school crossing supervisors will incur an additional \$144,000 in salaries, training, uniforms, etc. Approximately 50% of this will be offset by the increased DoT subsidy provision as detailed earlier in this report.

	Budget	Expenditure
Operational Budget Account No. 10 1216 2467 (2019/20)	\$1,152,271	
12 additional School Crossing Supervisors in 2020/21	\$144,000	
Less DoT Subsidy	-\$654,444	
Total Budget excl.GST		\$641,827
Net Operational Cost to Council		\$641,827
Capital Works budget Account No. W218 – School Crossing Improvements (2019/20)	\$50,000	
Total Program Expenditure (excl GST)		\$691,827

9.1.1

(cont)

POLICY IMPLICATIONS

Road safety activities are directly linked to the following corporate Strategies:

- Council Plan 2016-2020
- Whitehorse Integrated Transport Strategy 2011
- Whitehorse Community Road Safety Strategy 2013
- Whitehorse Cycling Strategy 2016

9.2 INFRASTRUCTURE

9.2.1 Tender Evaluation (Contract 30189) Provision of Consultancy Services: Quantity Surveyor

SUMMARY

The purpose of this tender is to appoint a panel of consultants to provide quantity surveying services for a range of Council building projects valued up to the \$10M threshold (excluding GST).

Following a direct invitation tender process using the Victorian State Government Construction Suppliers Register, a comprehensive evaluation and assessment was undertaken and six consultants are now recommended for appointment to form a preferred supplier panel.

RECOMMENDATION

That Council:

- 1. Accept the tender and sign the formal contract document for Contract 30189 received from:***
 - a) Turner and Townsend Pty Ltd of Level 10, 136 Exhibition Street, Melbourne, VIC, 3000 (ABN: 84 115 688 830).***
 - b) Muller Pty Ltd atf Muller Unit Trust, trading as Muller Partnership, of 36 Kemp Street, The Junction, NSW 2291 (ABN: 33 650 179 041).***
 - c) Donald Cant Watts Corke (VIC) Pty Ltd of Upper Level 3 GPO Building, 350 Bourke Street, Melbourne, VIC, 3000 (ABN: 77 147 657 010).***
 - d) Wilde and Woollard Quantity Surveyors Pty Ltd, trading as Wilde and Woollard, of 37-41 Prospect Street, Box Hill, VIC, 3128 (ABN: 83 004 933 448).***
 - e) Prowse Quantity Surveyors Pty Ltd of Suite 8, 13 Church Street, Hawthorn, VIC, 3122 (ABN: 83 097 049 548).***
 - f) Rider Levett Bucknall Victoria Pty Ltd of Level 13, 380 St Kilda Road, Melbourne, VIC, 3004 (ABN: 28 006 699 476).***
- 2. Authorise the Chief Executive Officer to award an extension of this contract for up to two years, subject to a review of the consultant's performance and Council's business needs, at the conclusion of the initial three year contract term.***

BACKGROUND

Council owns a large number of buildings and is responsible for maintaining these buildings to ensure the level of service delivered meets community and user expectations. Funding for these capital projects is allocated from the annual Capital Works Program. Most projects require the services of a range of consultants including quantity surveyors to deliver the new, upgraded or refurbished facilities.

The existing panel of three quantity surveyors will be allowed to expire on 20 March 2020 as it does not adequately service Council's needs. It has been in place for three years and will not be extended.

Based on a review of the forward Capital Works Program, it has been determined that a new panel of six quantity surveyors is required.

9.2.1

(cont)

The term of the contract is three years commencing on 21 February 2020, with an option to extend the contract for up to two years at Council's discretion.

DISCUSSION

Tenderers were invited directly from the Victorian State Government Construction Suppliers Register. They were sourced based on their local government experience and reputation within the industry.

The tender period commenced on Tuesday 8 October 2019 and closed on Friday 1 November 2019.

Eight tender submissions were received from the nine invited consultants.

The tenders were evaluated against the following criteria:

- Cost to Council;
- Experience with Similar Projects;
- Experience with Similar Contracts;
- Overall Capability; and
- Equal Opportunity (Pass/Fail).

Following a comprehensive evaluation of the tenders including referee checks, the tenders received from Turner and Townsend, Muller Partnership, Donald Cant Watts Corke, Wilde and Woollard, Prowse Quantity Surveyors and Rider Levett Bucknall were considered to provide the best service and value for money for this Contract.

CONSULTATION

Council's Procurement team has been consulted to ensure the new panel arrangement meets Council's needs and is compliant with the Procurement Policy 2019.

FINANCIAL IMPLICATIONS

The panel is based on a schedule of rates. The tendered rates will be subject to rise and fall adjustments based on the Melbourne All-Groups Index Numbers at each anniversary date of the Contract.

The tendered rates were evaluated based on a mixture of lump sum and variable fees across varying project types and sizes.

The estimated expenditure under this contract is \$1M per year including GST. This amounts to \$3M over the initial contract term and \$5M if the option to extend the contract is exercised.

The costs incurred under this contract will be charged to individual project budgets as part of the approved annual Capital Works Program.

9.2.2 Tender Evaluation (Contract 30195) Construction Services for Minor Building Works

SUMMARY

The purpose of this tender is to appoint a panel of building contractors to provide construction services for a range of Council building projects valued up to the \$3M (excluding GST) threshold but excluding sporting pavilions. The Contract is for a term of three years with an option of a two year extension at the Chief Executive Officer's discretion.

Following a public tender and the completion of a comprehensive evaluation and assessment process, six builders are recommended for appointment to form a preferred contractor panel.

RECOMMENDATION

That Council:

- 1. *Accept the tender and sign the formal contract document for Contract 30195 received from:***
 - a) Ducon Maintenance Pty Ltd, trading as Ducon Building Solutions, of 2/55 Whiteside Road, Clayton South, VIC, 3169. (ABN: 79 150 941 174)***
 - b) CA Property Group Pty Ltd of 25 Reserve Street, Preston, VIC, 3072. (ABN: 92 094 711 038)***
 - c) Circon Constructions Pty Ltd of Unit 34/756 Burwood Highway, Ferntree Gully, VIC, 3156 (ABN: 44 113 265 044)***
 - d) Kingdom Constructions Group Pty Ltd of 1/12 Aileen Avenue, Heidelberg West, VIC, 3081. (ABN: 43 620 094 206)***
 - e) Harris HMC Interiors Pty Ltd, trading as Harris HMC Maintenance, of 52 Henderson Street, North Melbourne, VIC, 3051. (ABN: 57 904 356 452)***
 - f) Bay Building Services Pty Ltd of 16 North Drive, East Bentleigh, VIC, 3165. (ABN: 34 101 675 530)***
- for a period of three years commencing on 21 February 2020.***
- 2. *Authorise the Chief Executive Officer to award an extension of this contract for up to two years, subject to a review of the Contractor's performance and Council's business needs, at the conclusion of the initial three year contract term.***

BACKGROUND

A large number of building projects in Council's annual Capital Works Program are small to medium scale projects. In order to reduce the cost of tendering and accelerate the tender selection process, a panel of prequalified builders will be established from where quotations for projects can be obtained.

The existing panel arrangement (Contract 14033) allows builders to quote on individual projects valued at up to \$200,000, however significant time is still being spent preparing and managing tender processes for projects above this threshold.

9.2.2

(cont)

With the current panel expiring on 26 February 2020, the new panel will include a new project threshold of \$3M (excluding GST) but will exclude sporting pavilion projects. It is recommended that the number of building contractors on the panel increase from four to six to ensure adequate resourcing for Council projects.**DISCUSSION**

Tenders were advertised in The Age newspaper on Saturday 26 October 2019 and were closed on Monday 18 November 2019. A total of 15 submissions were received.

The tenders were evaluated against the following predefined evaluation criteria:

- Financial benefit to Council;
- Previous Experience in Similar Projects and Contracts;
- Qualifications and Experience of Principal Individuals;
- Organisation and Office Resources;
- Defect Systems;
- Quality Assurance Systems;
- Occupational Health and Safety (Pass / Fail); and
- Equal Opportunity (Pass / Fail).

Out of the 14 conforming submissions, six builders were shortlisted and interviewed. Financial viability and referee checks were also conducted.

The tenders received from the six selected builders are considered to provide the best value for money for this panel contract.

CONSULTATION

Council's Procurement team has been consulted to ensure the new panel arrangement meets Council's needs and is compliant with the Procurement Policy 2019.

FINANCIAL IMPLICATIONS

The tendered rates will be subject to rise and fall adjustments based on the Melbourne All-Groups Index Numbers at each anniversary date of the Contract.

The estimated expenditure under this contract is \$5M per year including GST. This amounts to \$15M over the initial contract term and \$25M if the option to extend the contract is exercised.

The costs incurred under this contract will be charged to individual project budgets as part of the approved annual Capital Works Program.

Works undertaken as part of this contract will continue to be awarded in accordance with the contractor's strengths, experiences and competitive lump sum quotations for each individual project.

9.3 HUMAN SERVICES

9.3.1 Draft Indoor Sports Facility Feasibility Study

ATTACHMENT

SUMMARY

A draft Indoor Sports Facility Feasibility Study (Study) has been prepared by consultants @leisure Planners. The Study provides Council with a strategic approach for the future provision of indoor facilities in the municipality. This Report is seeking Council endorsement of the draft Study for public release and comment.

RECOMMENDATION

That Council:

- 1. Endorse (refer to Attachment 1) The Draft Indoor Sports Facility Feasibility Study (ISFFS) for release to key sporting stakeholders and community for comment.***
- 2. Provide the draft ISFFS to Federal and State Members of Parliament as part of the consultation and advocacy process.***
- 3. Report back to Council on consultation findings and finalise the ISFFS.***
- 4. Refer \$540,000 for finalisation of business case and detailed design for Sportlink redevelopment to Council's 2020/21 capital works budget.***

BACKGROUND

The Indoor Sports Facility Feasibility Study (ISFFS) is a project identified in Council's Recreation Strategy (2015-2024). Council sought an updated analysis of the demand for indoor sports to identify an appropriate strategic approach for the future provision of indoor facilities.

Council appointed sport and recreation consultants @leisure Planners to prepare the ISFFS.

The draft ISFFS has been developed after consultation with sports clubs, peak bodies, schools, adjacent Councils, community and key stakeholders who provided over 600 inputs through surveys, interviews and meetings.

@leisure Planners has also analysed the existing nature, distribution and capacity of facilities in a regional and local context. This was to identify what needs are being met and where facilities may be improved to cater for existing and future indoor sports demands.

A project update was distributed to stakeholders who provided a submission during the consultation process.

A summary progress report was prepared providing an update on the status of the study to Councillors. Based on the priority sports that were identified, further work was undertaken and a draft ISFFS including recommendations has been prepared by @leisure Planners.

9.3.1

(cont)

DISCUSSION

A draft ISFFS has been prepared from @leisure Planners (Attachment 1) which includes the following:

Demand for Indoor Sports Facilities in Whitehorse

- In analysing demand, consideration has been given based on population demographics, characteristics of that population, forecasted growth of the population and patterns of growth and demand across suburbs.
- The projected indoor sports participation has been estimated for the City of Whitehorse based on the demographic influences, club/organisation membership and state average participation rates now and for the forecast population in 2036.
- Provision of facilities need to reflect where demand is very strong and likely to continue growing and in some cases, where participation is less than state participation rates and facilities are poor or non-existent that this may be limiting opportunities to grow.

Consultation Findings

- More than 630 people were interviewed, made submissions or completed the household survey. This consultation included all peak bodies for indoor sports, facility providers, schools, sporting clubs and the community.
- The household survey demonstrated overwhelming support for existing facilities to be upgraded and expanded. The highest demand was for the following sports in descending order of frequency:
 - Basketball
 - Table Tennis
 - Netball
 - Badminton
- A snapshot of State Sporting Association's Facility Strategies or submissions received was undertaken to understand the priorities of the sports.

Recommended Level of Provision by Sport

- Based on the consultation @leisure Planners has provided a recommendation for the main indoor sports to meet current and future demand across the municipality.

Overview of the Main Findings and Considerations

- There is a good diversity of indoor sports available within the City of Whitehorse that are provided in a range of different types of facilities.
- Additional indoor sports facilities are desirable in the City of Whitehorse to meet existing demand and future participation for an increasingly diverse population and to provide for an increasing number of sports that are played indoors.

Investment Priorities

- Three Investment Priorities are recommended:
 - Upgrade existing Council facilities;
 - Explore opportunities for a multi-use community facility to include table tennis in central Box Hill;
 - Advocate to encourage community use, when partnerships with schools propose upgrades to indoor sports courts.

9.3.1

(cont)

Summary of Priority Sports and Preferred Venues for Development

- The draft ISFFS provides an overview of the criteria applied to identify priority sports and preferred venues for redevelopment.
- The sports with the greatest needs in the short term include basketball, table tennis and netball. If additional courts are provided for these sports, other sports will be able to utilise these facilities and continue to grow.
- Overall from the research and consultation process undertaken the highest priority sports needing additional facilities in Whitehorse are table tennis, basketball, netball, badminton, futsal, gymnastics, volleyball, indoor cricket and fencing.
- The following Council owned facilities were assessed for redevelopment:
 - Aqualink, Box Hill
 - Sportlink, Vermont South
 - Slater Reserve Stadium, Blackburn North
 - Nunawading Gymnastics and Sports Club, Walker Park Nunawading
 - Nunawading Basketball Centre, East Burwood Reserve, East Burwood

Recommendations

1. Adopt the three investment priorities.
2. Undertake further exploration and feasibility work on each of the identified preferred development sites.
3. Commence concept design of Sportlink in consultation with Whitehorse Netball Association and Sportlink stakeholders.
4. Undertake a Master Plan for East Burwood Reserve.
5. Actively seek Federal, State and other funding opportunities.
6. Include the preferred development sites in Council's long-term financial planning and relevant Council Capital Works Plans.

CONSULTATION

The draft ISFFS will be sent to Whitehorse Indoor Sports clubs, schools, identified stakeholders from the project and made available for the broader community for comment prior to finalising the document.

The priority for Council is to progress the concept design for Sportlink as part of the funding allocated in the 2019/20 Council budget and in consideration of the Federal Government commitment of \$1.5M towards this project. The concept design process will commence in the near future with Whitehorse Netball Association and Sportlink stakeholders.

FINANCIAL IMPLICATIONS

The 2019/20 budget includes \$250,000 for the concept feasibility design at Sportlink to support recent 2019 election commitments of \$1.5M towards additional courts at this facility from the Federal Government.

An amount of \$540,000 is needed in Council's 2020/21 budget to finalise the Sportlink business case and detailed design. Construction requirement will be added for future years following Council approval of the business case.

The recommendations of the draft ISFFS include undertaking further exploration and feasibility work on each of the identified preferred development sites and preparation of a Master Plan for East Burwood Reserve.

Any such proposed redevelopments arising from this work will require significant investment. Council will need to strongly advocate for Federal and State Government Funding assistance.

9.3.1

(cont)

Once feedback has been received on the draft ISFFS, further information will be provided to Council to:

1. Establish priority and timing;
2. Assess long term financial impacts and timing options; and
3. Undertake Business Case development for approval and inclusion in future capital works program and financial plans.

Financial investment is likely to be significant (greater than \$100M) and requires careful staging and funding to ensure Council remains financially sustainable.

POLICY IMPLICATIONS

The draft ISFFS includes review of the Indoor Sports Facility Feasibility Study (2005).

The Indoor Sports Facility Feasibility Study was a project identified in Council's Recreation Strategy (2015-2024).

ATTACHMENT

- 1 Draft - Indoor Sports Facility Feasibility Study

9.4 CORPORATE

9.4.1 Appointment of Authorised Officers under the Planning and Environment Act 1987

SUMMARY

The purpose of this report is to recommend that Council resolve to appoint the named officers as Authorised Officers under the Planning and Environment Act 1987 and approve the execution of the Instrument of Appointment.

RECOMMENDATION

That Council resolve to appoint Jorine Bothma, Jesse Cardamone, and Belinda Moody as Authorised Officers pursuant to the Planning and Environment Act 1987 and that the Council Common Seal be affixed to the Instrument of Appointment (provided as Appendix 1).

BACKGROUND

Part 6 of the Planning and Environment Act 1987 ("the Act") provides for the enforcement of planning schemes, planning permits and agreements entered in accordance with Section 173 of the Act.

Investigative powers are vested in individuals appointed as "Authorised Officers", such as the power to enter land, apply for an enforcement order, and file a charge and summons.

As Section 188 (2) of the Act, prohibits authorisations being made under delegation, it is up to Council to directly appoint persons as "Authorised Officers" for the purpose of enforcing the Planning and Environment Act 1987.

DISCUSSION

The attached Instrument of Appointment has been prepared following advice received from Council's solicitors Maddocks and is similar to that used by many Victorian Councils.

The Instrument of Appointment will come into force once Council's Common Seal is affixed to the document.

CONSULTATION

Consultation with the General Manager City Development, Manager Planning and Building and Assistant Manager Statutory Planning has been undertaken in the preparation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications rising from the preparation of this report.

POLICY IMPLICATIONS

There are no policy implications arising from the preparation of this report.

9.4.1
(cont)

APPENDIX 1

Instrument of Appointment and Authorisation
(*Planning and Environment Act 1987*)

In this instrument "**officer**" means -

Jorine Bothma

Jesse Cardamone

Belinda Moody

By this instrument of appointment and authorisation Whitehorse City Council -

1. Under section 147(4) of the *Planning and Environment Act 1987* - appoints the officer to be an authorised officer for the purposes of the *Planning and Environment Act 1987* and the regulations made under that Act; and
2. Under section 232 of the *Local Government Act 1989* authorises the officer generally to institute proceedings for offences against the Acts and regulations described in this instrument.

It is declared that this instrument -

- a) Comes into force immediately upon its execution;
- b) Remains in force until varied or revoked.

This instrument is authorised by a resolution of the **Whitehorse City Council** on **28 January 2020**

THE COMMON SEAL OF THE)
WHITEHORSE CITY COUNCIL)
was hereunto affixed this ____ **day of**)
January 2020 in the presence of)

Councillor

Chief Executive Officer

Date: ____/____/2020

9.4.2 Delegated Decisions November 2019

SUMMARY

The following activity was undertaken by officers under delegated authority during November 2019.

RECOMMENDATION

That the report of decisions made by officers under Instruments of Delegation for the month of November 2019 be noted.

DELEGATION	FUNCTION	Number for November 2018	Number for November 2019
Planning and Environment Act 1987	Delegated Decisions	169	123
	Strategic Planning Decisions	Nil	Nil
Telecommunications Act 1997		Nil	Nil
Subdivision Act 1988		25	24
Gaming Control Act 1991		Nil	Nil
Building Act 1993	Dispensations & Applications to Building Control Commission	46	63
Liquor Control Reform Act 1998	Objections and Prosecutions	Nil	1
Food Act 1984	Food Act Orders	1	Nil
Public Health & Wellbeing Act 2008	Improvement / Prohibition Notices	1	Nil
Local Government Act 1989	Temporary Rd. Closures	5	7
Other Delegations	CEO Signed Contracts between \$150,000 - \$750,000	2	2
	Property Sales and Leases	8	2
	Documents to which Council seal affixed	1	Nil
	Vendor Payments	1475	1299
	Parking Amendments	2	4
	Parking Infringements Withdrawn	310	175

9.4.2

(cont)

DELEGATED DECISIONS MADE ON PLANNING APPLICATIONS NOVEMBER 2019

All decisions are the subject of conditions which may in some circumstances alter the use of development approved, or specific grounds of refusal if an application is not supported.

Appl No.	Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
WH/2019/1035	12.11.19	Application Lapsed	487-503 Springvale Road Vermont South Vic 3133	Morack	The removal of 2 trees	Native Vegetation Removal
WH/2019/1085	22.11.19	Application Lapsed	59 Burnett Street Mitcham Vic 3132	Springfield	Removal of one tree	VicSmart - Tree
WH/2019/793	07.11.19	Application Lapsed	13 Hunter Valley Road Vermont South Vic 3133	Morack	Removal of seven (7) 'protected' trees in the Significant Landscape Overlay, Schedule 9 (SLO9).	Special Landscape Area
WH/2019/993	13.11.19	Application Lapsed	11 Eley Road Blackburn South Vic 3130	Riversdale	Three lot subdivision	Subdivision
WH/2004/15049 /F	04.11.19	Delegate Approval - S72 Amendment	259 Middleborough Road Box Hill South Vic 3128	Riversdale	Use and development of the land for a Bunnings Warehouse (Trade Supplies and Restricted Retail Premises), works for associated car parking and landscaping, display of advertising signs, removal of native vegetation, and creation of access to a Category 1 Road	Permit Amendment

9.4.2
(cont)

Appl No.	Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
WH/2006/200/B	08.11.19	Delegate Approval - S72 Amendment	95 Highbury Road Burwood Vic 3125	Riversdale	Amendment to plans to alter car parking layout, relocation of air-conditioning unit and skylight, partial deletion of east and west side boundary walls, deletion of Conditions 1 b) and c) and amendment to Condition 1 d)	Permit Amendment
WH/2006/661/A	04.11.19	Delegate Approval - S72 Amendment	17 Trawool Street Box Hill North Vic 3129	Elgar	Buildings and works to alter and extend the existing ground floor shops and construct a new double storey dwellings above each shop, and a waiver of car parking (shop extension)	Permit Amendment
WH/2010/455/F	04.11.19	Delegate Approval - S72 Amendment	12/249 Middleborough Road Box Hill South Vic 3128	Riversdale	Use and development of land for restricted retail, warehouse, restricted recreation facility (gymnasium and children's play centre), convenience shop, and food and drinks premises, reduction in car parking and alteration of access to a road in a road zone category 1	Permit Amendment
WH/2011/1009/B	28.11.19	Delegate Approval - S72 Amendment	248-254 Whitehorse Road Nunawading Vic 3131	Springfield	Buildings and works for extension and alteration to existing trade supplies and restricted retail premises, and provision of parking to the satisfaction of the Responsible Authority, and associated signage.	Permit Amendment

9.4.2
(cont)

Appl No.	Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
WH/2013/669/C	13.11.19	Delegate Approval - S72 Amendment	15 Leopold Crescent Mont Albert Vic 3127	Elgar	Construction of a double storey dwelling to the rear of an existing dwelling, and buildings and works within 4 metres of protected trees	Permit Amendment
WH/2013/839/A	15.11.19	Delegate Approval - S72 Amendment	18 Prince Street Box Hill South Vic 3128	Riversdale	Addition of one (1) double storey dwelling at the rear of the existing dwelling	Permit Amendment
WH/2014/1082/A	01.11.19	Delegate Approval - S72 Amendment	133 Middleborough Road Box Hill South Vic 3128	Riversdale	Construction of two (2) double storey dwellings and creation of access to a Road Zone Category 1	Permit Amendment
WH/2015/1139/A	08.11.19	Delegate Approval - S72 Amendment	761-765 Whitehorse Road Mont Albert Vic 3127	Elgar	Construction of a four storey apartment building with two levels of basement parking, tree removal, buildings and works within 4 metres of protected trees and alteration of access to a road zone category 1	Permit Amendment
WH/2015/405/C	11.11.19	Delegate Approval - S72 Amendment	997-1003 Whitehorse Road Box Hill Vic 3128	Elgar	Include a mezzanine to the restaurant and reduce the associated car parking requirements (Clause 52.06), amend the plans and car parking management plan approved under the permit	Permit Amendment

9.4.2
(cont)

Appl No.	Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
WH/2015/42/A	12.11.19	Delegate Approval - S72 Amendment	4 Burch Street Blackburn North Vic 3130	Central	Construction of two (2) double storey dwellings and buildings and works within 4 metres of protected vegetation and vegetation removal within SLO9	Permit Amendment
WH/2016/1110/A	25.11.19	Delegate Approval - S72 Amendment	29 Albion Road Box Hill Vic 3128	Elgar	Amendment to Approved construction of nine dwellings on a lot, partial demolition of an existing building and construction of buildings and works in a Heritage Overlay	Permit Amendment
WH/2016/224/B	13.11.19	Delegate Approval - S72 Amendment	20 Marlborough Street Mont Albert Vic 3127	Elgar	Construction of one double storey dwelling and extensions to an existing dwelling	Permit Amendment
WH/2017/159/A	07.11.19	Delegate Approval - S72 Amendment	38 Station Street Burwood Vic 3125	Riversdale	Construction of Six Double Storey Dwellings, Removal of Vegetation and Alteration of Access to a Road in a Road Zone, Category 1	Permit Amendment
WH/2017/752/A	08.11.19	Delegate Approval - S72 Amendment	7 Lewis Court Nunawading Vic 3131	Springfield	Development of two, two storey dwellings, tree removal and works within 4m of protected trees	Permit Amendment

9.4.2
(cont)

Appl No.	Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
WH/2017/864/A	01.11.19	Delegate Approval - S72 Amendment	99 Carrington Road Box Hill Vic 3128	Elgar	Amendment of plans, permit preamble and conditions of planning permit WH/2017/864 issued for the Construction of eighteen 3-4 storey dwellings and front fence, subdivision into 2 lots, partial demolition and building and works, removal of trees and reduction in car parking to include the deletion of subdivision of two lots	Permit Amendment
WH/2018/1169/A	06.11.19	Delegate Approval - S72 Amendment	12 Kildare Street Burwood Vic 3125	Riversdale	Buildings and works within 4 metres of protected SLO9 trees and vegetation removal	Permit Amendment
WH/2018/193/A	22.11.19	Delegate Approval - S72 Amendment	2-4 Bruce Street Box Hill Vic 3128	Elgar	Buildings and works to construct two towers (10 storey and 19 storey) to provide dwellings and part use of the land for the purpose of office	Permit Amendment
WH/2018/440/A	08.11.19	Delegate Approval - S72 Amendment	23 Stanley Road Vermont South Vic 3133	Morack	Construction of two new dwellings and buildings and works within 4 metres of protected vegetation and removal of vegetation within SLO9	Permit Amendment
WH/2019/286/A	08.11.19	Delegate Approval - S72 Amendment	54 Scott Street Vermont Vic 3133	Springfield	Buildings and works to construct one (1) double storey dwelling, including associated buildings and works within 4 metres of protected SLO7 trees and SLO7 tree removal	Permit Amendment

9.4.2
(cont)

Appl No.	Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
WH/2017/917	18.11.19	Delegate NOD Issued	26 Dudley Street Mitcham Vic 3132	Springfield	Construction of three (3) double-storey dwellings, associated tree removal and buildings and works within 4 metres of protected trees (SLO9)	Multiple Dwellings
WH/2018/1124	15.11.19	Delegate NOD Issued	24 Clanbrae Avenue Burwood Vic 3125	Riversdale	Construction of Three (3) Double Storey Dwellings on a Lot and Vegetation Removal	Multiple Dwellings
WH/2018/1360	14.11.19	Delegate NOD Issued	7 Barcelona Street Box Hill Vic 3128	Elgar	Development of the land for the construction of three (3) double storey dwellings, associated tree removal and buildings and works within 4 metres of protected trees	Multiple Dwellings
WH/2019/139	26.11.19	Delegate NOD Issued	7 Haig Street Box Hill South Vic 3128	Riversdale	Construction of two (2) double storey dwellings and buildings and works within SLO9 & SBO	Multiple Dwellings
WH/2019/216	15.11.19	Delegate NOD Issued	77 Laburnum Street Blackburn Vic 3130	Central	Construction of three double storey dwellings and removal of vegetation	Multiple Dwellings
WH/2019/263	18.11.19	Delegate NOD Issued	257 Burwood Highway Burwood Vic 3125	Riversdale	Use of land for internet cafe and advertising signage	Business
WH/2019/434	04.11.19	Delegate NOD Issued	3 Tanunda Street Vermont South Vic 3133	Morack	Construction of two dwellings and works within 4 metres of a tree under the Significant Landscape Overlay - Schedule 9.	Multiple Dwellings

9.4.2
(cont)

Appl No.	Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
WH/2019/575	13.11.19	Delegate NOD Issued	2 Gordon Street Mont Albert Vic 3127	Elgar	Construction of two double storey dwellings, buildings and works including a fence within 4 metres of a protected tree (SLO9), and associated tree removal	Multiple Dwellings
WH/2019/694	18.11.19	Delegate NOD Issued	48-50 O'shannessy Street Nunawading Vic 3131	Springfield	Use and development of the land for a community care accommodation.	Residential (Other)
WH/2019/732	18.11.19	Delegate NOD Issued	19 Harker Street Burwood Vic 3125	Riversdale	Change of use to Leisure and Recreation (restricted recreation facility as callisthenics studio)	Change of Use
WH/2019/891	22.11.19	Delegate NOD Issued	22 Hone Avenue Blackburn South Vic 3130	Central	Buildings and works within 4 metres of protected vegetation and removal of vegetation within SLO9	Single Dwelling < 300m2
WH/2018/1058	04.11.19	Delegate Permit Issued	17 Beddows Street Burwood Vic 3125	Riversdale	Construction of two double storey dwellings and associated buildings and works within 4 metres of protected trees.	Multiple Dwellings
WH/2018/1217	22.11.19	Delegate Permit Issued	29 Victoria Crescent Mont Albert Vic 3127	Elgar	Construction of Three (3) Double Storey Dwellings on a Lot and Buildings and Works Within Four (4) Metres of Protected Vegetation	Multiple Dwellings

9.4.2
(cont)

Appl No.	Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
WH/2018/1351	13.11.19	Delegate Permit Issued	14 Gibson Street Box Hill South Vic 3128	Riversdale	Development of two dwellings, tree removal and buildings and works within 4 metres of protected trees	Multiple Dwellings
WH/2019/1038	18.11.19	Delegate Permit Issued	Tram Shelter MTP06446 adjacent to 450 Elgar Rd Box Hill	Elgar Ward	Construct and display four (4) electronic signs	Advertising Sign
WH/2019/1039	18.11.19	Delegate Permit Issued	Tram Shelter MTP06449 adjacent to 786 Whitehorse Rd Box Hill	Elgar Ward	Construct and display four (4) electronic signs	Advertising Sign
WH/2019/1040	18.11.19	Delegate Permit Issued	Tram Shelter MTP06453 adjacent to 887 Whitehorse Road Box Hill	Elgar Ward	Construct and display two (2) electronic signs	Advertising Sign
WH/2019/1041	18.11.19	Delegate Permit Issued	Tram Shelter MTP06454 adjacent to 850 Whitehorse Road Box Hill	Elgar Ward	Construct and display two (2) electronic signs	Advertising Sign
WH/2019/1043	18.11.19	Delegate Permit Issued	Tram Shelters MTP06457 and MTP06458 adjacent to 925 Whitehorse Road Box Hill	Elgar Ward	Construct and display four (4) electronic signs	Advertising Sign
WH/2019/1073	14.11.19	Delegate Permit Issued	6 Furness Street Blackburn Vic 3130	Central	Removal of Protected Vegetation (SLO2)	Special Landscape Area
WH/2019/1082	12.11.19	Delegate Permit Issued	2 Orchard Crescent Mont Albert North Vic 3129	Elgar	Removal of one (1) Agonis flexuosa (Willow Myrtle) tree.	VicSmart - Tree

9.4.2
(cont)

Appl No.	Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
WH/2019/1086	01.11.19	Delegate Permit Issued	76 Nurlendi Road Vermont Vic 3133	Morack	Removal of one (1) tree	VicSmart - Tree
WH/2019/1089	18.11.19	Delegate Permit Issued	123 Junction Road Nunawading Vic 3131	Springfield	Removal of one tree	VicSmart - Tree
WH/2019/1095	01.11.19	Delegate Permit Issued	11 Kalang Street Blackburn Vic 3130	Central	Removal of 1 mahogany gum (tree 4) - Eucalyptus Robusta	VicSmart - Tree
WH/2019/1097	01.11.19	Delegate Permit Issued	11 Kalang Street Blackburn Vic 3130	Central	Removal of 1 mahogany gum (tree 3) - Eucalyptus Robusta	VicSmart - Tree
WH/2019/1106	21.11.19	Delegate Permit Issued	9 Kitchener Street Box Hill South Vic 3128	Riversdale	Construction of a front fence within 4 metres of a tree protected under Schedule 9 to the Significant Landscape Overlay	VicSmart - General Application
WH/2019/1109	21.11.19	Delegate Permit Issued	3 Hilltop Crescent Burwood East Vic 3151	Riversdale	Eight lot subdivision	Subdivision
WH/2019/1111	07.11.19	Delegate Permit Issued	5 Nicholson Street Nunawading Vic 3131	Springfield	Removal of Vegetation (One Tree) within the Significant Landscape Overlay - Schedule 9	VicSmart - Tree
WH/2019/1112	08.11.19	Delegate Permit Issued	5 Nicholson Street Nunawading Vic 3131	Springfield	Removal of Vegetation (One Tree) within the Significant Landscape Overlay - Schedule 9	VicSmart - Tree
WH/2019/1113	08.11.19	Delegate Permit Issued	5 Nicholson Street Nunawading Vic 3131	Springfield	Removal of Vegetation (One Tree) within the Significant Landscape Overlay - Schedule 9	VicSmart - Tree

9.4.2
(cont)

Appl No.	Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
WH/2019/1114	08.11.19	Delegate Permit Issued	5 Nicholson Street Nunawading Vic 3131	Springfield	Removal of Vegetation (One Tree) within the Significant Landscape Overlay - Schedule 9	VicSmart - Tree
WH/2019/1118	27.11.19	Delegate Permit Issued	11 Renown Street Burwood Vic 3125	Riversdale	Five lot subdivision	Subdivision
WH/2019/1120	18.11.19	Delegate Permit Issued	40 Crest Grove Nunawading Vic 3131	Springfield	Removal of one tree (Tree 1) protected by SLO9 for the construction of one dwelling	VicSmart - Tree
WH/2019/1121	19.11.19	Delegate Permit Issued	40 Crest Grove Nunawading Vic 3131	Springfield	Removal of one tree (Tree 2) protected by SLO9 for the construction of one dwelling.	VicSmart - Tree
WH/2019/1124	19.11.19	Delegate Permit Issued	99 Carrington Road Box Hill Vic 3128	Elgar	Two lot subdivision	Subdivision
WH/2019/1125	13.11.19	Delegate Permit Issued	16 Peacock Street Burwood Vic 3125	Riversdale	Removal of one tree	VicSmart - Tree
WH/2019/1126	19.11.19	Delegate Permit Issued	103 Carrington Road Box Hill Vic 3128	Elgar	Nineteen lot subdivision	Subdivision
WH/2019/1130	13.11.19	Delegate Permit Issued	1201-1205 Riversdale Road Box Hill South Vic 3128	Riversdale	Removal of one tree	VicSmart - Tree
WH/2019/1133	18.11.19	Delegate Permit Issued	13 Lobelia Court Blackburn North Vic 3130	Central	Removal of one tree	VicSmart - Tree

9.4.2
(cont)

Appl No.	Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
WH/2019/1138	07.11.19	Delegate Permit Issued	6 Hamel Street Box Hill South Vic 3128	Riversdale	Two lot subdivision	Subdivision
WH/2019/1141	07.11.19	Delegate Permit Issued	122 Dorking Road Box Hill North Vic 3129	Elgar	Two lot subdivision	VicSmart - Subdivision
WH/2019/1142	18.11.19	Delegate Permit Issued	1/33 Glen Ebor Avenue Blackburn Vic 3130	Central	Removal of protected trees (SLO9)	VicSmart - Tree
WH/2019/1144	18.11.19	Delegate Permit Issued	10 Winifred Street Nunawading Vic 3131	Springfield	Removal of one protected tree in the Significant Landscape Overlay Schedule 9	VicSmart - Tree
WH/2019/1145	14.11.19	Delegate Permit Issued	4 Little Street Box Hill South Vic 3128	Riversdale	Removal of one (1) SLO9 tree	VicSmart - Tree
WH/2019/1150	19.11.19	Delegate Permit Issued	47 Pickford Street Burwood East Vic 3151	Morack	Two lot subdivision	VicSmart - Subdivision
WH/2019/1151	22.11.19	Delegate Permit Issued	8 Bennett Street Forest Hill Vic 3131	Central	Removal of one tree under the Significant Landscape Overlay - Schedule 9	VicSmart - Tree
WH/2019/1166	26.11.19	Delegate Permit Issued	7 Burch Street Blackburn North Vic 3130	Central	Two lot subdivision	Subdivision
WH/2019/1168	15.11.19	Delegate Permit Issued	7 Hotham Court Mont Albert Vic 3127	Elgar	Two lot subdivision	VicSmart - Subdivision
WH/2019/1180	18.11.19	Delegate Permit Issued	18 Beech Street Surrey Hills Vic 3127	Riversdale	Two lot subdivision	VicSmart - Subdivision

9.4.2
(cont)

Appl No.	Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
WH/2019/1186	27.11.19	Delegate Permit Issued	4/96 Severn Street Box Hill North Vic 3129	Elgar	Removal of one (1) SLO9 tree	VicSmart - Tree
WH/2019/1187	26.11.19	Delegate Permit Issued	1001/545 Station Street Box Hill Vic 3128	Elgar	Two lot subdivision	Subdivision
WH/2019/1195	21.11.19	Delegate Permit Issued	27 Parkside Avenue Box Hill Vic 3128	Elgar	Two lot subdivision	Subdivision
WH/2019/1197	26.11.19	Delegate Permit Issued	93 Boronia Road Vermont Vic 3133	Morack	Two lot subdivision	VicSmart - Subdivision
WH/2019/1207	26.11.19	Delegate Permit Issued	6 Kalimna Street Vermont Vic 3133	Morack	Two lot subdivision	Subdivision
WH/2019/179	04.11.19	Delegate Permit Issued	240 Morack Road Vermont South Vic 3133	Morack	Construction of six additional dwellings (4 double storey and 2 single storey) to the rear of the existing dwelling and buildings and works with four metres of trees protected under Schedule 9 to the significant Landscape Overlay	Multiple Dwellings
WH/2019/314	08.11.19	Delegate Permit Issued	16-28 Nelson Road Box Hill Vic 3128	Elgar	Buildings and works to construct a two (2) storey extension, for the purpose of food and drink premises (ground floor), increase in licensed area and administration area	Residential (Other)

9.4.2
(cont)

Appl No.	Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
WH/2019/355	14.11.19	Delegate Permit Issued	10 Kerr Street Blackburn Vic 3130	Central	The construction of two dwellings, and associated tree removal and buildings and works within 4 metres of protected trees on a lot affected by the Significant Landscape Overlay (SLO9).	Multiple Dwellings
WH/2019/368	11.11.19	Delegate Permit Issued	9 Eley Road Blackburn South Vic 3130	Riversdale	Construction of three (3) double storey dwellings on a lot and buildings and works within 4 metres of protected vegetation and vegetation removal within SLO9	Multiple Dwellings
WH/2019/546	29.11.19	Delegate Permit Issued	27 Ashley Street Box Hill North Vic 3129	Elgar	Construction of Two (2) Dwellings on a Lot and Removal of Vegetation	Multiple Dwellings
WH/2019/556	22.11.19	Delegate Permit Issued	285-301 Warrigal Road Burwood Vic 3125	Riversdale	Installation of an electronic sign	Advertising Sign
WH/2019/631	28.11.19	Delegate Permit Issued	1/32 Wellington Avenue Blackburn Vic 3130	Central	Buildings and works for a front fence	Special Landscape Area
WH/2019/635	13.11.19	Delegate Permit Issued	17 Gay Street Blackburn North Vic 3130	Central	Buildings and works [associated with an outbuilding] within 4 metres of a protected tree.	Special Landscape Area
WH/2019/669	26.11.19	Delegate Permit Issued	2-4 Bruce Street Box Hill Vic 3128	Elgar	Display of signage (real-estate sign), associated with the sales of apartments	Advertising Sign
WH/2019/674	25.11.19	Delegate Permit Issued	10/88-90 Main Street Blackburn Vic 3130	Central	Buildings and works to a dwelling on a lot less than 500sqm.	Single Dwelling < 300m2

9.4.2
(cont)

Appl No.	Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
WH/2019/681	28.11.19	Delegate Permit Issued	10 Eley Road Burwood East Vic 3151	Riversdale	Removal of easement	Subdivision
WH/2019/713	14.11.19	Delegate Permit Issued	3 Aldinga Street Blackburn South Vic 3130	Central	Removal of four trees under the significant landscape overlay - schedule 9	Special Landscape Area
WH/2019/733	26.11.19	Delegate Permit Issued	3/1 Purches Street Mitcham Vic 3132	Springfield	Extension to a dwelling on a lot less than 500 square metres in a General Residential Zone.	Single Dwelling < 300m2
WH/2019/736	11.11.19	Delegate Permit Issued	2-6 Market Street Nunawading Vic 3131	Springfield	Buildings and works (alfresco dining area and covered dry store) and signs (business identification)	Business
WH/2019/737	25.11.19	Delegate Permit Issued	370-372 Mitcham Road Mitcham Vic 3132	Springfield	Seventeen lot subdivision	Subdivision
WH/2019/742	01.11.19	Delegate Permit Issued	42 Pakenham Street Blackburn Vic 3130	Central	Tree Removal	Special Landscape Area
WH/2019/760	01.11.19	Delegate Permit Issued	1 St James Court Blackburn South Vic 3130	Central	Building and works (new dwelling) within 4 metres of protected trees under the Significant Landscape Overlay 9	Special Landscape Area
WH/2019/779	12.11.19	Delegate Permit Issued	942-946 Whitehorse Road Box Hill Vic 3128	Elgar	Illuminated signage in a Heritage Overlay	Advertising Sign

9.4.2
(cont)

Appl No.	Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
WH/2019/831	04.11.19	Delegate Permit Issued	6/195-197 Whitehorse Road Blackburn Vic 3130	Central	Construct and display business identification signage	Advertising Sign
WH/2019/855	08.11.19	Delegate Permit Issued	353-383 Burwood Highway Forest Hill Vic 3131	Morack	Construction of a stair egress and signage to the terrace of the existing building	Business
WH/2019/885	14.11.19	Delegate Permit Issued	20 Brook Crescent Box Hill South Vic 3128	Riversdale	Buildings and works to construct a new dwelling within 4 metres of protected trees in the Significant Landscape Overlay Schedule 9	Special Landscape Area
WH/2019/897	01.11.19	Delegate Permit Issued	3 Jennifer Court Vermont South Vic 3133	Morack	Removal of a tree under the Significant Landscape Overlay Schedule 9	VicSmart - Tree
WH/2019/913	21.11.19	Delegate Permit Issued	9 Morris Avenue Mont Albert North Vic 3129	Elgar	Construction of a front fence within 4 metres of protected trees.	VicSmart - General Application
WH/2019/925	01.11.19	Delegate Permit Issued	19 Brazeel Street Blackburn South Vic 3130	Central	Buildings and works and removal of vegetation within SLO9	Special Landscape Area
WH/2019/953	29.11.19	Delegate Permit Issued	39 Naughton Grove Blackburn Vic 3130	Central	Buildings and works for the construction of a first-floor to the existing dwelling	Special Landscape Area
WH/2019/964	06.11.19	Delegate Permit Issued	29 Panorama Drive Forest Hill Vic 3131	Morack	Removal of one tree (Tree 1) under the Significant Landscape Overlay - Schedule 9	VicSmart - Tree

9.4.2
(cont)

Appl No.	Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
WH/2019/982	06.11.19	Delegate Permit Issued	18 Livingstone Road Vermont South Vic 3133	Morack	Removal of six (6) protected trees in the Significant Landscape Overlay Schedule 9	Special Landscape Area
WH/2019/985	04.11.19	Delegate Permit Issued	2a Gordon Crescent Blackburn Vic 3130	Central	Buildings and works (shed) in an Overlay	VicSmart - General Application
WH/2019/997	01.11.19	Delegate Permit Issued	16 Briggs Street Mont Albert North Vic 3129	Elgar	Construction of a deck	VicSmart - General Application
WH/2018/1384	27.11.19	Delegate Refusal Issued	1/20 Harrison Street Mitcham Vic 3132	Springfield	Development of the land to construct twenty dwellings including a a basement garage	Multiple Dwellings
WH/2019/1093	22.11.19	Delegate Refusal Issued	196-198 Surrey Road Blackburn Vic 3130	Central	Removal of one protected tree in the Significant Landscape Overlay Schedule 9 and Design and Development Overlay Schedule 8	VicSmart - Tree
WH/2019/1107	04.11.19	Delegate Refusal Issued	1 Nandina Street Forest Hill Vic 3131	Springfield	Removal of one (1) SLO9 and VPO3 tree	VicSmart - Tree
WH/2019/1117	14.11.19	Delegate Refusal Issued	81 Menin Road Forest Hill Vic 3131	Springfield	Removal of one (1) Liquidambar styraciflua (Sweet Gum) tree.	VicSmart - Tree
WH/2019/1135	21.11.19	Delegate Refusal Issued	2/48 Shawlands Avenue Blackburn South Vic 3130	Central	Removal of one tree	VicSmart - Tree
WH/2019/1163	15.11.19	Delegate Refusal Issued	123 Junction Road Nunawading Vic 3131	Springfield	Removal of one (1) tree	VicSmart - Tree

9.4.2
(cont)

Appl No.	Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
WH/2019/158	01.11.19	Delegate Refusal Issued	292 Station Street Box Hill South Vic 3128	Riversdale	Buildings and works for alterations and additions to upgrade an existing Service Station and associated business identification and promotion signage (includes 10 non-internally illuminated and 5 internally illuminated signs) and variation of Access to a road in the Road Zone Category 1 (RDZ1)	Business
WH/2019/166	08.11.19	Delegate Refusal Issued	46 Dudley Street Mitcham Vic 3132	Springfield	Construction of four (4) double storey dwellings, tree removal and buildings and works within four metres of protected trees	Multiple Dwellings
WH/2019/367	14.11.19	Delegate Refusal Issued	1109-1113 Whitehorse Road Box Hill Vic 3128	Elgar	Construction of a Four Storey Building (Comprising Office & Retail Uses) and Reduction In Car Parking	Business
WH/2019/493	06.11.19	Delegate Refusal Issued	91 Rostrevor Parade Mont Albert North Vic 3129	Elgar	Construction of six double storey dwellings, basement and buildings and works within 4 metres of a protected tree (SLO9)	Multiple Dwellings
WH/2019/1203	29.11.19	No Permit Required	27 Doncaster East Road Mitcham Vic 3132	Springfield	Removal of one tree	VicSmart - Tree
WH/2019/1108	20.11.19	Withdrawn	33a Aldinga Street Blackburn South Vic 3130	Central	Construction of front fence on a two dwelling site on lot of land	Multiple Dwellings

9.4.2
(cont)

Appl No.	Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
WH/2019/1148	13.11.19	Withdrawn	15 Sunninghill Court Mitcham Vic 3132	Springfield	Bathroom addition within 4m of existing tree (500mm Circumference) Significant Landscape Overlay	Single Dwelling < 300m2
WH/2019/836	15.11.19	Withdrawn	Cntre Mang 17-21 Market Street Box Hill Vic 3128	Elgar	Change the signage to illuminate	Advertising Sign
WH/2019/842	08.11.19	Withdrawn	31 Mccomas Grove Burwood Vic 3125	Riversdale	Construction of three double storey dwellings and associated tree removal	Multiple Dwellings
WH/2019/853	14.11.19	Withdrawn	128-134 Burwood Highway Burwood Vic 3125	Riversdale	Business identification signage in a commercial 2 zone	Advertising Sign
WH/2019/912	25.11.19	Withdrawn	2/240 Elgar Road Box Hill South Vic 3128	Riversdale	Construct a carport	Single Dwelling < 300m2

9.4.2
(cont)

BUILDING DISPENSATIONS/APPLICATIONS NOVEMBER 2019

Address	Date	Ward	Result
1 Jobert Court, Blackburn South	15.11.19	Central	Consent Granted 76
12 Orana Street, Blackburn	15.11.19	Central	Consent Granted 83
173-175 Whitehorse Road, Blackburn	12.11.19	Central	Consent Granted 116
2 Gerbera Court, Blackburn North	13.11.19	Central	Consent Granted 74
2 Jessie Street, Blackburn North	13.11.19	Central	Consent Granted 74, 79
29 Boyd Street, Blackburn South	27.11.19	Central	Consent Granted 76,79
36 Raleigh Street, Forest Hill	25.11.19	Central	Consent Granted 91
39 Aldinga Street, Blackburn South	13.11.19	Central	Consent Granted 89
49 Maple Street, Blackburn	14.11.19	Central	Consent Granted 89
5 Canora Street, Blackburn South	01.11.19	Central	Consent Granted 76
55 Edinburgh Road, Blackburn South	01.11.19	Central	Consent Granted 89
7 Marama Street, Blackburn South	01.11.19	Central	Consent Granted 80
9 Goodwin Street, Blackburn	15.11.19	Central	Consent Granted 89
97 Lake Road, Blackburn	27.11.19	Central	Consent Granted
1 Jobert Court, Blackburn South	15.11.19 18.11.19	Central	Consent Refused 79, 75, 80
24 Harold Street, Blackburn	28.11.19	Central	Consent Refused 89
2a Norvel Street, Blackburn	26.11.19	Central	Consent Refused 89
17 Arnold Street, Box Hill	19.11.19	Elgar	Consent Granted 116
20 Cherry Orchard Rise, Box Hill North	27.11.19	Elgar	Consent Granted 76
21 Barkly Street, Box Hill	15.11.19	Elgar	Consent Granted 76
29 Sweetland Road, Box Hill	28.11.19	Elgar	Consent Granted 74
31 Mckean Street, BOX HILL NORTH	19.11.19	Elgar	Consent Granted 74
35 Court Street, Box Hill	14.11.19	Elgar	Consent Granted 82
44 Clota Avenue, Box Hill	25.11.19	Elgar	Consent Granted 85
52 Zetland Road, Mont Albert	04.11.19	Elgar	Consent Granted 79
31 Mckean Street, BOX HILL NORTH	19.11.19	Elgar	Consent Refused 81
7 Belgravia Avenue, Mont Albert North	12.11.19	Elgar	Consent Refused 80
9-11 Prospect Street, Box Hill	12.11.19	Elgar	Withdrawn 116
2/15 Mill Avenue, Forest Hill	20.11.19	Morack	Consent Granted 76
30 Newhaven Road, Burwood East	28.11.19	Morack	Consent Granted 89
5 Stanley Road, Vermont South	01.11.19	Morack	Consent Granted 116
95 Morack Road, Vermont South	28.11.19	Morack	Consent Granted 92
9 Wingrove Street, Forest Hill	26.11.19	Morack	Consent Refused 74
1140 Riversdale Road, Box Hill South	20.11.19	Riversdale	Consent Granted 89
13 Clifton Street, Box Hill South	13.11.19	Riversdale	Consent Granted 89
18 O'brien Crescent, Blackburn South	04.11.19 27.11.19	Riversdale	Consent Granted 76,79

9.4.2

(cont)

Address	Date	Ward	Result
5 Saxon Street, Burwood East	28.11.19	Riversdale	Consent Granted 74
56 Broughton Road, Surrey Hills	15.11.19	Riversdale	Consent Granted 90,89,92
11 Collier Court, Burwood	18.11.19	Riversdale	Consent Refused 74
1 Koala Avenue, Nunawading	04.11.19	Springfield	Consent Granted 79
18 Joyce Street, Nunawading	20.11.19	Springfield	Consent Granted 89
25 Davison Street, Mitcham	25.11.19	Springfield	Consent Granted 79
28 Grey Street, Vermont	27.11.19	Springfield	Consent Granted 74
389 Springfield Road, Nunawading	15.11.19	Springfield	Consent Granted 74,76,79,85
4 Busana Way, Nunawading	07.11.19	Springfield	Consent Granted 91
51 O'shannessy Street, Nunawading	15.11.19	Springfield	Consent Granted 81
65 Betula Avenue, Vermont	25.11.19	Springfield	Consent Granted 76
70 Mount Pleasant Road, Nunawading	11.11.19	Springfield	Consent Granted 80
11 East India Avenue, Nunawading	11.11.19	Springfield	Consent Refused 75,79
11 Panel Street, Mitcham	15.11.19	Springfield	Consent Refused 80
40 Crest Grove, Nunawading	28.11.19	Springfield	Consent Refused 74
65 Betula Avenue, Vermont	25.11.19	Springfield	Consent Refused 74

DELEGATED DECISIONS MADE ON STRATEGIC PLANNING MATTERS NOVEMBER 2019

Under the Planning and Environment Act 1987: Nil

REGISTER OF CONTRACTS SIGNED BY CEO DELEGATION NOVEMBER 2019

Contract Number	Service
30199	Newton Street Road Reconstruction
30197	Cleaning and Maintenance of Automated Public Toilets

REGISTER OF PROPERTY DOCUMENTS EXECUTED NOVEMBER 2019

Property Address	Document Type	Document Detail
8A Prospect Street, Box Hill	Licence	As a temporary commercial Car Park
14 + 16 Scott Grove Burwood	Contract of Sale and Vendor Statement	Other: withheld for privacy

REGISTER OF DOCUMENTS AFFIXED WITH THE COUNCIL SEAL NOVEMBER 2019

Nil

9.4.2

(cont)

PARKING RESTRICTIONS APPROVED BY DELEGATION NOVEMBER 2019

Address: **Puerta Street, Burwood:** 15m east of Faelen Street

Previously: 1 Unrestricted parking space

Now: 1 'No Stopping' parking space

Address: **Puerta Street, Burwood:** 15m west of Faelen Street

Previously: 1 Unrestricted parking space

Now: 1 'No Stopping' parking space

Address: **Bennett Street, Forest Hill:** north of 250 Canterbury Road driveway to opposite south of 250 Canterbury Road driveway

Previously: 2 'Unrestricted' parking space

Now: 2 'No Stopping' parking spaces

Address: **Holland Road, Blackburn South:** north of school crossing and internal driveway to North of 81 Holland Road driveway

Previously: 8 'Unrestricted' parking spaces

Now: 8 'No Stopping, 8-9:15am and 3-4pm, School Days' parking spaces

9.4.2

(cont)

VENDOR PAYMENT SUMMARY – SUMS PAID DURING NOVEMBER 2019

Date	Total Issued	Payments (direct debit, cheques or electronic funds transfer)	Transaction Type EFT/CHQ/DD
01/11/2019	\$1,885.50	1	EFT
01/11/2019	\$25,963.63	1	EFT
04/11/2019	\$3,850.00	1	EFT
07/11/2019	\$1,485.30	20	EFC
07/11/2019	\$89,338.65	49	CHQ
07/11/2019	\$1,485.30	20	EFC
07/11/2019	\$1,233,452.67	182	EFT
08/11/2019	\$121.90	1	CHQ
08/11/2019	\$57,421.62	1	EFT
08/11/2019	\$369.73	1	EFT
11/11/2019	\$54,468.47	1	EFT
14/11/2019	\$7,664.59	17	EFC
14/11/2019	\$33,342.00	23	CHQ
14/11/2019	\$1,589,154.99	201	EFT
15/11/2019	\$36.22	1	EFT
15/11/2019	\$2,000.00	1	EFC
21/11/2019	\$20,170.73	31	EFC
21/11/2019	\$163,945.56	82	CHQ
21/11/2019	\$1,719,300.77	253	EFT
21/11/2019	\$13,992.00	1	EFT
22/11/2019	\$20,170.73	31	EFC
26/11/2019	\$11,000.00	1	EFT
27/11/2019	\$2,000.00	1	EFC
28/11/2019	\$12,583.81	30	EFC
28/11/2019	\$117,032.97	49	CHQ
28/11/2019	\$6,482,210.01	296	EFT
28/11/2019	\$430.00	1	EFT
29/11/2019	\$400,000.00	2	CHQ
GROSS	\$12,064,877.15	1299	
Monthly Lease Payments	\$34,054.99		
Direct Debit Payments	\$166,569.30		
CANCELLED PAYMENTS	-\$52,595.36	-75	
NETT	\$12,212,906.08	1224	

10 REPORTS FROM DELEGATES, SPECIAL COMMITTEE RECOMMENDATIONS AND ASSEMBLY OF COUNCILLORS RECORDS

10.1 Reports by Delegates

(NB: Reports only from Councillors appointed by Council as delegates to community organisations/committees/groups)

RECOMMENDATION

That the reports from delegates be received and noted.

10.2 Recommendation from the Special Committee of Council Meeting

No meeting held

10.3 Record of Assembly of Councillors

Meeting Date	Matter/s Discussed	Councillors Present	Officers Present	Disclosures of Conflict of Interest	Councillor /Officer attendance following disclosure
09.12.19 6:30-7:00pm	Councillor Informal Briefing Session <ul style="list-style-type: none"> • Notice of Motion 127: Cr Cutts • Urgent Business: North East Link Officer Report • Urgent Business: Electricity Prices • 9.1.1 Amendment C216 Exhibition Results 42 - 48 Glenburnie Road, Mitcham • 9.1.2 Box Hill to Ringwood Shared Use Path: Laburnum Section • 9.2.1 Council Approval to Amend Maximum Expenditure Threshold (Contract 30053) Landscape Construction Services • 9.3.2 Whitehorse Health and Wellbeing Plan 2017-2021 	Cr Ellis (Mayor & Chair) Cr Barker Cr Bennett Cr Cutts Cr Carr Cr Davenport Cr Ellis Cr Liu Cr Massoud Cr Munroe	S McMillan J Green N Brown T Wilkinson P Smith A De Fazio J Russell H Rowlands	Nil	Nil

Meeting Date	Matter/s Discussed	Councillors Present	Officers Present	Disclosures of Conflict of Interest	Councillor /Officer attendance following disclosure
20.01.2020 5:55-6:00pm	Bushfire Relief Donation	Cr Ellis (Mayor & Chair) Cr Barker Cr Bennett Cr Cutts Cr Carr Cr Davenport Cr Massoud Cr Munroe Cr Stennett	S McMillan	Nil	Nil
20.01.20 6:30-11:00pm	Councillor Briefing Session <ul style="list-style-type: none"> Audit Advisory Committee Chairman's Report Update on Legal Matter RE: Project Draft Indoor Sports Facility Feasibility Study Whitehorse Centre Concept and Briefing Design Community Budget Briefing Update Financial report as at 30 November 2019 Draft Council Agenda 28 January 2020 	Cr Ellis (Mayor & Chair) Cr Barker Cr Bennett Cr Cutts (left the meeting at 10:00 and didn't return) Cr Carr Cr Davenport Cr Ellis Cr Massoud Cr Munroe	S McMillan (AGMCD) K Marriott (AGMI) S Kinsey T Wilkinson (AGMCS) M Ackland A De Fazio S Belmore A Butterfield S Price K Sinclair L Gibson I Kostopoulos L McGuinness S Cann M Hassan	Nil	Nil

RECOMMENDATION

That the record of Assembly of Councillors be received and noted.

11 REPORTS ON CONFERENCES/SEMINARS ATTENDANCE

RECOMMENDATION

That the record of reports on conferences/seminars attendance be received and noted.

12 CONFIDENTIAL REPORTS

RECOMMENDATION

THAT IN ACCORDANCE WITH SECTION 89(2) (E) AND (C) OF THE LOCAL GOVERNMENT ACT 1989 THE COUNCIL SHOULD RESOLVE TO GO INTO CAMERA AND CLOSE THE MEETING TO THE PUBLIC AS THE MATTERS TO BE DEALT WITH RELATE TO PROPOSED DEVELOPMENTS AND INDUSTRIAL MATTERS.

13 CLOSE MEETING