

ATTACHMENT TWO - Sporting Facilities Guide Combined Community Feedback

A number of pieces of feedback have been received from community members, club representatives and other interested parties. It is important to note that many submitters represented more than one user group. The feedback listed below represents all relevant feedback that was received. Some feedback received did not specifically relate to the Sporting Facilities Guide and was actioned and as such has not been included in Appendix Two.

1. Number of submissions

Yoursay Survey	22
Email	11
Hard Copy	1
Verbal	0
Total	34

2. Representative Groups

Submission No#	Local Sporting Club	Local Resident	Resident Living Next to a Sports Field	Sporting Association	Parks Advisory Committee or Friends of Group	Local School or University	Casual User	Rate Payers Assoc.	WSRN	Community Group not Listed
1		X								
2										X
3	X									
4	X	X		X			X			
5	X									
6	X									
7	X	X					X			
8		X								
9			X				X			
10					X					
11	X	X					X			
12		X								
13	X	X					X			

Submission No#	Local Sporting Club	Local Resident	Resident Living Next to a Sports Field	Sporting Association	Parks Advisory Committee or Friends of Group	Local School or University	Casual User	Rate Payers Assoc.	WSRN	Community Group not Listed
14	X									
15	X								X	
16		X								
17									X	
18				X						
19	X	X		X						
20									X	
21					X					
22	X									
23			X							
24	X									
25		X								
26	X									
27		X					X			
28			X				X			
29	X									
30	X	X		X						
31	X						X			
32			X							
33					X					
34							X			
TOTAL	16	12	4	4	3	0	9	0	3	1

Submission No#	Representation	Clause	Comment	Officer Response	Change to Document <i>Wording changes in bold</i>
1	Local resident	5.3.4 – Casual fees for sports fields	Clubs who tenant should not be charged casual use fees for having selection trials at the field.	The proposed change to Clause 5.3.4 is to charge clubs a pro-rata seasonal fee instead of a casual fee. Thus, reducing the fees charged. This proposed change provides cheaper casual access to sports fields for seasonal clubs.	Reference to the pro rata fee added to end of clause:Tenant Clubs – There may be circumstances where Tenant Clubs with a seasonal licence to use a Sports Field require additional use of Sports Field/s. Pro rata Seasonal fees will apply in these circumstances as indicated in Appendix 7
		6.2.1.4 - Sports field floodlighting times of use	Need to maximise use of sports fields to accommodate growth of people wanting to participate in sport. But also need to balance surrounding residents. This requires lighting.	Noted. Any reference made to floodlighting that includes night competition will be referred to the development of <i>Council's Floodlighting – Outdoor Sport and Recreation Policy</i> .	No change.
		7.1.2 – Sports fields usage times	Need to maximise use of sports fields to accommodate growth of people wanting to participate in sport. But also need to balance surrounding residents.	The proposed change is increasing the amount of hours a sports field can be used.	No change.
		7.2.2 – Liquor Licence	Sporting clubs are also hubs of community activity, and liquor licence allows clubs to run community events locally, rather than at a licenced venue.	Noted.	Section 7.2.2 – <i>Liquor Licence</i> has been amended – refer Attachment 1.

Submission No#	Representation	Clause	Comment	Officer Response	Change to Document <i>Wording changes in bold</i>
		Other Comments	All changes supported. Good balance of community expectations.	Noted.	No change.
2	Community group - not listed	All changes supported	No further comments were provided	Noted.	No change.
3	Member of a local sporting club	6.2.1.4 – Sports field floodlighting times of use	Sporting field floodlighting times of use – Is the use of floodlighting also being considered for preseason training (sports field name removed) has flood lights which we cannot presently use for preseason. The use of lights would eliminate a lot of preseason problems related to lack of space.	Noted. Any reference made to floodlighting that includes pre-season training will be referred to the development of Council's <i>Floodlighting – Outdoor Sport and Recreation Policy</i> .	No change.
		6.2.9 – Reserve and sports field fencing	Does council have a solution for clubs that may be promoted to leagues that are required to have grounds that are fenced off? It would put all clubs that presently have fenced off grounds at an unfair advantage if they are able to collect gate takings ahead of other clubs.	The proposed SFG is clear that no new reserve fencing will be supported, to ensure that reserves remain open for community access. Temporary fencing will be considered on a case by case basis.	No change.
		6.2.10 – Coaches boxes/dugouts	Does this change only apply to permanent coaches boxes or does it also include portable ones.	Noted. Portable coaches boxes are unique at limited sites and Officers will consider upon request.	No change.

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		Appendix 3 – Pavilion maintenance	Has council considered charging every club that shares a facility a significant bond, to ensure pavilions are handed over clean, as defined by council, not by the tenants?	Noted. Council Officers undertake an inspection of pavilions at the time of seasonal handover (March and September) in liaison with clubs to ensure pavilions meet the required cleanliness levels.	No change.
4	<ul style="list-style-type: none"> • Representative of a Sporting Association; • Casual User of Council’s Sports Fields; • Local Resident; and • Member of a Local Sporting Club 	4.3 – Finals	User pays makes sense	Noted.	Clause amended to read: <i>The entity (Tenant Club, Local Association, State Association or any other body) applying for use of Council’s Sports Fields for finals matches will then be invoiced for this use as per the fees listed in Appendix 7....</i>
		5.8 – Casual use of pavilions	This has traditionally been managed by the clubs and has been a source of additional income for the clubs. Do not see the need for council to become involved in this.	Council’s Leisure and Recreation Services Administration team are responsible for administering the casual hire of pavilions designed as community facilities to maximise use.	Following the adoption of Motion 7.1 – Diversity of Use of Sporting Pavilions at the Special Committee Meeting of Council on 13 May 2019 the below wording has been included to acknowledge the development of this piece of work: Council are considering different models to explore opportunities to encourage and facilitate greater utilisation and

Submission No#	Representation	Clause	Comment	Officer Response	Change to Document <i>Wording changes in bold</i>
					diversity of uses of sporting pavilions into the future
		6.2.1 – Sports field floodlighting infrastructure	Lights need to be at sufficient light (lux) levels to safely train and play under	This is considered as part of Council’s Capital Works process. Any reference made to floodlighting that includes night competition will be referred to the development of Council’s <i>Floodlighting – Outdoor Sport and Recreation Policy</i> .	No change.
		6.2.1.4 – Sports field floodlighting times of use	To host night games.	Noted. Any reference made to floodlighting that includes night competition will be referred to the development of Council’s <i>Floodlighting – Outdoor Sport and Recreation Policy</i> .	No change.
		6.2.4 – Existing/new synthetic cricket wickets	The broader community uses these so clubs should not have to pay	Noted. Clubs do not need to pay under this Clause.	No change.
		6.2.8 – Cricket practice facilities	As above	Noted. Council remains responsible for maintenance and replacement of cricket practice facilities. Use of bowling machines is exclusive to cricket clubs therefore clubs are responsible for costs as per current practice.	No change.
		6.2.9 – Reserves and sports field fencing	Reserves should be open and accessible for all	The clause supports keeping reserves open for the community.	No change.
		6.2.10 – Coaches boxes/dugouts	Remove the match day requirement to install canvass protection	This is not a requirement within the revised SFG.	No change.
		7.1.2 – Sports fields times of use	Host night matches	Noted. Any reference made to feedback on night competition is to be referred to	No change is recommended until the <i>Floodlighting – Outdoor</i>

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				Council's upcoming <i>Floodlighting – Outdoor Sport and Recreation Policy</i> .	<i>Sport and Recreation Policy</i> is undertaken.
		7.2.2 – Liquor licence	Clubs use an outdoor bar on match days to service the public and its members. We are governed by the Liquor Laws including responsible serving of alcohol. Whilst I see clubs with existing arrangements will be supported, the change here might be the 'thin end of the wedge'.	The proposed change does not impact on a club's ability to obtain a 'booth liquor licence' which enables clubs to sell alcohol outside on match days.	Section 7.2.2 – <i>Liquor Licence</i> has been amended – refer Attachment 1.
		7.6 – Waste management	Council do not provide enough bins for the general public to use outside of match days, so clubs are not only managing their own waste but that of the general public as well. I feel council have not put enough thought into this.	The proposed change relates to Trade Waste responsibilities. Clubs need to report any concern regarding public rubbish to Council to rectify.	No change.
		7.7 – Sharp objects/needles	Common sense approach	Noted.	No change.
		7.9 – Public toilets	Common sense approach	Noted. Wording has been amended to reflect that clubs are responsible for cleaning public toilets which they open and use, whilst Council will clean public toilets if they are used by casual users.	Section 7.9 Public Toilets has been amended to read: <i>Tenant Clubs are responsible to open and close public toilets attached to the pavilion (or freestanding public toilets within a sports reserve) when the Facilities are being used by the Tenant</i>

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					<i>Club. Should a Tenant Club use a public toilet midweek, the tenant club will be responsible for cleaning.</i>
		7.13 – Security systems	Clubs should be allowed to protect their assets held in the club rooms	This proposed change allows clubs to install security systems. Applications for installation will be considered by Council on a case-by-case basis.	No change.
		Community loans and guarantees	No impact on our club	Noted.	No change.
		Appendix 3 – Pavilion maintenance	Well thought out	Noted.	No change.
		Appendix 4 and 5 – Sports fields and pavilions classifications	Makes sense to charge depending on quality of oval / pavilions	Noted.	No change.
		Incident report form	Makes sense	Noted.	No change.
		Introduction - Inclusive clubs	Makes sense	Noted.	No change.
		Introduction – Code of Conduct	Common sense	Noted.	Title changed to Standards of Behaviour to more accurately reflect the clause.
		6.2.13 – Players race	Makes sense	Noted.	No change.
		6.2.14 – Flag poles	Makes sense	Noted.	No change.
		7.15 – Club sanctions	Fair approach	Noted.	Section 7.1.5 – <i>Club Sanctions</i> has been amended – refer Attachment 1.

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		9.1 – Incident reporting	Common sense	Noted.	No change.
		Other comments	I was disappointed to read about the proposed changes to advertising at sporting fields. Whilst I acknowledge that council will review the planning scheme. In my opinion council has not 'kept up with the times' with electronic scoreboards being implemented at great cost to clubs, the opportunity to monetise advertisers through the scoreboard is not being realised. Fund raising is an ever present reality for clubs, and this provides a wonderful avenue. It costs our club around \$1000 to put a player on the park per year (this excludes any player payments) so income generation is critical for us to continue to provide an avenue for kids to play footy at their local club.	Any advertising in Council's parks and reserves is governed by the Whitehorse Planning Scheme. The use of electronic scoreboards for advertising or sponsorship signage displayed at Council sports fields will be considered within a future 'Advertising Signage Policy'.	No change.
5	Member of a local sporting club	General comments	Advertising - we have an electronic scoreboard but cannot advertise on it. Surely this is an outdated law. If the screen is there is could raise valuable funds for the club.	Any advertising in Council's parks and reserves is governed by the Whitehorse Planning Scheme. The use of electronic scoreboards for advertising and fundraising will be considered within a future Advertising Signage Policy.	No change.
			Banning of outdoor bars on match day - this is silly and unnecessary. The bars are an essential revenue	The proposed change to clause 7.2.2 (Liquor Licence) does not impact on a club's ability to obtain a 'booth liquor	No change.

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			raiser for all the clubs. And to be fair there has never been an issue with safety at our club. Banning them would be political correctness gone mad. Many supporters like a drink and we have dry areas designated for others.	licence' which enables clubs to sell alcohol outside on match days.	
6	Member of a local sporting club	4.3 - Finals	We will need to agree this with the EFL and have an updated price structure.	Agreement on Association's fees to host finals is between clubs and the Association.	Clause amended to read: <i>The entity (Tenant Club, Local Association, State Association or any other body) applying for use of Council's Sports Fields for finals matches will then be invoiced for this use as per the fees listed in Appendix 7...</i>
		6.2.1 – Sports field floodlighting infrastructure	The council policy to host night matches needs to consider the Lux council are willing to install , and check if this does meet Australian standard for playing at night.	Noted. Any reference made to feedback on night competition and lux levels is to be referred to the development of <i>Council's Floodlighting - Outdoor Sport and Recreation Policy</i> .	No change is recommended until Council's <i>Floodlighting – Outdoor Sport and Recreation Policy</i> is developed.
		7.6 – Waste management	Council should encourage recycling by supplying a number of recycle bins. At present 90% of waste is mixed due to restrictions on supplied bins.	Clubs are able to seek recycling bins from Council. Clubs are encouraged to discuss this with the Recreation Services Officer.	No change.
7	• Local Resident;	4.3 - Finals	Reasonable	Noted.	Clause amended to read: <i>The entity (Tenant Club, Local Association, State</i>

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	<ul style="list-style-type: none"> • Member of a local sporting club; and • Casual user of Council's sports fields. 				Association or any other body) applying for use of Council's Sports Fields for finals matches will then be invoiced for this use as per the fees listed in Appendix 7....
		5.3.4 – Casual fees for sports fields	Reasonable	Noted.	No change.
		5.8 – Casual use of pavilions	Reasonable	Noted.	Following the adoption of Motion 7.1 – Diversity of Use of Sporting Pavilions at the Special Committee Meeting of Council on 13 May 2019 the below wording has been included to acknowledge the development of this piece of work: Council are considering different models to explore opportunities to encourage and facilitate greater utilisation and diversity of uses of sporting pavilions into the future
		6.2.1 – Sports field floodlighting infrastructure	Reasonable	Noted.	No change.

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		6.2.1.4 – Sports field floodlighting times of use	Reasonable	Noted.	No change.
		6.2.4 – Existing/new synthetic cricket wickets	Used by general community as well as clubs. Also a significant cost clubs may not be able to bear.	Noted. Clubs do not pay under this Clause.	No change.
		6.2.9 – Reserve sports field fencing	Reasonable	Noted.	No change.
		6.2.10 – Coaches boxes/dugouts	Not only used by football clubs as shelter	Noted. The proposed clause will see Council fully responsible for the costs to upgrade, retrofit and construct Coaches boxes/dugouts.	No change.
		7.2.2 – Liquor licence	Reasonable	Noted.	Section 7.2.2 – <i>Liquor Licence</i> has been amended – refer Attachment 1.
		7.6 – Waste management	Reasonable	Noted.	No change.
		7.7 – Sharp objects/needles	Reasonable	Noted.	No change.
		7.13 – Security systems	Reasonable	Noted.	No change.
		Community loans and guarantees	Reasonable	Noted.	No change.
		Appendix 3 – Pavilion maintenance	Reasonable	Noted.	No change.
		Appendix 4 and 5 – Sports fields and pavilions classifications	Reasonable	Noted.	No change.
		Incident report form	Reasonable	Noted.	No change.

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		Introduction – Inclusive clubs	In line with government initiatives	Noted.	No change.
		Introduction – Code of conduct	Reasonable	Noted.	Title changed to Standards of Behaviour to more accurately reflect the clause.
		6.2.13 – Players race	Reasonable	Noted.	No change.
		6.2.14 - Flagpoles	Reasonable	Noted.	No change.
		7.15 – Club sanctions	Reasonable	Noted.	Section 7.1.5 – <i>Club Sanctions</i> has been amended – refer Attachment 1.
		9.1 – Incident reporting	Reasonable	Noted.	No change.
		6.2.8 – Cricket practice facilities	Bowling machine is a standard part of cricket training and has been for some years. Council should provide access to power at nets to avoid any safety issues with use of extension cords.	Noted. The use of bowling machines is exclusive to cricket clubs therefore clubs are responsible for costs as per current practice.	No change.
		7.9 – Public toilets	Why should a sporting club be responsible for general public toilets?	Noted. The original intent of this clause was not to make clubs responsible for cleaning public toilets that have been used by other casual users. Wording has been amended to reflect that clubs are responsible for cleaning public toilets which they open and use, whilst Council will clean public toilets if they are used by casual users.	Section 7.9 Public Toilets has been amended to read: <i>Tenant Clubs are responsible to open and close public toilets attached to the pavilion (or freestanding public toilets within a sports reserve) when the Facilities are</i>

Submission No#	Representation	Clause	Comment	Officer Response	Change to Document <i>Wording changes in bold being used by the Tenant Club. Should a Tenant Club use a public toilet midweek, the tenant club will be responsible for cleaning.</i>
8	Local resident	Introduction – Code of conduct	(The Code) is useless as it is not honoured, so it is spin.	The proposed code has been included, along with section 7.15 – <i>Club Sanctions</i> , to help enforce positive club behaviour.	Title changed to Standards of Behaviour to more accurately reflect the clause.
9	Local resident next to a sports field Casual user of Council's sports fields	7.2.2 - Liquor licence	When people drink alcohol they tend to talk louder the more they consume. Then everyone needs to talk louder to be heard. This can lead to substantial issues with crowd noise, particularly at night. I don't think alcohol should be consumed outdoors at night at Council sporting facilities.	Noted. Based on the feedback a timeframe has been included on alcohol consumption outside the pavilion up until 10pm for sports fields that already have consumption outside the pavilion approved.	Section 7.2.2 – <i>Liquor Licence</i> has been amended – refer Attachment 1.
		General comment	I'm pleased to see that the prohibited times for amplified sound have not been watered down.	Noted.	No change.
10	Member of a Parks Advisory Committee or Friends of Group	Support all Changes	Well our committee is not involved with any sport but the changes all seem sensible to us.	Noted.	No change.

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11	Member of a local sporting club	6.2.1.4 – Sports field floodlighting times of use	Common sense	Noted.	No change.
	Local Resident	6.2.4 – Synthetic cricket wickets	Common sense	Noted.	No change.
		6.2.8 – Cricket practice facilities	Common sense	Noted.	No change.
	Casual user of Council's sports fields	6.2.10 – Coaches Boxes/Dugouts	Common sense	Noted.	No change.
		6.2.13 – Players race	Common sense	Noted.	No change.
		6.2.14 – Flag poles	Common sense	Noted.	No change.
		7.2.2 – Liquor licence	Common sense, and critical for club sustainability. Also alcohol consumption is well controlled through numerous other regulations that are seriously understood by 'most' clubs and enforced by the regulators. I do not think this needs further oversight by local government, other than enforcement.	Noted. Based on the feedback a timeframe has been included on alcohol consumption outside the pavilion up until 10pm for sports fields that already have consumption outside the pavilion approved.	Section 7.2.2 – <i>Liquor Licence</i> has been amended – refer Attachment 1.
		7.6 – Waste Management	Common sense	Noted.	No change.
	7.7 – Sharp objects/needle disposal	Common sense	Noted.	No change.	
7.9 – Public toilet cleaning responsibilities	Common sense	Noted.	Section 7.9 Public Toilets has been amended to read:		

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					<i>Tenant Clubs are responsible to open and close public toilets attached to the pavilion (or freestanding public toilets within a sports reserve) when the Facilities are being used by the Tenant Club. Should a Tenant Club use a public toilet midweek, the tenant club will be responsible for cleaning.</i>
		7.15 – Club sanctions	Common sense	Noted.	Section 7.1.5 – <i>Club Sanctions</i> has been amended – refer Attachment 1.
		Appendix 3 – Pavilion maintenance	Common sense	Noted.	No change.
		Appendix 4 and 5 – sports fields and pavilions classifications	Common sense, but I think (sports field name removed) should be elevated to AA status. The ECA considers the ground and wicket to be highly appropriate for finals, and I think the community can benefit further, especially considering the need for improved facilities for women’s football.	All sports field rankings are assessed against a pre-determined criteria, which has resulted in this sports field being classified as an ‘A’ sports field. All sports fields are maintained as appropriate for the ground conditions not based on classifications.	No change.

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		Incident report form	Common sense	Noted.	No change.
		Community loans and guarantees	Common sense	Noted.	No change.
		Introduction – Code of conduct	Common sense	Noted.	Title amended to Standards of Behaviour to more accurately reflect the clause.
		7.9 – Public toilet cleaning responsibilities	Common sense	Noted.	Section 7.9 Public Toilets has been amended to read: <i>Tenant Clubs are responsible to open and close public toilets attached to the pavilion (or freestanding public toilets within a sports reserve) when the Facilities are being used by the Tenant Club. Should a Tenant Club use a public toilet midweek, the tenant club will be responsible for cleaning.</i>
		9.1 – Incident reporting	Common sense	Noted.	No change.

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		4.3 - Invoicing for finals	Whatever is the cheapest option for the Clubs. Most Clubs have been residents for decades. Local Government should be pro-actively embracing the relationship and benefit that the Clubs (through the local resident volunteers that run them) bring to our communities and society as a whole.	<ul style="list-style-type: none"> • Noted and clause amended. • This is a Council fee for use of Council's sports fields. • The fee for finals matches only applies if both competing teams are external to the Whitehorse municipality. There is no fee if at least one competing team is from a Whitehorse based club. 	Clause amended to read: The entity (Tenant Club, Local Association, State Association or any other body) applying for use of Council's Sports Fields for finals matches will then be invoiced for this use as per the fees listed in Appendix 7...
		5.3.4 - Casual fees for sports fields	Whatever is the cheapest option for the Clubs. Most Clubs have been residents for decades. Local Government should be pro-actively embracing the relationship and benefit that the Clubs (through the local resident volunteers that run them) bring to our communities and society as a whole.	This proposed change provides cheaper casual access to sports fields for seasonal clubs. Casual fees will remain applicable for all other casual users.	Reference to the pro rata fee added to end of clause:Tenant Clubs – There may be circumstances where Tenant Clubs with a seasonal licence to use a Sports Field require additional use of Sports Field/s. Pro rata Seasonal fees will apply in these circumstances as indicated in Appendix 7
		5.8 – Casual use of pavilions	Most clubs have been residents for decades. And pay rent accordingly. Most Clubs use the facilities for various uses both inside and outside their designated times. In the case of (sports field name removed) tenants, we communicate with each other's Executive on these matters to not cross over, and we manage	Noted. Council's Leisure and Recreation Services Administration team are responsible for administering the casual hire of pavilions designed as community facilities to maximise use.	Following the adoption of Motion 7.1 – Diversity of Use of Sporting Pavilions at the Special Committee Meeting of Council on 13 May 2019 the below wording has been included to acknowledge the

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			very well. I am absolutely convinced that no reasonable request for access would be denied. I think the first point of contact should be the tenant club/s. If problems arise then the applicant can then revert to Council as the ultimate owner. I think we would also welcome WCC to send any local bodies to us to seek use. We want to share our facility with other community groups and would welcome opportunities to build relationships and welcome additional tenants e.g. Lions Club, Apex, Table Tennis, Bridge Clubs etc.		development of this piece of work: Council are considering different models to explore opportunities to encourage and facilitate greater utilisation and diversity of uses of sporting pavilions into the future
		6.2.9 – Reserve and sports field fencing	Gate takings are critical. At (club name removed) we used to take maybe \$250 at the gate with no fencing. With temporary fencing we now take >\$1,000 per home game. And we sell signage also. I think WCC can fence off many reserves and promote access through appropriate signage that these are facilities for all, thus everyone is a winner.	<ul style="list-style-type: none"> • Club feedback expressed a desire to have reserve fencing for the purpose of collecting an entry fee • This has been balanced against the need to keep recreation spaces open to the community • Collection of entry fees for clubs revenue is supported by Council through allowing temporary fencing • The Whitehorse Sport and Recreation Network were overall comfortable with this clause. 	No change.
		Appendix 4 and 5 – Sports fields and	I think (sports field name removed) should be elevated to AA. The grounds are outstanding during	All sports field rankings are based against a pre-determined criteria, which has	No change.

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		pavilions classifications	summer. It should be elevated so that it is sowed for winter sport. Given the volume of traffic that flows past the facility every day, WCC should be looking to promote (sports field name removed) as a key facility in its reserve infrastructure, aligned with the Aquatic Centre investments.	resulted in this reserve being classified as an 'A' sports field. Please note that seasonal usage fees for sports fields are charged in line with sports field classifications.	
		General comments	Overall the SFG is well considered and a very workable document. Congratulations.	Noted.	No change.
12	Local resident	General comments	More support should be provided and education to clubs on recycling and waste management. Too often we see items overflowing in bins that are placed in wrong bin. Additionally the amount of cigarette butts around grounds and pavilions is horrible. Can clubs be made more accountable for this?	Section 7.6.2 specifically requires clubs to clean up and remove all litter at the end of each use of Council's facilities.	No change.
13	Member of a local sporting club	6.2.1 - Sports field floodlighting infrastructure	Training at all levels require well-lit grounds for safety and the ability for multiple teams to use the whole ground.	Noted. Any reference made to floodlighting that includes lux levels of floodlights will be referred to the development of Council's <i>Floodlighting – Outdoor Sport and Recreation Policy</i> .	No change.
	Local resident Casual user of Council's sports fields	6.2.1.4 - Sports field floodlighting times of use	With more female football teams, the ability to have some night games or additional training nights in well-lit areas would be beneficial	Noted. Floodlight times have been extended to help accommodate ongoing participation growth.	No change.

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			to all rather than using subpar grounds that are uneven or have the appropriate facilities.	Any reference made to feedback on night competition is to be referred to the development of Council's <i>Floodlighting-Outdoor Sport and Recreation Policy</i> .	
		6.2.10 – Coaches boxes/dugouts	Having a weatherproof coaches box with defined safety zones for both the coaching staff, medical staff and players is essential.	Noted.	No change.
		7.1.2 sports fields usage times	With more clubs having more female teams there is limited grounds for all teams to play at. By extending the usage times and lighting you can have twilight games being played. This enables all teams to utilise safe and appropriate playing surfaces and facilities.	Noted. Floodlight times have been extended to help accommodate ongoing participation growth. Any reference made to feedback on night competition is to be referred to the development of Council's <i>Floodlighting-Outdoor Sport and Recreation Policy</i> .	No change.
		6.2.13 – Players races	Safety is a major concern when leaving a clubroom and walking or running to the ground. Like a cricket pitch that needs to be maintained so should a synthetic covering or clearly defined and maintained player race to avoid injury. This shouldn't be left to a club to manage.	Noted. This clause states that Council will be responsible for ongoing maintenance of player races. As this is not a standard piece of infrastructure for local sporting clubs, clubs are responsible for the cost of design and construction. This infrastructure is likely to be site specific and as such would be discussed with tenant clubs as required.	No change.
14	Member of local sporting club	6.2.1 – Sports field floodlighting infrastructure	No comment provided	Noted.	No change.
		6.2.1.4 – Sports field floodlighting times of use	No comment provided	Noted.	No change.

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		6.2.4 – Synthetic cricket wickets	No comment provided	Noted.	No change.
		6.2.8 – Cricket practice facilities	No comment provided	Noted.	No change.
		6.2.9 – Reserves and sports fields fencing	No comment provided	Noted.	No change.
		4.3 – Invoicing for finals	No comment provided	Noted.	Clause amended to read: The entity (Tenant Club, Local Association, State Association or any other body) applying for use of Council's Sports Fields for finals matches will then be invoiced for this use as per the fees listed in Appendix 7....
15	Member of the Whitehorse Sport and Recreation Network Member of local sporting club	4.3 – Invoicing for finals	Disagree, finals are result of association's format competition. Could easily run competitions as finish on top format but do not. Cost should bear to those deciding competition format. Also streamlines process for council to work with one entity during busy time for clubs who are often more time poor organizing their teams/clubs during this finals time.	This clause has been amended to reflect that the entity applying for ground use will be charged a fee.	Clause amended to read: The entity (Tenant Club, Local Association, State Association or any other body) applying for use of Council's Sports Fields for finals matches will then be invoiced for this use as per the fees listed in Appendix 7....
		5.8 – Casual use of pavilions	Does this prevent clubs from charging for clubroom use during their tenancy for hire etc..?	Noted. Council's Leisure and Recreation Services Administration team are responsible for administering the casual	Following the adoption of Motion 7.1 – Diversity of Use of Sporting Pavilions at the Special Committee

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				hire of pavilions designed as community facilities to maximise use.	Meeting of Council on 13 May 2019 the below wording has been included to acknowledge the development of this piece of work: Council are considering different models to explore opportunities to encourage and facilitate greater utilisation and diversity of uses of sporting pavilions into the future
		6.2.1 – Sports field floodlighting infrastructure	No mention of lighting requirements for cricket? Understanding that play was forbidden this season from under lights, and no mention is made of ensuring that lighting will comply to allow cricket to be played of an evening where lighting is challenged. More cricket will be open to be played of an evening and mid-week as demand grows and female participation increases, including women’s social cricket such as social sixes which usually is played 6:30pm to 7:30pm. Women in particular should be able to feel comfortable in these sporting environments of an evening.	Noted. Any reference made to feedback on night competitions or floodlighting is to be referred to the development of Council’s <i>Floodlighting – Outdoor Sport and Recreation Policy</i> .	No change.

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			<p>Ensuring sufficient lighting is available will be quite important to ensure Cricket can grow within the constraints of the field use/time challenges of the sport. I would encourage council to work with local clubs SSO/NSO's to identify grants available to clubs in particular that could assist in major building work if this is an issue preventing this. An example being the Australian Cricket Infrastructure Fund which offers 3-year funding for major works. This could be a relevant grant that affected clubs apply for with support of council to conduct works on lighting infrastructure.</p>		
		6.2.4 – Synthetic cricket wickets	<p>If planning to increase provision of synthetic wickets, would there be opportunity for council to offer clubs/associations/SSO's to add funding grants towards these projects? Could assist in helping cover costs and incentivize clubs/associations to contribute who are in need of additional grounds.</p>	<p>Clubs/Associations are welcome to contribute funding/apply for grants in consultation with Council Officers when projects are identified as part of Council's Capital Works Program.</p>	No change.
		7.6 – Waste Management (7.6.4 Trade Waste)	<p>What are the financial and operational implications for clubs that may then restrict their ability to provide food and beverage service</p>	<p>Initial research suggest that the annual cost to manage trade waste is approximately \$579 per site, which will</p>	No change.

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			to members/community? A number of smaller local clubs may struggle to cover this additional cost. Will the loss of this cost to council be passed on to local clubs?	be divided between tenant clubs that use the kitchen/canteen. The additional cost for trade waste was considered to be reasonable by the Whitehorse Sport and Recreation Network.	
16	Local Resident	Introduction – Inclusive clubs	Inclusion and Diversity should be mandatory and a condition of the club licence with specified KPI	Noted. Council encourages clubs to be inclusive of all people regardless of age, gender, ethnicity and skill.	No change.
		Introduction – Code of conduct	Council should develop a more specific code of behaviour for club members and officials	Noted. Based on the comments and the intention of this clause, Officers have changed the title of the clause to more accurately describe what the clause is about.	Title changed to Standards of Behaviour to more accurately reflect the clause.
		2.2 - Principles and Objectives	Objective is to encourage participation in organised sport and recreation? (Recreation Strategy)	The <i>Sporting Facilities Guide - Seasonal and Casual Users (the Guide)</i> reflects the scope and management of Facilities, which include both Sport Fields and Pavilions. The purpose is to provide a framework for active booked use of Council's sports fields and pavilions by incorporated user groups where fees and charges apply. The Guide has been developed to assist clubs, associations and other User Groups to better understand Council's requirements with the use and development of sporting Facilities in the City of Whitehorse. Council's Recreation Strategy encourages participation in organised and active	No change.

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				recreation, whilst the Whitehorse Open Space Strategy acknowledges dog walkers and other unstructured casual users.	
			Access to quality facilities to seasonal groups and the general public and designated users (e.g. off leash)?	Council Reserves are open space and can be used by the general community for recreation and leisure activities. When User Groups have allocation of the Sports Field, general park users wishing to use the Reserve are to be given pedestrian and vehicle access free of charge. All pedestrian access points are to remain open during match days.	No change.
			Facilities which are multi-purpose Ok but what about access to facilities and access to the reserve?	User Groups will be deemed to have exclusive use of the Sports Field/s and associated training facilities during the times outlined on their licence agreement. This is for the safety of park users and the general public. Council sports fields can be accessed by the community at any time when not allocated to the tenant club. <i>Section 5.8 – Casual use of Pavilions,</i> provides further opportunities for other community groups to utilise Sports Pavilions/ Community Facilities.	Following the adoption of Motion 7.1 – Diversity of Use of Sporting Pavilions at the Special Committee Meeting of Council on 13 May 2019 the below wording has been included to acknowledge the development of this piece of work: Council are considering different models to explore opportunities to encourage and facilitate greater utilisation and diversity of uses of sporting pavilions into the future

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			What is the actual policy on fees charged and the nature of the WHC subsidy to clubs?? Where is this disclosed for transparency?	The cost to maintain Sports Fields and Pavilions is substantial. Council significantly subsidises the use of Sports Facilities for User Groups. Seasonal Fees have been calculated based on a partial cost recovery of maintenance costs only as outlined in Section 5.1 <i>Calculating Seasonal Fees</i> .	No change.
		3 – Facility classifications	Sporting fields need to be reclassified as mixed use to implement the Recreation Strategy Classifications of facilities and grounds could then also refer to non-organised sports club activities which should receive council capital investment and maintenance funding	<p>As the primary purpose of these sports fields is for active use, the classifications within the SFG will remain.</p> <p>Sports fields are classified as active open space, which allows them to be used for both seasonal and casual use. The SFG provides a framework to rank each sports field. The criteria under which Sports Fields are classified includes:</p> <ul style="list-style-type: none"> • Sports Field profile and on field infrastructure e.g. sand profile, irrigation, drainage. • Associated infrastructure e.g. training lights, perimeter fencing, car parking, viewing areas, concrete spoon drain etc. <p>Council does invest capital and maintenance funding into parks and associated infrastructure that is not sporting club related such as playgrounds, park furniture etc.</p>	No change.

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		3.3 - Facility Access Agreements	Trends and demand for sporting and recreational facilities change over time. Organised sport is in decline in Whitehorse resident preferences. When will the allocation of facilities and reserves to clubs be formally reviewed and how? This should be included in Council's Open Space Strategy	<p>Research undertaken by Council Officers suggests that sporting participation is increasing, particularly by females (in football and cricket). Council currently faces capacity constraints with sports fields, where not all teams are able to be accommodated during peak periods.</p> <p>The allocation of sports fields is reviewed half yearly through the seasonal allocation process.</p>	No change.
		4 - Facility Allocations	Applications for seasonal allocations should be public and sporting reserves which are designated off leash should have local representation (users and residents) and/or incorporated representative body to ensure that the allocation takes account of other designated users and casual use from local residents	Seasonal applications are open to all incorporated entities, as per the criteria list in section 4.1.1 – <i>Seasonal Allocations</i> . Council is responsible for the allocation of Council owned and managed sports fields, including those which are also designated off leash areas.	No change.
			Whitehorse clubs have priority over non-Whitehorse: does the membership of the club reflect WHC residency and or local residency as a majority of members?	There are a number of variables considered when making allocations. One is that Whitehorse based clubs will have priority over non Whitehorse based clubs as per section 4.1.1 – <i>Seasonal Allocations</i> . This means that if there is a club based in Whitehorse and a club based in Boroondara vying for use of a Whitehorse sports field, the Whitehorse based club would be given priority. The	No change.

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				number of Whitehorse residents within a club is also considered when determining allocations and numbers vary on a case by case basis.	
			<p>Licence agreements should be amended to incorporate the suggestions contained in this table. Requests for use of the facilities outside the seasonal agreement should be subject to consultation with local residents and/or incorporated bodies which represent them: e.g. liquor licences; inclusion requirements; how will you measure the number of Whitehorse residents participating in teams? What KPI have you developed to assess club performance over previous licences? There seem to be few sanctions for liquor licence breaches.</p> <p>What is the rationale for enabling clubs to have a lease over a Council funded club facility?</p>	<p>Community consultation for liquor licence amendments will follow the standard process adopted by the Victorian Commission for Gambling and Liquor Regulation.</p> <p>Involvement by residents in the allocation of facilities will not be considered at this time. This responsibility will remain with Council.</p> <p>Council officers will manage club behaviour through the addition of section 7.15 – <i>Club Sanctions</i>. Past behaviour of clubs is also considered when allocating facilities, as per section 4.1.1 – <i>Seasonal Allocations</i>.</p> <p>Clubs are provided with a seasonal licence, not a lease for use of facilities outlined in the SFG. A licence is required in order for Council to manage the booked use of Council’s pavilions and sporting ovals.</p>	No change.
		4.1.3 - Hire and sub letting	How does WHC police this? What if any are the sanctions for so doing? How does Council prevent informal	Section 4.1.3 – <i>Hire and Subletting</i> states that no subletting of sports fields or pavilions by User Groups is permitted.	No change.

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			arrangements for private parties which are arranged by the club and members?	Breaches of this clause will be dealt with as per section 7.15 <i>Club Sanctions</i> .	
		4.1.4 - Community Access to reserves	Council reserves are open space and can be used by the general community for unstructured activities and recreation BUT access times are limited at times when there is peak demand for this use from the community (afternoon, evening and weekend) Is this balance correct? Suggest you review the time allocation for use of the reserve in light of this commitment and enable other users to view the proposed seasonal licence prior to its agreement with Council.	Council is currently experiencing significant demand from sporting clubs for ground use, particularly during peak times. Council will continue to allocate as per the demand. Sports fields will continue to be available for public use during non-allocated times.	No change.
			What is the process if the club breaches its times of use? What is the policy for off leash users in designated reserves? Is it reasonable to restrict the public and off leash dogs when the sporting club is having a post-match or training barbeque and in theory their liquor licence does not allow consumption of alcohol outside the pavilion??	Any breaches of the times of use will be actioned as per the proposed section 7.15 - <i>Club Sanctions</i> . Council's 'Dog Off Leash Order 7' notes that 'in a public place, dogs are not permitted within 2.5m of the perimeter of any sports ground, field, court or similar during an organised sporting event.	No change.
		4.2 – Application process	There needs to be a more transparent process for the seasonal	It is noted that sports fields that are designated off leash parks are designed	No change.

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			<p>licence applications. Designated off leash parks should include incorporated body and/or local resident consultation early in this process and there should be a member of the local community (e.g. local councillor or community representative) on the assessment panel for applications.</p> <p>At present it is a closed shop and no one knows the basis of the negotiations or can influence it in any way because no stakeholders other than the Council and potential licence can be involved in the negotiation of the licence.</p> <p>As this licence applies to access and usage for public open space and Council owned facilities (such as a \$3 million "sporting pavilion") - facilities which are in short supply across Whitehorse for organised sporting activities which are not the priority recreation activities for the surveyed ratepayers in the Recreation Strategy, I find this process to be inappropriate as it does not generally represent the highest and best use of a public</p>	<p>for active recreation. As such, Council Officers do not propose to change the allocation process for these reserves.</p> <p>The SFG is available on Council's website for public viewing and fixtures are available on the respective association's website.</p>	

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			<p>open space to have seasonal use licences restrict access and usage of the facilities and grounds to the extent that other residents and ratepayers must go elsewhere or have very restricted access.</p> <p>This is especially the case where a sporting reserve is also a designated off leash reserve but where the seasonal licence arrangement specifically excludes this group of users from having some role in the negotiation of the seasonal licence.</p> <p>The terms and conditions of these licences and the match fixtures should be public knowledge and subject to formal consultations with other designated park users and local residents and all licencees should be required to post a copy of the terms of the licence and their match fixtures for the season in advance at the pavilion in question.</p>		
		5.1 - Calculating Seasonal fees	Council significantly subsidises the cost of sports facilities for user groups. Yet the calculation of fees and the total costs of maintenance of a sporting reserve (for example a cricket pitch) are never disclosed.	The cost to maintain Sports Fields and Pavilions is substantial. Council significantly subsidises the use of Sports Facilities for User Groups. Seasonal Fees have been calculated based on a partial cost recovery of maintenance costs only.	No change.

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			<p>Ratepayers are significantly subsidising the costs of sporting reserve maintenance and pavilion maintenance and ratepayers pay the significant capital costs of investing in sporting pavilions. Yet local park users cannot access the pavilion which they paid for. This may have been sustainable back in the 60's and 70's but the significant capital costs which Council faces for these facilities are not subject to any other review or consultation except with the user group concerned. All the capital investments in (sports field name removed) Reserve have been designed with cricket in mind, against Council's own policy for multi-purpose reserves and multi-purpose facilities.</p>	<p>Fees and charges are listed in Appendix 7 and are consistent with Council's Annual Budget, which is a public document.</p> <p>Section 5.8 – <i>Casual Use of Pavilions</i>, provides further opportunities for other community groups to utilise sports pavilions.</p>	
		6.2 - Sports Infrastructure	<p>Flood lighting. Council is responsible for capital costs and maintenance costs and the Tenant Club for utilities. Since the capital costs of these lights are a sunk cost it is suggested that sports fields which are also designated off leash fields should have access to flood lighting in at specified times in the morning and evening and the utilities costs for those times which are not</p>	<p>Noted. Any reference made to floodlighting will be referred to the development of Council's <i>Floodlighting – Outdoor Sport and Recreation Policy</i></p>	No change.

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			utilised by the tenant club should be met by Council for other users including the designated off leash users.		
		6.2.1.4 – Sports field floodlights times of use	Individual sites may be covered by formal agreements between Council and Tenant Clubs for floodlighting outside the standard times. This arrangement should be subject to consultation with local residents and/or the relevant incorporated body before such a local formal agreement is made.	<p>Noted. Any reference made to feedback on floodlighting is to be referred to Council’s upcoming will be referred to the development of Council’s <i>Floodlighting – Outdoor Sport and Recreation Policy</i>.</p> <p>Clause does state that individual sites may be covered by formal agreements between Council and the Tenant Clubs with input from residents to set the days and times for the use of floodlighting, where this is warranted. Tenant Clubs that breach the schedules may have the usage times reduced.</p>	No change.
		6.2.4 - Existing and new synthetic cricket wickets	The Guide states that Council is responsible for provision subject to the annual capital budget works process. There is no reference to the construction of cricket practice nets and the turf and synthetic wickets within them. In line with the Council's current Recreation Strategy this should be amended to require consultation with other user stakeholders and residents near sporting Reserves. In theory there	<p>Section 6.2.4 references centre cricket wickets, not practice facilities. Reference to cricket practice facilities is made in section 6.2.8.</p> <p>Response to 6.2.8 is below.</p>	No change.

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			<p>should be no further capital investment in new synthetic or turf practice wickets following the (sports field name removed) case where the number of wickets was totally disproportionate to the size of the club and the number of members. Once again any capital investment should provide for multi-purpose use which this cricket practice net does not. Council has made significant investments in maintaining the turf wickets in the practice nets when in most cases most local clubs do not use them and Councils do not provide them. Transparency and consultation are critical here and Council should be held to account to implement its own policy in relation to capital investments which promote multiple usage of sporting reserves.</p>		
		6.2.8 - Cricket practice facilities/Baseball batting cages	<p>See my comments above. Why is Council funding the construction reorientation and enlargement of cricket practice facilities and baseball batting cages? Requiring tenant clubs to provide access to at least one public cricket practice net or batting cage is not sufficient to meet the requirement of multi-</p>	<p>Cricket practice facilities and Baseball batting cages are an integral component of participation. Council aims to increase participation within the community, which this clause will help achieve with at least one practice wicket / batting cage remaining open for community use.</p>	<p>No change.</p>

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			purpose multi-use facilities. The facilities at (sports field name removed) are not consistent with the grade and size of the club in question yet Council funded it despite orienting the nets incorrectly against the club standards.	Community consultation is undertaken prior to constructing new cricket practice facilities. Sports fields with turf cricket wickets require turf practice wickets in the cricket practice facility. Clubs are responsible for funding 100% maintenance costs of turf practice wickets.	
		6.2.9.2 - Sports field fencing	The Guide states that sporting field fencing may be funded at Council's discretion. The process involves Council officers determining specific site considerations in deciding whether to install fences. However informally I am aware that a tenant sporting club will normally be engaged to discuss this option or alternatives and generally no other stakeholders. Should amend to state that whether fencing of a sporting field applies to a sporting reserve which is also a designated off leash park that local residents and the relevant off leash user group/incorporated body should be consulted and that these stakeholders may also engage with Council in the first instance to propose new fencing or amended	All relevant parties are consulted during capital works upgrades, including installation of sports field fencing. Sports field fencing is integral to ensuring community safety, as they provide a barrier between spectators and participants. Fencing also addresses safety by keeping balls within the sports field (when the ball is hit along the ground). Safety netting is also installed at some reserves, where required as a risk mitigation measure and for safety purposes.	No change.

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			<p>fencing which relates to the use and safety of the park as a designated off-leash reserve.</p> <p>Note that at (sports field name removed) residents were recently notified that a large mesh fence would extend to around a quarter or the sporting oval to prevent balls being thrown over the standard fence and damaging cars, properties across the road from the reserve. This is going to cost thousands of dollars but the tenant club in question is not being levied for this cost. The reason for this expenditure is that the tenant club in question is not able to prevent its members from throwing balls at the fence or damaging properties opposite the reserve.</p>		
		6.2.12 - Spectator shelters/shade sails	This will be considered by Council on a needs basis. It is the tenant club which proposes a written submission for spectator shelters and/or shade sails. However, the tenant club is not the only stakeholder to be considered where there is public use involved in the reserve and in particular where a sports reserve is a designated off leash reserve. I note that fixed	Council undertakes community consultation in the development of reserve master plans/concept plans which guide the future development of the park/reserve including both new and renewal of park buildings and infrastructure.	No change.

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			<p>shelters are generally considered in the context of the pavilion design. In the case of (Sports Field name removed) there is no fixed shelter from heat or bad weather except that provided by the roof overhand onto the attached timber decking of the pavilion. There is no protection for seating on the deck and no seating provided for any non-tenant club users including elderly park users. The pavilion design was not considered in terms of the shelter needs of non-tenant club users nor were local residents and other users ever consulted about its construction or design. There have been timber seats placed around the perimeter but I can only assume these were installed as a result of a request from the tenant club. These seats have been designed specifically to provide sight-lines for the seater spectators. There is no shading or shelter in the event of rain or severe heat. Where master planning for a sporting reserve is being considered there must be formal consultations with local residents and other designated users (in this case off leash park</p>		

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			users). Council should facilitate this process by advising those using off leash designated reserves that they should incorporate in order to facilitate and ensure there is consultation with this group of users.		
		7.1 - Times of use	Tenant Club use outside the licence terms and conditions is at the discretion of the Council. How is this process transparent?? If use outside the agreed times of use are proposed by a tenant club then the decision should be taken by Council with evidence of consultation with local residents and in the case of designated off leash reserves, by a local representative group or incorporated body representing this user group	Requests for use by sporting clubs outside of the terms of use listed within the SFG will be considered on a case by case basis. Any additional use will be considered based on a variety of factors, including impact on residents.	No change
		7.1.1 - Pavilions	Based on the experience (Sports Field name removed) and repeated breaches of their liquor licence and EPA noise regulations, the proposed upper limit for hours of use for a sporting pavilion should not exceed 10.00pm on a weekday and 11.00on weekends. It is not reasonable for reserves which are located in a residential street opposite housing,	Clause 7.1.1 states that exceptions to the above times may be introduced as determined by Council with consideration to the proximity and effect on neighbours. Section 7.15 – <i>Club Sanctions</i> , has been added to manage breaches of the SFG.	No change

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			to have these extended operating hours. Reference to the EPA guidelines is pointless if these are not to be enforced so it would be simpler to reduce the pavilion hours of use. What actions does Council take if the hours of use and/or amplified sounds use schedule are breached?		
		7.1.2 - Sports fields hours of use	Although the official start time is 8am the tenant clubs are routinely on the sporting field setting up for matches before 8am in some cases impeding access by other users.	If club use prior to 8am impedes on other users access, please report to Council Customer Service so Officers can follow up appropriately.	No change.
		7.2.1 - OHS and 7.2.2 - Liquor licences	Permitted alcohol consumption inside the pavilion are too extended. They should be amended to align with the standard hours of use suggested above. Council should not consider requests for consumption outside the pavilion because this generates noise and other issues for local residents. As this is not a standard practice in other establishments with liquor licences (i.e. outside consumption) I can see no reason why Council is prepared to consider consumption on the sports field. It is not clear why this is not a licensing issue which is	<p>The proposed amendment to section 7.2.2 – <i>Liquor Licence</i> does not consider consumption of alcohol on sports fields. It proposes to permit consumption of alcohol within a clubs red line as per the pavilion hours of use.</p> <p>Based on the feedback a timeframe has been included on alcohol consumption outside the pavilion up until 10pm for sports fields that already have consumption outside the pavilion approved.</p> <p>It is noted that the Victorian Commission for Gaming and Liquor Regulation (VCGLR) seeks advice from Council on</p>	Section 7.2.2 – <i>Liquor Licence</i> has been amended – refer Attachment 1.

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			determined by the VCGLR rather than subject to Council officers only. Tenant clubs are responsible for responsible consumption of alcohol using council facilities. However who is responsible when the Tenant Club and its members breach the terms of their liquor licence and/or tenant licence? This has been a major issue in (Sports Field name removed).	parameters around tenancy of sports pavilions by sporting clubs. As such, the times of use for pavilions and guidelines around the consumption of alcohol external to the pavilion need to be listed within the SFG, as this document will guide Councils advice to the VCGLR. Breaches of a club's liquor licence will be referred to section 7.15 – <i>Club Sanctions</i> as well as to the VCGLR for actioning.	
		7.13 - Security Systems	Where there are liquor licences granted to tenants of sporting pavilions then Council should be required to install security systems appropriate to each facility and the relevant legislation. This will assist in the enforcement and compliance of all aspects of licence terms and conditions but significantly, for the consumption of alcohol.	The primary purpose of security cameras is not to enforce liquor licences, they are to deter anti-social behaviour.	No change.
		7.15 - Club Sanctions	The propose process for Council dealing with tenant clubs which have breached their licence agreements is too lenient. While it is agreed that alleged breaches should be investigated and substantiated the Formal Direction (which is only to ask the club to comply with its agreement!) is inappropriate. After a formal warning if the behaviour is	The addition of section 7.15 – <i>Club Sanctions</i> considers a range of sanctions and actions by Council Officers.	Section 7.1.5 – <i>Club Sanctions</i> has been amended – refer Attachment 1.

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			<p>reported then the Council should move to sanctions. The process for determining and implementing these is not specified. Are they listed in order of severity? The resident experience of (Sports Field name removed) is that Council has been reluctant to get involved in dealing with complaints and provided no support to residents at all. It has not imposed sanctions and the behaviour has continued to become part of the culture of that club. There have been no sanctions. What happens to resident complaints? There is no police attendance. This club acts with impunity. Residents and other park users should be made aware of how to lodge complaints of breaches of liquor licencing to the VCGLR. A detailed complaints and investigation process for all significant breaches of the licence including any liquor licence granted by the VCGLR should be publicly available.</p>		
		8 - Council Support	Pavilion Redevelopments. Council is routinely strongly lobbied by sporting clubs for redevelopment or modernisation of Council sporting pavilions. However, although the	The purpose of this document is to provide a framework for active booked use of Council's sports fields and pavilions by incorporated user groups where fees and charges apply. The Guide	No change.

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			<p>Guide stats that Council support a community group through the provision of facilities, grant programs advice and club development sessions, in practice this only relates to organised sporting clubs in Whitehorse. The guide states that the refurbishment and redevelopment of sports pavilions will be guided by the key principle that <i>Council is responsible to provide and maintain appropriate infrastructure which facilities and increases opportunities to participate in organised sport</i> (in Whitehorse). This is not consistent with the requirements and principles outlined in the Whitehorse Open Space Strategy and in the Whitehorse Recreation Strategy 2015-2024. Sporting clubs are only one form of community group and there are 22 sporting fields in Whitehorse which are also designated off leash areas. Yet these users receive no facilities or support except regulated access to the sporting reserve and no access to the sporting pavilion. Even Council itself commits to ensure the use of sports pavilions are maximised</p>	<p>was developed to assist clubs, associations and other User Groups to better understand Council’s requirements with the use and development of sporting Facilities in the City of Whitehorse.</p> <p>Infrastructure to support other user groups is considered via Council’s park master planning/concept planning process.</p>	

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			<p>which could include shared use with other organisations. There is no evidence that this is a priority of council in any sporting reserve in Whitehorse. The intensive capital investment which council makes in sport and sporting facilities for the tenant clubs does not suggest that mixed use infrastructure is high on the capital investment list for the sporting reserves. There is a poorly maintained court at (Sports Field name removed) which is unsafe to use yet others have had millions of dollars spent in capital works and operating budgets for parks over the years. how will Council ensure that use of sports pavilions and reserves is maximised which would include shared use with other organisations when nothing in this guide mentions other users and any requirement that their access and needs should be considered by Council in the investment, regulation and management of these community facilities?</p>		
		8.2 - Capital works program	Capital works proposals are assessed during the pre-budget period and placed on a forward plan. Tenant Clubs are invited to put	The SFG is a guiding document for seasonal incorporated groups and organised casual users. Community members and other community groups	No change.

Submission No#	Representation	Clause	Comment	Officer Response	Change to Document <i>Wording changes in bold</i>
			<p>submissions to the capital works program budget no later than 31 July for consideration for the subsequent capital works program. However, there is no mention here about access to other user groups of sporting reserves and other reserves to make submissions to the capital works program for a particular reserve or field. Therefore it is not likely that Council will ever include capital works submissions from other user groups of these facilities, even those who are users of designated off leash sporting reserves. The experience in (sports field name removed) is that residents and other users are not aware of the opportunity to make a submission and not invited to do so. When there are requests for capital works, in many cases of a minor nature the invariable response is that there is no money available and/or the capital works program has already been endorsed so no other expenditure is possible. However, I have observed significant additional costs for replacement turf, for example, for large parts of the (sports field name removed)</p>	<p>can also make budget submissions as per the Council budget process and/or directly to Council Officers for consideration.</p>	

Submission No#	Representation	Clause	Comment	Officer Response	Change to Document <i>Wording changes in bold</i>
			<p>which may or may not have come from any formal capital works program but which are funded from the parks and recreation operating budget. Thousands of dollars have been invested in (sports field name removed), including new underground drainage, multiple turf replacements, a very costly installation of an artificial/natural turf section. The capacity for expenditure appears limitless for the tenant clubs but no one else. The process has to be adjusted so that incorporated bodies representing other user groups of these reserves are able to put submissions and comment on those proposed by tenant clubs as ratepayers.</p>		
		8.5 - Community grants	<p>Is it appropriate for a tenant club which is able to generate its own revenue via liquor licensing and other state government grants, would be eligible to access a grant which would further discount the fees for its licence and use of a pavilion and sports ground? It is not clear whether tenant clubs are able to access these funds</p>	<p>Eligibility criteria for Council's Community Grants Program is listed within the Program guidelines and clubs are eligible to apply along with many other community groups. This is governed separately to the SFG.</p>	<p>No change.</p>

Submission No#	Representation	Clause	Comment	Officer Response	Change to Document <i>Wording changes in bold</i>
		Council contacts	It is recommended that these contacts should be made public and posted on a community noticeboard together with the tenant club seasonal fixtures and times of use as part of the requirement of the licence provided to the tenant club	All fixtures are publicly available through the respective club's association website. Council contacts are provided in the SFG to assist clubs direct maintenance and other enquiries and are also available on Council's website and so is public information.	No change.
17	Member of the Whitehorse Sport and Recreation Network	Introduction – Inclusive clubs	Consistent with other legislation	Noted.	No change.
Introduction – Code of conduct		Very important that code of conduct is adhered to	Noted.	Title changed to Standards of Behaviour to more accurately reflect the clause.	
4.3 – Invoicing for finals		Because the tenant club is the one gaining the revenue; simplifies the matter	It is noted that not all clubs profit from finals. This clause has been amended to reflect that the entity applying for ground use will be charged a fee.	<i>Clause amended to read: The entity (Tenant Club, Local Association, State Association or any other body) applying for use of Council's Sports Fields for finals matches will then be invoiced for this use as per the fees listed in Appendix 7....</i>	
5.3.4 – Casual fees for sports fields		Provides streamlined accounting	Noted.	Reference to the pro rata fee added to end of clause:Tenant Clubs – There may be circumstances where Tenant Clubs with a seasonal licence to use a Sports Field require additional use of Sports	

Submission No#	Representation	Clause	Comment	Officer Response	Change to Document <i>Wording changes in bold</i>
					Field/s. Pro rata Seasonal fees will apply in these circumstances as indicated in Appendix 7
		5.8 – Casual use of pavilions	Centralised booking makes sense	Noted.	Following the adoption of Motion 7.1 – Diversity of Use of Sporting Pavilions at the Special Committee Meeting of Council on 13 May 2019 the below wording has been included to acknowledge the development of this piece of work: Council are considering different models to explore opportunities to encourage and facilitate greater utilisation and diversity of uses of sporting pavilions into the future
		6.2.1 – Sports field floodlighting infrastructure	Better illumination has been required for a while	Noted.	No change.
		6.2.1.4 – Sports field floodlighting times of use	With the increasing appetite for use of fields, consistency with the use of lighting will simplify the matter	Noted.	No change.
		6.2.4 – Synthetic cricket wickets replacement	Council should ensure appropriate facility and the lease cost to the	Noted.	No change.

Submission No#	Representation	Clause	Comment	Officer Response	Change to Document <i>Wording changes in bold</i>
			clubs can reflect the financial investment Council has made		
		6.2.8 – Cricket practice facilities	Makes sense	Noted.	No change.
		6.2.10 – Coaches boxes/dugouts	Council should ensure appropriate equipment is in place and the cost can then be built into the lease cost	Noted.	No change.
		6.2.13 – Players races	Gives tenant clubs opportunity to ensure facilities meet their needs	Noted.	No change.
		6.2.14 – Flag poles	Appropriate in commercial terms	Noted.	No change.
		7.1.2 – Sports fields usage times	Standardised times makes management easier	Noted.	No change.
		7.2.2 – Liquor licence	Will enable current activities and on a case by case basis will allow facility in new locations.	Noted.	Section 7.2.2 – <i>Liquor Licence</i> has been amended – refer Attachment 1.
		7.6 – Waste management	In line with commercial leasing practices	Noted.	No change.
		7.7 – Sharp objects/needle disposal	Acupuncture and dry needling are important therapeutic tools	Noted.	No change.
		7.9 – Public toilet cleaning	Makes sense	Noted.	Section 7.9 Public Toilets has been amended to read: <i>Tenant Clubs are responsible to open and close public toilets attached to the pavilion (or freestanding public toilets within a sports reserve)</i>

Submission No#	Representation	Clause	Comment	Officer Response	Change to Document <i>Wording changes in bold</i>
					<i>when the Facilities are being used by the Tenant Club. Should a Tenant Club use a public toilet midweek, the tenant club will be responsible for cleaning.</i>
		7.13 – Security systems	Council needs to ensure appropriate use of the footage	Noted.	No change.
		7.15 – Club sanctions	Makes expectations clear	Noted.	No change.
		9.1 – Incident reporting	Makes expectations clear	Noted.	No change.
		Appendix 3 – Pavilion maintenance	Reflects commercial leasing principles	Noted.	No change.
		Appendix 4 and 5 – Sports fields and pavilions classifications	Makes good sense	Noted.	No change.
		Incident report form	Makes sense	Noted.	No change.
		Community loans and guarantees	Makes sense	Noted.	No change.
		6.2.9 – Reserve and sports field fencing	Many clubs rely upon the revenue of gate takings to assist them with recurrent expenditure. Council should support this long-held function	The proposed SFG is clear that no new reserve fencing will be supported, to ensure that reserves remain open for community access. Collection of entry fees for clubs revenue is supported by Council through allowing temporary fencing.	No change.
18	State Sporting Association	Introduction – Inclusive club	Standard and part of Football Victoria’s Inclusive Club Program	Noted.	No change.

Submission No#	Representation	Clause	Comment	Officer Response	Change to Document <i>Wording changes in bold</i>
		Introduction – Code of conduct	Standard and along the Football Victoria Policy	Noted.	Title changed to “Standards of Behaviour” to more accurately reflect the clause.
		6.2.1 – Sports field floodlighting infrastructure	As per Football Victoria’s Lighting Guide	Noted. Council lights to Australian Standards. State Sporting Association lighting guidelines are considered when Council undertakes a lighting upgrade. Any reference made to floodlighting will be referred to in the development of Council’s <i>Floodlighting – Outdoor Sport and Recreation Policy</i> .	No change.
		6.2.4 – Synthetic cricket wickets	Standard across other Councils	Noted.	No change.
		6.2.8 – Cricket practice facilities	Standard across other Councils	Noted.	No change.
		6.2.10 – Coaches boxes/dugouts	Standard across other Councils	Noted.	No change.
		6.2.13 – Players races	Required for National Premier League Clubs	Noted. This clause states that Council will be responsible for ongoing maintenance of player races. As this is not a standard piece of infrastructure for local sporting clubs, clubs are responsible for the cost of design and construction. This infrastructure is likely to be site specific and as such would be discussed with tenant clubs as required.	No change.
		6.2.14 – Flag poles	Standard	Noted.	No change.

Submission No#	Representation	Clause	Comment	Officer Response	Change to Document <i>Wording changes in bold</i>
		7.2.2 – Liquor licence	Standard	Noted.	Section 7.2.2 – <i>Liquor Licence</i> has been amended – refer Attachment 1.
		7.6 – Waste management	Standard	Noted.	No change.
		7.7 – Sharp objects/needle disposal	Standard	Noted.	No change.
		7.9 – Public toilet cleaning responsibilities	Standard across other Councils	Noted.	Section 7.9 Public Toilets has been amended to read: <i>Tenant Clubs are responsible to open and close public toilets attached to the pavilion (or freestanding public toilets within a sports reserve) when the Facilities are being used by the Tenant Club. Should a Tenant Club use a public toilet midweek, the tenant club will be responsible for cleaning.</i>
		7.13 – Security systems	Consistent	Noted.	No change.

Submission No#	Representation	Clause	Comment	Officer Response	Change to Document <i>Wording changes in bold</i>
		7.15 – Club sanctions	Standard	Noted.	Section 7.1.5 – <i>Club Sanctions</i> has been amended – refer Attachment 1.
		9.1 – Incident reporting	Standard	Noted.	No change
		Appendix 3 – Pavilion maintenance	Standard across other Councils	Noted.	No change
		Appendix 4 and 5 – Sports fields and pavilions classifications	Agreed	Noted.	No change
		Incident report form	Standard	Noted.	No change
		Community loans and guarantees	Consistent	Noted.	No change
		4.3 – Invoicing for finals	If a tenancy licence runs for a 6 month period e.g. 1 Oct to 31 March, then a club should not have to pay extra if they are involved in finals that fall within that period and they are the host club.	Seasonal Licence is given for the home and away season. A fee for finals matches only applies if both competing teams are external to the Whitehorse municipality. There is no fee if at least one competing team is from a Whitehorse based club.	<i>Clause amended to read: The entity (Tenant Club, Local Association, State Association or any other body) applying for use of Council’s Sports Fields for finals matches will then be invoiced for this use as per the fees listed in Appendix 7....</i>
		5.3.4 – Casual fees for sports fields	Additional cost to a club over and above tenancy licence and fee. This is unfair if a club is introducing programs e.g. All Abilities etc. that will enhance their club’s participation.	Noted. This proposed change provides cheaper casual access to sports fields for seasonal clubs. Casual fees will remain applicable for all other casual use.	No change.

Submission No#	Representation	Clause	Comment	Officer Response	Change to Document <i>Wording changes in bold</i>
		5.8 – Casual use of pavilions	Additional cost to a club over and above tenancy licence and fee. This is unfair if a club is introducing programs e.g. All Abilities etc. that will enhance their club's participation.	Noted. Council's Leisure and Recreation Services Administration team are responsible for administering the casual hire of pavilions designed as community facilities to maximise use.	Following the adoption of Motion 7.1 – Diversity of Use of Sporting Pavilions at the Special Committee Meeting of Council on 13 May 2019 the below wording has been included to acknowledge the development of this piece of work: Council are considering different models to explore opportunities to encourage and facilitate greater utilisation and diversity of uses of sporting pavilions into the future
		6.2.1.4 – Sports field floodlighting times of use	Football Victoria fixture games could include night competitions that finish at 10:30pm.	Noted. Any reference made to floodlighting that includes night competition will be referred to the development of <i>Floodlighting – Outdoor Sport and Recreation Policy</i> .	No change.
		6.2.9 – Reserve and sports field fencing	Football pitches are generally fenced to prevent spectator entry onto the pitches.	Club feedback expressed a desire to have reserve fencing for the purpose of collecting an entry fee. This has been balanced against the need to keep recreation spaces open to the community.	No change.

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				Collection of entry fees for clubs revenue is supported by Council through allowing temporary fencing. The Whitehorse Sport and Recreation Network were overall comfortable with this clause.	
		7.1.2 – Sports fields usage times	Football Victoria fixture games could include night competitions that finish at 10:30pm.	Noted. Any reference made to floodlighting that includes night competition will be referred to the development of <i>Floodlighting – Outdoor Sport and Recreation Policy</i> .	No change.
		General Comments	Generally OK with changes as they are seen as in line with other local Councils	Noted.	No change.
19	Member of a local sporting club Local Resident	6.2.4 – Synthetic cricket wickets	Well overdue. Large cost to the club every few years. The broader community use the synthetic as well as the cricket club so it's reasonable that Council pay the full costs.	Noted.	No change.
	Representative of a sporting association	7.2.2 – Liquor licence	Well overdue and is a common sense proposal that is in line with community expectations and a logical proposal for our 250 local families that make up our membership.	Noted.	Section 7.2.2 – <i>Liquor Licence</i> has been amended – refer Attachment 1.
20	Whitehorse Sport and Recreation Network Member	6.2.1 – Sports field floodlighting infrastructure	Will there/is there a register of all facilities LUX measurements? Hence is there a list of grounds that are highest priority? I think this would help to set expectations for clubs/tenants.	Council's priority list of floodlight upgrade projects is addressed within Council's Capital Works process.	No change.

Submission No#	Representation	Clause	Comment	Officer Response	Change to Document <i>Wording changes in bold</i>
		7.6 – Waste management	Would it be possible for public access bin points at all grounds in Whitehorse as I know these grounds are often used during the day from the general public outside the regular tenants (who control waste management).	Clubs need to report any concern regarding public rubbish to Council to rectify.	No change.
		General Comments	Other thoughts from my discussions with clubs: Use of electronic scoreboards – I know various clubs in the Whitehorse area would like to use these for advertising as a way to raise much needed funds for clubs. Could there be more guidance from council round this rather than a blanket no?	Any advertising in Council’s parks and reserves is governed by the Whitehorse Planning Scheme. The use of electronic scoreboards for advertising and fundraising will be considered within a future Advertising Signage Policy.	No change.
21	Parkland Advisory Committee	General comments	As (name removed) does not have sporting facilities the committee have no input into the managing of such facilities.	Noted.	No change.
22	Member of a Local Sporting Club	Introduction – Inclusive club	No comment provided.	Noted.	No change.
		Introduction – Code of conduct	No comment provided.	Noted.	Title changed to Standards of Behaviour to more accurately reflect the clause.
		4.3 – Invoicing for finals	No comment provided.	Noted.	<i>Clause amended to read: The entity (Tenant Club, Local Association, State Association or any other</i>

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					<i>body) applying for use of Council's Sports Fields for finals matches will then be invoiced for this use as per the fees listed in Appendix 7...</i>
		5.3.4 – Casual fees for sports fields	No comment provided.	Noted.	Reference to the pro rata fee added to end of clause:Tenant Clubs – There may be circumstances where Tenant Clubs with a seasonal licence to use a Sports Field require additional use of Sports Field/s. Pro rata Seasonal fees will apply in these circumstances as indicated in Appendix 7
		5.8 – Casual use of pavilions	No comment provided.	Noted.	Following the adoption of Motion 7.1 – Diversity of Use of Sporting Pavilions at the Special Committee Meeting of Council on 13 May 2019 the below wording has been included to acknowledge the development of this piece of work: Council are considering different models to explore opportunities to

Submission No#	Representation	Clause	Comment	Officer Response	Change to Document <i>Wording changes in bold</i>
					encourage and facilitate greater utilisation and diversity of uses of sporting pavilions into the future
		6.2.1 – Sports field floodlighting infrastructure	Existing lighting (strength) is inadequate for training, compounded by shadows created by overgrown surrounding trees.	Noted. Concerns with floodlighting at a particular reserve that maybe affected by trees needs to be reported to Council’s Recreation Services Officer. Any reference made to floodlighting including lux levels will be referred to the development of Council’s <i>Floodlighting – Outdoor Sport and Recreation Policy</i> .	No change.
		6.2.1.4 – Sports field floodlighting times	No comment provided.	Noted.	No change.
		6.2.4 – Synthetic cricket wickets	No comment provided.	Noted.	No change.
		6.2.8 – Cricket practice facilities	No comment provided.	Noted.	No change.
		6.2.10 – Coaches boxes/dugouts	No comment provided.	Noted.	No change.
		6.2.13 – Players races	No comment provided.	Noted.	No change.
		6.2.14 – Flag poles	No comment provided.	Noted.	No change.
		7.1.2 – Sports fields usage times	No comment provided.	Noted.	No change.
		7.2.2 – Liquor licence	No comment provided.	Noted.	Section 7.2.2 – <i>Liquor Licence</i> has been amended – refer Attachment 1.
		7.6 – Waste management	No comment provided.	Noted.	No change.

Submission No#	Representation	Clause	Comment	Officer Response	Change to Document <i>Wording changes in bold</i>
		7.7 – Sharp objects/needle disposal	No comment provided.	Noted.	No change.
		7.9 – Public toilet cleaning responsibilities	No comment provided.	Noted.	Section 7.9 Public Toilets has been amended to read: <i>Tenant Clubs are responsible to open and close public toilets attached to the pavilion (or freestanding public toilets within a sports reserve) when the Facilities are being used by the Tenant Club. Should a Tenant Club use a public toilet midweek, the tenant club will be responsible for cleaning.</i>
		7.13 – Security systems	No comment provided.	Noted.	No change.
		7.15 – Club sanctions	No comment provided.	Noted.	No change.
		9.1 – Incident reporting	No comment provided.	Noted.	No change.
		Appendix 3 – Pavilion maintenance	No comment provided.	Noted.	No change.
		Appendix 4 and 5 – Sports fields and	No comment provided.	Noted.	No change.

Submission No#	Representation	Clause	Comment	Officer Response	Change to Document <i>Wording changes in bold</i>
		pavilions classifications			
		Incident report form	No comment provided.	Noted.	No change.
		Community loans and guarantees	No comment provided.	Noted.	No change.
		6.2.9 – Reserve and sports field fencing	Required in some instances for both security and playing surface integrity e.g. soccer. Also, what about existing fences – if the surrounding areas are demolished/upgraded as part of a broader development does the fence need to be excluded as part of any new proposal (or a special application put forward)?	The SFG is clear that no new reserve fencing will be supported, to ensure that reserves remain open for community access. Collection of entry fees for clubs revenue is supported by Council through allowing temporary fencing.	No change.
23	Resident and live next to a sports field	Why don't you support any changes?	There is no consideration to impacts on local residents as to the usage of sporting grounds both in design and ongoing use. Sporting grounds are crammed into unsuitable areas with little or no planning on buffering zones between residences and playing areas. There also appears to be no guidelines as to player and spectator behaviour, in essence a total lack of consideration.	SFG provides guidelines on Standards of Behaviour on page 2 and usage times consider the impact on residents.	No change.
		Introduction – Code of Conduct	What is the code of conduct? We have never seen anything of the sort other than extreme disdain to us and other local residents.	The Code of Conduct is a new addition to the SFG and is designed to positively impact club behaviour.	Title changed to Standards of Behaviour to more accurately reflect the clause.

Submission No#	Representation	Clause	Comment	Officer Response	Change to Document <i>Wording changes in bold</i>
		6.2.1 – Sports field floodlighting infrastructure	Impacts on local residences where there is insufficient buffering.	Noted. Floodlight infrastructure is designed to comply with Australian Standards (spill lighting) which considers impact on residents.	No change.
		6.2.1.4 – Sports field floodlighting times of use	Offering lighting usage 7 days a week gives no respite to local residences.	Section 6.2.1.4 – <i>Times of Use</i> states that individual sites may be covered by formal agreements with input from residents to set the days and times for the use of floodlighting (where this is warranted).	No change.
		6.2.9 – Reserve and sports field fencing	This does not reflect on all sporting grounds but on areas where space is at a premium it impacts on families who wish to use open areas during no playing times.	This clause aims to keep reserves open and accessible, not hinder public access.	No change.
		6.2.10 – Coaches boxes/dugouts responsibilities	Only applies where they are in direct line of site and close proximity to local residences. Noise levels and language are of concern.	This clause refers to maintenance and replacement responsibilities.	No change.
		7.1.2 – Sports fields usage times	Again allowing usage on a 7 day basis and up to 9pm impacts greatly on local residences, gives no room for respite.	Section 4.1.1 – <i>Seasonal Allocations</i> considers the impact the use may have on residents. This is factored into the decision making process when allocating use of reserves.	No change.
		7.2.2 – Liquor licence	Where alcohol is consumed whilst watching sporting events alongside residences fences can or will provoke volatile situations, it's not an ideal situation.	Clubs must adhere to the regulations within their liquor licence. Failure to do so may result in breaches from Council under section 7.15 – <i>Club Sanctions</i> , and/or from external authorities.	Section 7.2.2 – <i>Liquor Licence</i> has been amended – refer Attachment 1.
		Appendix 4 and 5 – Sports fields and	More emphasis needs to be put on the type of sporting event in	Section 4.1.1 – <i>Seasonal Allocations</i> considers the impact the use may have	No change.

Submission No#	Representation	Clause	Comment	Officer Response	Change to Document <i>Wording changes in bold</i>
		pavilions classifications	relation to the area it is located. Some sporting grounds within the Whitehorse area are totally unsuitable. No adequate safety precautions are provided to protect local residents.	on residents. This is factored into the decision making process.	
		General Comments	A clear and defined guide to what sporting facility is allowed in relation to the location is sited. Too many venues are crammed into totally inadequate locations. Clubs appear to do as they please and the Council just does a mop up after the event, it's better to be proactive than reactive.	Noted.	No change.
24	Local sporting club	6.2.1.4 – Sports field floodlighting times of use	We support this proposal but also request that this be extended to the cricket season (e.g. Friday night Junior cricket).	Noted. Any reference made to feedback on floodlighting is to be referred to the development of Council's <i>Floodlighting-Outdoor Sport and Recreation Policy</i> . The adopted standards for floodlight (training and competition) differs between sports. Floodlighting must be compliant against these standards.	No change.
		6.2.4 – Existing/New Synthetic Cricket Wickets	We strongly support this proposal and remind the council that the synthetic wicket on the middle oval will need to be replaced/repared due to damage done during the surface upgrade.	Noted.	No change.

Submission No#	Representation	Clause	Comment	Officer Response	Change to Document <i>Wording changes in bold</i>
		4.3 - Finals	We strongly oppose this proposal. It does not seem reasonable for clubs to pay for finals ground rental when the association allocates our home ground to other clubs to play on. Current seasonal bookings, should be extended to include the finals in addition to the home and away season. This would also result in less administrative organisation at the end of the home and away season. This may be reasonable for clubs who charge an entrance fee and can recoup costs, however some clubs do not do this. Also disadvantages teams who finish higher on the ladder and earn the right to host a final.	This clause has been amended to reflect that the entity applying for ground use will be charged a fee. The fee for finals matches only applies if both competing teams are external to the Whitehorse municipality. There is no fee if at least one competing team is from a Whitehorse based club.	<i>Clause amended to read: The entity (Tenant Club, Local Association, State Association or any other body) applying for use of Council's Sports Fields for finals matches will then be invoiced for this use as per the fees listed in Appendix 7....</i>
		6.2.8 – Cricket Practice Facilities	Bowling machines have been a standard fixture of cricket clubs for a significant number of years and well before the nets were upgraded at (sports field name removed). Therefore, it is an oversight in the original project and now a significant safety issue with long electrical leads in a public use area. Bowling machines allows the club to offer cricket coaching in a very controlled environment to new players (including girls) from local	Noted. Council remains responsible for maintenance and replacement of cricket practice facilities. Use of bowling machines is exclusive to cricket clubs therefore clubs are responsible for costs as per current practice.	No change.

Submission No#	Representation	Clause	Comment	Officer Response	Change to Document <i>Wording changes in bold</i>
			area who are new to cricket. At a minimum a shared cost with council would seem reasonable.		
		General Comments	In addition to the above, we would like to propose that where ovals are designated dog off lead parks), that appropriate dog "poo" bins are installed. The use of regular landfill bins is currently not sustainable as it is a major OHS concern. We would also like to encourage the council to have a noticeboard located at the new shelter built next to (sports field name removed) with seasonal ground bookings clearly listed. We have had many issues with dog walkers again this season refusing to leave the ground at times when the oval was booked and games/training were taking place.	This request sits outside the SFG and has been referred to Council's Recreation Services Officer.	No change.
25	Local resident	General Comments	I live very close to (sports field name removed) and (sports field name removed). I have become increasingly aware of the night time noise that is coming from these two venues, especially during the season when the (name removed) tend to party on most Saturday nights and have not been turning the music off at 11pm. It seems that the club has stated to hire out its venue for	Please report excessive noise to Council's Recreation Services Officer as it occurs. The SFG has clear times of use for pavilions and reference is made to the guidelines around amplified music, which clubs are expected to adhere to. The addition of section 7.15 – <i>Club Sanctions</i> , will assist Officers in managing such matters.	No.

Submission No#	Representation	Clause	Comment	Officer Response	Change to Document <i>Wording changes in bold</i>
			parties which are quite loud, including one a few weeks ago on a Monday night which involved very loud karaoke. While it was all over by 10pm I really don't consider that this is acceptable on a Monday night. Potentially this could happen every night of the week. Council needs to put more measures in place to curb noise from these venues. Residents live very close and can't be expected to put up with parties on a frequent basis.		
26	Member of a local sporting club	Introduction – Inclusive club	No comment provided.	Noted.	No change.
		Introduction – Code of conduct	No comment provided.	Noted.	Title changed to Standards of Behaviour to more accurately reflect the clause.
		4.3 – Invoicing for finals	No comment provided.	Noted.	<i>Clause amended to read: The entity (Tenant Club, Local Association, State Association or any other body) applying for use of Council's Sports Fields for finals matches will then be invoiced for this use as per the fees listed in Appendix 7...</i>
		5.3.4 – Casual fees for sports fields	No comment provided.	Noted.	Reference to the pro rata fee added to end of clause:

Submission No#	Representation	Clause	Comment	Officer Response	Change to Document <i>Wording changes in bold</i>
					<p>.....Tenant Clubs – There may be circumstances where Tenant Clubs with a seasonal licence to use a Sports Field require additional use of Sports Field/s. Pro rata Seasonal fees will apply in these circumstances as indicated in Appendix 7</p>
		5.8 – Casual use of pavilions	No comment provided.	Noted.	<p>Following the adoption of Motion 7.1 – Diversity of Use of Sporting Pavilions at the Special Committee Meeting of Council on 13 May 2019 the below wording has been included to acknowledge the development of this piece of work:</p> <p>Council are considering different models to explore opportunities to encourage and facilitate greater utilisation and diversity of uses of sporting pavilions into the future</p>
		6.2.1 – Sports field floodlighting infrastructure	No comment provided.	Noted.	No change.

Submission No#	Representation	Clause	Comment	Officer Response	Change to Document <i>Wording changes in bold</i>
		6.2.1.4 – Sports field floodlighting times	No comment provided.	Noted.	No change.
		6.2.4 – Synthetic cricket wickets	No comment provided.	Noted.	No change.
		6.2.8 – Cricket practice facilities	No comment provided.	Noted.	No change.
		6.2.9 – Reserve and sports field fencing	No comment provided.	Noted.	No change.
		6.2.10 – Coaches boxes/dugouts	No comment provided.	Noted.	No change.
		6.2.13 – Players races	No comment provided.	Noted.	No change.
		6.2.14 – Flag poles	No comment provided.	Noted.	No change.
		7.1.2 – Sports fields usage times	No comment provided.	Noted.	No change.
		7.2.2 – Liquor licence	No comment provided.	Noted.	No change.
		7.6 – Waste management	No comment provided.	Noted.	No change.
		7.7 – Sharp objects/needle disposal	No comment provided.	Noted.	No change.
		7.9 – Public toilet cleaning responsibilities	No comment provided.	Noted.	Section 7.9 Public Toilets has been amended to read: <i>Tenant Clubs are responsible to open and close public toilets attached to the pavilion (or freestanding public toilets within a sports reserve) when the Facilities are</i>

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					<i>being used by the Tenant Club. Should a Tenant Club use a public toilet midweek, the tenant club will be responsible for cleaning.</i>
		7.13 – Security systems	No comment provided.	Noted.	No change.
		7.15 – Club sanctions	No comment provided.	Noted.	Section 7.1.5 – <i>Club Sanctions</i> has been amended – refer Attachment 1.
		9.1 – Incident reporting	No comment provided.	Noted.	No change.
		Appendix 3 – Pavilion maintenance	No comment provided.	Noted.	No change.
		Appendix 4 and 5 – Sports fields and pavilions classifications	No comment provided.	Noted.	No change.
		Incident report form	No comment provided.	Noted.	No change.
		Community loans and guarantees	No comment provided.	Noted.	No change.
27	Local resident	7.1.2 – Sports field usage times	Most change alterations make sense.	Noted.	No change.
	Casual user of Council's sports fields	6.2.1 – Sports field floodlighting infrastructure	The changes I highlighted as not supporting, I support only in part. The floodlighting rule is good but it may appear that the current lighting	Noted. Council Officers are aware that some lighting infrastructure requires upgrading to cater for night matches. Any reference made to floodlighting will be	No change.

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			systems are not actually powerful enough for matches to actually be played under. With the added women's teams, it places clubs under stress to try and play all games throughout the daylight hours. It may be actually beneficial to the clubs to play in to the evenings to accommodate more games.	referred to the development of Council's <i>Floodlighting – Outdoor Sport and Recreation Policy</i> .	
		6.2.1.4 – Sports field floodlighting times of use	See above.	See above.	No change.
		7.2.2 – Liquor licence	The liquor licence laws may seem to hinder any new clubs. If the club possess an RSA then I'm unsure why they may be unable to sell or to allow the patrons to consume their drinks within the confines of the club and surrounds.	The proposed amendments allows clubs to consume alcohol outside of their pavilion (within their red line or subject to restrictions in their booth licence, whichever applies) during their pavilion times of use, rather than restricting the consumption of alcohol.	Section 7.2.2 – <i>Liquor Licence</i> has been amended – refer Attachment 1.
		General Comments	With relation to electronic scoreboards, there should be provision to promote club sponsors. Usually the sponsors and local trades and businesses that support their local club. In turn, it would be advantageous for those sponsors to be known in a different form of media on game day between particular hours.	Any advertising in Council's parks and reserves is governed by the Whitehorse Planning Scheme. The use of electronic scoreboards for advertising and fundraising will be considered within a future Advertising Signage Policy.	No change.

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28	Resident who lives next to a sports field Casual user of Council's sports fields	7.1.2 – Sports fields usage times	I live near (sports field name removed) and the current noise on weekends from events is loud enough. I am concerned with usage till 9pm on weekends and use of the pavilion till 10pm and midnight, the noise will be loud and disruptive to the neighbouring homes.	Clubs are expected to adhere to restrictions on amplified music, as per section 7.1.1 of the SFG. Clubs which fail to comply will be referred to section 7.15 – <i>Club Sanctions</i> .	No change.
		7.2.2 – Liquor licence	I do not support consumption of alcohol in Council run facilities, similar to ban on smoking. Alcohol is addictive and does not set a good example for community. The Whitehorse Council could take a stand and ban it altogether from a community and social standpoint. Similar to Baseball Australia banning alcohol sponsorship, Whitehorse Council could ban alcohol consumption from all sporting fields. The other reason I do not support alcohol consumption is that I fear patrons will be rowdy and disrupt the neighbourhood peace.	Noted. Based on the feedback a timeframe has been included on alcohol consumption outside the pavilion up until 10pm for sports fields that already have consumption outside the pavilion approved.	Section 7.2.2 – <i>Liquor Licence</i> has been amended – refer Attachment 1.
		7.9 – Public toilet cleaning responsibilities	The toilets should also be open while patrons and families can be reasonably be expected to be using the facilities. It is appalling that current toilets are always closed unless there is an event on and families with young children are	Council provides a number of publicly accessible toilets that can be used during the week by community members across a number of Council's parks/reserves.	Section 7.9 Public Toilets has been amended to read: <i>Tenant Clubs are responsible to open and close public toilets attached</i>

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			having to use the grounds as a toilet, which is unacceptable. The Council should install a self-cleaning 24 hour toilet facilities similar to (park name removed).		<i>to the pavilion (or freestanding public toilets within a sports reserve) when the Facilities are being used by the Tenant Club. Should a Tenant Club use a public toilet midweek, the tenant club will be responsible for cleaning.</i>
		General Comments	Please allow for more parking and public toilets that are open 24/7 in the redevelopment of (sports field name removed).	These site specific requests will be directed to the relevant Council Officer for consideration and sits outside the scope of the SFG.	No change.
29	Local sporting club	7.10 – Advertising signage	We request that you make allowance for sporting clubs such as ours to be able to erect signage, within Council guidelines, for the purposes of clearly identifying to the public who they are.	Any advertising in Council’s parks and reserves is governed by the Whitehorse Planning Scheme. Advertising signage, including club identification signage, is being considered through the development of a Signage Policy.	No change.
30	Local Resident Representative of a sporting association	5.8 – Casual use of pavilions	Offers better utilization of Council/ratepayers facilities – pavilions often unused during the day – access needs to be managed along with tenant clubs but with Council oversight.	Noted. Council’s Leisure and Recreation Services Administration team are responsible for administering the casual hire of pavilions designed as community facilities to maximise use.	Following the adoption of Motion 7.1 – Diversity of Use of Sporting Pavilions at the Special Committee Meeting of Council on 13 May 2019 the below wording has been included

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	Member of a local sporting club				to acknowledge the development of this piece of work: Council are considering different models to explore opportunities to encourage and facilitate greater utilisation and diversity of uses of sporting pavilions into the future
		6.2.1 – Sports field floodlighting infrastructure	Heading in the right direction here – potential night games will offload from weekend use which is already at capacity.	Noted. Any reference made to feedback on night competition is to be referred to the development of Council’s <i>Floodlighting - Outdoor Sport and Recreation Policy</i> .	No change.
		6.2.1.4 – Sports field floodlighting times of use	Sufficient	Noted.	No change.
		6.2.4 – Synthetic cricket wickets	Agree – many synthetic wickets are in a poor state of repair with O,H&S issues due to inconsistent grass/soil heights around the wicket – not good for cricket or football.	Noted. Synthetic wickets are maintained in accordance with the required maintenance program/s. Council’s Capital Works program will determine priority upgrade projects, subject to achieving funding as part of Council’s annual budget process.	No change.
		6.2.9 – Reserve and sports field fencing	Needs to be open to public – exception – possible finals.	Noted. Requests for temporary fencing for finals is considered by Council on a case by case basis.	No change.
		6.2.10 – Coaches boxes/dugouts	Agree – Council to maintain and introduce consistency.	Noted.	No change.

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		7.1.2 – Sports fields usage times	Times are appropriate.	Noted.	No change.
		7.2.2 – Liquor licence	Case by case is sufficient. Needs to be very closely managed.	Noted.	Section 7.2.2 – <i>Liquor Licence</i> has been amended – refer Attachment 1.
31	Member of a local sporting club Casual user of Council's sports fields	6.2.1 – Sports field floodlighting infrastructure	Support infrastructure as groups need to adapt to fact more use is required over longer period of time – there is an emerging fact that people, women and children in particular are not getting access due to lack of space – increasing usage ties will help ease this issue. To achieve this, Councils need to invest in satisfactory lighting to match all necessary levels. Clubs run by volunteers cannot afford but can contribute over a period of time. Perhaps to 10% of the value.	Noted. Contributions towards maintenance and replacement of floodlights is to be referred to the development of Council's <i>Floodlighting-Outdoor Sport and Recreation Policy</i> .	No change.
		6.2.8 – Cricket practice facilities	Shared cost on a very high touch cost to Council.	Noted.	No change.
		6.2.10 – Coaches boxes/dugouts	Need to meet a standard and once built should last for some time.	Noted.	No change.
		7.2.2 – Liquor licence	No comment provided	Noted.	Section 7.2.2 – <i>Liquor Licence</i> has been amended – refer Attachment 1.
		7.7 – Sharp objects/needle disposal	No comment provided	Noted.	No change.

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		7.9 – Public toilet cleaning responsibilities	No comment provided	Noted.	Section 7.9 Public Toilets has been amended to read: <i>Tenant Clubs are responsible to open and close public toilets attached to the pavilion (or freestanding public toilets within a sports reserve) when the Facilities are being used by the Tenant Club. Should a Tenant Club use a public toilet midweek, the tenant club will be responsible for cleaning.</i>
		Appendix 4 and 5 – Sports fields and pavilions classifications	No comment provided	Noted	No change.
		Incident report form	No comment provided	Noted	No change.
		4.3 – Invoicing for finals	Council should support success and foster a winning culture not profiteer. Also if the host club uses facilities it's a benefit to showcase the facilities provided by the	<ul style="list-style-type: none"> • Noted and clause amended. • This is a Council fee for use of Council's sports fields. • The fee for finals matches only applies if both competing teams are external to 	<i>Clause amended to read: The entity (Tenant Club, Local Association, State Association or any other body) applying for use of</i>

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			Council/community. It goes to say other Councils also host out our clubs.	the Whitehorse municipality. There is no fee if at least one competing team is from a Whitehorse based club. <ul style="list-style-type: none"> This clause has been amended to reflect that the entity applying for ground use will be charged a fee. 	<i>Council's Sports Fields for finals matches will then be invoiced for this use as per the fees listed in Appendix 7...</i>
		5.3.4 – Casual fees for sports fields	No comment provided.	Noted.	Reference to the pro rata fee added to end of clause:Tenant Clubs – There may be circumstances where Tenant Clubs with a seasonal licence to use a Sports Field require additional use of Sports Field/s. Pro rata Seasonal fees will apply in these circumstances as indicated in Appendix 7
		7.1.2 – Sports fields usage times	No comment provided	Noted.	No change.
		7.6 – Waste management	Clubs can easily get blown away by costs if not supported by Council.	Initial research suggests the annual cost to manage trade waste is approximately \$579 per site. This will be divided between tenant clubs that use the kitchen/canteen. The additional cost for trade waste was considered to be reasonable by the Whitehorse Sport and Recreation Network.	No change.

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32	Resident and live next to a sports field	6.2.9 – Reserve and sports field fencing	There is no change recommended for existing fields that are already fenced off. I live near (sports field name removed) and my rates pay for this oval but as a resident I cannot access the facilities. All ovals that the ratepayers contribute towards should be available to ratepayers when the oval is not in use.	There are currently no plans to remove existing reserve fencing.	No change.
		General comments	I would like a website developed that was maintained that enabled the residents to access information on when the oval/facility is in use. As a resident near (sports field name removed), it is difficult to plan a gathering at your home as you have no idea of when the oval will be in use and thus all your guests will have nowhere to park due to users of the oval filling up all the street parking. A website with a listing of events at the oval with dates and times, kept up to date, particularly in the finals season, would assist residents.	Noted. This will be referred to the relevant Council Officer for consideration. If you have a specific query please contact Council's Recreation Services Officer.	No change.
33	Member of a Friends Of Group Comments received against	Introduction	The guide fails to encompass all the users of these facilities. Neither 'seasonal' nor 'casual' recognizes and/or encompasses the	The definition of community group/community does not need to include "Friends Of" groups. A redefined purpose has been included under the Introduction and Purpose sections.	Wording amended to read: The purpose of this document is to provide a framework for active booked use of Council's

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	actual clauses have been considered however further comments have been extracted from the submission due to non-relevance.		significant number of users who are using designated off leash parks. The category 'sporting landscape' fails to recognize the increasing number of active retirees who walk within these reserves. Disagree strongly that the Guide provides a framework to support the broad trends facing local sport clubs in Whitehorse. The Guide should be about providing a framework for all users in Whitehorse, inclusive of casual non-structured users.		Sports Fields and pavilions by incorporated user groups where fees and charges apply.
		1.3 - Definitions	Community Group versus Community – This definition requires reclassification and/or clarification. (name removed) presents as a community group, we are not incorporated yet we are we single largest user group.	Noted. The definition of a Community Group is defined under Clause 1.3 as "An organisation that is incorporated under the Associations Incorporation Act (1981). For the purposes of this document tertiary institutions (i.e. TAFE, university) and school sports association (e.g. School Sports Victoria) will be considered a community group."	No change.
		2.1 – Policy framework	(name removed) contends that this Guide does not encompass the wider 'user group' of Sporting Facilities within Whitehorse. It has been the experience of (name removed) that Council has predominantly focused on	Noted. A redefined purpose has been included under the Introduction and Purpose sections. Infrastructure to support unstructured use of reserves is considered based on requirements at each reserve. This is separate from the SFG.	Wording amended to read: The purpose of this document is to provide a framework for active booked use of Council's Sports Fields and pavilions by incorporated user

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			<p>enhancement of sports related spaces and assets to the detriment of the Public and Casual users as presented in this response. From a high level Vision statement, surely this guide should restructure and address the delivery objectives.</p> <p>By excluding Casual users from this Guide, then the current format/processes/policy development undermines the concept of 'Strategic' leadership.</p>		<p>groups where fees and charges apply.</p>
		General Comments	<p>This document does not identify, include policy and guidelines for the large non structured groups of regular users.</p> <p>Omitting regular/casual groups from this guide projects 'exclusion' from the broader issues of sporting facilities planning.</p> <p>At the very least the name should be changed to the 'Sport and Activities Guide' in recognition of the large and diverse groups of people who access these facilities.</p> <p>Whitehorse needs to change the name and focus of this Guide to</p>	<p>The purpose of the SFG is to provide a framework for active booked use of Council's sports fields and pavilions by incorporated user groups where fees and charges apply. The Guide was developed to assist clubs, associations and other User Groups to better understand Council's requirements with the use and development of sporting Facilities in the City of Whitehorse. A redefined purpose has been included under the Introduction and Purpose sections.</p> <p>The Whitehorse Open Space Strategy considers passive users of Council's open space, including dog walkers.</p>	<p>Wording amended to read: The purpose of this document is to provide a framework for active booked use of Council's Sports Fields and pavilions by incorporated user groups where fees and charges apply.</p>

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			reflect a broad and comprehensive view of all outdoor activities within the region. The exclude user groups such as Friends of Mont Albert Reserve is to ignore the impact that poor facility maintenance and development have on the many users who fit in and around structured sports.		
		General comments	Focusing on the last 2+ years at (sports field name removed), multiple instances of breaches have been reported to Customer Service and Parks & Recreation. Overall, residents do not see effective By Laws enforcement. We see no statement on 'duty of care' within the Guide, nor do we see a framework for introducing penalties for breaches.	Previous matters have been managed. New section 7.15 – <i>Club Sanctions</i> has been included in SFG which will be used to manage future breaches.	No change.
34	Casual user of Council's sports fields	7.6 – Waste management	Rubbish left on all reserves and open spaces is disgusting and particularly dangerous to dogs.	Clubs are responsible to collect rubbish after use of a sports field as per Clause 7.6.2.	No change.
		7.10 – Advertising signage	Billboards used as advertisements lining the fence of one oval at (sports field name removed) and sometimes at (sports field name removed) keep falling down off the fence onto the ovals.	Clubs must ensure signs are adequately secured to fence lines. Any reports of fallen signs to Council Officers will be directed to the club to action.	No change.
	Council Staff	Appendix 4 and 5 – Sports fields and	Change classification of (name of sports field removed) from C to B	Noted and actioned.	Appendix 4 and 5 have been amended to reflect

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		pavilions classifications			the up to date classifications
	Council Staff	7.15 – Club Sanctions or Code of Conduct	Consider adding wording around the behaviour of an individual representing a sporting club. Current the wording is purely around club behaviour, including the sanctions.	Inclusion of a section under the ‘Standards of Behaviour’ that governs an individual club representative’s behaviour.	The Introduction – Standards of Behaviour and Section 7.1.5 – <i>Club Sanctions</i> have been amended – refer Attachment 1.