

## ATTACHMENT ONE – Sporting Facilities Guide Summary of Community Consultation Responses

Changes			
Clause	Summary of Community Comment	Officer Response	Change to Document <i>Wording changes in <b>bold</b></i>
Introduction <i>Page 1</i>	<ul style="list-style-type: none"> <li>The guide fails to encompass all the users of these facilities. Neither 'seasonal' nor 'casual' recognizes and/or encompasses the significant number of users who are using designated off leash parks.</li> </ul>	Noted and purpose included.	<p>Included the below paragraph under the Introduction and on page 4 under 1.1 Purpose to make the purpose of the document clearer:</p> <p><i>The purpose of this document is to provide a framework for active booked use of Council's Sports Fields and pavilions by incorporated user groups where fees and charges apply.</i></p> <p>Word change in last paragraph of <i>Sporting Landscape</i> from <i>girls</i> to <b>junior females</b>.</p>
Introduction – Code of Conduct <i>Page 2</i>	<ul style="list-style-type: none"> <li>(The Code) is useless as it is not honoured, so it is spin.</li> <li>What is the code of conduct? We have never seen anything of the sort other than extreme distain to us and other local residents.</li> <li>Consider adding wording around the behaviour of an individual representing a sporting club. Currently the wording is purely around club behaviour, including the sanctions.</li> </ul>	<ul style="list-style-type: none"> <li>Noted and clause updated.</li> <li>Based on the comments and the intention of this clause, Officers have changed the title of the clause to more accurately describe what the clause is about.</li> <li>Amendments under this clause were also made to include individual representatives of a club.</li> </ul>	<p>Title changed from <i>Code of Conduct</i> to <b>Standards of Behaviour</b>.</p> <p>Wording amended to read:</p> <p><i>Every person in Whitehorse has the right to participate in community sport that is safe, welcoming and inclusive. The local neighbourhood has an expectation to enjoy the peace, comfort and privacy of their property without unreasonable interference from the Tenant Club. Tenant Clubs are expected to conduct themselves consistent with this <b>expectation</b> which means behaviour should not cause any</i></p>

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			<p>nuisance e.g. excessive noise, <b>intimidating</b> behaviour, <b>excessive intoxication</b>, violence, rubbish, criminal activity, <b>harassment of</b> neighbours or other offensive behaviour <b>likely to bring the Council, Club or sport into disrepute</b>. Please refer to the Code of Conduct of your respective sport for further information or the State Government's "Fair Play" Code.</p> <p><b>The Standards of Behaviour applies to all members of Tenant Clubs, their teams and any supporters or associated people connected to Tenant Clubs. It applies without geographic restriction, can be applied whether activity is an official Tenant Club activity or not and also relates to behaviour whilst travelling to and from Tenant Club events.</b></p> <p><b>Individual club representatives, including committee members, coaches, volunteers and players are expected to adhere to the Standards of Behaviour.</b></p> <p><b>Individual acts of physical and/or verbal abuse, intimidation, harassment or otherwise offensive behaviour towards residents, members of the community and/or Council Officers, or any other behaviour or action deemed in breach</b></p>

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			<b>of their licence agreement, , may result in Council applying penalties against the individual and/or club. See Section 7.15 Club Sanctions.</b>
<p>4.3 – Finals</p> <p><i>Tenant Clubs must apply in writing to Council's Recreation Services Officer to use Sports Fields for training and/or matches during finals. This is to assist the preparation of Council's Sports Fields during seasonal change over in particular the covering and uncovering of the centre wicket. The <b>Tenant Club</b> applying for use of Council's Sports Fields for finals matches and/or training will then be invoiced for this use as per the fees listed in Appendix 7. Training for finals will be made available to Tenant Clubs at no charge....</i></p>	<ul style="list-style-type: none"> <li>User pays makes sense</li> <li>Disagree, finals are result of association's format competition. Cost should bear to those deciding competition format. Also streamlines process for council to work with one entity during busy time for clubs who are often more time poor organizing their teams/clubs during this finals time.</li> <li>If a tenancy licence runs for a 6 month period e.g. 1 Oct to 31 March, then a club should not have to pay extra if they are involved in finals that fall within that period and they are the host club.</li> <li>It does not seem reasonable for clubs to pay for finals ground rental when the association allocates our home ground to other clubs to play on. This may be reasonable for clubs who charge an entrance fee and can recoup costs, however some sports do not do this.</li> <li>If the host club uses facilities it's a benefit to showcase the facilities provided by the Council/community.</li> <li>Whitehorse Sport and Recreation Network members recommend the entity applying for finals is invoiced for the finals use. This provides flexibility for Officers to invoice either the Association or the Tenant Club depending on which entity submits the application</li> </ul>	<ul style="list-style-type: none"> <li>Noted and clause amended.</li> <li>This is a Council fee for use of Council's sports fields.</li> <li>The fee for finals matches only applies if both competing teams are external to the Whitehorse municipality. There is no fee if at least one competing team is from a Whitehorse based club.</li> <li>This clause has been amended to reflect that the entity (Tenant Club, Local Association, State Association or any other body) applying for ground use will be charged a fee.</li> </ul>	<p>Section 4.3 – <i>Finals</i> has been amended:</p> <p><i>Tenant Clubs/<b>Associations</b> must apply in writing to Council's Recreation Services Officer to use Sports Fields for matches during finals. This is to assist the preparation of Council's Sports Fields during seasonal change over in particular the covering and uncovering of the centre wicket. The <b>entity (Tenant Club, Local Association, State Association or any other body)</b> applying for use of Council's Sports Fields for finals matches will then be invoiced for this use as per the fees listed in Appendix 7. Training for finals will be made available to Tenant Clubs at no charge. Application for finals use must be made seven working days prior to the intended use, or as soon as confirmation of finals dates are known.</i></p> <p><i>If the <b>entity (Tenant Club, Local Association, State Association or any other body)</b> requiring use of Council's</i></p>

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			<i>Sports Fields does not notify Council, there will be no guarantee that the Sports Field will be available for use. Furthermore, if Council has already prepared (e.g. covered / uncovered cricket wicket) the Sports Field for the next season then the Tenant Club will be responsible for the costs to reinstate the Sports Field to accommodate the finals use.</i>
5.3.4 – Casual fees for sports fields <i>.....Tenant Clubs – There may be circumstances where Tenant Clubs with a seasonal licence to use a Sports Field require additional use of Sports Field/s. Pro rata Seasonal fees will apply in these circumstances as indicated</i>	<ul style="list-style-type: none"> <li>• Tenant clubs should not be charged casual fees</li> <li>• Additional cost to a club over and above tenancy licence and fee. This is unfair if a club is introducing programs e.g. All Abilities etc. that will enhance their club's participation.</li> </ul>	<ul style="list-style-type: none"> <li>• Noted and agreed.</li> <li>• This proposed change provides cheaper casual access to sports fields for seasonal clubs.</li> <li>• Casual fees will remain applicable for all other casual use.</li> <li>• A pro-rata formula has been calculated, with fees placed into Appendix 7 of the SFG. This replaces the casual fee originally being charged to tenant clubs and is now cheaper for tenant clubs i.e.: A casual fee for a AA ground would be \$172 per ground per day. Using the pro-rata formula tenant clubs will be charged \$42 per ground per day.</li> </ul>	Reference to the pro rata fee added to end of clause: <i>.....Tenant Clubs – There may be circumstances where Tenant Clubs with a seasonal licence to use a Sports Field require additional use of Sports Field/s. Pro rata Seasonal fees will apply in these circumstances as indicated in <b>Appendix 7</b></i>

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5.8 – Casual use of Pavilions <i>Requests for casual use of Pavilions should be directed to Council’s Leisure and Recreation Services Administration Team on 9262 6371 who will guide enquiries on the application process and fees.</i>	<ul style="list-style-type: none"><li>• I think the first point of contact should be the tenant club/s. If problems arise then the applicant can then revert to Council as the ultimate owner.</li><li>• Offers better utilization of Council/ratepayers facilities – pavilions often unused during the day.</li></ul>	<ul style="list-style-type: none"><li>• Noted. Council’s Leisure and Recreation Services Administration team are responsible for administering the casual hire of pavilions designed as community facilities to maximise use.</li></ul>	Following the adoption of Motion 7.1 – <i>Diversity of Use of Sporting Pavilions</i> at the Special Committee Meeting of Council on 13 May 2019 the below wording has been included to acknowledge the development of this piece of work:  <b><i>Council are considering different models to explore opportunities to encourage and facilitate greater utilisation and diversity of uses of sporting pavilions into the future.</i></b>											
7.2.2 – Liquor Licence <i>The permitted hours of alcohol consumption inside the pavilion may vary depending on the pavilion location and proximity to neighbours. However, the consumption of alcohol should be limited to inside the Pavilion across the following hours:</i>  Table 8 - Permitted hours of alcohol consumption inside. <table><tr><th>Day</th><th>Hours of Use</th></tr><tr><td>Mon – Fri</td><td>11.30am – 11.30pm</td></tr></table>	Day	Hours of Use	Mon – Fri	11.30am – 11.30pm	<ul style="list-style-type: none"><li>• Sporting clubs are also hubs of community activity, and liquor licence allows clubs to run community events locally, rather than at a licenced venue.</li><li>• When people drink alcohol they tend to talk louder the more they consume. Then everyone needs to talk louder to be heard. This can lead to substantial issues with crowd noise, particularly at night. I don’t think alcohol should be consumed outdoors at night at Council sporting facilities.</li><li>• Where alcohol is consumed whilst watching sporting events alongside residences fences can or will provoke volatile situations, it’s not an ideal situation.</li><li>• The liquor licence laws may seem to hinder any new clubs. If the club possess an RSA then I’m unsure why they may be unable to sell or to allow the patrons to consume their drinks within the confines of the club and surrounds.</li><li>• I do not support consumption of alcohol in Council run facilities, similar to ban on smoking.</li><li>• Supportive of the changes if it does not restrict any new applications.</li></ul>	<ul style="list-style-type: none"><li>• Noted. Based on the feedback a timeframe has been included on alcohol consumption outside the pavilion up until 10pm for sports fields that do not already have consumption outside the pavilion approved.</li></ul> <table><tr><th>Day</th><th>Hours of Use</th></tr><tr><td>Mon – Fri</td><td>11.30am – 11.30pm</td></tr><tr><td>Sat</td><td>11.30am – 12 midnight</td></tr><tr><td>Sun</td><td>12 noon – 10.00pm</td></tr></table> (Christmas Day and Good Friday excluded)  <i>Council will consider requests for consumption outside the pavilion. Sporting Fields which already have consumption outside the pavilion will</i>	Day	Hours of Use	Mon – Fri	11.30am – 11.30pm	Sat	11.30am – 12 midnight	Sun	12 noon – 10.00pm
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Sat	11.30am – 12 midnight	<ul style="list-style-type: none"><li>Council should not impede on the times clubs can sell alcohol.</li></ul> The Whitehorse Sport and Recreation Network suggested: <ul style="list-style-type: none"><li>The wording “case by case basis” puts Officers in a difficult position to assess applications;</li><li>Consider listing the framework used to assess applications in the SFG for clubs to apply against;</li><li>Keep times as in table 8 with an addition that this is subject to site specific considerations including the effect on the amenity;</li><li>The network thought in areas within close proximity to residents 10pm would be a suitable cut off time for outside alcohol consumption to consider both summer and winter tenant use.</li></ul>		<i>be supported. For Sporting Fields which do not have consumption outside the pavilion approved, Council will consider on a case by case basis. If supported, consumption outside the pavilion will not exceed <b>10pm</b>.</i>
Sun	12 noon – 10.00pm			
(Christmas Day and Good Friday excluded) <i>Council will consider requests for consumption outside the pavilion. Sporting fields which already have consumption outside the pavilion will be supported. For Sporting Fields which do not have consumption outside the pavilion approved, Council will consider on a case by case basis. If supported, consumption outside the pavilion will not exceed the times in Table 8</i>				
7.9 – Public Toilets <i>Tenant Clubs are responsible to open and close public toilets attached to the pavilion (or freestanding public toilets within a sports reserve) when the Facilities are being used by the Tenant Club. Tenant clubs are responsible for cleaning the public toilets that are used midweek. Council will check and provide a clean service on Saturday and/or</i>		<ul style="list-style-type: none"><li>Why should a sporting club be responsible for general public toilets?</li><li>The toilets should also be open while patrons and families can be reasonably be expected to be using the facilities.</li></ul>	<ul style="list-style-type: none"><li>Noted and clause amended.</li><li>Wording has been amended to reflect that clubs are responsible for cleaning public toilets which they open and use, whilst Council will clean public toilets if they are used by casual users.</li></ul>	Section 7.9 <i>Public Toilets</i> has been amended to read:  <i>Tenant Clubs are responsible to open and close public toilets attached to the pavilion (or freestanding public toilets within a sports reserve) when the Facilities are being used by the Tenant Club. <b>Should a Tenant Club use a public toilet midweek, the tenant club will be responsible for cleaning.</b></i>

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<i>Sunday only. Council can open the public toilets attached to the pavilion, on request, for casual user groups.</i>			<i>Council will check and provide a clean service on Saturday and/or Sunday only. Council can open the public toilets attached to the pavilion, on request, for casual user groups.</i>
7.15 – Club Sanctions <i>Council expects appropriate conduct by Tenant Clubs when using Council Facilities. Complaints of Tenant Clubs breaching their licence agreement or participating in unsatisfactory conduct will be investigated by Council. Tenant Clubs will be provided with an opportunity to respond to any alleged breach. If after any investigation a Tenant Club is in default of their licence or participates in unacceptable behaviour (defined as a nuisance in Council's Community Local Law 2014), Council may implement the tiered procedure outlined below.....</i>	<ul style="list-style-type: none"> <li>Fair approach.</li> </ul>	<ul style="list-style-type: none"> <li>Noted and section updated.</li> <li>This section now reflects the Standards of Behaviour information from the Introduction section of the document.</li> <li>The inclusion of reference to individual behaviour by club representatives has been added.</li> </ul>	<p>Clause now includes additional information:</p> <p><i>Council expects appropriate <b>standards of behaviour</b> by Tenant Clubs when using Council Facilities.</i></p> <p><i><b>Every person in Whitehorse has the right to participate in community sport that is safe, welcoming and inclusive. The local neighbourhood has an expectation to enjoy the peace, comfort and privacy of their property without unreasonable interference from the Tenant Club. Tenant Clubs are expected to conduct themselves consistent with this expectation which means behaviour should not cause any nuisance e.g. excessive noise, intimidating behaviour, excessive intoxication, violence, rubbish, criminal activity, harassment of neighbours or other offensive behaviour likely to bring the Council, Club or sport into disrepute. Please refer to the Code of Conduct of</b></i></p>

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			<p><i>your respective sport for further information or the State Government's "Fair Play" Code. The Standards of Behaviour (see Introduction Section) applies to all members of Tenant Clubs, their teams and any supporters or associated people connected to Tenant Clubs. It applies without geographic restriction, can be applied whether activity is an official Tenant Club activity or not and also relates to behaviour whilst travelling to and from Tenant Club events. Individual acts of physical and/or verbal abuse, intimidation, harassment or otherwise offensive behaviour towards residents, members of the community and/or Council Officers, or any other behaviour or action deemed in breach of their licence agreement and Standards of Behaviour may result in Council applying penalties against the individual and/or club. Individual club representatives, including committee members, coaches, volunteers and players are</i></p>

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			<p><b>expected to adhere to the Standards of Behaviour.</b></p> <p><b>Any individual club representative is recognised as acting on behalf of the Club, so Club Sanctions will apply to breaches by either a Club or any individual representing that club.</b></p> <p>Complaints of Tenant Clubs breaching their licence agreement, participating in unsatisfactory conduct <b>or not meeting the required Standards of Behaviour</b> will be investigated by Council. Tenant Clubs/<b>Individuals</b> will be provided an opportunity to respond to any alleged breach. If after any investigation a Tenant Club/<b>Individuals</b> is in default of their licence or has <b>demonstrated unacceptable behaviour</b> (defined as a nuisance in Council's Community Local Law 2014), <b>or has not met the required Standards of Behaviour,</b> Council <b>will</b> implement the tiered procedure outlined below:</p> <p><u>Ask (1st Warning)</u></p> <p>If determined that the Tenant Club/<b>Individual</b> has breached their licence, <b>or has demonstrated unacceptable behaviour</b> (defined as a nuisance in Council's Community Local Law 2014), <b>or has not met the required Standards of Behaviour,</b></p>

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			<p>Council will formally request the Tenant Club/<b>Individual</b> to correct their behaviour.</p> <p><u>Tell (2nd Warning – Formal Direction)</u></p> <p>If the Tenant Club/<b>Individual</b> further breaches the licence agreement <b>or has demonstrated unacceptable behaviour (defined as a nuisance in Council’s Community Local Law 2014), or has not met the required Standards of Behaviour</b>, within a two year period, whether related to the first breach or not, then Council will instruct the Tenant Club/<b>Individual</b> to correct their behaviour and may require the Tenant Club/Individual to comply with certain conditions.</p> <p><u>Enforce</u></p> <p>Subject to the severity and frequency of breaches Council will place strict sanctions on the Tenant Club/<b>Individual</b> that may include, but not limited to: ....</p> <p>Also added to end of clause:</p> <ul style="list-style-type: none"> <li>• <b>Restrictions on an individual’s contact with Council staff</b></li> </ul> <p><b>If breaches are deemed serious enough by Council, Council will</b></p>

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			<b><i>enforce sanctions immediately without warning/s.</i></b>
No Changes			
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Introduction – Inclusive Clubs	<ul style="list-style-type: none"> <li>In line with government initiatives</li> </ul>	<ul style="list-style-type: none"> <li>Noted</li> </ul>	<ul style="list-style-type: none"> <li>No change.</li> </ul>
1.3 Definitions	<ul style="list-style-type: none"> <li>Community Group versus Community – This definition required reclassification and/or classification to include friends of groups.</li> <li>Neither seasonal nor casual recognises and/or encompasses the significant number of users who are using designated off leash parks.</li> </ul>	<ul style="list-style-type: none"> <li>Noted.</li> <li>The definition of community group/community does not need to include “Friends Of” groups. A purpose has now been included under the Introduction and Purpose sections which reads ‘<i>the purpose of this document is to provide a framework for active booked use of Council’s Sports Fields and pavilions by incorporated user groups where fees and charges apply</i>’.</li> </ul>	<ul style="list-style-type: none"> <li>No change.</li> </ul>
6.2.1.1 – Sports Field Floodlighting - Installation and Capital Costs  <i>Council currently provides floodlighting for training purposes. Council will develop a policy for night competition that includes but not limited to:</i> <ul style="list-style-type: none"> <li><i>Demonstrated need for night competition;</i></li> </ul>	<ul style="list-style-type: none"> <li>The council policy to host night matches needs to consider the Lux council are willing to install , and check if this does meet Australian standard for playing at night.</li> <li>No mention of lighting requirements for cricket.</li> <li>The floodlighting rule is good but it may appear that the current lighting systems are not actually powerful enough for matches to actually be played under.</li> </ul>	<ul style="list-style-type: none"> <li>Noted. Council’s Capital Works program guides priority works which includes upgrading of floodlighting infrastructure to accommodate training under the required Australian Standards.</li> <li>Any reference made to floodlighting that includes night competition is to be referred to</li> </ul>	Wording of the policy that will be developed to govern floodlights has been updated in SFG to reflect the name of the policy:  <i>Council currently provides floodlighting for training purposes. Council will develop a <b>Floodlighting - Outdoor Sport and Recreation Policy</b> that includes but is not limited to:</i>

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<ul style="list-style-type: none"> <li>Proximity to residents;</li> <li>Existing conditions with the site;</li> <li>Event management procedures (e.g. car parking, disturbance, traffic control, security / crowd control etc.);</li> <li>Cost including capital and operational, and;</li> <li>Proposed time of games and frequency.</li> </ul>		the development of Council's Floodlighting – Outdoor Sport and Recreation Policy.	<ul style="list-style-type: none"> <li>Demonstrated need for night competition;</li> <li>Proximity to residents;</li> <li>Existing conditions with the site;</li> <li>Event management procedures (e.g. car parking, disturbance, traffic control, security / crowd control etc.);</li> <li>Cost including capital and operational, and;</li> <li>Proposed time of games and frequency.</li> </ul>
<p>6.2.1.4 – Sports Field Floodlighting - Times of Use</p> <p><i>Floodlights used for training must be turned off by 9pm (Monday – Sunday). Floodlights must be turned off when training finishes. For weekend times please refer to section 7.1.2 Times of Sports Field Use. Council approval is required for use beyond these times....</i></p>	<ul style="list-style-type: none"> <li>Need to maximise use of sports fields to accommodate growth of people wanting to participate in sport. But also need to balance surrounding residents. This requires lighting.</li> <li>Needs to consider preseason training use</li> <li>With more female football teams, the ability to have some night games or additional training nights in well-lit areas would be beneficial to all rather than using subpar grounds that are uneven or have the appropriate facilities.</li> <li>Football Victoria fixture games could include night competitions that finish at 10.30pm</li> <li>Offering lighting usage 7 days a week gives no respite to local residences.</li> <li>The floodlighting rule is good but it may appear that the current lighting systems are not actually powerful enough for matches to actually be played under.</li> </ul>	<ul style="list-style-type: none"> <li>Noted. Floodlight times have been extended to help accommodate ongoing participation growth.</li> <li>Any reference made to floodlighting that includes night competition will be referred to the development of Council's Floodlighting – Outdoor Sport and Recreation Policy.</li> </ul>	<ul style="list-style-type: none"> <li>No change.</li> </ul>
<p>6.2.4 – Existing and New Synthetic Cricket Wickets</p> <p><i>Council is responsible for the provision and maintenance of</i></p>	<ul style="list-style-type: none"> <li>The broader community uses these so clubs should not have to pay.</li> </ul>	<ul style="list-style-type: none"> <li>Noted.</li> <li>Clubs do not need to pay under this Clause.</li> </ul>	<ul style="list-style-type: none"> <li>No change.</li> </ul>

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<i>synthetic cricket wickets on Sports Fields subject to Council's annual capital works budget process. This includes renewal and maintenance of the concrete base and synthetic surface where required due to end of useful asset life, wear and tear or vandalism.....</i>			
6.2.8 – Cricket Practice Facilities / Baseball Batting Cages Council will fund the construction, reorientation and enlargement of cricket practice facilities / baseball batting cages. This will be subject to Council approval of a business case, renewal priorities and available funding.....	<ul style="list-style-type: none"> <li>• Bowling machine is a standard part of cricket training and has been for some years. Council should provide access to power at nets to avoid any safety issues with use of extension cords.</li> <li>• Bowling machines allows the club to offer cricket coaching in a very controlled environment to new players (including girls) from local area who are new to cricket. At a minimum a shared cost with council would seem reasonable.</li> </ul>	<ul style="list-style-type: none"> <li>• Noted.</li> <li>• Use of bowling machines is exclusive to cricket clubs therefore clubs are responsible for costs as per current practice.</li> </ul>	<ul style="list-style-type: none"> <li>• No change.</li> </ul>
6.2.9.1 – Reserve fencing <i>Council does not support the installation of new Reserve Fencing in order for the Tenant Club to take an entry fee from spectators. Subsequently Council will not accept funding from external sources including other government grants for the installation of Reserve Fencing.</i>	<ul style="list-style-type: none"> <li>• Does council have a solution for clubs that may be promoted to leagues that are required to have grounds that are fenced off?</li> <li>• Gate takings are critical.</li> <li>• Many clubs rely upon the revenue of gate takings to assist them with recurrent expenditure.</li> <li>• Football pitches are generally fenced to prevent spectator entry onto the pitches</li> <li>• Required in some instances for both security and playing surface integrity e.g. soccer. Also, what about existing fences – if the surrounding areas are demolished/upgraded as part of a broader development does the fence need to be excluded as part of any new proposal (or a special application put forward)?</li> <li>• Needs to be open to public – exception – possible finals.</li> </ul>	<ul style="list-style-type: none"> <li>• Club feedback expressed a desire to have reserve fencing for the purpose of collecting an entry fee</li> <li>• This has been balanced against the need to keep recreation spaces open to the community</li> <li>• Collection of entry fees for clubs revenue is supported by Council through allowing temporary fencing</li> <li>• The Whitehorse Sport and Recreation Network were overall comfortable with this clause.</li> </ul>	<ul style="list-style-type: none"> <li>• No change.</li> </ul>

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	<ul style="list-style-type: none"> <li>• All ovals that the ratepayers contribute towards should be available to ratepayers when the oval is not in use.</li> <li>• Reserves should be open and accessible for all.</li> </ul>		
<p>6.2.10 – Coaches boxes/dugouts</p> <p><i>The cost for the upgrade, retrofit or construction of a new coaches box / dugout will be the full responsibility of Council subject to Council's approval and capital works budget. Council will be responsible for the maintenance costs of coaches boxes / dugouts. A maximum of three Coaches boxes may be erected on each Sports Field; two for the players bench and one for the interchange officials. A maximum of two (baseball) dugouts may be erected on each Baseball Sports Field. Requests for new coaches boxes / dugouts must be sent to Council's Active Communities Unit.</i></p> <p><i>No advertising will be allowed on the coaches boxes / dugouts.</i></p>	<ul style="list-style-type: none"> <li>• Agree – Council to maintain and introduce consistency.</li> <li>• Does this apply to portable coaches boxes?</li> </ul>	<ul style="list-style-type: none"> <li>• Noted.</li> <li>• Portable coaches boxes are unique at limited sites and Officers will consider upon request.</li> </ul>	<ul style="list-style-type: none"> <li>• No change.</li> </ul>
<p>6.2.13 – Players Races</p> <p><i>Tenant Clubs wanting 'player's races' must submit a proposal seeking Council approval.</i></p>	<ul style="list-style-type: none"> <li>• Safety is a major concern when leaving a clubroom and walking or running to the ground.</li> <li>• Required for National Premier League Clubs.</li> </ul>	<ul style="list-style-type: none"> <li>• Noted. This clause states that Council will be responsible for ongoing maintenance of player races. As this is not a standard piece of infrastructure for local sporting clubs, clubs are</li> </ul>	<ul style="list-style-type: none"> <li>• No change.</li> </ul>

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<p><i>The Tenant Club will be responsible for all costs associated with the design and construction. Council will be responsible for the ongoing maintenance. Council approval to construct a 'player's race' will be subject to:</i></p> <ul style="list-style-type: none"> <li><i>Council's Open Space Strategy and Masterplans / Management plans;</i></li> <li><i>Function of the Reserve; and</i></li> <li><i>Standard of competition taking place on the Sports Field.</i></li> </ul>		<p>responsible for the cost of design and construction.</p> <ul style="list-style-type: none"> <li>This infrastructure is likely to be site specific and as such would be discussed with tenant clubs as required.</li> </ul>	
<p>6.2.14 – Flag Poles</p> <p><i>The installation of flag poles in Council's parks and reserves will be considered on an as needs basis. Temporary flag poles are encouraged in preference to permanent flag poles. Tenant Clubs must submit a proposal seeking Council approval. The Tenant Club will be responsible for all costs including design, construction and maintenance.....</i></p>	<ul style="list-style-type: none"> <li>Makes sense.</li> <li>Common Sense.</li> </ul>	<ul style="list-style-type: none"> <li>Noted.</li> </ul>	<ul style="list-style-type: none"> <li>No change.</li> </ul>

No Changes								
Clause		Summary of Community Comment	Officer Response	Change to Document				
<p>7.1.2 – Sports Field</p> <p><i>User Groups that occupy Council Sports Fields must comply with the following times:</i></p> <p>Table 7 - Sports field hours of use.</p> <table><tr><th>Day</th><th>Hours of Use</th></tr><tr><td>Mon - Sun</td><td>8am – 9pm</td></tr></table>		Day	Hours of Use	Mon - Sun	8am – 9pm	<ul style="list-style-type: none"><li>• Need to maximise use of sports fields to accommodate growth of people wanting to participate in sport. But also need to balance surrounding residents.</li><li>• Football Victoria fixture games could include night competitions that finish at 10.30pm</li><li>• Again allowing usage on a 7 day basis and up to 9pm impacts greatly on local residences, gives no room for respite.</li><li>• I am concerned with usage till 9pm on weekends and use of the pavilion till 10pm and midnight, the noise will be loud and disruptive to the neighbouring homes.</li></ul>	<ul style="list-style-type: none"><li>• Noted.</li><li>• Section 4.1.1 <i>Seasonal Allocations</i> considers the impact the use may have on residents. This is factored into the allocation decision making process by Officers.</li></ul>	<ul style="list-style-type: none"><li>• No change.</li></ul>
Day	Hours of Use							
Mon - Sun	8am – 9pm							
<p>7.2.1 – Occupational Health and Safety</p> <p><i>The Tenant Club must:</i></p> <ul style="list-style-type: none"><li>• <i>conduct their activities in a safe and orderly manner so as to ensure that there is minimal exposure to hazards;</i></li><li>• <i>comply with the Occupational Health and Safety Act 2004 and all regulations and codes of practice made under the Act as well as any other relevant Australian standards in relation to the Tenant Club’s operations of the Facilities; and</i></li><li>• <i>remedy any hazards or risks identified as a result of a risk assessment conducted by the Tenant Club or as otherwise required by Council in writing.</i></li></ul>		<ul style="list-style-type: none"><li>• No comments on this clause.</li></ul>	<ul style="list-style-type: none"><li>• Noted.</li></ul>	<ul style="list-style-type: none"><li>• No change.</li></ul>				

No Changes			
Clause	Summary of Community Comment	Officer Response	Change to Document
7.2.4 – Smoking	<ul style="list-style-type: none"> <li>No comments on this clause as this was a required legislative change.</li> </ul>	<ul style="list-style-type: none"> <li>Noted.</li> </ul>	<ul style="list-style-type: none"> <li>No change.</li> </ul>
7.6.4 – Trade Waste ..... <i>The Tenant Club will be responsible for the appropriate disposal of Trade Waste including, but not limited to, regular cleaning and maintenance of grease traps / interceptor as required by an EPA licensed waste transporter. Records of grease trap maintenance are to be kept onsite and must be available on request.....</i>	<ul style="list-style-type: none"> <li>Council do not provide enough bins for the general public to use outside of match days, so clubs are not only managing their own waste but that of the general public as well.</li> <li>Council should encourage recycling by supplying a number of recycle bins. At present 90 % of waste is mixed due to restrictions on supplied bins.</li> <li>A number of smaller local clubs may struggle to cover this additional cost. Will the loss of this cost to council be passed on to local clubs?</li> <li>Rubbish left on all reserves and open spaces is disgusting and particularly dangerous to dogs.</li> </ul>	<ul style="list-style-type: none"> <li>Initial research suggests the annual cost to manage trade waste is approximately \$579 per site. This will be divided between tenant clubs that use the kitchen/canteen.</li> <li>The additional cost for trade waste was considered to be reasonable by the Whitehorse Sport and Recreation Network.</li> <li>Clubs need to report any concern regarding public rubbish to Council to rectify.</li> <li>Tenant Clubs can apply to Council for assistance in the recycling of waste as per Clause 7.6.3 <i>Recycling</i>.</li> </ul>	<ul style="list-style-type: none"> <li>No change.</li> </ul>
7.7 – Sharp Objects/Needles <i>Clubs wishing to use treatment needles on players (i.e. acupuncture, dry needling etc.) should ensure practitioners are appropriately trained, qualified and registered. For the safety of club members and users of the Facilities needles and other sharp objects must be disposed of appropriately and in a</i>	<ul style="list-style-type: none"> <li>No comments on this clause.</li> </ul>	<ul style="list-style-type: none"> <li>Noted.</li> </ul>	<ul style="list-style-type: none"> <li>No change.</li> </ul>

No Changes			
Clause	Summary of Community Comment	Officer Response	Change to Document
<p><i>safe manner. Practitioner needles must be disposed of in appropriate sharps container.</i></p> <p><i>Council can provide sharps containers to the club at a small cost. Sharps container units are available from Council's Customer Service Centres. Full containers can be returned at the Nunawading and Box Hill Customer Service Centres only.</i></p>			
<p><b>7.13 – Security Systems</b></p> <p>.....Council approval is required to install security cameras at Council's Facilities. Council will consider requests on a case by case basis. The Tenant Club must demonstrate how they will adhere to the Victorian Information Privacy Act (2000) when using security cameras.</p>	<ul style="list-style-type: none"> <li>Clubs should be allowed to protect their assets held in the club rooms.</li> </ul>	<ul style="list-style-type: none"> <li>This clause allows clubs to install security systems. Applications for installation will be considered by Council on a case-by-case basis.</li> </ul>	<ul style="list-style-type: none"> <li>No change.</li> </ul>
<p><b>9.1 – Incident Reporting</b></p> <p>.....If an incident occurs the Tenant Club should:</p> <ul style="list-style-type: none"> <li>Complete an incident form at the earliest convenience.</li> </ul>	<ul style="list-style-type: none"> <li>No comments on this clause.</li> </ul>	<ul style="list-style-type: none"> <li>Noted.</li> </ul>	<ul style="list-style-type: none"> <li>No change.</li> </ul>

No Changes			
Clause	Summary of Community Comment	Officer Response	Change to Document
<ul style="list-style-type: none"> <li>• <i>Contact Council's Recreation Services Officer on 9262 6499 and report the incident.</i></li> <li>• <i>Provide Council with a copy of the Tenant Club's incident report.....</i></li> </ul>			
Appendix 3 – Pavilion Maintenance  <i>Schedule of General requirements for Council owned buildings on Council land.</i>	<ul style="list-style-type: none"> <li>• Has council considered charging every club that shares a facility a significant bond, to ensure pavilions are handed over clean, as defined by council, not by the tenants?</li> <li>• Well thought out.</li> </ul>	<ul style="list-style-type: none"> <li>• Noted. Council Officers undertake an inspection of pavilions at the time of seasonal handover (March and September) in liaison with clubs to ensure pavilions meet the required cleanliness levels.</li> </ul>	<ul style="list-style-type: none"> <li>• No change.</li> </ul>
Appendix 4 and 5 – Sports Fields and Pavilions Classifications	<ul style="list-style-type: none"> <li>• Common sense, but I think (name of sports field removed) should be elevated to AA status. The association considers the ground and wicket to be highly appropriate for finals, and I think the community can benefit further, especially considering the need for improved facilities for women's football.</li> <li>• More emphasis needs to be put on the type of sporting event in relation to the area it is located.</li> <li>• Change classification of (name of sports field removed) from C to B due to the completion of a recent upgrade.</li> <li>• I think (name of sports field removed) should be elevated to AA. The grounds are outstanding in summer. It should be elevated so that it is sowed for winter sport. Given the traffic that flows past the facility every day, WCC should be looking to promote (name of sports field removed) as a key facility in its reserve infrastructure aligned with its Aquatic Centre investments.</li> </ul>	<ul style="list-style-type: none"> <li>• Feedback regarding sports fields noted and amended.</li> <li>• All Sports Fields classifications are assessed against a set of criteria such as: <i>Sports field profile and on field infrastructure e.g.: sand profile, irrigation and drainage.</i>  <i>Associated infrastructure e.g.: training, lights, perimeter fencing, car parking, viewing areas.... Etc.</i></li> </ul>	<ul style="list-style-type: none"> <li>• Appendix 4 and 5 have been amended to reflect updated sports field classifications.</li> </ul>
Community Loans and Guarantees	<ul style="list-style-type: none"> <li>• No comments on this clause.</li> </ul>	<ul style="list-style-type: none"> <li>• Noted.</li> </ul>	<ul style="list-style-type: none"> <li>• No change.</li> </ul>

No Changes			
Clause	Summary of Community Comment	Officer Response	Change to Document
<i>Section removed as current Community Organisations Loan Guarantee Policy applied to Clubs with a current lease with Council. The SFG does not include leased facilities.</i>			
Incident Report Form <i>Removed as Council's incidents are recorded electronically. Clubs will be encouraged to use their own form.</i>	<ul style="list-style-type: none"> <li>• No comments on this clause.</li> </ul>	<ul style="list-style-type: none"> <li>• Noted.</li> </ul>	<ul style="list-style-type: none"> <li>• No change.</li> </ul>
Other comments	<ul style="list-style-type: none"> <li>• All changes supported. Good balance of community expectations.</li> <li>• Advertising needs to include use of scoreboards</li> <li>• With relation to electronic scoreboards, there should be provision to promote club sponsors.</li> <li>• We request that you make allowance for sporting clubs to be able to erect signage, within Council guidelines, for the purposes of clearly identifying to the public who they are.</li> <li>• I would like a website developed that was maintained that enabled the residents to access information on when the oval/facility is in use.</li> <li>• I'm pleased to see that the prohibited times for amplified sound have not been watered down.</li> </ul>	<ul style="list-style-type: none"> <li>• The use of electronic scoreboards for advertising or sponsorship signage displayed at Council sports fields will be considered within a future 'Advertising Signage Policy'.</li> <li>• Other items noted.</li> </ul>	<ul style="list-style-type: none"> <li>• No change.</li> </ul>

## FEEDBACK RECEIVED FROM THE WHITEHORSE SPORT AND RECREATION NETWORK

<b>Clause 4.3</b>	<b>Proposed Change:</b> Tenant Clubs (both senior and junior) are to be invoiced for finals use rather than the Association (e.g. Eastern Football League).
Combined response.	<p>Network members recommend the entity applying for finals is invoiced for the finals use.</p> <ul style="list-style-type: none"> <li>- This provides flexibility for Officers to invoice either the Association or the Tenant Club depending on who submits the application;</li> <li>- Network member's suggestion Officers highlight who pays the invoice as part of the application process prior to the finals season.</li> </ul>
<b>Clause 5.3.4</b>	<b>Proposed Change</b> A tenant Club requiring additional use of a sports field will be charged a pro-rata seasonal fee. Previously, a casual fee was applied
Combined response	<p>The network had the following discussion on this change:</p> <ul style="list-style-type: none"> <li>- Could be a flat casual fee for tenant clubs across the board instead of pro-rata of the seasonal fee;</li> <li>- Need to define pro-rata – is this based on impact of the facility or a total cost;</li> <li>- If this proposed change is endorsed as part of the draft SFG, Officers will need to determine what the pro rata definition is.</li> </ul>
<b>Clause 5.8</b>	<b>Proposed Change:</b> Applications for casual use of sports pavilions is directed to Council in the first instance rather than the tenant Club.
Combined response.	Network Members agree that Applications for casual use of sports pavilion is directed to Council in the first instance rather than the tenant club.
<b>Clause 6.2.9.1</b>	<b>Proposed Change</b> Council does not support permanent “reserve fencing” at any new sites for the purpose of the Tenant Club collecting a ‘gate’ from spectators, due to the ongoing maintenance costs and the perception of the public’s access to the open space.
Combined response.	<p>The network had the following discussion on this change:</p> <ul style="list-style-type: none"> <li>- This will be site specific;</li> <li>- Some fencing is considered to be satisfactory with a control point;</li> <li>- No fencing at the whole reserve makes it difficult for clubs to charge a gate fee;</li> <li>- The network were overall comfortable with permanent fencing clause.</li> </ul>
<b>Clause 7.2.2</b>	<b>Proposed Change</b>

	Council will consider requests for consumption of alcohol outside the pavilion. Sporting fields which already have consumption outside the pavilion will be supported. For sporting fields which do not have consumption outside the pavilion approved, Council will consider on a case by case basis. If supported, consumption outside the pavilion will not exceed the times listed in table 8.
Combined response.	<p>The network had the following discussion on this change:</p> <ul style="list-style-type: none"> <li>- The wording “case by case basis” puts Officers in a difficult position to assess applications;</li> <li>- Consider listing the framework used to assess applications in the SFG for clubs to apply against;</li> <li>- Keep times as in table 8 with an addition that this is subject to site specific considerations including the effect on the amenity;</li> <li>- The network thought in areas within close proximity to residents 10pm would be a suitable cut off time for outside alcohol consumption to consider both summer and winter tenant use.</li> </ul>
<b>Clause 7.6</b>	<p><b>Proposed Change</b></p> <p>The Tenant Club will be responsible for the appropriate disposal of Trade Waste.</p>
Combined response.	<p>The network had the following discussion on this change:</p> <ul style="list-style-type: none"> <li>- Estimates cost per annum per site was \$579;</li> <li>- The cost would be split between the summer and winter tenants;</li> <li>- Network members thought this cost was not excessive and there is a responsibility to dispose of waste properly;</li> <li>- The Network support this clause.</li> </ul>